



**Building, Safety
and Zoning Department**

**PLAN COMMISSION &
SITE PLAN REVIEW
APPLICATION**

OFFICE USE ONLY	
Date Submitted:	_____
Total Fees: \$	_____
Cash/Check/CC#:	_____
<i>Checks made payable to "City of Watertown".</i>	
Accepted by:	_____

The following information must be submitted two weeks prior to any meeting for staff review and agenda placement. Meetings are every second & fourth Monday in the Council Chambers on the second floor of the Municipal Building, 106 Jones Street, Watertown, WI 53094.

APPLICANT INFORMATION

Name	_____
Company	_____
Address	_____
City, State, Zip	_____
Phone	_____
Email	_____
Applicant Representative (if applicable)	
Name	_____
Company	_____
Email	_____
Phone	_____

APPLICATION TYPE (Select all that apply)

<u>Item</u>	<u>Fees</u>	<u>Item</u>	<u>Fees</u>
___ Annexation	\$500	___ Subdivision – Preliminary Plat	\$100 + \$50/acre
___ Certified Survey Map (CSM) in city limits	\$300 + Park Ded. Fees	___ Subdivision – Final Plat	\$100 + \$50/lot + Park Ded. Fees
___ Comp. Plan Amendment	\$500	___ Township Prelim. Certified Survey Map (CSM)	\$50
___ Conditional Use Permit (CUP)	\$500	___ Township Subdivision	\$100 + \$50/lot
___ Group Development	\$500	___ Zoning Change	\$500
___ Planned Unit Development (PUD)	\$1,000	___ Zoning Ord. Change (Text Amendment)	\$200
___ Site & Building Plan Review	\$300	___ Other: _____	Fee: \$ _____
___ Street Vacation	\$300		

This application, as completed, is true and correct.

SIGNATURE _____ **Date** _____

Please see Chapter 550-145 of the City of Watertown Ordinances for detailed submittals at www.ci.watertown.wi.us or contact the City of Watertown Zoning Administrator at 920-262-4060 to identify items that need to be provided for review. At minimum, the following should be provided:

- 1) One digital plan set shall be submitted to the Building, Safety & Zoning Department.
- 2) A brief description of the proposed project.

All storm water plans will be reviewed by our consultant and charged back to the applicant via City invoice.

Plan Commission Meeting Date _____ Meeting Time: 4:30 p.m.
 Site Plan Meeting Date _____ Meeting Time: 1:30 p.m.
 Other Meeting Date _____ Meeting Time: _____