

**Board of County Commissioners
Wakulla County, Florida
Agenda**

**Regular Public Meeting
Monday, August 15, 2011**

Invocation

Pledge of Allegiance

Commissioner Stewart

Approval of Agenda:

(The Chairman and members of the Board will approve and/or modify the official agenda at this time).

Public Hearing

(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. Public Hearings shall be heard at 5:00pm, or soon thereafter. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers).

1. Request Board Approval to Conduct the Public Hearing and Consider Adopting the Proposed Ordinance Increasing the Tourist Development Tax Rate
(Pam Portwood, TDC Director)

Awards and Presentations

(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issue of importance).

New Edition of Resource Directory – Gail Campbell, Wakulla County Coalition for Youth

Presentation by Jason Zauder with 211 Big Bend

Presentation Regarding the EDC and Wakulla County – Kevin Vaughn

Presentation by Todd Kincaid

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker's card and turn in to Ms. Welch prior to the beginning of discussion on that particular item. Citizens are allowed a maximum of 3 minutes to speak.

Citizens to be Heard

(Citizens will be heard between 6:30p.m. and 7:00p.m., or if the meeting concludes prior to 6:30p.m. or 7:00p.m. citizens will then be heard at the end of the meeting where applicable. Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission).

Consent

(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting).

2. Approval of Minutes – August 1, 2011 Regular Board Meeting
(Brent X. Thurmond, Clerk of Court)
3. Approval of Payment of Bills and Vouchers Submitted for July 28, 2011 – August 10, 2011
(Brent X. Thurmond, Clerk of Court)
4. Request Board Approval of the Antidisplacement and Relocation Plan to Comply with the Florida Small Cities CDBG Program Application Requirements
(Sonora Walker, Meridian)
5. Request Board Approval of the Section 504 Compliance Policy for the Florida Small Cities CDBG Program
(Sonora Walker, Meridian)
6. Request Board Approval of the Citizens Participation Plan to Comply with the Federal Small Cities CDBG Program Application Requirements
(Sonora Walker, Meridian)
7. Request Board Approval of a Resolution Authorizing Staff to Apply for the State of Florida EMS County Grant and Authorizing the Expenditure of Funds
(Fran Councill, EMS Director)
8. Request Board Approval to Schedule and Advertise a Public Hearing to Consider Resident Paid Traffic Calming Devices to be Installed on Revell Road and Carriage Drive
(Cleve Fleming, Public Works Director)

Consent Items Pulled for Discussion

(Members requesting further information on items placed under “Consent Agenda,” may withdraw those items and place them here, for further discussion).

Planning and Zoning

(Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. “In accordance with Sec. 24.01 of County Code, for all quasi-judicial proceedings each Commission member must disclose all contact received from interested parties and/or their representatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters”.)

General Business

(General Business items are items of a general nature that require Board directions or pertain to Board policy)

9. Request Board Approval of the Solid Waste and Recycling Collection Agreement with WastePro
(Tim Barden, Interim County Administrator)

Commissioner Agenda Items

(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present).

10. Commissioner Artz –
 - a. Request Board Approval of a Resolution Concerning Water Withdrawals
 - b. FWC Grant Application
11. Commissioner Moore –
 - a. Request Approval of a Resolution to Rename Shell Point Beach Park

County Attorney

(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff or the public).

County Administrator

(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public).

Discussion Issues by Commissioners

(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her "discussion items" shall adhere to Robert Rules of Order, for proper decorum and civility as enforced by the Chairman.

Adjourn

(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting).

*The next Board of County Commissioners Meeting is scheduled for
Monday, September 6, 2011 at 5:00 p.m.*

Regular Board Meeting and Holiday Schedule January 2011 – December 2011

<p style="text-align: center;">January 2011</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>Sa</th></tr> <tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr> <tr><td>2</td><td style="background-color: #00FF00;">3</td><td>4</td><td>5</td><td style="background-color: #FFA500;">6</td><td>7</td><td>8</td></tr> <tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr> <tr><td>16</td><td style="background-color: #0000FF;">17</td><td style="background-color: #00FF00;">18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr> <tr><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr> <tr><td>30</td><td>31</td><td></td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	Th	F	Sa							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31						<p style="text-align: center;">February 2011</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>Sa</th></tr> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td style="background-color: #00FF00;">7</td><td>8</td><td>9</td><td style="background-color: #FFA500;">10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td style="background-color: #0000FF;">21</td><td style="background-color: #00FF00;">22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td></td><td></td><td></td><td></td><td></td></tr> </table>	S	M	T	W	Th	F	Sa			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28						<p style="text-align: center;">March 2011</p> <table border="0" style="width: 100%; border-collapse: collapse;"> <tr><th>S</th><th>M</th><th>T</th><th>W</th><th>Th</th><th>F</th><th>Sa</th></tr> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td style="background-color: #00FF00;">7</td><td>8</td><td>9</td><td style="background-color: #FFA500;">10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td style="background-color: #00FF00;">21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td></tr> </table>	S	M	T	W	Th	F	Sa			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31									
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Regular Board Meeting
 Special Meeting
 Holiday

Workshops
 Office Closure (Furlough Days)

PUBLIC NOTICE
2011 Tentative Schedule

All Workshops, Meetings, and Public Hearings are subject to change

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL.
Workshops are scheduled as needed.

Month	Day	Time	Meeting Type
August 2011	Monday, 1	5:00 P.M.	Regular Board Meeting
	Thursday, 4	5:00 P.M.	Workshop(s): <ul style="list-style-type: none">▪ 4th FY2011/12 Budget Development Workshop▪ To Discuss Implementing a Blue Print 2000 Type Effort in Wakulla County
	Monday, 15	5:00 P.M.	Regular Board Meeting
September 2011	Tuesday, 6	5:00 P.M.	Regular Board Meeting
	Thursday, 8	5:00 P.M.	Workshop(s): <ul style="list-style-type: none">▪ To Discuss Options Regarding Subdivision Road Acceptance
	Monday, 19	5:00 P.M.	Regular Board Meeting
October 2011	Monday, 3	5:00 P.M.	Regular Board Meeting
	Monday, 17	5:00 P.M.	Regular Board Meeting
November 2011	Monday, 7	5:00 P.M.	Regular Board Meeting
	Monday, 21	5:00 P.M.	Regular Board Meeting
December 2011	Monday, 5	5:00 P.M.	Regular Board Meeting

Board of County Commissioners

Agenda Request

Date of Meeting: August 15, 2011

Date Submitted: July 29, 2011

To: Honorable Chairman and Members of the Board

From: Pam Portwood, Tourist Development Council Director

Subject: Request Board Approval to Conduct the Public Hearing and Consider Adopting the Proposed Ordinance Increasing the Tourist Development Tax Rate

Statement of Issue:

This agenda item requests Board approval to conduct the Public Hearing and consider adopting the proposed Ordinance increasing the tourist development tax rate.

Background:

On June 6, 2011 the Board of County Commissioners approved a request from the Tourist Development Council to begin the process to increase the tourist development tax (TDT) rate. In accordance with Florida Statutes, the TDT is established by ordinance of the local governing board.

At the July 18, 2011 Board Meeting, the Board approved staff to schedule and advertise a public hearing to consider adopting the proposed Ordinance. The Public Hearing was properly advertised in the Wakulla News on July 28, 2011 as well as the County website.

Analysis:

The proposed Ordinance (Attachment #1) provides for the levying of an additional one percent (1%) tourist development tax as authorized by Section 125.0104(3)(d), Florida Statutes effective on the first day of the second month following approval of the ordinance, thereby increasing the TDT from the current two percent (2%) rate to three percent (3%). Additionally, the proposed Ordinance provides for the levying of an additional one percent (1%) TDT as authorized by Section 125.0104(3)(l), Florida Statutes effective on the first day of the sixth month following approval of the ordinance, thereby increasing the TDT from three percent (3%) rate to four percent (4%).

If approved, the additional TDT revenues will be used for increased support and promotion of local events that bring visitors to our area; increase our social marketing efforts; increase production of promotional items such as tear-off maps and videos; increase attendance at travel shows with extended regional and national audiences, improve our website, provide stipends for student internships to maximize contractual service dollars, increase Tourist Development Council Director hours to develop and implement marketing campaigns, and continue the most effective ad campaigns started with prior years grant funding.

Budgetary Impact:

The budgetary impact of the requested increase to the tourist development tax can only be estimated at this time. Based on current collections, 1% of tourist development tax provides approximately \$20,000 in annual revenue. Therefore, the increases as proposed could generate an additional \$20,000 the first year and \$40,000 additional the years following. Also, the increased marketing and promotion produced by the funding will increase taxable sales in all tourist and travel-related businesses which will increase overall sales tax collected by the county.

Options:

1. Approve to Conduct the Public Hearing and Adopt the Proposed Ordinance to Increase the Tourist Development Tax Rate.
2. Do Not Approve to Conduct the Public Hearing and Do Not Adopt the Proposed Ordinance to Increase the Tourist Development Tax Rate.
3. Board Direction.

Recommendation:

Option #1

Attachment

1. Proposed Ordinance

ORDINANCE NO. 2011-_____

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF WAKULLA COUNTY, FLORIDA INCREASING THE TOURIST DEVELOPMENT TAX RATE; LEVYING THE ADDITIONAL ONE PERCENT (1%) TOURIST DEVELOPMENT TAX AUTHORIZED BY SECTION 125.0104(3)(d), FLORIDA STATUTES; LEVYING THE ADDITIONAL ONE PERCENT (1%) TOURIST DEVELOPMENT TAX AUTHORIZED BY SECTION 125.0104(3)(I), FLORIDA STATUTES; AMENDING SECTION 29.045 OF THE WAKULLA COUNTY CODE TO LEVY THE INCREASED TOURIST DEVELOPMENT TAX RATE; PROVIDING FOR NOTICE TO THE DEPARTMENT OF REVENUE; PROVIDING FOR REPEAL OF CONFLICTING PROVISIONS; PROVIDING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 125.0104, Florida Statutes, commonly known as the "Local Option Tourist Development Act," authorizes counties to levy certain taxes on properties rented or leased for periods of six (6) months or less; and

WHEREAS, pursuant to Ordinance No. 94-46, adopted on December 19, 1994 and amended by Ordinance No.s 96-4, 96-12, 96-26, and 09-10, the Board of County Commissioners of Wakulla County, Florida, adopted a Tourist Development Tax rate of two percent (2%), which has been levied for more than three (3) years; and

WHEREAS, the ordinances relating to the Tourist Development Tax have been codified in Article III of Chapter 29 of the Wakulla Code of Ordinances; and

WHEREAS, Section 125.0104, Florida Statutes, authorizes Wakulla County to levy, by ordinance, up to an additional three percent (3%) Tourist Development Tax; and

WHEREAS, it is the intent of the Board of County Commissioners of Wakulla County, Florida to increase its Tourist Development Tax rate from two percent (2%) to

three percent (3%) pursuant to Section 125.0104(3)(d), Florida Statutes, and ultimately from three percent (3%) to four percent (4%) pursuant to Section 125.0104(3)(l), Florida Statutes; and

WHEREAS, the Board of County Commissioners of Wakulla County, Florida, specifically finds that said increase in the Tourist Development Tax is in the best interest of Wakulla County, Florida and its citizens and is necessary to implement the County's adopted plan of tourist development.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF WAKULLA COUNTY, FLORIDA, AS FOLLOWS:

SECTION 1. ADOPTION OF A NEW TOURIST DEVELOPMENT TAX RATE.

Section 29.045 of the Wakulla County Code is hereby amended to increase the rate of the Tourist Development Tax in accordance with Sections 125.0104(3)(d) and (3)(l), Florida Statutes, as follows:

(A) Effective on first day of the second month following approval of this Ordinance, the Tourist Development Tax rate in Section 29.045 of the County Code shall be increased from two percent (2%) to three percent (3%).

(B) Effective on the first day of the sixth month following approval of this Ordinance, the Tourist Development Tax rate in Section 29.045 of the County Code shall be increased an additional one percent (1%) from the three percent (3%) approved in paragraph (A) above to four percent (4%).

SECTION 2. NOTICE TO THE DEPARTMENT OF REVENUE. The Clerk of the Circuit Court shall submit a copy of this Ordinance within ten (10) days of its adoption to the Florida Department of Revenue and the Wakulla County Tax Collector.

SECTION 3. REPEAL OF CONFLICTING ORDINANCES. All ordinances, or parts of ordinances, in conflict herewith are to the extent of such conflict hereby repealed.

SECTION 4. SEVERABILITY OF PROVISIONS. If any subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held or declared to be unconstitutional, invalid or void, such holding or invalidity shall not affect the remaining portions of this Ordinance, and the unconstitutional, invalid or void provisions shall be deemed to have been severed herefrom, and the remainder of this Ordinance, after the exclusion of such part or parts, shall be deemed to be valid, as if such part or parts has not been included herein. If this Ordinance or any provisions hereof shall be held inapplicable to any person, group or persons, property, or kind of property, circumstances, or set of circumstances, such holding shall not affect the application hereof to any other person, property, or circumstances.

SECTION 5. INCLUSION IN THE WAKULLA COUNTY CODE. It is the intention of the Board of County Commissioners and is hereby ordained that the provisions of this ordinance shall become and be made a part of the Wakulla County Code of Ordinances, and the sections of this ordinance may be renumbered to accomplish said intention.

SECTION 6. EFFECTIVE DATE OF ORDINANCE. This Ordinance shall take effect immediately upon its passage by the extraordinary vote of the Board of County Commissioners of Wakulla County, after due notice and publication, in regular meeting, and upon filing with the Florida Department of State.

PASSED AND DULY ENACTED by the Board of County Commissioners of
Wakulla County, Florida in regular session, this ____ day of _____, 2011.

WAKULLA COUNTY
BOARD OF COUNTY COMMISSIONERS

Mike Stewart, Chairman

ATTEST:

APPROVED AS TO FORM AND CONTENT:

Brent X. Thurmond
Clerk of Court

Heather J. Encinosa
County Attorney

Board of County Commissioners

Agenda Request

Date of Meeting: August 15, 2011

Date Submitted: August 2, 2011

To: Honorable Chairman and Members of the Board

From: Brent X. Thurmond, Clerk of Court

Subject: Approval of Minutes from the August 1, 2011 Regular Board Meeting

Statement of Issue:

This agenda item requests Board review and approval of the minutes of the August 1, 2011 Regular Board Meeting (Attachment #1).

Options:

1. Approve the minutes of the August 1, 2011 Regular Board Meeting.
2. Do not approve minutes.
3. Board direction.

Recommendation:

Option #1

Attachment(s)

1. Draft of Minutes – August 1, 2011 Regular Board Meeting.

Board of County Commissioners

Agenda Request

Date of Meeting: August 15, 2011

Date Submitted: August 1, 2011

To: Honorable Chairman and Members of the Board

From: Brent X. Thurmond, Clerk of Court

Subject: Approval for Payment of Bills and Vouchers Submitted for July 28, 2011 – August 10, 2011

Statement of Issue:

This agenda item requests Board approval for payment of bills and vouchers submitted for July 28, 2011 – August 10, 2011.

Background:

It is the policy of the Board to pre-approve payment of bills and vouchers prior to the actual release of funds.

Options:

1. Approve payment of bills and vouchers submitted for July 28, 2011 – August 10, 2011.
2. Do not approve payment of bills and vouchers.
3. Board direction.

Recommendation:

Option #1

Attachment(s)

1. Statement of bills and vouchers submitted for July 28, 2011 – August 10, 2011.

Board of County Commissioners

Agenda Request

Date of Meeting: August 15, 2011

Date Submitted: August 1, 2011

To: Honorable Chairman and Members of the Board

From: Timothy P. Barden, Interim County Administrator
Melissa Corbett, Planner II
Sonora Walker, Meridian Community Services Group/Housing Administrator
Esrone McDaniels, Meridian Community Services Group/Housing Administrator

Subject: Request Board Approval of the Antidisplacement and Relocation Plan to Comply with Florida Small Cities CDBG Program Application Requirements

Statement of Issue:

This agenda item requests Board approval of the Antidisplacement and Relocation Plan in order to comply with the requirements of the Florida Small Cities CDBG Program.

Background:

The Community Development Block Grant Program (CDBG) is a federal program that provides funding for housing and community development. In 1974, Congress created the program by passing the Housing and Community Development Act, Title I. The national objectives of the program are to:

1. Benefit low- and moderate-income persons
2. Prevent or eliminate slum or blight
3. Address urgent community development needs.

The program, administered and funded by the United States Department of Housing and Urban Development, consists of two components:

1. Entitlement - provides funds directly to urban areas
2. Small Cities - provides funds to the states for distribution to rural areas.

The Florida Department of Community Affairs (Florida DCA) administers Florida's Small Cities Community Development Block Grant Program. This is a competitive grant program that awards funds to rural areas. Each year since 1983, Florida has received between 18 and 35 million dollars.

At the June 21, 2011 meeting, the BOCC authorized the preparation of an application to be submitted to DCA for a Small Cities CDBG Grant under the Housing category. The County must have an Antidisplacement and Relocation Plan in place in order to be a recipient of federal funds under the Small Cities CDBG Program. This plan must detail the policies and procedures and the process for addressing issues related to citizens that may be displaced while using federal funding to support replacement or rehabilitation activities. Rule 9B-43, Florida Administrative Code requires this plan to be in place and followed.

Analysis:

Pursuant to 24 CFR 570, 49 CFR Part 24 and Rule 9B-43, Florida Administrative Code, local governments must adopt and abide by its established Antidisplacement and Relocation Plan that sets forth the policies and procedures to address issues of displacement. HUD requires this policy to be in place in an effort to minimize the possible disruption construction activities potentially will have on families. This policy must outline mechanisms used to avoid displacement and also address special circumstances that may necessitate displacement and the level of assistance that may be required to ensure minimum disruption during the transition stages while activities are being undertaken.

The County has been a recipient of federal funds in the past and would have been required to have a plan such as this implemented in order to receive funding. However, the plan was unable to be located. There was a need to adopt a new plan in order to be in compliance with the application requirements. The Florida DCA staff will verify that the plan is in place upon site visit should the County be awarded the grant.

Budgetary Impact:

There is no budgetary impact related to approval of this plan.

Options:

1. Approve the Antidisplacement and Relocation Plan in order to satisfy the requirements of the Small Cities CDBG Program.
2. Do not approve the Antidisplacement and Relocation Plan in order to satisfy the requirements of the Small Cities CDBG Program.
3. Board Direction.

Recommendation:

Option #1

Attachments:

1. Proposed Antidisplacement and Relocation Plan

CDBG

Antidisplacement and Relocation Plan

for

Wakulla County

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I. Displacement Avoidance Policy

The local government is committed to a policy to make all reasonable efforts to ensure that activities undertaken through the use of Community Development Block Grant (CDBG) or Section 108 Loan funds will not cause unnecessary displacement or relocation. *(Henceforth, "CDBG" will refer both to the Community Development Block Grant Program as well as the Section 108 Loan Program.)* The CDBG program will be administered in such a manner that careful consideration is given during the planning phase with regard to avoiding displacement. The local government will also provide information to and keep citizens involved in the process regarding pending zoning and rezoning actions that threaten the preservation of residential areas. Involuntary displacement shall be reserved as a last resort action necessitated only when no other alternative is available and when the activity is determined necessary in order to carry out a specific goal or objective that is of benefit to the public. In this case, community development and housing programs will be planned in a manner, which avoids displacement of households or businesses. However, voluntary temporary or permanent displacement may be necessary in order to achieve a benefit to a household or business (such as rehabilitation or replacement of the building). Such benefits shall be identified and requested by the displacees. Voluntary displacement may also occur when a property owner voluntarily offers his home or business property for sale to the local government. In these cases, the seller may be required to waive rights as a condition of sale of the property, and the Uniform Relocation Act provisions will govern actions of the local government and/or its representative. 24 CFR Part 570 is a governing document on displacement and is incorporated by reference. 49 CFR Part 24 provides Uniform Relocation Act information and is incorporated by reference.

II. Definitions of "Standard" and "Non-Standard Suitable for Rehabilitation" Dwelling Unit Condition

In the absence of federal and state provided definitions, the following is provided to establish a frame of reference and context when dealing with matters of displacement and/or relocation as defined in 24 CFR Part 570 and 49 CFR Part 24.

STANDARD CONDITION

A dwelling unit is considered standard if it has no major defects or only slight defects, which are correctable through the course of regular maintenance. It must be in total compliance with applicable local housing and occupancy

codes; be structurally sound, watertight and in good repair; be adequate in size with respect to number of rooms and area of living space and contain the following:

1. A safe electrical wiring system adequate for lighting and other normal electrical devices.
2. A heating system capable of sustaining a healthful temperature (consistent with normal, year round climatic conditions).
3. A separate, well-lighted and ventilated bathroom that provides user privacy and contains a sink, commode, and bathtub or shower stall.
4. An appropriate, sanitary and approved source of hot and cold potable water.
5. An appropriate, sanitary and approved sewage drainage system.
6. A fully usable sink in the kitchen.
7. Adequate space and service connections for a refrigerator.
8. An unobstructed egress to a safe, open area at ground level.
9. Be free of any barriers, which would preclude ingress or egress if the occupant is handicapped.

Failure to meet any of these criteria automatically causes a dwelling to not be considered "standard."

SUBSTANDARD CONDITION SUITABLE FOR REHABILITATION

A dwelling unit is considered substandard if it does not fully comply with the standard criteria, or has minor defects which require a certain amount of correction but can still provide safe and adequate shelter or has major defects requiring a great deal of correction and will be safe and adequate once repairs are made.

To be suitable for rehabilitation, a trained housing specialist must carefully inspect the dwelling and prepare a work write-up of repairs necessary to bring it up to standard condition. A cost estimate of repairs will be prepared based on the needs identified in the work write-up. If these costs are equal to or less than 65% of the value of a comparable replacement unit as obtained from more than one licensed contractor, the dwelling will be considered suitable for rehabilitation. If the predicted cost exceeds 65%, the unit will be deemed unsuitable.

This criteria is arbitrary, however, and the local governing body may authorize deviations based on the unique aspects of each dwelling, owner, tenant, etc., on a case-by-case basis. Each deviation so approved must be thoroughly documented.

III. Permanent, Involuntary Displacement Procedures

The local government will provide reasonable relocation assistance to persons (families, individuals, businesses, nonprofit organizations, or farms) displaced (moved permanently and involuntarily) as a result of the use of CDBG assistance to acquire or substantially rehabilitate property. Assistance to displaced persons may include:

1. Payment for actual moving and relocation expenses documented by receipts and/or vouchers from service providers and utility companies. The documents shall be submitted prior to the disbursement of payment.
2. Advisory services necessary to help in relocating.
3. Financial assistance sufficient to enable the displaced person to lease and occupy a suitable, decent, safe and sanitary replacement dwelling where the cost of rent and utilities does not exceed 30 percent of the household gross income of a family earning 80 percent of the median income for the jurisdiction.

PROVISIONS FOR ONE-FOR-ONE REPLACEMENT

The local government will replace all occupied and vacant occupiable low/moderate-income dwelling units demolished or converted to a use other than as low/moderate-income housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974, as amended, and as described in 24 CFR Part 570. Replacement low/moderate-income units may include public housing or existing housing receiving Section 8 project based assistance.

All replacement housing will be provided within three years of the commencement of the demolition or rehabilitation relating to conversion and will meet the following requirements.

1. The units will be located within the local jurisdiction.
2. The units will meet all applicable local housing, building, and zoning ordinances and will be in standard, or better, condition.

3. The units will be designed to remain low/moderate-income dwelling units for at least 10 years from the date of initial occupancy (applies to initial tenant only).
4. The units will be sufficient in size and number (functionally equivalent) to house at least the number of occupants who could have been housed in the units that are demolished or converted.

Before obligating or expending CDBG funds that will directly result in such demolition or conversion, the local government will make public and submit to the Florida Department of Community Affairs the following information in writing:

1. A description of the proposed assisted activity.
2. The general location on an area map including approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than low/moderate-income dwelling units.
3. A time schedule for commencement and completion of the demolition or conversion.
4. The general location on a service area map and approximate number of dwelling units by size (number of bedrooms) that will be provided as replacement units.
5. Identification of the source of funding at the time of submittal and the timeframe, location and source for the replacement dwelling unit.
6. The basis for concluding that each replacement dwelling unit will be designed to remain a low/moderate-income dwelling unit for at least 10 years from the date of initial occupancy.
7. Information demonstrating that any proposed replacement of a unit with a smaller unit is consistent with the housing needs of LMI persons in the jurisdiction.

RELOCATION BENEFITS FOR RESIDENTIAL DISPLACEMENT (INCLUDES REPLACEMENT HOUSING COST AND MOVING EXPENSES)

The local government will provide relocation assistance, as described in 24 CFR Part 570, to each low/moderate-income household involuntarily displaced by the demolition of housing or by the conversion of a low/moderate-income dwelling to another use as a direct result of CDBG-assisted activities. Persons that are relocated are entitled to:

1. A choice between actual reasonable moving expenses or a fixed expense and dislocation allowance.
2. Advisory services.
3. Reimbursement for reasonable and necessary security deposits and credit checks.
4. Interim living costs.
5. Replacement housing assistance which may include a Section 8 housing voucher/certificate and referral to assisted units; cash rental assistance to reduce the rent and utility cost or lump sum payment equal to the present value of rental assistance installments to be used toward purchasing an interest in a housing cooperative or mutual housing association for a period up to 60 months (5 years). As required by the Uniform Relocation Act, actual benefits will be based upon the family's income level.

RELOCATION BENEFITS FOR NON-RESIDENTIAL DISPLACEMENT

Businesses, non-profit organizations, farms, etc., shall not be relocated unless the move is voluntary, essential to the project from the public view, and the owner waives his/her rights under the Uniform Act except for the following relocation assistance:

1. Actual moving and reasonable reestablishment expenses not less than \$1,000 nor more than \$20,000 equal to a prorata share for the period of interruption of operations of the average annual net earnings. Average annual net earnings are one half of the entity's net earnings before taxes during the two taxable years immediately prior to the taxable year it was displaced.
2. No other benefits will be provided and a signed waiver acknowledging this fact will be required.

IV. Temporary, Voluntary Displacement and Relocation Procedures

VOLUNTARY RELOCATION

Persons occupying housing which is to be rehabilitated using CDBG funds must voluntarily agree to inclusion in the program and shall vacate the housing at

the direction of the local government (or its CDBG Administrator), in order to facilitate the safe, timely and economical rehabilitation process.

MOVING ALLOWANCE

A moving allowance of \$300 will be provided each family unit so displaced. This allowance will be provided in two payments of \$150 each on move out and move back in.

TEMPORARY HOUSING STANDARDS

The local government may provide a safe, decent and sanitary housing unit for use as temporary relocation housing. The unit shall be available free of charge to temporarily displaced households for the time period authorized by the CDBG Administrator, generally for the period of rehabilitation construction. Households who occupy the unit shall have a \$75 refundable deposit withheld from their initial moving allowance payment. This deposit shall be refunded in full immediately after the relocation unit is vacated in a clean and undamaged condition. The deposit refund shall be denied in full or in part for payment of damages to the owner/lessee due to the occupants' (a) failure to properly clean or maintain the unit, (b) physical damage to the unit, (c) loss of keys to the unit, or (d) need for any special condition such as fumigation. A \$25 per day penalty may also be assessed for the household's failure to properly vacate the relocation unit when directed to do so by the CDBG Administrator.

STORAGE ALLOWANCE

A storage allowance of up to \$150 will be provided each family unit displaced if storage is necessary and essential to the move.

INSURANCE ALLOWANCE

Insurance cost of up to \$100 for the replacement value of the household property in connection with the move will be provided each family unit displaced if storage is necessary and essential to the move.

V. Permanent, Voluntary Displacement and Relocation Procedures

If it is determined by the local government that occupants of a dwelling should be permanently relocated, and the occupants voluntarily consent, the

government will assist in the relocation to a decent, safe and sanitary dwelling unit.

REPLACEMENT HOUSING COST

Benefits, if provided, will be limited to increases in monthly housing costs incurred by the occupant in an amount equal to the lesser of either 42 times the increase (or 60 times the increase in the event the household is low to moderate income) or 30 percent of the household's annual income. 24 CFR Part 570 must be consulted to determine specific limitations.

VI. Tenant Assistance Policy/Rental Rehabilitation

DISPLACEMENT AVOIDANCE POLICY

It is not the local government's policy to displace families in rental units. Participating landlords will be required to warrant that the proposed rehabilitation will not cause any tenant to be permanently displaced unless the owner will be able to relocate the tenant displaced in accordance with HUD relocation criteria. Rental Rehab funds will not be used to rehabilitate the structures if the rehabilitation will cause the displacement of LMI families.

REPLACEMENT HOUSING STANDARDS

If it becomes necessary for an owner to move a tenant from a unit as a direct result of rehabilitation assisted through rental rehabilitation funds, the owners will assure that the tenant is offered a decent, safe and sanitary dwelling unit at an affordable rate as described in the applicable regulations. No tenant will be considered displaced if the owner has offered the tenant a decent, safe, sanitary and affordable unit and the tenant has declined the offer.

RELOCATION BENEFITS

Should displacement become necessary for a LMI family as a result of the rental rehabilitation assistance, the owner will assure that tenants are provided the necessary financial assistance, information, counseling, referrals and housing location options regarding Federal Fair Housing rights, and other relocation services as needed without regard to race, color, religion, sex, familial status, age, handicap or national origin, so as to enable the family to obtain decent, safe and sanitary housing at an affordable rent.

REPLACEMENT HOUSING COST

Benefits, if provided, will be limited to increases in monthly housing costs incurred by the occupants in an amount equal to the lesser of either 42 times the increase (or 60 times the increase in the event the household is low to moderate income) or 30 percent of the household's annual income. 24 CFR Part 570 must be consulted to determine specific limitations. Compensation to obtain replacement housing shall not exceed \$6,000 unless approved otherwise by the local governing body. Should the amount the tenant is entitled is expected to exceed this threshold, consideration shall be given to not performing the demolition which would cause the displacement.

VII. Displacement of Homeowners

Homeowners will have their homes demolished with CDBG funds only as a voluntary action, when rehabilitation of the dwelling is not feasible or cost effective.

Although homeowners have a right to assistance as previously discussed, CDBG funds available for relocation assistance are limited. Therefore, financial assistance shall not exceed that described in the following paragraphs.

REPLACEMENT HOUSING COST

Homeowners who meet CDBG income limits will receive a replacement housing payment not to exceed a) four bedroom 90,000 b) 3 bedroom \$85,500 c) two bedroom \$82,500 (unless approved otherwise by the local governing body). The amount will be based upon the difference between the dwelling replacement price and the owner's ability to contribute to the replacement purchase price. Ability to contribute shall mean the household's borrowing capacity (determined by lending agencies, including RD) and liquid assets above \$5,000 in value.

REPLACEMENT HOUSING STANDARDS

To the extent feasible, replacement units will be of comparable size and type as original units. Type shall mean single family detached, mobile home, or attached. If the unit is attached (duplex, triplex) and the displaced owner also owns the other unit(s) as rental property, up to \$10,000 per unit shall be granted for construction of attached replacement units, provided that zoning and other applicable regulations allow construction of an attached unit(s) which will be rented for a period of five years to CDBG income eligible households at affordable rent levels. Affordable shall mean the average monthly cost for rent

and utility charges (water, sewer, electricity, gas) and shall not exceed 30% of the tenant household's gross monthly income.

REPLACEMENT HOUSING LOCATION

Homeowners will be encouraged to relocate onto the property from which they were displaced or onto other property which they own, in order to reduce the cost of the replacement unit. Land shall be included as an eligible replacement unit cost only when the existing site is unsuitable due to inadequate size (based upon zoning or other applicable regulations) or location in a wetland or 100 year floodplain. Existing housing that is in standard condition may also be approved as replacement housing. Payment shall be disbursed only upon the CDBG Administrator's approval of the replacement unit.

TEMPORARY HOUSING PROVISIONS

If space is available, displaced homeowners will be offered temporary replacement housing in one of the units provided by the CDBG program for housing rehabilitation displacees.

MOVING AND STORAGE ALLOWANCES

Moving and storage allowances will be provided as annotated in Section V.

PROVISIONS FOR NON-PURCHASE

If a homeowner chooses to not purchase a replacement dwelling, compensation shall be determined in the same manner as for renters. Compensation shall not be less than \$2,000.

VIII. Appeals/Counseling

DENIAL OF CLAIM FOR ASSISTANCE BY LOCAL GOVERNING BODY

If a claim for assistance is denied by the local governing body, the claimant may appeal to the State and the decision of the State shall be final unless a court determines the decision was arbitrary and capricious.

PROVISION OF COUNSELING

Counseling will be provided to displacees in the areas of household finance, fair housing rights, real estate transactions, and locating and evaluating replacement housing options. Counseling shall be provided by the CDBG Administrator to permanently displaced households to ensure that:

- ◆ No person is discriminated against based upon age, race, color, religion, sex, handicap, familial status, national origin, or presence of children in the household.
- ◆ Displacees receive information concerning the full range of housing opportunities within the local housing market.

Approved by the County Commission this _____ day of _____, 2011.

Attest:

Chairman of the Board

County Clerk

Board of County Commissioners

Agenda Request

Date of Meeting: August 15, 2011

Date Submitted: August 1, 2011

To: Honorable Chairman and Members of the Board

From: Timothy P. Barden, Interim County Administrator
Melissa Corbett, Planner II
Sonora Walker, Meridian Community Services Group/Housing Administrator
Esrone McDaniels, Meridian Community Services Group/Housing Administrator

Subject: Request Board Approval of the Section 504 Compliance Policy for the Florida Small Cities CDBG Program

Statement of Issue:

This agenda item requests Board approval of the Section 504 Compliance Policy in order to be in compliance with the requirements specified under the Florida Small Cities CDBG program.

Background:

The Community Development Block Grant Program (CDBG) is a federal program that provides funding for housing and community development. In 1974, Congress created the program by passing the Housing and Community Development Act, Title I. The national objectives of the program are to:

1. Benefit low- and moderate-income persons
2. Prevent or eliminate slum or blight
3. Address urgent community development needs.

The program, administered and funded by the United States Department of Housing and Urban Development, consists of two components:

1. Entitlement - provides funds directly to urban areas
2. Small Cities - provides funds to the states for distribution to rural areas.

The Florida Department of Community Affairs (Florida DCA) administers Florida's Small Cities Community Development Block Grant Program. This is a competitive grant program that awards funds to rural areas. Each year since 1983, Florida has received between 18 and 35 million dollars.

Request Board Approval of the Section 504 Compliance Policy for the Florida Small Cities

At the June 21, 2011 meeting, the BOCC authorized the preparation of an application to be submitted to DCA for a Small Cities CDBG Grant under the Housing category. As a requirement of most federal community development programs, local municipalities must have policies in place that establish a process to address issues of discrimination based on citizens with disabilities. Guidelines must be in place to prevent and mitigate issues and occurrences of discrimination during the course of administering programs using federal funding. The County must have a Section 504 Compliance Policy in place in order to be a recipient of federal funds under the Small Cities CDBG Program.

Analysis:

Pursuant to Section 504 of the Rehabilitation Act of 1973 (as amended), Section 109 of the Housing and Community Development Act of 1974 (as amended) and 24 CFR Part 8, local governments must establish policies and procedures that prescribe guidelines to prevent discriminatory practices against individuals with disabilities and outline measures it will take in order to reasonably accommodate the specified disability. In order for the County to receive federal funding under the Small Cities CDBG program, HUD requires that the appropriate processes be in place to address issues as outlined in the appropriate regulations and to ensure that those individuals protected under the act will have equal access to funding opportunities financed using federal funding.

The County has been a recipient of federal funds in the past and would have been required to have a plan such as this implemented in order to receive funding. However, the plan was unable to be located. There is a need to adopt a new plan in order to be in compliance with the application requirements. The Florida DCA staff will verify that the plan is in place upon site visit should the County be awarded the grant.

Budgetary Impact:

There is no budgetary impact related to approval of the policy.

Options:

1. Approve the Section 504 Compliance Policy in order to satisfy the requirements of the Small Cities CDBG Program.
2. Do not approve the Section 504 Compliance Policy in order to satisfy the requirements of the Small Cities CDBG Program.
3. Board Direction.

Recommendation:

Option #1

Attachments:

1. Proposed Section 504 Compliance Policy

WAKULLA COUNTY, FLORIDA
SECTION 504 COMPLIANCE POLICY,
FOR
COMMUNITY DEVELOPMENT BLOCK GRANT
PROGRAMS AND PROJECTS

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1. GENERAL POLICY

A. APPLICABILITY

This Section 504 Compliance Policy establishes procedures and guidelines that shall be used to effectuate compliance with nondiscrimination based on handicap to the end that no otherwise qualified individual with handicaps in the United States shall, solely by reason of his or her handicap, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance from the Department of Housing and Urban Development (HUD). Compliance with Section 504 does not assure compliance with requirements for accessibility by physically handicapped persons imposed under the Architectural Barriers Act of 1968. All HUD Federally financed activities shall be accomplished in compliance with applicable state and federal laws.

B. SECTION 504 LAW AND REGULATIONS

Laws relative to nondiscrimination based on handicap in federally assisted programs of HUD, in general, may be found in Section 504 of the Rehabilitation Act of 1973 (as amended), Section 109 of the Housing and Community Development Act of 1974 (as amended), and 24 CFR, Part 8. The provisions of these nondiscriminatory procedures shall not be construed to conflict with or supersede the requirements of any other applicable state or federal laws or regulations. In regard to programs or activities in connection with Community Development Block Grants (CDBG), the U.S. Department of Housing and Urban Development (HUD) grant administration regulations relating to nondiscriminatory practices are promulgated in the Uniform Federal Accessibility Standards (UFAS). This document, which sets standards for facility accessibility by physically handicapped persons for federally funded facilities, programs, and/or activities, is hereby incorporated by reference. Future

state or federal regulations applicable to nondiscriminatory practices under the CDBG Program shall supersede and/or supplement this policy.

C. DEFINITIONS

1. "Accessible," when used with respect to the design, construction, or alteration of a facility or a portion of a facility other than an individual dwelling unit, means that the facility or portion of the facility when designed, constructed or altered, can be approached, entered, and used by individuals with physical handicaps.
2. "Accessible," when used with respect to the design, construction, or alteration of an individual dwelling unit, means that the unit is located on an accessible route and when designed, constructed, altered, or adapted can be approached, entered, and used by individuals with physical handicaps.
3. "Accessible route" means a continuous unobstructed path connecting accessible elements and spaces in a building or facility that complies with the space and reach requirements of applicable standards prescribed by 24 CFR, Part 8, Section 8.32.
4. "Adaptability" means the ability of certain elements of a dwelling unit, such as kitchen counters, sinks, and grab bars, to be added to, raised, lowered, or otherwise altered, to accommodate the needs of persons with or without handicaps, or to accommodate the needs of persons with different types or degrees of disability.
5. "Auxiliary aids" means services or devices that enable persons with impaired sensory, manual, or speaking skills to have an equal opportunity to participate in, and enjoy the benefits of, programs or activities receiving Federal financial assistance (i.e., readers, Braille materials, audio recordings, telephone communication devices for deaf persons (TDD's), interpreters, etc.).
6. "Individual with handicaps" means any person who has a physical or mental impairment that substantially limits one or more major life activities; has a record of such an impairment; or is regarded as having such an impairment.
7. "Qualified individual with handicaps" means:

- (a) with respect to employment, an individual with handicaps who, with reasonable accommodation, can perform the essential functions of the job in question; and
- (b) with respect to any non-employment program, an individual with handicaps who meets the essential eligibility requirements and who can achieve the purpose of the program or activity without modifications in the program or activity that The Wakulla County can demonstrate would result in a fundamental alteration in its nature; or
- (c) with respect to any other non-employment program or activity, an individual with handicaps who meets the essential eligibility requirements for participation in, or receipt of benefits from, that program or activity.

8. "Undue hardship" means financial or administrative burdens, which would be imposed on the operation of The Wakulla County's program. Factors to be considered include:

- (a) the overall size of The Wakulla County's program with respect to number of employees, number and type of facilities, and size of budget;
- (b) the type of The Wakulla County's operation, including the composition and structure of the workforce; and
- (c) the nature and cost of the accommodation needed.

II. COMMUNICATIONS

A. AUXILIARY AIDS

The Wakulla County shall furnish appropriate auxiliary aids where necessary to afford an individual with handicaps an equal opportunity to participate in, and enjoy the benefits of, a program or activity receiving Federal financial assistance. The County is not required to provide individually prescribed devices or other devices of a personal nature. Where the County communicates with applicants and beneficiaries via telephone, telecommunication devices for deaf persons (TDD's) shall be used. The telephone number to utilize the TDD is (800) 955-8770. This is a statewide Telecommunications Relay Service. The Relay Service provides 24-hour telephone access staffed by specially trained Communications Assistants using special telecommunications equipment. The Wakulla County shall adopt and implement procedures to ensure that interested persons (including persons with impaired vision or hearing) can obtain information concerning the existence and location of accessible services,

activities, and facilities. Mobility impaired persons in wheelchairs should call ahead for assistance, blind individuals should call ahead for escorts, and deaf persons should call ahead for an interpreter (person schooled in sign language). In brief, if the disabled person calls County offices prior to the event and communicates to an employee the particular problem, which he or she has, assistance will be provided accordingly. However, Section 504 does not require the County to take any action that the County can demonstrate would result in a fundamental alteration in the nature of a program or activity or in undue financial and administrative burdens.

III. EMPLOYMENT

A. GENERAL PROHIBITIONS

No qualified individual with handicaps shall, solely on the basis of handicap, be subjected to discrimination in employment under any program or activity that receives Federal financial assistance from HUD.

B. REASONABLE ACCOMMODATION

The Wakulla County shall make reasonable accommodation to the known physical or mental limitations of an otherwise qualified applicant with handicaps or employee with handicaps, unless the County can demonstrate that the accommodation would impose an undue hardship on the operation of its program. The County may not deny any employment opportunity to a qualified handicapped employee or applicant if the basis for the denial is the need to make reasonable accommodation to the physical or mental limitations of the employee or applicant.

C. EMPLOYMENT CRITERIA

The Wakulla County will not use any employment test or other selection criterion that screens out individuals with handicaps nor make any pre-employment inquiry of an applicant to determine whether the applicant is an individual with handicaps or to the nature or severity of a handicap. The County may, however, make pre-employment inquiry into an applicant's ability to perform job-related functions.

IV. PROGRAM ACCESSIBILITY

A. GENERAL REQUIREMENTS

No qualified individual with handicaps shall, because Wakulla County's facilities are inaccessible to or unusable by individuals with handicaps, be denied the benefits of, be excluded from participation in, or otherwise be subjected to discrimination under any program or activity that receives Federal financial assistance.

B. NON-HOUSING FACILITIES

New non-housing facilities shall be designed and constructed to be readily accessible to and usable by individuals with handicaps. Alterations to existing non-housing facilities shall, to the maximum extent feasible, be made to make them more readily accessible to and usable by individuals with handicaps. The County shall operate each non-housing program or activity receiving Federal financial assistance so that the program or activity, when viewed in its entirety is readily accessible to and usable by individuals with handicaps.

1. Methods

The Wakulla County may comply with the requirements of this section through such means as location of programs or services to ensure accessible facilities or accessible portions of facilities, assignment of aides to beneficiaries, home visits, the addition or redesign of equipment, changes in management policies or procedures, acquisition or construction of additional facilities, or alterations to existing facilities. The County is not required to make structural changes in existing facilities where other methods are effective in achieving compliance with this section.

2. Historic Preservation Programs or Activities

In meeting Section 504 requirements in historic preservation programs or activities, Wakulla County shall give priority to methods that provide physical access to individuals with handicaps. However, in cases where a physical alteration to an historic property would

substantially impair the "significant historic features" of the property or result in undue financial and administrative burdens, the structural modifications need not be made. In unique cases where this occurs, the precise alterations, impact and reasons for noncompliance shall be completely documented,

V. ENFORCEMENT

A. ASSURANCES

An applicant for Federal financial assistance for a program or activity to which Section 504 applies shall submit an assurance to HUD on a form specified by the responsible civil rights official that the program or activity will be operated in compliance with Section 504. In the case of Federal financial assistance extended in the form of real property or to provide real property or structures on the property, the assurance will obligate The Wakulla County for the period during which the real property or structures are used for the purpose for which Federal financial assistance is extended. In the case of Federal financial assistance extended to provide personal property, the assurance will obligate the County for the period during which it retains ownership or possession of the property. In all other cases, the assurance will obligate the County for the period during which Federal financial assistance is extended.

B. SELF-EVALUATION

The Wakulla County shall, as expeditiously as possible, and after consultation with interested persons, including individuals with handicaps or with organizations representing those individuals:

1. evaluate its current policies and practices to determine whether they do not or may not meet the requirements of Section 504;
2. modify any policies and practices that do not meet the requirements of Section 504; and take appropriate corrective steps to remedy the discrimination.

A recipient that employs fifteen or more persons shall, for at least three years

following completion of the evaluation, maintain on file, make available for public inspection, and provide to the responsible civil rights official, upon request: a list of the interested persons consulted, a description of areas examined and any problems identified, and a description of any modifications made and or any remedial steps taken.

C. DESIGNATION OF RESPONSIBLE EMPLOYEE

A recipient that employs fifteen or more persons shall designate at least one person to coordinate its efforts with Section 504. The responsible person designated is the Planning and Community Development Director who can be reached at telephone number 850-926-3695.

VI. GRIEVANCE PROCEDURES/COMPLAINT RESOLUTION

A. GENERAL PROVISIONS

A recipient that employs fifteen or more persons shall adopt grievance procedures that incorporate appropriate due process standards and that provide for the prompt and equitable resolution of complaints alleging any action prohibited by Section 504.

B. NOTICE

A recipient that employs fifteen or more persons shall take appropriate initial and continuing steps to notify participants, beneficiaries, applicants, and employees, including those with hearing and vision impairments, and unions and professional organizations that it does not discriminate on the basis of handicap. The notification shall state that the recipient does not discriminate in regards to its federally assisted programs. The notification shall also include an identification of the responsible employee designated to coordinate with Section 504 (See Section V, Paragraph C above). The initial notification shall be made as soon as possible but within 90 days of Policy adoption. Methods of notification may include the posting of notices or publication in newspapers. Any such notice must include all of the information discussed in this paragraph. The recipient must also ensure that members of the population likely to be affected directly by a federally assisted program who have visual or

hearing impairments are provided with the information necessary to understand and participate in the program.

C. GRIEVANCE PROCEDURES

Any person or any representative of such a person who believes that he or she has been discriminated against should first contact, in writing the person identified as Coordinator on page 7 of this policy. The grievance must be filed within thirty days of the alleged discriminatory act and must give the following:

1. name and address of the complainant;
2. name and address of the alleged offending party;
3. specific details, in a near chronological order, of the events leading to the alleged action;
3. the alleged discrimination;
5. names, addresses and phone numbers of any witnesses or other persons having knowledge of the circumstances; and
6. any other relevant information.

The Coordinator will attempt to satisfactorily resolve the issue, informally, by contacting the involved parties within twenty days of receipt. Documentation of all phone calls, contacts and information received or disseminated must be carefully kept. Additionally, the members of the elected government must be kept informed and up-to-date regarding the grievance and the progress in resolution. This information flow will occur via written progress reports, no less frequently than monthly, and discussions, as necessary, at each regularly scheduled meeting of the elected body.

The Citizens Advisory Task Force (CATF) will be called into session to advise the Coordinator and to fashion a plan for resolution should initial resolution attempts fail. This group will function in an advisory capacity to the County as specified in the document, which establishes their existence. Records of proceedings will be maintained and forwarded to the elected body. The CATF may call both parties together in an attempt to reach an amicable

solution. The Coordinator will act as the intermediary between the CATF and the electorate and will ensure the same information flow as described above.

Should informal resolution be unsuccessful, the grievance will be elevated to the formal stage. All communications will occur only in written form, via certified mail. The County's attorney will become the lead official, acting on behalf of and with the consent of the local governing body. Maximum effort will be given to achievement of a mutually agreeable resolution with all proceedings and communications thoroughly and precisely documented.

If the preceding attempts remain unsuccessful, the matter shall be officially brought to the attention of the applicable State or Federal agency and their guidance solicited and followed.

Information in the sections which follow expand further on grievance/complaints which have exhausted local capability.

D. COMPLIANCE INFORMATION

Each recipient shall keep such records and submit to the responsible civil rights official complete and accurate compliance reports upon request. The records shall indicate the extent to which individuals with handicaps are beneficiaries of federally assisted programs. Each recipient shall permit access to these records by the responsible civil rights official and the general public during normal business hours.

E. DISCRIMINATION COMPLAINTS/GRIEVANCES

Any person, or any representative of such a person, who believes that he or she has been discriminated against may file a confidential complaint with HUD's Office of Fair Housing and Equal Opportunity, Department of Housing and Urban Development, Washington, D.C. 20410. The written complaint must be filed within 180 days of the alleged discriminatory act. The complaint must give the name and address of the alleged complainant, the name and address of the offending party, and the details of the events leading to the charge of

discrimination. The responsible civil rights official will notify both the complainant and the recipient of the agency's receipt of the complaint within ten calendar days.

F. COMPLAINT/GRIEVANCE RESOLUTION

HUD's civil rights official will review the case for acceptance, rejection, or twenty days of acknowledgement of receipt of the complaint. The recipient of federal monies is then notified of the complaint and is given a chance to respond in writing within thirty days of receiving it. HUD officials then attempt to resolve the complaint informally. If informal resolution is not possible, an investigation is conducted resulting in either a dismissal of the complaint or a letter of findings against the recipient which must be issued within 180 days of receipt of the complaint. The letter of findings is then sent via certified mail, return receipt requested, to both the complainant and the recipient. Within ten days of notification of noncompliance, the recipient may volunteer to comply with the regulation. Otherwise, compliance may be effected by the suspension or termination of, or refusal to grant or continue Federal financial assistance.

This last measure is the end result of a process, which goes through many channels: (1) the recipient is notified of its failure to comply, (2) a finding of noncompliance is formally recorded after the recipient has been given the opportunity for a hearing, (3) the Secretary of HUD approves the action, and (4) thirty days expire after the Secretary has filed a report with the committees of the House and Senate having legislative jurisdiction over the program or activity involved.

Intimidatory or retaliatory acts by the recipient or the offended party is prohibited. No intimidation, threats, coercion, or discrimination against any person for having participated in this investigation is permitted. The identity of complainants shall be kept confidential except to the extent necessary to carry out the intent of this policy.

Approved by the County Commission of The Wakulla County, Florida, this

_____ day of _____, 20____.

Chairman

ATTEST

County Clerk

Board of County Commissioners

Agenda Request

Date of Meeting: August 15, 2011

Date Submitted: August 1, 2011

To: Honorable Chairman and Members of the Board

From: Timothy P. Barden, Interim County Administrator
Melissa Corbett, Planner II
Sonora Walker, Meridian Community Services Group/Housing Administrator
Esrone McDaniels, Meridian Community Services Group/Housing Administrator

Subject: Request Board Approval of the Citizens' Participation Plan to Comply with Federal Small Cities CDBG Program Application Requirements

Statement of Issue:

This agenda item requests Board approval of the Citizen Participation Plan in order to comply with the requirements of the Florida Small Cities CDBG Program.

Background:

The Community Development Block Grant Program (CDBG) is a federal program that provides funding for housing and community development. In 1974, Congress created the program by passing the Housing and Community Development Act, Title I. The national objectives of the program are to:

1. Benefit low- and moderate-income persons
2. Prevent or eliminate slum or blight
3. Address urgent community development needs.

The program, administered and funded by the United States Department of Housing and Urban Development, consists of two components:

1. Entitlement - provides funds directly to urban areas
2. Small Cities - provides funds to the states for distribution to rural areas.

The Florida Department of Community Affairs (Florida DCA) administers Florida's Small Cities Community Development Block Grant Program. This is a competitive grant program that awards funds to rural areas. Each year since 1983, Florida has received between 18 and 35 million dollars.

Request Board Approval of the Citizens' Participation Plan to Comply with Federal Small Cities

At the June 21, 2011 meeting, the BOCC authorized the preparation of an application to be submitted to DCA for a Small Cities CDBG Grant under the Housing category. The County must have a Citizen Participation Plan in place in order to be a recipient of federal funds under the Small Cities CDBG Program. Rule 9B-43, Florida Administrative Code requires this plan to be in place and followed – even in the preparatory stages of the Small Cities CDBG application.

Analysis:

Pursuant to 24 CFR 91.105, 24 CFR 570.486 and Rule 9B-43, Florida Administrative Code, local governments must adopt and abide by a comprehensive Citizen Participation Plan that sets forth the policies and procedures for citizen participation. In order for the County to receive federal funding under the Small Cities CDBG program, HUD requires that the appropriate processes be in place to allow citizens within the local jurisdiction to have comment on the proposed activities that may impact them. The County must consider the comments presented by the citizens.

The County has been a recipient of federal funds in the past and would have been required to have a plan such as this implemented in order to receive funding. However, the plan was unable to be located. There is a need to adopt a new plan in order to be in compliance with the application requirements. The Florida DCA staff will verify that the plan is in place upon site visit should the County be awarded the grant.

Budgetary Impact:

There is no budgetary impact related to approval of the plan.

Options:

1. Approve the Citizen Participation Plan in order to satisfy the requirements of the Small Cities CDBG Program.
2. Do not approve the Citizen Participation Plan in order to satisfy the requirements of the Small Cities CDBG Program.
3. Board Direction.

Recommendation:

Option #1

Attachments:

1. Proposed Citizen Participation Plan

WAKULLA COUNTY
CITIZEN PARTICIPATION PLAN

In order to provide citizens with information concerning the Community Development Block Grant (CDBG) program, Wakulla County will take the following actions:

- a. Make available to the public, in a reasonable and timely manner, information concerning the amounts of funds available for various activities and the range of activities that may be undertaken.
- b. Provide citizens with adequate notice of public hearings, which are to be held at times and locations convenient to potential or actual beneficiaries, and with accommodation for the handicapped. If a significant number of non-English speaking residents could reasonably be expected to attend a public hearing, an interpreter will be provided for the language expected to be represented.
- c. If any party representing low to moderate income persons requests assistance for developing a proposal for the CDBG, the governing body shall determine the eligibility of the proposed activity. If such activity is eligible for funding, the party's ideas will be discussed at the First Public Hearing in the CDBG application or amendment stage. Information available from the state regarding the application process will be provided to interested parties.
- d. Hold at least one Public Hearing to obtain the views of citizens on community development needs.
- e. A citizen advisory task force shall be established (composed of citizens of the jurisdiction) to provide input relative to all phases of the project process. The task force members will be appointed by the governing body before the Second Public Hearing on the project. Members may be reappointed as a standing committee.

The task force will meet at its discretion and will offer recommendations, as it deems appropriate.
- f. Develop and publish a summary of the proposed application that will provide citizens with an opportunity to examine its contents and submit their comments.

- g. Consider any comments and views expressed by citizens on the proposed application and, if appropriate, modify the proposed application.
- h. Hold at least one Public Hearing to obtain the views of citizens on the final application prior to its submission to the department.
- i. Hold at least one Public Hearing during the grant implementation process to review the program performance. This may be combined with the Public Hearing on amendments, if any such hearings are required.

The following Complaint/Grievance Procedure will be followed for the CDBG program:

- a. Complaints or grievances may be filed by local citizens, property or business owners, or their representatives, on the basis of their belief that the CDBG program design or implementation is inappropriate or illegal based upon such factors as environmental considerations or civil rights.
- b. Complaints shall be issued in writing to the chief elected official within 30 days of the perceived problem and delivered or mailed to the official address of the local government.
- c. The local government shall investigate the complaint/grievance and respond in writing within 15 days, although conclusion of the matter may take more than 15 days.
- d. The investigation may be performed by local officials, staff, consultants, the citizen advisory task force, or others as determined appropriate by the local government.
- e. If the party filing the complaint or grievance is not satisfied with the response, they may appeal to the Florida Department of Community Affairs.
- f. Nothing in this policy shall prohibit a person from filing a complaint with HUD or any regulatory agency or court. Housing discrimination complaints may be filed directly by calling the discrimination hotlines.

HUD: 1-800-424-8590
State: 1-800-342-8170

Approved by governing body the _____ day of _____, 2011.

Chairman of the Board

WAKULLA COUNTY
CITIZEN ADVISORY TASK FORCE
FOR THE CDBG PROGRAM

The Wakulla County Small Cities CDBG Citizens Advisory Task Force is appointed to serve as the Citizen Advisory Task Force (CATF). The following citizens, who serve on that committee, are identified below:

Name: Ralph Thomas

Address: 637 Hunters Trace, Crawfordville, Florida 32327

Telephone No. 850-251-0415

Name: R.H. Carter

Address: 860 Rehwinkel Road, Crawfordville, Florida 32327

Telephone No. 850-273-2242

Name: Angelique Hutchins

Address: 3056 Crawfordville Hwy, Crawfordville, Florida 32327

Telephone No. 850-926-0914

Name: Melissa Corbett

Address: 3093 Crawfordville Hwy, Crawfordville, Florida 32327

Telephone No. 850-926-3695

Approved by governing body the _____ day of _____, 2011.

Chairman of the Board

Board of County Commissioners

Agenda Request

Date of Meeting: August 15, 2011

Date Submitted: August 1, 2011

To: Honorable Chairman and Members of the Board

From: Timothy Barden, Interim County Administrator
Fran Councill, EMS Director

Subject: Request Board Approval of a Resolution Authorizing Staff to Apply for the Second Portion of the State of Florida EMS County Grant and Authorizing the Expenditure of Funds

Statement of Issue:

This agenda item requests Board approval of the proposed Resolution authorizing staff to apply for the second portion of the State of Florida EMS County Grant and authorizing the expenditure of funds.

Background:

The County grant is an annual grant from the State Emergency Medical Services office. It results from monetary sources generated by traffic fines in Wakulla County and is used to expand and improve the EMS Service. The types of equipment obtained from this grant are varied in nature and have greatly benefited the citizens served. These have included such things as miscellaneous funding for EMS staff education, various items of radio equipment, and a wide variety of ambulance equipment from pulse oximeters to the original C-Pap equipment.

Analysis:

This is a two part grant. At the February 7, 2011 Board Meeting, the Board approved staff to apply for the first half of the State of Florida EMS County Grant which funds have been awarded for \$1,677.00.

This agenda item requests approval to apply for the second portion of the State of Florida EMS County Grant. The grant funds must be used to expand and improve EMS and cannot be used to replace items. This grant amount is for \$1,466 and there is no match required. Staff anticipates funds being received in late December 2011.

Budgetary Impact:

None. This is the annual County grant and there is no match required if the County is awarded with the grant funds.

Agenda Request: Request Board Approval of a Resolution Authorizing Staff to Apply for the Second Portion of the State of Florida EMS County Grant and Authorizing the Expenditure of Funds

August 15, 2011

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Options:

1. Approve the Resolution Authorizing Staff to Apply for the Second Portion of the State of Florida EMS County Grant and Authorizing Expenditure of Funds.
2. Do Not Approve the Resolution Authorizing Staff to Apply for the Second Portion of the State of Florida EMS County Grant and Authorizing Expenditure of Funds.
3. Board Direction.

Recommendation:

Option #1

Attachment:

1. Proposed Resolution
2. Grant Application

WAKULLA COUNTY

Resolution No. _____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WAKULLA COUNTY, FLORIDA, AUTHORIZING THE APPLICATION FOR FUNDING THROUGH THE COUNTY EMERGENCY MEDICAL SERVICES AWARD PROGRAM AND THE EXPENDITURES OF FUNDS IN CONJUNCTION THEREWITH.

WHEREAS, the Board of County Commissioners recognize the need for emergency medical services in the county, and;

WHEREAS, the Board of County Commissioners of Wakulla County, Florida, is a political subdivision of the State of Florida, and is therefore, duly qualified by the law and authorized to participate in said program with the Florida Department of Health and does to so participate, and;

WHEREAS, the Board of County Commissioners recognizes that no other resources exist to provide these particular projects goals to the County of Wakulla.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners of Wakulla County, Florida, in regular session duly assembled on this Monday, August 15, 2011, that does hereby agree to participate in and apply for funds through the County Emergency Medical Services Award Program and that the Chairman of the Board of County Commissioners is hereby authorized to execute any and all documents, contracts, and papers necessary to carry out the purpose of this resolution as stated herein.

BE IT FURTHER RESOLVED, that the Board of County Commissioners of Wakulla County, Florida, intends to comply with all appropriate rules and regulations pertaining to the administration of this program.

THE BOARD OF COUNTY COMMISSIONERS OF WAKULLA COUNTY hereby certifies that the monies will improve and expand the county's prehospital EMS system and that the funds will not be used to supplant existing county EMS budget allocations:

DONE AND ADOPTED this 15th day of August, 2011, by the Board of County Commissioners of Wakulla County, Florida.

**BOARD OF COUNTY COMMISSIONERS
WAKULLA COUNTY, FLORIDA**

MIKE STEWART, Chairman

ATTEST:

Brent X. Thurmond, Clerk of the Court

APPROVED TO FORM:

Heather Encinosa, County Attorney

EMS COUNTY GRANT APPLICATION

**FLORIDA DEPARTMENT OF HEALTH
Bureau of Emergency Medical Services**

Complete all items

ID. Code (The State Bureau of EMS will assign the ID Code – leave this blank) C

1. County Name: Wakulla
Business Address: P O Box 1263 Crawfordville, Florida 32326
Telephone: 850-926-0919
Federal Tax ID Number (Nine Digit Number). VF <u>59-60-31875</u>

2. Certification: (The applicant signatory who has authority to sign contracts, grants, and other legal documents for the county) I certify that all information and data in this EMS county grant application and its attachments are true and correct. My signature acknowledges and assures that the County shall comply fully with the conditions outlined in the Florida EMS County Grant Application. Signature: _____ Date: _____ Printed Name: Timothy Barden Position Title: Interim County Administrator
--

3. Contact Person: (The individual with direct knowledge of the project on a day-to-day basis and has responsibility for the implementation of the grant activities. This person is authorized to sign project reports and may request project changes. The signer and the contact person may be the same.) Name: Fran Councill Position Title: Director of EMS Address: 338 Trice Lane Crawfordville, Florida 32327 Telephone: 850-926-1565 Fax Number: 850-745-8704 E-mail Address: fcouncill@mywakulla.com
--

4. Resolution: Attach a current resolution from the Board of County Commissioners certifying the grant funds will improve and expand the county pre-hospital EMS system and will not be used to supplant current levels of county expenditures.
--

5. Budget: Complete a budget page(s) for each organization to which you shall provide funds. List the organization(s) below. (Use additional pages if necessary) Wakulla County EMS
Wakulla County EMS

**FLORIDA DEPARTMENT OF HEALTH
EMS GRANT PROGRAM**

REQUEST FOR GRANT FUND DISTRIBUTION

In accordance with the provisions of Section 401.113(2)(a), F. S., the undersigned hereby requests an EMS grant fund distribution for the improvement and expansion of pre-hospital EMS.

DOH Remit Payment To:

Name of Agency: Wakulla County Board of County Commissioners EMS

Mailing Address: P O Box 1263

Crawfordville, Florida 32326

Federal Identification number VF59-60-31875

Authorized Official: _____

Signature

Date

Timothy Barden, Interim County Administrator

Type Name and Title

Sign and return this page with your application to:

*Florida Department of Health
BEMS Grant Program
4052 Bald Cypress Way, Bin C18
Tallahassee, Florida 32399-1738*

Do not write below this line. For use by Bureau of Emergency Medical Services personnel only

Grant Amount For State To Pay: \$ _____

Grant ID: Code: _____

Approved By : _____

Signature of EMS Grant Officer

Date

State Fiscal Year: _____ - _____

<u>Organization Code</u>	<u>E.O.</u>	<u>OCA</u>	<u>Object Code</u>	<u>Category</u>
64-42-10-00-000	05	SF005	750000	059998

Federal Tax ID: VF _____

Grant Beginning Date: October 1, _____

Grant Ending Date: September 30, _____

Board of County Commissioners

Agenda Request

Date of Meeting: August 15, 2011

Date Submitted: August 1, 2011

To: Honorable Chairman and Members of the Board

From: Timothy P. Barden, Interim County Administrator
Cleve Fleming, Public Works Project Director

Subject: Request Board Approval to Schedule and Advertise a Public Hearing to be held on September 6, 2011 to Consider Placement of Traffic Calming Devices on Revell Road and Carriage Drive (The Farm) Paid for by the Residents

Statement of Issue:

This agenda item requests Board approval to schedule and advertise a public hearing to be held on September 6, 2011 to consider approving installment of traffic calming devices on Revell Road and Carriage Drive in the Farm Subdivision which will be fully funded by the residents.

Background:

On August 1, 2005, the Board of County Commissioners approved a policy and procedure for installation of speed control devices. The policy reads as follows:

1. A citizen desiring to have speed control devices installed on a particular road must first check with the Planning Department and ascertain that the road they desire the calming devices on is classified as a local County road. Only local County roads will be considered.
2. Once a written request is completed and submitted to the County Administrator's Office, the Administrator will request the Wakulla County Public Works Office to conduct a speed survey. The survey must be conducted during both a weekday and a weekend day. A road will be determined to have a problem when 25% or more of the drivers exceed the posted speed limited by 5 MPH or more.
3. Once a road is determined to have a speed problem, citizens desiring to have speed control devices installed on a particular road or road section must obtain a "Traffic Calming Device" petition from the County Administrator's Office. They must obtain signatures of at least 75% of the residents fronting the section of proposed roadway.
4. After receipt of the complete and verified petition, the County Administrator will advertise the public roadway being considered for speed control devices at least two weeks in advance of a Board of County Commissioners Meeting.
5. The County will erect signs stating that speed control devices are being considered for this section of roadway with a public hearing date schedule. The signs will remain in place for two weeks to advise all concerned citizens of the proposed action.
6. The County Administrator is responsible for enacting the decision of the Board.

Agenda Request: Request Board Approval to Schedule and Advertise a Public Hearing to be held on September 6, 2011 to Consider Placement of Traffic Calming Devices on Revell Road and Carriage Drive Paid for by the Residents

August 15, 2011

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Analysis:

The residents of the Farms Subdivision have requested traffic Calming Devices to be placed on Revell Road and Carriage Drive per the Board's Policy and Procedure. In addition, the traffic data requirements outlined in the County's policy have been met. The final step in the process requires a Public Hearing to be scheduled in order to allow public input on this project.

During a three day survey conducted on Revell Road, the average daily traffic count was as follows: Saturday 284 trips, Sunday 118 trips, and Monday 127 trips. The traffic data analysis indicates that the percentage of traffic exceeding the posted speed limit of 25 MPH is as follows: Saturday 48.59%, Sunday 43.22%, and Monday 51.18%.

The Farms Subdivision HOA has agreed to purchase and install the traffic calming devices; however, is still required to meet the policy requirement which includes a public hearing before the BOCC. Public Works role will be to provide oversight to ensure there is no damage to the roads.

Budgetary Impact:

None. The residents are purchasing and installing the traffic calming devices.

Options:

1. Approve to schedule and advertise a Public Hearing on September 6, 2011 to consider installment of traffic calming devices on Revell Road and Carriage Drive in the Farms Subdivision to be fully funded by the Residents.
2. Do not approve to schedule and advertise a Public Hearing on September 6, 2011 to consider installment of traffic calming devices on Revell Road and Carriage Drive in the Farms Subdivision to be fully funded by the Residents.
3. Board Direction.

Recommendation:

Option #1

Attachments:

1. Signed Petition for Installation of Devices
2. Attached Survey of Traffic Speed

**PETITION
TO
THE WAKULLA COUNTY PUBLIC WORKS
ROAD AND BRIDGE DEPARTMENT
FOR
INSTALLATION OF TRAFFIC CALMING DEVICES**

We, The Undersigned Property Owners (Residents) on Revell Road between Martin Luther King, Jr. Memorial Road and Highway 61, hereby request Wakulla County to install Traffic Calming Devices along this section of the above mentioned roadway.

<u>Name</u>	<u>Phone #</u>	<u>Address</u>	<u>Owner/Renter</u>
Mark	339-2719	111 Revell Road, Crawfordville, FL	OWNER
Jenny Belker	926-1490	115 Revell Road, Crawfordville, FL	owner
		119 Revell Road, Crawfordville, FL	
Rufus B...	926-2921	129 Revell Road, Crawfordville, FL	OWNER
Gerald E. ...	926-8892	141 Revell Road, Crawfordville, FL	owner
Tom Hamilton	926-9067	219 Revell Road, Crawfordville, FL	Owner
Hugh Catcher	926 7712	227 Revell Road, Crawfordville, FL	Owner
Scott Green	926-8372	235 Revell Road, Crawfordville, FL	owner
		241 Revell Road, Crawfordville, FL	owner
DEXTER HARRELL	926-6558	251 Revell Road, Crawfordville, FL	OWNER
ROBERT L. LONES	926-5490	261 Revell Road, Crawfordville, FL	OWNER
		275 Revell Road, Crawfordville, FL	
Dan M. ...	926-4744	287 Revell Road, Crawfordville, FL	owner
		295 Revell Road, Crawfordville, FL	
Jerry ...		305 Revell Road, Crawfordville, FL	OWNER
Frank M. ...		311 Revell Road, Crawfordville, FL	926-3590 OWNER

NA

out of town

NA

NA

22

**PETITION
TO
THE WAKULLA COUNTY PUBLIC WORKS
ROAD AND BRIDGE DEPARTMENT
FOR
INSTALLATION OF TRAFFIC CALMING DEVICES**

We, The Undersigned Property Owners (Residents) on Revell Road between Martin Luther King, Jr. Memorial Road and Highway 61, hereby request Wakulla County to install Traffic Calming Devices along this section of the above mentioned roadway.

<u>Name</u>	<u>Phone #</u>	<u>Address</u>	<u>Owner/Renter</u>
<i>[Signature]</i>	(850) 926-9499	120 Revell Road, Crawfordville, FL	owner
NA <i>[Signature]</i>		128 Revell Road, Crawfordville, FL	owner
<i>[Signature]</i>	926-9019	132 Revell Road, Crawfordville, FL	owner
<i>[Signature]</i>	457-6770	138 Revell Road, Crawfordville, FL	owner
<i>[Signature]</i>	926-7114	146 Revell Road, Crawfordville, FL	owner
<i>[Signature]</i>	926-9021	154 Revell Road, Crawfordville, FL	owner
Not interested		166 Revell Road, Crawfordville, FL	
<i>[Signature]</i>	(SAME AS those installed on Trillinger)	174 Revell Road, Crawfordville, FL	owner
<i>[Signature]</i>	926-4647	182 Revell Road, Crawfordville, FL	owner
<i>[Signature]</i>	545-6809	190 Revell Road, Crawfordville, FL	renter
NA		208 Revell Road, Crawfordville, FL	

27 total residents
Signatures

77 %

PETITION TO THE WAKULLA COUNTY PUBLIC WORKS ROAD AND BRIDGE DEPARTMENT FOR INSTALLATION OF TRAFFIC CALMING DEVICES

We, The Undersigned Property Owners (Residents) on Carriage Drive between Cajer Posey Road and Equine Drive, hereby request Wakulla County to install Traffic Calming Devices along this section of the above mentioned roadway.

Name	Phone #	Address	Owner/Renter
------	---------	---------	--------------

No

6 Carriage Drive, Crawfordville, FL

Had Cooper

12 Carriage Drive, Crawfordville, FL

owner

Allen Smith

24 Carriage Drive, Crawfordville, FL

*926-6374
owner*

**family
rate*

[Signature]

34 Carriage Drive, Crawfordville, FL

owner

Patricia Bennett

44 Carriage Drive, Crawfordville, FL

Caul Brommy 926-5616

54 Carriage Drive, Crawfordville, FL

own

Don Myg 980-2534

64 Carriage Drive, Crawfordville, FL

Rent

No one lives here

~~76 Carriage Drive, Crawfordville, FL~~

Marwa H. Presta

84 Carriage Drive, Crawfordville, FL

own - 926-8844

R.D. NORRIS

96 Carriage Drive, Crawfordville, FL

own - 926 7446

[Signature]

130 Carriage Drive, Crawfordville, FL

own 926-5785

Ted Howard

134 Carriage Drive, Crawfordville, FL

own 926-4770

[Signature]

148 Carriage Drive, Crawfordville, FL

own 926-7413

Mary Grove

154 Carriage Drive, Crawfordville, FL

745-8753

23 total residents
19 signatures =
82.6 %

**TO
THE WAKULLA COUNTY PUBLIC WORKS
ROAD AND BRIDGE DEPARTMENT
FOR
INSTALLATION OF TRAFFIC CALMING DEVICES**

We, The Undersigned Property Owners (Residents) on Carriage Drive between Cajer Posey Road and Equine Drive, hereby request Wakulla County to install Traffic Calming Devices along this section of the above mentioned roadway.

<u>Name</u>	<u>Phone #</u>	<u>Address</u>	<u>Owner/Renter</u>
NO		21 Carriage Drive, Crawfordville, FL	
		27 Carriage Drive, Crawfordville, FL	NOT HOME
Jeff Sbo	850 210 9296	41 Carriage Drive, Crawfordville, FL	Owner
Deyon Jackson		51 Carriage Drive, Crawfordville, FL	Owner
Donna Raino	926-5594	59 Carriage Drive, Crawfordville, FL	Owner
Sharon Lease	850-926-3081	107 Carriage Drive, Crawfordville, FL	Owner
Randy Mark		133 Carriage Drive, Crawfordville, FL	OWNER
William Gull		141 Carriage Drive, Crawfordville, FL	Owner
Tom Higgins		149 Carriage Drive, Crawfordville, FL	OWNER
NO		155 Carriage Drive, Crawfordville, FL	



The Farm

Homeowners Association, Inc.

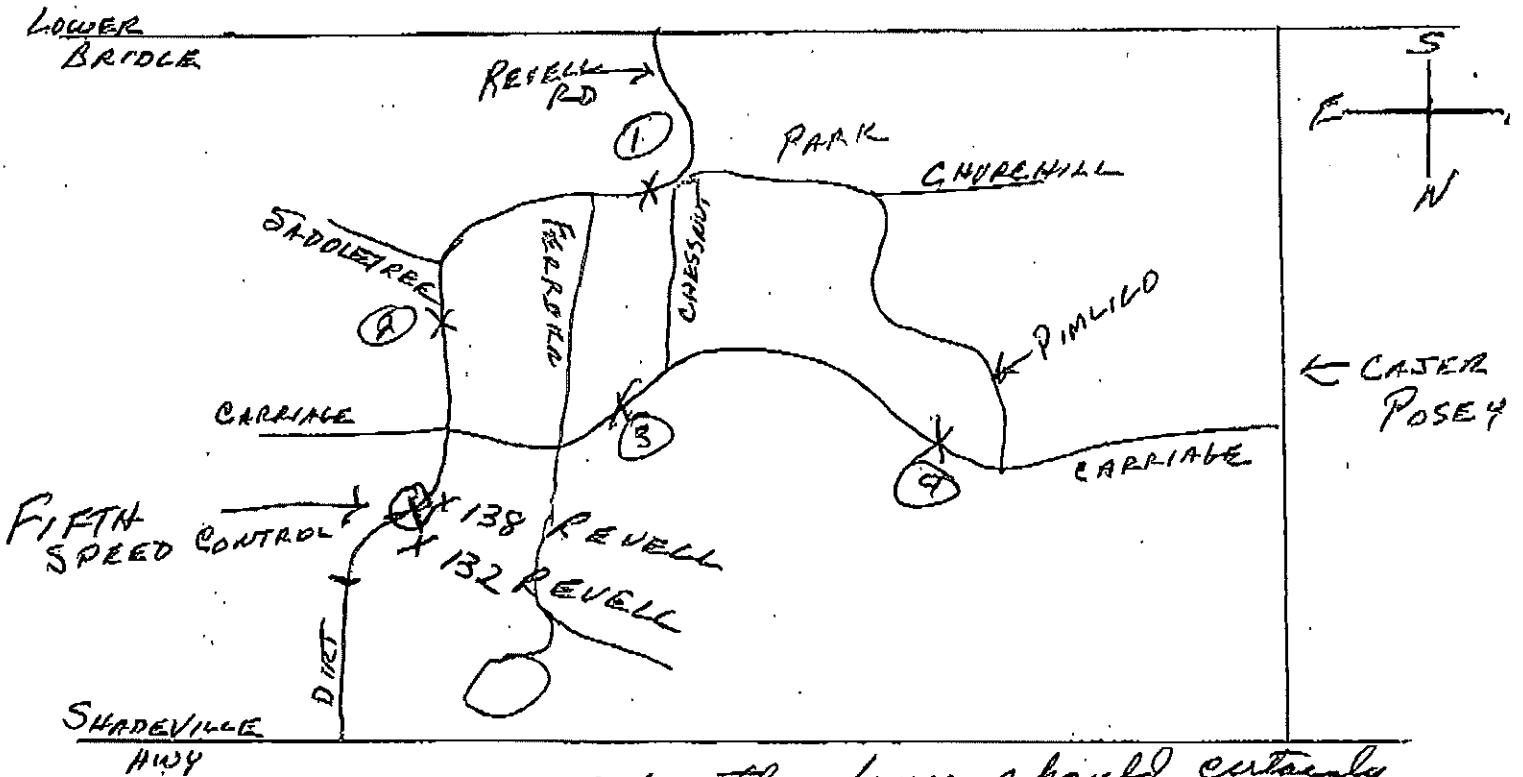


July 18, 2011

Subject: Traffic Control at "The Farm" subdivision.

To: Whomever this concerns,

Traffic patterns and speed studies have already been conducted on both Revell Road and Carriage. I believe four "speed bumps" were or are considered. I would like to propose one additional for a total of five.



The study placement for the four should certainly suffice. My suggestion for the fifth is somewhere between 132 and 138 Revell. Set children lives in this area full time with additional children at times. Thank you for your consideration of this proposal.

Jerry Lucking
F.H.O.A. President 926-9992

Station Name:
 Site ID:061120110000
 Station Num:061120110000
 Description:
 City:
 County:
 Start Date/Time:06/11/11 00:00
 End Date/Time:06/11/11 23:59

Revell Rd
 South end

SAT.

6/11/2011	25 MPH	30 MPH	35 MPH	40 MPH	45 MPH	50 MPH	55 MPH	60 MPH	65 MPH	70 MPH	75 MPH	80 MPH	> 80 MPH	All Speeds
00:00 Lane 1 (North)	0	1	0	0	0	0	0	0	0	0	0	0	0	1
Lane 2 (South)	1	0	0	0	0	0	0	0	0	0	0	0	0	1
All Lanes	1	1	0	0	0	0	0	0	0	0	0	0	0	2
01:00 Lane 1 (North)	0	0	0	1	0	0	0	0	0	0	0	0	0	1
Lane 2 (South)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
All Lanes	0	0	0	1	0	0	0	0	0	0	0	0	0	1
02:00 Lane 1 (North)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lane 2 (South)	0	1	0	0	0	0	0	0	0	0	0	0	0	1
All Lanes	0	1	0	0	0	0	0	0	0	0	0	0	0	1
03:00 Lane 1 (North)	1	0	0	0	0	0	0	0	0	0	0	0	0	1
Lane 2 (South)	1	0	0	0	0	0	0	0	0	0	0	0	0	1
All Lanes	2	0	0	0	0	0	0	0	0	0	0	0	0	2
04:00 Lane 1 (North)	0	1	0	0	0	0	0	0	0	0	0	0	0	1
Lane 2 (South)	0	0	1	0	0	0	0	0	0	0	0	0	0	1
All Lanes	0	1	1	0	0	0	0	0	0	0	0	0	0	2
05:00 Lane 1 (North)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lane 2 (South)	0	2	0	0	0	0	0	0	0	0	0	0	0	2
All Lanes	0	2	0	0	0	0	0	0	0	0	0	0	0	2
06:00 Lane 1 (North)	2	2	0	0	0	0	0	0	0	0	0	0	0	4
Lane 2 (South)	2	0	0	0	0	0	0	0	0	0	0	0	0	2
All Lanes	4	2	0	0	0	0	0	0	0	0	0	0	0	6
07:00 Lane 1 (North)	8	4	1	0	0	0	0	0	0	0	0	0	0	13
Lane 2 (South)	8	4	1	0	0	0	0	0	0	0	0	0	0	13
All Lanes	16	8	2	0	0	0	0	0	0	0	0	0	0	26
08:00 Lane 1 (North)	11	7	1	0	0	0	0	0	0	0	0	0	0	19
Lane 2 (South)	5	7	1	1	0	0	0	0	0	0	0	0	0	14
All Lanes	16	14	2	1	0	0	0	0	0	0	0	0	0	33
09:00 Lane 1 (North)	5	2	0	0	0	0	0	0	0	0	0	0	0	7
Lane 2 (South)	7	2	1	1	0	0	0	0	0	0	0	0	0	11
All Lanes	12	4	1	1	0	0	0	0	0	0	0	0	0	18
10:00 Lane 1 (North)	9	7	1	0	0	0	0	0	0	0	0	0	0	17
Lane 2 (South)	10	6	0	1	0	0	0	0	0	0	0	0	0	17
All Lanes	19	13	1	1	0	0	0	0	0	0	0	0	0	34
11:00 Lane 1 (North)	6	7	0	0	0	0	0	0	0	0	0	0	0	13
Lane 2 (South)	4	4	2	0	0	0	0	0	0	0	0	0	0	10
All Lanes	10	11	2	0	0	0	0	0	0	0	0	0	0	23
12:00 Lane 1 (North)	3	5	0	0	0	0	0	0	0	0	0	0	0	8
Lane 2 (South)	3	2	0	0	0	0	0	0	0	0	0	0	0	5
All Lanes	6	7	0	0	0	0	0	0	0	0	0	0	0	13
13:00 Lane 1 (North)	5	1	3	0	0	0	0	0	0	0	0	0	0	9
Lane 2 (South)	4	2	1	0	0	0	0	0	0	0	0	0	0	7
All Lanes	9	3	4	0	0	0	0	0	0	0	0	0	0	16
14:00 Lane 1 (North)	4	2	1	0	0	0	0	0	0	0	0	0	0	7
Lane 2 (South)	3	7	2	0	0	0	0	0	0	0	0	0	0	12
All Lanes	7	9	3	0	0	0	0	0	0	0	0	0	0	19
15:00 Lane 1 (North)	2	1	0	0	0	0	0	0	0	0	0	0	0	3
Lane 2 (South)	4	1	0	0	0	0	0	0	0	0	0	0	0	5
All Lanes	6	2	0	0	0	0	0	0	0	0	0	0	0	8
16:00 Lane 1 (North)	4	6	0	0	0	0	0	0	0	0	0	0	0	10
Lane 2 (South)	1	3	1	0	0	0	0	0	0	0	0	0	0	5
All Lanes	5	9	1	0	0	0	0	0	0	0	0	0	0	15
17:00 Lane 1 (North)	4	1	0	0	0	0	0	0	0	0	0	0	0	5
Lane 2 (South)	4	1	2	0	0	0	0	0	0	0	0	0	0	7
All Lanes	8	2	2	0	0	0	0	0	0	0	0	0	0	12
18:00 Lane 1 (North)	2	3	2	0	0	0	0	0	0	0	0	0	0	7
Lane 2 (South)	2	2	0	0	0	0	0	0	0	0	0	0	0	4
All Lanes	4	5	2	0	0	0	0	0	0	0	0	0	0	11
19:00 Lane 1 (North)	2	5	1	0	0	0	0	0	0	0	0	0	0	8
Lane 2 (South)	2	1	2	0	0	0	0	0	0	0	0	0	0	5
All Lanes	4	6	3	0	0	0	0	0	0	0	0	0	0	13
20:00 Lane 1 (North)	3	0	0	0	0	0	0	0	0	0	0	0	0	3
Lane 2 (South)	0	2	0	0	0	0	0	0	0	0	0	0	0	2
All Lanes	3	2	0	0	0	0	0	0	0	0	0	0	0	5
21:00 Lane 1 (North)	2	0	0	0	0	0	0	0	0	0	0	0	0	2
Lane 2 (South)	4	2	0	0	0	0	0	0	0	0	0	0	0	6
All Lanes	6	2	0	0	0	0	0	0	0	0	0	0	0	8
22:00 Lane 1 (North)	6	2	1	0	0	0	0	0	0	0	0	0	0	9
Lane 2 (South)	2	3	0	0	0	0	0	0	0	0	0	0	0	5
All Lanes	8	5	1	0	0	0	0	0	0	0	0	0	0	14
23:00 Lane 1 (North)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lane 2 (South)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
All Lanes	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	146	109	25	4	0	0	0	0	0	0	0	0	0	284
Percentages	51.41%	38.38%	8.80%	1.41%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%

Station Name:
 Site ID:061120110000
 Station Num:061120110000
 Description:
 City:
 County:
 Start Date/Time:06/12/11 00:00
 End Date/Time:06/12/11 23:59

Sun

6/12/2011	25 MPH	30 MPH	35 MPH	40 MPH	45 MPH	50 MPH	55 MPH	60 MPH	65 MPH	70 MPH	75 MPH	80 MPH	> 80 MPH	All Speeds
00:00 Lane 1 (North)	1	1	0	0	0	0	0	0	0	0	0	0	0	2
Lane 2 (South)	2	0	0	0	0	0	0	0	0	0	0	0	0	2
All Lanes	3	1	0	0	0	0	0	0	0	0	0	0	0	4
01:00 Lane 1 (North)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lane 2 (South)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
All Lanes	0	0	0	0	0	0	0	0	0	0	0	0	0	0
02:00 Lane 1 (North)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lane 2 (South)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
All Lanes	0	0	0	0	0	0	0	0	0	0	0	0	0	0
03:00 Lane 1 (North)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lane 2 (South)	1	0	0	0	0	0	0	0	0	0	0	0	0	1
All Lanes	1	0	0	0	0	0	0	0	0	0	0	0	0	1
04:00 Lane 1 (North)	1	0	0	0	0	0	0	0	0	0	0	0	0	1
Lane 2 (South)	1	0	0	0	0	0	0	0	0	0	0	0	0	1
All Lanes	2	0	0	0	0	0	0	0	0	0	0	0	0	2
05:00 Lane 1 (North)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lane 2 (South)	1	0	0	0	0	0	0	0	0	0	0	0	0	1
All Lanes	1	0	0	0	0	0	0	0	0	0	0	0	0	1
06:00 Lane 1 (North)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lane 2 (South)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
All Lanes	0	0	0	0	0	0	0	0	0	0	0	0	0	0
07:00 Lane 1 (North)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lane 2 (South)	0	1	0	0	0	0	0	0	0	0	0	0	0	1
All Lanes	0	1	0	0	0	0	0	0	0	0	0	0	0	1
08:00 Lane 1 (North)	1	1	0	0	0	0	0	0	0	0	0	0	0	2
Lane 2 (South)	2	2	0	0	0	0	0	0	0	0	0	0	0	4
All Lanes	3	3	0	0	0	0	0	0	0	0	0	0	0	6
09:00 Lane 1 (North)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lane 2 (South)	2	1	0	0	0	0	0	0	0	0	0	0	0	3
All Lanes	2	1	0	0	0	0	0	0	0	0	0	0	0	3
10:00 Lane 1 (North)	3	1	0	0	0	0	0	0	0	0	0	0	0	4
Lane 2 (South)	3	0	1	0	0	0	0	0	0	0	0	0	0	4
All Lanes	6	1	1	0	0	0	0	0	0	0	0	0	0	8
11:00 Lane 1 (North)	2	2	0	0	0	0	0	0	0	0	0	0	0	4
Lane 2 (South)	3	3	1	0	0	0	0	0	0	0	0	0	0	7
All Lanes	5	5	1	0	0	0	0	0	0	0	0	0	0	11
12:00 Lane 1 (North)	2	1	0	0	0	0	0	0	0	0	0	0	0	3
Lane 2 (South)	0	1	0	0	0	0	0	0	0	0	0	0	0	1
All Lanes	2	2	0	0	0	0	0	0	0	0	0	0	0	4
13:00 Lane 1 (North)	2	1	0	0	0	0	0	0	0	0	0	0	0	3
Lane 2 (South)	2	1	0	0	0	0	0	0	0	0	0	0	0	3
All Lanes	4	2	0	0	0	0	0	0	0	0	0	0	0	6
14:00 Lane 1 (North)	3	1	1	1	0	0	0	0	0	0	0	0	0	6
Lane 2 (South)	3	1	1	0	0	0	0	0	0	0	0	0	0	5
All Lanes	6	2	2	1	0	0	0	0	0	0	0	0	0	11
15:00 Lane 1 (North)	3	3	2	0	0	0	0	0	0	0	0	0	0	8
Lane 2 (South)	2	1	0	1	0	0	0	0	0	0	0	0	0	4
All Lanes	5	4	2	1	0	0	0	0	0	0	0	0	0	12
16:00 Lane 1 (North)	5	2	0	0	0	0	0	0	0	0	0	0	0	7
Lane 2 (South)	0	1	0	0	0	0	0	0	0	0	0	0	0	1
All Lanes	5	3	0	0	0	0	0	0	0	0	0	0	0	8
17:00 Lane 1 (North)	1	2	0	0	0	0	0	0	0	0	0	0	0	3
Lane 2 (South)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
All Lanes	1	2	0	0	0	0	0	0	0	0	0	0	0	3
18:00 Lane 1 (North)	3	2	2	0	0	0	0	0	0	0	0	0	0	7
Lane 2 (South)	3	2	1	0	0	0	0	0	0	0	0	0	0	6
All Lanes	6	4	3	0	0	0	0	0	0	0	0	0	0	13
19:00 Lane 1 (North)	1	2	0	0	0	0	0	0	0	0	0	0	0	3
Lane 2 (South)	5	0	0	0	0	0	0	0	0	0	0	0	0	5
All Lanes	6	2	0	0	0	0	0	0	0	0	0	0	0	8
20:00 Lane 1 (North)	2	2	0	0	0	0	0	0	0	0	0	0	0	4
Lane 2 (South)	2	1	0	0	0	0	0	0	0	0	0	0	0	3
All Lanes	4	3	0	0	0	0	0	0	0	0	0	0	0	7
21:00 Lane 1 (North)	1	2	1	0	0	0	0	0	0	0	0	0	0	4
Lane 2 (South)	0	1	0	0	0	0	0	0	0	0	0	0	0	1
All Lanes	1	3	1	0	0	0	0	0	0	0	0	0	0	5
22:00 Lane 1 (North)	2	0	0	0	0	0	0	0	0	0	0	0	0	2
Lane 2 (South)	2	0	0	0	0	0	0	0	0	0	0	0	0	2
All Lanes	4	0	0	0	0	0	0	0	0	0	0	0	0	4
23:00 Lane 1 (North)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lane 2 (South)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
All Lanes	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Total	67	39	10	2	0	0	0	0	0	0	0	0	0	118
Percentages	56.78%	33.05%	8.47%	1.69%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%

Station Name:
 Site ID:061120110000
 Station Num:061120110000
 Description:
 City:
 County:
 Start Date/Time:06/13/11 00:00
 End Date/Time:06/13/11 23:59

Mon.

6/13/2011	25 MPH	30 MPH	35 MPH	40 MPH	45 MPH	50 MPH	55 MPH	60 MPH	65 MPH	70 MPH	75 MPH	80 MPH	> 80 MPH	All Speeds
00:00 Lane 1 (North)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lane 2 (South)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
All Lanes	0	0	0	0	0	0	0	0	0	0	0	0	0	0
01:00 Lane 1 (North)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lane 2 (South)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
All Lanes	0	0	0	0	0	0	0	0	0	0	0	0	0	0
02:00 Lane 1 (North)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lane 2 (South)	1	0	0	0	0	0	0	0	0	0	0	0	0	1
All Lanes	1	0	0	0	0	0	0	0	0	0	0	0	0	1
03:00 Lane 1 (North)	1	0	0	0	0	0	0	0	0	0	0	0	0	1
Lane 2 (South)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
All Lanes	1	0	0	0	0	0	0	0	0	0	0	0	0	1
04:00 Lane 1 (North)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lane 2 (South)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
All Lanes	0	0	0	0	0	0	0	0	0	0	0	0	0	0
05:00 Lane 1 (North)	0	0	1	0	0	0	0	0	0	0	0	0	0	1
Lane 2 (South)	0	1	0	0	0	0	0	0	0	0	0	0	0	1
All Lanes	0	1	1	0	0	0	0	0	0	0	0	0	0	2
06:00 Lane 1 (North)	2	0	0	0	0	0	0	0	0	0	0	0	0	2
Lane 2 (South)	3	1	0	0	0	0	0	0	0	0	0	0	0	4
All Lanes	5	1	0	0	0	0	0	0	0	0	0	0	0	6
07:00 Lane 1 (North)	1	2	1	0	0	0	0	0	0	0	0	0	0	4
Lane 2 (South)	5	1	1	0	0	0	0	0	0	0	0	0	0	7
All Lanes	6	3	2	0	0	0	0	0	0	0	0	0	0	11
08:00 Lane 1 (North)	1	0	0	0	0	0	0	0	0	0	0	0	0	1
Lane 2 (South)	1	4	0	0	0	0	0	0	0	0	0	0	0	5
All Lanes	2	4	0	0	0	0	0	0	0	0	0	0	0	6
09:00 Lane 1 (North)	1	1	0	0	0	0	0	0	0	0	0	0	0	2
Lane 2 (South)	1	0	0	0	0	0	0	0	0	0	0	0	0	1
All Lanes	2	1	0	0	0	0	0	0	0	0	0	0	0	3
10:00 Lane 1 (North)	1	0	0	0	0	0	0	0	0	0	0	0	0	1
Lane 2 (South)	0	1	0	0	0	0	0	0	0	0	0	0	0	1
All Lanes	1	1	0	0	0	0	0	0	0	0	0	0	0	2
11:00 Lane 1 (North)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Lane 2 (South)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
All Lanes	0	0	0	0	0	0	0	0	0	0	0	0	0	0
12:00 Lane 1 (North)	1	3	2	0	0	0	0	0	0	0	0	0	0	6
Lane 2 (South)	1	1	1	0	0	0	0	0	0	0	0	0	0	3
All Lanes	2	4	3	0	0	0	0	0	0	0	0	0	0	9
13:00 Lane 1 (North)	2	1	0	1	0	0	0	0	0	0	0	0	0	4
Lane 2 (South)	2	0	1	0	0	0	0	0	0	0	0	0	0	3
All Lanes	4	1	1	1	0	0	0	0	0	0	0	0	0	7
14:00 Lane 1 (North)	1	1	1	0	0	0	0	0	0	0	0	0	0	3
Lane 2 (South)	1	2	0	0	0	0	0	0	0	0	0	0	0	3
All Lanes	2	3	1	0	0	0	0	0	0	0	0	0	0	6
15:00 Lane 1 (North)	3	2	0	0	0	0	0	0	0	0	0	0	0	5
Lane 2 (South)	2	1	0	0	0	0	0	0	0	0	0	0	0	3
All Lanes	5	3	0	0	0	0	0	0	0	0	0	0	0	8
16:00 Lane 1 (North)	3	3	1	0	0	0	0	0	0	0	0	0	0	7
Lane 2 (South)	3	2	3	0	0	0	0	0	0	0	0	0	0	8
All Lanes	6	5	4	0	0	0	0	0	0	0	0	0	0	15
17:00 Lane 1 (North)	2	3	0	0	0	0	0	0	0	0	0	0	0	5
Lane 2 (South)	1	3	2	1	0	0	0	0	0	0	0	0	0	7
All Lanes	3	6	2	1	0	0	0	0	0	0	0	0	0	12
18:00 Lane 1 (North)	1	5	0	0	0	0	0	0	0	0	0	0	0	6
Lane 2 (South)	2	3	0	0	0	0	0	0	0	0	0	0	0	5
All Lanes	3	8	0	0	0	0	0	0	0	0	0	0	0	11
19:00 Lane 1 (North)	0	1	1	0	0	0	0	0	0	0	0	0	0	2
Lane 2 (South)	3	0	1	0	0	0	0	0	0	0	0	0	0	4
All Lanes	3	1	2	0	0	0	0	0	0	0	0	0	0	6
20:00 Lane 1 (North)	7	1	0	0	0	0	0	0	0	0	0	0	0	8
Lane 2 (South)	2	1	0	0	0	0	0	0	0	0	0	0	0	3
All Lanes	9	2	0	0	0	0	0	0	0	0	0	0	0	11
21:00 Lane 1 (North)	1	1	0	0	0	0	0	0	0	0	0	0	0	2
Lane 2 (South)	1	0	0	0	0	0	0	0	0	0	0	0	0	1
All Lanes	2	1	0	0	0	0	0	0	0	0	0	0	0	3
22:00 Lane 1 (North)	2	1	0	0	0	0	0	0	0	0	0	0	0	3
Lane 2 (South)	1	0	0	0	0	0	0	0	0	0	0	0	0	1
All Lanes	3	1	0	0	0	0	0	0	0	0	0	0	0	4
23:00 Lane 1 (North)	2	1	0	0	0	0	0	0	0	0	0	0	0	3
Lane 2 (South)	0	0	0	0	0	0	0	0	0	0	0	0	0	0
All Lanes	2	1	0	0	0	0	0	0	0	0	0	0	0	3
Total	62	47	16	2	0	0	0	0	0	0	0	0	0	127
Percentages	48.82%	37.01%	12.60%	1.57%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	100.00%

Board of County Commissioners

Agenda Request

Date of Meeting: August 15, 2011

Date Submitted: August 3, 2011

To: Honorable Chairman and Members of the Board

From: Lynn Artz, County Commissioner, District 5

Subject: Resolution Opposing Transport of Water Resources from Wakulla County

Statement of Issue:

This agenda item requests Board approval of a resolution asking the Northwest Florida Water Management District to 1) deny any permit to pump water, by a private company, from the ground or from surface water bodies in Wakulla County and transport that water outside the watershed, and 2) establish minimum flows and levels for the Wakulla River and the St. Marks River as soon as practical.

Background/Description

Evidence of declines in groundwater quantity and its impacts in Wakulla County is accumulating. Actions are needed to assure that Wakulla County's natural systems are protected and that water supplies remain adequate to satisfy local needs well into the future.

Analysis:

Wakulla County should establish a policy opposing the withdrawal and transport of ground or surface waters outside of Wakulla County. Such a policy is in the best interest of Wakulla County and strongly desired by the majority of its citizens. Wakulla County also should encourage the Northwest Florida Water Management District to establish minimum flows and levels for the Wakulla River and the St. Marks River (as is required by Florida Statutes).

Budget Impact:

None

Options:

1. Approve the Resolution opposing transport of water resources from Wakulla County.
2. Do not approve the Resolution.
3. Board direction.

Recommendation:

Option #1

Attachment:

1. Resolution

Resolution # _____

**A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS
OF WAKULLA COUNTY, FLORIDA
REGARDING TRANSPORTATION OF WATER RESOURCES
ACROSS COUNTY LINES**

WHEREAS, the Legislature of the State of Florida has declared the waters in this state are among Florida's basic resources and directed the water management district governing boards and the Department of Environmental Protection to take into account cumulative impacts on water resources and manage those resources in a manner to ensure their sustainability; and

WHEREAS, the Legislature of the State of Florida has further declared the policy of this state to manage water resources in a manner that preserves natural resources, fish, and wildlife, and promotes recreational development, protects public lands, and assists in maintaining the navigability of rivers and harbors; and

WHEREAS, the Suwannee River Water Management District recently completed its Water Supply Assessment to determine whether water supplies will be adequate to satisfy water demands for the 2010 to 2030 planning period while protecting natural systems, as required by Chapter 373, Florida Statutes; and

WHEREAS, the Water Supply Assessment 2010 report concludes that the water resources of the District, particularly the northeastern portion are in decline, and makes a number of recommendations including the creation of water supply planning regions in certain parts of the district; and

WHEREAS, the Water Supply Assessment 2010 report also recommends establishing minimum flow and levels for all priority water resources as expeditiously as possible; and

WHEREAS, within the Northwest Florida Water Management District both the Wakulla and St. Marks Rivers in Wakulla County have been declared Outstanding Florida Water ways by the Florida Department of Environmental Protection, and are home to abundant wildlife, including the threatened limpkin, bald eagle, and swallow-tailed kite, manatees, alligators, turtles; and

WHEREAS, significant public funds have been invested to acquire much of these river corridors for conservation and protection and for the enjoyment of the public; and

WHEREAS, the Northwest Florida Water Management District has not established minimum flows and levels for these waterbodies as required by Chapter 373, Florida Statutes; and

WHEREAS, the Wakulla County Board of County Commissioners is concerned that due to prior attempts to pump and transport groundwater from Wakulla County to locations outside the boundaries of watersheds from which the water is withdrawn as well as across the County's borders which could have an adverse impact on the County's natural resources as well as its future water supply; and it is anticipated that there will be future attempts to transport water across watershed boundaries and out of Wakulla County, and

WHEREAS, it is the position of the Wakulla County Board of County Commissioners that any action to pump and transport water from Wakulla County for the purpose of bottling and selling the water would result in the decline of watersheds' water budgets, and thus not be consistent with the public interest and therefore, would not comply with the provisions of section 373.223, Florida Statutes.

NOW, THEREFORE, BE IT RESOLVED, that the Wakulla County Board of County Commissioners, in regular session, duly assembled,

This ____ day of _____, 2011, hereby submits the following request to the Northwest Florida Water Management District:

1. For the reasons stated herein, the Board requests the Water Management District deny any permit to pump water, by a private company, from the ground or from surface water bodies in Wakulla County and transport that water outside the watershed; and

2. The Board requests the Water Management District establish minimum flows and levels for the Wakulla River and the St. Marks River as soon as is practicable.

DONE AND RESOLVED this _____ day of _____, 2011, A.D., by the Wakulla County Board of Commissioners, in regular session, duly assembled.

WAKULLA COUNTY
BOARD OF COUNTY COMMISSIONERS

Mike Stewart, Chairman

ATTEST:

APPROVED AS TO FORM AND CONTENT:

Brent X. Thurmond
Clerk of Court

Heather J. Encinosa
County Attorney

Board of County Commissioners

DRAFT Agenda Request

Date of Meeting: August 15, 2011

Date Submitted: August 3, 2011

To: Honorable Chairman and Members of the Board

From: Lynn Artz, County Commissioner, District 5

Subject: FWC Grant Application

Statement of Issue:

This agenda item requests Board approval to submit a grant application to the Florida Fish and Wildlife Conservation Commission (FWC) to obtain up to \$15,000 in funding to better manage the County owned property off Lawhon Mill Rd.

Background/Description:

To improve gopher tortoise habitat statewide, FWC is encouraging counties and municipalities to manage their lands in ways that optimize gopher tortoise carrying capacity – and FWC is offering funding (up to \$15,000) to facilitate habit management. Funding must be used for the active management of potential gopher tortoise habitat, either for prescribed burning and/or activities to assist with prescribed burning such as fire line installation, mechanical treatment, fuel reduction, and exotic removal.

Wakulla County has only one property large enough to qualify for this funding – the ~160 acres of property off Lawhon Mill Road that was originally acquired for expansion of the County’s sewage treatment sprayfield and later deemed unsuitable for this purpose.

The portion of this property closest to Lawhon Mill Road has recently become the location of the County’s new Equestrian Center. Most of the remaining property is comprised of wetlands. However, there may be at least 50 acres of uplands that could qualify for this funding.

The soils in these uplands are suitable for gopher tortoise habitat. However, the lack of regular prescribed burns has resulted in dense vegetation that is both unsuitable for gopher tortoises at present and poses high risk for a wildfire.

Analysis

The County’s property on Lawhon Mill Road needs to be better managed to reduce the fuel and reduce the risk of wildfires originating on this property. Fire line installation, mechanical treatment, and prescribed burning of the uplands areas also would restore what was once suitable gopher tortoise habitat at this location.

The County should apply for FWC funding to better manage the Lawhon Mill property. If funded, the project would begin after October 2011 and would have to be completed (with final invoice and report submitted to FWC) by May of 2012.

Budget Impact

None

Options:

1. Approve applying to FWC for up to \$15,000 in funding to better manage the County's property on Lawhon Mill Rd, increase suitable habitat for gopher tortoises, and reduce the risk of wildfires originating on this property.
2. Do not approve applying to FWC for up to \$15,000 in funding.
3. Board direction.

Recommendation:

Option #1.

Attachment(s):

1. FWC Funding Information and Application



Gopher Tortoise Habitat Management Assistance Funding Requirements

The Gopher Tortoise Management Plan places great importance on the ability of protected lands to support gopher tortoise populations at levels that will ensure the long-term security of the species. Currently, protected habitat in public ownership represents 40% of the estimated gopher tortoise habitat remaining in the state. Florida Fish and Wildlife Conservation Commission manages only 10% of the publicly owned gopher tortoise habitat statewide and has therefore identified the need to partner with other public agencies. To help facilitate habitat management, FWC is requesting projects from counties and municipalities which will optimize gopher tortoise carrying capacity on protected lands through appropriate habitat management. Requests must be for active management of potential gopher tortoise habitat. Management activities consist of prescribed burning, and/or a combination of multiple activities to assist with prescribed burn such as fire line installation, mechanical treatment, fuel reduction, and exotic removal. Requests for assistance must manage at least 25 acres of gopher tortoise habitat, cannot include permitted gopher tortoise recipient sites or sites with a submitted recipient site application, and cannot exceed \$15,000 per project (but larger projects with additional funding sources may apply). Requests must include an aerial map, soils map, FLUCCS map, and a burrow survey. For sites less than 50 acres, surveys should consist of an assessment of at least 15% of the potential habitat. For sites larger than 50 acres, surveys should consist of an assessment of at least 5% of the potential habitat. The burrow survey should be conducted according to the survey protocol included in Appendix 4 of the Gopher Tortoise Permitting Guidelines (June 2011). Burrow surveys do not have to be completed by an Authorized Gopher Tortoise Agent but must have been conducted within the last two years. **Project proposals must be received by FWC no later than Wednesday, 16 August 2011.** Recipients of funding assistance will be notified by Wednesday, 7 September 2011. Projects must begin after Monday, 10 October 2011 and must be completed with a final invoice and project completion report submitted to FWC by Friday, 25 May 2012. Assistance will be prioritized based on cost per acre managed and plans for ongoing habitat management on the property. Submission of a request does not guarantee assistance from FWC. Assistance will be provided as cost reimbursement which must be invoiced as total cost. Projects shall be submitted to the attention of Allie Perryman by either e-mail, Alexandra.Perryman@MyFWC.com or ground mail, 620 S. Meridian, MS-2A, Tallahassee, FL 32399. Please use additional pages as needed. For additional information, contact Allie Perryman at (850) 921-1145.

Contact Information (all entities must be registered in [MyFloridaMarketPlace](#) and contact info below must match My Florida Market Place registration information):

Name/Department/Program: _____ Affiliation: _____

FEID Number: _____ Phone Number: _____

E-mail Address: _____ Street Address: _____

City: _____ State: _____ Postal Code: _____

Project Site Information:

Owner/Manager: _____ City: _____ County: _____

Parcel ID (please list all): _____

Latitude: _____ Longitude: _____

Section: _____ Township: _____ Range: _____

Is the project site under conservation easement designated as public conservation lands? If yes, please describe.

Date of most recent gopher tortoise burrow survey (must be within the last two years): _____

Are gopher tortoise burrows located within the proposed project area?

a. Yes (_____ Estimated Number of Burrows) b. No

Have gopher tortoises been relocated to the property in the past (i.e., those associated with incidental take permits or standard relocation permits)? _____

For each proposed management activity, list the number of acres that will be managed and total funds requested (e.g., 50-acre prescribed burn completed by third party contractor for \$3,000)? _____

Estimated project start date: _____ Estimated project completion date: _____

Acres of potential/occupied gopher tortoise habitat benefiting from the proposed activity(s): _____

Total cost per acre of gopher tortoise habitat managed: _____

What is the direct benefit to gopher tortoises from the proposed management activities? _____

Will other wildlife species benefit from the project? If so please explain. _____

Is there a management plan for this property? _____

Briefly describe any plans for continued future management. _____

How did you learn of this habitat management assistance opportunity? _____

Additional items to include: __Aerial Map* __FLUCCS Map* __Soils Map* __Burrow Survey*

* Maps must include the overall property boundary and the location of all proposed habitat management activities

Board of County Commissioners

Agenda Request

Date of Meeting: August 15, 2011

Date Submitted: July 29, 2011

To: Honorable Chairman and Members of the Board

From: Commissioner Jerry Moore

Subject: Request Board Approval of a Resolution to Change the Name of Shell Point Beach Park to Joe Blanchard Park at Shell Point Beach

Statement of Issue:

This agenda item requests Board approval of a resolution to change the name of the County Park located at Shell Point Beach to “Joe Blanchard Park at Shell Point Beach” (Attachment #1).

Background:

A number of citizens have requested that the County change the name of the park to Joe Blanchard Park in honor and memory of Joe Blanchard, a former County Commissioner, Interim County Administrator, and dedicated employee of Wakulla County. Mr. Blanchard recently passed away on June 24, 2011. Mr. Blanchard’s time in Wakulla County demonstrated his love for and dedication to the County and its residents.

Analysis:

The proposed Resolution acknowledges Mr. Blanchard’s history as a dedicated public servant to the County and renames the County Park at Shell Point Beach as “Joe Blanchard Park at Shell Point Beach” or, “Joe Blanchard Park” for short.

Budgetary Impact:

None.

Options:

1. Approve the Resolution Changing the Name of the Park at Shell Point Beach to “Joe Blanchard Park at Shell Point Beach”.
2. Do Not Approve the Resolution Changing the Name of the Park at Shell Point Beach to “Joe Blanchard Park at Shell Point Beach”.
3. Board Direction.

Recommendation:

Option #1

Attachments:

1. Resolution

RESOLUTION # 2011-_____

A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WAKULLA COUNTY, FLORIDA, CHANGING THE NAME OF SHELL POINT BEACH PARK TO “JOE BLANCHARD PARK AT SHELL POINT BEACH”; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of County Commissioners of Wakulla County, Florida (“Board”), previously established a county park at Shell Point Beach in Wakulla County; and

WHEREAS, Joe Blanchard, a dedicated public servant to the citizens of Wakulla County, recently passed away; and

WHEREAS, a number of citizens of Wakulla County have requested that Shell Point Beach be renamed in honor and memory of Joe Blanchard and his contributions to the County; and

WHEREAS, the Board may name a Wakulla County park upon adoption of a resolution to that effect; and

WHEREAS, the Board desires to rename Shell Point Beach to “Joe Blanchard Park at Shell Point Beach”.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WAKULLA COUNTY, FLORIDA:

1. The Board hereby approves the changing of the name of the county park at Shell Point Beach to “Joe Blanchard Park at Shell Point Beach” or, “Joe Blanchard Park” for short.
2. This resolution shall become effective immediately upon its adoption.

DONE AND ADOPTED this 18th day of July, 2011.

Wakulla County Board of Commissioners

Mike Stewart, Chairman

ATTEST:

Brent X. Thurmond, Ex-Officio Clerk

APPROVED AS TO FORM AND CONTENT:

Heather Encinosa, County Attorney