



**WAKULLA COUNTY BOARD OF COUNTY COMMISSIONERS  
REQUEST FOR WRITTEN QUOTE  
RFQ 2023-37 WAKULLA SANDS GOLF CLUB MAINTENANCE FACILITY POLE BARN CONSTRUCTION**

**Information for Vendor:**

Quotes must be on company letterhead with a date and signature of an authorized representative of the vendor. All vendors providing written quotes must have the required expertise and capability to perform the work or supply the commodities or equipment. Consideration will be given to the vendor who has the capability to perform the work or supply the commodities or equipment, consideration shall also be given to the vendor's geographic proximity to Wakulla County for future ease of delivery, mobilization, or customer support after a purchase. The lowest cost, responsible and responsive vendor who is capable of performing the services or supplying the commodities or equipment shall be awarded the contract.

If there are specific questions regarding the scope of services, please contact Ricky Dyke, Project Manager at [rdyke@mywakulla.com](mailto:rdyke@mywakulla.com) or 850-745-7780.

Issue Date: Tuesday, October 24, 2023

**Purpose:**

The Board of County Commissioners is seeking written quotes from licensed and insured contractors with the required expertise and capability to provide labor and materials for the construction of a 30x60 pole barn at golf course maintenance facility. Plans included with the pole barn kit.

**Scope of Services to be provided:**

Contractor will provide the following services:

1. Dig post holes, set the posts with concrete and be sure they are level
2. Construct the pole barn framing with roof support beams, trusses and additional support boards
3. Install roof
4. Install siding & insulation (if needed)
5. Install windows and doors (if needed)

For a site visit please contact Ricky Dyke Project Manager at [rdyke@mywakulla.com](mailto:rdyke@mywakulla.com) or 850-745-7780.

**Time and Deliverables:**

The selected vendor shall be expected to complete all necessary and required services pursuant to this quote. This quotation is for the labor and materials for the construction of a 30x60 pole barn at the

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CONSTRUCTION

Wakulla Sands Golf Club Maintenance Facility. If the vendor requires extending completion date due to material lead time the vendor must request extension in writing to the Procurement Office.

Final completion shall be expected within thirty (30) days from the issuance of a Notice to Proceed, as approved and signed off by the County.

**Warranty:**

Upon award of the written quotation the vendor will be required to provide the necessary liability insurance as per County requirements.

The following minimum levels of insurance required are as follows:

- **Comprehensive Automobile Liability.** Insurance with \$1,000,000.00 combined single limit of liability for bodily injuries, death and property damage resulting from any one occurrence, including all owned, hired, and non-owned vehicles, as appropriate.
- **Commercial General Liability.** \$1,000,000.00 combined single limit of liability for bodily injuries, death and property damage, and personal injury resulting from any one occurrence.
- **Umbrella (Excess) Liability Insurance.** Umbrella Liability with limits of not less than \$1,000,000.00, exclusive of defense costs, to be in excess of all other coverages. Such coverage shall be at least as broad as the primary coverages above, with any excess umbrella layers written on a strict following form basis over the primary coverage. All such policies shall be endorsed to provide defense coverage obligations.
- **Professional Liability Insurance.** \$1,000,000.00 for design errors and omissions, exclusive of defense costs. CONTRACTOR shall be required to provide continuing Professional Liability Insurance to cover each project for a period of two (2) years after the project is completed.
- **Workers' Compensation.** The CONTRACTOR shall provide, pay for, and maintain workers' compensation insurance on all employees, its agents or subcontractors as required by Florida Statutes

**Quote Responses are Due By:**

**Wednesday, November 1, 2023 @ 3:00 PM** and will be received by the Procurement office located at 3093 Crawfordville Hwy, Crawfordville, Florida 32327. Quotes can be hand-delivered or sent via express mail to the above referenced address or sent via email to [ptaylor@mywakulla.com](mailto:ptaylor@mywakulla.com). If the response to this request is not received by the above deadline it will be considered null and void.

Procurement Office Contact  
Patty Taylor  
3093 Crawfordville Hwy  
Crawfordville, FL 32327  
850.926.0919 Ext. 705  
[ptaylor@mywakulla.com](mailto:ptaylor@mywakulla.com)