



**WAKULLA COUNTY BOARD OF COUNTY COMMISSIONERS
REQUEST FOR WRITTEN QUOTE
RFQ 2023-21 Golf Course Maintenance Building Interior Office Build Out and Restrooms**

Information for Vendor:

Quotes must be on company letterhead with a date and signature of an authorized representative of the vendor. All vendors providing written quotes must have the required expertise and capability to perform the work or supply the commodities or equipment. Consideration will be given to the vendor who has the capability to perform the work or supply the commodities or equipment, consideration shall also be given to the vendor's geographic proximity to Wakulla County for future ease of delivery, mobilization, or customer support after a purchase. The lowest cost, responsible and responsive vendor who is capable of performing the services or supplying the commodities or equipment shall be awarded the contract.

If there are specific questions regarding the scope of services, please contact Cody Solburg, Parks and Facilities Management Director at csolburg@mywakulla.com or 850-745-7780.

Issue Date: Monday, April 17, 2023

Purpose:

The Board of County Commissioners is seeking written quotes from licensed and insured contractors with the required expertise and capability to perform the work or supply the commodities or equipment for the construction of an interior build out of an existing metal building to include: One standard and one ADA compliant restroom and construct one office room. The County will provide all plumbing and electrical fixtures.

Scope of Services to be provided:

The construction of an interior office build out and restrooms to include:

- Office room approximately 11'6" x 10' 6".
- 2x4x8' walls and ceiling height.
- All walls and ceilings 5/8 drywall with hard coat.
- Ceiling 2"x10" rafters.
- 5/8 T&G plywood overhead decking.
- Insulate exterior metal walls with closed cell spray foam height of walls.
- Insulate ceiling with R-30.
- Insulate interior walls with R-13.
- Install 3 wood jambs and 3 solid masonite doors.
- Restrooms: Install plumbing for fixtures and water heater. Cut slab as needed to install slab plumbing
 - A. One standard bathroom approximately 6' 7"x 5'

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AND RESTROOMS

- B. One ADA compliant restroom approximately 6'7" x 6'1". Dimensions could vary depending on size needed for ADA.
- C. Install one GFI, fan and light in each restroom.
 - Install 6 electrical outlets 4 in office room. 2 on the outside of the office wall.
 - Install overhead lighting in the office room.
 - Prime and paint 2 coats all drywall with acrylic enamel.
 - Install plank flooring on floors material not to exceed \$4.25 sq ft.
 - Install vinyl base on all interior walls and 1x6 pine wood base on exterior of walls.

Please schedule a site visit with Cody Solburg at csolburg@mywakulla.com or 850-745-7780 to verify specific dimensions and layout.

Time and Deliverables:

The selected vendor shall be expected to complete all necessary and required services pursuant to this quote. This quotation is for the construction of an interior build out of an existing metal building to include: One standard and one ADA compliant restroom. Therefore, final completion shall be expected within **thirty (30)** days from the issuance of the Notice to Proceed, as approved and signed off by the County. If vendor requires extending completion date due to material lead time the vendor must request extension in writing to the Procurement Office.

Warranty:

Upon award of the written quotation the vendor will be required to provide the necessary liability insurance as per County requirements.

Quote Responses are Due By:

Tuesday, April 25, 2023 @ 3:00 PM and will be received by the Procurement office located at 3093 Crawfordville Hwy, Crawfordville, Florida 32327. Quotes can be hand-delivered or sent via express mail to the above referenced address or sent via email to ptaylor@mywakulla.com. If the response to this request is not received by the above deadline it will be considered null and void.

Procurement Office Contact
Patty Taylor
3093 Crawfordville Hwy
Crawfordville, FL 32327
850.926.0919 Ext. 705
ptaylor@mywakulla.com