



**WAKULLA COUNTY BOARD OF COUNTY COMMISSIONERS
REQUEST FOR WRITTEN QUOTE
RFQ 2022-29 PURCHASE AND INSTALLATION OF PARK EQUIPMENT**

Information for Vendor:

Quotes must be on company letterhead with a date and signature of an authorized representative of the vendor. All vendors providing written quotes must have the required expertise and capability to perform the work or supply the commodities or equipment. Consideration will be given to the vendor who has the capability to perform the work or supply the commodities or equipment, consideration shall also be given to the vendor's geographic proximity to Wakulla County for future ease of delivery, mobilization, or customer support after a purchase. The lowest cost, responsible and responsive vendor who is capable of performing the services or supplying the commodities or equipment shall be awarded the contract.

If there are specific questions regarding the scope of services, please contact the Director of Recreation Services, at broddenberry@mywakulla.com or 850-926-7227.

Issue Date: Friday, August 19, 2022

Purpose:

The Board of County Commissioners is seeking written quotes from licensed and insured vendors with the required expertise and capability to perform the work or supply the commodities or equipment to purchase and install a LX 2656 Electromech Multi-Sport Scoreboard and associated accessories.

Scope of Services to be provided:

Provide labor and materials to purchase and install a LX 2656 Electromech Multi-Sport Scoreboard and associated accessories. The scoreboard will be installed centered of the basketball/volleyball court, on the west wall of the Wakulla County Community Center Gym with the base of the scoreboard at approximately 15 feet in height from the floor.

The Electromech scoreboard model and accessories must include:

Part #	Description
319 40 2655	LX 2656 Multi Sport Scoreboard
332 40 4000	Wireless System
544 10 4825	Console Carrying Case
319 40 2160	Shot Clock Set
332 41 4000	SL 400 Receiver
332 39 0305	Remote Clock Plunger RJ - 45

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Pre-Quote Site Visit:

The Wakulla County Community Center is located at 318 Shadeville Road, Crawfordville, Florida 32327. Prospective respondents are strongly encouraged to visit the site.

The selected vendor shall be fully informed as to all existing conditions and limitations that affect the work to be performed hereunder. Failure to become familiar with site conditions will in no way relieve the successful vendor from the necessity of furnishing any materials or performing any work that may be required nor shall it be grounds for a change order for work that would have been apparent had a site visit been made.

Time and Deliverables:

The selected vendor shall be expected to complete all necessary and required services pursuant to this quote. This quotation is for the purchase and installation of a LX 2656 Electromech Multi-Sport Scoreboard and associated accessories; therefore, final completion shall be expected within Sixty (60) days from the issuance of the Notice to Proceed, as approved and signed off by the County. If vendor requires extending completion date due to material lead time the vendor must request extension in writing to the Procurement Office.

Warranty:

The vendor awarded will be required to provide a minimum one-year warranty on equipment and labor.

Upon award of the written quotation the vendor will be required to provide the necessary liability insurance as per County requirements.

Quote Responses are Due By: **Friday August 26, 2022 @ 3:00pm** and will be received by the Procurement office located at 3093 Crawfordville Hwy, Crawfordville, Florida. Quotes can be hand-delivered or sent via regular or express mail to the above referenced address or sent via email to ptaylor@mywakulla.com. If the response to this request is not received by the above deadline it will be considered null and void.

Procurement Office Contact

Patty Taylor
3093 Crawfordville Hwy
Crawfordville, FL 32327
850.926.0919 Ext. 705
ptaylor@mywakulla.com