

ITB 2024-11 WAKULLA COUNTY LAWN MAINTENANCE AND MOWING



**Addendum No. 1 ITB 2024-11
WAKULLA COUNTY LAWN MAINTENANCE AND MOWING**

Issued March 8, 2024

SECTION 1.0 SCHEDULE OF EVENTS

Failure to comply with this or any other paragraph of this ITB shall be sufficient reason for rejection of the Bid.

All times listed in the Schedule of Events are Eastern Standard Time (EST).

<i>Event</i>	<i>Date/Time</i>
Bid Advertisement Date	February 22, 2024
Release of Invitation to Bid	February 22, 2024
Mandatory Pre-Bid Conference and Site Visit	February 28, 2024 @ 10:00 A.M.
Bid Questions Due from Prospective Bidder	March 6, 2024 by 5:00 P.M.
Responses to bid questions due	March 8, 2024
BIDS DUE TO BOCC	March 25, 2024 @ 3:00 P.M.
Posting of Intended Award	April 2, 2024
Board Consideration of Intended Award	April 22, 2024
Posting of Notice of Award	April 23, 2024

This addendum is being posted to provide responses to the questions that were received.

- A Bidder seeking to do business with the County shall, at the time of submitting a Bid, be appropriately registered with the Department of State in accordance with the provisions of Chapters 605, 607, 617, or 620 Florida Statutes, as applicable. For further information on required filing and forms, please go to the following sites: <http://sunbiz.org/index.html> or <https://www.dos.myflorida.com/>.

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Addendum No. 1**

Questions due March 6th and responses to proposal questions due on or before March 13th

Questions and Answers

Q1: Could you provide the bid tabulation from the last previous contract? I found the notice of award for ITB 2022-21 LAWN MOWING AND MAINTENANCE, but I could not find the bid tabulation.

A1: Please see Attachment No.1 in relation to the previous bids received.

Q2: What is the policy on storm damage such as fallen trees or large storm debris? ITB 2024-11 Intent and General information, SECTION 3.0 SCOPE OF WORK, does not include storm clean up under the maintenance requirements. Should this be included in the contract? Will the county be responsible for any large storm debris clean-ups?

A2: Any larger than average limbs or trees that require equipment to remove will be handled by the County. General cleanup of average limbs and smaller debris from storms or rain events would be expected to be done by the vendor.

Q3: Will the Contract renew yearly?

A3: The term of this Agreement is a period of three (3) years. Upon agreement of the County and the awarded Contractor, the term may be extended for two (2) additional one-year periods by way of an amendment. The terms and conditions will remain the same as the original Agreement.

Q4: Upon future contract renewal, is there a set allowable percentage increase?

A4: No. Should the scope of work for this project change, then the County will address it at that time.

Q5: Additional services such as mulch and pine straw installation will be bid separately or completed by the county, correct?

A5: This would be either an added expense as needed for the vendor to provide a price for pine straw/mulch, or the County will perform the work in house.

ATTACHMENT NO. 1



RFQ 2022-21 Lawn Mowing and Maintenance BID TABULATION FOR BIDS RECEIVED MONDAY, AUGUST 29, 2022 @ 3:30PM

RESPONDENT	KLM Landscape Management	J & K Lawn Service	Rogers Brothers Land Clearing, LLC	B & S Lawn Service and Landscaping, LLC	T & N Lawn Masters
One (1) Original Hard Copies & One (1) Electronic Copy of Proposal	✓ - no electronic	✓	✓	✓	✓
Tab 1: Proposal Transmittal Form, Addendum Acknowledgement(s) and SunBiz	✓ - NO Addendum Acknowledged - NO SUNBIZ	✓	✓	✓ - Addendum #1 Not acknowledged	✓
Tab 2: Bid Proposal and Basis of Bid (Form 2)	✓ \$34,132.00	✓ \$39,800.00	✓ \$25,565.68	✓ \$51,600.00	✓ \$18,250.00
Tab 3: List of Proposed Subcontractors (Form 3)	✓ None	✓ None	✓ None	✓ None	✓ None
Tab 4: Comments of Proposed Contract	✓ None	✓ None	✓ None	✓ Comments	✓ None
Tab 5: Qualification Questionnaire	✓	✓	✓	✓	✓

Natalie Knowles
BIDS OPENED BY

Dotty Taylor
RECORDED BY

Michelle Metcalf
WITNESSED BY