Board of County Commissioners
Wakulla County, Florida
Draft Agenda
Regular Public Meeting
Monday, November 2, 2026
@ 6:00 P.M.

Invocation

Pledge of Allegiance

Approval of Agenda
(The Chairman and members of the Board will approve and/or modify the official agenda at this time)

Citizens to be Heard
(There is a Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission. Citizens will have the opportunity to speak once under the Citizens to be Heard portion of the agenda which will be at the start or end of each meeting)

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker's card and turn in to Ms. Welch prior to the beginning of discussion on that particular item. Citizens are allowed a maximum of 3 minutes to speak.)

Awards and Presentations
(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issues of importance)

Appreciation Recognition of Quincee Messersmith – David Edwards, County Administrator (5 minutes)

Consent
(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting)

1. Approval of Minutes from the October 19, 2026 Regular Board Meeting
   (Greg James, Clerk of Court)

2. Approval for Payment of the Bills and Vouchers Submitted for October 15, 2026 – October 28, 2026
   (Greg James, Clerk of Court)

3. Request Board Approval of a Proclamation Declaring November 2026 as National Hospice and Palliative Care Month and National Family Caregivers Month
(Somer Pell, Assistant County Administrator)

4. Request Board Approval of a Fiscal Year 2025-26 Budget Amendment for the Wakulla County Supervisor of Elections
(Kelly Graves, Fiscal Operations Director)

5. Request Board Approval of Amendment No. 1 to the Continuing Services Agreement for ITB 2024-11 Between Wakulla County and TLC Lawncare Services
(Kelly Graves, Fiscal Operations Director)

6. Request Board Acceptance of the State of Florida Department of Financial Services' Florida Firefighter Assistance Grant Award in the Amount of $22,744 to Acquire Self-Contained Breathing Apparatuses, and Approval of a Resolution and Budget Amendment
(Michelle Metcalf, Intergovernmental Affairs Director)

7. Request Board Approval of a Purchase Order for Cardiac Monitors for Wakulla County Fire Rescue, Issued to ZOLL Medical Corporation in the Amount of $210,594.52
(Michelle Metcalf, Intergovernmental Affairs Director)

8. Request Board Approval of Partial Release of Title for Gordon D. Millender on Lot 4, Block E, in the Plat of Lake Ellen Shores Unit 2 Subdivision
(Brandon Geiger, Planning and Community Development Director)

9. Request Board Approval of a Resolution Adopting the County's Amended Local Housing Assistance Plan for Fiscal Years 2024-2027
(Brandon Geiger, Planning and Community Development Director)

10. Request Board Approval of a Resolution Appointing a Member to Serve on the Planning Commission
(Brandon Geiger, Planning and Community Development Director)

Consent Items Pulled for Discussion

(Members requesting further information on items placed under "Consent Agenda," may withdraw those items and place them here, for further discussion)

General Business

(General Business items are items of a general nature that require Board directions or pertain to Board policy)

11. Request Board Approval of an Extraordinary Rate Adjustment to the Waste Pro Non-Residential Service Fee Schedule for the Fiscal Year Beginning October 1, 2026
(Kelly Graves, Fiscal Operations Director)

12. Request Board Approval of Florida Commerce's Memorandum of Agreement Supporting the Re-Designation of Rural Area of Opportunity Which Will Continue to Apply to the Northwest Florida Region, Including Wakulla County and Select the Designees for Wakulla County and for an Economic Development Organization
(Michelle Metcalf, Intergovernmental Affairs Director)

13. Request Board Ratification of the Submission of a Grant Application to the National Recreation and Park Association's 2027 Youth Sports Mini Pitch/Lighting Activation Grant Seeking Funds for Lighting at Medart Recreation Park and Training for Coaches and Referees
(Michelle Metcalf, Intergovernmental Affairs Director)

14. Request Board Acceptance of the Affordable Housing Advisory Committee 2026 Affordable Housing Incentive Strategies Report and Request Board Direction Regarding Recommendations
(Brandon Geiger, Planning and Community Development Director)

Public Hearing(s)

(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. For regular Board meetings, public hearings shall be scheduled as the first substantive item on the agenda and heard at the time scheduled for the start of the meeting or as soon thereafter as is possible. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers)

15. Request Board Approval to Conduct the Public Hearing and Adopt an Ordinance Repealing Section 23.011 of the County Code Pertaining to the Lake Ellen Drive Water Access Area
(David Edwards, County Administrator)

Planning and Zoning

(*Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. "In accordance with Sec. 24.01 of County Code, for all quasi-judicial proceedings each Commission member must disclose all contact received from interested parties and/or their representatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters")*

Commissioner Agenda Items

(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present)

County Attorney

(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff, or the public)

County Administrator

(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public)

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Discussion Issues by Commissioners

(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her "discussion items" shall adhere to Robert's Rules of Order, for proper decorum and civility as enforced by the Chairman)

Adjourn

(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting)

The next Board of County Commissioners Meeting is scheduled for
Tuesday, November 17, 2026 at 6:00 p.m.

PUBLIC NOTICE

2026/2027 Schedule

All Workshops, Meetings, and Public Hearings are subject to change.

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL.
Workshops are scheduled as needed.

Month	Day	Time	Meeting Type
October 2026	Wednesday, 28	1:00 P.M.	Special BOCC Meeting
November 2026	Monday, 2	6:00 P.M.	BOCC Meeting
	Monday, 9	6:00 P.M.	Planning Commission Meeting
	Tuesday, 17	6:00 P.M.	BOCC Meeting
December 2026	Monday, 7	6:00 P.M.	Planning Commission Meeting
	Monday, 14	6:00 P.M.	BOCC Meeting
January 2027	Monday, 4	6:00 P.M.	BOCC Meeting
	Monday, 11	6:00 P.M.	Planning Commission Meeting
	Tuesday, 19	6:00 P.M.	BOCC Meeting
February 2027	Monday, 1	6:00 P.M.	BOCC Meeting
	Monday, 8	6:00 P.M.	Planning Commission Meeting
	Tuesday, 16	6:00 P.M.	BOCC Meeting
March 2027	Monday, 1	6:00 P.M.	BOCC Meeting
	Monday, 8	6:00 P.M.	Planning Commission Meeting
	Monday, 15	6:00 P.M.	BOCC Meeting