Revised 11/12/26 Board of County Commissioners

Wakulla County, Florida

Final Agenda

Regular Public Meeting
Tuesday, November 17, 2026
@ 6:00 P.M.

Invocation

Pledge of Allegiance

Approval of Agenda
(The Chairman and members of the Board will approve and/or modify the official agenda at this time)

Citizens to be Heard
(There is a Three (3) minute time limit; non-discussion by Commission; there shall be no debate and no action by the Commission. Citizens will have the opportunity to speak once under the Citizens to be Heard portion of the agenda which will be at the start or end of each meeting)

(To ensure fairness and encourage participation, citizens who would like to speak on any item will need to fill out a speaker's card and turn in to Ms. Welch prior to the beginning of discussion on that particular item. Citizens are allowed a maximum of 3 minutes to speak.)

Awards and Presentations
(Members of the Board will have the opportunity to acknowledge members of the community or commendable efforts at this time. Presentations will be made from individuals concerning issues of importance)

Wakulla County BOCC Internal Audit Report Presentation – Katrina Cromwell, Wakulla County Office of the Clerk of Courts & Comptroller (5 minutes)

Update on Internship for Fall 2026 Semester – Rebecca Collins, HR Intern (5 minutes)

Consent
(All items contained herein may be voted on with one motion. Consent items are considered to be routine in nature, are typically non-controversial and do not deviate from past Board direction or policy. However, any Commissioner, the County Administrator, or the County Attorney may withdraw an item from the consent agenda, either in writing prior to the meeting, or at the beginning of the meeting and it shall then be voted on individually. Every effort shall be made to provide such a request to the Chairman at least 24 hours before the meeting)

1. Approval of Minutes from the October 28, 2026 Special Board Meeting
   (Greg James, Clerk of Court)

2. Approval of Minutes from the November 2, 2026 Regular Board Meeting
   (Greg James, Clerk of Court)

3. Approval for Payment of the Bills and Vouchers Submitted for October 24, 2026 – November 11, 2026
(Greg James, Clerk of Court)

4. Request Board Approval of the Disposal of County Property
(Greg James, Clerk of Court)

5. Request Board Approval of Amended AR 3.08 Fraud, Waste & Abuse Policy
(Greg James, Clerk of Court)

6. Request Board Approval of a Resolution and Budget Amendment Relating to the Receipt of Unanticipated Federal Asset Forfeiture Treasury Funds in Fiscal Year 2025-26
(Kelly Graves, Fiscal Operations Director)

7. Request Board Approval of the Opioid Settlement Subdivision Participation and Release Form for the National Opioid Settlement with Albertsons
(Kelly Graves, Fiscal Operations Director)

8. Request Board Approval to Accept and Award ITB 2026-20 REBID Lower Bridge Floating Dock Improvements to Arris General Contractors, and Approval of the Construction Agreement
(Kelly Graves, Fiscal Operations Director)

9. Request Board Approval of a Florida Department of Agriculture and Consumer Services' Urban and Community Forestry Natural Disaster and Recovery Grant Agreement Providing Funds to Plant Trees at Wakulla Sands Golf Course and Approval of a Resolution and Budget Amendment
(Michelle Metcalf, Intergovernmental Affairs Director)

10. Request Board Approval of a Covenant of Purpose, Use, and Ownership and Wakulla County Asset Management and Tracking Memorandum for the Florida Department of Commerce Florida Capital Projects Fund Grant Agreement BB210 to Construct a New Library Facility
(Michelle Metcalf, Intergovernmental Affairs Director)

11. Request Board Approval of a Memorandum of Understanding Between Wakulla County and the Northwest Florida Health Network to Administer the Regional Opioid Settlement Funds to Support the FY 2026-27 Implementation Plan
(Michelle Metcalf, Intergovernmental Affairs Director)

12. Request Board Acceptance of a Duke Energy Grant Award and Approve to Transfer Funds to the Wakulla Economic Development Council
(Michelle Metcalf, Intergovernmental Affairs Director)

13. Request Board Approval of a Resolution Accepting a Warranty Deed from Southern Management Services, LLC for Property Located on Cayuse Drive
(Somer Pell, Assistant County Administrator)

26. Request Board Approval of a Resolution Authorizing the Submission of a Grant Application to the Florida Department of Environmental Protection's Volkswagen Settlement Diesel Emissions Mitigation Program – Class 8 Emergency Service Trucks Seeking Funds to Replace up to Two Emergency Service Vehicles and Designating the County Administrator as the Signatory for the Grant Application
(Michelle Metcalf, Intergovernmental Affairs Director)

Consent Items Pulled for Discussion

(Members requesting further information on items placed under "Consent Agenda," may withdraw those items and place them here, for further discussion)

General Business

(General Business items are items of a general nature that require Board directions or pertain to Board policy)

14. Request Board Approval of Florida Commerce's Memorandum of Agreement Supporting the Re-Designation of Rural Area of Opportunity Which Will Continue to Apply to the Northwest Florida Region, Including Wakulla County and Select the Designees for Wakulla County and for an Economic Development Organization
(Michelle Metcalf, Intergovernmental Affairs Director)

15. Request Board Consideration of FY2026/27 Budgeted Across-the-Board (ATB) Salary Increases and Advancement in Pay Grade for Wakulla County Fire Rescue Employees
(Jennifer Hoffman, HR Director)

16. Request Board Consideration of FY2026/27 Budgeted Cost of Living Adjustments for County Employees (Excluding Wakulla County Fire Rescue)
(Jennifer Hoffman, HR Director)

17. Request Board Consideration of the Non-Profit Funding Agreement with Wakulla Senior Citizens Council, Inc. for FY2026/27
(Kelly Graves, Fiscal Operations Director)

18. Request Board Consideration of the Non-Profit Funding Agreement with Keep Wakulla County Beautiful for FY2026/27
(Kelly Graves, Fiscal Operations Director)

19. Request Board Consideration of the Non-Profit Funding Agreement with Capital Medical Society Foundation, Inc. for FY2026/27
(Kelly Graves, Fiscal Operations Director)

Public Hearing(s)

(Public Hearings are held as required to receive public comments on matters of special importance or as prescribed by law. For regular Board meetings, public hearings shall be scheduled as the first substantive item on the agenda and heard at the time scheduled for the start of the meeting or as soon thereafter as is possible. Individual speakers are encouraged to adhere to a three (3) minute time limit. The Chairman has the discretion to either extend or reduce time limits, based on the number of speakers)

20. Request Board Approval to Conduct the Public Hearing and Approve the Proposed Resolution Electing to Use the Uniform Method of Collecting Annual Non-Ad Valorem Special Assessments
(Somer Pell, Assistant County Administrator)

21. Request Board Approval to Conduct the Public Hearing and Adopt an Ordinance Repealing Section 23.011 of the County Code Pertaining to the Lake Ellen Drive Water Access Area
(David Edwards, County Administrator)

Planning and Zoning

(*Members will be provided with planning and zoning amendment requests five (5) business days prior to the scheduled meeting. To the maximum extent possible, all support information and documentation for P&Z items shall be made available through a variety of means including the County website that will provide the public with the greatest opportunity to review documentation at the date of advertisement pursuant to Resolution No. 04-43. "In accordance with Sec. 24.01 of County Code, for all quasi-judicial proceedings each Commission member must disclose all contact received from interested parties and/or their representatives, lobbyists, or any other third parties concerning any application and any personal investigation or knowledge being relied upon during the consideration of any quasi-judicial planning and zoning matters")*

22. Application for Change of Zoning R26-10 (Byrd Family Properties, LLC, Applicant)

23. Application for Comprehensive Plan Map Amendment CPM26-03 (Vito Knowles and Paula Knowles, Applicants; Florida Environmental and Land Services, Inc./Elva Peppers, Agent)

24. Application for Change of Zoning R26-11 (Vito Knowles and Paula Knowles, Applicants; Florida Environmental and Land Services, Inc./Elva Peppers, Agent)

Commissioner Agenda Items

(Items with supporting documentation shall be provided by a Commissioner to the County Administrator three (3) business days prior to the scheduled meeting. Items that are agendaed by Commissioners and fail to gain approval may not be replaced on the agenda by a Commissioner on the non-prevailing side for a period of six (6) months without approval of the Chairman unless there is substantive new information to present)

25. Commissioner Russell
Request the Board of County Commissioners to Direct Staff to Solicit a Request For Proposals to Conduct a Comprehensive Impact Fee Study

County Attorney

(County Attorney items are items of a legal nature that require Board direction or represent general information to Board Members, staff, or the public)

County Administrator

(County Administrator items are items that require Board direction or represent general information to Board Members, staff or the public)

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Discussion Issues by Commissioners

(The purpose of this section is for Commissioners to request staff action on various issues, including scheduling of a future agenda item for later Board action, based on the approval of a majority of the Board. No assignments or request for agenda items shall be given to the County Administrator or County Attorney without the express approval of the majority of the Board. The Board shall take no policy action without an agenda item unless such is accomplished through a unanimous vote of the Board. The remarks of each Commissioner during his or her "discussion items" shall adhere to Robert's Rules of Order, for proper decorum and civility as enforced by the Chairman)

Adjourn

(Any departure from the order of business set forth in the official agenda shall be made only upon majority vote of the members of the Commission present at the meeting)

The next Board of County Commissioners Meeting is scheduled for
Monday, December 14, 2026 at 6:00 p.m.

PUBLIC NOTICE

2026/2027 Schedule

All Workshops, Meetings, and Public Hearings are subject to change.

All sessions are held in the Commission Chambers, 29 Arran Road, Suite 101, Crawfordville, FL.
Workshops are scheduled as needed.

Month	Day	Time	Meeting Type
November 2026	Tuesday, 17	6:00 P.M.	BOCC Meeting
December 2026	Monday, 7	6:00 P.M.	Planning Commission Meeting
	Monday, 14	6:00 P.M.	BOCC Meeting
January 2027	Monday, 4	6:00 P.M.	BOCC Meeting
	Monday, 11	6:00 P.M.	Planning Commission Meeting
	Tuesday, 19	6:00 P.M.	BOCC Meeting
February 2027	Monday, 1	6:00 P.M.	BOCC Meeting
	Monday, 8	6:00 P.M.	Planning Commission Meeting
	Tuesday, 16	6:00 P.M.	BOCC Meeting
March 2027	Monday, 1	6:00 P.M.	BOCC Meeting
	Monday, 8	6:00 P.M.	Planning Commission Meeting
	Monday, 15	6:00 P.M.	BOCC Meeting
April 2027	Monday, 5	6:00 P.M.	BOCC Meeting
	Monday, 12	6:00 P.M.	Planning Commission Meeting
	Monday, 19	6:00 P.M.	BOCC Meeting
May 2027	Monday, 3	6:00 P.M.	BOCC Meeting
	Monday, 10	6:00 P.M.	Planning Commission Meeting
	Monday, 17	6:00 P.M.	BOCC Meeting