WAKULLA COUNTY BUILDING DEPARTMENT

3095 Crawfordville Highway, Crawfordville, FL 32327

Office: 850-926-7636 Fax: 850-926-8086

COMMERCIAL

Additional information may be required during Plan Review.

Development Permit Application (DPA) **YOU MUST CONTACT PLANNING & ZONING BEFORE YOU APPLY FOR A BUILDING PERMIT**	Planning & Community Development 850-926-3695
Septic Tank Permit OR Sewer Concurrency Letter	Department of Environmental Protection 850-245-8391 https://floridadep.gov/water/onsite-sewage Wakulla Co. Public Works 850-926-7616
2 Sets of Soil Boring Reports	Soil Technician OR Florida Licensed Engineer
2 Manufactured Truss Layouts, from truss manufacturing company	To show lifts and reactions
Sub-Contractors List	This form must be filled out and signed. Subs must hold a Wakulla County Competency Card or State Certification.
Building Plans: • 3 Sets Structural Plans, Signed and Sealed by Licensed Florida Architect/Engineer OR • 3 Sets of Plans, accompanied by a detailed Wind Load Analysis, Signed and Sealed by a Licensed Florida Architect/Engineer	**All Construction plans in a V-flood zone shall be sealed by a Florida Licensed Architect or Engineer.**
Energy Form, must include the following:	• EPL Display Card • Prescriptive or Performance-based Compliance forms • Manual J system sizing including equipment make and model numbers
Product Approval Sheet	• This form must be completed for products requiring a FL Product Approval Number • Must be Signed
Elevation Certificates (EC), if in a flood zone • Pre-Construction EC • Under Construction EC • Final Construction EC *Must be on FEMA form FF-206-FY-22-152*	Professional Land Surveyor (PLS) Required if in Flood Zones A, AE, V and VE
V Anchoring Certificate	• Required in VE Flood Zone Only • Signed and Sealed, from a Certified Florida Engineer
Notice of Commencement (NOC)	As of July 1, 2006 the NOC is no longer required at time of issuance, however NO inspections will be given until we have a recorded NOC on file.
Flood Proofing Letter	If Applicable, for DRY Flood Proofing (A zone)

This document is subject to change without notice