

**ADMINISTRATIVE REGULATION:****DATE APPROVED:****AR: 5.02****August 5, 2024****SUBJECT:****DEPARTMENT:****Wakulla Sands Golf Club****Recreation Department**

Wakulla County adopts the following policies and procedures concerning the Wakulla Sands Golf Club.

Wakulla Sands Golf Club Code of Conduct

Any violations of the code of conduct may result in being asked to leave the premises or temporary or permanent ban.

- **Disorderly behavior, including:**
 - Excessive use of profanity
 - Club throwing
 - Verbal or physical abuse, or threats of abuse, to officials, volunteers, other players or staff
 - Damage to the golf course or any player's equipment
 - Unbecoming conduct
 - Public intoxication
- **Failure to care for the course and course property, including, but not limited to the failure to:**
 - Fill or step down on divots (reasonable effort to repair/fill divots)
 - Repair ball marks
 - Rake Bunkers
 - Follow cart rules
 - Disposing of trash into trash receptacles

- **Dress Code violations**
 - **Generally Accepted Golf Attire** - Shall be worn at all times by players while on the golf course.
 - **Shirts** – Must have collars or be specifically designed for golf and acceptable at the host facility
 - **Footwear** – Athletic shoes or golf shoes shall be worn. Metal spiked shoes and flip flops are prohibited.
- **Alcohol and Drugs**
 - The illegal use of drugs or alcohol by players is prohibited.
 - Outside alcohol is not permitted on the golf course, parking lot or other area of the golf course.
 - All beverage policies of Wakulla Sands Golf Club shall be followed.
 - Florida State Liquor Authority regulations are very clear and prohibit consumption of alcoholic beverages that were not purchased either from the concession or on the premises. This is NOT a local rule. Bringing alcoholic beverages to the golf course is in violation of Florida State Liquor Law, and violators place themselves and the golf course at risk for fines and potential loss of liquor license.

Wakulla Sands Golf Club Course Rules

- All golfers must adhere to the golf course rules of the day
- All golfers must adhere to the Wakulla Sands Golf Club Code of Conduct
- Each golfer must have a golf bag and set of clubs
- Only two people to a cart.
- Riding on the back of a golf cart is prohibited
- E-bikes or other motorized transportation is prohibited
- Personal golf carts are prohibited
- Push carts are allowed
- Walking is permitted for player development card holders and Juniors only
- To rent or operate a golf cart, operator must be 18 years of age and provide a valid state issued driver's license
- Personal coolers are prohibited. Coolers are available through Wakulla Sands Golf Club
- Use and possession of illegal drugs is prohibited
- Outside alcohol is strictly prohibited
- All divots and ball marks must be properly repaired.
- All bunkers must be raked
- Swimming in ponds is prohibited
- Proper golf attire is required. Please refer to the Wakulla Sands Golf Club Code of Conduct.
- No pets allowed on the golf course unless it is a medically required service animal

- Participants are responsible for all injuries to people, damage to property, equipment and golf carts caused by said participant. Participants agree to indemnify, defend and hold Wakulla County and the Wakulla Sands Golf Club harmless from all damages and injuries caused by participants. Wakulla County and Wakulla Sands Golf Club reserves the right to remove anyone from the property who engages in disruptive behavior. It is expressly agreed that all use of Wakulla Sands Golf Club shall be undertaken by the participants at their own risk, and, neither Wakulla County nor the Wakulla Sands Golf Club nor any of their employees or agents are liable for any injuries or any damage to the participants, or the property of any participants, or be subject to any claim, demand, injury or damages, whatsoever, including without limitation, those damages resulting from acts of active or passive negligence on the part of Wakulla County, Wakulla Sands Golf Club, or any of their employees or agents.

Wakulla Sands Golf Club Volunteer Program

There are two (2) volunteer positions at the Wakulla Sands Golf Club (WSGC).

STARTER

The starters will be responsible for providing information about the golf course, play time and other golf-related activities. They will ensure that all players on the course have purchased the round and have a valid receipt prior to beginning the round of golf. They will ensure that each golfer adheres to the assigned tee time and provide score cards, pencils and the rules of play. The starters will advise the players of the course conditions.

RANGER

The rangers will be responsible for ensuring a proper pace of play and assist golfers on the course as needed. Rangers will enforce the rules of WSGC and play etiquette. They will be responsible for course maintenance such as fixing ball marks and/or flags, filling divots and picking up trash. The rangers serve as a liaison between other employees, supervisors and the players as well as report issues on the course to the Assistant Golf Superintendent. Wakulla County will accept applications for these positions year-round (Exhibit A).

Wakulla Sands Player Development Card Program

Wakulla Sands Golf Club offers four player development card (PDC) programs: Individual Player Development Program, Family Development Program, Junior Player Development Program and Wakulla County Schools Golf Teams' Player Development Program. Each PDC holder has access to the Wakulla Sands Golf Club for an annual fee based on which program. The PDC holder can walk the course or rent a cart. There are some restrictions on tee time reservations, but the PDC player can play unlimited rounds of golf. Wakulla Sands Golf Club will accept applications throughout the year (Exhibit B).

Wakulla Sands Golf Club Tournament Agreement

Wakulla Sands Golf Club will host and/or sponsor golf tournaments throughout the year. The benefits of holding these tournaments can be more economical for the players, can raise awareness of needs within the community, and build a sense of community. The tournaments held at Wakulla Sands that are not hosted/sponsored by the club will be provided the following: greens fee, 36 complimentary golf carts, printed rules sheets, printed scorecards, printed cart signs, and specific contest hole signs. The package is exclusive of any sponsor signs which is the responsibility of the event host / organizer.

Wakulla Sands Golf Club will accept applications for tournaments throughout the year (Exhibit C).

EXHIBIT A



Wakulla Sands Golf Club

Volunteer Application

Position Applying for _____

Applicants Name: _____ SSN _____

Address _____

Phone# _____ Email Address _____

In case of emergency contact:

Name _____ Phone# _____

Please list any relevant experience:

Background Information:

Have you ever been convicted of or plead guilty or no contest to a crime, had adjudication withheld for a criminal offense, entered a pretrial intervention or diversion program, or been placed under court ordered probation? ☐ Yes ☐ No

If "yes", give details concerning the type of crime, the date of conviction, court determination and any penalties imposed:

Please initial each below:

_____ I understand that if chosen to volunteer I must pass a criminal background check.

_____ I understand that this position is voluntary and can be terminated at any time.

_____ I understand that the playing and practice privileges are only in effect during my volunteer service at Wakulla Sands and these privileges can be rescinded at any time.

_____ I acknowledge that I have been given a copy of the position requirements and confirm that I can perform these duties with no difficulties.

Volunteer Benefits:

Volunteers will receive two (2) tokens for play per shift worked. These two (2) tokens can be used for two (2) rounds of golf for the volunteer only or one (1) round for the volunteer and a guest. The guest will be eligible for the \$25 cart fee. Allowable tee times will be determined by the director of golf operations. Tokens are the responsibility of the volunteer and cannot be transferred or replaced. Tokens are only valid during the volunteer's involvement with the club.

Indemnify:

Participants are responsible for all injuries to people, damage to property, equipment and golf carts caused by said participant. Participants agree to indemnify, defend and hold Wakulla County and the Wakulla Sands Golf Club harmless from all damages and injuries caused by participants. Wakulla County and Wakulla Sands Golf Club reserves the right to remove anyone from the property who engages in disruptive behavior. It is expressly agreed that all use of Wakulla Sands Golf Club shall be undertaken by the participants at their own risk, and, neither Wakulla County nor the Wakulla Sands Golf Club nor any of their employees or agents are liable for any injuries or any damage to the participants, or the property of any participants, or be subject to any claim, demand, injury or damages, whatsoever, including without limitation, those damages resulting from acts of active or passive negligence on the part of Wakulla County, Wakulla Sands Golf Club, or any of their employees or agents.

Certification:

I am aware that any omissions, falsifications, misstatements, or misrepresentations above may disqualify me for volunteering consideration and, if I am chosen, may be grounds for termination at a later date. I understand that any information I give may be investigated as allowed by law. I consent to the release of information about my ability, employment history and fitness for this volunteer position by employers, schools, law enforcement agencies, and other individuals and organizations to investigators, personnel staff, and other authorized employees of Florida County Government for volunteering purposes. I also authorize the procurement of a consumer report as part of the pre volunteering background check. By signing below, I also agree to allow the County to conduct checks of all information that is discoverable on the internet and social media websites and to allow such information to influence both interviewing and approving decisions for volunteering. This consent shall continue to be effective during my volunteering if I am chosen. I understand that applications submitted are public records. I certify that to the best of my knowledge and belief all statements contained herein and on my attachment are true, correct, complete, and made in good faith.

Signature_____ Date_____

EXHIBIT B



PLAYER DEVELOPMENT APPLICATION

First Name: _____ Last Name: _____

Address: _____

City: _____ Zip: _____ Phone: _____

Email Address: _____

____ Individual Player Development

____ Family Player Development*

____ Junior Player Development

____ Wakulla Schools Team Player Development

*Please provide the names of the other family members

Spouse's Name

Dependent's Names and Dates of Birth

Terms and Conditions

1. **Term** – The Player Development Card (PDC) is valid for twelve months (365 days) beginning _____ and ending _____.
2. **Transfer / Refund of PDC** – Player Development Cards are not transferable or refundable.
3. **Use of Facility** - All golfers are expected to abide by the attached golf course rules, as they may be updated. PDC holders must check in at the Pro Shop prior to each of play.
4. **Waiver and Indemnity**- It is expressly agreed that all use of Wakulla Sands Golf Club (WSGC) shall be undertaken by PDC holder or guest at his/her own risk, and, neither Wakulla County nor the WSGC nor any of their employees or agents are liable for any injuries or any damage to any PDC holder or guest, or the property of any PDC holder or guest, or be subject to any claim, demand, injury or damages, whatsoever, including without limitation, those damages resulting from acts of active or passive negligence on the part of Wakulla County, WSGC, or any of their employees or agents. By signing this agreement and/or accepting PDC holders, the PDC holder is responsible for proper conduct for all participants, use and care of the golf course, equipment and golf carts. The PDC holder is also responsible for all injuries to people, damage to property, equipment and golf carts caused by the PDC holder or anyone using the player development card. The PDC holder agrees to indemnify, defend and hold Wakulla County and WSGC harmless from all damages and injuries. Wakulla County and WSGC reserves the right to remove anyone from the property who engages in disruptive behavior.
5. **Public Records** - This application and the information contained is subject to public disclosure through a public records request.

Player Development Card Holder Signature: _____ Date: _____

Individual Player Development Card Program

- Annual fee is \$1,250.00 per player, per year plus tax.
- Cart fee per round, per person is \$25.00 plus tax.
- Player Development Card holders are allowed to walk the course.
- USGA GHIN handicap is included in the player development card program.

Tee time reservations:

- Monday through Thursday tee times can be reserved 7 days in advance.
- Friday, Saturday, Sunday and all Holidays tee time only after 9:00am and can be reserved 7 days in advance.

Family Development Card Program

- Annual fee is \$2,060.00 per family, per year plus tax.
- Cart fee per round, per person is \$25.00 plus tax.
- Family Development Card holders are allowed to walk the course.
- USGA GHIN handicap is included in the player development card program.

Tee time reservations:

- Monday through Thursday tee times can be reserved 7 days in advance.
- Friday, Saturday, Sunday and all Holidays tee time only after 9:00am and can be reserved 7 days in advance.

Junior Player Development Card

- Annual fee is \$600.00 per player, per year plus tax
- Must be 18 or younger.
- Junior Player Development Card is walking only.
- USGA GHIN handicap is included in the player development card program.

Tee time reservations:

- Monday through Thursday tee times can be reserved 7 days in advance.
- Friday, Saturday, Sunday and all Holidays tee time only after 9:00am and can be reserved 7 days in advance.

Wakulla County Schools Golf Teams' Player Development Card

- Annual fee is \$250.00 per player, per year plus tax.
- Must be a member of a Wakulla school golf team, as verified by the applicable school.
- USGA GHIN handicap is included in the player development card program.

WAKULLA SANDS GOLF CLUB COURSE RULES

- All golfers must adhere to the golf course rules of the day.
- All golfers must adhere to the Wakulla Sands Golf Club Code of Conduct
- Each golfer must have a golf bag and set of clubs.
- Only two people to a cart.
- Riding on the back of a golf cart is prohibited.
- E-bikes or other motorized transportation is prohibited.
- Personal golf carts are prohibited.
- Push carts are allowed.
- Walking is permitted for player development card holders and Junior Players only
- To rent or operate a golf cart, operator must be 18 years of age and provide a valid state issued driver's license.
- Personal coolers are prohibited. Coolers are available through Wakulla Sands Golf Club
- Use and possession of illegal drugs is prohibited.
- Outside alcohol is strictly prohibited.
- All divots and ball marks must be properly repaired.
- All bunkers must be raked.
- Swimming in ponds is prohibited.
- Proper golf attire is required. Please refer to the Wakulla Sands Golf Club Code of Conduct.
- No pets allowed on the golf course unless it is a medically required service animal.

EXHIBIT C



TOURNAMENT AGREEMENT

Event Name:

Contact Name:

Event Date(s):

Phone Number:

Tournament Start Time:

Email:

Starting Format:

Final Player List Due:

Player Count:

Item	Amount	Quantity	Total
Greens Fee			
Cart Fee	Included		
Pro Shop Merchandise			
Tournament Reservation Fee			
Total Balance			

Tournament Reservation Fee and Total Balance:

The minimum number of players is 72. Tournament Reservation Fee is calculated for 72 players divided by 2 times the daily rate according to the day of the tournament. Fees for players over the 72-player minimum will be settled on the day of the tournament. The Tournament Reservation Fee is due 60 days prior to the event. The full invoice must be paid 30 days prior to the Tournament. If the event is cancelled prior to 30 days of the tournament, a 25% administrative fee will be assessed. Cancellations after 30 days will be handled on a case-by-case basis and may be subject to additional cancellation fees.

Golf Cart (Rentals)

As part of the golf package for the tournament, Wakulla Sands Golf Club will provide 36 golf carts free of charge. Outside of the 36 golf carts provided, the event will be responsible for the cost of the golf carts needed. The additional cart fees will be charged at \$25.00 per cart plus tax.

Dress Code

Signing the tournament agreement acknowledges an understanding of the Wakulla Sands Golf Club dress code policy and ensures the players' compliance. Golfers who arrive in non-dress code appropriate attire will be asked to change or leave.

Personal Property

Wakulla Sands Golf Club does not accept responsibility for any personal property or valuables, including but not limited to cell phones, golf clubs, shoes, bags, apparel, jewelry or money left in golf carts, vehicles and parking lot areas, or on the golf course. Such items are the responsibility of each guest.

Proper Conduct / Waiver and Indemnity

By signing this agreement, the client is responsible for proper conduct for all participants, use and care of the golf course, equipment and golf carts. The client is also responsible for all injuries to people, damage to property, equipment and golf carts caused by tournament participants. The client agrees to indemnify, defend and hold Wakulla County and the Wakulla Sands Golf Club harmless from all damages and injuries caused by event participants. Wakulla County and Wakulla Sands Golf Club reserves the right to remove anyone from the property who engages in disruptive behavior. It is expressly agreed that all use of Wakulla Sands Golf Club shall be undertaken by the client and its participants and their own risk, and, neither Wakulla County nor the Wakulla Sands Golf Club nor any other their employees or agents are liable for any injuries or any damage to the client or any participants, or the property of any client or participant, or be subject to any claim, demand, injury or damages, whatsoever, including without limitation, those damages resulting from acts of active or passive negligence on the part of Wakulla County, Wakulla Sands Golf Club, or any of their employees or agents.

Alcohol Policy

If the tournament organizers prefer to use an outside vendor to provide alcohol, the organizer must complete the Wakulla County Alcohol Permit Application prior to the event. The organizer must comply with all the terms and conditions of the Alcohol Permit.

Mobile Food Vending

If the tournament organizers prefer to engage a mobile food vendor, the organizer must complete the Wakulla County Mobile Food Vending Application prior to the event. The organizer must comply with all of the terms and conditions of the Mobile Food Vending Policy.

Weather Policy

Regardless of current weather conditions or predictions, all participants must show up at the assigned time for the tournament. Only at the assignment time of the tournament will a decision be made to cancel the tournament. The ultimate decision is entirely up to the Wakulla Sands Golf Club staff.

Club Rental

Club Rentals for tournament participants must be prearranged by either the event's coordinator or each individual event participant at least 48 hours in advance of the tournament date. When checking out a rental set, each renter is required to provide a credit card while the clubs are at play. The event or participants will be charged for any missing or damaged clubs.

Tournament Package

Greens fee, 36 complimentary golf carts, printed rules sheets, printed scorecards, printed cart signs, and specific contest hole signs. The package is exclusive of any sponsor signs which is the responsibility of the event host / organizer.

Client Authorized Signature / Date

Wakulla Sands Representative / Date

Print Name and Title

Print Name and Title