

# UPSHUR COUNTY COMMISSION MEETING

October 19, 2020

The County Commission of Upshur County, West Virginia, held their regular meeting on Thursday, October 19, 2020 at 2:00 p.m. Terry Cutright called the meeting to order. Present via teleconference were: Terry B. Cutright, Commissioner; Samuel R. Nolte, Commissioner; Kristie G. Tenney, Commissioner; Carrie L. Wallace, County Administrator and Lois A. Marsh, Secretary. Joining the meeting via teleconference were: Kurt Hall, Circuit Judge; Jacob Reger, Senior Circuit Judge; Mike Coffman, Magistrate; Kay Hurst, Magistrate, Dustin Zickefoose, Assessor, Melissa Stimeling, Circuit Clerk's Office.

Carrie Wallace provided updated numbers from the Upshur-Buckhannon Health Department. Testing will be held at the Buckhannon-Upshur High School parking lot today and tomorrow from 2:00 p.m. to 6:00 p.m. After discussion, on motion by Kristie Tenney, seconded by Sam Nolte, the Commission voted to keep the Courthouse, Annex and other County owned and operated facilities closed to the public through Friday, October 23, 2020, with the exception of early voting and the James W. Curry Library's Virtual Learning Program. During the regularly scheduled Commission Meeting on Thursday, October 22, 2020, the Commission will consider the most recent DHHR numbers that are made available at 10 a.m. to determine operations of the facilities for the week of October 26<sup>th</sup>.

Departments explained how they are currently operating and what they have scheduled starting next week. Time sensitive matters are being held via appointment and the Tax Department is allowing three individuals in the office at a time.

After discussion, on motion by Sam Nolte, seconded by Kristie Tenney, the Commission approved the correspondence from Doyle R. Cutright, II, Upshur County Emergency Communications Center Director, announcing that Cynthia Burwell has rejected the employment opportunity as telecommunicator previously approved by the Commission during the meeting held October 1, 2020. (copy included)

After discussion, on motion by Kristie Tenney, seconded by Sam Nolte, the Commission approved the request from Doyle R. Cutright, II, Upshur County Emergency Communications Center Director for the employment of Shawne Vance as a full-time telecommunicator. Ms. Vance's employment will become effective October 20, 2020 and her pay wage rate will be \$11.00 per hour. (copy included)

Carrie Wallace announced that early voting will begin in the Courthouse on October 21, 2020 and go through October 31, 2020. Hours are Monday through Friday 8:00 a.m. to 4:00 p.m. Hours on Saturday, October 24, 2020 and October 31, 2020 will be 9:00 a.m. to 5:00 p.m.

Carrie Wallace noted that a Press Release explaining today's decision will be prepared for the public.

With no further business, on motion by Sam Nolte, seconded by Kristie Tenney, the Commission meeting adjourned at 2:24 p.m.