

Upshur County Commission Meeting Agenda

- Location: Upshur County Courthouse Annex
If you prefer to participate by telephone, please dial 1-408-650-3123 Access Code: 272 564 045 to enter the conference call
- Date of Meeting: October 7, 2021
- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
 - September 30, 2021
 - October 1, 2021 – Special Meeting
- 9:05 a.m. Senator Bill Hamilton - LEDA Grant Award Presentation to the Upshur County Commission for the Warren District Community Building
- 9:15 a.m. Lowell Peterson on behalf of the Upshur County Farmland Protection Board: Overview of the purpose of the Program and annual update
- 9:30 a.m. Alan Tucker on behalf of the Buckhannon Band of Brothers - 2022 Calendar Campaign Kickoff. Proceeds will be focused on underprivileged children helping provide abused, neglected and disadvantaged children a nice Christmas. [Page 4](#)

Items for Discussion / Action / Approval:

1. Adopt Policy Extending Emergency Absentee Voting. * [Page 5](#)
2. Order to approve the Number of Election Officials and Election Commissioners for the January 15, 2022 Special School Bond Election. * [Page 6](#)
3. Order to approve the Number of Sets of Emergency Absentee Voting Commissioners for the January 15, 2022 Special School Bond Election. * [Page 7](#)
4. Approval and signature of Grievance Procedure for Complaints Relating to Suspected of Alleged Discrimination on the Basis of Handicapped Status in Upshur County, WV. * [Page 8](#)
5. Approval and signature of a Tyler Mountain Rental Agreement for equipment located at the Office of Emergency Management in the amount of \$6 per month for a period of one year. * [Page 9](#)
6. Review and signature of correspondence to Ryan Halsey, Project Manager, enclosing Community Development Block Grant – Small Cities Block Grant Request for Payment for the Elkins Road PSD Phase III Water System Improvements in the amount of \$13,512.85. This is for Request for Funds #24. * [Pages 10-22](#)
7. Memorandum from Carrie Wallace, County Administrator / DHSEM Director, expressing interest in the vacant Emergency Management representative seat on the Enhanced Emergency Telephone Advisory Board. Upon approval, this term will expire on June 30, 2022. * [Page 23](#)
8. Approval of Lewis–Upshur Animal Control Facility Volunteer Shari Zalaznik. * [Under separate cover](#)

9. Approval of Application for Donated Leave. *

[Under separate cover](#)

Item may lead to Executive Session per WV Code §6-9A-4

10. Discuss status and plan of action for the Hampton Community Building. *

11. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off, Remote Work Request(s).

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Press Release (9/30/21) – Altice USA Invests in Advanced Infrastructure to Bring Faster Broadband Speeds to Suddenlink Customers in WV [Pages 24-25](#)
2. Weyerhaeuser Giving Fund Grant Application in the amount of \$11,500 on behalf of the James W. Curry Library and Park. If awarded, the funds will be utilized to purchase a zero-turn mower. * [Pages 26-31](#)
3. Adrian Public Service District 2021-2022 budget and certification of customers [Pages 32-35](#)
4. Upshur County Building & Floodplain Permits for the month of September, 2021 [Pages 36-38](#)
5. Public Notices:
 - a) Newsletters and/or Event Notifications:
 - James W. Curry Public Library October calendar of events [Page 39](#)
 - b) Agendas and/or Notice of Meetings:

• Elkins Road PSD	October 5, 2021	Page 40
• City Council of Buckhannon	October 7, 2021	Page 41
• Upshur County Solid Waste Authority	November 8, 2021	Page 42

Meeting Minutes:

- c) Meetings:
 - 10/05/21 5:00 p.m. Elkins Road PSD
 - 10/05/21 4:00 p.m. Hodgesville PSD
 - 10/07/21 7:00 p.m. Banks District VFD
 - 10/21/21 7:00 p.m. City Council of Buckhannon
 - 10/07/21 7:00 p.m. Selbyville VFD
 - 10/11/21 12:00 p.m. Upshur County Family Resource Network
 - 10/11/21 4:30 p.m. Upshur County Solid Waste Authority
 - 10/11/21 5:30 p.m. Buckhannon-Upshur Recreational Park Advisory Board
 - 10/18/21 6:00 p.m. Lewis-Upshur Community Corrections Board – Upshur Co.
 - 10/12/21 7:30 p.m. Adrian VFD
 - 11/04/21 6:00 p.m. Buckhannon-Upshur Board of Health
 - 10/12/21 7:00 a.m. Upshur County Development Authority –Full Board

- 10/13/21 12:00 p.m. Upshur County Senior Center Board
- 10/13/21 3:00 p.m. Upshur County Conventions & Visitors Bureau
- 10/12/21 7:00 p.m. Warren District VFD
- 10/07/21 3:00 p.m. Adrian PSD
- 10/13/21 3:00 p.m. Tennerton PSD
- 10/14/21 3:00 p.m. Upshur County Safe Sites & Structures Enforcement Board
- 10/14/21 7:30 p.m. Buckhannon VFD
- 10/11/21 4:00 p.m. Buckhannon Upshur Airport Authority
- 10/21/21 6:30 p.m. Upshur County Youth Camp Board
- 10/10/21 6:00 p.m. Washington District VFD
- 10/18/21 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 10/20/21 4:00 p.m. Upshur County Public Library Board
- 10/15/21 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development Council
- 10/26/21 6:30 p.m. Upshur County Fire Board, Inc.
- 10/26/21 3:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 10/13/21 7:00 p.m. Ellamore VFD
- 10/20/21 12:00 p.m. Lewis Upshur LEPC – Lewis Co.
- 10/21/21 6:00 p.m. Upshur County Farmland Protection Board
- 10/25/21 7:00 p.m. Upshur County Fire Fighters Association
- 10/13/21 6:00 p.m. Buckhannon River Watershed Association - Farm Bureau
- 10/27/21 1:00 p.m. James W. Curry Advisory Board
- 10/25/21 12:00 p.m. Region VII Planning & Development Council
- 10/25/21 10:00 a.m. Mountain CAP of WV, Inc., a CDC

6. Appointments Needed or Upcoming:

- Upshur County Fire Board (unexpired term 6/30/22) – Community Representative – 1st Mag. District
- Safe Sites & Structures Enforcement Agency (6/30/2022) – Community Representative

****If you are interested in serving on an Upshur County board, please submit your letter of interest to the Commission Office at 91 W. Main St., Suite 101, Buckhannon, WV 26201 or trperry@upshurcounty.org. Upcoming term expirations are listed in this section of the agenda; however, letters of interest can be submitted at any time. Letters of interest for boards that do not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment. ****

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Ty Landis, Youth Environmental Club – Presentation of proposed amphitheater renovation project at the Upshur County Recreational Park (tabled 7/29/21)
2. Consider appointment to the vacant community representative seat on the Upshur County Safe Sites and Structures Enforcement Agency. Upon approval, this term will be effective immediately and expire on June 30, 2022. * (tabled 9/23/21)

**Next Regular Meeting of the Upshur County Commission
October 14, 2021 --- 9:00 a.m.
Upshur County Courthouse Annex**

Buckhannon Band of Brothers

2021 Help Us Help “Underprivileged Kids”

‘Truly I tell you, whatever you did for one of the least of these brothers and sisters of mine, you did for me.’ Matthew 25:40 NIV

- Help Us Help Kids is an annual Christmas project conducted by a Band of Brothers comprised of Christian men from various churches across Upshur County.
- Except for last year, our goal is to make Christmas and New Year’s much brighter for underprivileged children and their parents.
- This is the sixth year of our work focusing on helping disadvantaged families and children.
- We began by responding to the enormous need created by the devastating 2016 flash floods in southern WV counties. Since then, we have helped flood victims in other parts of the state as well assisting many other families that struggle for various reasons. For example, in 2018, we were able to bless hundreds of disadvantaged families in McDowell County, our state’s poorest county.
- Last year, due to the pandemic, we focused on brightening Christmas for our beloved seniors who were locked down in nursing homes. We supported 35 nursing homes across North Central West Virginia including the WV Veterans Nursing Home with over \$35,000.
- **This year**, we turn our focus back on “underprivileged kids” as our major goal. We plan to assist groups who are on the front line **“helping provide abused, neglected and disadvantaged children to have a nice Christmas.”**
- Some target groups include: The Underprivileged Children Foundation, WV Kids Count, Child Protective Services groups, Backpack Program ministries, Christmas Store for Disadvantaged Kids, Prison Angel Tree Program, Northern Appalachian Teen Challenge, Youth Mission Programs, and Upshur Parish House. We are currently researching others.
- We also support mission work to help underprivileged in Guatemala Haiti, Nicaragua and to Native Americans in Canada. With Haiti’s recent devastating earthquake, we hope to do more this year.

How can you help? We couldn’t do our work without the support of so many individuals, businesses and organizations who purchase our calendars and who make generous donations. We are the conduit to the kids, and we are humbled to pass along your generosity to as many underprivileged kids as possible



CONTACTS

Kevin Hawkins – 304-613-8566

Bill Nicholson – 304-439-4170

Tim Rock 304-642-2555

John Simons – 681-264-0035

Al Tucker – 304-704-4292

Check out Al Tucker’s FB page for more info

Calendars are \$15 each. Make checks to “Band of Brothers.” Pass them to one of our contacts or mail them to Al Tucker, 98 West Lincoln St, Buckhannon WV 26201

EMERGENCY ABSENTEE VOTING POLICY

WHEREAS, WV Code §3-3-5c authorizes County Commissions in West Virginia to adopt a policy extending emergency absentee voting procedures in their County; and

WHEREAS, it is the opinion of this Commission that the adoption of such a policy would benefit the citizens of Upshur County;

THE FOLLOWING POLICY IS HEREBY ADOPTED BY THIS COMMISSION

A person qualified to vote an absent voter's ballot, as defined by West Virginia Code §3-3-1, who is admitted on or after the seventh day next preceding an election, to:

(1) A hospital or other duly licensed health care facility within a County adjacent to Upshur County or within thirty-five miles of the County Seat of Upshur County, for medical treatment; or

(2) A nursing home within the County;

And who remains confined and is unable to vote in person on election day, may vote an emergency voter's ballot under the procedures set forth in West Virginia Code §3-3-5c.

Dated this 7th day of October, 2021

Upshur County Commission

President

Commissioner

Commissioner

Upshur County Clerk

October 7, 2021

In compliance with WV Code § 3-1-29, the Upshur County Commission approved the following election boards for the following precincts for the Special School Bond Election to be held on January 15, 2022.

- #4 – Arlington Community Building– 3 Commissioners; 2 Clerks, 2 Alternates
- #6 – Rock Cave Grade School – 3 Commissioners; 2 Clerks, 2 Alternates
- #7 – Selbyville Fire Department – 3 Commissioners; 2 Clerks, 2 Alternates
- #8 – Buckhannon Academy School - 3 Commissioners; 2 Clerks, 2 Alternates
- #9 – City Hall - 3 Commissioners; 2 Clerks, 2 Alternates
- #12 – Vo Tech School - 3 Commissioners; 2 Clerks, 2 Alternates
- #14 – Buckhannon Academy School - 3 Commissioners; 2 Clerks, 2 Alternates
- #16 – Brushy Fork Community Building - 3 Commissioners; 2 Clerks, 2 Alternates
- #18 – Vo Tech School - 3 Commissioners; 2 Clerks, 2 Alternates
- #19 – BU Middle School - 3 Commissioners; 2 Clerks, 2 Alternates
- #20 – BU Middle School - 3 Commissioners; 2 Clerks, 2 Alternates
- #25 – French Creek School - 3 Commissioners; 2 Clerks, 2 Alternates
- #27 – French Creek School - 3 Commissioners; 2 Clerks, 2 Alternates
- #33 – Excelsior Community Building - 3 Commissioners; 2 Clerks, 2 Alternates
- #35 – Union District School - 3 Commissioners; 2 Clerks, 2 Alternates
- #37 – Union District School - 3 Commissioners; 2 Clerks, 2 Alternates
- #38 – Hodgesville School - 3 Commissioners; 2 Clerks, 2 Alternates
- #39 – Hodgesville School - 3 Commissioners; 2 Clerks, 2 Alternates
- #40 – BU Middle School - 3 Commissioners; 2 Clerks, 2 Alternates
- #44 – BU Middle School - 3 Commissioners; 2 Clerks, 2 Alternates
- #47 – Washington District School - 3 Commissioners; 2 Clerks, 2 Alternates

President

Commissioner

Commissioner

October 7, 2021

In compliance with WV Code § 3-3-5c(b), the Upshur County Commission approved to appoint one team of Emergency Absentee Ballot Commissioners for the Special School Bond Election to be held on January 15, 2022.

These commissioners shall comprise of one Republican and one Democrat. This team will deliver emergency absentee ballots, and must be available to do so from January 8, 2022 through January 15, 2022 at noon.

President

Commissioner

Commissioner

Grievance Procedure for Complaints Relating to Suspected of Alleged Discrimination on the Basis of Handicapped Status in Upshur County, West Virginia

Any person (employee or citizen) who believes that he/she has been subjected to discrimination as prohibited in Section 504 of the Rehabilitation Act of 1973 and pursuant regulations at 24 CFR Part 8 published in the Federal Register on June 2, 1988, may personally or by a representative, file a complaint with the Upshur County, West Virginia, Commission. A person who has not personally been subjected to discrimination may also file a complaint.

When any person (citizen, applicant or employee), who believes he/she has been adversely affected by an act or decision by Upshur County, West Virginia, and that such act or decision was based on handicapped status, he/she will have the right to process a complaint or grievance in accordance with the following procedure.

STEP ONE: An aggrieved person must submit a written statement addressed to the Upshur County Section 504 Compliance Officer, 91 West Main Street, Suite 101, Buckhannon, WV 26201 putting forth the nature of the discrimination alleged and facts upon which the allegation is based.

STEP TWO: The Compliance Officer shall contact the complainant no later than fifteen (15) days after receiving the written statement to establish an informal meeting with the objective of resolving the matter informally. However, in no case shall the informal meeting be conducted sooner than five (5) days nor more than 45 days after receiving the written statement.

There shall be prepared a written documentary of the discussions at the informal meeting, which shall be preserved in the records of Upshur County, West Virginia.

STEP THREE: Within fifteen (15) days of the informal meeting, if no decision has been made by the Commission, or the decision of the County does not satisfy the complainant, he/she may request a hearing with the Upshur County Commission by submitting a written request to the sitting President, Upshur County Commission.

STEP FOUR: In thus discussing the grievance, the complainant may designate any person of his/her choice to appear with him/her and participate in the discussion. Upshur County shall require the President of the Commission and 504 Compliance Officer (or a 2nd designated person if the Commission President is the Compliance Officer) to participate in the discussion of the grievance, when it is brought before the Commission. The Upshur County Commission shall issue a written decision on the matter within fifteen (15) days, and the decision shall be the final procedure for the complaint at the local level.

There shall be prepared a written documentary of the discussion at the hearing, which shall be preserved in the records of Upshur County, West Virginia.

ADOPTED: October 7, 2021
Date

Kristie G. Tenney, President
Upshur County Commission

ATTEST: _____



RENTAL AGREEMENT

UNIT; BOTTLE TYPE: HOT & COLD Date: 9-9-21
 PRESSURE TYPE: _____ CUSTOMER NAME: OFFICE OF EMERGENCY MGT.
 FILTER SYSTEM: _____ ADDRESS: 181 ALLOTINE DR.
 ☒ ONLY BUCKHANNON WV 26201
 ☐ INSTALLED WITH THE ABOVE UNIT BUSINESS PHONE: 304-472-0535
 HOME PHONE: _____

AQUA FILTER FRESH, INC. agrees to provide the above names customer with the equipment described above as follows:

On a rental basis only, at a rate of 6.00 ☐ plus tax ☒ tax exempt per month. Any rental paid under this agreement is to be considered strictly rental and under no circumstances as contribution towards purchase, Aqua Filter Fresh to remain sole owner of the equipment at all times. The minimum period of this agreement shall be 1 year/s from the date of its making and it shall continue thereafter on a month to month basis until terminated by either party with 30 days written notice.

In the event an account becomes delinquent, several attempts will be made to retrieve our rental equipment. If those attempts are unsuccessful, the customer will be billed the current value of that equipment at which time the rental equipment becomes the property of the customer.

The customer agrees to return all equipment in the same condition as originally installed, reasonable wear and tear accepted. Failure of customer to notify Aqua Filter Fresh of its intention to vacate its premises shall be considered a breach and customer will be charged with removal costs. Aqua Filter Fresh assumes no liability for damage to hardwood floors due to cooler or water.

The customer agrees to provide electrical outlets, as needed, and to assure sufficient water pressure.

The customer agrees to indemnify Aqua Filter Fresh for any loss, damage, or destruction of equipment from any external use while on its premises, including claims of a landlord under laws relating to rent distress and retention of fixtures. Aqua Filter Fresh assumes no liability for damages resulting from bottled water delivery service.

If customer is an individual consumer he has the right to cancel this agreement by notifying Aqua Filter Fresh by midnight of the third day following the date of its making.

Aqua Filter Fresh, Inc.

[Signature]
 Account # 215132-9

Signed: [Signature]

Print Name: Kristie G. Tenney

Title: Commission President

Aqua Filter Fresh, Inc.
 One Commerce Drive
 Pittsburgh, PA 15239
 1-800-864-8957
 412-795-5407 Fax

Aqua Filter Fresh, Inc.
 128 Roush Circle
 Fairmont, WV 26554
 1-800-864-8957
 412-795-5407 Fax

UPSHUR COUNTY COMMISSION
Upshur County Administrative Annex
91 West Main Street, Suite 101 • Buckhannon, West Virginia 26201
Equal Opportunity Employer (EOE)

Telephone: (304) 472-0535
Telecopier: (304) 473-2802

TDD Numbers
Business: 472-9550

October 7, 2021
CDBG Project Manager
West Virginia Development Office
1900 Kanawha Boulevard East
Building 3, Suite 700
Charleston, WV 25305-0311

**RE: Upshur County Commission—Elkins Road PSD Phase III Water System Improvements
Small Cities Block Grant Project #16SCBG0008
Request for Funds #24**

Dear Mr. Halsey:

In accordance with the drawdown procedures established by the State, this letter of transmittal contains a progress report on the above-referenced project to support the enclosed Request for Payment:

1. **Engineering**—Engineering services and inspection continue on-site as construction occurs. Amount requested is \$13,512.85.
2. **Construction**— Construction contracts #3 and #4 continues with remainder of cleanup and construction, with contract #3 (AJ Burk) being approximately 93% complete and Contract #4 (Chojnacki) being approximately 85% complete. Amount requested is \$0.00.
3. **Administration**— Region VII continues to assist Elkins Road PSD and Upshur County Commission as construction finalizes. Amount requested is \$0.00.
4. **Permits/Fees**- No activity to report. Amount requested is \$0.00.

The total amount of this request is \$13,512.85. If you have any questions or comments, please contact our project administrators at 304-472-6564.

Sincerely,

Kristie G. Tenney
President

Enclosure

**Community Development Block Grant Program
REQUEST FOR PAYMENT**

TO: West Virginia Development Office
Building 3, Room 700
1900 Kanawha Boulevard, East
Charleston, WV 25305-0311
304.558.2234

FROM: Upshur County Commission
91 West Main Street, Suite 101
Buckhannon, WV 26201
ph. 304.472.0535

Project Name	Elkins Road PSD Phase III Water System Improvements			Project #	16SCBG0008	
Invoice #	173858-24			% of CDBG Funds Expended	87%	
Time Period Covered by this Request:				07/25/2021	To:	10/07/2021
Amount of CDBG Funds on hand at the time of this Request					\$	-
COST CATEGORIES	APPROVED BUDGET AMOUNT	AMOUNT REQUESTED TO DATE	AMOUNT REQUESTED THIS DRAW	TOTAL AMOUNT REQUESTED	AMOUNT DISBURSED TO DATE	BALANCE
Administration	\$ 77,462.84	\$ 64,215.58	\$ -	\$ 64,215.58	\$ 64,215.58	\$ 13,247.26
Admin Direct Costs		\$ 42,033.42	\$ -	\$ 42,033.42	\$ 42,033.42	
Admin Indirect Costs		\$ 22,182.16	\$ -	\$ 22,182.16	\$ 22,182.16	
Accounting	\$ -	\$ -	\$ -		\$ -	
Arch/Engineering	\$ 341,172.00	\$ 265,340.18	\$ 13,512.85	\$ 278,853.03	\$ 265,340.18	\$ 62,318.97
Land Acquisition	\$ -	\$ -	\$ -		\$ -	
Construction	\$ 1,057,423.17	\$ 964,080.90	\$ -	\$ 964,080.90	\$ 964,080.90	\$ 93,342.27
Permits/Fees	\$ 23,941.99	\$ 2,550.00	\$ -	\$ 2,550.00	\$ 2,550.00	\$ 21,391.99
Legal	\$ -	\$ -	\$ -		\$ -	
Planning		\$ -	\$ -		\$ -	
SUB-TOTAL:	\$ 1,500,000.00	\$ 1,296,186.66	\$ 13,512.85	\$ 1,309,699.51	\$ 1,296,186.66	\$ 190,300.49
Less Income				\$ -		
TOTAL:	\$ 1,500,000.00	\$ 1,296,186.66	\$ 13,512.85	\$ 1,309,699.51	\$ 1,296,186.66	\$ 190,300.49

I certify costs claimed by this report are correct and just and based upon actual requirements; that work and services are in accordance with the approved project agreement; and that work and services are satisfactory and consistent with the amount claimed. Supporting documents are attached to verify costs claimed and are available locally for audit and inspection. City, county, or other direct recipients of funds are not involved in any court litigation or lawsuit involving any applicable laws contained in the grant contract

<hr/> Chief Elected Official Signature	October 7, 2021 <hr/> Date
Kristie G. Tenney, Upshur County Commission <hr/> Printed Name of Chief Elected Official	Copies of Invoices Required Invoice Summary Forms Required

v1.12.2021

CDBG Invoice Summary-Engineering

Period Covered by Request

07/25/21-10/07/21

	Vendor	Invoice #	Description	Inv Date	\$
1.	Chapman Technical Group LTD	0019340	Professional Services from July 25, 2021 to August 21, 2021	August 31, 2021	\$ 9,034.56
2.	Chapman Technical Group LTD	0019398	Professional Services from August 22, 2021 to September 18, 2021	September 30, 2021	\$ 4,478.29
3.					\$ -
4.					\$ -
5.					\$ -
6.					\$ -
7.					\$ -
8.					\$ -
9.					\$ -
10.					\$ -
11.					\$ -
12.					\$ -
13.					\$ -
14.					\$ -
15.					\$ -
16.					\$ -
17.					\$ -
18.					\$ -
19.					\$ -
20.					\$ -
ENGINEERING TOTAL					\$ 13,512.85

SEP-09-2021 02:36 PM ELKINSROADPSD

3044722028

P. 02/04

Elkins Road PSD

SEP 2 2021

RECEIVED

INVOICE 

Elkins Road Public Service District
Attn: Carey Wagner, Chairperson
4536 Old Elkins Rd
Buckhannon, WV 26201

August 31, 2021

Project No: 0000007006.00

Invoice No: 0019340

Project 0000007006.00 Elkins Road PSD-Phase III WSI
Re: Elkins Road PSD Phase III WSI
Professional Services from July 25, 2021 to August 21, 2021
Fee

\$ 9,034.56 - CDBG

\$21,080.63 - IJDC

\$30,115.19 - Total

Billing Phase	Fee	Percent Complete	Earned
Study & Report Phase	65,000.00	100.00	65,000.00
Preliminary Design	154,400.00	100.00	154,400.00
Final Design	205,600.00	100.00	205,600.00
Bidding & Contracting	25,700.00	100.00	25,700.00
Bidding & Contracting- Amendment No. 3	15,000.00	100.00	15,000.00
Construction Phase	128,300.00	99.00	127,017.00
Surveying Services	7,500.00	100.00	7,500.00
Surveying-Amendment No. 2	7,500.00	75.2805	5,646.04
Financing Services	3,500.00	100.00	3,500.00
Financing Services- Amendment No. 2	1,675.00	100.00	1,675.00
Record Drawings	15,000.00	15.85	2,377.50
PSC Services	2,325.00	100.00	2,325.00
Geotechnical Engineering Services	5,000.00	100.00	5,000.00
Geotechnical-Amendment No. 2	3,740.00	100.00	3,740.00
Resident Construction Observation	537,000.00	61.4715	330,101.85
** Tank Inspection	4,700.00	100.00	4,700.00
Total Fee	1,181,940.00		959,282.39
		Previous Fee Billing	929,167.20

PLEASE REMIT TO:
Chapman Technical Group LTD
c/o GRW Engineers
801 Corporate Dr.
Lexington, KY 40503
304.727.5501
www.chapteck.com

SEP-09-2021 02:38 PM ELKINSROADPSD

3044722028

P. 04/04

INVOICE

Project	0000007006.00	Elkins Road PSD-Phase III WSI	Invoice	0019340
		Current Fee	30,115.19	
		Billing		
		Total Fee		30,115.19
		Total this Invoice		<u>\$30,115.19</u>

Outstanding Invoices

Number	Date	Balance
0019197	5/31/2021	12,292.37
0019299	7/31/2021	14,511.72
Total		26,804.09

Billing Note:

SCBG Eligible (30%) \$9,034.56

** Denotes Amendment No. 1 (Not SCBG Eligible)

PLEASE REMIT TO:
 Chapman Technical Group LTD
 c/o GRW Engineers
 801 Corporate Dr.
 Lexington, KY 40503
 304.727.5501
www.chaptech.com

SEP-09-2021 02:37 PM ELKINSROADPSD

3044722028

P. 03/04

Chapman Technical Group
Invoice Detail

INVOICE

INVOICE NO. 19340

INVOICE DETAIL - July 25, 2021 through August 21, 2021.

RECORD DRAWINGS

Basic Fee:	\$15,000.00		
Fred Brown	22.5 x \$100.00	= \$	2,250.00
Kathleen Wilson	1.5 x \$85.00	= \$	127.50
Reimbursable Expenses		=	-
			<u>\$ 2,377.50</u>

Amount Earned Record Drawings	\$ 2,377.50
Amount Previously Invoiced	-
Amount Due this Invoice Record Drawings	<u>\$ 2,377.50</u>

CONSTRUCTION OBSERVATION

Basic Fee:	\$537,000.00		
Charles Cash	141.5 x \$80.00	= \$	11,320.00
Jeremy Hopson	30.0 x \$80.00	= \$	2,400.00
Reimbursable Expenses		=	2,470.69
			<u>\$ 16,190.69</u>

Amount Earned Construction Observation	\$ 330,101.85
Amount Previously Invoiced	313,911.16
Amount Due this Invoice Construction Observation	<u>\$ 16,190.69</u>

PLEASE REMIT TO:
Chapman Technical Group LTD
c/o GRW Engineers
801 Corporate Dr.
Lexington, KY 40503
304.727.5501
www.chapttech.com

INVOICE

Elkins Road Public Service District
Attn: Carey Wagner, Chairperson
4536 Old Elkins Rd
Buckhannon, WV 26201

September 30, 2021

Project No: 0000007006.00
Invoice No: 0019398

Project 0000007006.00 Elkins Road PSD-Phase III WSI
Re: Elkins Road PSD Phase III WSI

Professional Services from August 22, 2021 to September 18, 2021

Fee

\$ 4,478.29 - CDBG

\$10,449.33 - IJDC

\$14,927.62 - Total

Billing Phase	Fee	Percent Complete	Earned
Study & Report Phase	65,000.00	100.00	65,000.00
Preliminary Design	154,400.00	100.00	154,400.00
Final Design	205,600.00	100.00	205,600.00
Bidding & Contracting	25,700.00	100.00	25,700.00
Bidding & Contracting- Amendment No. 3	15,000.00	100.00	15,000.00
Construction Phase	128,300.00	99.00	127,017.00
Surveying Services	7,500.00	100.00	7,500.00
Surveying-Amendment No. 2	7,500.00	75.2805	5,646.04
Financing Services	3,500.00	100.00	3,500.00
Financing Services- Amendment No. 2	1,675.00	100.00	1,675.00
Record Drawings	15,000.00	24.5167	3,677.50
PSC Services	2,325.00	100.00	2,325.00
Geotechnical Engineering Services	5,000.00	100.00	5,000.00
Geotechnical-Amendment No. 2	3,740.00	100.00	3,740.00
Resident Construction Observation	537,000.00	64.0092	343,729.47
** Tank Inspection	4,700.00	100.00	4,700.00
Total Fee	1,181,940.00		974,210.01
		Previous Fee Billing	959,282.39

PLEASE REMIT TO:
Chapman Technical Group LTD
c/o GRW Engineers
801 Corporate Dr.
Lexington, KY 40503
304.727.5501
www.chaptech.com

INVOICE

Project	0000007006.00	Elkins Road PSD-Phase III WSI	Invoice	0019398
		Current Fee	14,927.62	
		Billing		
		Total Fee		14,927.62
		Total this Invoice		<u>\$14,927.62</u>

Outstanding Invoices

Number	Date	Balance
0019197	5/31/2021	12,292.37
0019299	7/31/2021	14,511.72
0019340	8/31/2021	30,115.19
Total		56,919.28

Billing Note:

SCBG Eligible (30%) \$4,478.29

** Denotes Amendment No. 1 (Not SCBG Eligible)

PLEASE REMIT TO:
 Chapman Technical Group LTD
 c/o GRW Engineers
 801 Corporate Dr.
 Lexington, KY 40503
 304.727.5501
www.chapttech.com

Chapman Technical Group
Invoice Detail

INVOICE

INVOICE NO. 19398

INVOICE DETAIL -August 22, 2021 through September 18, 2021.

RECORD DRAWINGS

Basic Fee:	\$15,000.00			
James Driggs	8.0 x	\$70.00	= \$	560.00
Robert Shirk	8.0 x	\$60.00	= \$	480.00
Jason Brown	1.0 x	\$85.00	= \$	85.00
Greg Belcher	1.0 x	\$175.00	= \$	175.00
				\$ 1,300.00

Amount Earned Record Drawings	\$ 3,677.50
Amount Previously Invoiced	2,377.50
Amount Due this Invoice Record Drawings	<u>\$ 1,300.00</u>

CONSTRUCTION OBSERVATION

Basic Fee:	\$537,000.00			
Charles Cash	112.0 x	\$80.00	= \$	8,960.00
Reimbursable Expenses			=	4,667.62
				<u>\$ 13,627.62</u>

Amount Earned Construction Observation	\$ 343,729.47
Amount Previously Invoiced	330,101.85
Amount Due this Invoice Construction Observation	<u>\$ 13,627.62</u>

PLEASE REMIT TO:
Chapman Technical Group LTD
c/o GRW Engineers
801 Corporate Dr.
Lexington, KY 40503
304.727.5501
www.chapteck.com

**ELKINS ROAD PUBLIC SERVICE DISTRICT
2016W-1632
16SCBG0008
Request #16**

**RESOLUTION OF THE ELKINS ROAD PUBLIC SERVICE DISTRICT APPROVING INVOICES RELATING TO
THE WATER PROJECT AND AUTHORIZING PAYMENT THEREOF,**

WHEREAS, the Elkins Road Public Service District, has reviewed the invoices attached hereto for its water project funded by the West Virginia Infrastructure & Jobs Development Council ("IJDC") and Small Cities Block Grant ("SCBG"), and find as follows:

- a.) That none of the items for which payment is proposed to be made has been requested from another funding source.
- b.) That each item for which the payment is proposed to be paid is or was necessary in connection with the Project and constitutes a cost of the project.
- c.) That each of such costs has been otherwise properly incurred.
- d.) That the payment for each of the items proposed is due and owing as the date hereof.

NOW, THEREFORE BE IT RESOLVED by the Elkins Road Public Service District as follows: There is hereby authorized and directed the payment of the attached invoices as follows:

VENDOR	SCBG	IJDC Loan	TOTAL
Chapman Technical Group, LLC	\$ 13,512.85	\$ 31,529.96	\$ 45,042.81
Griffith & Associates, PLLC	\$ -	\$ 382.50	\$ 382.50
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
TOTAL	\$ 13,512.85	\$ 31,912.46	\$ 45,425.31

ADOPTED BY the Elkins Road Public Service District, at a meeting held on the 5th day of October, 2021.

By: _____

Its: Chairman

Elkins Rd PSD
 IJDC No. 2016W-1632
 Expenditure Report #16


10/5/2021

IJDC Loan	Per Schedule B	Adjustments	Revised Budget	Requested Prior to This Draw	Requested This Draw	Total Requested	Remaining
Construction							
Contract 1 - Ofc Bldg (Pro)(w/ CO#1-#7)	460,350.00	8,530.63	468,880.63	468,880.63	0.00	468,880.63	0.00
Contract 2 Tank (M&A)	225,000.00	37,397.67	262,397.67	262,397.67	0.00	262,397.67	0.00
Contract 3 Line ext (AJ Burk)	1,117,740.00	130,916.83	1,248,656.83	1,230,426.79	0.00	1,230,426.79	18,230.04
Contract 4 Line Ext (Chojnacki)	1,384,581.65	14,920.35	1,399,502.00	988,373.89	0.00	988,373.89	411,128.11
Contingency	219,549.00	(49,428.30)	170,120.70	0.00	0.00	0.00	170,120.70
Kesling Ridge Booster Station	100,000.00	(80,750.00)	19,250.00	0.00	0.00	0.00	19,250.00
Contract 3, Change Order #4	0.00	80,750.00	80,750.00	0.00	0.00	0.00	80,750.00
Touch Read & Radio Read Meters	274,994.00	(173,000.00)	101,994.00	0.00	0.00	0.00	101,994.00
Contract 3, Change Order #2	0.00	37,000.00	37,000.00	37,000.00	0.00	37,000.00	0.00
Contract 3, Change Order #3	0.00	136,000.00	136,000.00	136,000.00	0.00	136,000.00	0.00
Technical Services (Chapman)							
Study & Report	53,000.00	0.00	53,000.00	53,000.00	0.00	53,000.00	0.00
Design	252,000.00	0.00	252,000.00	252,000.00	0.00	252,000.00	0.00
Bidding	32,990.00	0.00	32,990.00	32,990.00	0.00	32,990.00	0.00
Engineering During Construction	89,810.00	3,500.00	93,310.00	80,829.00	8,082.90	88,911.90	4,398.10
Post Construction Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Inspection Services	439,811.00	(63,866.00)	375,945.00	219,737.79	20,872.81	240,610.60	135,334.40
Special Services							
Surveying Services	10,500.00	0.00	10,500.00	9,202.23	0.00	9,202.23	1,297.77
Financing Services	3,622.50	0.00	3,622.50	3,622.50	0.00	3,622.50	0.00
Record Drawings	10,500.00	0.00	10,500.00	0.00	2,574.25	2,574.25	7,925.75
PSC Services	1,627.50	0.00	1,627.50	1,627.50	0.00	1,627.50	0.00
Geotech Engineering Services	6,118.00	0.00	6,118.00	6,118.00	0.00	6,118.00	0.00
Tank Inspection	4,700.00	0.00	4,700.00	4,700.00	0.00	4,700.00	0.00
Legal							
a. Legal - Project	25,000.00	0.00	25,000.00	25,000.00	0.00	25,000.00	0.00
b. Legal - PSC (S&J)	10,000.00	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00
Accounting (Griffith)	40,000.00	0.00	40,000.00	27,679.39	382.50	28,061.89	11,938.11
Administrative (Region VII)	80,566.35	(58,029.19)	22,537.16	22,537.16	0.00	22,537.16	0.00
Sites and Other Lands	50,000.00	0.00	50,000.00	46,812.50	0.00	46,812.50	3,187.50
Permits / Miscellaneous	70,040.00	(23,941.99)	46,098.01	46,098.01	0.00	46,098.01	0.00
Bond Counsel (S&J)	37,000.00	0.00	37,000.00	37,000.00	0.00	37,000.00	0.00
Registrar Fee	500.00	0.00	500.00	500.00	0.00	500.00	0.00
Funded Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	5,000,000.00	(0.00)	5,000,000.00	4,002,533.06	31,912.46	4,034,445.52	965,554.48

SCBG	Per Schedule B	Adjustments	Revised Budget	Requested Prior to This Draw	Requested This Draw	Total Requested	Remaining
Construction							
Contract 1 - Ofc Bldg (Pro)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contract 2 Tank (M&A)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contract 3 Line ext (AJ Burk)	520,517.00	(130,916.83)	389,600.17	304,001.00	0.00	304,001.00	85,599.17
Contract 4 Line Ext (Chojnacki)	682,788.35	(14,920.35)	667,868.00	660,079.90	0.00	660,079.90	7,788.10
Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Kesling Ridge Booster Station	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contract 3, Change Order #4	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Touch Read & Radio Read Meters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contract 3, Change Order #2	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contract 3, Change Order #3	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Technical Services (Chapman)							
Study & Report	12,000.00	0.00	12,000.00	12,000.00	0.00	12,000.00	0.00
Design	108,000.00	0.00	108,000.00	108,000.00	0.00	108,000.00	0.00
Bidding	7,710.00	0.00	7,710.00	7,710.00	0.00	7,710.00	0.00
Engineering During Construction	38,490.00	0.00	38,490.00	34,641.00	3,464.10	38,105.10	384.90
Post Construction Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Inspection Services	97,189.00	63,866.00	161,055.00	94,173.37	8,945.50	103,118.87	57,936.13
Special Services							
Surveying Services	4,500.00	0.00	4,500.00	3,943.81	0.00	3,943.81	556.19
Financing Services	1,552.50	0.00	1,552.50	1,552.50	0.00	1,552.50	0.00
Record Drawings	4,500.00	0.00	4,500.00	0.00	1,103.25	1,103.25	3,396.75
PSC Services	697.50	0.00	697.50	697.50	0.00	697.50	0.00
Geotech Engineering Services	2,622.00	0.00	2,622.00	2,622.00	0.00	2,622.00	0.00
Tank Inspection	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Legal							
a. Legal - Project	0.00	0.00	0.00	0.00	0.00	0.00	0.00
b. Legal - PSC (S&J)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Accounting (Griffith)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administrative (Region VII)	19,433.65	58,029.19	77,462.84	64,215.58	0.00	64,215.58	13,247.26
Sites and Other Lands	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Permits / Miscellaneous	0.00	23,941.99	23,941.99	2,550.00	0.00	2,550.00	21,391.99
Bond Counsel (S&J)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Registrar Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Funded Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	1,500,000.00	0.00	1,500,000.00	1,296,186.66	13,512.85	1,309,699.51	190,300.49

Total Project	Per Schedule B	Adjustments	Revised Budget	Requested Prior to This Draw	Requested This Draw	Total Requested	Remaining
Construction							
Contract 1 - Ofc Bldg (Pro)	460,350.00	8,530.63	468,880.63	468,880.63	0.00	468,880.63	0.00
Contract 2 Tank (M&A)	225,000.00	37,397.67	262,397.67	262,397.67	0.00	262,397.67	0.00
Contract 3 Line ext (AJ Burk)	1,638,257.00	0.00	1,638,257.00	1,534,427.79	0.00	1,534,427.79	103,829.21
Contract 4 Line Ext (Chojnacki)	2,067,370.00	0.00	2,067,370.00	1,648,453.79	0.00	1,648,453.79	418,916.21
Contingency	219,549.00	(49,428.30)	170,120.70	0.00	0.00	0.00	170,120.70
Kesling Ridge Booster Station	100,000.00	(80,750.00)	19,250.00	0.00	0.00	0.00	19,250.00
Contract 3, Change Order #4	0.00	80,750.00	80,750.00	0.00	0.00	0.00	80,750.00
Touch Read & Radio Read Meters	274,994.00	(173,000.00)	101,994.00	0.00	0.00	0.00	101,994.00
Contract 3, Change Order #2	0.00	37,000.00	37,000.00	37,000.00	0.00	37,000.00	0.00
Contract 3, Change Order #3	0.00	136,000.00	136,000.00	136,000.00	0.00	136,000.00	0.00
Technical Services (Chapman)							
Study & Report	65,000.00	0.00	65,000.00	65,000.00	0.00	65,000.00	0.00
Design	360,000.00	0.00	360,000.00	360,000.00	0.00	360,000.00	0.00
Bidding	40,700.00	0.00	40,700.00	40,700.00	0.00	40,700.00	0.00
Engineering During Construction	128,300.00	3,500.00	131,800.00	115,470.00	11,547.00	127,017.00	4,783.00
Post Construction Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Inspection Services	537,000.00	0.00	537,000.00	313,911.16	29,818.31	343,729.47	193,270.53
Special Services							
Surveying Services	15,000.00	0.00	15,000.00	13,146.04	0.00	13,146.04	1,853.96
Financing Services	5,175.00	0.00	5,175.00	5,175.00	0.00	5,175.00	0.00
Record Drawings	15,000.00	0.00	15,000.00	0.00	3,677.50	3,677.50	11,322.50
PSC Services	2,325.00	0.00	2,325.00	2,325.00	0.00	2,325.00	0.00
Geotech Engineering Services	8,740.00	0.00	8,740.00	8,740.00	0.00	8,740.00	0.00
Tank Inspection	4,700.00	0.00	4,700.00	4,700.00	0.00	4,700.00	0.00
Legal							
a. Legal - Project	25,000.00	0.00	25,000.00	25,000.00	0.00	25,000.00	0.00
b. Legal - PSC (S&J)	10,000.00	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00
Accounting (Griffith)	40,000.00	0.00	40,000.00	27,679.39	382.50	28,061.89	11,938.11
Administrative (Region VII)	100,000.00	0.00	100,000.00	86,752.74	0.00	86,752.74	13,247.26
Sites and Other Lands	50,000.00	0.00	50,000.00	46,812.50	0.00	46,812.50	3,187.50
Permits / Miscellaneous	70,040.00	0.00	70,040.00	48,648.01	0.00	48,648.01	21,391.99
Bond Counsel (S&J)	37,000.00	0.00	37,000.00	37,000.00	0.00	37,000.00	0.00
Registrar Fee	500.00	0.00	500.00	500.00	0.00	500.00	0.00
Funded Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	6,500,000.00	0.00	6,500,000.00	5,298,719.72	45,425.31	5,344,145.03	1,155,854.97

INTEROFFICE MEMORANDUM

TO: UPSHUR COUNTY COMMISSION
FROM: CARRIE WALLACE, COUNTY ADMINISTRATOR/DHSEM DIRECTOR 
SUBJECT: APPOINTMENT TO THE ENHANCED EMERGENCY ADVISORY BOARD
DATE: SEPTEMBER 29, 2021
CC:

Commissioners,

Please accept this correspondence as my interest in serving on the Enhanced Emergency Telephone Advisory Board (EETAB) as the Emergency Management representative. After attending the meeting on Wednesday, September 28, 2021, I believe my participation in both the capacity of County Administrator and DHSEM Director will be beneficial.

Thank you.



ALTICE USA INVESTS IN ADVANCED INFRASTRUCTURE TO BRING FASTER BROADBAND SPEEDS TO SUDDENLINK CUSTOMERS IN WEST VIRGINIA

NEW YORK (September 30, 2021) – Altice USA (NYSE: ATUS), the provider of Suddenlink broadband, television, home and mobile phone service, today announces that as a result of major investments in its advanced broadband infrastructure, the company has launched faster speeds for Suddenlink residential customers in several West Virginia communities including:

- Beverly, WV
- Buckhannon, WV
- Elkins, WV
- Harrison County, WV
- Huttonsville, WV
- Lewis County, WV
- Lost Creek, WV
- McWhorter, WV
- Mill Creek, WV
- Montrose, WV
- Randolph County, WV
- Upshur County, WV
- West Milford, WV

The company's new 400 Mbps speed tier complements Suddenlink's broadband offerings, which now include 200 Mbps and 100 Mbps service among other options, providing customers with choice and flexibility in selecting which broadband speed is right for them.

"We have made major investments in our Suddenlink network and advanced broadband infrastructure to ensure we're providing communities in West Virginia with fast and reliable high-speed broadband," said Matt Marino, Altice USA's Executive Vice President of Consumer Services. "In today's connected world, more households and businesses are relying on their broadband connection to keep them connected to work, school, customers, friends, and family, and our Suddenlink broadband service makes it all possible."

The new speed tier is four times faster than the highest speed previously offered by Suddenlink to customers in Buckhannon, Beverly, and Elkins, West Virginia and is paired with Suddenlink's Smart WiFi 6 which delivers a supercharged WiFi experience with faster speeds and greater coverage than ever before. Smart WiFi 6 is primed to support customers' increasing broadband usage, including powering today's uber-connected smart homes, streaming content, engaging in video conferences, downloading files, and playing games on connected devices.

Altice USA offers a wide range of broadband speeds to meet all needs and budgets, including Optimum Advantage Internet, a low-cost broadband service available to eligible customers for \$14.99 per month, and going up to multi-gigabit services for enterprise customers. In addition, the company's mobile service, Optimum Mobile, currently offers customers data, talk and text on a nationwide network with 5G coverage starting at just \$14 per line per month. Visit [Suddenlink.com](https://www.suddenlink.com) to learn more.

About Altice USA

Altice USA is one of the largest broadband communications and video services providers in the United States, delivering broadband, video, mobile, proprietary content and advertising services to more than 5 million residential and business customers across 21 states through its Optimum and Suddenlink

brands. The company operates a4, an advanced advertising and data business, which provides audience-based, multiscreen advertising solutions to local, regional and national businesses and advertising clients. Altice USA also offers hyper-local, national, international and business news through its News 12, Cheddar News and i24NEWS networks.



Application Detail

Application ID	560527
Submitted	Sep 29, 2021
Status	Awaiting review
Applicant(s)	Carrie Wallace (clwallace@upshurcounty.org) 91 W. Main St., Suite 101 Upshur, WV, 26201, US 130447205353
Organization	Upshur County Commission 1000001575 91 W Main Street , Buckhannon , WV, 26201, US
Program and cycle	Weyerhaeuser Giving Fund Program 1/1/2021 - 12/31/2021 Weyerhaeuser Giving Fund
Tags	No tags
Forms	Application Form (2021) (Carrie Wallace)

Application Form (2021)

Submitted by Carrie Wallace on Sep 29, 2021

Upshur County Commission
1000001575

Before you begin your application, we would like for you to select the Weyerhaeuser community your organization serves. If you are not sure or have questions, please contact the givingfund@weyerhaeuser.com.

Which Weyerhaeuser community would benefit from this request? *

WV/Buckhannon

Project Title *

James W. Curry Library & Park

What are you asking us to support? *

Funding to purchase a new zero turn mower

Focus area alignment *

Education and Youth Development

Does your project support an additional focus area?

No answer

If so, please explain.

No answer

Project Description *

The James W. Curry Library and Park play a vital role in the rural Selbyville community. The facility hosts children and adult programming throughout the year, including Family Storytime, Summer Reading and Monopoly Fest to name a few. During the COVID-19 pandemic, the property transformed to offer a virtual learning location for area youth. This program was vital as many area residents do not have access to reliable internet. The internet on location spans into the Park which offers pavilions and playgrounds free of charge to the public and also has 18 primitive campsites available for rent. The maintenance of both the Library and Park are necessary for continued operations and safety. The purchase of a new zero turn mower would allow the groundskeeper to safely maintain the properties appearance for continued enjoyment of patrons in the future.

How would our grant be used in relation to the focus area selected above? *

The new zero turn mower would be used to upkeep roughly 31 acres of common space surrounding the Library and Park.

Amount requested *

\$11,500.00 USD

Project Begin *

10/01/2021

Project End *

10/31/2021

Number of people served *

3,483

Project/program budget *

11,500

Total funding committed *

No answer

List of sources of committed funding *

No other funding has been committed for this purchase at this time.

List of other organizations applied to *

No other applications for funding have been submitted outside of the additional request for funding from the Trust.

Description of finances (please include any additional information you may want us to know about your financials, if nothing applies use an N/A) *

The James W. Curry Library and Park are operated on revenue received from the James W. Curry Trust. Unfortunately, in recent years, expenditures have exceeded disbursements from the Trust and the Commission has been forced to request additional allocations from the Trust's Administrator in both FY 21 and FY 22. The amount for the purchase of a new mower has been included in the FY 22 request; however, the Trust will not consider the request until October. In the event that the Trust agrees to fund the purchase of the mower and this grant application is approved, the additional funds from the Trust will be carried over for operations in the FY 23 year.

Audited financial statements? *

Yes

Fiscal year of most recent audited statement

2019

Government Sources *

0

Grants *

0

Individual Funding *

0

Other *

100 - Trust

Total *

100

Organizational mission *

To provide quality materials and services that fulfill the educational, informational, cultural, and recreational needs of the entire community in an atmosphere that is welcoming, respectful and businesslike.

Year Founded *

1980

Fiscal Year Starting *

Jul 1, 2021

Fiscal Year Ending *

Jun 30, 2022

Number of paid staff *

2

Number of volunteers *

7

Annual operating budget *

172,177.5

Organization background *

James W. Curry was a dedicated educator who grew up in the rural Selbyville/Brooks Hill Community of Southern Upshur County. He "valued education and understood the importance of furthering education to assure economic prosperity, as well as returning to your community to serve after obtaining additional training and education." In 1980, he proved himself a man of his word with the construction and opening of the James W. Curry Public Library and Park to serve the Selbyville/Brooks Hill Community. Per Mr. Curry's Last Will and Testament, upon his passing the property was deeded to the Upshur County Commission for management and operation. One full-time Director/Head Librarian, one part-time Library Assistant and one part-time Groundskeeper along with a seven member Advisory Board appointed by the County Commission oversee the direct operations of the Library and Park.

Board involvement *

The James W. Curry Public Library and Park Advisory Board meets the fourth Wednesday of each month on a quarterly basis. The open public meetings begin at 10:00 am and citizens are welcome to attend. Our current Board Members are: Erv Lake, President; Lewis Simmons, Vice President; Sara Collins, Secretary; Carrie Wallace; Patricia Tolliver; Lori Harvey and Shanna Collins. Since this Board serves in an advisory capacity, final approval of operations, including the budget, executed contracts, etc. are the responsibility of the Upshur County Commission.

Previous Weyerhaeuser support *

0

Weyerhaeuser employee involvement *

N/A

Chief Executive (or equivalent) *

Kristie G. Tenney

How long has this person been in this position? *

Term began January 1, 2019

Phone Number *

304-472-0535

Email address *

kgtenney@upshurcounty.org

Website *

www.upshurcounty.org; www.currylibraryandpark.com

REQUIRED: A completed and signed current **IRS Form W-9** (US only) and a **Program/Project Budget** are required in order to submit successfully, please upload below.

IRS Form W-9:

- No other form of documentation will be accepted.
- The most current W9 form version is required. [Click here for the most up to date IRS Form W-9.](#)
- Complete the current form version by entering organization name, address, entity type, tax id number, signature and current year date.
- Please note, the IRS Form W-9 is only required for US-Based charities.

If you have a Financial Statement and/or an Operation Budget you may upload them below; however, it is not required for submission.

Is your organization US based? *

Yes

Upload W9 here. *

See UCC W9.pdf

Program/Project Budget *

See FY 22 Budget Approved 8.26.21.pdf

Operating Budget/Financial Statement

See Upshur County FS 2020.pdf

Do you have photos or endorsements you would like to share?

See 2020 Rack Card.pdf

Adrian Public Service District
PO Box 87 (8506 Rt 20 South Rd)
French Creek WV 26218-0087
(304)924-6107 adrianpsd@outlook.com

Board of Directors

Paul A. Spencer, Chairman
Carolyn S. Douglas, Vice Chairman
Kelly Arnold, Sec., Treas.

9/30/2021

Tabitha R. Perry, Assistant County Administrator
Upshur County Commission
91 West Main St., Suite 101
Buckhannon, WV 26201



Dear Ms. Perry,

Please find enclosed a copy of our 2021-2022 budget and certification of customers form. My apologies you did not receive this earlier in the year.

Lindsey Woody resigned from Adrian Public Service District effective September 17, 2021, and I am replacing her as manager. Our board has accepted and approved her resignation. A copy of the approved minutes of that meeting will be sent with our regular board meeting minutes after October 7, 2021.

If you have any questions or concerns, please feel free to contact me.

Sincerely,


Norma Woody, Manager
Adrian Public Service District

Form RD 442-2
(Rev. 9-97)

Position 3

FORM APPROVED
OMB NO. 0575-0015UNITED STATES DEPARTMENT OF AGRICULTURE
STATEMENT OF BUDGET, INCOME AND EQUITY

Schedule 1

Name Adrian Public Service District

Address PO Box 87
French Creek, WV 26201

(1) OPERATING INCOME	PRIOR YEAR Actual (2)	ANNUAL BUDGET		For the Months Ended		Actual YTD (Over) Under Budget Col. 3 - 5 = 6 (6)
		BEG 07-01-2021 END 06-30-2022 (3)	CURRENT YEAR			
			Actual Data			
			Current Quarter (4)	Year To Date (5)		
1. Water Sales		1,484,466			1,484,466	
2. _____					0	
3. _____					0	
4. _____					0	
5. Miscellaneous					0	
6. Less: Allowances and Deductions					0	
7. Total Operating Income (Add lines 1 through 6)	0	1,484,466	0	0	1,484,466	
OPERATING EXPENSES						
8. Purchased Water		197,260			197,260	
9. Payroll Expense		232,494			232,494	
10. Pension & Ben		118,180			118,180	
11. Operation Supp		96,746			96,746	
12. Vehicle Expense		25,000			25,000	
13. Payroll Taxes		21,122			21,122	
14. Other Expenses		127,003			127,003	
15. Interest		242,565			242,565	
16. Depreciation		695,000			695,000	
17. Total Operating Expense (Add Lines 8 through 16)	0	1,755,370	0	0	1,755,370	
18. NET OPERATING INCOME (LOSS) (Line 7 less 17)	0	-270,904	0	0	-270,904	
NONOPERATING INCOME						
19. Interest		10,061			10,061	
20. _____					0	
21. Total Nonoperating Income (Add 19 and 20)	0	10,061	0	0	10,061	
22. NET INCOME (LOSS) (Add lines 18 and 21)	0	-260,843	0	0	-260,843	
23. Equity Beginning of Period		7,861,011			7,861,011	
24. _____					0	
25. _____					0	
26. Equity End of Period (Add lines 22 through 25)	0	7,600,168	0	0	7,600,168	

Budget and Annual Report Approved by Governing Body

Quarterly Reports Certified Correct

Kelly M. Smith
Secretary

3/4/21
Date

Paul A. Spencer
Appropriate Official

3-4-21
Date

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-0015. The time required to complete this information collection is estimated to average 2-1/2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

**CERTIFICATION OF CUSTOMERS
and
REQUEST FOR INFORMATION**

WV Code §16-13A-4 requires that each "public service district shall certify the number of customers served and its annual revenue to the Public Service Commission beginning on July 1 of each fiscal year."

The Public Service Commission maintains a data base of information on water and wastewater utilities. From time to time the Commission updates this information. Please complete this form and return it to the Water and Wastewater Division of the Public Service Commission by June 30, 2021.

Please note that this form is to be notarized by a Notary Public upon completion.

Date: 5/10/21 County: Upshur

Name of Public Service District: Adrian Public Service District

Address: PO Box 87 French Creek, WV 26218

Telephone: (304) 924 6107 Fax: (304) 924 5818

Email Address: adrian.psd@outlook.com

Type of Utility (Check One): ☒ Water ☐ Sewer ☐ Both

Customer Complaint Contact: Norma Woody Office Manager: Lindsey Woody

General Manager: Lindsey Woody Field Manager: Eric Brunn

Public Service District Board Members

- ✓ Board Member (Chairman): Paul Spencer Telephone: (H) 304-924-5038
Address: 18979 Rt. 20 S. Rd. Kanawha Head, WV 26228 (O) _____
Email Address: N/A
- ✓ Board Member: Kelly Arnold Telephone: (H) 304-642-5899
Address: 21 Real Leaf Dr. Rock Cave, WV 26234 (O) _____
Email Address: Kelly.arnold@buckhannonwv.org
- ✓ Board Member: Carolyn Douglas Telephone: (H) 304-672-0595
Address: 1800 Rock Cave Rd. Crawford, WV 26343 (O) _____
Email Address: elkinsrdpsd@frontier.com
- Term, From: Nov. 1, 2019 to Oct. 31, 2025 To: _____
- Board Member: _____ Telephone: (H) _____
Address: _____ (O) _____
Email Address: _____
- Term, From: _____ To: _____
- Board Member: _____ Telephone: (H) _____
Address: _____ (O) _____
Email Address: _____
- Term, From: _____ To: _____

Please list the number of customers in each category. See next page for definition of categories.

	Water	Sewer	Totals
Residential	2140		2140
Commercial	75		75
Industrial	3		3
Public Authority			
Resale			
Totals	2,218		2218

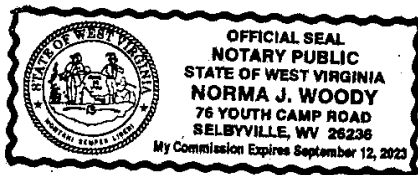
Signature of Authorized Representative

Lindsey Woody

I, Norma J. Woody a Notary Public, in and for Upshur County,

West Virginia, hereby certify that Lindsey Woody, authorized representative
of Adrian Public Service District this 10 day of May,

20 21, personally appeared before me in my said county and acknowledged his (her) signature.



My commission expires September 12, 2023

Norma J. Woody
(Notary Public)

Please mail completed form to: Water and Wastewater Division
Public Service Commission of West Virginia
P. O. Box 812
Charleston, WV 25323

**UPSHUR COUNTY BUILDING & FLOODPLAIN PERMITS
SEPTEMBER 1, 2021 - SEPTEMBER 15, 2021**

DATE ISSUED	PERMIT NUMBER	UTD NUMBER	APPLICANT NAME	APPLICANT ADDRESS	ESTIMATED PROJECT COST	BUILDING PERMIT PAID	FLOODPLAIN PERMIT PAID	CHECK, CASH, COUNTY CLERK OR ONLINE	DESCRIPTION OF PROJECT	CONTRACTOR OR PROPERTY OWNER	FLOODPLAIN
9/1/2021	8632	7209	SHEETS, RONALD L	21 THORNWOOD ST, BUCKHANNON, WV 26201	\$18,000.00	\$15.00		CASH	NEW ROOF	SELF	
9/1/2021	8633	82116	HANLINE, MARK G	4532 ALEXANDER RD, FRENCH CREEK, WV 26218	\$100,000.00	\$15.00		CASH	24' X 24' LOG HOME	TOP LINE SERVICES INC, 334 TREXEL MCCARTNEY RD, FRENCH CREEK, WV 26218	
9/1/2021	8634	N/A	TURNER, DAVID G	146 RIVER CIRCLE, ELKINS, WV 26241	\$2,800.00	\$15.00		CHECK	20' X 20' ENCLOSED CARPORT	MCWILLIAMS BUILDINGS & CONSTR, 680 BEVERLY PIKE, ELKINS, WV 26241	
9/3/2021	8635	82107	DUMAS, MICHAEL	5 PAUL LN, BUCKHANNON, WV 26201	\$57,000.00	\$15.00		OL	14' X 80' MOBILE HOME	TWIN OAKS HOME SALES INC , PO BOX 2340, BUCKHANNON, WV 26201	
9/3/2021	8636	NEW	SPEARS, ANTHONY	2214 WATERLOO RD, FRENCH CREEK, WV 26218	\$140,000.00	\$15.00		CASH	2,000 SQ FT DOUBLE WIDE	CLAYTON HOMES, PO BOX 2358, BUCKHANNON, WV 26201	
9/7/2021	8637	81667	SMITH, CHARLES A	58 JONIKAY BLVD, BUCKHANNON, WV 26201	\$15,000.00	\$15.00		OL	24' X 26' STEEL BUILDING ON CONCRETE PAD	AARON ANDERSON, DBA DOUBLE A CONST, 193 SARATOGA DR, BUCKHANNON, WV 26201	
9/7/2021	8638	6000	LEE, JEREMY	2662 CENTERVILLE RD, ROCK CAVE, WV 26234	\$18,000.00	\$15.00		OL	16' X 20' TWO STORY ADDITION TO HOME	SELF	
9/7/2021	8639	NEW	WHITING, RICHARD C AND RUBY "MARIE"	127 CAROL ST, BUCKHANNON, WV 26201	\$150,000.00	\$15.00		OL	1,552 SQ FT NEW HOME	TWIN OAKS HOME SALES INC , PO BOX 2340, BUCKHANNON, WV 26201	
9/7/2021	8640	11771	PERRY, CHARLES M	123 PREACHER TENNEY RD, TALLMANSVILLE, WV 26237	\$20,000.00	\$15.00		CHECK	40' X 18' GARAGE AND 8' X 8' BUILDING	SELF	
9/7/2021	8641	82108	LANE, IVY J	539 WIDOW LN RD, FRENCH CREEK, WV 26218	\$1,000.00	\$15.00		CASH	TRAILER	SELF	
9/7/2021	8642	80644	SMALL, ERNEST AND BRITTANY	794 COUNTRY CLUB RD, BUCKHANNON, WV 26201	\$10,000.00	\$15.00		CHECK	24' X 31' TWO STALL METAL BUILDING	SELF	
9/8/2021	8643	1411	ROHR, MARTIN L AND FRED A J	29 CATTLE CROSSING LN, BUCKHANNON, WV 26201	\$10,000.00	\$15.00		CHECK	GARAGE	SELF	
9/9/2021	8644	12049	HEITZ, DEVIN AND KRISTINA	2998 MT UNION RD, BUCKHANNON, WV 26201	\$350,000.00	\$15.00		OL	HOME ADDITION	RON HURST CONST CO, PO BOX 1051, BUCKHANNON, WV 26201	

9/9/2021	8645	82106	HERRING, ANDREW	254 MOUNTAIN LAUREL DR, BERKELEY SRRINGS, WV 25411	\$77,350.00	\$15.00	CHECK	NEW TRAILER	CLAYTON HOMES, PO BOX 2358, BUCKHANNON, WV 26201	
9/9/2021	8646	10393	PERRINE, HAROLD	5895 RT 20 SOUTH RD, BUCKHANNON, WV 26201	\$400.00	\$15.00	CASH	10' X 20' STORAGE BUILDING	SELF	
9/10/2021	8647	10260	HARRINGTON, RICHARD	206 AJUGA DR, KANAWHA HEAD, WV 26228	\$25,000.00	\$15.00	CHECK	30' X 70' GARAGE	JOE MCCARTNEY, DBA TOP LINE SERVICES, 334 TREXEL MCCARTNEY RD, FRENCH CREEK, WV 26218	
9/10/2021	8648	NEW	HUFF, DAN AND JESSICA	1884 MT LEBANON RD, BUCKHANNON, WV 26201	\$386,000.00	\$15.00	CHECK	40' X 64' NEW HOME	SCOTT OWENS, OWENS SITE CONST LLC, 1643 FOGGY BOTTOM RD, BUCKHANNON, WV 26201	
9/14/2021	8649	7874	ELLIS, MIKE	863 VICKSBURG RD, BUCKHANNON, WV 26201	\$9,450.00	\$15.00	CHECK	ROOF REPLACEMENT	RELIABLE ROOFING & SHEET METAL LLC, 900 INDUSTRIAL PARK RD, ELKINS, WV 26241	
9/14/2021	8650	11016	QUEENS U.M. CHURCH	11863 TALLMANSVILLE RD, TALLMANSVILLE, WV 26237	\$280.00	\$15.00	CHECK	REPLACE SOFFIT ON ONE SIDE OF ROOF	SELF	FLOODPLAIN; ROOF WORK ONLY
9/14/2021	8651	11164	BLEIGH, JOANN	4 LAWYER RD, BUCKHANNON, WV 26201	\$6,963.00	\$15.00	CHECK	REPLACE EXISTING TUB WITH ACRYLIC TUB REPLACEMENT AND SURROUND WALL	OHIO BATH SOLUTIONS, DBA BATH FITTER, 542 INDUSTRIAL DR, LEWISBERRY, PA 17339	
VOID	8652 - 8669	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
9/14/2021	8670	NEW	HEATER, KEVIN	742 BASS AVE, FRONT ROYAL, VA 22630	\$100,000.00	\$15.00	CASH	48' X 64' THREE BEDROOM HOME	SELF	
9/14/2021	8671	9000	MCCORD, GARY L	1355 MOUNTAIN RIDGE RD, BUCKHANNON, WV 26201	\$8,400.00	\$15.00	CASH	12' X 24' STORAGE BUILDING	SELF	
9/14/2021	8672	NEW	HEATER, KEVIN	742 BASS AVE, FRONT ROYAL, VA 22630	\$40,000.00	\$15.00	CASH	ONE BEDROOM CABIN	SELF	
9/14/2021	8673	NEW	HEATER, KEVIN	742 BASS AVE, FRONT ROYAL, VA 22630	\$40,000.00	\$15.00	CASH	26' X 32' ONE BEDROOM CABIN	SELF	
9/14/2021	8674	NEW	WV SPLIT RAIL INC	PO BOX 9, BUCKHANNON, WV 26201	\$400,000.00	\$15.00	CASH	NEW FACILITY FOR WV SPLIT RAIL	TKS CONTR INC, 263 HIGHPOINT DR, BUCKHANNON, WV 26201	

TOTAL **TOTAL** **TOTAL**
\$1,985,643.00 **\$375.00** **\$0.00**

UPSHUR COUNTY BUILDING & FLOODPLAIN PERMITS
SEPTEMBER 16, 2021 - SEPTEMBER 30, 2021

[illegible]

CHRISTMAS QUILT FUNDRAISER



ONE OF A KIND HAND QUILTED REVERSABLE
QUEEN SIZE QUILT
(83 3/4" x 65")

TICKETS \$1.00 EACH OR 6 FOR \$5.00
DRAWING SATURDAY, DECEMBER 11TH
AT CLOSE OF CHRISTMAS @ CURRY FESTIVAL OF LIGHTS



October 2021

James W. Curry Public Library
304-924-6724

FRIDAY

SATURDAY

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				



3	4	5 with Bev'ly Ann 11:00 am FAMILY STORYTIME 5:45 PM	6	7 with Bev'ly Ann 11:00 am	8	9
10	CLOSED COLUMBUS DAY	12 with Bev'ly Ann 11:00 am FAMILY STORYTIME 5:45 PM	13	14 with Bev'ly Ann 11:00 am	15	16
17	18	19 with Bev'ly Ann 11:00 am FAMILY STORYTIME 5:45 PM	20	21 with Bev'ly Ann 11:00 am	22 SVFD HALLOWEEN HAYRIDE! 6 PM	23
24	25	26 with Bev'ly Ann 11:00 am FAMILY STORYTIME 5:45 PM	27	28 with Bev'ly Ann 11:00 am	29	30 6PM - 8 PM COMMUNITY TRICK OR TREAT
31 HAPPY HALLOWEEN						

ELKINS ROAD PUBLIC SERVICE DISTRICT Agenda

Meeting	<i>Regular Monthly Meeting</i>	Start Time	<i>5:00 PM</i>
Date	<i>Tuesday, October 5, 2021</i>	Place	<i>P.S.D. Office 133 Fallen Road, Buckhannon</i>
<hr/>			
Meeting Called to Order by Chairperson			5:00 PM
Pledge of Allegiance			
Roll Call Introduce Board of Directors			
Chair/Treasurer-Carey Wagner, Secretary-Larry Heater, Board Member-David Burr			
Introduce Office Staff - Office Manager, Carolyn Douglas; Billing Clerk - Linzy Wilson;			
System Operator-David Wamsley			
Recognize Current Customers			
Approval of Minutes - September 7, 2021 Regular Monthly Meetings			Vote
Treasurer Report/Payment of Bills for October/bal of September Invoices			Vote

ITEMS FOR DISCUSSION

Quick Damage Claim/Lawsuits **Vote**
 Updates

Phase III Extension Project Update **Vote**
 Invoice payment approval
 Progress Reports & Discussion
 Change Orders
 Project Underruns & Proposed Use
 Waugh Tank Overflow
 Master Meter Backflow

Maintenance Report
 Leak Detection
 Winterization Plan
 Pipe List (Move to New Area)
 Hydrant Repair List

Date & Time of November 2021 Meeting - Tuesday, November 2, 2021 @ 5:00 pm

Adjournment **Vote**

Anyone wishing to address the Board that is not on the agenda will be addressed at the end of the meeting or as time permits in between other items on agenda. Please ask to be added so we can be sure to address you. Thank you for your patience!!!! ☺)

City Council of Buckhannon – 7:00 pm in Council Chambers
Meeting Agenda for Thursday, October 7, 2021

Channel 3 is Live Streaming our City Council Meetings at <https://www.facebook.com/ch3buckhannon/> Please send public comments to buckhannon@buckhannonwv.org via email or drop them in the mail, or drop box behind City Hall.

A. Call to Order

- A.1 Moment of Silence
- A.2 Pledge to the Flag of the United States of America

B. Recognized Guests

- B.1 Upshur County Development Authority-Executive Director Jennifer M. Tanner-Bostian, MBA
- B.2 Jody Light-Almost Heaven BBQ
- B.3 Dennis Cortes-Upshur County Parks & Recreation Board
- B.4 Tammy Reger-Executive Director Buckhannon-Upshur Chamber of Commerce

C. Department & Board Reports

- C.1 Public Works Director- Jerry Arnold
- C.2 Finance Director- Amberle Jenkins
- C.3 Fire Chief- JB Kimble
- C.4 City Attorney- Tom O'Neill

D. Correspondence & Information

- D.1 Stockert Youth & Community Center-Notice Accepting Application for Activities Coordinator/Administrative Position
- D.2 Report of Cat & Dog Activity –Upshur County Commission-August 2021
- D.3 Upshur County Regional Airport –2020 West Virginia Aviation Economic Impact Study
- D.4 Ethics Newsletter by the WV Ethics Commission –October 2021
- D.5 Mayoral Proclamation Christian Heritage Week in WV Proclaimed by Governor Jim Justice November 21-27, 2021
- D.6 U.S. Army Corps of Engineers Buckhannon River Routine Inspection Report & Final Determination Letters
- D.7 Notice Advertisement for Bids-Construction Utility Vehicle for Street Department

E. Consent Agenda

- E.1 Approval of Minutes -Regular Meeting 09/16/2021
- E.2 Approval of Building and Wiring Permits
- E.3 Approval of Payment of the Bills

F. Strategic Issues for Discussion and/or Vote

- F.1 Request Financial Funding for the Almost Heaven BBQ Competition
- F.2 CPWB Recommendation Funding of \$5,000.00 for Holiday Decorations
- F.3 Christmas Downtown Theme “Old Fashioned Christmas”
- F.4 Approval Resolution 2021-09 Budget Revision #2 General Fund FY 2021/22
- F.5 Approval Event Request 4-H Scavenger Hunt –Use of Jawbone Park, NBRFP & City Park on 10/23/2021
- F.6 Approval Ordinance No. 453 Residency Requirements for Municipal Court Judge 1st Reading
- F.7 Approval Appointments FY 2021/22 for Television Cable Board 2 Vacant Seats
- F.8 Approval Recommendation from Façade Committee to Approve Expenditures: Foster Marketing Group 10 N. Spring Street
- F.9 Resignation of Martha Edgell-Charles W. Gibson Library & To Name a Replacement
- F.10 Discussion/Possible Vote Colonial Arts Center Staffing-MOU with the UCBOE- Position of Fine Arts & Culture Facilitator/Educator
- F.11 Discussion/Possible Vote Acceptance of Antique Fire Truck from the Estate of Harold Berthey
- F.12 Approval to Support Buckhannon-Upshur Chamber of Commerce Award/Recognition Virtual Event-\$1,000 Sponsorship

G. Comments and Announcements

- G.1 Pamela Bucklew
- G.2 C J Rylands
- G.3 David Thomas
- G.4 Jack Reger
- G.5 Shelia Lewis-Sines
- G.6 Randall Sanders

H. Mayor's Comments and Announcements

I. Adjournment

Posted 10/04/2021

Next Regular Scheduled City Council Meeting Thursday, October 21, 2021



The October 11, 2021 meeting
of the **Upshur County Solid
Waste Authority** has been
cancelled. The next meeting
will be held on Monday,
November 8, 2021 at 4:30 p.m.
in the Recycling Center on
Mudlick Rd.

If you have any questions, call Director Belinda Lewis at
(814) 327-5218.