

**UPSHUR COUNTY COMMISSION  
EMERGENCY MEETING  
September 7, 2020**

The County Commission of Upshur County, West Virginia, held an emergency meeting via teleconference on Monday, September 7, 2020 at 1:00 p.m. Terry B. Cutright, President, called the meeting to order. Participating were Samuel R. Nolte, Commissioner; Terry B. Cutright, Commissioner; Kristie G. Tenney, Commissioner; Carol J. Smith, County Clerk; Carrie L. Wallace, County Administrator and Tabatha R. Perry, Assistant County Administrator. Those participating via teleconference included, but were not limited to: Chief Circuit Judge Kurt Hall, Magistrate Michael Coffman, Sheriff David Coffman, Assessor Dustin Zickefoose, Circuit Clerk Brian Gaudet, Prosecuting Attorney Bryan Hinkle, Amanda Hayes, and Sue McKisic. All motions passed unanimously, unless otherwise stated.

After discussion, on motion by Sam Nolte, seconded by Kristie Tenney, the Commission approved to restrict public access to all offices within the Courthouse, Annex and Administrative Annex. In addition, the Lewis-Upshur Animal Control Facility will be open to the public by appointment only. Elected Officials may use their discretion to maintain a sufficient number of staff within the office to perform essential duties while other employees will telework. The Commission will reassess the operations of the Courthouse and County owned and operated facilities during the next regularly scheduled Commission Meeting on Thursday, September 10, 2020.

With no further business, on motion by Sam Nolte, seconded by Kristie Tenney, the Commission adjourned at 1:50 p.m.