

Upshur County Commission

Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535.

- Location: Upshur County Courthouse Annex
If you prefer to participate by telephone, please dial 1-408-650-3123 Access Code: 272 564 045 to enter the conference call.
- Date of Meeting: July 27, 2023
- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• July 20, 2023
- 9:15 a.m. Lacy Ramsey, Executive Director of the Upshur County Convention and Visitor's Bureau – Annual Report
- 9:30 a.m. Consider property acquisition request from the 26th Judicial Circuit Community Corrections Program for a second location in Lewis County. *

Item may lead to Executive Session per WV Code §6-9A-4

Items for Discussion / Action / Approval:

1. Review and approval of revised James W. Curry Wilderness Area Hunting Permit. * [Pages 4-6](#)
2. Review and approval of a Bear Hunting Application for the James W. Curry Wilderness Area. * [Pages 7-10](#)
3. Review and signature of WV Communities Risk Pool Coversheet to Member Agreement. The total annual contribution including worker's compensation is two hundred twenty-nine thousand, two hundred fourteen dollars (\$229,214). * [Pages 11-14](#)
4. Consider Application for Community Use of Buildings, Equipment and Grounds filed by Craig Presar, WVU Extension Agent, on behalf of Upshur County Youth Livestock. This organization is requesting use of the Youth Livestock Facility beginning Tuesday, July 31, 2023 through August 6, 2023 from 7:30 a.m. until 10:30 p.m. to conduct a youth livestock show and sale. A Certificate of Liability Insurance has been included with the request. * [Pages 15-16](#)
5. Correspondence from J. Michael Coffman, Sheriff, requesting the employment of Derek V. Long, as part-time Home Incarceration Supervisor, effective July 30, 2023. Upon approval, Mr. Long will work no more than 15 hours per week in this capacity. *
Item may lead to Executive Session per WV Code §6-9A-4 [Under Separate Cover](#)
6. Approval to hire Misty Carpenter as full-time Deputy County Clerk, effective August 7, 2023, pending background check. * [Under Separate Cover](#)
7. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Audit report of the Upshur County Commission for the fiscal year that ended June 30, 2022. Report is available for public review in the Upshur County Commission Office. [Under Separate Cover](#)
2. Upshur County Fire Board, Inc. Cumulative Financial Reports FY23 – July 1, 2022 through June 30, 2023. [Pages 17-29](#)
3. Upshur County Sheriff's Financial Statement for period ending June 30, 2023. [Pages 30-31](#)
4. Correspondence from Kris Warner, Executive Director of the West Virginia Economic Development Authority, announcing a new 2023 Equipment Financing Program to support business retention in West Virginia. [Page 32](#)
5. Correspondence from Tabatha R. Perry, County Administrator, notifying Sydney Wilson that a site visit was conducted on July 18, 2023 in reference to personal items being present on the Upshur County FEMA lot – (Parcel Number 5-9J-22). A request has been made to remove a few remaining items within 30 calendar days. [Page 33](#)
6. Approval of Lewis-Upshur Animal Control Facility Volunteer, Louise Bosley. * [Under separate cover](#)
7. Upshur County Mileage Reports – June, 2023
 - Addressing and Mapping [Page 34](#)
 - Dog Pound [Page 35](#)
 - Emergency Management [Page 36](#)
 - Maintenance [Pages 37-39](#)
 - Parks & Recreation [Page 40](#)
 - Sheriff [Page 41](#)
 - Upshur 911 [Page 42](#)
8. Public Notices:
 - a) Newsletters and/or Event Notifications:
 - None
 - b) Agendas and/or Notice of Meetings:
 - Upshur County Parks & Trails July 25, 2023 [Page 43](#)Meeting Minutes:
 - Upshur County Youth Camp Board June 6, 2023 [Pages 44-45](#)
 - c) Meetings: ***Dates and times of monthly board meetings are viewable at:**
<http://cms4.revize.com/revize/upshurwv/calendar.php>
or go to www.upshurcounty.org and click on the board meetings calendar box on the main page.
9. Appointments Needed or Upcoming:

****If you are interested in serving on an Upshur County board, please submit your letter of interest to the Commission Office at 91 W. Main St., Suite 101, Buckhannon, WV 26201 or chughes@upshurcounty.org. Upcoming term expirations are listed in this section of the agenda; however, letters of interest can be submitted at any time. Letters of interest for boards that do not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment. ****

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

Next Regular Meeting of the Upshur County Commission

August 10, 2023 --- 9:00 a.m.

Upshur County Courthouse Annex

****The Commission Meeting scheduled for August 3, 2023 has been CANCELLED****

Hunting Permit – James W. Curry Wilderness Area

Issued by: Upshur County Commission	Issue Date:
Prepared by:	Expires: June 30, 2024
Issued to:	Hunting License #:
Address:	Driver's License #:
Would you like a bear hunting application? Yes No	Phone #:

**INDEMNIFICATION, HOLD HARMLESS, ASSUMPTION OF RISK
and WAIVER AND RELEASE**

I agree to indemnify, defend and hold harmless, Upshur County Commission, its Commissioners, agents, and employees from any claims, dangers, and actions of any kind or nature, whether at law or in equity, arising from my hunting on the James W. Curry Park property. I understand that I am hunting at my own risk and that the County will not be providing any supervision on the property. I further understand that my hunting includes possible physical injury and accept the risks that arise out of participation including, but not limited to the following: discharge of weapons by myself or other hunters, possible equipment failure and/or malfunction of my own or others equipment, negligence of others including operator error, whether accidental or intentional, exposure to outdoor elements, including but not limited to rock fall, inclement weather, thunder and lightning, severe and/or varied wind, temperature and all other weather conditions, trips and/or falls. I recognize that there are many other risks of injury including but not limited to tendonitis, strains, bursitis, fractures, dislocations, delayed muscle soreness, contusions, abrasions, serious eye damage, serious and disabling injuries, gunshot wounds, frostnip, frostbite, heat exhaustion, heat stroke, sunburn, hypothermia and dehydration, fatigue, chill or even death, which may arise due to my hunting, and that it is not possible to specifically list each and every individual injury risk. By signing this form I desire, consent and voluntarily choose to take part in all such activities.

Knowing the material risks and appreciating, knowing and reasonably anticipating that other injuries and death is a possibility, I assume all the risks normally incident to the nature of the activities and agree that the County Commission or any of its officers, agents, and employees will not be responsible for any damages or injuries resulting to me. Furthermore, I acknowledge that I have been given a physician's permission to participate in physical activity or that I have decided to participate in physical activity without the approval of a physician. Also, I understand that any injury incurred and the resulting medical expense from that injury will be my responsibility and the County Commission will not be responsible for any related expenses.

I further agree to indemnify, defend, and hold harmless the Upshur County Commission, its Commissioners, agents and employees from any and all suits, actions, or claims of any kind brought as a consequence of any negligent act or omission by me.

By signing below, I, acknowledge that I HAVE READ THIS RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT, AND I FULLY UNDERSTAND ITS TERMS AND UNDERSTAND THAT I HAVE GIVEN UP LEGAL RIGHTS BY SIGNING IT, AND I SIGN IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT.

Signature: _____

Date: _____

For participants of minority age: This is to certify that I, as Parent, Guardian, Temporary Guardian with legal responsibility for this participant, do consent and agree to the above on his/her behalf and for myself, my heirs, assigns, and next of kin.

Signature of Parent or adult Legal Guardian

Date

Printed Name of Parent or adult Legal Guardian

Date

Attachments Include:
James W. Curry Safety Zone Map

I, the undersigned acknowledge receipt and complete understanding of all information contained in this Hunting Permit for the James W. Curry Wilderness Area, including but not limited to the following:

1. Indemnification, Hold Harmless, Assumption of Risk and Waiver of Release
2. James W. Curry Safety Zone Map

I, the undersigned have reviewed and completely understand all of the information contained within the 2023-2024 West Virginia Hunting and Trapping Regulations Summary, available online and through the WVDNR.

I further understand that trapping and bear hunting are prohibited on James W. Curry property, unless a separate bear hunting permit has been issued, and violators will be prosecuted to the fullest extent of the law.

Signature: _____ Date: _____

For participants of minority age: This is to certify that I, as Parent, Guardian, Temporary Guardian with legal responsibility for this participant, do consent and agree to the above on his/her behalf and for myself, my heirs, assigns, and next of kin.

Signature of Parent or adult Legal Guardian

Date

Printed Name of Parent or adult Legal Guardian

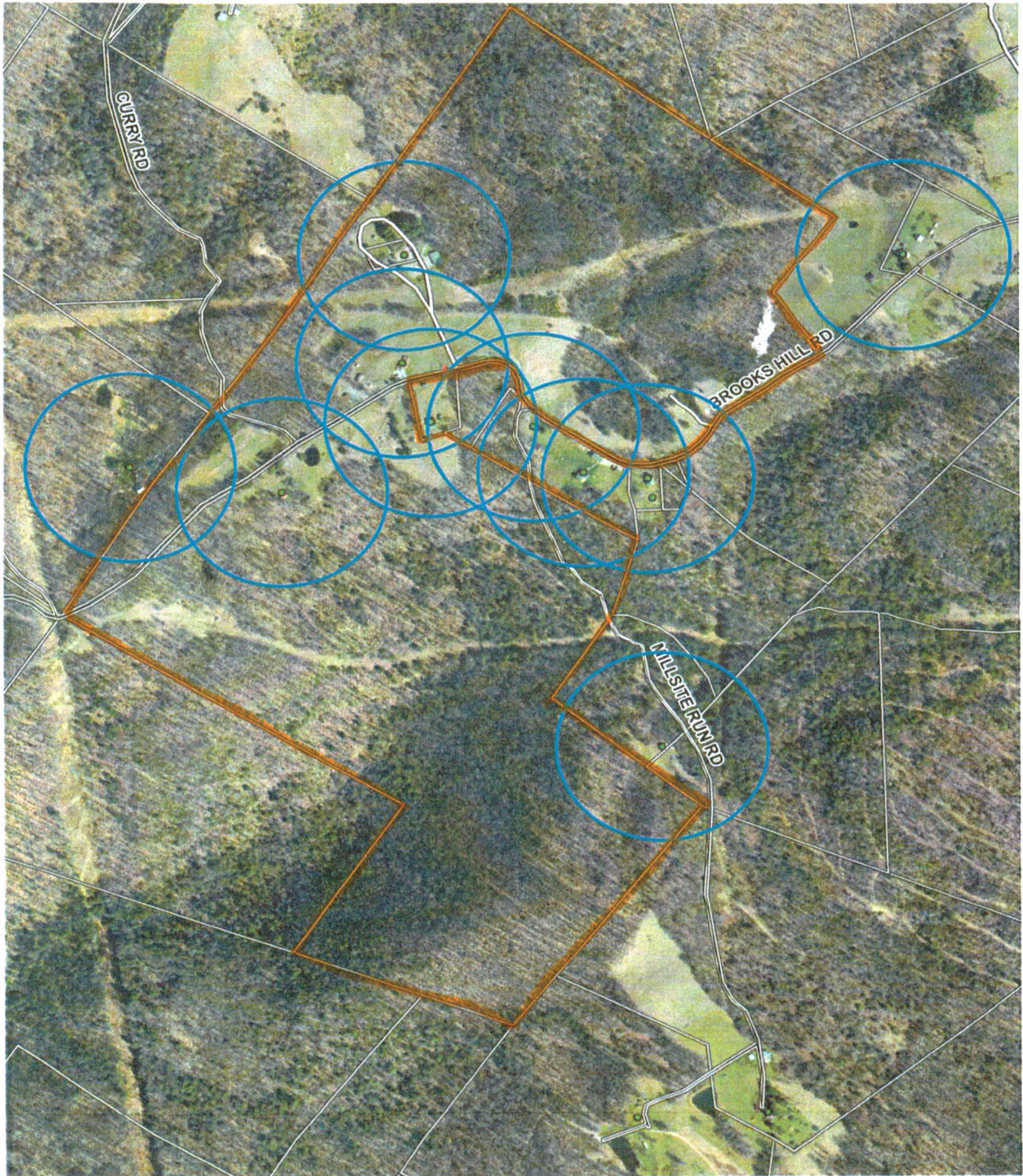
Date



SAFETY ZONE MARKING

James W. Curry Safety Zone Map

Shooting a firearm within 500 feet of a school, church or dwelling, or on or near a park where persons are gathered for pleasure is prohibited. Blue circles on this safety zone map represent known prohibited areas of hunting. The orange border represents the James W. Curry property line.



Bear Hunting Application – James W. Curry Wilderness Area

Applications will be considered on a “first come first served basis”, randomly selected, and issued prior to August 30th

Applicant Name:	Hunting License #:
Address:	Driver’s License #:
E-mail Address:	Phone #:

Individuals within “group” that may accompany the above-named individual:

Must have valid hunting and driver’s license on file for everyone

Name	Hunting Lic. #	Driver’s Lic. #

**INDEMNIFICATION, HOLD HARMLESS, ASSUMPTION OF RISK
and WAIVER AND RELEASE**

I agree to indemnify, defend and hold harmless, Upshur County Commission, its Commissioners, agents, and employees from any claims, dangers, and actions of any kind or nature, whether at law or in equity, arising from my hunting on the James W. Curry Park property. I understand that I am hunting at my own risk and that the County will not be providing any supervision on the property. I further understand that my hunting includes possible physical injury and accept the risks that arise out of participation including, but not limited to the following: discharge of weapons by myself or other hunters, possible equipment failure and/or malfunction of my own or others equipment, negligence of others including operator error, whether accidental or intentional, exposure to outdoor elements, including but not limited to rock fall, inclement weather, thunder and lightning, severe and/or varied wind, temperature and all other weather conditions, trips and/or falls. I recognize that there are many other risks of injury including but not limited to tendonitis, strains, bursitis, fractures, dislocations, delayed muscle soreness, contusions, abrasions, serious eye damage, serious and disabling injuries, gunshot wounds, frostnip, frostbite, heat exhaustion, heat stroke, sunburn, hypothermia and dehydration, fatigue, chill or even death, which may arise due to my hunting, and that it is not possible to specifically list each and every individual injury risk. By signing this form I desire, consent and voluntarily choose to take part in all such activities.

Knowing the material risks and appreciating, knowing and reasonably anticipating that other injuries and death is a possibility, I assume all the risks normally incident to the nature of the activities and agree that the County Commission or any of its officers, agents, and employees will not be responsible for any damages or injuries resulting to me. Furthermore, I acknowledge that I have been given a physician’s permission to participate in physical activity or that I have decided to participate in physical activity without the approval of a physician. Also, I understand that any injury incurred to myself, group members or hunting dogs, and the resulting medical expense from that injury will be my responsibility and the County Commission will not be responsible for any related expenses.

I further agree to indemnify, defend, and hold harmless the Upshur County Commission, its Commissioners, agents and employees from any and all suits, actions, or claims of any kind brought as a consequence of any negligent act or omission by me.

By signing below, I, acknowledge that I HAVE READ THIS RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT, AND I FULLY UNDERSTAND ITS TERMS AND UNDERSTAND THAT I HAVE GIVEN UP LEGAL RIGHTS BY SIGNING IT, AND I SIGN IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT.

Attachments Include:
James W. Curry Safety Zone Map

Signature: _____ Date: _____

For participants of minority age: This is to certify that I, as Parent, Guardian, Temporary Guardian with legal responsibility for this participant, do consent and agree to the above on his/her behalf and for myself, my heirs, assigns, and next of kin.

Signature of Parent or adult Legal Guardian Date

Printed Name of Parent or adult Legal Guardian Date

I, the undersigned acknowledge receipt and complete understanding of all information contained in this Hunting Permit for the James W. Curry Wilderness Area, including but not limited to the following:

1. Indemnification, Hold Harmless, Assumption of Risk and Waiver of Release
2. James W. Curry Safety Zone Map

I, the undersigned have reviewed and completely understand all of the information contained within the 2023-2024 West Virginia Hunting and Trapping Regulations Summary, available online and through the WVDNR.

Signature: _____ Date: _____

For participants of minority age: This is to certify that I, as Parent, Guardian, Temporary Guardian with legal responsibility for this participant, do consent and agree to the above on his/her behalf and for myself, my heirs, assigns, and next of kin.

Signature of Parent or adult Legal Guardian Date

Printed Name of Parent or adult Legal Guardian Date

Signature of hunting group members:

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

Signature: _____ Date: _____

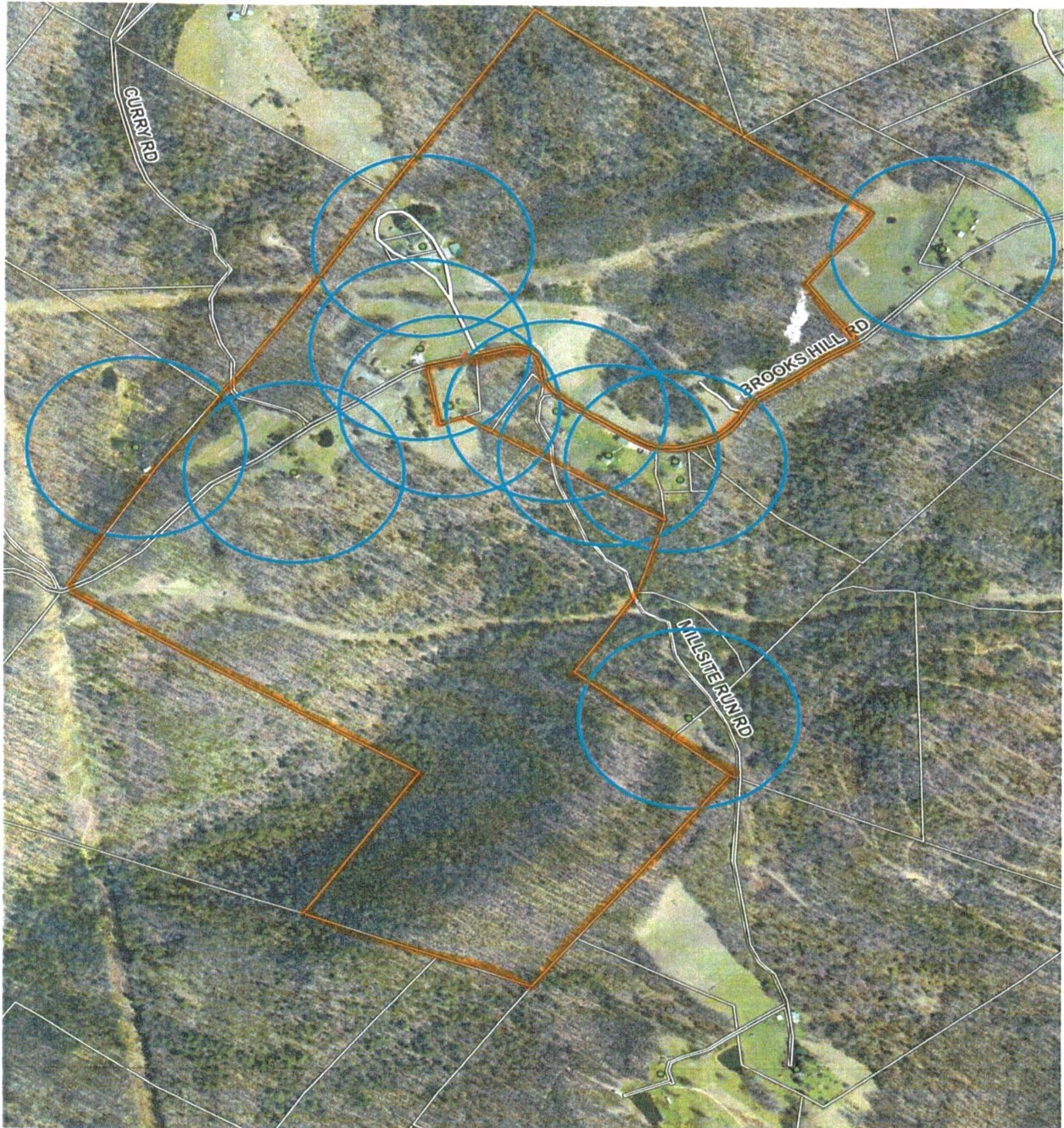
Signature: _____ Date: _____



SAFETY ZONE MARKING

James W. Curry Safety Zone Map

Shooting a firearm within 500 feet of a school, church or dwelling, or on or near a park where persons are gathered for pleasure is prohibited. Blue circles on this safety zone map represent known prohibited areas of hunting. The orange border represents the James W. Curry property line.



**WEST VIRGINIA COMMUNITIES
RISK POOL**

COVERSHEET TO MEMBER AGREEMENT

Member: Upshur County Commission

Contract #: WV-UP-049-24

Coverage Certificate Term - Effective Date: 07/01/2023

Expiration Date: 07/01/2024

COVERAGE	LIMIT OF LIABILITY*	ANNUAL CONTRIBUTION
I.		
A. <u>Property</u>		\$34,507
Buildings/Contents - Replacement Cost, unless otherwise noted		↑ \$1,081
• Business Interruption/Extra Expense	\$450,000	
• Back-up of Sewers and Drains (Per Occurrence)	\$1,000,000	
• Debris Removal	\$20,000,000	
• Pollutant Clean-up and Removal	\$500,000	
• Newly Acquired Locations (per occurrence up to 120 days)	\$10,000,000	
• Property in Transit	\$5,000,000	
• Utility Services Time Element	\$2,000,000	
• Increased Cost of Construction/Ordinance/Demolition	\$20,000,000	
• Earthquake (Pool Aggregate)	\$10,000,000	
• Flood (outside 100-year flood plain; Pool Aggregate)	\$10,000,000	
B. <u>Equipment Breakdown</u>		\$3,609 ↑ \$86
• Limit Per Breakdown	\$50,000,000	
C. <u>Inland Marine</u>		\$4,069 ↑ \$91
Replacement Cost if scheduled, otherwise Actual Cash Value		
D. <u>General Liability</u>		\$43,747
• Bodily Injury & Property Damage	\$1,000,000	↓ \$583
• Personal Injury & Advertising	\$1,000,000	
• Products & Completed Operations	\$1,000,000	
• Fire Legal Liability - Real Property	\$100,000	
• Employee Benefits Liability	\$1,000,000	
• Broad Form Property Damage and Property in the Care, Custody, and Control	\$100,000	
E. <u>Automobile</u>		\$35,719 ↓ \$361
• Bodily Injury & Property Damage - Owned & Hired Autos	\$1,000,000	
• Medical Payments	\$2,000	
• Non-Owned Liability	\$1,000,000	
• Uninsured Motorists	\$1,000,000	
• Underinsured - Underinsured Motorist	\$250,000	
• Garage Liability	\$1,000,000	
• Garagekeepers	\$100,000	
• Automobile Physical Damage	Actual Cash Value or Cost of Repairs Less Deductible	
F. <u>Public Officials Liability</u>		\$11,056 ↓ \$1,094
• Per Occurrence	\$1,000,000	
• Annual Aggregate	\$1,000,000	
G. <u>Law Enforcement Liability</u>		Included ✓
• Per Occurrence	\$1,000,000	
H. <u>Crime</u>		\$950 ✓
• Employee Dishonesty, Faithful Performance	\$250,000	
• Broad Form Monies and Securities—Inside/Outside	\$250,000	
• Money Orders, Counterfeit, Depositors Forgery	\$250,000	

I.	<u>Cyber Risk</u>		\$3,000 ✓
	• Limit of Liability	\$1,000,000	
J.	<u>Environmental Liability</u>		Included ✓
	• Each Incident and Aggregate	\$500,000	
	• Pool Aggregate	\$1,000,000	
K.	<u>Excess Liability</u>		\$5,407
	• Excess Automobile Liability - Limit	\$1,000,000	
	• Excess General Liability - Limit	\$1,000,000	
	• Excess Law Enforcement Liability - Limit	\$1,000,000	
	• Excess Public Officials Liability - Limit	\$1,000,000	
	• Excess Public Officials Liability - Annual Aggregate	\$1,000,000	
	Excess Liability does not include coverage for Non-Owned Automobile Liability or Garage Liability. Uninsured/Underinsured Motorists coverage not included unless elected, returned within 30 days of receipt and additional contribution paid.		
L.	<u>Workers' Compensation</u>		\$87,150
	• Employers' Liability (Coverage B)	\$1,000,000	
	• Coverage A	Statutory	
	Program Credit, if Applicable		Included in Above
	Total Annual Contribution		\$229,214

*Coverages provided are limited to those listed herein.

*Limits noted are subject to the terms, conditions, and exclusions of the contract. Sublimits may apply.

DEDUCTIBLES (Per Occurrence)

II.

A. Property	
• Per Building and Contents Final Contribution Allocation Schedule (PR_75700) Attached Below	
• Flood	\$25,000
• Earthquake	\$25,000
B. Equipment Breakdown	
• Per Occurrence	\$1,000
C. Inland Marine	
• Per Final Contribution Allocation Schedule (IM_75700) Attached Below	
D. General Liability	
• General Liability	\$0
E. Automobile	
• Comp/Coll Deductibles Per Final Contribution Allocation Schedule (BA_75700) Attached Below	
• Liability	\$0
• Hired Car Physical Damage Comprehensive	\$1,000
• Hired Car Physical Damage Collision	\$1,000
• Garagekeepers	\$1,000
F. Public Officials Liability	
• Per Occurrence	\$10,000
G. Law Enforcement Liability	
• Per Occurrence	\$10,000
H. Crime	
• Per Occurrence	\$250
I. Cyber Risk	
• Per Claim	\$0
J. Environmental Liability	
• Per Occurrence	\$25,000
K. Excess Liability	
• Per Occurrence	Underlying Limits
L. Workers' Compensation	
• Per Occurrence	\$0

III. EXCESS COVERAGE OF POOL

- A. **Property:** The Pool maintains reinsurance coverage up to \$100,000,000 in excess of the Pool's per occurrence retention of \$500,000. Each member chooses coverage limits which are set forth in the individual Member Contract. The Reinsurance limits do not increase the limits or benefits available to individual Members or Covered Persons. There could be instances where the reinsurance limits are exhausted, and the Reinsurance obligation ceases. If the Reinsurer coverage obligation ceases, WVcorp will continue to honor each Member Contract up to the limits set forth in the individual Member Contract.
- B. **Liability:** The Pool maintains reinsurance coverage up to the limit of liability shown on page one of this document in excess of the Pool's per occurrence retention of \$500,000.
- C. **Worker's Compensation:** The Pool maintains reinsurance coverage up to the statutory limit of liability in excess of the Pool's per occurrence retention of \$500,000.
- D. **Stop Loss:** The Pool maintains a stop loss aggregate, which attaches at 120% of the contribution collected.

IV. CONTRIBUTION ASSESSMENT

The contributions were based on pool members' experience modified in accordance with an actuarially derived formula.

Whenever the Supervisory Board and the Insurance Commission determine that the fund account is actuarially insufficient, when considering pool assets and reserves to cover known claims both reported and unreported, the board shall make an assessment of the members of the Pool. Such assessments shall be paid within 90 days.

V. SERVICE AGENT – Risk Management Programs, Inc.

Note: Local government group self-insurance pools are not protected by any West Virginia insurance guaranty association against default due to insolvency. In the event of insolvency, Members and persons filing claims against Members may be unable to collect any amount owed to them by the Pool regardless of the terms of the Member agreement. In the event the pool is in a deficit position, a Member may be liable for any and all unpaid claims against such Member.

With regards to Workers' Compensation liability, each member agrees to assume and discharge, jointly and severally, any liability under the West Virginia Workers' Compensation Laws of any and all employers party to such agreement and which provides that, in addition to the rights of the pool, in the event of failure of the pool to enforce such rights after reasonable notice to the pool, the commissioner may, at his or her sole discretion, order members to pay into the self-insured Employer Guaranty Risk Pool and Self-Insured Employer Security Risk Pool (if applicable) an amount sufficient to cover the estimated cost of all the accrued and contingent liabilities resulting from the period of self-insured status, or, in the alternative and in the commissioner's sole discretion, secure the liabilities in a manner consistent with other provisions of this rule.

ACCEPTED
BY: _____




 UPSHUR COUNTY ~ APPLICATION FOR COMMUNITY USE OF BUILDINGS, EQUIPMENT AND GROUNDS

INSTRUCTIONS:

1. All information must be furnished before application can be processed.
2. Application must be filed with the County not less than ten (10) working days before intended use.

Organization Upshur Co. Youth Livestock Location Requested Youth Livestock Facility
 Address 91 W. Main St., Suite 102 Date Application Filed 7-24-2023
 Contact Person Craig Presar Office Phone 304-473-4208
 (Present Duration of Rental)
 Address 91 W. Main St., Suite 102 Home Phone 304-473-4208
 Date(s)/Time(s) of Activity 7/31/2023 - 8/6/2023 7:30am-10:30pm
 Type of Activity Youth Livestock Show and Sale
 Special Equipment Desired: Use of the old impound lot
 Names of Performing Groups (if not your group) Upshur County 4-H and FFA

The undersigned and the above-named organization, jointly and severally, agree to be responsible for the terms of this agreement, including the payment of all expenses associated with the event, damages to premises and further agree to indemnify and hold Upshur County, its agents, servants, and employees harmless from any legal liability, injury or damage to any person or property in connection with the use of the County property. The undersigned certifies that he/she has read and understands the rules and regulations of the Upshur County for Community Use of County Property and that such rules and regulations will be enforced. The Upshur County must be named as an additional insured on the Organization's general liability policy with a minimum \$1,000,000 limit of general liability coverage. A Certificate of Insurance naming the Upshur County Commission as an "additional insured" must be provided with this application.

Upshur Co. Youth Livestock		WVU Extension Agent	7/24/20
Name of Group/Organization	Signature of Contact Person	Position	Date

 Certificate of Insurance Attached ☒ Yes ☐ No

 County Named Add'l Insured ☒ Yes ☐ No

 Expiration Date 7/1/2024

Following the activity, a facility/grounds inspection will occur. The renter is responsible for any damage or vandalism that did occur during the duration of the activity.

Approved _____ Disapproved _____

Approved By:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/01/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER West Virginia Board of Risk & Insurance Management 1124 Smith Street Suite 4300 Charleston, WV 25301		CONTACT NAME: PHONE (A/C, No, Ext): 304-766-2646 FAX (A/C, No): 304-558-6004 E-MAIL ADDRESS: brim.underwriting@wv.gov	
INSURED WEST VIRGINIA UNIVERSITY P O BOX 6024 MORGANTOWN WV 26506 6024		INSURER(S) AFFORDING COVERAGE INSURER A : National Union Fire Co of Pittsburgh PA NAIC # 19445 INSURER B : WV Board of Risk and Insurance Management INSURER C : INSURER D : INSURER E : INSURER F :	

COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY) POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> WRONGFUL ACT <input checked="" type="checkbox"/> PROFESSIONAL GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			L 176	07/01/2023 07/01/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 250,000 MED EXP (Any one person) \$ 0 PERSONAL & ADV INJURY \$ INCLUDED GENERAL AGGREGATE \$ NONE PRODUCTS - COMP/OP AGG \$ NONE \$
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> AUTOS ONLY			L 176	07/01/2023 07/01/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A	L 176	07/01/2023 07/01/2024	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B				STOP GAP		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

SUBJECT TO THE PROVISIONS, CONDITIONS AND EXCLUSIONS OF THE POLICIES LISTED ABOVE, IT IS AGREED THAT THE CERTIFICATE HOLDER IS AN "ADDITIONAL INSURED" WITH RESPECTS TO: WVU EXTENSION SERVICES INVOLVEMENT IN SEVERAL EVENTS TAKING PLACE WITH UPSHUR COUNTY DURING FY 2024.

CERTIFICATE HOLDER UPSHUR COUNTY COMMISSION 91 WEST MAIN STREET SUITE 101 BUCKHANNON WV 26201	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--

© 1988-2015 ACORD CORPORATION. All rights reserved.



UPSHUR COUNTY
FIRE BOARD, INC.
FINANCIAL REPORT
JUNE 30, 2023

Fire Board Financial Report
2022 - 2023

CARRYOVER BALANCE: \$56,701.53

<u>Item / Date</u>	<u>Amount</u>		<u>Financial Institution / Payee</u>	<u>Description / Source</u>
DEPOSITS				
Sheriff of Upshur County	\$82,196.63		Citizens Bank	Fire Fee Collections through 7/31/2022
Sheriff of Upshur County	\$104,490.55		Citizens Bank	Fire Fee Collections through 8/31/2022
Sheriff of Upshur County	\$30,380.02		Citizens Bank	Fire Fee Collections through 9/30/2022
Sheriff of Upshur County	\$23,239.73		Citizens Bank	Fire Fee Collections through 10/31/2022
Sheriff of Upshur County	\$7,339.10		Citizens Bank	Fire Fee Collections through 11/30/2022
Sheriff of Upshur County	\$5,621.37		Citizens Bank	Fire Fee Collections through 12/31/2022
Sheriff of Upshur County	\$8,016.44		Citizens Bank	Fire Fee Collections through 01/31/2023
Sheriff of Upshur County	\$8,051.08		Citizens Bank	Fire Fee Collections through 02/28/2023
Sheriff of Upshur County	\$11,021.59		Citizens Bank	Fire Fee Collections through 03/31/2023
Sheriff of Upshur County	\$4,641.82		Citizens Bank	Fire Fee Collections through 04/30/2023
Sheriff of Upshur County	\$2,130.71		Citizens Bank	Fire Fee Collections through 05/31/2023
Sheriff of Upshur County	\$530.34		Citizens Bank	Fire Fee Collections through 06/30/2023

Total Deposits: \$287,659.38

Total: Plus Carryover: \$344,360.91

EXPENDITURES

<u>DATE</u>	<u>Amount</u>	<u>Check #</u>	<u>Payee</u>	<u>Description</u>
July 19, 2022	\$211.00	1134	SOFTWARE SYSTEMS, INC.	INVOICE 36302
July 19, 2022	\$243.21	1135	UPSHUR COUNTY COMMISSION	REIMBURSEMENT P-CARD(SUPPLIES)
July 19, 2022	\$2,791.64	1136	RALSTON PRESS	2022 FIRE FEE STATEMENTS
July 19, 2022	\$6,405.97	1137	UPSHUR COUNTY COMMISSION	REIMBURSEMENT PAYROLL
July 19, 2022	\$83.01	1138	UPSHUR COUNTY COMMISSION	REIMBURSEMENT POSTAGE RETURNS
August 16, 2022	\$527.00	1139	SOFTWARE SYSTEMS, INC.	INVOICE 36439
August 16, 2022	\$538.98	1140	UPSHUR COUNTY COMMISSION	REIMBURSEMENT MASS MAILING POSTAGE
August 16, 2022	\$18.09	1141	UPSHUR COUNTY COMMISSION	REIMBURSEMENT RETURNED POSTAGE

September 20, 2022	\$237.00	1142	SOFTWARE SYSTEMS, INC.	INVOICE # 36527
September 20, 2022	\$284.77	1143	UPSHUR COUNTY COMMISSION	REIMBURSEMENT QUILL SUPPLIES
October 18, 2022	\$237.00	1144	SOFTWARE SYSTEMS, INC.	Invoice #36627
October 18,2022	\$4,448.47	1145	UPSHUR COUNTY COMMISSION	Reimbursement postage July-September
November 15, 2022	\$25,000.00	1146	Adrian VFD	1st disbursement 2022 fees
November 15, 2022	\$25,000.00	1147	Banks District VFD	1st disbursement 2022 fees
November 15, 2022	\$25,000.00	1148	Buckhannon VFD	1st disbursement 2022 fees
November 15, 2022	\$25,000.00	1149	Ellamore VFD	1st disbursement 2022 fees
November 15, 2022	\$25,000.00	1150	Selbyville VFD	1st disbursement 2022 fees
November 15, 2022	\$25,000.00	1151	Warren District VFD	1st disbursement 2022 fees
November 15, 2022	\$25,000.00	1152	Washington District VFD	1st disbursement 2022 fees
November 15, 2022	\$237.00	1153	SOFTWARE SYSTEMS, INC.	Invoice # 36729
November 15, 2022	\$202.28	1154	UPSHUR COUNTY COMMISSION	Reimbursement Supplies
November 15, 2022	\$6,411.92	1155	UPSHUR COUNTY COMMISSION	Reimbursement Payroll July, Aug., & Sept.2022
December 14, 2022	\$237.00	1156	SOFTWARE SYSTEMS, INC.	Invoice # 36829
December 14, 2022	\$2,460.00	1157	Ferrari & Associates	Invoice # 0001413
December 14, 2022	\$197.00	1158	State Auditors Office	Invoice # 21999
January 12, 2023	\$237.00	1159	SOFTWARE SYSTEMS, INC.	Invoice # 36931
January 12, 2023	\$347.24	1160	UPSHUR COUNTY COMMISSION	Reimbursement---Postage---Oct-Dec., 2022
January 12, 2023	\$523.40	1161	UPSHUR COUNTY COMMISSION	Reimbursement---supplies
February 2, 2023	\$237.00	1162	SOFTWARE SYSTEMS, INC.	INVOICE # 37032
February 2, 2023	\$211.00	1163	SOFTWARE SYSTEMS, INC.	REISSUE INVOICE # 35720
February 28, 2023	\$15,000.00	1164	Ellamore VFD	Emergency Fund Loan Disbursement
March 21, 2023	\$237.00	1165	SOFTWARE SYSTEMS, INC.	Invoice # 37137
March 21, 2023	\$5,464.75	1166	UPSHUR COUNTY COMMISSION	Reimbursement Payroll Oct-Dec 2022
April 18, 2023	\$237.00	1167	SOFTWARE SYSTEMS, INC.	Invoice #37237
April 18, 2023	\$633.27	1168	UPSHUR COUNTY COMMISSION	Reimbursement-Postage-Jan-March 2023
April 18, 2023	\$8,000.00	1169	Adrian VFD	2nd 2022 disbursement
April 18, 2023	\$8,000.00	1170	Banks District VFD	2nd 2022 disbursement
April 18, 2023	\$8,000.00	1171	Buckhannon VFD	2nd 2022 disbursement
April 18, 2023	\$6,000.00	1172	Ellamore VFD	2nd 2022 disbursement
April 18, 2023	\$8,000.00	1173	Selbyville VFD	2nd 2022 disbursement
April 18, 2023	\$8,000.00	1174	Warren District VFD	2nd 2022 disbursement
April 18, 2023	\$8,000.00	1175	Washington District VFD	2nd 2022 disbursement

May 16, 2023	\$237.00	1176	SOFTWARE SYSTEMS, INC.	invoice # 37342
May 16, 2023	\$6,350.94	1177	UPSHUR COUNTY COMMISSION	Reimbursement payroll Jan-March 2023
May 16, 2023	\$1,462.00	1178	WVCoRP	Invoice 105533
June 20, 2023	\$237.00	1179	SOFTWARE SYSTEMS, INC.	invoice 37438
June 20, 2023	\$4,000.00	1180	Adrian VFD	final 2022 disbursement
June 20, 2023	\$4,000.00	1181	Banks District VFD	final 2022 disbursement
June 20, 2023	\$4,000.00	1182	Buckhannon VFD	final 2022 disbursement
June 20, 2023	\$3,000.00	1183	Ellamore VFD	final 2022 disbursement
June 20, 2023	\$4,000.00	1184	Selbyville VFD	final 2022 disbursement
June 20, 2023	\$4,000.00	1185	Warren District VFD	final 2022 disbursement
June 20, 2023	\$4,000.00	1186	Washington District VFD	final 2022 disbursement

Total Expenditures: \$313,185.94
CARRYOVER BALANCE: \$31,174.97

*Carryover balance includes \$30,000 Emergency Fund
reduced by \$12,000.00 for loan to Ellamore VFD*

DATE: 7/18/23

CUMULATIVE POSITION REPORT
7/01/2022 - 6/30/2023
COUNTY SUMMARY

PAGE: 1

	-----U N P A I D - C H A R G E S-----			-----Y E A R - T O - D A T E - T A X E S - P A I D-----					
	REAL	PERSONAL	TOTAL	CHARGE AMOUNT	DISCOUNT	INTEREST	PUB FEE	DIFFERENCE	COLLECTION
REGULAR CHARGES	23545.00	.00	23545.00	248460.00	.00	.00	.00	24.40-	248435.60
SUPPLEMENTAL CHARGES	.00	.00	.00	.00					.00
TOTAL CURRENT CHARGES	23545.00	.00	23545.00	248460.00	.00	.00	.00	24.40-	248435.60
PERCENTAGE OF UNPAID & PAID CHARGES			008%	092%					
PRIOR YEAR REAL	179970.00	.00	.00	7965.00	.00	.00	.00	.00	26670.00
PRIOR YEAR PERSONAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
CANCELLATIONS	.00	.00	.00						

DATE: 7/18/23

CUMULATIVE POSITION REPORT
 7/01/2022 - 6/30/2023
 DISTRICT: BANKS

PAGE: 1

	-----U N P A I D - C H A R G E S-----			-----Y E A R - T O - D A T E - T A X E S - P A I D-----					
	REAL	PERSONAL	TOTAL	CHARGE AMOUNT	DISCOUNT	INTEREST	PUB FEE	DIFFERENCE	COLLECTION
REGULAR CHARGES	4090.00	.00	4090.00	34525.00	.00	.00	.00	.00	34525.00
SUPPLEMENTAL CHARGES	.00	.00	.00	.00					.00
TOTAL CURRENT CHARGES	4090.00	.00	4090.00	34525.00	.00	.00	.00	.00	34525.00
PERCENTAGE OF UNPAID & PAID CHARGES			010%	090%					
PRIOR YEAR REAL	25300.00	.00	.00	1270.00	.00	.00	.00	.00	4015.00
PRIOR YEAR PERSONAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
CANCELLATIONS	.00	.00	.00						

DATE: 7/18/23

CUMULATIVE POSITION REPORT
7/01/2022 - 6/30/2023
DISTRICT: BUCKHANNON

PAGE: 2

-----U N P A I D - C H A R G E S-----				-----Y E A R - T O - D A T E - T A X E S - P A I D-----					
	REAL	PERSONAL	TOTAL	CHARGE AMOUNT	DISCOUNT	INTEREST	PUB FEE	DIFFERENCE	COLLECTION
REGULAR CHARGES	4730.00	.00	4730.00	62665.00	.00	.00	.00	.30	62665.30
SUPPLEMENTAL CHARGES	.00	.00	.00	.00					.00
TOTAL CURRENT CHARGES	4730.00	.00	4730.00	62665.00	.00	.00	.00	.30	62665.30
PERCENTAGE OF UNPAID & PAID CHARGES			006%	094%					
PRIOR YEAR REAL	39345.00	.00	.00	1560.00	.00	.00	.00	.00	5180.00
PRIOR YEAR PERSONAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
CANCELLATIONS	.00	.00	.00						

DATE: 7/18/23

CUMULATIVE POSITION REPORT
 7/01/2022 - 6/30/2023
 DISTRICT:

PAGE: 3

	-----U N P A I D - C H A R G E S-----			-----Y E A R - T O - D A T E - T A X E S - P A I D-----					
	REAL	PERSONAL	TOTAL	CHARGE AMOUNT	DISCOUNT	INTEREST	PUB FEE	DIFFERENCE	COLLECTION
REGULAR CHARGES	.00	.00	.00	.00	.00	.00	.00	.00	.00
SUPPLEMENTAL CHARGES	.00	.00	.00	.00					.00
TOTAL CURRENT CHARGES	.00	.00	.00	.00	.00	.00	.00	.00	.00
PERCENTAGE OF UNPAID & PAID CHARGES			000%	000%					
PRIOR YEAR REAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
PRIOR YEAR PERSONAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
CANCELLATIONS	.00	.00	.00						

DATE: 7/18/23

CUMULATIVE POSITION REPORT
 7/01/2022 - 6/30/2023
 DISTRICT: MEADE

PAGE: 4

	-----U N P A I D - C H A R G E S-----			-----Y E A R - T O - D A T E - T A X E S - P A I D-----					
	REAL	PERSONAL	TOTAL	CHARGE AMOUNT	DISCOUNT	INTEREST	PUB FEE	DIFFERENCE	COLLECTION
REGULAR CHARGES	3840.00	.00	3840.00	32220.00	.00	.00	.00	.00	32220.00
SUPPLEMENTAL CHARGES	.00	.00	.00	.00					.00
TOTAL CURRENT CHARGES	3840.00	.00	3840.00	32220.00	.00	.00	.00	.00	32220.00
PERCENTAGE OF UNPAID & PAID CHARGES			010%	090%					
PRIOR YEAR REAL	33470.00	.00	.00	1230.00	.00	.00	.00	.00	4405.00
PRIOR YEAR PERSONAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
CANCELLATIONS	.00	.00	.00						

DATE: 7/18/23

CUMULATIVE POSITION REPORT
 7/01/2022 - 6/30/2023
 DISTRICT: UNION

PAGE: 5

	-----UNPAID - CHARGES-----			-----YEAR - TO - DATE - TAXES - PAID-----					
	REAL	PERSONAL	TOTAL	CHARGE AMOUNT	DISCOUNT	INTEREST	PUB FEE	DIFFERENCE	COLLECTION
REGULAR CHARGES	5470.00	.00	5470.00	55350.00	.00	.00	.00	24.70-	55325.30
SUPPLEMENTAL CHARGES	.00	.00	.00	.00					.00
TOTAL CURRENT CHARGES	5470.00	.00	5470.00	55350.00	.00	.00	.00	24.70-	55325.30
PERCENTAGE OF UNPAID & PAID CHARGES			009%	091%					
PRIOR YEAR REAL	38530.00	.00	.00	1495.00	.00	.00	.00	.00	5455.00
PRIOR YEAR PERSONAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
CANCELLATIONS	.00	.00	.00						

DATE: 7/18/23

CUMULATIVE POSITION REPORT
 7/01/2022 - 6/30/2023
 DISTRICT: WARREN

PAGE: 6

	-----U N P A I D - C H A R G E S-----			-----Y E A R - T O - D A T E - T A X E S - P A I D-----					
	REAL	PERSONAL	TOTAL	CHARGE AMOUNT	DISCOUNT	INTEREST	PUB FEE	DIFFERENCE	COLLECTION
REGULAR CHARGES	2615.00	.00	2615.00	24130.00	.00	.00	.00	.00	24130.00
SUPPLEMENTAL CHARGES	.00	.00	.00	.00					.00
TOTAL CURRENT CHARGES	2615.00	.00	2615.00	24130.00	.00	.00	.00	.00	24130.00
PERCENTAGE OF UNPAID & PAID CHARGES			009%	091%					
PRIOR YEAR REAL	18505.00	.00	.00	865.00	.00	.00	.00	.00	3295.00
PRIOR YEAR PERSONAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
CANCELLATIONS	.00	.00	.00						

DATE: 7/18/23

CUMULATIVE POSITION REPORT
 7/01/2022 - 6/30/2023
 DISTRICT: WASHINGTON

PAGE: 7

	-----U N P A I D - C H A R G E S-----			-----Y E A R - T O - D A T E - T A X E S - P A I D-----					
	REAL	PERSONAL	TOTAL	CHARGE AMOUNT	DISCOUNT	INTEREST	PUB FEE	DIFFERENCE	COLLECTION
REGULAR CHARGES	2800.00	.00	2800.00	39570.00	.00	.00	.00	.00	39570.00
SUPPLEMENTAL CHARGES	.00	.00	.00	.00					.00
TOTAL CURRENT CHARGES	2800.00	.00	2800.00	39570.00	.00	.00	.00	.00	39570.00
PERCENTAGE OF UNPAID & PAID CHARGES			006%	094%					
PRIOR YEAR REAL	24820.00	.00	.00	1545.00	.00	.00	.00	.00	4320.00
PRIOR YEAR PERSONAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
CANCELLATIONS	.00	.00	.00						

DATE: 7/18/23

CUMULATIVE POSITION REPORT
 7/01/2022 - 6/30/2023
 DISTRICT: UPSHUR COUNTY DIST 8

PAGE: 8

	-----U N P A I D - C H A R G E S-----			-----Y E A R - T O - D A T E - T A X E S - P A I D-----					
	REAL	PERSONAL	TOTAL	CHARGE AMOUNT	DISCOUNT	INTEREST	PUB FEE	DIFFERENCE	COLLECTION
REGULAR CHARGES	.00	.00	.00	.00	.00	.00	.00	.00	.00
SUPPLEMENTAL CHARGES	.00	.00	.00	.00					.00
TOTAL CURRENT CHARGES	.00	.00	.00	.00	.00	.00	.00	.00	.00
PERCENTAGE OF UNPAID & PAID CHARGES			000%	000%					
PRIOR YEAR REAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
PRIOR YEAR PERSONAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
CANCELLATIONS	.00	.00	.00						



Upshur County Sheriff's Financial Statement

For Period Ending : June 30, 2023

FUND NAME	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001 GENERAL COUNTY FUND	\$ 1,385,492.37	\$ 864,580.14	\$ (986,763.73)	\$ 1,263,308.78
FUND - 002 COAL SEVERANCE TAX FUND	\$ 112,683.91	\$ 7.73	\$ -	\$ 112,691.64
FUND - 003 DOG AND KENNEL FUND	\$ 143,891.98	\$ 3,654.70	\$ (5,231.53)	\$ 142,315.15
FUND - 004 GENERAL SCHOOL FUND	\$ 25,546.25	\$ 4,386.48	\$ -	\$ 29,932.73
FUND - 005 MAGISTRATE COURT FUND	\$ 15,974.97	\$ 1,532.75	\$ (17,507.72)	\$ -
FUND - 006 WORTHLESS CHECK FUND	\$ 121,464.72	\$ 89.58	\$ -	\$ 121,554.30
FUND - 007 E-911 FUND	\$ 1,414,311.89	\$ 46,922.84	\$ (9,255.46)	\$ 1,451,979.27
FUND - 008 HOME CONFINEMENT FUND	\$ 40,372.88	\$ 16,152.15	\$ (2,982.65)	\$ 53,542.38
FUND - 013 CURRY PARK FUND	\$ 129,609.52	\$ 875.28	\$ (20,800.47)	\$ 109,684.33
FUND - 015 CURRY LIBRARY FUND	\$ 17,403.52	\$ 78.11	\$ (1,372.24)	\$ 16,109.39
FUND - 018 AIRPORT CONSTRUCTION FUND	\$ -	\$ -	\$ -	\$ -
FUND - 019 UPSHUR COUNTY FIRE FEE FUND	\$ 6,872.53	\$ 530.34	\$ (6,772.53)	\$ 630.34
FUND - 021 EE HEALTH CARE REIMBURSEMENT FUND	\$ 36,265.40	\$ 17,416.23	\$ (27,697.59)	\$ 25,984.04
FUND - 039 COAL REALLOCATION FUND	\$ -	\$ -	\$ -	\$ -
FUND - 052 EMPLOYEE BENEFITS FUND	\$ 1,251,694.93	\$ 47,741.06	\$ (1,975.00)	\$ 1,297,460.99
FUND - 056 ASSESSOR'S VALUATION FUND	\$ 292,680.32	\$ 2,823.53	\$ (61,701.09)	\$ 233,802.76
FUND - 058 UP.CO.FIN.STBL.FUND	\$ 1,636,195.12	\$ 418.32	\$ -	\$ 1,636,613.44
FUND - 059 CONCEALED WEAPONS FUND	\$ 28,737.03	\$ 808.60	\$ (1,164.64)	\$ 28,380.99
FUND - 063 VOTER'S REGISTRATION FUND	\$ 1,286.31	\$ 0.16	\$ -	\$ 1,286.47
FUND - 071 JURY FUND	\$ 14,115.93	\$ 964.43	\$ -	\$ 15,080.36
FUND - 073 SPECIAL LAW ENFRMNT INVESTIGATION FUND	\$ 2,490.48	\$ 0.31	\$ -	\$ 2,490.79
FUND - 078 CHILD EXCHANGE & VISITATION FUND	\$ 57,522.08	\$ -	\$ -	\$ 57,522.08
FUND - 079 SPAYING & NEUTERING FUND	\$ 49,242.71	\$ 450.00	\$ (5,158.58)	\$ 44,534.13
FUND - 080 COMM. CORR. FUND	\$ 1,690,861.21	\$ 355,964.76	\$ (120,932.53)	\$ 1,925,893.44
FUND - 102 AIRPORT IMP. PROJECT FUND	\$ -	\$ -	\$ -	\$ -
FUND - 104 ELKINS ROAD PSD FUND	\$ -	\$ -	\$ -	\$ -
FUND - 105 ADRIAN PSD WATERLINE PHASE VI FUND	\$ -	\$ -	\$ -	\$ -
FUND - 245 UPSHUR COUNTY WELLNESS COMPLEX FUND	\$ 4,760.00	\$ -	\$ -	\$ 4,760.00
FUND - 248 IND. PARK SEWER FUND	\$ -	\$ -	\$ -	\$ -
FUND - 311 DMV LICENSE FUND	\$ -	\$ 52,372.00	\$ (52,372.00)	\$ -
FUND - 312 CRIMINAL CHARGES FUND	\$ 45.00	\$ 1,588.61	\$ (1,588.61)	\$ 45.00
FUND - 313 COURT REPORTER FUND	\$ -	\$ 125.00	\$ (125.00)	\$ -
FUND - 314 STATE FINES FUND	\$ -	\$ 215.00	\$ (215.00)	\$ -
FUND - 315 STATE POLICE FUND	\$ 5.00	\$ 775.00	\$ (775.00)	\$ 5.00
FUND - 316 STATE CURRENT FUND	\$ -	\$ 713.56	\$ (713.56)	\$ -
FUND - 317 COURTHOUSE FACILITIES IMPROVEMENT FUND	\$ -	\$ -	\$ -	\$ -
FUND - 364 TAX LIEN FUND	\$ 149,594.65	\$ 4,757.39	\$ (6,412.28)	\$ 147,939.76
FUND - 365 DELQ & NONENT LAND	\$ 100.00	\$ -	\$ -	\$ 100.00
FUND - 366 BOARD OF HEALTH FUND	\$ 117,671.71	\$ 56,387.29	\$ (40,631.39)	\$ 133,427.61
FUND - 369 WV DEPUTY SHERIFF'S RETIREMENT FUND	\$ 572.50	\$ 716.50	\$ (572.50)	\$ 716.50
FUND - 373 SCHOOL CURRENT FUND	\$ -	\$ 55,528.61	\$ (55,528.61)	\$ -
FUND - 374 SCHOOL EXCESS LEVY FUND	\$ -	\$ 28,072.72	\$ (28,072.72)	\$ -
FUND - 375 SCHOOL BOND FUND	\$ -	\$ -	\$ -	\$ -
FUND - 378 CITY CURRENT FUND	\$ -	\$ 3,792.69	\$ (3,792.69)	\$ -
FUND - 379 CITY VOTED LIBRARY FUND	\$ -	\$ 455.08	\$ (455.08)	\$ -
FUND - 206 COVID 19 FUND	\$ -	\$ -	\$ -	\$ -
FUND - 207 AMERICAN RECOVERY FUND	\$ 2,949,536.92	\$ 347.64	\$ (632,666.69)	\$ 2,317,217.87
FUND - 361 CERTIFIED TO THE STATE OF WV	\$ 423,816.04	\$ -	\$ -	\$ 423,816.04
FINAL TOTALS	\$ 12,120,817.88	\$ 1,571,244.59	\$ (2,093,236.89)	\$ 11,598,825.58
BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	\$ 11,819,799.50	\$ -	\$ -	\$ -
ORDERS/DEBITS OUTSTANDING:	\$ (376,055.48)			
DEPOSITS/CREDITS OUTSTANDING:	\$ 153,331.56			
NET BANK BALANCE	\$ 11,597,075.58			
PETTY CASH / CASH DRAWERS	\$ 1,750.00			
CASH SPECIAL INVESTIGATION FUND	\$ -			
ADJUSTMENT	\$ -			
TOTAL IN COUNTY DEPOSITORIES AND OFFICE:	\$ 11,598,825.58			

I, J. Michael Coffman, Sheriff of Upshur County do solemnly swear that the foregoing is a true and correct statement to the best of my knowledge.

J. Michael Coffman

Sheriff & Treasurer, Upshur County

7/19/2023



Upshur County Sheriff's Financial Statement

For Period Ending: **June 30, 2023**

Bank Balance Listing

BANK NAME	ACCOUNT NAME	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
CITIZEN'S BANK OF WEST VIRGINIA					
	GENERAL COUNTY FUND - IBCK	\$ 847,938.15	\$ -	\$ 72,821.09	\$ 920,759.24
	COAL SEVERANCE - IBCK	\$ 62,691.64	\$ -	\$ -	\$ 62,691.64
	E-911 - IBCK	\$ 953,462.85	\$ (1,483.58)	\$ -	\$ 951,979.27
	CURRY PARK - IBCK	\$ 109,908.66	\$ (224.33)	\$ -	\$ 109,684.33
	CURRY LIBRARY - IBCK	\$ 16,292.01	\$ (182.62)	\$ -	\$ 16,109.39
	ASSESSOR'S VALUATION - IBCK	\$ 232,434.11	\$ (841.00)	\$ 2,209.65	\$ 233,802.76
	UP. CO. FIN. STAB. FUND - IBCK	\$ 636,613.44	\$ -	\$ -	\$ 636,613.44
	CONCEALED WEAPONS - IBCK	\$ 29,450.63	\$ (1,164.64)	\$ 95.00	\$ 28,380.99
	GENERAL TAX - IBCK	\$ 77,976.93	\$ (138,576.09)	\$ 60,599.16	\$ -
	BOARD OF HEALTH FUND - IBCK	\$ 120,935.62	\$ (398.23)	\$ 3,806.00	\$ 124,343.39
	OASIS CLEARING - CKNG	\$ -	\$ -	\$ -	\$ -
	UPSHUR CO. FIRE FEE - IBCK	\$ 2,458.77	\$ (2,160.71)	\$ 332.28	\$ 630.34
	UP CO COAL REALLOCATION - IBCK	\$ -	\$ -	\$ -	\$ -
	EMPLOYEE BENEFITS - IBCK	\$ 297,460.99	\$ -	\$ -	\$ 297,460.99
	SP LAW ENF INVESTIGATION - IBCK	\$ 2,490.79	\$ -	\$ -	\$ 2,490.79
	COMMUNITY CORRECTIONS - IBCK	\$ 1,426,503.93	\$ (610.49)	\$ -	\$ 1,425,893.44
	PARKS/REC CLEARING - CKNG	\$ 11,714.52	\$ (11,714.52)	\$ -	\$ -
	ADDRESSING/MAPPING CLEARING	\$ 75.00	\$ (75.00)	\$ -	\$ -
	TAX CLEARING - CKNG	\$ 48,251.57	\$ (56,281.25)	\$ 8,029.68	\$ -
	BOARD OF HEALTH PAYROLL - CKNG	\$ 7,908.75	\$ (2,908.75)	\$ -	\$ 5,000.00
	GENERAL COUNTY OPERATING - CKNG	\$ 433,102.96	\$ (92,303.42)	\$ -	\$ 340,799.54
	DOG & KENNEL - CKNG	\$ 142,205.18	\$ (723.73)	\$ 833.70	\$ 142,315.15
	GENERAL COUNTY MISC - CKNG	\$ 29,954.35	\$ (21.62)	\$ -	\$ 29,932.73
	WORTHLESS CHECK - IBCK	\$ 121,554.30	\$ -	\$ -	\$ 121,554.30
	HOME CONFINEMENT - IBCK	\$ 53,542.38	\$ -	\$ -	\$ 53,542.38
	EE HEALTH CARE REIMB - IBCK	\$ 28,488.40	\$ (2,504.36)	\$ -	\$ 25,984.04
	VOTER'S REGISTRATION - IBCK	\$ 1,286.47	\$ -	\$ -	\$ 1,286.47
	JIURY - CKNG	\$ 15,788.05	\$ (707.69)	\$ -	\$ 15,080.36
	CHILD EXCHG & VISITATION - CKNG	\$ 57,522.08	\$ -	\$ -	\$ 57,522.08
	SPAY & NEUTER - CKNG	\$ 47,707.43	\$ (3,419.30)	\$ 246.00	\$ 44,534.13
	ELKINS ROAD PSD - CKNG	\$ -	\$ -	\$ -	\$ -
	AMERICAN RECOVERY FUND - IBCK	\$ 2,317,217.87	\$ -	\$ -	\$ 2,317,217.87
	WELLNESS COMPLEX - CKNG	\$ 4,760.00	\$ -	\$ -	\$ 4,760.00
	DMV LICENSE - CKNG	\$ 48,284.00	\$ (52,372.00)	\$ 4,088.00	\$ -
	STATE CLEARING - CKNG	\$ 1,973.61	\$ (1,928.61)	\$ -	\$ 45.00
	STATE POLICE - CKNG	\$ 675.00	\$ (820.00)	\$ 150.00	\$ 5.00
	TAX LEIN - CKNG	\$ 148,170.47	\$ (230.71)	\$ -	\$ 147,939.76
	DELQ & NON-ENTERED LAND - CKNG	\$ 100.00	\$ -	\$ -	\$ 100.00
	BOARD OF HEALTH OPERATING - CKNG	\$ 8,487.05	\$ (4,402.83)	\$ -	\$ 4,084.22
	WVDSRF - CKNG	\$ 595.50	\$ -	\$ 121.00	\$ 716.50
	CERTIFIED TO THE STATE OF WV	\$ 423,816.04	\$ -	\$ -	\$ 423,816.04
	COAL SEVERANCE CD1	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00
	COMMUNITY CORRECTIONS CD1	\$ 500,000.00	\$ -	\$ -	\$ 500,000.00
	E911 CD1	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
	E911 CD2	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
	EMPLOYEE BENEFIT CD1	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
	EMPLOYEE BENEFIT CD2	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
	EMPLOYEE BENEFIT CD3	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
	EMPLOYEE BENEFIT CD5	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
	EMPLOYEE BENEFIT CD5	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
	EMPLOYEE BENEFIT CD6	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
	EMPLOYEE BENEFIT CD7	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
	UP CO FIN STAB CD1	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
	UP CO FIN STAB CD2	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
	UP CO FIN STAB CD3	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
	UP CO FIN STAB CD4	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
	UP CO FIN STAB CD5	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
	UP CO FIN STAB CD6	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
	UP CO FIN STAB CD7	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
	BANK TOTAL	\$ 11,819,799.50	\$ (376,055.48)	\$ 153,331.56	\$ 11,597,075.58
SUMMARY:					
	TOTAL ALL BANKS	\$ 11,819,799.50	\$ (376,055.48)	\$ 153,331.56	\$ 11,597,075.58
	PETTY CASH / CASH DRAWERS			\$	\$ 1,750.00
	CASH SPECIAL INVESTIGATION FUND			\$	\$ -
	GRAND TOTAL			\$	\$ 11,598,825.58



July 24, 2023

Re: WVEDA announces new Equipment Financing Program to support business retention.

The West Virginia Economic Development Authority (WVEDA) today announced the creation of the **WVEDA 2023 Equipment Financing Program** to support business retention efforts statewide.

To complement the state's successful efforts to attract business, this low interest- rate Equipment Financing Program is an excellent way to focus on retaining existing jobs and growing new jobs from within.

The Equipment Financing Program through the WVEDA allows existing West Virginia small businesses operating in the **manufacturing, industrial processing, warehousing, and distribution sectors** to access the capital necessary to grow and thrive in the Mountain State.

The Equipment Financing Program allows the WVEDA to provide existing small businesses within the state the funds for business development and expansion and also to industrial development agencies. The new loan program was created following the passage of Senate Bill 523 during the last legislative session.

Eligible in-state businesses can apply for a maximum loan amount of **\$2 million and a minimum of \$50,000**. These funds may be used in the acquisition of equipment or refurbishments and upgrades to existing equipment.

WVEDA is offering up to **80% financing, up to 10 years at 3% interest** and up to **90% financing for 10 years at 4 % interest**.

West Virginia businesses in operation for at least 1 year can take advantage of this program by contacting the West Virginia Economic Development Authority. For more information on this program, please contact WVEDA staff member Taylor Self at (304) 352-6213 or email at taylor.s.self@wv.gov

Regards,

A handwritten signature in blue ink, appearing to read "Kris Warner".

Kris Warner
Executive Director
West Virginia Economic Development Authority

almost heaven

UPSHUR COUNTY COMMISSION
Upshur County Administrative Annex
91 West Main Street, Suite 101 ▪ Buckhannon, West Virginia 26201
Equal Opportunity Employer (EOE)

Telephone: (304) 472-0535
Telecopier: (304) 473-2802

TDD Numbers
Business: 472-9550
Emergency: 911

July 24, 2023

Sydney Wilson
10767 Old Elkins Road
Ellamore, WV 26267

Certified Mail with electronic receipt

Re: FEMA Property (Parcel Number 5-9J-22)

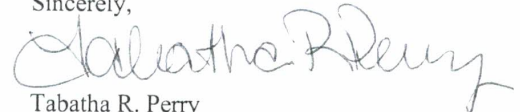
Ms. Wilson,

After conducting a site visit on July 18, 2023, I have determined the previously mentioned structures, that were of a concern, have been removed from the Commission's property. As was discussed with Mr. Suder, the trailer and few remaining miscellaneous personal items will also need removed due to the property being within the floodplain. Please have these remaining items removed within 30 calendar days. If the items are still located on the property during the Commission's annual FEMA property inspections, the items will be removed and disposed of.

The land is meant to be used for open space / recreation and may be leased to a private individual. Should there be a future interest to enter into a Land Use Agreement with the Upshur County Commission, a written request outlining the anticipated use of the property must be submitted to our office. Planting and maintaining a garden are the most common use of FEMA property. Due to the property being within the floodplain, the minimum requirements for a garden include concreting the the four (4) corner posts into the ground in addition to the posts holding a gate. The fence must be one (1) foot off the ground and all posts must be placed at a minimum of 18", the suggested frost line. These restrictions are in place to prevent or minimize flood damage in the future. In addition, appropriate Building Permit Applications, Floodplain Permit Applications and Contractor Licensure Affidavits must be completed in their entirety and filed with the Upshur County Addressing and Mapping, Building Permit and Floodplain Office.

Thank you again for removing the structures from the above referenced property. The Commission is held to strict conditions and restrictions due to the property being in the floodplain. If you have any further questions or concerns, feel free to contact the Office of the Upshur County Commission.

Sincerely,


Tabatha R. Perry
County Administrator

Cc: Terri Jo Bennett, Upshur Co. Floodplain Coordinator



UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

DEPARTMENT: Addressing and Mapping

MONTH / YEAR:

June
2023

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
Terri Jo Bennett	2021 Ford Explorer	1FMSK8BH7MGC39445	11167	11041	0	11.83
					1074	15.53
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
GRAND TOTALS					0	27.36

5/9
6/11



UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

Department: Dog Pound

Month/Year: june 2023

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
Mike Francis	F250 Ford Truck	1FTSX21598EB86131	103,403	103,504	1	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
			Total Miles		1	



UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

DEPARTMENT: DHSEM

MONTH / Year Jun-23

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
Steve Wykoff	2019 Chevy 2500	2GC2KREG1121064	11772	11799	27	0
GRAND TOTALS					27	0



UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

DEPARTMENT: Maintenance

MONTH / YEAR: June 2023

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
Greg Harris	2020 F-250	1FT7X2B83LEE	19,883	20,366	483	0 22.25
Eric Poling		84I72				0
Chuck Suder						0
Hayden Smith						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
GRAND TOTALS					483	0 22.25 0



UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

DEPARTMENT: MAINTENANCE

MONTH / YEAR: June 2023

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
GREG HARRIS	2019 F-250	1FDBF2B69KEC8	15934	16251	317	0 19.0
ERIC POLING		1902				0 18.2
CHUCK SADER						0
HAYDEN SMITH						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
GRAND TOTALS					317	0 37.2 0

MONTHLY MILEAGE LOG

MONTH / YEAR: June 2023

[illegible]

DEPARTMENT: Parks and Rec

MONTH / YEAR: June 2023

[illegible]

Jun-23

UPSHUR COUNTY SHERIFF - MILEAGE AND FUEL

[illegible]



UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

DEPARTMENT: Upshur 911

MONTH / YEAR: June 2023

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
Doyle Cutright II	2021 Ford Explorer	1FMSK8BH4MGC9760	12898	14325	1427	29
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
			GRAND TOTALS		1427	29

Upshur County Parks & Trails Monthly Meeting Agenda

Tuesday, 25 July 2023 5:30pm- Upshur County Recreational Park

- Call to Order
- Approval of minutes from June meeting
- Financial Report
- Trails update/approval/action or discussion on any needed expenses
- Park and Recreation Director Report
 - NCWV Swim Championships
 - Season Extended
 - Park and pool maintenance
- New business
- Public Comment
- Next Meeting
 - 8/15/2023
- Adjourn

*Sabatha***UPSHUR COUNTY YOUTH CAMP BOARD****June 6, 2023**

The Upshur County Youth Camp Board met in regular session at the camp on Tuesday, June 6, 2023. Following a delicious barbeque dinner provided by Jason Harris, Vice President Craig Presar called the meeting to order at 7:00 pm. Board members present were Craig, newly selected member BeBe Burnside, Debbie Hull and Thanna Wentz. Gini Croaff did not attend. Greg Woody, camp manager and County Commissioners Kristi Tenney and Sam Nolte also attended.

Following calling the meeting to order, Craig called for a moment of silence in honor and memory of our past president, Glen Hawkins.

The secretary's report was read and approved through a motion made by Debbie and seconded by BeBe. There was no financial statement because the bank statement had not been received this early in the month. Thanna announced that the camp had received \$450.00 in donations honoring Glen's request to support the camp instead of sending flowers to the family.

Old Business:

1. The fire department purchase of our storage building beside the fire house has been approved by the County Commissioners. The department will pay \$6,000.00 toward replacing the building on our side of the river and also, they will pay for the survey and deed transfer. The county has agreed to pay the remainder amount of the cost of a replacement storage building.
2. The DKM roofing of three cabins and the caretaker's home has been completed.
3. We have received \$389.00 insurance for the destruction of the playground equipment that was vandalized earlier. Greg stated that one of the coal companies had promised \$500.00 to help replace the equipment, but so many of the mines in the area have shut down, he doubts if that will happen now.

New Business:

1. Craig introduced and welcomed our newest board member, BeBe Burnside.

2. Greg thought the generator in the kitchen was going to have to be replaced, but an employee from King's Electric (and neighbor of the camp) replaced the voltage regulator and it seems to be working fine. This was considerably less cost than a generator would have been.
3. There will be a planned power outage at the camp on Tuesday, June 13. Neither Craig nor Greg are concerned about it interrupting the camp activities.

Greg Comments:

1. Presented bills
2. Is preparing the pad for the new storage building
3. The new building has been ordered from R & M Company

There being no further business, the meeting was adjourned at 8:00 pm.
The next meeting will be held at the Extension office on Thursday, July 20, 2023.

Respectfully submitted<

Shanna Weath