

UPSHUR COUNTY COMMISSION SPECIAL MEETING

April 21, 2020

The County Commission of Upshur County, West Virginia, held a special meeting via teleconference on Tuesday, April 21, 2020 at 9:00 a.m. Terry B. Cutright called the meeting to order. Present via teleconference were Terry B. Cutright, Commissioner; Kristie G. Tenney, Commissioner; Samuel R. Nolte, Commissioner; Carrie L. Wallace, County Administrator; and Lois A. Marsh, Secretary. Members of the public also attended the meeting via teleconference. The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

Terry B. Cutright reviewed scheduled appointments and agenda items.

After discussion, on motion by Kristie Tenney, seconded by Sam Nolte, the Commission approved the Levy Order and Rate Sheet, Regular Current Expense Levy for FY2021. (copy included)

After discussion, on motion by Sam Nolte, seconded by Kristie Tenney, the Commission approved granting authority to Fitzsimmons Law Firm to take actions on the Commission's behalf in the on-going opioid litigation based upon recommendations provided on April 16, 2020.

Upon motion by Sam Nolte, seconded by Kristie Tenney, the Commission meeting recessed at 9:05 a.m.

The Commission reconvened via teleconference with Elected Officials at 11:00 a.m. to discuss continued operations as they relate to COVID-19. Present via teleconference were Terry Cutright, Commissioner; Kristie Tenney, Commissioner; Sam Nolte, Commissioner; Carol Smith, County Clerk; Dustin Zickefoose, Assessor; Carrie Wallace, County Administrator; Tabatha Perry, Assistant County Administrator and Lois Marsh, Secretary. Members of the public also attended the meeting via teleconference.

Carol Smith stated that she has received approximately 2,000 applications for absentee ballots and plans to mail 800 absentee ballots on Friday, April 24th. Because of the increased work load, the entire staff of the office has been in the courthouse working. The Assessor's Office is assisting this process by putting mailing labels on ballot envelopes. Kristie Tenney assisted with typing envelopes. The office is processing five or six probate cases this week, and the same for next week.

Kristie Tenney asked if there would be a need for all of the voting precincts with so many absentee ballots being mailed out. Carol Smith said she would make that decision closer to the election. There are 13 voting locations, with 21 precincts and has received little negative response from poll workers.

Carol Smith stated that door security is working well.

Dustin Zickefoose said his department continues to run smoothly and is assisting Carol Smith with envelope labeling. Appraisers continue to work in the field conducting reviews while practicing social distancing. An ad will run in the paper in the coming weeks advising the public of these new procedures.

Carrie Wallace stated that there will be no Commission meeting on April 23, 2020. The next regular meeting will be April 30, 2020 via teleconference.

With no further business, on motion by Sam Nolte, seconded by Kristie Tenney, the Commission meeting adjourned at 11:20 a.m.