

# UPSHUR COUNTY COMMISSION MEETING

## April 19, 2018

The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, April 19, 2018 at 9:00 a.m. Sam Nolte called the meeting to order. Present were Sam Nolte, Commissioner; Troy A. Brady, Commissioner; Carol Smith, Upshur County Clerk; Carrie Wallace, Upshur County Administrator; Tabatha Perry, Assistant County Administrator, Prisilla Peggs, Secretary and Jacqueline Dinklocker, Secretary. Terry Cutright, Commissioner, was not present. The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After discussion, on motion by Troy A. Brady seconded by Sam Nolte, the Commission approved the regular meeting minutes of March 12, 2018; special meeting minutes of April 16, 2018 and emergency meeting minutes of April 17, 2018 as submitted.

Sam Nolte reviewed scheduled appointments and agenda items.

After discussion, on motion by Troy A. Brady seconded by Sam Nolte, the Commission approved the temporary employment of the following as Early Voting Clerks for the May 2018 Primary Election as requested by Carol Smith, Upshur County Clerk (copy included): John Barnes, Loretta Dawson, Anita Delahunt, Catherine Frye, Betty Heavner, Hallie Hurst, Eileen Johnston, Ann Mickle, Margaret Neely, Lisa Owens, Beulah Riffle, William Shannon, Catherine Vance, James Vance, Margaret Wilcher, Delores Wilson and Janet Kay Wilson. The term of the temporary employment positions will begin on April 25, 2018 and end on May 5, 2018 with compensation at the rate of \$8.75 per hour.

After discussion, on motion by Troy A. Brady seconded by Sam Nolte, the Commission approved a donation of ten (10) one-day pool passes for a benefit bingo sponsored by the Lewis-Upshur Animal Control Facility in conjunction with Claws & Whiskers Rescue Foundation (copy included). The event is scheduled to take place on April 22, 2018 at the Buckhannon Moose Lodge at 1:00 p.m. All proceeds will go directly to the Animal Control Facility for the care and upkeep of the animals.

After discussion, on motion by Troy A. Brady seconded by Sam Nolte, the Commission approved and authorized the President to sign a Permit to Enter Upon, Under, Over or Across the State Roads of the State of WV and an Application for WVDOH D-7 Encroachment Permit (copy included). The permit will allow the County Maintenance Department to remove two pavilions located at the Pringle Tree overlook.

After discussion, on motion by Troy A. Brady seconded by Sam Nolte, the Commission approved the reappointment of Jonathon Teets to the Upshur County Convention & Visitors Bureau, Board of Directors as the tourism representative, effective July 1, 2018 through June 30, 2021 as requested by Laura B. Meadows, CVB Executive Director (copy included).

After discussion, on motion by Troy A. Brady seconded by Sam Nolte, the Commission approved the reappointment Cpl. Rodney S. Rolenson to the Enhanced Emergency Telephone Advisory Board as law enforcement representative per his request (copy included). Cpl. Rolenson's term will expire on June 30, 2021

After discussion, on motion by Troy A. Brady seconded by Sam Nolte, the Commission approved the employment of William Nick Wilfong as full-time telecommunicator, effective April 23, 2018 as recommended by Kimbra L. Wachob, Upshur County Emergency Communications Center Assistant to the Director. Mr. Wilfong's rate of pay will be \$11.00 per hour.

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Sam Nolte reviewed the following “For Your Information” items:

1. Lewis-Upshur Animal Control Facility Adoption Financial Transactions – March 2018
2. Lewis-Upshur Animal Control Facility Cat Report for the month of March 2018
3. Upshur County Mileage Reports – March 2018
  - Upshur 911
  - Maintenance
  - Emergency Management
  - Sheriff
  - Addressing and Mapping
  - Community Corrections
  - Dog Pound
4. Newsletters and/or Event Notifications:
  - Upshur-Buckhannon Health Department Newsletter for April – June 2018
  - James W. Curry Public Library Calendar of Events for the month of May 2018
5. Agendas and/or Notice of Meetings:
  - Buckhannon-Upshur Airport Authority-April 17, 2018
  - Wes-Mon-Ty RC&D Board of Directors-April 17, 2018
  - City Council of Buckhannon- April 19, 2018
6. Meeting Minutes: (none)
7. Meetings:
  - 04/09/18-12:00 p.m.-Upshur County Family Resource Network
  - 04/09/18-4:30 p.m.-Upshur County Solid Waste Authority
  - 04/09/18-5:30 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
  - 04/10/18-7:30 p.m.-Adrian VFD
  - 04/11/18-7:00 p.m.-Buckhannon River Watershed Association - Board of Directors
  - 04/11/18-12:00 p.m.-Upshur County Senior Center Board
  - 04/11/18-3:00 p.m.-Tennerton PSD
  - 04/11/18-6:00 p.m.-Upshur County Citizens Corp – CERT
  - 04/11/18-7:00 p.m.-Ellamore VFD
  - 04/11/18-7:30 p.m.-Warren District VFD
  - 04/12/18-10:00 a.m.-Adrian PSD
  - 04/12/18-3:00 p.m.-Upshur County Conventions & Visitors Bureau
  - 04/12/18-4:00 p.m.-Upshur County Safe Sites & Structures Ordinance Board
  - 04/12/18-7:30 p.m.-Buckhannon VFD
  - 04/12/18-4:00 p.m.-Buckhannon Upshur Airport Authority
  - 04/15/18-6:00 p.m.-Washington District VFD
  - 04/16/18-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
  - 04/17/18-10:00a.m.-Wes-Mon-Ty Resource Conservation & Development Council
  - 04/17/18-6:30 p.m.-Upshur County Fire Board, Inc.
  - 04/17/18-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
  - 04/18/18-7:00 a.m.-Upshur County Development Authority – Executive Board
  - 04/18/18-12:00 p.m.-Lewis Upshur LEPC- Upshur location

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- 04/19/18-2:00 p.m.-Upshur County Farmland Protection Board – CANCELLED
- 04/19/18-6:30 p.m.-Upshur County Youth Camp Board – Selbyville
- 04/25/18-10:00 a.m.- James W. Curry Advisory Board
- 04/30/18-6:00 p.m.-Upshur County Fire Fighters Association
- 05/01/18-5:30 p.m.-Elkins Road PSD
- 05/01/18--4:00 p.m.-Hodgesville PSD
- 05/03/18-7:00 p.m.-Banks District VFD
- 05/03/18-7:00 p.m.-Selbyville VFD
- 05/03/18-6:00 p.m.-Buckhannon-Upshur Board of Health
- 05/07/18-6:00 p.m.-Lewis-Upshur Community Corrections Board-Lewis County
- 05/09/18-4:00 p.m.-Upshur County Public Library Board -Special Meeting
- 05/17/18-2:00 p.m.-Upshur County Farmland Protection Board

### 8. Appointments Needed or Upcoming: (none)

The Commission approved all invoices for payment (copies included).

The Commission approved all Vacation Orders.

The Commission approved the following “Settlements” (copies included):

- Robert H. Kittle —Final Settlement Waiver
- Dixie Lee Landis—First Annual Settlement
- James Robert McDermott—Final Settlement Waiver
- Emily Ann Sciuga—Final Settlement Waiver
- Thomas Ray Shipley—Final Settlement
- Eugene P. Shreve—Final Settlement Waiver

The Commission approved the following “Request to Attend Meeting”: (copies included)

- Stacie Wentz—April 25, 2018, April 27, 2018 and May 1, 2018

The Commission reviewed agenda items for future meetings, received project updates and discussed administrative business items.

The Commission recessed at 11:45 a.m. and attended meetings of the Upshur County Department Supervisors, The Upshur County Policy Board and the Court Security Meeting at 1:00, 2:00 and 3:00 respectively.

The Commission reconvened at 4:15 p.m.

With no further business, on motion by Troy A. Brady seconded by Sam Nolte, the Commission meeting adjourned at 4:15 p.m.