

UPSHUR COUNTY COMMISSION MEETING

March 12, 2020

The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, March 12, 2020 at 9:00 a.m. Terry B. Cutright called the meeting to order. Present were Terry B. Cutright, Commissioner; Kristie G. Tenney, Commissioner; Samuel R. Nolte, Commissioner; Carol J. Smith, County Clerk; Tabatha R. Perry, Assistant County Administrator and Lois A. Marsh, Secretary. The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

Terry B. Cutright reviewed scheduled appointments and agenda items.

After discussion, on motion by Sam Nolte, seconded by Kristie Tenney, the Commission approved the regular meeting minutes of March 5, 2020, as submitted.

At 9:05 a.m., Donnie Tenney appeared before the Commission to discuss the funding for Pecks Run Watershed. Pecks Run Channel Project is 56 years old and runs approximately 6 miles. Terry Cutright informed Mr. Tenney that discussion was held during budget hearings with regards to Pecks Run and he believes the Commission will be increasing the funding amount to \$4,000. Mr. Tenney also requested to use FEMA property located on Norvell Drive as a test project to evaluate 4, 5 and 6 foot fences against deer. The cost of this project will be covered by a grant. After discussion, on motion by Sam Nolte, seconded by Kristie Tenney, the Commission agreed to allow Mr. Tenney to proceed with the project on Norvell Drive. It was agreed for the fence to be placed outside of the flood hazard area and if the fence must extend into the flood hazard area, FEMA guidelines will be adhered to.

Dr. Joseph Reed, representing the Upshur County Family Resource Network Tobacco Prevention Coalition, appeared before the Commission to present statistics on tobacco use in Upshur County schools. After discussion, on motion by Kristie Tenney, seconded by Sam Nolte, the Commission approved and authorized the President to sign the Proclamation recognizing March 18, 2020 as "Take Back Tobacco Day" (formerly "Kick Butts Day"). (copy included). Dr. Reed also discussed the worldwide Coronavirus pandemic.

Carol Cain Bush, Partnership Specialist for the United States Census Bureau, provided an update on the 2020 Census. Ms. Bush stated that Beth Rogers and the Upshur County Public Library will sponsor a census party to encourage people to complete census forms. Kristie Tenney who is a member of the Upshur County Census Committee stated that Upshur County has entered a competition with Lewis County to see who can complete the most census forms. After discussion, on motion by Sam Nolte, seconded by Kristie Tenney, the Commission approved and authorized the President to sign the Proclamation recognizing April 1, 2020 as "Census Day" in Upshur County, WV. (copy included)

Jennifer Piercy, CCAWV Director, appeared before the Commission to review bills of the Legislative session. There were a total of 2389 bills (1533 in the House, 856 in the Senate) and of these, 356 passed. Ms. Piercy discussed the upcoming Spring Meeting in Parkersburg on May 17-18, 2020 and the Annual Meeting in Canaan on August 2-5, 2020.

Tabatha Perry read correspondence she had received from Sue McKisic stating that there will be a community meeting at St. Joseph's Hospital on March 17th at 11:00 a.m. to discuss the Coronavirus.

After discussion, on motion by Kristie Tenney, seconded by Sam Nolte, the Commission approved Election Officials, Alternates, and Emergency Ballot Commissioners for the May 12, 2020 Primary election. (copy included)

After discussion, on motion by Sam Nolte, seconded by Kristie Tenney, the Commission approved the request from Joyce Harris-Thacker, Chair of the Upshur County Solid Waste Authority, to hire Belinda Lewis as Assistant Director at the pay rate of \$15.00 per hour for 12 hours per week effective immediately through the end of June, 2020. Upon the retirement of Burl Smith, Ms. Lewis will become the Director and be paid \$17.50 per hour for 12 hours per week. (copy included)

After discussion, on motion by Sam Nolte, seconded by Kristie Tenney, the Commission approved Cassandra Shreve and Rachelle Riley-Smith as Lewis-Upshur Animal Control Facility Volunteers.

After discussion, on motion by Sam Nolte, seconded by Kristie Tenney, the Commission approved the advertisement for seasonal positions at the Upshur County Youth Camp. Positions include kitchen personnel, cleaning personnel, grounds keeping and/or lifeguards. Applications must be received before the close of business on April 17, 2020. (copy included)

Terri Jo Bennett, Upshur County Addressing and Mapping Coordinator, presented a Road Name Change Petition filed by Lora Mathes and Michael Mathes to change road name from 15505 Rt 20 South Road to Baltimore Way. After discussion, on motion by Kristie Tenney, seconded by Sam Nolte, the Commission approved moving forward with the process of changing the road's name.

Terry Cutright reviewed the following "For Your Information" items: (copy included)

1. Correspondence from Governor Jim Justice announcing a Records Management and Preservation Board grant award in the amount of \$13,000 to provide improvements for the offices of the Upshur County Assessor and Circuit Clerk.

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2. Completed Road Name Change Petition filed by Theresa Servetas.
3. Lewis-Upshur Animal Control Facility Reports for the month of February, 2020
 - Adoption Financial Transactions
 - Cat Report
 - Animal Report
 - Animal Control/Humane Officer Animal Report
4. Public Notices:
 - a. Newsletter and/or Event Notifications:
 - Upshur County Schools Youth Art Exhibition – March 14th through April 3rd
 - WVa Recovers dialogue on substance abuse recovery – March 26th at 7 p.m. in the Buckhannon Opera House
 - Altice Advantage Internet flyer – seniors eligible for SSI and households which qualify for the National School Lunch Program may qualify
 - b. Agendas and/or Notice of Meetings:
 - Elkins Road PSD March 5, 2020
 - Upshur County Senior Center March 11, 2020
 - Buckhannon-Upshur Airport Authority March 12, 2020
 - c. Meeting Minutes:
 - Elkins Road PSD February 4, 2020
 - Hodgesville PSD February 4, 2020
 - Upshur County Solid Waste Authority February 10, 2020
 - Upshur County Family Resource Network February 10, 2020
 - Tennerton PSD March 12, 2020
 - d. Meetings:
 - 03/02/20-6:00 p.m.-Buckhannon-Upshur Chamber of Commerce – Annual Dinner
 - 03/02/20-6:00 p.m.-Lewis-Upshur Community Corrections Board – Lewis Co.
 - 03/03/20-4:00 p.m.-Hodgesville PSD
 - 03/03/20-5:30 p.m.-Elkins Road PSD
 - 03/05/20-3:00 p.m.-Adrian PSD
 - 03/05/20-6:00 p.m.-Buckhannon-Upshur Board of Health
 - 03/05/20-7:00 p.m.-Banks District VFD
 - 03/05/20-7:00 p.m.-Selbyville VFD
 - 03/05/20-7:00 p.m.-City Council of Buckhannon
 - 03/09/20-12:00 p.m.-Upshur County Family Resource Network
 - 03/09/20-4:30 p.m.-Upshur County Solid Waste Authority
 - 03/09/20-5:30 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
 - 03/10/20-7:30 p.m.-Adrian VFD
 - 03/11/20-3:00 p.m.-Tennerton PSD
 - 03/11/20-3:00 p.m.-Upshur County Conventions & Visitors Bureau
 - 03/11/20-6:00 p.m.-Buckhannon River Watershed Association – Farm Bureau
 - 03/11/20-7:00 p.m.-Ellamore VFD
 - 03/11/20-7:00 p.m.-Warren District VFD
 - 03/12/20-4:00 p.m.-Upshur County Safe Sites & Structures Enforcement Board
 - 03/12/20-4:00 p.m.-Buckhannon Upshur Airport Authority
 - 03/12/20-7:30 p.m.-Buckhannon VFD
 - 03/13/20-11:00 a.m.-Region VI Local Elected Officials
 - 03/15/20-6:00 p.m.-Washington District VFD
 - 03/17/20-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development Council
 - 03/17/20-6:30 p.m.-Upshur County Fire Board, Inc.
 - 03/18/20-7:00 a.m.-Upshur County Development Authority – Full Board
 - 03/18/20-12:00 p.m.-Upshur County Senior Center Board
 - 03/18/20-4:00 p.m.-Upshur County Public Library Board
 - 03/19/20-2:00 p.m.-Upshur County Farmland Protection Board
 - 03/19/20-6:30 p.m.-Upshur County Youth Camp Board
 - 03/24/20-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
 - 03/25/20-10:00 a.m.-James W. Curry Advisory Board
 - 03/30/20-7:00 p.m.-Upshur County Fire Fighters Association
 - 04/15/20-12:00 p.m.-Lewis Upshur LEPC – Upshur Location

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5. Appointments Needed or Upcoming: None.

6. Budget Hearing Schedule

The Commission will hold budget hearings at the Upshur County Administrative Annex on the following dates. For a detailed list of meetings, please contact Carrie L. Wallace at clwallace@upshurcounty.org.

- Monday, March 9th beginning at 9:00 a.m.
- Tuesday, March 10th beginning at 9:00 a.m.
- Wednesday, March 11th beginning at 9:00 a.m.
- Thursday, March 12th beginning at 1:00 p.m.
- Monday, March 16th beginning at 9:00 a.m.

Tabled items:

1. Chapman Case Number 101118-01 (Warren District – Tax Map 6B Parcel Number 11).
No action was taken.

Doyle Cutright, 911 Director, and Kimbra Wachob, Assistant to the Director, appeared before the Commission to discuss the upcoming E911 retirement and replacement timeline. On motion by Sam Nolte, seconded by Kristie Tenney, the Commission went into Executive Session per WV Code §6-9A-4 at 10:34 a.m. and reconvened at 10:55a.m. No decisions were made while in Executive Session.

The Commission approved all Invoices for Payment. (list included)

The Commission approved all Vacation Orders. (copies included)

The Commission approved the following Settlements. (as listed)

- Robert Everett Brown – Final Settlement Waiver
- Ronald W. Brown – Final Settlement Waiver
- Beulah Mae Carver – Final Settlement Waiver
- David Paul Hamner – Final Settlement Waiver
- Waunita Kathleen Wilson – Final Settlement Waiver

The Commission approved the following Certification of Completion of Ancillary Administration of WV Real Estate Without Appointment. (as listed) None

The Commission approved the following Exonerations and/or Refunds. None

The Commission approved the following Consolidation of Land Tracts. None

The Commission approved the following Requests to Attend Meeting. None

The Commission reviewed administrative items.

With no further business, on motion by Kristie Tenney, seconded by Sam Nolte, the Commission meeting adjourned at 11:05 a.m. .