

# UPSHUR COUNTY COMMISSION MEETING

## February 13, 2020

The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, February 13, 2020 at 9:00 a.m. Terry Cutright called the meeting to order. Present were Terry Cutright, Commissioner; Kristie Tenney, Commissioner; Sam Nolte, Commissioner; Carol Smith, County Clerk; Carrie Wallace, County Administrator; and Lois Marsh, Secretary. The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

Terry Cutright recognized Mia Ramos and Morgan Goodwin for registering over 200 students at the High School.

Terry Cutright reviewed scheduled appointments and agenda items.

After discussion, on motion by Sam Nolte, seconded by Kristie Tenney, the Commission approved the regular meeting minutes of February 6, 2020, as submitted.

After discussion, on motion by Sam Nolte, seconded by Kristie Tenney, the Commission approved the request from the Animal Outreach Project Volunteers for \$1,500 (as in past years) from the spay/neuter funds to supplement project initiatives. (copy included)

After discussion, on motion by Kristie Tenney, seconded by Sam Nolte, the Commission approved request from Nancy Burgess on behalf of the Friends of the Upshur County Public Library for a donation of ten-one day pool passes to be used as prizes to be auctioned off at the annual ramp dinner. (copy included)

Laura Ward, Country Roads Transit, presented a report on fiscal year 2019-2020 and funding request for fiscal year 2020-2021. Country Roads Transit provided 6,970 rides in Upshur County and is requesting the same funding as in previous years. Ms. Ward stated that they are investigating two trips per week to the VA in Clarksburg since the veterans no longer have transportation vans available.

Cindy Phillips on behalf of the Fred Brooks Garden Club requested permission to place a 10 x 13 out building on county property to store various items they use for community projects. Greg Harris recommended placing building beside the pool storage building at the Recreation Park. After discussion, on motion by Sam Nolte, seconded by Kristie Tenney, the Commission approved the Garden Club to place a building at the Recreation Park. (copy included).

After discussion, on motion by Kristie Tenney, seconded by Sam Nolte, the Commission approved and authorized the Commission President to sign a letter addressed to EBSO, Inc. terminating coverage of health insurance effective June 30, 2020 at 11:59 p.m., which will generate the 180-day run-out process. (copy included)

After discussion, on motion by Kristie Tenney, seconded by Sam Nolte, the Commission approved suspending Emma Loudin's Curry Scholarship until she returns from her mission trip in January 2021..

After discussion, on motion by Sam Nolte, seconded by Kristie Tenney, the Commission approved the Road Name Change Petition filed by Glenn Davis changing road name to Gracie Hollow Lane.

After discussion, on motion by Sam Nolte, seconded by Kristie Tenney, the Commission approved the Road Name Change Petition filed by Franklin Tomey changing road name to Diamond Way.

Terry Cutright reviewed the following "For Your Information" items: (copies included)

1. CCAWV 2020 County Government Essay Contest Packet – Applications due April 17, 2020.
2. Correspondence from Carol J. Smith, County Clerk, regarding the 2020-2021 Public Utility Values.
3. Upshur County E911 Communication Reports – January 2020
  - Monthly Department Summary Report
  - Monthly Wrecker Report
  - YTD Wrecker Report
4. Lewis- Upshur Animal Control Facility Reports for the month of January 2020
  - Adoption Financial Transactions
  - Cat Report
  - Animal Report
  - Animal Control/Humane Officer Animal Report
5. Public Notices:
  - a. Newsletters and/or Event Notifications:
    - Community Reading of Martin Luther King, Jr.'s "I have a dream ..." Speech – Sunday, February 16<sup>th</sup> at 1:00 p.m. in Jawbone Park

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## February 13, 2020

- West Virginia Woman Vote Suffrage Centennial – Monday, February 17<sup>th</sup> from 9:00 a.m. to 6:30 p.m. at the State Capitol, Charleston, WV
  - Leap into Science Family Workshop at the James W. Curry Public Library – Saturday, February 29<sup>th</sup> from 10:00 a.m. to 3:00 p.m.
  - James W. Curry Public Library Calendar of Events for the month of March
  - City of Buckhannon & BOE Candidate Forum – March 9<sup>th</sup> at 7:00 p.m. at the WVWC Performing Arts Center
- b. Agendas and/or Notice of Meetings:
- Elkins Road PSD February 4, 2020
  - Buckhannon-Upshur Parks & Recreation Advisory Board February 10, 2020
  - Upshur County Senior Center February 12, 2020
  - Tennerton PSD February 12, 2020
  - Upshur County Safe Structures and Sites Enforcement Board February 13, 2020
  - Upshur County Farmland Protection Board February 13, 2020
  - Buckhannon-Upshur Airport Authority February 13, 2020
  - Upshur County Convention & Visitors Bureau February 13, 2020
  - Buckhannon-Upshur Chamber of Commerce February 17, 2020
- c. Meeting Minutes:
- Elkins Road PSD January 7, 2020
  - Buckhannon-Upshur Parks & Recreation Advisory Board January 9, 2020
  - Upshur County Solid Waste Authority January 13, 2020
  - Upshur County Family Resource Network January 13, 2020
- d. Meetings:
- 02/04/20-4:00 p.m.-Hodgesville PSD
  - 02/04/20-5:30 p.m.-Elkins Road PSD
  - 02/06/20-3:00 p.m.-Adrian PSD
  - 02/06/20-7:00 p.m.-Banks District VFD
  - 02/06/20-7:00 p.m.-City Council of Buckhannon
  - 02/06/20-7:00 p.m.-Selbyville VFD
  - 02/10/20-12:00 p.m.-Upshur County Family Resource Network
  - 02/10/20-4:30 p.m.-Upshur County Solid Waste Authority
  - 02/10/20-5:30 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
  - 02/11/20-7:30 p.m.-Adrian VFD
  - 02/12/20-3:00 p.m.-Tennerton PSD
  - 02/12/20-6:00 p.m.-Buckhannon River Watershed Association – Farm Bureau
  - 02/12/20-7:00 p.m.-Ellamore VFD
  - 02/12/20-7:00 p.m.-Warren District VFD
  - 02/13/20-3:00 p.m.-Upshur County Conventions & Visitors Bureau
  - 02/13/20-4:00 p.m.-Upshur County Safe Sites & Structures Enforcement Board
  - 02/13/20-4:00 p.m.-Buckhannon Upshur Airport Authority
  - 02/13/20-7:30 p.m.-Buckhannon VFD
  - 02/16/20-6:00 p.m.-Washington District VFD
  - 02/17/20-12:00 p.m.- Buckhannon-Upshur Chamber of Commerce
  - 02/18/20-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development Council
  - 02/18/20-6:30 p.m.-Upshur County Fire Board, Inc.
  - 02/19/20-7:00 a.m.-Upshur County Development Authority – Executive Board
  - 02/19/20-12:00 p.m.-Upshur County Senior Center Board
  - 02/19/20-12:00 p.m.-Lewis Upshur LEPC – Upshur location
  - 02/19/20-4:00 p.m.-Upshur County Public Library Board
  - 02/20/20-2:00 p.m.-Upshur County Farmland Protection Board
  - 02/20/20-6:30 p.m.-Upshur County Youth Camp Board
  - 02/24/20-10:00 a.m.-Mountain CAP of WV, Inc. a CDC
  - 02/24/20-7:00 p.m.-Upshur County Fire Fighters Association
  - 02/25/20-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
  - 03/05/20-6:00 p.m.-Buckhannon-Upshur Board of Health
  - 03/09/20-6:00 p.m.-Lewis-Upshur Community Corrections Board – Lewis Co.
  - 03/13/20-11:00 a.m.-Region VI Local Elected Officials
  - 03/25/20-10:00 a.m.-James W. Curry Advisory Board

UPSHUR COUNTY COMMISSION MEETING  
February 13, 2020

6. Appointments Needed or Upcoming:
  - Buckhannon-Upshur Parks and Recreation Advisory Board (BOE appointee – 6/30/2020)
7. Board of Review & Equalization Meeting Schedule:
  - 01/30/2020 1:00 p.m. – 3:00 p.m. – No appointments – Review Property Books
  - 02/05/2020 1:00 p.m. – 3:00 p.m.
  - 02/11/2020 9:00 a.m. – 11:00 a.m. Coal, Oil & Gas and Industrial Appointments
  - 02/18/2020 9:00 a.m. – 11:00 a.m. Adjournment

*(These meetings will take place at the Upshur County Administrative Annex)*

Tabled items:

1. Chapman Case Number 101118-01 (Warren Tax District - Tax Map 6B Parcel Number 11).

The Commission approved all Invoices for Payment. (list included)

The Commission approved all Vacation Orders. (copies included)

The Commission approved the following Settlements. (as listed)

- Hayden H. Hubbard – Final Settlement Waiver
- Patricia Ellen Weese Plymale – Final Settlement Waiver

The Commission approved the following Exonerations and/or Refunds: None

The Commission approved the following Consolidation of Land Tracts: None

The Commission approved the following Requests to Attend Meeting: None

The Commission reviewed administrative items.

The Commission attended meeting at 1:00 p.m. for Court Security Advisory Board.

With no further business, on motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the Commission meeting adjourned at \_\_\_\_\_ p.m.