

SPECIAL UPSHUR COUNTY COMMISSION MEETING

December 22, 2021

The County Commission of Upshur County, West Virginia, held a special meeting on Wednesday, December 22, 2021 at 9:00 a.m. Kristie Tenney called the meeting to order. Present were: Terry B. Cutright, Commissioner; Samuel R. Nolte, Commissioner; Kristie G. Tenney, Commissioner; Carol J. Smith, County Clerk; Tabatha R. Perry, Assistant Administrator/Assistant DHSEM Director and Lois A. Marsh, Secretary.

The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After discussion, on motion by Sam Nolte, seconded by Kristie Tenney, the Commission approved the regular meeting minutes of December 16, 2021, as submitted.

Kristie Tenney reviewed scheduled appointments and agenda items.

Kristie Tenney reviewed the following "For Your Information" items: (copy included)

1. Upshur County Mileage Reports – November, 2021

- Upshur 911
- Maintenance
- Emergency Management
- Sheriff
- Addressing and Mapping
- Community Corrections
- Dog Pound

2. Public Notices:

- a) Newsletters and/or Event Notifications: (none)
b) Agendas and/or Notice of Meetings: (none)

Meeting Minutes:

- Upshur County Solid Waste Authority September 13, 2021
- Upshur County Public Library October 20, 2021
- Upshur County Solid Waste Authority November 8, 2021
- Upshur County Safe Structures & Sites Enforcement Agency November 10, 2021

c) Meetings:

- 12/20/21-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
- 12/21/21-6:30 p.m.-Upshur County Fire Board, Inc.
- 12/27/21-7:00 p.m.-Upshur County Fire Fighters Association
- 12/28/21-3:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 01/04/22-4:00 p.m.-Hodgesville PSD
- 01/04/22-5:00 p.m.-Elkins Road PSD
- 01/06/22-3:00 p.m.-Adrian PSD
- 01/06/22-6:00 p.m.-Buckhannon-Upshur Board of Health
- 01/06/22-7:00 p.m.-Banks District VFD
- 01/06/22-7:00 p.m.-Selbyville VFD
- 01/09/22-6:00 p.m.-Washington District VFD
- 01/10/22-12:00 p.m.-Upshur County Family Resource Network
- 01/10/22-4:00 p.m.-Buckhannon Upshur Airport Authority
- 01/10/22-4:30 p.m.-Upshur County Solid Waste Authority
- 01/10/22-5:30 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
- 01/11/22-7:00 a.m.-Upshur County Development Authority – Full Board
- 01/11/22-7:00 p.m.-Warren District VFD
- 01/11/22-7:30 p.m.-Adrian VFD
- 01/12/22-12:00 p.m.-Upshur County Senior Center Board
- 01/12/22-3:00 p.m.-Tennerton PSD
- 01/12/22-3:00 p.m.-Upshur County Conventions & Visitors Bureau
- 01/12/22-6:00 p.m.-Buckhannon River Watershed Association – Farm Bureau
- 01/12/22-7:00 p.m.-Ellamore VFD
- 01/13/22-3:00 p.m.-Upshur County Safe Sites & Structures Enforcement Board
- 01/13/22-7:30 p.m.-Buckhannon VFD
- 01/19/22-12:00 p.m.-Lewis Upshur LEPC – Upshur County
- 01/19/22-4:00 p.m.-Upshur County Public Library Board

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- 01/20/22-6:00 p.m.-Upshur County Farmland Protection Board
- 01/20/22-6:30 p.m.-Upshur County Youth Camp Board
- 01/20/22-7:00 p.m.-City Council of Buckhannon
- 01/21/22-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development Council
- 02/07/22-6:00 p.m.-Lewis-Upshur Community Corrections Board - Upshur Co

Appointments Needed or Upcoming:

- Upshur County Fire Board (unexpired term 6/30/22)-Community Representative - 1st Mag. District
- Upshur County Fire Board (unexpired term 6/30/23) – Fire Association Representative

****If you are interested in serving on an Upshur County board, please submit your letter of interest to the Commission Office at 91 W. Main Street, Suite 101, Buckhannon, WV 26201 or trperry@upshurcounty.org. Upcoming term expirations are listed in this section of the agenda; however, letters of interest can be submitted at any time. Letters of interest for boards that do not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment.****

The Commission approved all Invoices for Payment. (none)

The Commission approved all Vacation Orders. (none)

The Commission approved the following Settlements. (none)

The Commission approved the following Certification of Completion of Ancillary Administration of WV Real Estate Without Appointment: (none)

The Commission approved the following Corrections, Exonerations and/or Refunds:

- Jeremy Quick or Second Amendment Supplys LLC - #307217 - \$232.22 - Exoneration Order
- Jenkins Geneva E (Aegan) or Michael C - #301572 - \$152.88 – Exoneration Order
- Loudin Mackenzie P or Clem Joshua R - #21121 - \$523.79 – Refund Order
- 3/4 Cafe - #304125 - \$304.66 – Exoneration Order

The Commission approved the following Requests to Attend Meeting: (none)

The Commission approved the following Consolidation of Land Tracts: (none)

Tabled Items: (none)

At 9:15 a.m., the Commission held a public meeting to consider final adoption and approval of an Order regarding boundary changes in the county's three Magisterial Districts, Boundary changes of thirteen county Precincts, and Consolidation with Closure of Precinct 33. Carol Smith, County Clerk, reported that she had only received one question regarding where voters would vote after Precinct 33 is closed and how would voters be notified of the precinct changes. Ms. Smith explained that a letter showing the new voting precinct location, along with a new voter registration card, would be mailed to voters in the affected precincts after mid-January. After discussion, on motion by Sam Nolte, seconded by Terry Cutright, the Commission voted to approve the Order regarding boundary changes in the county's three Magisterial Districts, Boundary changes of thirteen county Precincts, and Consolidation with Closure of Precinct 33. This Order and a new Precinct Map will be published in 15 days. (copy included)

At 9:30 a.m., Dr. Jeff Harvey, Owner of JH Consulting, LLC, introduced Matthew Sisk as the new Upshur County Schools' Safety and Emergency Preparation Director. Dr. Harvey and Mr. Sisk appeared before the Commission to discuss FY21 and FY22 Justice Assistance Grants for the Prevention Resource Officer at the Buckhannon-Upshur Middle School.

The Commission received project updates and reviewed Administrative business items.

With no further business, on motion by Sam Nolte, seconded by Terry Cutright, the Commission meeting adjourned at 11:00 a.m.