

UPSHUR COUNTY COMMISSION MEETING

January 19, 2023

The County Commission of Upshur County, West Virginia, held their regular meeting on Thursday, January 19, 2023 at 9:00 a.m. Kristie Tenney called the meeting to order. Present were: Kristie G. Tenney, Commission President; Douglas K. Bush, Commissioner; Samuel R. Nolte, Commissioner; Carol J. Smith, County Clerk; Tabatha R. Perry, County Administrator and Cindy M. Hughes, Assistant County Administrator.

The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After discussion, on motion by Sam Nolte, seconded by Doug Bush, the Commission approved the meeting minutes of January 12, 2023, as submitted.

Kristie Tenney reviewed scheduled appointments and agenda items.

After discussion, on motion by Sam Nolte, seconded by Doug Bush, the Commission tabled the funding request from the Mid-Ohio Valley Regional Council for the Upshur County Senior Companion Program. The Commission desires to gather more information from the Upshur County Senior Center and their role within the Senior Companion Program.

After discussion, on motion by Sam Nolte, seconded by Doug Bush, the Commission approved an Equipment Use Agreement with Steve Curtis for the use of a bucket truck by the Upshur County Maintenance Department. (copy included)

After discussion, on motion by Sam Nolte, seconded by Doug Bush, the Commission approved Jade Kesling as a volunteer at the Lewis-Upshur Animal Control Facility.

After discussion, on motion by Doug Bush, seconded by Sam Nolte, the Commission approved the advertisement for a seasonal part-time groundskeeper. Applications are due by February 3, 2023. (copy included)

Kristie Tenney reviewed the following "For Your Information" items: (copy included)

1. Discussion regarding the Upshur County Safe Structures & Sites Enforcement Board's case, property owned by Bryce Chapman. Tabatha Perry shared that Mr. Chapman remains incarcerated at this time and that there is an active pending case in both Magistrate and Circuit Courts against Mr. Chapman. The Commission asked for another update in 30 days.
2. Upshur County Fire Board, Inc. Financial Report for October through December, 2022.
3. Public Notices:
 - a) Newsletters and/or Event Notifications:
 - Community Emergency Response Team (CERT) Training Course
 - Buckhannon Police Citizen Police Academy Training Course
 - b) Agendas and/or Notice of Meetings:

• Upshur County Library-Board of Director-Special Meeting	January 11, 2023
• Lewis/Upshur LEPC	January 18, 2023
• Upshur County Farmland Protection Board	January 19, 2023
• City Council of Buckhannon	January 19, 2023

Meeting Minutes:

• Upshur County Farmland Protection Board	October 28, 2022
• Lewis/Upshur LEPC	November 16, 2022
• Upshur County Public Library	November 16, 2022
• Tennerton Public Service District	December 14, 2022
 - c) Meetings: ***Calendar of Board Meetings is now located at:**
<http://cms4.revize.com/revize/upshurwv/calendar.php> or go to www.upshurcounty.org and click on the board meetings calendar box on the main page.
 - d) Appointments Needed or Upcoming: (none)

****If you are interested in serving on an Upshur County Board, please submit your letter of interest to the Commission Office at 91 W. Main Street, Suite 101, Buckhannon, WV 26201 or tperry@upshurcounty.org. Upcoming term expirations are listed in this section of the agenda; however, letters of interest can be submitted at any time. Letters of interest for boards that do not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment.****

Tabled Items: (none)

At 9:57 a.m., on motion by Sam Nolte, seconded by Doug Bush, the Commission went into Executive Session, per WV Code §6-9A-4, to conduct an interview with Terradon Corporation for the planning and design services of a recreation complex at the newly acquired property within Upshur County.

At 10:58 a.m., on motion by Kristie Tenney, seconded by Sam Nolte, the Commission exited Executive Session, with no decisions being made.

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At 11:00 a.m. the Commission participated in a Supervisor Meeting. The meeting adjourned at 12:10 p.m.

The Commission recessed and reconvened at 12:55 p.m.

At 12:58 p.m., on motion by Doug Bush, seconded by Sam Nolte, the Commission went into Executive Session, per *WV Code §6-9A-4*, to conduct an interview with The Thrasher Group, Inc. for the planning and design services of a recreation complex at the newly acquired property within Upshur County.

At 2:02 p.m., on motion by Kristie Tenney, seconded by Sam Nolte, the Commission exited Executive Session, with no decisions being made.

At 2:05 p.m. the Commission participated in the Policy Board Meeting until 2:30 p.m.

At 3:00 p.m. the Commission held a meeting with the Court Security Advisory Board.

The Commission approved all Invoices for Payment (list included)

The Commission approved all Vacation Orders (list included)

The Commission approved the following Settlements: (as listed)

- Mary Madelene Booth – Final Settlement
- Carl Lee Crumrine – Final Settlement Waiver
- Edward Walter Koba – Final Settlement
- Ludie Mae Queen – Final Settlement Waiver
- Larry Lairl West – Final Settlement Waiver

The Commission approved the following Certification of Completion of Ancillary Administration of WV Real Estate Without Appointment: (none)

The Commission approved the following Corrections, Exonerations and/or Refunds: (none)

The Commission approved Requests to Attend Meeting: (none)

The Commission approved the following Consolidation of Land Tracts: (none)

The Commission received project updates and reviewed administrative business items.

With no further business, on motion by Sam Nolte, seconded by Kristie Tenney, the Commission meeting adjourned at 3:33 p.m.