

UPSHUR COUNTY COMMISSION MEETING

June 24, 2021

The County Commission of Upshur County, West Virginia, held their regular meeting on Thursday, June 24, 2021 at 9:00 a.m. Kristie Tenney called the meeting to order. Present were: Terry B. Cutright, Commissioner; Samuel R. Nolte, Commissioner; Kristie G. Tenney, Commissioner; Carol J. Smith, County Clerk; Carrie L. Wallace, County Administrator; Tabatha R. Perry, Assistant County Administrator and Lois A. Marsh, Secretary.

The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After discussion, on motion by Sam Nolte, seconded by Terry Cutright, the Commission approved the regular meeting minutes of June 17, 2021, as submitted.

Kristie Tenney reviewed scheduled appointments and agenda items.

After discussion, on motion by Terry Cutright, seconded by Sam Nolte, the Commission approved and authorized the President to sign the Sales Order and related documents between KOMAX Business Systems and the Upshur County Commission for a new color copier to be located in the Sheriff's Department. This lease will be for a 36-month period in the amount of \$127.67 per month. Carrie Wallace explained that this change will result in a \$1,300 per year savings in maintenance costs, making the payment almost a break even. (copy included)

After discussion, on motion by Sam Nolte, seconded by Terry Cutright, the Commission approved the request from Craig Presar, Upshur County Youth Camp Board Vice-President, to contract Chris Cartwright (DBA TLM Management, LLC) to assist with preparation of the upcoming timber sale on the Selbyville Youth Camp property. The fee will be 5% of the timber sale value. Carrie Wallace stated that 5% is the market standard. (copy included)

After discussion, on motion by Terry Cutright, seconded by Sam Nolte, the Commission approved the request from Mike Donato to be appointed to the Buckhannon-Upshur Parks and Recreation Advisory Board. Mr. Donato's term will be effective July 1, 2021 through June 30, 2023. (copy included)

After discussion, on motion by Sam Nolte, seconded by Terry Cutright, the Commission approved the Resignation of Employee.

Kristie Tenney reviewed the following "For Your Information" items: (copy included)

1. Correspondence from Harold D. Ward, Cabinet Secretary of the WV DEP, reappointing Mr. G. Paul Richter to the Board of Directors of the Upshur County Solid Waste Authority, effective July 1, 2021. Mr. Richter's appointment will expire on June 30, 2025.
2. Elkins Road Public Service District Approved Budget for FY 2021 – 2022.
3. Proclamation made by Governor Jim Justice on June 17, 2021 permitting public employees of this State to generally cease business the entire workday of Friday, June 18, 2021, in acknowledgement of the historical significance of Juneteenth, and the fact it is to be recognized as an official federal holiday. This proclamation further reads that public employees of this State may be excused from their work duties the entirety of the day without charge against accrued annual leave. In accordance with subsection (c), section one, article two, chapter two of the WV Code, County Commissions may treat the day as if it were a legal holiday, and the Courts may do the same. The Courthouse and Annex will be closed per the 2021 Calendar Year Legal Holiday Schedule. Sam Nolte explained that the Commission had approved a caveat at the end of last year stating that if the Governor approved a holiday and paid time off, the Commission could follow suit without having a meeting to approve.
4. Upshur County Mileage Reports – May, 2021
 - Upshur 911
 - Maintenance
 - Emergency Management
 - Sheriff
 - Addressing and Mapping
 - Community Corrections
 - Dog Pound
5. Public Notices:
 - a) Newsletters and/or Event Notifications: (none)

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b) Agendas and/or Notice of Meetings:

- Lewis/Upshur LEPC June 16, 2021
- Emergency Meeting of City Council of Buckhannon June 17, 2021
- Upshur County Fire Board, Inc. June 22, 2021
- Upshur County Farmland Protection Board June 22, 2021

c) Meeting Minutes:

- Upshur County Solid Waste Authority May 10, 2021

d) Meetings:

- 06/22/21-1:15 p.m.-Upshur County Farmland Protection Board–Special Meeting
- 06/23/21-10:00 a.m.-James W. Curry Advisory Board
- 06/28/21-10:00 a.m.-Mountain CAP of WV, Inc., a CDC.
- 06/28/21-7:00 p.m.-Upshur County Fire Fighters Association
- 07/01/21-3:00 p.m.-Adrian PSD
- 07/01/21-6:00 p.m.-Buckhannon-Upshur Board of Health
- 07/01/21-7:00 p.m.-Banks District VFD
- 07/01/21-7:00 p.m.-Selbyville VFD
- 07/06/21-4:00 p.m.-Hodgesville PSD
- 07/06/21-5:00 p.m.-Elkins Road PSD
- 07/08/21-3:00 p.m.-Upshur County Safe Sites & Structures Enforcement Board
- 07/08/21-7:30 p.m.-Buckhannon VFD
- 07/11/21-6:00 p.m.-Washington District VFD
- 07/12/21-12:00 p.m.-Upshur County Family Resource Network
- 07/12/21-4:30 p.m.-Upshur County Solid Waste Authority
- 07/12/21-5:30 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
- 07/12/21-6:00 p.m.-Lewis-Upshur Community Corrections Board-Upshur County
- 07/13/21-4:00 p.m.-Buckhannon Upshur Airport Authority
- 07/13/21-7:00 p.m.-Warren District VFD
- 07/13/21-7:30 p.m.-Adrian VFD
- 07/14/21-12:00 p.m.-Upshur County Senior Center Board
- 07/14/21-3:00 p.m.-Upshur County Conventions & Visitors Bureau
- 07/14/21-3:00 p.m.-Tennerton PSD
- 07/14/21-6:00 p.m.-Buckhannon River Watershed Association – Farm Bureau
- 07/14/21-7:00 p.m.-Ellamore VFD
- 07/15/21-6:30 p.m.-Upshur County Youth Camp Board
- 07/15/21-7:00 p.m.-City Council of Buckhannon
- 07/16/21-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development Council
- 07/19/21-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
- 07/21/21-7:00 a.m.-Upshur County Development Authority – Full Board
- 07/21/21-12:00 p.m.-Lewis Upshur LEPC
- 07/21/21-4:00 p.m.-Upshur County Public Library Board
- 07/27/21-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 07/27/21-6:30 p.m.-Upshur County Fire Board, Inc.

6. Appointments Needed or Upcoming:

- Buckhannon-Upshur Airport Authority (unexpired term - 6/30/2021) - City Representative
- Upshur County Fire Board (7/1/2021-6/30/2024) – Fire Association Representative
- Buckhannon-Upshur Parks and Recreation Advisory Board (7/1/2021-6/30/2023)-County Representative

****If you are interested in serving on an Upshur County board, please submit your letter of interest to the Commission Office at 91 W. Main Street, Suite 101, Buckhannon, WV 26201 or trperry@upshurcounty.org. Upcoming term expirations are listed in this section of the agenda; however, letters of interest can be submitted at any time. Letters of interest for boards that do not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment.****

Tabled items: (none)

The Commission approved all Invoices for Payment. (list included)

The Commission approved all Vacation Orders. (list included)

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The Commission approved the following Settlements. (as listed)

- Jessie Oshay Gorin Trust – Final Settlement

The Commission approved the following Certification of Completion of Ancillary Administration of WV Real Estate Without Appointment: (none)

The Commission approved the following Corrections, Exonerations and/or Refunds: (none)

The Commission approved the following Requests to Attend Meeting: (none)

The Commission approved the following Consolidation of Land Tracts: (none)

The Commission received project updates and reviewed Administrative business items.

The Commission attended the Special Supervisor Meeting and Special Policy Meeting at 1:00 and 2:00 p.m.

With no further business, on motion by Terry Cutright , seconded by Sam Nolte , the Commission meeting adjourned at 3:15 p.m.