

# UPSHUR COUNTY COMMISSION MEETING

June 23, 2022

The County Commission of Upshur County, West Virginia, held their regular meeting on Thursday, June 23, 2022 at 9:00 a.m. Kristie Tenney called the meeting to order. Present were: Kristie G. Tenney, Commission President; Terry B. Cutright, Commissioner; Samuel R. Nolte, Commissioner; Carol J. Smith, County Clerk; Tabatha R. Perry, County Administrator; Cindy M. Hughes, Assistant County Administrator and Lois A. Marsh, Secretary.

The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After discussion, on motion by Sam Nolte, seconded by Terry Cutright, the Commission approved the meeting minutes of June 16, 2022, as submitted.

Kristie Tenney reviewed scheduled appointments and agenda items.

After discussion, on motion by Terry Cutright, seconded by Sam Nolte, the Commission approved and adopted the 2022 Standard Mileage Rates – Revised for Business, Medical and Moving Announced, effective July 1, 2022. (copy included)

After discussion, on motion by Sam Nolte, seconded by Terry Cutright, the Commission approved the request from Shelia M. Adams, Administrative Assistant, to reappoint Rick Harlow, as a fire association representative to the Upshur County Fire Board, Incorporated. This will be Mr. Harlow's second term, effective July 1, 2022 to June 30, 2025. (copy included)

After discussion, on motion by Sam Nolte, seconded by Terry Cutright, the Commission approved the request from Shelia M. Adams, Administrative Assistant, to reappoint Christopher Alkire, to the Upshur County Safe Structures & Sites Ordinance Enforcement Board as a community representative. Mr. Alkire's term will be July 1, 2022 to June 30, 2024. (copy included)

After discussion, on motion by Terry Cutright, seconded by Sam Nolte, the Commission approved and authorized the President to sign the Upshur County Basic Ordering Agreement for Courthouse Network Support, Administration & Consulting with Global Science and Technology, effective July 1, 2022 to June 30, 2023. These services will be billed on a monthly basis in the sum of \$1,900. (copy included)

Kristie Tenney reviewed the following "For Your Information" items: (copy included)

1. Elkins Road PSD Certification of Customers for Fiscal Year 2023.
2. Elkins Road PSD Budget for Fiscal Year 2022-2023.
3. Correspondence from Hawthorne Coal Company, LLC, enclosing the legal advertisement for Upshur Property, LLC, Permit No. O-39-83 Increment No. 1, in compliance with the surface mining laws of WV. The site is located in Meade District, 3.0 miles east of Adrian and discharges into an Unnamed Tributary of Sawmill Run of Sawmill Run of the Buckhannon River of the Tygart Valley River of the Monongahela River.
4. Public Notices:
  - a) Newsletters and/or Event Notifications: (none)
  - b) Agendas and/or Notice of Meetings:
    - Parks and Recreation Advisory Board June 21, 2022
    - Meeting Minutes:
      - Upshur County Public Library Board May 25, 2022
  - c) Meetings:
    - 06/01/22-5:00 p.m.-Upshur County Farmland Protection Board – *Special Meeting*
    - 06/02/22-3:00 p.m.-Adrian PSD
    - 06/02/22-7:00 p.m.-Banks District VFD
    - 06/02/22-7:00 p.m.-City Council of Buckhannon
    - 06/02/22-7:00 p.m.-Selbyville VFD
    - 06/07/22-5:00 p.m.-Elkins Road PSD
    - 06/08/22-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
    - 06/08/22-3:00 p.m.-Upshur County Conventions & Visitors Bureau
    - 06/08/22-3:00 p.m.-Tennerton PSD
    - 06/08/22-6:00 p.m.-Buckhannon River Watershed Association – *Farm Bureau*
    - 06/08/22-7:00 p.m.-Ellamore VFD
    - 06/09/22-7:00 a.m.-Upshur County Development Authority – *Executive Board*
    - 06/09/22-3:00 p.m.-Upshur County Safe Structures & Sites Enforcement Board
    - 06/09/22-7:30 p.m.-Buckhannon VFD
    - 06/12/22-6:00 p.m.-Washington District VFD
    - 06/13/22-12:00 p.m.-Upshur County Family Resource Network– *CANCELLED*
    - 06/13/22-4:00 p.m.-Buckhannon-Upshur Airport Authority

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- 06/13/22-4:30 p.m.-Upshur County Solid Waste Authority
- 06/13/22-6:00 p.m.-Lewis-Upshur Community Corrections Board – *Upshur Co*
- 06/14/22-12:00 p.m.-Upshur County Senior Center Board
- 06/14/22-4:00 p.m.-Hodgesville PSD
- 06/14/22-7:00 p.m.-Warren District VFD
- 06/14/22-7:30 p.m.-Adrian VFD
- 06/15/22-12:00 p.m.-Lewis-Upshur LEPC – Lewis County
- 06/15/22-4:00 p.m.-Upshur County Public Library Board
- 06/16/22-6:30 p.m.-Upshur County Youth Camp Board
- 06/21/22-5:30 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
- 06/21/22-6:30 p.m.-Upshur County Fire Board, Inc.
- 06/28/22-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development Council
- 06/28/22-3:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 06/29/22-7:00 p.m.-Upshur County Fire Fighters Association
- 07/14/22-6:00 p.m.-Upshur-Buckhannon Board of Health

## 5. Appointments Needed or Upcoming:

- Upshur County Public Library (7/1/2022-6/30/2027) – County Commission

*\*\*\*If you are interested in serving on an Upshur County Board, please submit your letter of interest to the Commission Office at 91 W. Main Street, Suite 101, Buckhannon, WV 26201 or [trperry@upshurcounty.org](mailto:trperry@upshurcounty.org). Upcoming term expirations are listed in this section of the agenda; however, letters of interest can be submitted at any time. Letters of interest for boards that do not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment.\*\*\**

### Tabled Items:

1. Correspondence from the Upshur County Fire Fighters Association requesting a Commission appointment to the newly created committee to address multiple critical issues the local fire departments are facing and assist in determining viable solutions. The committee will consist of two (2) private citizens; two (2) business representatives; and, two (2) elected officials, one (1) being from the Upshur County Commission and one (1) being from the Buckhannon City Council. (*tabled on 4/21/2022*).
2. Bid award – COPS Grant #15JCOPS-21-GG-03667-SSIX Transportation Surveillance Project (*tabled on 6/02/2022*).

The Commission approved all Invoices for Payment (list included).

The Commission approved all Vacation Orders (list included)

The Commission approved the following Settlements: (as listed)

- Frank N. Floyd – Final Settlement Waiver
- Dannie O. Wilfong – Final Settlement Waiver

The Commission approved the following Certification of Completion of Ancillary Administration of WV Real Estate Without Appointment: (none)

The Commission approved the following Corrections, Exonerations and/or Refunds:

- Champ Jennifer - #300000540S - \$79.04 – Exoneration Order

The Commission approved Requests to Attend Meeting: (none)

The Commission approved the following Consolidation of Land Tracts:

- Meade District – Map 6N Parcel 14 and Map 6N Parcel 12 to make Map 6N Parcel 14 – Kenneth B & Lana Luby

At 9:15 a.m., Robin Oldaker, Chairperson of Upshur County Relay for Life, and Amanda Hayes appeared before the Commission. Ms. Oldaker stated that this is the 25<sup>th</sup> Anniversary of Relay for Life in Upshur County. Over the past 25 years, Relay for Life in Upshur County has raised \$2.2 million dollars for the American Cancer Society. After two years of inactivity, due to COVID 19, the goal for 2022 is \$30,000. After discussion, on motion by Terry Cutright, seconded by Sam Nolte, the Commission approved and authorized signing the Proclamation making the month of July, 2022 as Relay for Life Month in Upshur County. (copy included)

The Commission received project updates and reviewed Administrative business items.

With no further business, on motion by Sam Nolte, seconded by Terry Cutright, the Commission meeting adjourned at 12:40 p.m.