

SPECIAL UPSHUR COUNTY COMMISSION MEETING

May 20, 2024

The County Commission of Upshur County, West Virginia, held a Special meeting on Monday, May 20, 2024 at 8:30 a.m. Sam Nolte called the meeting to order. Present were: Samuel R. Nolte, Commission President; Kristie G. Tenney, Commissioner; Douglas K. Bush, Commissioner; Tabatha R. Perry, County Administrator and Cindy M. Hughes, Assistant County Administrator.

The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

Sam Nolte reviewed scheduled appointments and agenda items.

After discussion, on motion by Doug Bush, seconded by Kristie Tenney, the Commission approved and authorized the Commission President to sign a Contingent Fee Contract with Fitzsimmons Law Firm, PLLC. This contract authorizes Fitzsimmons Law Firm PLLC to act as attorneys on behalf of the Upshur County Commission in connection with the investigation and prosecution of claims against certain pharmacy benefit managers for damages caused by their role in the opioid epidemic.

After discussion, on motion by Kristie Tenney, seconded by Doug Bush, the Commission approved the request from Gregory Harris, Facilities Director, to employ Dylan A. Hoover as a part-time seasonal groundskeeper, effective immediately. Mr. Hoover will work no more than 29.5 hours per week.

The review and potential award of a contract for the carpet replacement project at the Upshur County Public Library was previously tabled on May 9, 2024. County Administrator, Tabatha Perry, explained this item was tabled during the May 9, 2024 Commission Meeting to allow time to review the bid submissions for completeness and for the Facilities Director to review the scope of work. Envelope #2 containing the prices submissions were not opened during this time. Tabatha Perry confirmed all bid submissions met the specifications within the Request for Proposals. Envelope #2 was opened and grand total bid prices were read aloud: RugRatz - \$72,765; Tradeworkx - \$98,960; Family Carpet Outlet - \$65,000; and Monarch - \$72,499. After discussion, on motion by Doug Bush, seconded by Kristie Tenney, the Commission awarded the contract to the lowest bidder, Family Carpet Outlet, Inc. in the amount of \$65,000. This amount includes both alternate sections.(copies included)

Sam Nolte reviewed the following "For Your Information" items: (copy included)

1. Public Notices:

a) Newsletters and/or Event Notifications: (none)

b) Agendas and/or Notice of Meetings:

- Upshur County Fire Board, Inc.

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c) Meeting Minutes: (none)

d) Meetings: ****Dates and times of monthly board meetings are viewable at:***

www.upshurcounty.org –Upcoming events are listed on the main page.

2. Appointments Needed or Upcoming: (none)

With no further business, on motion by Doug Bush, seconded by Kristie Tenney, the Commission meeting adjourned at 8:46 a.m. The Commission will reconvene to conduct the May 14, 2024 Primary Election Canvassing Meeting in the County Clerk Area.