

# UPSHUR COUNTY COMMISSION MEETING

May 18, 2023

The County Commission of Upshur County, West Virginia, held their regular meeting on Thursday, May 18, 2023 at 9:00 a.m. Kristie Tenney called the meeting to order. Present were: Kristie G. Tenney, Commission President; Samuel R. Nolte, Commissioner; Douglas K. Bush, Commissioner; Carol J. Smith, County Clerk; Tabatha R. Perry, County Administrator; Cindy M. Hughes, Assistant County Administrator and Lois A. Marsh, Secretary.

The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After discussion, on motion by Sam Nolte, seconded by Doug Bush, the Commission approved the meeting minutes of May 11, 2023, as submitted.

Kristie Tenney reviewed scheduled appointments and agenda items.

After discussion, on motion by Doug Bush, seconded by Sam Nolte, the Commission approved the clarifications to the Procedures to Dispatch Wrecker Services (approved on September 8, 2022), as discussed on May 4, 2023. (copy included)

After discussion, on motion by Sam Nolte, seconded by Doug Bush, the Commission approved and authorized the Commission President to sign a letter to Sydney Wilson, requesting the removal of miscellaneous personal items that have encroached upon the adjoining FEMA property (Parcel 5-9J-22), which is owned by the Upshur County Commission. (copy included)

After discussion, on motion by Doug Bush, seconded by Sam Nolte, the Commission approved the request from Tabatha Perry, Upshur County Youth Camp Board Nominating Committee member, for the appointment of Beatrice Burnside to the Upshur County Youth Camp Board to fill the vacancy within the 3<sup>rd</sup> Magisterial District, created by the resignation of Glen Hawkins. The term will begin immediately and expire on May 31, 2025. (copy included)

After discussion, on motion by Sam Nolte, seconded by Doug Bush, the Commission approved and authorized the Commission President to sign the Election and Release Form for West Virginia Participating Local Governments resolving opioid-related claims against Kroger, found within the Kroger West Virginia State-Wide Opioid Settlement Agreement, executed on May 2, 2023.

After discussion, on motion by Doug Bush, seconded by Sam Nolte, the Commission approved an advertisement for a full-time Deputy Clerk in the Assessor's Office. Applications are due no later than close of business Friday, May 26, 2023. (copy included)

After discussion, on motion by Sam Nolte, seconded by Doug Bush, the Commission approved the employment of additional Upshur County Youth Camp Staff, effective May 22, 2023.

Kristie Tenney reviewed the following "For Your Information" items: (copy included)

1. Correspondence from Jimmy Wriston, Secretary of Transportation/Commissioner of Highways for the West Virginia Department of Transportation, providing a fully executed original agreement utilizing the Infrastructure and Investment Jobs Act for the rehabilitation or replacement of the Youth Camp Girder Bridge in Upshur County.
2. Correspondence from Maureen Lewis, WV Secretary of State Administrative Law Division, requesting the filing of a list of all Public Service Districts (PSD's) and their current board members, along with the board member's term of office, by July 1, 2023.
3. Correspondence from Brett Morris, HR Director for Carter Roag Coal Company, providing a Worker Adjustment and Retraining Notification (WARN) notice for Carter Roag Coal Company and Beech Mountain Railroad. Carter Roag Coal Company's Morgan Camp underground operation and Hartridge surface/HWM operation at 14272 Adolph Road, Mill Creek, WV will cease production on May 12, 2023.
4. Final Order Declaring Location of New Right-of-Way Route Over/Across the Property of Pamela M. Young.
5. Adrian Public Service District Certification of Customers for Fiscal Year 2024.
6. Hodgesville Public Service District Certification of Customers for Fiscal Year 2024.
7. Tennerton Public Service District Certification of Customers for Fiscal Year 2024.
8. Elkins Road Public Service District Certification of Customers for Fiscal Year 2024.
9. Adrian Public Service District Budget for Fiscal Year 2023-2024.
10. Public Notices:
  - a) Newsletters and/or Event Notifications: (none)
  - b) Agendas and/or Notice of Meetings:
    - Community Corrections Board May 15, 2023
    - City Council of Buckhannon May 16, 2023
    - Upshur County Fire Board May 16, 2023

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## Meeting Minutes:

- Tennerton Public Service District April 12, 2023
- Upshur County Safe Structures and Sites Enforcement Board April 13, 2023
- Upshur County Youth Camp Board – Nominating Committee April 24, 2023
- Upshur County Youth Camp Board – Nominating Committee May 15, 2023

c) Meetings: ***\*Dates and times of monthly board meetings are viewable at:***

<http://cms4.revize.com/revize/upshurwv/calendar.php> or go to [www.upshurcounty.org](http://www.upshurcounty.org) and click on the board meetings calendar box on the main page.

## 11. Appointments Needed or Upcoming:

- Tennerton Public Service District – unexpired term July 31, 2023
- Upshur County Youth Camp Board – unexpired term May 31, 2025 (1<sup>st</sup> or 3<sup>rd</sup> Magisterial District)

*\*\*\*If you are interested in serving on an Upshur County Board, please submit your letter of interest to the Commission Office at 91 West Main Street, Suite 101, Buckhannon, WV 26201 or [chughes@upshurcounty.org](mailto:chughes@upshurcounty.org). Upcoming term expirations are listed in this section of the agenda; however, letters of interest can be submitted at any time. Letters of interest for a board that does not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment.\*\*\**

Tabled Items: (none)

The Commission approved all Invoices for Payment: (list included)

The Commission approved all Vacation Orders: (list included)

The Commission approved the following Settlements: (as listed)

- Madison Paige Jack – Final Accounting of Virgil D. Miller
- Walter Joseph McCoy – Final Settlement
- Ruth I. Wharton – Final Settlement Waiver

The Commission approved the following Certification of Completion of Ancillary Administration of WV Real Estate Without Appointment: (none)

The Commission approved the following Corrections, Exonerations and Refunds: (none)

The Commission approved Requests to Attend Meeting: (none)

The Commission approved the following Consolidation Land Tracts: (none)

At 9:15 a.m., John Waltz, Vice President of Enrollment and Marketing at West Virginia Wesleyan College, appeared before the Commission to present an update on West Virginia Wesleyan College. Mr. Waltz stated that the theme for graduation was “Resilience” as the graduates began their college experience during Covid. WV Wesleyan will be hosting many summer programs such as the United Methodist Conference, Summer Gifted Program, the WAMSB band festival, and many sports camps. Mr. Waltz also announced that Steve Warner, Coach of the WV Wesleyan Women’s Softball Team, was named the Conference’s Coach of the Year for the 21<sup>st</sup> time and the WV Wesleyan Competitive Dance Team ranked second in the nation at a recent competition in Florida. He also stated that many construction projects will be completed in the near future. Enrollment remains consistent, but many inquiries from interested students have been received. Orientation for new students will be on August 19 and August 20, 2023.

The Commission received project updates and reviewed administrative business items.

With no further business, on motion by Sam Nolte, seconded by Doug Bush, the Commission meeting adjourned at 9:46 a.m. to attend an informational meeting hosted by the WV Department of Transportation Division of Highways at the District 7 Headquarters in Weston, WV.