

UPSHUR COUNTY COMMISSION MEETING

February 17, 2022

The County Commission of Upshur County, West Virginia, held their regular meeting on Thursday, February 17, 2022 at 9:00 a.m. Kristie Tenney called the meeting to order. Present were: Kristie G. Tenney, Commission President; Samuel R. Nolte, Commissioner; Carol J. Smith, County Clerk; Carrie L. Wallace, County Administrator/DHSEM Director; Tabatha R. Perry, Assistant County Administrator/Assistant DHSEM Director and Lois A. Marsh, Secretary. Terry B. Cutright, Commissioner, was absent.

The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After discussion, on motion by Sam Nolte, seconded by Kristie Tenney, the Commission approved the meeting minutes of February 10, 2022, as submitted.

Kristie Tenney reviewed scheduled appointments and agenda items.

After discussion, on motion by Sam Nolte, seconded by Kristie Tenney, the Commission approved and authorized the signing of a letter of support for the Upshur County Board of Education's nomination of Art 26201 as the West Virginia Governor's Art Awards Organization of the Year. (copy included)

After discussion, on motion by Sam Nolte, seconded by Kristie Tenney, the Commission approved the Application for Community Use of Buildings, Equipment and Grounds from the Foundation for Better Schools for consideration of placement of a fundraising thermometer at the Upshur County Courthouse from March 1st – April 5th, 2022. (copy included)

After discussion, on motion by Sam Nolte, seconded by Kristie Tenney, the Commission approved and authorized the President to sign the FY2023 West Virginia Community Corrections Grant Program Application requesting the amount of \$448,955.00 in state funds to be used to provide alternate sentencing and re-entry services for eligible offenders. (copy included)

After discussion, on motion by Sam Nolte, seconded by Kristie Tenney, the Commission approved the resignation of Mike Donato from the Upshur County Parks & Recreation Advisory Board, effective immediately.

After discussion, on motion by Sam Nolte, seconded by Kristie Tenney, the Commission approved the request from Bryan Hinkle, Prosecuting Attorney, to employ Rutheana Mills as Assistant Prosecuting Attorney, effective March 14, 2022.

After discussion, on motion by Sam Nolte, seconded by Kristie Tenney, the Commission approved Ahmad Mosely, Easton Perry and Molly Milleson as Lewis-Upshur Animal Control Facility Volunteers.

Kristie Tenney reviewed the following "For Your Information" items: (copy included)

1. Correspondence from Jodie-Akers, Director of Student Services / Transportation for the Upshur County Board of Education, requesting the use of the County's E911 Addressing and Mapping Arc GIS addressing and centerline shape files. The request has since been granted.

2. Public Notices:

- Newsletters and/or Event Notifications:
 - Young Families Estate Planning Workshop February 24, 2022
 - City of Buckhannon & Board of Education Candidate Forum March 16, 2022
- Agendas and/or Notice of Meetings:
 - Upshur County Senior Center February 9, 2022
 - Buckhannon-Upshur Airport Authority Agenda February 14, 2022
 - Buckhannon-Upshur Parks & Recreation Advisory Board February 14, 2022
 - Upshur County Family Resource Network
General Membership Meeting February 14, 2022
 - Upshur County Farmland Protection Board February 17, 2022
 - City Council of Buckhannon February 17, 2022

Meetings Minutes:

- Elkins Road PSD December 7, 2021
- Elkins Road PSD January 4, 2022
- Upshur County Solid Waste Authority January 10, 2022
- Upshur County Parks & Recreation Advisory Board January 10, 2022
- Upshur County Senior Center January 12, 2022
- Tennerton Public Service District January 12, 2022
- Upshur County Safe Structures & Sites Enforcement Board January 13, 2022

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- Meetings:
 - 02/03/22-3:00 p.m.-Adrian PSD
 - 02/03/22-6:00 p.m.-Buckhannon-Upshur Board of Health
 - 02/03/22-7:00 p.m.-Banks District VFD
 - 02/03/22-7:00 p.m.-City Council of Buckhannon
 - 02/03/22-7:00 p.m.-Selbyville VFD
 - 02/07/22-6:00 p.m.-Lewis-Upshur Community Corrections Board-Upshur County
 - 02/08/22-7:00 a.m.-Upshur County Development Authority – Executive Board
 - 02/08/22-12:00 p.m.-Upshur County Senior Center Board
 - 02/08/22-4:00 p.m.-Hodgesville PSD
 - 02/08/22-5:00 p.m.-Elkins Road PSD
 - 02/08/22-7:00 p.m.-Warren District VFD
 - 02/08/22-7:30 p.m.-Adrian VFD
 - 02/09/22-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
 - 02/09/22-3:00 p.m.-Upshur County Conventions & Visitors Bureau
 - 02/09/22-3:00 p.m.-Tennerton PSD
 - 02/09/22-6:00 p.m.-Buckhannon River Watershed Association – Farm Bureau
 - 02/09/22-7:00 p.m.-Ellamore VFD
 - 02/10/22-3:00 p.m.-Upshur County Safe Structures & Sites Enforcement Board
 - 02/10/22-7:30 p.m.-Buckhannon VFD
 - 02/13/22-6:00 p.m.-Washington District VFD
 - 02/14/22-12:00 p.m.-Upshur County Family Resource Network
 - 02/14/22-4:00 p.m.-Buckhannon Upshur Airport Authority
 - 02/14/22-4:30 p.m.-Upshur County Solid Waste Authority
 - 02/14/22-5:30 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
 - 02/15/22-6:30 p.m.-Upshur County Fire Board, Inc.
 - 02/16/22-4:00 p.m.-Upshur County Public Library Board
 - 02/17/22-6:00 p.m.-Upshur County Farmland Protection Board
 - 02/17/22-6:30 p.m.-Upshur County Youth Camp Board
 - 02/18/22-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development Council
 - 02/22/22-3:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
 - 02/23/22-7:00 p.m.-Upshur County Fire Fighters Association
 - 02/28/22-10:00 a.m.-Mountain Cap of WV, Inc.
 - 03/16/22-12:00 p.m.-Lewis-Upshur LEPC – Lewis County

3. Appointments Needed or Upcoming: (none)

If you are interested in serving on an Upshur County Board, please submit your letter of interest to the Commission Office at 91 W. Main Street, Suite 101, Buckhannon, WV 26201 or trperry@upshurcounty.org. Upcoming term expirations are listed in this section of the agenda; however, letters of interest can be submitted at any time. Letters of interest for boards that do not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment.

4. Budget Hearing Schedule

The Commission will hold budget hearings at the Upshur County Administrative Annex on the following dates. For a detailed list of meetings, please contact Carrie L. Wallace at clwallace@upshurcounty.org.

- Monday, March 14th beginning at 9:00 a.m.
- Tuesday, March 15th beginning at 9:00 a.m.
- Wednesday, March 16th beginning at 9:00 a.m.
- Thursday, March 17th beginning at 1:00 p.m.
- Friday, March 18th beginning at 9:00 a.m.
- Monday, March 21st beginning at 1:00 p.m.

Table Items: (none)

At 9:15 a.m., Carol Smith, County Clerk, issued the Oath of Office to Amanda R. Atchison, Danielle K. Riffle, Yvette Squires and Brittney R. Wood.

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After discussion, on motion by Sam Nolte, seconded by Kristie Tenney, the Commission tabled the revised Procedure to Dispatch Wrecker Services due to concerns with officer requests. The Procedures were originally discussed and tabled during the January 13, 2022 Commission Meeting. Carrie Wallace, County Administrator/DHSEM Director, will revise the effective date to April 1, 2022 and place on the agenda for the February 24, 2022 meeting. (copy included)

The Commission approved all Invoices for Payment (none).

The Commission approved all Vacation Orders (list included)

The Commission approved the following Settlements: (none)

The Commission approved the following Certification of Completion of Ancillary Administration of WV Real Estate Without Appointment: (none)

The Commission approved the following Corrections, Exonerations and/or Refunds: (none)

The Commission approved Requests to Attend Meeting:

- Carrie L. Wallace – February 15, 2022
- Tabatha R. Perry – February 15, 2022
- Janella L. Cochran – April 22, 2022

The Commission approved the following Consolidation of Land Tracts: (none)

At 9:45 a.m., Virgil D. Miller, Sheriff of Upshur County, gave an Overview and tour of the Upshur County Sheriff's Department completed remodel project.

The Commission received project updates and reviewed Administrative business items.

With no further business, on motion by Sam Nolte, seconded by Kristie Tenney, the Commission meeting adjourned at 12:00 p.m.