

UPSHUR COUNTY COMMISSION MEETING

February 16, 2023

The County Commission of Upshur County, West Virginia, held their regular meeting on Thursday, February 16, 2023 at 9:00 a.m. Kristie Tenney called the meeting to order. Present were: Kristie G. Tenney, Commission President; Samuel R. Nolte, Commissioner; Douglas K. Bush, Commissioner; Carol J. Smith, County Clerk; Tabatha R. Perry, County Administrator and Lois A. Marsh, Secretary.

The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After discussion, on motion by Sam Nolte, seconded by Doug Bush, the Commission approved the meeting minutes of February 9, 2023, as submitted.

Kristie Tenney reviewed scheduled appointments and agenda items.

After discussion, on motion by Sam Nolte, seconded by Doug Bush, the Commission approved an electronic application submission to the Wes-Mon-Ty Resource Conservation and Development Grant Program for the placement of pollinator gardens at the Pringle Tree and Upshur County Recreational Parks. (copy included)

After discussion, on motion by Doug Bush, seconded by Sam Nolte, the Commission approved and authorized the Commission President to sign the FY 24 WV Community Corrections Grant Program Application, requesting the amount of \$448,955 in state funds to be used to provide alternate sentencing and re-entry services for eligible offenders. Tabatha Perry stated that the grant amount award was \$161,500 last year. (copy included)

After discussion, on motion by Sam Nolte, seconded by Doug Bush, the Commission approved Tressa Shappek as a Lewis-Upshur Animal Control Facility volunteer.

After discussion, on motion by Doug Bush, seconded by Sam Nolte, the Commission approved Allen Wayne Nash as an Upshur County Department of Homeland Security and Emergency Management volunteer.

After discussion, on motion by Sam Nolte, seconded by Doug Bush, the Commission approved resignation of employee.

After discussion, on motion by Doug Bush, seconded by Sam Nolte, the Commission approved the request from Greg Harris, Facilities Director, for employment of Hayden T. Smith as part-time seasonal groundskeeper, effective March 13, 2023. Mr. Smith will work up to twenty-nine and one-half hours per week.

Kristie Tenney reviewed the following "For Your Information" items: (copy included)

1. Lewis-Upshur Animal Control Facility Reports for the month of January, 2023

- Adoption Financial Transactions
- Account of Cats Report
- Animal Report
- Animal Control/Humane Office Animal Report

2. Public Notices:

a) Newsletters and/or Event Notifications:

- Workforce WV Federal, State and Local Virtual Job Fair February 15, 2023
- Mountain CAP Family Support Center WVU Extension
Service Free Eating Smart-Being Active March 7, 2023

b) Agendas and/or Notice of Meetings:

- Buckhannon-Upshur Airport Authority February 13, 2023
- Upshur County Family Resource Network February 13, 2023
- Upshur County Farmland Protection Board February 16, 2023
- City Council of Buckhannon February 16, 2023
- Upshur County Parks & Recreation Advisory Board February 21, 2023
- Elkins Road PSD Board March 7, 2023

Meeting Minutes:

- Elkins Road PSD Board January 3, 2023
- Hodgesville PSD Board January 3, 2023
- Tennerton PSD January 11, 2023

c) Meetings: ***Calendar of Board Meetings is now located at:**

<http://cms4.revize.com/revize/upshurwv/calendar.php> or go to www.upshurcounty.org and click on the board meetings calendar box on the main page.

3. Appointments Needed or Upcoming: (none)

UPSHUR COUNTY COMMISSION MEETING

February 16, 2023

****If you are interested in serving on an Upshur County Board, please submit your letter of interest to the Commission Office at 91 W. Main Street, Suite 101, Buckhannon, WV 26201 or chughes@upshurcounty.org. Upcoming term expirations are listed in this section of the agenda; however, letters of interest can be submitted at any time. Letters of interest for boards that do not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment.****

4. Board of Review & Equalization Meeting Schedule (**Meetings will be held at the Upshur County Administrative Annex, unless otherwise noted**)
 - 02/01/2023 1:00 p.m. – 3:00 p.m. – No appointments – Review Property Books
 - 02/03/2023 1:00 p.m. – 3:00 p.m.
 - 02/09/2023 10:00 a.m. – 12:00 p.m. (held in the Commission Meeting Room)
 - 02/14/2023 10:00 a.m. – 12:00 p.m.– Coal, Oil & Gas and Industrial Appointments
 - 02/16/2023 10:00 a.m. – 12:00 p.m. – Adjournment
5. Budget Hearing Schedule: **The Commission will hold budget hearings at the Upshur County Administrative Annex on the following dates.** For a detailed list of meetings, please contact Tabatha Perry at tperry@upshurcounty.org.
 - Tuesday, March 14th beginning at 1:00 p.m.
 - Wednesday, March 15th beginning at 8:45 a.m.
 - Thursday, March 16th beginning at 10:15 a.m.
 - Friday, March 17th beginning at 9:00 a.m.
 - Monday, March 21st beginning at 1:00 p.m.

Tabled Items: (none)

The Commission approved all Invoices for Payment (list included)

The Commission approved all Vacation Orders (list included)

The Commission approved the following Settlements: (as listed)

- Roscoe William Carpenter – Final Settlement Waiver
- Caroline Louise Dees – Final Settlement Waiver
- David Harrington – Final Settlement Waiver
- Dennis William Porter – Final Settlement Waiver
- Irene Wilfong Ross – Final Settlement Waiver
- Dennis Keith Spittler – Final Settlement Waiver

The Commission approved the following Certification of Completion of Ancillary Administration of WV Real Estate Without Appointment: (none)

The Commission approved the following Corrections, Exonerations and/or Refunds: (none)

The Commission approved Requests to Attend Meeting: (none)

The Commission approved the following Consolidation of Land Tracts: (none)

At 9:15 a.m., James Moore, West Virginia Wesleyan College Interim President, appeared before the Commission to give an update on West Virginia Wesleyan College. Mr. Moore discussed a recent partnership with Mon Health Associates regarding nursing program enhancements and guaranteed nursing jobs within Mon Health upon graduation. Mr. Moore also discussed a partnership with Aetna Better Health of West Virginia and Community Care of West Virginia to introduce a new Masters of Arts degree in Clinical Mental Health Counseling. Together these entities provided \$1.2 million for the partnership with West Virginia Wesleyan College. West Virginia Wesleyan College plans to implement this master's degree program beginning with the 2023-2024 semester. The college is also working on drainage issues on the campus and has received support from Senators Manchin and Capito to leverage support from the Army Corp of Engineers' assistance.

At 9:30 a.m., Becki Westfall, on behalf of the Annual Dickens Christmas Festival and Faire, appeared before the Commission to request the use of Courthouse property on December 2, 2023. After discussion, on motion by Sam Nolte, seconded by Doug Bush, the Commission approved the use of Courthouse property on December 2, 2023 for the Annual Dickens Christmas Festival and Faire. Proceeds of 1500 cans of food plus a \$500 cash donation from the 2022 Christmas Festival and Faire were donated to the Parish House to provide food for needy families in Upshur County.

At 10:30 a.m., the Commission considered the request by Joshua W. Davis to Appoint the Sheriff of Upshur County as Administrator De Bonis Non for the Estate of Lucy M. Davis, deceased. After discussion, on motion by Sam Nolte, seconded by Doug Bush, the Commission voted to deny this request. (copy included)

At 10:45 a.m., the Commission considered the "Recommendations Following the January 19, 2023 Hearing" held by Fiduciary Commissioner, Daya Masada Wright, for the Estate of Leo Junior Talbott, deceased. After discussion, on motion by Sam Nolte, seconded by Doug Bush, the Commission approved the "Recommendations Following the January 19, 2023 Hearing" held by Fiduciary Commissioner, Daya Masada Wright, for the Estate of Leo Junior Talbot, deceased. (copy included)

UPSHUR COUNTY COMMISSION MEETING
February 16, 2023

The Commission received project updates and reviewed Administrative business items.

At 12:00 p.m., the Commission conducted the Board of Review and Equalization (BORE) Adjournment. At 12:16 p.m., after discussion, on motion by Sam Nolte, seconded by Doug Bush, the Commission closed the Board of Review and Equalization (BORE).

With no further business, on motion by Sam Nolte, seconded by Doug Bush, the Commission meeting adjourned at 1:30 p.m.