

UPSHUR COUNTY COMMISSION MEETING

May 10, 2018

The County Commission of Upshur County, West Virginia, held their regular meeting at the Courthouse Annex on Thursday, May 10, 2018 at 9:00 a.m. Sam Nolte called the meeting to order. Present were Sam Nolte, Commissioner; Troy A. Brady, Commissioner; Terry Cutright, Commissioner; Carol Smith, Upshur County Clerk; Carrie Wallace, Upshur County Administrator; Tabatha Perry, Assistant County Administrator; Jacqueline Dinklocker, Secretary; and Prissilla Peggs, Secretary. The meeting began with a moment of silent meditation and prayer followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

The regular meeting minutes of May 3, 2018 were not available and will be placed on next week's agenda for approval.

Sam Nolte reviewed scheduled appointments and agenda items.

After discussion, on motion by Terry Cutright seconded by Troy A. Brady, the Commission approved the signing of an Order creating a Court Security Advisory Board and Bylaws. The Board will be tasked with creating two Court Security Plans (copy included).

After discussion, on motion by Troy A. Brady seconded by Terry Cutright, the Commission approved the reappointment of Joshua Hinchman to the Buckhannon-Upshur Parks and Recreation Advisory Board(copy included).. Mr. Hinchman's term will expire on June 30, 2020.

After discussion, on motion by Troy A. Brady seconded by Terry Cutright, the Commission approved Megan Magsamen and Madison Casto as volunteers, for the Lewis - Upshur Animal Control Facility (copy included)..

After discussion, on motion by Troy A. Brady seconded by Terry Cutright the Commission approved the temporary seasonal employment of McKenzie C. Reynolds as a lifeguard at the Buckhannon-Upshur Recreational Facility effective on or around May 13, 2018 at the rate of \$8.75 per hour (copy included)..

Sam Nolte reviewed the following "For Your Information" items:

1. Correspondence from Ora L. Ash, Deputy State Auditor, announcing this year's In-Service Training Seminar for County Commissioners and their staff. This seminar is set for August 20th in Flatwoods. According to WV Code §7-7-2, each official and, at his or her option, one or more of his or her employees shall participate in the program established by the State Auditor.
2. Correspondence from Carrie L. Wallace, County Administrator, to Susan McKisic, Director of the Upshur County Health Department, regarding the Commission's review of a letter from Susan Foster expressing her concerns regarding the proposed hypodermic needle exchange and the Commission's recommendation for a public forum for community members to be provided an opportunity to gain knowledge and understanding of the program.
3. Upshur County Building Permits for the month of April 2018
4. Upshur County Animal Control/Humane Officer Monthly Dog Report for the month of April 2018
5. Newsletters and/or Event Notifications:
6. Agendas and/or Notice of Meetings:
 - Upshur County Senior Center-May 9, 2018
 - Upshur County Safe Sites & Structures Enforcement Board-May 10, 2018
7. Meeting Minutes: (none)
8. Meetings:
 - 05/01/18-:30 p.m.-Elkins Road PSD
 - 05/01/18-4:00 p.m.-Hodgesville PSD
 - 05/03/18-7:00 p.m.-Banks District VFD
 - 05/03/18-7:00 p.m.-Selbyville VFD
 - 05/07/18-6:00 p.m.-Lewis-Upshur Community Corrections Board-Lewis County
 - 05/08/18-7:30 p.m.-Adrian VFD
 - 05/09/18-12:00 p.m.-Upshur County Senior Center Board
 - 05/09/18-3:00 p.m.-Tennerton PSD
 - 05/09/18-4:00 p.m.-Upshur County Public Library Board-Special Meeting
 - 05/09/18-6:00 p.m.-Upshur County Citizens Corp-CERT
 - 05/09/18-7:00 p.m.-Ellamore VFD
 - 05/09/18-7:00 p.m.-Buckhannon River Watershed Association-Board of Directors
 - 05/09/18-7:30 p.m.-Warren District VFD
 - 05/10/18-10:00 a.m.-Adrian PSD
 - 05/10/18-3:00 p.m.-Upshur County Conventions & Visitors Bureau
 - 05/10/18-4:00 p.m.-Buckhannon Upshur Airport Authority

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- 05/10/18-4:00 p.m.-Upshur County Safe Sites & Structures Ordinance Board
- 05/10/18-7:30 p.m.-Buckhannon VFD
- 05/14/18-12:00 p.m.-Upshur County Family Resource Network
- 05/14/18-4:30 p.m.-Upshur County Solid Waste Authority
- 05/14/18-5:30 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
- 05/15/18-6:30 p.m.-Upshur County Fire Board, Inc.
- 05/15/18-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
- 05/16/18-7:00 a.m.-Upshur County Development Authority – Full Board
- 05/16/18-6:30p.m.-Upshur County Youth Camp Board-Selbyville–Special Meeting
- 05/16/18-12:00 p.m.-Lewis Upshur LEPC --- Lewis location
- 05/17/18-2:00 p.m.-Upshur County Farmland Protection Board
- 05/17/18-6:30p.m.-Upshur County Youth Camp Board–Selbyville–CANCELLED
- 05/20/18-6:00 p.m.-Washington District VFD
- 05/21/18-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
- 05/22/18-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development Council
- 05/23/18-10:00 a.m.-James W. Curry Advisory Board
- 05/28/18 -6:00 p.m.-Upshur County Fire Fighters Association
- 07/12/18-6:00 p.m.-Buckhannon-Upshur Board of Health

9. Appointments Needed or Upcoming:

Upshur County Safe Structures and Sites Enforcement Board (unexpired term- June 30, 2018) – Community Member

Tabled Items

1. Correspondence from Maria Bray, Buckhannon Dog Park Committee Co-Chair, requesting use of the Buckhannon-Upshur Recreational Park Pool for the last four hours of the season, for a “Drool in the Pool” fundraising event. If approved, for a donation, pets and their humans would be able to enjoy the pool, listen to music and celebrate the end of the Dog Days of Summer. Donations will be used to establish a fully developed site that will include a fenced off-leash dog area, agility course, trails and off-street parking--Tabatha Perry advised that she has spoken with the former Director of the Oglebay pool facility who hosted a similar event and reported that the result was a lot of pet hair in the pool as well as additional sanitary concerns. Their facility drained the pool immediately after the event. It was noted that the Rec Park pool would not have similar circumstances; the pool would not be drained. In addition, it was noted that the Health Department would have to grant permission for such an event, the maintenance department expressed concerns and Commissioners also expressed concerns that the 40 year + age of the pool would require “a lot of cleaning”. After discussion, on motion by Sam Nolte, seconded by Terry Cutright, the Commission approved to reject the event with the offer of a pavilion at no cost and suggest a “trail walk” as an alternative.

Carol Smith, Upshur County Clerk, advised that the May 14th Canvassing for the May 8th Primary Election will be held in the Election Room” in the old jail.

Carrie Wallace advised that she has met with Cooper Asphalt representative, Jeff Cooper and reviewed the scope of the repairs. Mr. Cooper provided all required documentation for the Senior Center Parking Lot repair and confirmed that he will honor his original bid price of \$10,700. Plans to begin the project are set for after the Strawberry Festival events with completion of the project around the middle of June.

Tabatha Perry reviewed the process for the selection of the winning applicants for the James W. Curry Scholarship Award. Two Scholarships are awarded each year, in the amount of \$2000 over a two-year period, \$1000 per year for each. Applications have had all personal identifying information obscured to ensure anonymity of applicants before being seen by the Commissioners. Carrie Wallace advised that eight applications (6 female and 2 male) were received for the James W. Curry Scholarship. Commissioners reviewed the applications and made their recommendations as follows: Sam Nolte— 1, 4 and 5; Troy Brady-4, 5 and 7 and Terry Cutright-1, 4 and 6. Applicant #4 who received 3 votes will be awarded a scholarship. Record Delta representative drew the winning number –Applicant #1, to break the tie between Applicants #1 and #5 who received 2 votes each. Per General Consent Rule the scholarships will be awarded to #1-Emma Loudin and #4-McKinley Gaudet.

Lori Ulderich Harvey, Upshur County Family Resource Network Director appeared before the Commission and discussed statistics and the importance of Foster Care. Ms. Harvey read the Foster Care Awareness Month Proclamation. After discussion, on motion by Troy A. Brady seconded by Terry Cutright the Commission approved and authorized the signing of the proclamation designating May as

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Foster Care Awareness Month (copy included). Ms. Harvey encouraged residents to consider adopting, fostering, volunteering or donating to help the children of Upshur County.

The Commission approved all invoices for payment (copies included).

The Commission approved all Vacation Orders.

The Commission approved the following “Settlements” (copies included):

- Dennis Wayne Groves—Final Settlement Waiver
- Mary Virginia Howes—Final Settlement Waiver
- Edith Mae Phillips—Final Settlement Waiver
- Delbert L. Tenney—Final Settlement Waiver

The Commission approved the following “Exonerations and/or Refunds” (copies included):

- Kenneth Steven Sharp—#4267—\$271.45
- Kelly or Robert T. Linger—#4268—\$73.29

The Commission approved the following “Request to Attend Meeting” (copies included):

- Terri Jo Bennett—June 11, 2018
- Terri Jo Bennett—June 12-13, 2018

The Commission approved the following “Consolidation of Land Tracts” (copies included):

- Union District-blend Map 5 Parcel 8H-6 with Map 5 Parcel 8H-6.5 to make Map 5 Parcel 8H-6-Owners, Christopher A. and Stephanie L. Long

The Commission reviewed agenda items for future meetings, received project updates and discussed administrative business items.

With no further business, on motion by Troy A. Brady seconded by Terry Cutright, the Commission meeting adjourned at 11:00 a.m.