

## Upshur County Commission Meeting Agenda

Location: Upshur County Courthouse Annex  
If you prefer to participate by telephone, please dial 1-408-650-3123 Access Code: 272 564 045 to enter the conference call

Date of Meeting: December 2, 2021

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance  
Approval of Minutes:

- November 17, 2021 – Special Meeting
- November 18, 2021

9:15 a.m. Joe Hughes, Lynx Internet - Overview of Services and Assessment of County Needs

### Items for Discussion / Action / Approval:

1. Approval and signature of a Notice of Public Hearing for Wednesday, December 22, 2021 at 9:15 a.m. to consider final adoption and approval of an Order regarding boundary changes in the county's three Magisterial Districts, boundary changes of thirteen county Precincts and the consolidation and closure of Precinct 33. \*  
Page 4
2. Review and approval of the Affirmative Action Program for Minority Business Enterprise, established pursuant to Executive Order 11625 "National Program for Minority Business Enterprise" adopted October 13, 1971 (36 F.R. 190/67). This policy will only apply to projects funding with WV Community Development Block Grant Funds. \*  
Pages 5-12
3. Approval and signature of correspondence to Andrea Hull and Larry W. Brown regarding requirements of the Upshur County Building Permit Ordinance and Upshur County Floodplain Ordinance for the property originally discussed during the August 13, 2020 Commission Meeting. \*  
Pages 13-17
4. Consider resignation of employee. \*  
*Item may lead to Executive Session per WV Code §6-9A-4 (A)*  
Under separate cover
5. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off, Remote Work Request(s).

### For Your Information:

**(Certain Items May Require Discussion, Action and/or Approval by the Commission)**

1. Correspondence from Dustin Zickefoose, Upshur County Assessor, offering to assist individuals in determining the estimated cost of the proposed Board of Education Bond based upon their individual 2021 real estate and personal property values.  
Page 18

2. United States of America Federal Energy Regulatory Commission – Notice of Revised Schedule for Environmental Review of the Atlantic Coast Pipeline Restoration Project and Supply Header Project Restoration Project– issued November 19, 2021 Pages 19-20
3. Elkins Road Public Service District Annual Independent Audit for years ended June 30, 2021 and 2020 Under separate cover
4. Upshur County Sheriff's Financial Statement for period ending October, 2021 Pages 21-23
5. WV Department of Revenue State Tax Department Assessor Substantial Completion Notification: Certification that Dustin W. Zickefoose, Assessor of Upshur County, has complied with the "assessor's additional duties" and will receive additional compensation as provided in WV Code §7-7-6b. Page 24
6. Upshur County Safe Structures and Sites Enforcement Board Petition for Order filed November 15, 2021 – Case Number 051321-01 (Meade Tax District – Tax Map 1 – Parcel Number 130) The property owner has twenty days to request a hearing before the Upshur County Commission. Page 25
7. Public Notices:
  - a) Newsletters and/or Event Notifications:
  - b) Agendas and/or Notice of Meetings:
 

• City Council of Buckhannon	December 2, 2021	Page 26
• 26 <sup>th</sup> Judicial Circuit Community Corrections	December 6, 2021	Page 27

Meeting Minutes:

• Upshur County Safe Sites & Structures Enforcement Board	October 14, 2021	Pages 28-29
---	------------------	-------------
  - c) Meetings:
 

• 12/07/21 5:00 p.m.	Elkins Road PSD
• 12/07/21 4:00 p.m.	Hodgesville PSD
• 12/02/21 7:00 p.m.	Banks District VFD
• 12/16/21 7:00 p.m.	City Council of Buckhannon
• 12/02/21 7:00 p.m.	Selbyville VFD
• 12/13/21 12:00 p.m.	Upshur County Family Resource Network
• 12/13/21 4:30 p.m.	Upshur County Solid Waste Authority
• 12/13/21 5:30 p.m.	Buckhannon-Upshur Recreational Park Advisory Board - Cancelled
• 12/06/21 6:00 p.m.	Lewis-Upshur Community Corrections Board – Lewis Co
• 12/14/21 7:30 p.m.	Adrian VFD
• 12/02/21 6:00 p.m.	Buckhannon-Upshur Board of Health
• 12/14/21 7:00 a.m.	Upshur County Development Authority –CANCELLED
• 12/08/21 12:00 p.m.	Upshur County Senior Center Board
• 12/08/21 3:00 p.m.	Upshur County Conventions & Visitors Bureau
• 12/14/21 7:00 p.m.	Warren District VFD
• 12/02/21 3:00 p.m.	Adrian PSD
• 12/08/21 3:00 p.m.	Tennerton PSD
• 12/09/21 3:00 p.m.	Upshur County Safe Sites & Structures Enforcement Board
• 12/09/21 7:30 p.m.	Buckhannon VFD
• 12/13/21 4:00 p.m.	Buckhannon Upshur Airport Authority
• 12/16/21 6:30 p.m.	Upshur County Youth Camp Board
• 12/12/21 6:00 p.m.	Washington District VFD

- 12/20/21 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 12/15/21 4:00 p.m. Upshur County Public Library Board
- 12/17/21 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development Council
- 12/21/21 6:30 p.m. Upshur County Fire Board, Inc.
- 12/28/21 3:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 12/08/21 7:00 p.m. Ellamore VFD
- 12/15/21 12:00 p.m. Lewis Upshur LEPC – Upshur Co.
- 12/16/21 6:00 p.m. Upshur County Farmland Protection Board
- 12/27/21 7:00 p.m. Upshur County Fire Fighters Association
- 12/08/21 6:00 p.m. Buckhannon River Watershed Association - Farm Bureau
- 12/27/21 10:00 a.m. Mountain CAP of WV, Inc., a CDC

7. Appointments Needed or Upcoming:

- Upshur County Fire Board (unexpired term 6/30/22) – Community Representative – 1<sup>st</sup> Mag. District

*\*\*\*If you are interested in serving on an Upshur County board, please submit your letter of interest to the Commission Office at 91 W. Main St., Suite 101, Buckhannon, WV 26201 or [trperry@upshurcounty.org](mailto:trperry@upshurcounty.org). Upcoming term expirations are listed in this section of the agenda; however, letters of interest can be submitted at any time. Letters of interest for boards that do not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment. \*\*\**

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

Next Regular Meeting of the Upshur County Commission  
December 9, 2021 --- 9:00 a.m.  
Upshur County Courthouse Annex

**\*\*There will be a Special Meeting December 15, 2021 at 9:15 a.m. in the Commission Meeting Room\*\***  
**\*\*The Commission Meeting on December 23, 2021 is CANCELLED \*\***

**Notice of Public Hearing  
County Commission of Upshur County, West Virginia**

\*\*\*\*\*

The County Commission of Upshur County, West Virginia (Commission) will hold a public meeting at 9:15 a.m. on Wednesday, December 22, 2021 in the Commission Meeting Chambers (Room 301) of the Upshur County Courthouse Annex located at 38 West Main Street, Buckhannon, West Virginia to consider final adoption and approval of an Order regarding the following: Boundary changes in the county's three Magisterial Districts; Boundary changes of thirteen county Precincts; and Consolidation with Closure of Precinct 33 (Excelsior Community Building). These changes are being made to align with the most recent Census data, Census blocks and Legislative boundary changes in Congressional, Senatorial and House of Delegate Districts. This change will be effective with the May 10, 2022 Primary Election and every Election thereafter, until changed by Order of the Upshur County Commission. Any individual may appear before the Upshur County Commission during regularly scheduled meetings on December 9, 2021, at 9:15 a.m. and December 16, 2021, at 9:15 a.m. or submit written comments on or before December 22, 2021 to the following address:

Carrie L. Wallace, County Administrator  
Office of the Upshur County Commission  
91 West Main Street, Suite 101  
Buckhannon, WV 26201

ENTER this 2nd day of December 2021

---

Kristie G. Tenney, President

---

Terry B. Cutright, Commissioner

---

Sam Nolte, Commissioner

**AFFIRMATIVE ACTION PROGRAM  
FOR  
MINORITY BUSINESS ENTERPRISE**

**UPSHUR COUNTY COMMISSION**

**BUCKHANNON  
WEST VIRGINIA**

**Established pursuant to Executive Order 11625  
"National Program for Minority Business Enterprise"  
adopted October 13, 1971 (36 F.R. 190/67)**

**Prepared by:**

**REGION VII PLANNING AND DEVELOPMENT COUNCIL**

**AFFIRMATIVE ACTION PROGRAM  
FOR  
MINORITY BUSINESS ENTERPRISE**

**TABLE OF CONTENTS**

- I. NATIONAL PROGRAM FOR MINORITY BUSINESS ENTERPRISE
  - A. Provisions of E.O. 11625
  - B. Objections
  - C. Definition of Minority Business Enterprise
  - D. Applicability of E.O. 11625 to County's SCBG Program
- II. COUNTY'S PROGRAM FOR COMPLIANCE
  - A. Policy Statement
  - B. Program Area Boundaries
  - C. County's Statement of Goals
  - D. Project Implementation Schedule
  - E. Project Summary
- III. BIDDING PROCEDURES
  - A. Notification to Interested Organizations
  - B. Advertisement
  - C. Contact Requirement
  - D. Noncompetitive Bid Procurement
  - E. Maintenance of Registry
- IV. CONTRACTOR AND SUBCONTRACTOR RESPONSIBILITIES
- V. MONITORING
  - A. Responsibility
  - B. Schedule
  - C. Complaint Procedure
- VI. REPORTING

**EXHIBITS**

County's Statement of Goals

Suggested Minority Business Enterprise Clauses for Contract Documents

**AFFIRMATIVE ACTION PROGRAM  
FOR  
MINORITY BUSINESS ENTERPRISE**

UPSHUR COUNTY COMMISSION

**I. NATIONAL PROGRAM FOR MINORITY BUSINESS ENTERPRISE**

The opportunity for full participation in our free enterprise system by socially and economically disadvantaged persons is essential if we are to obtain social and economic justice for such persons and improve and functioning of our national economy.

The Office of Minority Business Enterprise, established in 1969, greatly facilitated the strengthening and expansion of our minority enterprise program. In order to take full advantage of resources and opportunities in the minority enterprise field, we must continue building on this foundation.

**A. Provisions of Executive Order 11625**

Executive Order 11625, effective October 13, 1971, provides that the Secretary of Commerce shall:

- (1) Coordinate as consistent with law the plans, programs, and operations of the Federal Government, which affect or may contribute to the establishment, preservation, and strengthening of minority business enterprise.
- (2) Promote the mobilization of activities and resources of state and local government, businesses and trade associations, universities, foundations, professional organizations and volunteer and other groups towards the growth of minority business enterprises, and facilitate the coordination of the efforts of these groups with those of Federal departments and agencies.
- (3) Establish a center for the development, collection, summarization, and dissemination of information that will be helpful to persons and organizations throughout the Nation in undertaking or promoting the establishment and successful operation of minority business enterprise.
- (4) Within constraints of law and appropriations therefore, and according to his/her discretion, provide financial assistance to public and private organizations so that they may render technical and management assistance to minority business enterprises, and defray all or part of the costs of pilot or demonstration projects conducted by public or private agencies or organizations which are designed to overcome the special problems of minority business enterprise or otherwise to further the purpose of this order.

B. Objectives

The objective of the National Program for Minority Business Enterprise is to facilitate the strengthening and expansion of minority businesses by:

- (1) Implementing policy in support of the minority business enterprise program;
- (2) Providing additional technical and management assistance to disadvantaged business;
- (3) Assisting in demonstration projects; and
- (4) Coordinating the participation of all departments in an increased minority enterprise effort.

C. Definition of Minority Business Enterprise

"Minority business enterprise" means a business enterprise that is owned or controlled by one or more socially or economically disadvantaged persons. Such disadvantage may arise from cultural, racial, chronic economic circumstances or background or other similar cause. Such persons include, but are not limited to, black Americans, Puerto Ricans, Spanish-speaking Americans, American Indians, Eskimos, and Aleuts.

D. Applicability of E.O. 11625 to County's Community Development Program

The President of the Commission as he/she deems necessary or appropriate to enable him/her to better fulfill the responsibilities vested in him/her, may with the participation of other Federal departments and agencies as appropriate, develop comprehensive plans and specific program goals for the minority enterprise program, establish regular performance monitoring and reporting systems to assure that goals are being achieved; and evaluate the impact of Federal support in achieving the objectives established by this Order.

II. **PROGRAM FOR COMPLIANCE**

A. Policy Statement

It is the public policy of the County to promote the opportunity for full participation by socially and economically disadvantaged persons in all housing and community development programs receiving funds from the Department of Housing and Urban Development.

B. Program Area Boundaries

The Voluntary Minority Business Enterprise Program Area shall be the County, adjacent communities, or general trade area used for soliciting contractors. Priority of consideration will be afforded those sub-areas of lesser geographical definition as they relate to specific projects and opportunity.

C. County's Statement of Goals

At the beginning of each Community Development Block Grant Program year, the Upshur County Commission will make an estimate of the amount of work that will be made available for minority business concerns. Such estimate shall become a part of the Minority Business Program for that particular year of the program.

III. BIDDING PROCEDURES

A. Notification of Interested Organizations

Prior to advertising for bids, the County will send written notification to interested agencies such as the Dodge Report, State MBE/WBE Directory and the State's Minority Business Enterprise Office of the potential contract and the date of advertisement for bids. This will permit these agencies an opportunity to distribute this advance notification to minority businesses.

B. Advertisement

The County will advertise in a newspaper of general circulation in their trade in an effort to further attract eligible and interested minority business concerns. The locality will indicate in its advertisement for bids that the proposed contractors must utilize to the greatest extent feasible minority business concerns, which are located in the community, adjacent communities or within the general trade area.

C. Contract Requirement

The County will meet the requirements of 24 CFR 135.20 by insisting on affirmative action with regard to all contracts for constructions, supplies, and services in whole or part with block grants. A Minority Business Enterprise clause will be inserted in contract documents, which will require the contractor to use his best efforts to carry out our Minority Business Enterprise Policy.

D. Noncompetitive Bid Procurement

The County will always give consideration to minority firms in noncompetitive bid procurement, such as emergency repairs, maintenance services, and services for which contracts is less than \$15,000.00.

E. Maintenance of Registry

The County will maintain and make available to contractors and individual homeowners a registry of minority and disadvantage business concerns located throughout the county. This list will be compiled from various sources, including Small Business Administration's list of disadvantaged concerns, and minority listings from the Department of Housing and Urban Development, and the State's Minority Business Enterprise Office.

IV. **CONTRACTOR AND SUBCONTRACTOR RESPONSIBILITIES**

A. **Responsibility**

The President, who serves as the Affirmative Action officer, will assume the responsibility for administering the Minority Business Enterprise Program.

B. **Schedule**

The President of the Commission will review the Minority Business Program on a regular basis to determine progress toward reaching goals and to ascertain areas of non-compliance.

C. **Complaint Procedure**

Complaints shall be channeled for remediation using the following steps:

- (1) Direct consultation and appeal to the Commission President who is the Affirmative Action Officer.
- (2) Upon failure to resolve through #1 above, direct appeal to the entire County, the Governing Body shall determine, when appropriate, the sanctions to be administered against any contractor found to be violating his commitments under Executive Order 11625. In the event of a contractor's noncompliance in achieving the objectives established by the E.O. 11625, his contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures as authorized in Executive Order 11625.
- (3) Should the local Governing Body be unable to resolve the problem, it shall at its discretion refer the matter to an appropriate local state or federal agency.

V. **REPORTING**

The results of this affirmative effort undertaken by the County, and including those of its contractors and subcontractors, to utilize minority businesses will be reported to the State Community Development Office as a part of the performance report to be submitted at the completion of the project.

**COUNTY'S STATEMENT OF GOALS  
EXECUTIVE ORDER #11625  
NATIONAL PROGRAM FOR MINORITY BUSINESS ENTERPRISE**

1. The Upshur County Commission hereby sets as its goal for utilization of minority businesses through its contracts for public works, site clearance and demolition, supplies and services a target of \$31,500 of its budget or 2.1 percent for the above contracts and services.
2. As part of the preparation of the contract documents, the County will analyze the construction projects and will determine for each specific contract, a goal and percentage amount which represents in the judgment of the County as to the maximum feasible involvement of minority business. Thus, individual projects may vary from the stated percentage goal. It is expected during the course of the year; however, that total volume awarded to minority businesses will approximate goals stated above.
3. The County will become familiar with the State Affirmative Action Program for Minority Business Enterprise and will comply with it in all contracts for public works, supplies, and services funded with Community Development Block Grant Funds.

\_\_\_\_\_  
President, Upshur County Commission

\_\_\_\_\_  
Date

**SUGGESTED MINORITY BUSINESS ENTERPRISE CLAUSES  
TO BE INCORPORATED IN CONTRACT DOCUMENTS**

- (a) It is the policy of the President of the Upshur County Commission to take positive steps to maximize the utilization of minority business enterprises in all contract activity administered by the Commission.
- (b) The Contractor will utilize his/her best efforts to carry out this policy in the award of his subcontracts to the fullest extent consistent with the efficient performance of this contract. As used in this contract, the term "minority business enterprise" means a business, at least 50 percent of which is owned by minority group members or, in the case of publicly-owned businesses, at least 51 percent of the stock is owned by minority business members. For the purpose of this definition, minority group members are Black, Hispanics, Asians, Native Americans, Alaskans, or Pacific Islanders.

## UPSHUR COUNTY COMMISSION

Upshur County Administrative Annex  
91 West Main Street, Suite 101 • Buckhannon, West Virginia 26201

Telephone: (304) 472-0535  
Telecopier: (304) 473-2802

TDD Numbers  
Business: 472-9550  
Emergency: 911

December 2, 2021

Andrea Hull  
2329 Hackers Creek Road  
Philippi, WV 26416

**Re: Property located at Banks District, Tax Map 5T, Parcel 24**

Dear Ms. Hull:

Please find enclosed The Upshur County Building Permit, Floodplain and Addressing & Mapping Coordinator's findings from the site visit conducted on November 29, 2021 concerning the above referenced property. Per the findings, the anchoring of all the residential structures is insufficiently installed, please see the attached diagrams for guidance. You are hereby given by the Upshur County Commission until January 3, 2022 to come into compliance with these requirements.

Sincerely,

Kristie G. Tenney  
Commission President

Enclosures: Findings dated November 30, 2021

Cc: Terri Jo Bennett, Coordinator  
Larry W. Brown

*An Equal Opportunity Employer*



**Upshur County Addressing and Mapping,  
Building Permit and Floodplain Office**

Judge Jack Dowell Jennings Annex  
38 West Main Street, Room 303, Buckhannon, WV 26201  
Phone: (304) 472-1673 • Fax: (304) 473-2801  
[www.upshurcounty.org](http://www.upshurcounty.org)

November 30, 2021

Upshur County Commission  
91 West Main Street, Suite 101  
Buckhannon, WV 26201

Re: Non-Compliance follow-up

Dear Commissioners:

After a telephone discussion with Ms. Hull on Wednesday, November 24, 2021 and a site visit on Monday, November 29, 2021, the following are my findings from the site visit:

- No fill has been placed in the flood hazard area.
- The utilities servicing the residential structures have been installed and elevated with satisfactory compliance.
- The porch on site #1 has been replaced and anchored with satisfactory compliance.
- Regarding the anchoring of all the residential structures, the property owners chose to use a twist in the ground anchor, wire rope and U-bolt clamps around the frame to anchor the structures. (copy of site visit picture from November 29, 2021 included) The wire rope and U-bolt clamps are not installed to a universal standard for torque. Please see attached diagram for guidance.

If you have any additional questions, please feel free to contact me.

Sincerely,

A handwritten signature in blue ink that reads 'Terri Jo Bennett'.

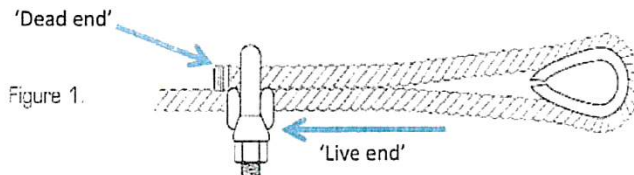
Terri Jo Bennett, CFM  
Upshur County Building Permit, Floodplain and Addressing  
& Mapping Coordinator

Attachments





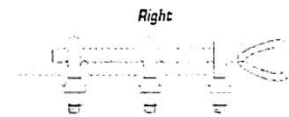
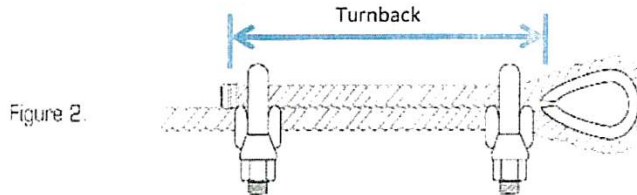
It is important to ensure wire rope clips are installed properly. Incorrect installation can reduce the working load limit by 40%. Below are general guidelines for installing wire rope clips.



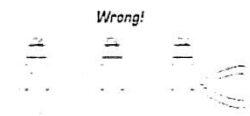
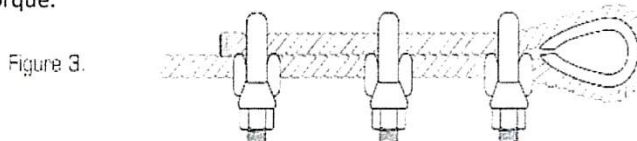
Wire Rope Clips should be inspected to ensure that:

- the wire rope clips are free from nicks, cracks and or gouges;
- there are not any suspicious marks of repairs or reshaping;
- clips with the correct dimensions have been selected.

Turn back specified length of wire rope from thimble (please refer tables given below). Put first clip one saddle width from seized "dead end" (Figure 1). Seat "live end" (load carrying) of the wire rope in saddle and position U-bolt over "dead end." Tighten nuts evenly to proper torque.



Put the second clip as near the loop or thimble as possible (Figure 2). Install nuts firmly but do not yet tighten to proper torque.



Install all remaining clips equally spaced between the first two clips (Figure 3). Install nuts firmly but do not yet tighten to proper torque.

Apply light tension to wire rope assembly to take up rope slack and then tighten all nuts evenly to proper torque.

Drop Forged and Stainless Steel Wire Rope Clips			
Clip Size (Inches)	Minimum No. of Clips	Amount of Rope to Turn Back in Inches	Torque in Ft. Lbs.
1/8"	2	3-1/4"	4.5
3/16"	2	3-3/4"	7.5
1/4"	2	4-3/4"	15
5/16"	2	5-1/4"	30
3/8"	2	6-1/2"	45
7/16"	2	7"	65
1/2"	3	11-1/2"	65
5/8"	3	12"	95
3/4"	4	18"	130
7/8"	4	19"	225
1"	5	25"	225

\*The tightening torque values apply to new threads that are clean, dry, and free of lubrication.

Drop forged wire rope clips are used in heavy duty applications where strength is paramount.

Malleable Electro-Galvanized Wire Rope Clips	
Clip Size (Inches)	Minimum No. of Clips
1/16"	3
1/8"	3
3/16"	3
1/4"	3
5/16"	3
3/8"	3
7/16"	4
1/2"	4
5/8"	4
3/4"	5
7/8"	5
1"	6

Light duty wire rope clips perfect for fencing, hand rails, animal runs, and other applications that do not sustain loads overhead.

Phone: (304) 472-4650  
Fax: (304) 472-1421



Dustin Zickefoose  
Assessor

County of Upshur  
Office of Assessor  
38 W. Main Street, Room 102  
Court House Annex  
Buckhannon, West Virginia 26201-2259

11/30/2021

Upshur County Commission,

Please accept this letter as a correspondence item to be placed on the meeting agenda for Thursday, December 2, 2021. The Upshur County Assessor's Office has received several calls with questions regarding the proposed Board of Education Bond. The requests have mainly been relating to the direct cost associated with the bond, if passed. Many citizens/taxpayers have asked "what will it cost me?". In addition to the Board of Education bond calculator found on their website, The Assessor's Office is willing and able to help individuals determine the estimated cost of the proposed bond. Please note, these figures are only an estimate based on 2021 real estate and personal property values. I feel this information should be provided and offered to every taxpayer. This is in no way an attempt to persuade voters in either direction. The Assessor's Office staff, and myself, will provide this information in a neutral manner. Please feel free to reach us anytime with questions. 304-472-4650 or [dwzickefoose@upshurcounty.org](mailto:dwzickefoose@upshurcounty.org).

Sincerely,

Dustin Zickefoose

A handwritten signature in blue ink, appearing to read "Dustin Zickefoose", written over a horizontal line.

Upshur County Assessor

UNITED STATES OF AMERICA  
FEDERAL ENERGY REGULATORY COMMISSION

Atlantic Coast Pipeline, LLC  
Eastern Gas Transmission and Storage, Inc.

Docket Nos. CP15-554-009  
and CP15-555-007

**NOTICE OF REVISED SCHEDULE FOR ENVIRONMENTAL REVIEW OF THE  
ATLANTIC COAST PIPELINE RESTORATION PROJECT  
AND  
SUPPLY HEADER PROJECT RESTORATION PROJECT**

(November 19, 2021)

This notice identifies the Federal Energy Regulatory Commission staff's revised schedule for the completion of the supplemental environmental impact statement (sEIS) for Atlantic Coast Pipeline, LLC's (Atlantic) Atlantic Coast Pipeline Restoration Project and Eastern Gas Transmission and Storage, Inc.'s (EGTS) Supply Header Restoration Project. The first notice of schedule, issued on May 4, 2021, identified November 19, 2021, as the final sEIS issuance date. However, we are modifying the issuance date based on comments received on the draft sEIS to include additional analyses of impacts on environmental justice communities in the sEIS that will assist the Commission in its decision-making process.

**Schedule for Environmental Review**

Issuance of the Notice of Availability of the final sEIS  
90-day Federal Authorization Decision Deadline

December 17, 2021  
March 17, 2022

If a schedule change becomes necessary, an additional notice will be provided so that the relevant agencies are kept informed of the project's progress.

**Additional Information**

In order to receive notification of the issuance of the sEIS and to keep track of all formal issuances and submittals in specific dockets, the Commission offers a free service called eSubscription. This can reduce the amount of time you spend researching proceedings by automatically providing you with notification of these filings, document summaries, and direct links to the documents. Go to <https://www.ferc.gov/ferc-online/overview> to register for eSubscription.

Additional information about the Project is available from the Commission's Office of External Affairs at (866) 208-FERC or on the FERC website ([www.ferc.gov](http://www.ferc.gov)). Using the "eLibrary" link, select "General Search" from the eLibrary menu, enter the

- 2 -

selected date range and “Docket Number” excluding the last three digits (i.e., CP15-554; CP15-555), and follow the instructions. For assistance with access to eLibrary, the helpline can be reached at (866) 208-3676, TTY (202) 502-8659, or at [FERCOnlineSupport@ferc.gov](mailto:FERCOnlineSupport@ferc.gov). The eLibrary link on the FERC website also provides access to the texts of formal documents issued by the Commission, such as orders, notices, and rule makings.

Kimberly D. Bose,  
Secretary.



# Upshur County Sheriff's Financial Statement

For Period Ending : **October 2021**

FUND NAME	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001 GENERAL COUNTY FUND	\$ 2,736,163.31	\$ 437,386.24	\$ (768,579.73)	\$ 2,404,969.82
FUND - 002 COAL SEVERANCE TAX FUND	\$ 19,288.20	\$ 26,874.90	\$ (13,437.00)	\$ 32,726.10
FUND - 003 DOG AND KENNEL FUND	\$ 25,067.52	\$ 2,969.20	\$ (5,582.65)	\$ 22,454.07
FUND - 004 GENERAL SCHOOL FUND	\$ 26,978.50	\$ 4,899.00	\$ -	\$ 31,877.50
FUND - 005 MAGISTRATE COURT FUND	\$ 2,983.31	\$ 1,053.95	\$ -	\$ 4,037.26
FUND - 006 WORTHLESS CHECK FUND	\$ 125,090.89	\$ 85.00	\$ -	\$ 125,175.89
FUND - 007 E-911 FUND	\$ 1,118,731.81	\$ 35,201.63	\$ (6,510.82)	\$ 1,147,422.62
FUND - 008 HOME CONFINEMENT FUND	\$ 19,569.93	\$ 11,375.87	\$ (1,770.45)	\$ 29,175.35
FUND - 013 CURRY PARK FUND	\$ 10,362.04	\$ 1,758.65	\$ (1,017.70)	\$ 11,102.99
FUND - 015 CURRY LIBRARY FUND	\$ 788.26	\$ 1,780.53	\$ (48.54)	\$ 2,520.25
FUND - 018 AIRPORT CONSTRUCTION FUND	\$ -	\$ -	\$ -	\$ -
FUND - 019 UPSHUR COUNTY FIRE FEE FUND	\$ 30,960.12	\$ 14,187.05	\$ (50.00)	\$ 45,097.17
FUND - 021 EE HEALTH CARE REIMBURSEMENT FUND	\$ 42,455.68	\$ 11,270.95	\$ (13,682.32)	\$ 40,044.31
FUND - 039 COAL REALLOCATION FUND	\$ 19,130.22	\$ -	\$ -	\$ 19,130.22
FUND - 052 EMPLOYEE BENEFITS FUND	\$ 624,680.82	\$ 326,053.71	\$ (12,445.95)	\$ 938,288.58
FUND - 056 ASSESSOR'S VALUATION FUND	\$ 335,153.38	\$ 8,065.58	\$ (4,986.67)	\$ 338,232.29
FUND - 058 UP.CO.FIN.STBL.FUND	\$ 1,615,583.22	\$ 1,026.89	\$ -	\$ 1,616,610.11
FUND - 059 CONCEALED WEAPONS FUND	\$ 23,781.47	\$ 475.95	\$ (200.00)	\$ 24,057.42
FUND - 063 VOTER'S REGISTRATION FUND	\$ 773.94	\$ 67.00	\$ -	\$ 840.94
FUND - 071 JURY FUND	\$ 15,528.90	\$ -	\$ (492.46)	\$ 15,036.44
FUND - 073 SPECIAL LAW ENFRMCT INVESTIGATION FUND	\$ 2,486.68	\$ 0.10	\$ -	\$ 2,486.78
FUND - 078 CHILD EXCHANGE & VISITATION FUND	\$ 46,769.42	\$ 61.00	\$ -	\$ 46,830.42
FUND - 079 SPAYING & NEUTERING FUND	\$ 44,637.05	\$ 600.00	\$ (250.00)	\$ 44,987.05
FUND - 080 COMM. CORR. FUND	\$ 334,351.98	\$ 303,904.25	\$ (68,200.38)	\$ 570,055.85
FUND - 102 AIRPORT IMP. PROJECT FUND	\$ -	\$ -	\$ -	\$ -
FUND - 104 ELKINS ROAD PSD FUND	\$ 6,433.52	\$ 13,512.85	\$ (6,433.52)	\$ 13,512.85
FUND - 105 ADRIAN PSD WATERLINE PHASE VI FUND	\$ -	\$ -	\$ -	\$ -
FUND - 245 UPSHUR COUNTY WELLNESS COMPLEX FUND	\$ 4,760.00	\$ -	\$ -	\$ 4,760.00
FUND - 248 IND. PARK SEWER FUND	\$ -	\$ -	\$ -	\$ -
FUND - 311 DMV LICENSE FUND	\$ -	\$ 30,072.50	\$ (30,072.50)	\$ -
FUND - 312 CRIMINAL CHARGES FUND	\$ -	\$ 10.00	\$ (10.00)	\$ -
FUND - 313 COURT REPORTER FUND	\$ -	\$ 175.00	\$ (175.00)	\$ -
FUND - 314 STATE FINES FUND	\$ -	\$ -	\$ -	\$ -
FUND - 315 STATE POLICE FUND	\$ 5.00	\$ 480.00	\$ (480.00)	\$ 5.00
FUND - 316 STATE CURRENT FUND	\$ -	\$ 3,285.88	\$ (3,285.88)	\$ -
FUND - 317 COURTHOUSE FACILITIES IMPROVEMENT FUND	\$ -	\$ -	\$ -	\$ -
FUND - 364 TAX LIEN FUND	\$ 121,262.70	\$ -	\$ (117,841.32)	\$ 3,421.38
FUND - 365 DELQ & NONENT LAND	\$ 250.00	\$ 1,415.22	\$ -	\$ 1,665.22
FUND - 366 BOARD OF HEALTH FUND	\$ 334,669.59	\$ 48,272.34	\$ (56,804.81)	\$ 326,137.12
FUND - 369 WV DEPUTY SHERIFF'S RETIREMENT FUND	\$ 560.50	\$ 472.50	\$ (560.50)	\$ 472.50
FUND - 373 SCHOOL CURRENT FUND	\$ -	\$ 255,471.68	\$ (255,471.68)	\$ -
FUND - 374 SCHOOL EXCESS LEVY FUND	\$ -	\$ 129,328.05	\$ (129,328.05)	\$ -
FUND - 375 SCHOOL BOND FUND	\$ -	\$ -	\$ -	\$ -
FUND - 378 CITY CURRENT FUND	\$ -	\$ 51,817.06	\$ (51,817.06)	\$ -
FUND - 379 CITY VOTED LIBRARY FUND	\$ -	\$ 6,222.69	\$ (6,222.69)	\$ -
FUND - 206 COVID 19 FUND	\$ 11,103.92	\$ -	\$ -	\$ 11,103.92
FUND - 207 AMERICAN RECOVERY FUND	\$ 2,309,433.28	\$ 91.74	\$ -	\$ 2,309,525.02
<b>FINAL TOTALS</b>	<b>\$ 10,009,795.16</b>	<b>\$ 1,729,724.96</b>	<b>\$ (1,555,757.68)</b>	<b>\$ 10,183,762.44</b>
BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	\$ 10,616,797.37	\$ -	\$ -	\$ -
ORDERS/DEBITS OUTSTANDING:	\$ (942,160.87)			
DEPOSITS/CREDITS OUTSTANDING:	\$ 507,375.94			
NET BANK BALANCE	\$ 10,182,012.44			
PETTY CASH / CASH DRAWERS	\$ 1,750.00			
CASH SPECIAL INVESTIGATION FUND	\$ -			
ADJUSTMENT	\$ -			
TOTAL IN COUNTY DEPOSITORIES AND OFFICE:	\$ 10,183,762.44			

I, Virgil D. Miller, Sheriff of Upshur County do solemnly swear that the foregoing is a true and correct statement to the best of my knowledge.

Virgil D. Miller  
Sheriff & Treasurer, Upshur County

10/22/2021



# Upshur County Sheriff's Financial Statement

For Period Ending: **October 2021**

## Bank Balance Listing

BANK NAME	ACCOUNT NAME	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
<b>FIRST COMMUNITY BANK</b>					
	COAL SEVERANCE-MMA	\$ 13,437.13	\$ (13,437.00)	\$ -	\$ 0.13
	CURRY LIBRARY-MMA	\$ 92.65	\$ -	\$ -	\$ 92.65
	BOARD OF HEALTH-MMA	\$ 818.35	\$ -	\$ -	\$ 818.35
	BOARD OF HEALTH-PAYROLL	\$ 4,142.18	\$ (4,142.18)	\$ -	\$ -
	JURY-CKNG	\$ 131.25	\$ (131.25)	\$ -	\$ -
	TAX LEIN FUND-CKNG	\$ 42.75	\$ (42.75)	\$ -	\$ -
	BOARD OF HEALTH-CKNG	\$ 100.00	\$ -	\$ -	\$ 100.00
	COVID 19 -CKNG	\$ 11,103.92	\$ -	\$ -	\$ 11,103.92
	<b>BANK TOTAL</b>	<b>\$ 29,868.23</b>	<b>\$ (17,753.18)</b>	<b>\$ -</b>	<b>\$ 12,115.05</b>
<b>FREEDOM BANK</b>					
	BOARD OF HEALTH-CD 1	\$ 101,806.33	\$ -	\$ -	\$ 101,806.33
	BOARD OF HEALTH-CD 2	\$ 101,806.33	\$ -	\$ -	\$ 101,806.33
	<b>BANK TOTAL</b>	<b>\$ 203,612.66</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 203,612.66</b>
<b>CITIZENS BANK OF WEST VIRGINIA</b>					
	GENERAL COUNTY FUND - IBCK	\$ 1,749,835.38	\$ -	\$ 249,775.49	\$ 1,999,610.87
	COAL SEVERANCE - IBCK	\$ 19,288.97	\$ -	\$ 13,437.00	\$ 32,725.97
	E-911 - IBCK	\$ 1,147,422.62	\$ -	\$ -	\$ 1,147,422.62
	CURRY PARK - IBCK	\$ 11,102.99	\$ -	\$ -	\$ 11,102.99
	CURRY LIBRARY - IBCK	\$ 2,427.60	\$ -	\$ -	\$ 2,427.60
	ASSESSOR'S VALUATION - IBCK	\$ 330,882.89	\$ -	\$ 7,349.40	\$ 338,232.29
	UP. CO. FIN. STAB. FUND - IBCK	\$ 1,616,610.11	\$ -	\$ -	\$ 1,616,610.11
	CONCEALED WEAPONS - IBCK	\$ 23,962.42	\$ (75.00)	\$ 170.00	\$ 24,057.42
	GENERAL TAX - IBCK	\$ 451,743.59	\$ (664,660.46)	\$ 212,916.87	\$ -
	BOARD OF HEALTH FUND - IBCK	\$ 109,355.13	\$ -	\$ 870.00	\$ 110,225.13
	OASIS CLEARING - CKNG	\$ -	\$ (0.27)	\$ 0.27	\$ -
	UPSHUR CO. FIRE FEE - IBCK	\$ 57,062.17	\$ (11,965.00)	\$ -	\$ 45,097.17
	UP CO COAL REALLOCATION - IBCK	\$ 19,130.22	\$ -	\$ -	\$ 19,130.22
	EMPLOYEE BENEFITS - IBCK	\$ 938,288.58	\$ -	\$ -	\$ 938,288.58
	SP LAW ENF INVESTIGATION - IBCK	\$ 2,486.78	\$ -	\$ -	\$ 2,486.78
	COMMUNITY CORRECTIONS - IBCK	\$ 571,778.85	\$ (1,723.00)	\$ -	\$ 570,055.85
	PARKS/REC CLEARING - CKNG	\$ -	\$ -	\$ -	\$ -
	ADDRESSING/MAPPING CLEARING	\$ 120.00	\$ (120.00)	\$ -	\$ -
	TAX CLEARING - CKNG	\$ 74,028.02	\$ (81,950.01)	\$ 7,921.99	\$ -
	BOARD OF HEALTH PAYROLL - CKNG	\$ 8,735.51	\$ (3,735.51)	\$ -	\$ 5,000.00
	GENERAL COUNTY OPERATING - CKNG	\$ 417,818.98	\$ (14,305.23)	\$ 95.20	\$ 403,608.95
	DOG & KENNEL - CKNG	\$ 22,739.67	\$ (285.60)	\$ -	\$ 22,454.07
	GENERAL COUNTY MISC -CKNG	\$ 35,914.76	\$ -	\$ -	\$ 35,914.76
	WORTHLESS CHECK - IBCK	\$ 125,175.89	\$ -	\$ -	\$ 125,175.89
	HOME CONFINEMENT - IBCK	\$ 30,945.80	\$ (1,770.45)	\$ -	\$ 29,175.35
	EE HEALTH CARE REIMB - IBCK	\$ 28,773.36	\$ -	\$ 11,270.95	\$ 40,044.31
	VOTER'S REGISTRATION - IBCK	\$ 840.94	\$ -	\$ -	\$ 840.94
	JURY - CKNG	\$ 15,665.21	\$ (628.77)	\$ -	\$ 15,036.44
	CHILD EXCHG & VISITATION - CKNG	\$ 46,830.42	\$ -	\$ -	\$ 46,830.42
	SPAY & NEUTER - CKNG	\$ 44,791.05	\$ (50.00)	\$ 246.00	\$ 44,987.05
	ELKINS ROAD PSD - CKNG	\$ 13,512.58	\$ -	\$ 0.27	\$ 13,512.85
	AMERICAN RECOVERY FUND - IBCK	\$ 2,309,525.02	\$ -	\$ -	\$ 2,309,525.02
	WELLNESS COMPLEX - CKNG	\$ 4,760.00	\$ -	\$ -	\$ 4,760.00
	DMV LICENSE - CKNG	\$ 10,255.50	\$ (13,430.00)	\$ 3,174.50	\$ -
	STATE CLEARING - CKNG	\$ 1,295.95	\$ (1,295.95)	\$ -	\$ -
	STATE POLICE - CKNG	\$ 440.00	\$ (480.00)	\$ 45.00	\$ 5.00

	TAX LEIN - CKNG	\$ 121,055.49	\$ (117,634.11)	\$ -	\$ 3,421.38
	DELO & NON-ENTERED LAND - CKNG	\$ 1,665.22	\$ -	\$ -	\$ 1,665.22
	BOARD OF HEALTH OPERATING - CKNG	\$ 16,679.31	\$ (10,298.33)	\$ -	\$ 6,380.98
	WVDSRF - CKNG	\$ 369.50	\$ -	\$ 103.00	\$ 472.50
	<b>BANK TOTAL</b>	<b>\$ 10,383,316.48</b>	<b>\$ (924,407.69)</b>	<b>\$ 507,375.94</b>	<b>\$ 9,966,284.73</b>
<b>SUMMARY:</b>					
	<b>TOTAL ALL BANKS</b>	<b>\$ 10,616,797.37</b>	<b>\$ (942,160.87)</b>	<b>\$ 507,375.94</b>	<b>\$ 10,182,012.44</b>
	<b>PETTY CASH / CASH DRAWERS</b>				<b>\$ 1,750.00</b>
	<b>CASH SPECIAL INVESTIGATION FUND</b>				<b>\$ -</b>
	<b>GRAND TOTAL</b>				<b>\$ 10,183,762.44</b>



**Dave Hardy**  
Secretary of Revenue

**STATE TAX DEPARTMENT**

**Matthew Irby**  
State Tax Commissioner

November 23, 2021

Honorable Members of the Upshur County Commission  
Upshur County Courthouse  
38 West Main Street, Room 102  
Buckhannon, WV 26201

Dear Commission President:

This letter is to certify that Dustin Zickefoose, Assessor of Upshur County, has substantially complied with the "assessor's additional duties" as delineated in West Virginia Code § 7-7-6a. Substantial completion of the additional duties entitles Mr. Zickefoose to the additional compensation of \$15,000 as provided in West Virginia Code § 7-7-6b.

Sincerely,

A handwritten signature in blue ink, appearing to be "M. Irby", written over a circular blue ink mark.

Matthew Irby

State Tax Commissioner

MI/ct

cc: Assessor of Upshur County  
  
Clerk of Upshur County

# Upshur County Safe Structures & Sites Enforcement Board

Upshur County Courthouse Annex

91 West Main Street Buckhannon West Virginia 26201

Phone: (304) 472-0535 Fax: (304) 472-2399

November 15, 2021

Mitchell W. Hyre  
P O Box 100  
Princeton, WV 24740

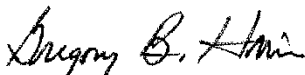
Subj: Petition for Order --- Case Number: 051321-01

The purpose of the Upshur County Safe Structures and Sites Ordinance is to promote the public safety and welfare of the residents of Upshur County. Based upon the numerous visits and investigation of the above referenced property (Meade Tax District -Tax Map 1 - Parcel Number 130), please be advised that the Enforcement Board would request, pursuant to Article 4 of said Ordinance, an order of the Upshur County Commission requiring clean-up of the property. Specific findings and recommendations would include the following:

- Correction of any health and safety hazards, including but not limited to the removal and proper disposal of any debris, trash, junk vehicles and/or removal and proper disposal of any environmental hazards.
- Structure needs torn down and properly disposed of.

Please be advised that unless the property owner or owners would file a written request for a hearing with the Clerk of the County Commission of Upshur County, 40 West Main Street, Room 101, Buckhannon, West Virginia, 26201, within twenty (20) days of receipt of this petition, an order will be issued by the County Commission implementing the above recommendations.

It is the desire of the members of the Enforcement Board that this matter be completed in a manner that is convenient and efficient for all involved parties. Thank you for your assistance and cooperation.

  
Gregory B. Harris  
Compliance Officer



***City Council of Buckhannon – 7:00 pm in Council Chambers  
Meeting Agenda for Thursday, December 2, 2021***

Channel 3 is Live Streaming our City Council Meetings at <https://www.facebook.com/ch3buckhannon/> Please send public comments to [buckhannon@buckhannonwv.org](mailto:buckhannon@buckhannonwv.org) via email or drop them in the mail, or drop box behind City Hall.

Please join the meeting from your computer, tablet or smartphone <https://global.gotomeeting.com/join/443910693>  
You can also dial in using your phone United States: [+1 \(571\) 317-3112](tel:+15713173112) Access Code: 443-910-693

**A. Call to Order**

- A.1 Moment of Silence
- A.2 Pledge to the Flag of the United States of America

**B. Recognized Guests**

- B.1 Maria Elaine Potter & Shane Michael Jenkins- Official Oath Probationary Firefighter
- B.2 Recognition of the 3 New Members- Volunteer Firefighters

**C. Department & Board Reports**

- C.1 Public Works Director- Jerry Arnold
- C.2 Finance Director- Amberle Jenkins
- C.3 Fire Chief- JB Kimble
- C.4 City Attorney- Tom O'Neill

**D. Correspondence & Information**

- D.1 First Energy Foundation Grant \$5K Donation for Colonial Theatre Project-Façade Installation
- D.2 Letters from Cummins Sales & Service- Updated Shipment Delay Dates & Reasons for the Delays  
RE: FEMA Region III Hazard Mitigation Project Emergency Power Generators

**E. Consent Agenda**

- E.1 Approval of Minutes -Regular Meeting 11/04/2021, 11/18/21 & Special 11/15/2021
- E.2 Approval of Building and Wiring Permits
- E.3 Approval of Payment of the Bills

**F. Strategic Issues for Discussion and/or Vote**

- F.1 Approval Resolution 2021-10 Budget Revision #3 General Fund FY 2021/22 City Hall Sound System
- F.2 Discussion/ Possible Vote Assistance to Firefighter Grant (AFG)

**G. Comments and Announcements**

- G.1 Pamela Bucklew
- G.2 C J Rylands
- G.3 David Thomas
- G.4 Jack Reger
- G.5 Shelia Lewis-Sines
- G.6 Randall Sander

**H. Mayor's Comments and Announcements**

**I. Executive Session Per WV Code § 6-9A-4- Property Matters**

**J. Adjournment**

Posted 11/29/2021

Next Regular Scheduled City Council Meeting Thursday, December 16, 2021

In compliance with West Virginia's Public Meeting Law, the 26<sup>th</sup> Judicial Circuit Community Corrections Program regular board meeting will be held December 6, 2021 at 6:00pm at the Lewis County Day Report Center in Lewis County. The public is invited to attend and learn more about our program, serving Lewis and Upshur Counties.

## **COMMUNITY CORRECTIONS**

### **Board Meeting Agenda**

**December 6, 2021**

**Lewis County Day Report Center 6:00 P.M.**

#### **I. Handouts**

- Sign in sheets
- Agenda, Previous Meeting Minutes
- Budget report

#### **II. New Business**

- 1) Batterer's Intervention Prevention Class Update
  - Upshur/Lewis- 0 referrals
  - Request to utilize Shari Wince contractual position as BIPP facilitator 35/hr
- 2) Home Confinement Update- Lewis-16 Upshur-20
- 3) Community Corrections Update
  - Referrals received since July 1, 2021 Upshur-27 Lewis-31 Total- 58
  - Request to purchase/sell ram 1500 truck
  - Notification of ribbon cutting Dec 8, 2021 for new building
  - Update of security concerns to include taser training and purchase
  - Community engagement budget

#### **III. Next Meeting**

- **February 7, 2021 at the Upshur County Day Report Center at 6:00 P.M.**

Upshur County Safe Structures and Sites  
Enforcement Board  
October 14, 2021

**Members present:** Greg Harris, Chris Cook, Chris Alkire and Chris Garrett  
**Members absent:** Rick Harlow  
**Others present:** Tabatha Perry

The meeting was called to order at 3:00 p.m. by Greg Harris.

The August 12, 2021 meeting minutes were reviewed. On Motion by Chris Cook, seconded by Chris Garrett, the meeting minutes were approved as presented.

**The Enforcement Board reviewed the following cases:**

011421-01 (Carr) Reviewed photographs of property. On motion by Chris Garrett, seconded by Chris Alkire, the Board moved to file a Petition for Order before the Upshur County Commission.

021121-01 (Chapman) No action. The case before the Magistrate has concluded; however, the Prosecutor's Office is researching next course of action.

051321-01 (Mitchell Hyre) Reviewed photographs of property. Greg Harris has had no contact with the property owner; however, someone is signing for the certified letters. On motion by Chris Garrett, seconded by Chris Cook, the Board will issue a 2<sup>nd</sup> extension with a deadline of November 9, 2021.

070821-01 (David Miller) Reviewed photographs of the property. The property owner is deceased and the funeral home is overseeing the estate. On motion by Chris Alkire, seconded by Chris Garrett, the Board gave a first extension until November 9, 2021.

070821-02 (Gregory Smith) The Board reviewed photographs of the property. On motion by Chris Cook, seconded by Chris Garrett, the Board gave the owner his second extension until November 9, 2021.

081221-01 (Specialized Loan Services) The Board reviewed photographs of the property. On motion by Chris Alkire, seconded by Chris Garrett, the Board moved to close the case as the property is now in compliance with the Ordinance.

081221-02 (Barnes) The Board reviewed photographs of the property. On motion by Chris Cook, seconded by Chris Alkire, the Board moved to close the case as the current status of the property does not violate terms of the Ordinance.

**The Enforcement Board reviewed the following new cases:**

101421-01 (unknown) By consensus of the Board, the Commission will forward the complaint to the Department of Highways.

**Public Comment:**

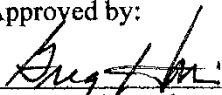
Tabatha reported that Rick Harlow is seeking out another Fire Chief to assume his position on the Board.

**Other Business:**

The next meeting will be held on Wednesday, November 10, 2021 at 3:00 p.m. in the Upshur County Commission Administrative Annex, 91 West Main Street, Suite 101, Buckhannon, WV.

By consensus of the Board, the meeting adjourned at 3:48 p.m.

Approved by:

  
\_\_\_\_\_  
Greg Harris, Enforcement Officer

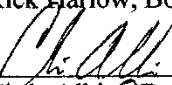
11-10-21  
Date

\_\_\_\_\_  
Chris Garrett, Board Member

\_\_\_\_\_  
Date

\_\_\_\_\_  
Rick Harlow, Board Member

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chris Alkire, Board Member

11-10-21  
Date

  
\_\_\_\_\_  
Chris Cook, Board Member

11-10-21  
Date