

Upshur County Commission Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex

Date of Meeting: August 22, 2019

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:

- August 15, 2019

9:05 a.m. Hearing upon the Petition/Complaint of the Upshur County Safe Sites and Structures Enforcement Agency --- Chapman Case Number 101118-01 (Warren Tax District – Tax Map 6B – Parcel Number 11).

9:15 a.m. Tim Higgins and Dr. Joseph Reed on behalf of the Upshur County Tobacco Prevention Coalition, requesting the Upshur County Commission to make all outside space owned or under the control of the Commission to be tobacco smoke and vape free.

10:30 a.m. Consideration of Court Security Advisory Board's recommendation for adding an additional part-time Court Security Officer to implement entrance security on the Courthouse and Annex campus by October 1, 2019.

Items for Discussion / Action / Approval:

1. Approval and signature of the Grant Agreement for Airport Improvement Program (AIP) Project No. 3-54-0039-033-2019 Contract Agreement, Resolution, Certifications and Standard Conditions and Assurances. The grant award is in the sum of \$152,723 to be used to reimburse the Airport Authority for a portion of the cost incurred for the construction of two (2) 100' x 100' box hangars at the Upshur County Regional Airport. *
2. Correspondence from Sheriff David H. Coffman requesting approval to temporarily hire a certified law enforcement officer to fill in as needed for the department until a full-time officer is hired. The individual will work no more than 40 hours per week and personnel costs will be covered within the approved FY20 law enforcement budget. *
3. Correspondence from Software Systems, Inc. regarding changes in maintenance contract amounts. Review and approval of 2019-2020 maintenance levels. This maintenance includes program updates, telephone support and time spent performing data conversions and other on-site tasks depending upon which level is requested for each system. *
4. Approval and signature of Letter of Support for the City of Buckhannon Water Department's WV Department of Health and Human Resources – Bureau for Public Health's 2019-2020 Local Source Water Protection Grant Application for the purpose of developing an early warning monitoring system on the Buckhannon River. *

5. Establish date and time for Trick or Treat – City of Buckhannon will be Thursday, October 31, 2019 from 6:00 p.m. to 7:30 p.m. *
6. Request from Pastor J. Edward McDaniels to use the Courthouse steps/plaza for a county wide worship service and walk on Sunday, September 15, 2019 from 3:00 p.m. until 5:00 p.m. A certificate of Liability Insurance will be provided. *
7. Correspondence from the Upshur County Youth Camp Board requesting the dog warden's truck when it is replaced. The Board will return the truck they are currently using to the Commission. *
8. Correspondence from Doyle R. Cutright, Director, Upshur County Emergency Communications Center, announcing the resignation of Levi Heatherly effective August 5, 2019. *
Item may lead to Executive Session per WV Code §6-9A-4
9. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Allen R. Mock, Chief Medical Examiner for the State of WV, announcing appointment of Kenneth Brian Shreves as a County Medical Examiner (CoME) for Upshur County, WV.
2. Appointments Needed or Upcoming:

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

**Next Regular Meeting of the Upshur County Commission
August 29, 2019 --- 9:00 a.m.
Upshur County Courthouse Annex**