

Upshur County Commission Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex

Date of Meeting: July 18, 2019

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:

- July 11, 2019

9:05 a.m. Approval and signature of FY 20 PRO Grant Application, Agreement and WV DJCS Standard Conditions and Assurances in the amount of \$28,000.00 for the Prevention Resource Officer (PRO) at the Buckhannon-Upshur Middle School.

9:15 a.m. Consider Request for Hearing filed by Bertha Humphrey --- Case Number 121318-01 (Washington Tax District – Tax Map 6L – Parcel Number 11.3)

1:00 p.m. Supervisor Meeting

2:00 p.m. Policy Board

Items for Discussion / Action / Approval:

1. Approval and signature of a Letter of Support for the School Climate Transformation Grant Application being submitted by the Upshur County Board of Education. If awarded, students at the Buckhannon-Upshur Middle School and Buckhannon-Upshur High School will benefit.*
2. Approval and signature of Federal Aviation Administration Outlay Request Number 8 in the amount of fifty thousand twenty seven dollars (\$50,027) for the Airport Improvement Program Project No. 3-54-0039-032-2018 at the Upshur County Regional Airport in Buckhannon, WV.*
3. Correspondence from Terry N. Gould, Tennerton PSD Manager, requesting the reappointment of John Barnes to the Tennerton PSD Board, effective August 1, 2019. Upon approval, Mr. Barnes' new term will expire on July 31, 2025.*
4. Correspondence from Todd Payne requesting reappointment to the Upshur County Farmland Protection Board as a "farmer representative". Upon approval, Mr. Payne's term will expire on June 30, 2023.*
5. Review and signature of EBSO Administrative Services Agreement and accompanying exhibits and appendices, effective July 1, 2019.*
6. Correspondence from Tabatha R. Perry, on behalf of the Upshur Safe Structures & Sites Enforcement Board, requesting to change the Board's monthly meeting time from 4 p.m. to 3 p.m., effective immediately.*

7. Correspondence from Dustin W. Zickefoose, Upshur County Assessor, requesting the temporary part-time employment of Amberly J. Fealy, effective July 22, 2019 pending background check results. Upon approval, Ms. Fealy will be paid \$10 per hour utilizing grant funds awarded by the WV Records Management and Preservation Board.*
Item may lead to Executive Session per WV Code §6-9A-4
8. Correspondence from Jacqueline R. Dinklocker, part-time Deputy County Clerk, announcing her resignation, effective June 22, 2019.*
Item may lead to Executive Session per WV Code §6-9A-4
9. Approval of advertisement for a part-time Deputy County Clerk position. The successful applicant will work no more than 19.5 hours per week and the pay rate will be based upon qualifications. Applications will be accepted until the close of business on August 9, 2019.*
10. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Terry N. Gould, Hodgesville & Tennerton PSD Manager, in response to the Commission's letter dated June 27, 2019 pertaining to the PSD's failure to provide audits.
2. TKS Contracting, Inc. Change Order number 2 in the amount of seven thousand five hundred dollars (\$7,500) for the Courthouse Dome Cleaning and Pigeon Spike Installation Project. The revised contract amount is sixty three thousand six hundred twenty dollars (\$63,620).
3. Upshur County Solid Waste Authority Fiscal Year 2020 Budget
4. Fire Board Financial Report– July 17, 2018 through June 18, 2019
5. Lewis-Upshur Animal Control Facility Adoption Financial Transactions – June 2019
6. Lewis-Upshur Animal Control Facility Cat Report for the month of June 2019
7. Lewis-Upshur Animal Control Facility Animal Report for the month of June 2019
8. Upshur County Animal Control/Humane Officer Monthly Animal Report for the month of June 2019
9. Upshur County Building Permits for the month of June 2019
10. Appointments Needed or Upcoming:
 - a. Buckhannon-Upshur Parks and Recreation Advisory Board (7/1/19 – 6/30/2021 City Rep.)

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

Next Regular Meeting of the Upshur County Commission

July 25, 2019 --- 9:00 a.m.

Upshur County Courthouse Annex

****The regularly scheduled Commission Meeting on August 8, 2019 is CANCELLED ****