

Upshur County Commission Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: April 19, 2018

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:

- April 12, 2018
- April 16, 2018 – Emergency Meeting
- April 17, 2019 – Special Meeting

1:00 p.m. Supervisor Meeting

2:00 p.m. Policy Board Meeting

3:00 p.m. Court Security Meeting

Items for Discussion / Action / Approval:

1. Approval of Early Voting Poll Workers for the May 2018 Primary Election.
2. Correspondence from the Lewis-Upshur Animal Control Facility in conjunction with Claws & Whiskers Rescue Foundation requesting the donation of pool passes for a benefit bingo scheduled to take place on April 22, 2018. All proceeds will go directly towards the facility animals.
3. Approval and signature of a Permit to Enter Upon, Under, Over or Across the State Roads of the State of WV and an Application for WVDOH D-7 Encroachment Permit. Upon approval by the WVDOH, this permit will allow the County Maintenance Department to remove two pavilions located at the Pringle Tree overlook.
4. Correspondence from Laura B. Meadows, Executive Director of the Upshur County Convention & Visitors Bureau, requesting the reappointment of Jonathon Teets to the CVB Board of Directors as the tourism representative, effective July 1, 2018 through June 30, 2021.
5. Correspondence from Cpl. Rodney S. Rolenson requesting reappointment to the Enhanced Emergency Telephone Advisory Board. Cpl. Rolenson's current term expires on June 30, 2018 and he serves as the law enforcement representative. Upon approval, Cpl. Rolenson's term will expire on June 30, 2021.
6. Correspondence from Kimbra L. Wachob, Upshur County Emergency Communications Center Assistant to the Director, requesting the employment of William Nick Wilfong as full-time telecommunicator, effective April 23, 2018. Upon approval, Mr. Wilfong's rate of pay will be \$11.00 per hour.
7. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility

Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Lewis-Upshur Animal Control Facility Adoption Financial Transactions – March 2018
2. Lewis-Upshur Animal Control Facility Cat Report for the month of March 2018
3. Upshur County Mileage Reports – March 2018
 - Upshur 911
 - Maintenance
 - Emergency Management
 - Sheriff
 - Addressing and Mapping
 - Community Corrections
 - Dog Pound
4. Appointments Needed or Upcoming:
 - Upshur County Safe Structures and Sites Enforcement Board (unexpired term- June 30, 2018) – Community Member

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Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

Next Regular Meeting of the Upshur County Commission
April 26, 2018 --- 9:00 a.m.
Upshur County Courthouse Annex

*There will be a Special Commission Meeting held in the County Clerk area and the Upshur County Administrative Annex on Friday, April 20, 2018 at 9 a.m. & 2 p.m. respectively *

*There will be a Special Commission Meeting held at the Upshur County Administrative Annex on Wednesday, April 25, 2018 at 9:00 a.m. *