

Upshur County Commission Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex

Date of Meeting: April 18, 2019

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:

- April 11, 2019
- April 16, 2019 – Special Meeting

Items for Discussion / Action / Approval:

1. Approval and signature of Federal Aviation Administration Outlay Request Number 5 in the amount of sixty seven thousand seventy eight dollars (\$67,078) for the Airport Improvement Program Project No. 3-54-0039-032-2018 at the Upshur County Regional Airport in Buckhannon, WV.*
2. Correspondence from Nate Kennedy, Consulting Forester for Kennedy Forest Management Services, accepting the final reclamation of the Curry Park Timber Sale and requesting for seven thousand six hundred fifty one dollars and ninety cents (\$7,651.90) from the performance bond to be released to Northwest Hardwood, Inc.*
3. Approval and signature of three Memorandum of Agreement Temporary Road Right-of-Way's providing temporary access to lands in Banks Magisterial District for the purpose of hauling all forest and stone products associated with the Youth Camp timber sale/forest management practice to be conducted on property owned by the Upshur County Commission. The right of ways shall be in effect until December 3, 2022.*
4. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Jerry Arnold, City of Buckhannon Director of Public Works, informing the Commission of a proposed address change for the property currently addressed as 40 Chancery Street. The address currently being proposed for the property is 2 Chancery Street and the proposed change will be presented to City Council on April 18, 2019.
2. Memorandum from Stuart Stickel, CPA, CFE, Deputy State Auditor for the Office of the State Auditor, regarding audit requirements for Public Service Districts. Effective for fiscal years beginning in 2019, the

Chief Inspector Division of the WV State Auditor's Office will be overseeing the audit process of all PSD's in the State of WV in accordance with statutory requirements and established procedures.

3. Memorandum from Stuart Stickel, CPA, CFE, Deputy State Auditor for the Office of the State Auditor, regarding new financial examination requirements for Volunteer Fire Departments / Corporations in the State of WV.
4. Informational material for Upshur County from the District 7 informative meeting that took place on April 10, 2019.
5. Upshur County Sheriff's Financial Statement for period ending March 2019
6. Fire Board Financial Report-- July 17, 2018 through April 16, 2019
7. Appointments Needed or Upcoming:
 - Tennerton Public Service District (unexpired term – July 31, 2019)

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Review floodplain fees for other West Virginia Counties and consider a revision to the Upshur County Floodplain Ordinance.

**Next Regular Meeting of the Upshur County Commission
April 25, 2019 --- 9:00 a.m.
Upshur County Courthouse Annex**