

Upshur County Commission Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: April 14, 2016

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:

- April 7, 2016

9:30 a.m. Approval of Recommendation for Removal of Michael Dean as Administrator of the Estate of Patricia Beth Dean, by Daya Masada Wright, Fiduciary Commissioner

10:00 a.m. Steve Linger, 911 Director – Certificate of Recognition in honor of National Public Safety Telecommunicators Week

Items for Discussion / Action / Approval:

1. Approval of Recommendation to Overrule Renewed Objection to Qualification of Personal Representative and Motion for Removal in the Estate of Nathaniel Wayne Beckner, deceased.
2. Approval and signature of letter to Larry Cogar regarding property located in Meade Tax District – Tax Map 1 --- Parcel Number 76. This letter acknowledges that progress is being made to the property and extends the deadline to bring the property into compliance. The new deadline for the property to be brought into compliance is June 13, 2016 and a member of the Upshur County Sheriff's Department will visit the property on or about the 15th day of each month and complete an inspection report to ensure progress is continuing to be made at the property.
3. Approval of advertisement for Lifeguards, Admission Workers and Assistant Pool Managers for the 2016 season at the Buckhannon-Upshur Recreational Park Facility. The temporary positions will begin work in late May and continue through mid-August. Lifeguards must be certified with CPR and First Aid endorsements. Applications must be received on or before the close of business on Monday, May 9, 2016.
4. Correspondence from Carrie L. Wallace, Administrator, requesting the transfer of Mildred "Jeanne" Zickefoose from temporary commission assistant to part-time addressing and mapping assistant, effective Monday, April 18, 2016. Upon approval, Ms. Zickefoose will work up to 19.5 hours per week at the wage rate of \$11.75 per hour.
5. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Notice of Approval of the Levy Estimate (Budget) from the WV State Auditor

2. Upshur County Regional Airport ribbon-cutting event to welcome AirTech, LLC – April 21, 2016
3. Map of Leaf-Off Aerial Photography Acquired by WV Counties
4. Upshur County Family Resource Network Newsletter – April 2016
5. Upshur County Health Department Newsletter – April 2016
6. Upshur County E911 Communication Reports ---March 2016
 - Monthly Call Summary Report
 - Monthly Department Summary Report
 - Monthly and YTD Wrecker Report
7. Monthly Dog Report – March 2016
8. Cat Report – February 2016
9. Cat Report – March 2016

10. Agendas and/or Notice of Meetings:

- Upshur County Family Resource Network April 11, 2016

11. Meeting Minutes:

- Upshur County Youth Camp Board February 18, 2016
- Elkins Road PSD March 1, 2016
- Upshur County Family Resource Network March 14, 2016
- Upshur County Family Resource Network-Director's Report March 2016

12. Meetings:

- 04/05/16 5:30 p.m. Elkins Road PSD
- 04/05/16 6:00 p.m. Hodgesville PSD
- 04/06/16 7:00 a.m. Upshur County Development Authority – Executive Board Meeting CANCELLED
- 04/07/16 7:00 p.m. Banks District VFD
- 04/07/16 7:00 p.m. Selbyville VFD
- 04/11/16 12:00 p.m. Upshur County Family Resource Network
- 04/11/16 4:30 p.m. Upshur County Solid Waste Authority
- 04/11/16 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board- CANCELLED
- 04/11/16 6:00 p.m. Lewis-Upshur Community Corrections Board -- Upshur County
- 04/12/16 6:00 p.m. Buckhannon River Watershed Association
- 04/12/16 7:30 p.m. Adrian VFD
- 04/13/16 6:00 p.m. Buckhannon-Upshur Board of Health
- 04/13/16 12:00 p.m. Upshur County Senior Center Board
- 04/13/16 1:30 p.m. Upshur County Conventions & Visitors Bureau – UCDA Office
- 04/13/16 6:00 p.m. Upshur County Citizens Corp - CERT
- 04/13/16 7:30 p.m. Warren District VFD

- 04/14/16 1:00 p.m. Adrian PSD
- 04/14/16 3:00 p.m. Tennerton PSD
- 04/14/16 4:00 p.m. Upshur County Safe Sites & Structures Ordinance Board
- 04/14/16 7:30 p.m. Buckhannon VFD
- 04/14/16 4:00 p.m. Buckhannon Upshur Airport Authority—meeting held at Airport
- 05/05/16 6:30 p.m. Upshur County Youth Camp Board – Special Meeting
- 04/17/16 6:00 p.m. Washington District VFD
- 04/18/16 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 04/19/16 4:00 p.m. Upshur County Public Library Board
- 04/19/16 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
- 04/19/16 6:30 p.m. Upshur County Fire Board
- 04/19/16 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 04/20/16 7:00 p.m. Ellamore VFD
- 04/20/16 12:00 p.m. Lewis Upshur LEPC --- Upshur location
- 04/20/16 7:00 a.m. Upshur County Development Authority
- 04/25/16 10:00 a.m. Mountain CAP of West Virginia, CDC
- 04/27/16 10:00 a.m. James W. Curry Advisory Board
- 04/28/16 4:00 p.m. Upshur County Farmland Protection Board
- TBA 6:00 p.m. Upshur County Fire Fighters Association

13. Appointments Needed or Upcoming:

- Upshur County Fire Board (Vacant Position – 6-30-16) --- 1st District Community Representative

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Approval and signature of a letter to Ernest George, Fire Chief of the Coalton Volunteer Fire Department, requesting reconsideration of current procedures for responding to medical emergencies for Randolph County residents in Ellamore.
2. Approval and adoption of the Substance Abuse and Testing Policy of Upshur County E911 Communication Center.
3. Ron Watson, Harrison County Commission President – requesting the Upshur County Commission join the TEAM (Together Everyone Achieves More) and pledge their financial support in efforts to secure “major” airlines when the Essential Air Service contract for the North Central Regional Airport is put out to bid in 2016.

Special Meeting of the Upshur County Commission
April 19, 2016 ---9:00 a.m.
Upshur County Courthouse Annex

Next Regular Meeting of the Upshur County Commission
April 21, 2016 --- 9:00 a.m.
Upshur County Courthouse Annex