

## Upshur County Commission Meeting Agenda

Agenda packets are available electronically at [http://www.upshurcounty.org/agenda\\_and\\_minutes/index.php](http://www.upshurcounty.org/agenda_and_minutes/index.php) or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex

Date of Meeting: March 21, 2019

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance

Approval of Minutes:

- March 14, 2019

10:00 a.m. Bid Award -- COPS Camera Surveillance Project

### Items for Discussion / Action / Approval:

1. Discuss Brushy Fork and Stoney Run road complaints.\*
2. Review and approve Independent Contractor Affidavit.\*
3. Correspondence from Jack L. Reger, on behalf of the B-UHS Class of 1976, requesting permission to place a "Memorial Bench" at the Upshur County Pool memorializing Tappan William Squires. Upon approval, all costs associated with the construction and placement of the bench will be covered by Tappan's close friends and acquaintances.\*
4. Correspondence from Jack L. Reger, on behalf of the B-UHS Class of 1976, seeking permission to utilize the Upshur County Pool on June 1, 2019 from 9 a.m. to 11 a.m. A fundraiser will be held on behalf of the Splash Williams' Scholarship Fund in memory and honor of Tappan Williams Squires. Upon approval, the "Laps for Tap" would take place in the pool. Lifeguards and event insurance would be provided in advance.\*
5. Correspondence from Kirsten Coit-Fetty and Jennifer K. Bennett, on behalf of the Splashers Buckhannon Swim Club, requesting use of the Upshur County Pool for swim practice and home swim meets during the 2019 pool season. A Certificate of Insurance will be provided and the Club is able to pay \$50 for each home meet to cover the expense of a lifeguard. Upon approval, payment will be made after July 11<sup>th</sup> upon receipt of an invoice from the Office of the Upshur County Commission.\*
6. Correspondence from the Lewis-Upshur Animal Control Facility in conjunction with Claws & Whiskers Rescue Foundation, requesting a donation to be utilized to fill purses or be used as a silent auction item.\*
7. Review and approval of BU Recreational Park Facilities Director job description.\*
8. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility

Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

**For Your Information:**

**(Certain Items May Require Discussion, Action and/or Approval by the Commission)**

1. Correspondence from Governor Jim Justice announcing the Records Management and Preservation Board grant award in the amount of ten thousand seven hundred thirty seven dollars (\$10,737) to provide improvements for the offices of the Upshur County Assessor and Circuit Clerk.
2. Federal Aviation Administration Outlay Request Number 4 in the amount of sixty eight thousand six hundred eighty eight dollars (\$68,688) for the Airport Improvement Program Project No. 3-54-0039-032-2018 at the Upshur County Regional Airport in Buckhannon, WV.
3. Statewide Transportation Improvement Program (STIP) FFY 2016-2021 Program Amendment #25 dated March 8, 2019.
4. Upshur County Safe Structures and Sites Enforcement Board Petition for Order --- Case Number 101118-01 (Warren Tax District – Tax Map 6B – Parcel Number 11)
5. Hodgesville PSD Operating Budget for July 1, 2018 through June 30, 2019
6. Upshur County Sheriff's Financial Statement for period ending February 2019
7. Lewis-Upshur Animal Control Facility Adoption Financial Transactions – February 2019
8. Appointments Needed or Upcoming:
  - Tennerton Public Service District (unexpired term – July 31, 2019)

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: [http://www.upshurcounty.org/agenda\\_and\\_minut/index.php](http://www.upshurcounty.org/agenda_and_minut/index.php)

**Tabled Items**

**(Certain Items May Require Discussion, Action and/or Approval by the Commission)**

**Next Regular Meeting of the Upshur County Commission  
March 28, 2019 --- 9:00 a.m.  
Upshur County Courthouse Annex**