

Upshur County Commission Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

Location of Meeting: Upshur County Courthouse Annex

Date of Meeting: March 12, 2020

- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• March 5, 2020
- 9:05 a.m. Donnie Tenney – (1) Discuss annual funding for Pecks Run Watershed and (2) Request for use of FEMA property located on Norvell Drive
- 9:15 a.m. Upshur County Family Resource Network Tobacco Prevention Coalition --- Approval and signature of Tobacco Prevention Coalition Kick Butts Day Proclamation
- 9:30 a.m. Carol Cain Bush, Partnership Specialist for the United States Census Bureau – Provide update on the 2020 Census and presentation of Proclamation recognizing April 1, 2020 as “Census Day” in Upshur County, WV
- 9:45 a.m. Jennifer Piercy, CCAWV Director - 2020 Legislative review and invitation to upcoming CCAWV meetings
- 10:00 a.m. Doyle Cutright, 911 Director and Kimbra Wachob, Assistant to the Director - Discuss upcoming E911 retirement and replacement timeline
Item may lead to Executive Session per WV Code §6-9A-4

Items for Discussion / Action / Approval:

1. Approve Election Officials, Alternates, and Emergency Ballot Commissioners for the May 12, 2020 Primary Election. *
2. Correspondence from Joyce Harris-Thacker, Chair of the Upshur County Solid Waste Authority, requesting the employment of Belinda Lewis as Assistant Director until the retirement of Director Burl Smith. Effective immediately, Ms. Lewis will average 12 hours per week at an hourly rate of \$15 per hour through the end of June, 2020. Upon the retirement of Burl Smith, Ms. Lewis will become the Director and be paid \$17.50 per hour for 12 hours per week. *
Item may lead to Executive Session per WV Code §6-9A-4
3. Approval of Lewis–Upshur Animal Control Facility Volunteers, Cassandra Shreve and Rachele Riley-Smith. *
4. Approval of Upshur County Youth Camp advertisement for seasonal positions. Positions include kitchen personnel, cleaning personnel, grounds keeping and/or lifeguards. Applications must be received before the close of business on April 17, 2020. *

5. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Governor Jim Justice announcing a Records Management and Preservation Board grant award in the amount of \$13,000 to provide improvements for the offices of the Upshur County Assessor and Circuit Clerk.
2. Completed Road Name Change Petition filed by Theresa Servetas
3. Lewis-Upshur Animal Control Facility Reports for the month of February, 2020
 - Adoption Financial Transactions
 - Cat Report
 - Animal Report
 - Animal Control/Humane Officer Animal Report
4. Appointments Needed or Upcoming:
5. Budget Hearing Schedule
The Commission will hold budget hearings at the Upshur County Administrative Annex on the following dates. For a detailed list of meetings, please contact Carrie L. Wallace at clwallace@upshurcounty.org.
 - Monday, March 9th beginning at 9:00 a.m.
 - Tuesday, March 10th beginning at 9:00 a.m.
 - Wednesday, March 11th beginning at 9:00 a.m.
 - Thursday, March 12th beginning at 1:00 p.m.
 - Monday, March 16th beginning at 9:00 a.m.

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Chapman Case Number 101118-01 (Warren Tax District – Tax Map 6B Parcel Number 11)

Next Regular Meeting of the Upshur County Commission

March 26, 2020 --- 9:00 a.m.

Upshur County Courthouse Annex

****The regularly scheduled Commission Meeting on March 19, 2020 is CANCELLED****