

UPSHUR COUNTY COMMISSION MEETING

October 04, 2012

The County Commission of Upshur County West Virginia, held their regular meeting at the Courthouse Annex on Thursday, October 04, 2012 at 9:00 a.m. Donnie R. Tenney called the meeting to order. There were present Donnie R. Tenney, Commissioner; Creed G. Pletcher, Commissioner; JC Raffety, Commissioner; William A. Parker, County Administrator; Megan J. Pomeroy, Assistant County Administrator and Jacqueline Dinklocker, Secretary. The meeting began with a moment of silent meditation and prayer, followed by the Pledge of Allegiance. All motions passed unanimously unless otherwise stated.

After reading of the minutes, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved the regular meeting minutes of September 27, 2012 with amendment as follows: (¶10) Donnie R. Tenney provided a review of the County Commissioners Association of West Virginia (CCAWV) meeting.

The Commission discussed the request from Patty Adams, Republican Party representative, on behalf of Caidian Cowgar, Buckhannon-Upshur Middle School student, to use the Courthouse Plaza area for a "Restoring America Rally" on Sunday, October 28, 2012 from 2:00 p.m. to 6:30 p.m. (copy included) William A. Parker advised of correction to date and time as listed on the meeting agenda.

Terri Jo Bennett, Addressing and Mapping Coordinator, appeared before the Commission and provided an update/status report on a request from Palace Valley area residents for a road name change. Ms. Bennett advised that the residents have complied with all guidelines established by the Upshur County 911 Addressing and Mapping Ordinance and have taken the necessary steps to reach the 80% threshold of approval to meet ordinance requirements. After discussion, on motion by JC Raffety, seconded by Creed G. Pletcher, the Commission approved **Gristmill Dr** for the private drive way off of Palace Valley Road (copy included).

The Commission discussed the upcoming County Commissioners Association of West Virginia (CCAWV) meeting-October 14-15 concerning regional jail funding.

The Commission reviewed the following "For Your Information" items:

1. Invitation to attend the "9th Annual Harvest Time in the Hills" on Saturday, October 13, 2012 at the BUMS from 9:30 a.m. to 6:00 p.m.
2. Literacy Volunteers of Upshur County-Book Sale on Friday, October 26th 2012 and Saturday, October 27th 2012 at the Holy Rosary Catholic Church
3. Agendas and/or Notice of Meetings:
 - Upshur County Youth Camp- October 04, 2012
4. Meeting Minutes and/or Financial Reports:
 - Buckhannon River Watershed Association-September 11, 2012
 - Adrian Public Service District-July 11, 2012
 - Adrian Public Service District-August 9, 2012
 - Upshur County Public Library Board of Trustees-August 14, 2012
5. Meetings:
 - TBA-6:00 p.m.-Region VII Planning & Development Council
 - 10/02/12-6:00 p.m.-Hodgesville Public Service District
 - 10/02/12-6:00 p.m.-Elkins Road Public Service District
 - 10/03/2012-12:00 p.m.-Upshur County Senior Center Board
 - 10/04/12-7:00 p.m.-Banks District Volunteer Fire Department
 - 10/04/12-7:00 p.m.-Selbyville Volunteer Fire Department
 - 10/08/12-12:00 p.m.-Upshur County Family Resource Network
 - 10/08/12-Buckhannon River Watershed Association
 - 10/09/12-4:30 p.m.-Upshur County Solid Waste Authority
 - 10/09/12-7:00 p.m.-Adrian Volunteer Fire Department
 - 10/09/12-7:00 p.m.-Ellamore Volunteer Fire Department
 - 10/10/12-7:00 a.m.-Upshur County Development Authority-Exec. Board
 - 10/10/12-1:30 p.m.-Upshur County Conventions & Visitors Bureau
 - 10/10/12-7:30 p.m.-Warren District Volunteer Fire Department
 - 10/11/12-1:00 p.m.-Adrian Public Service District
 - 10/11/12-3:00 p.m.-Tennerton Public Service District

UPSHUR COUNTY COMMISSION MEETING

October 04, 2012

- 10/11/12-6:30 p.m.-Upshur County Safe Sites & Structures Ordinance Board
 - 10/11/12-7:30 p.m.-Buckhannon Volunteer Fire Department
 - 10/12/12-7:00 a.m.-Buckhannon Upshur Airport Authority
 - 10/15/12-12:00 p.m.-Buckhannon-Upshur Chamber of Commerce
 - 10/15/12-6:00 p.m.-Lewis-Upshur-Braxton Community Corrections Board
 - 10/15/12-6:00 p.m.-Buckhannon-Upshur Recreational Park Advisory Board
 - 10/15/12-7:00 p.m.-Upshur County Fair Association
 - 10/16/12-10:00 a.m.-Wes-Mon-Ty Resource Conservation & Development
 - 10/16/12-4:00 p.m.-Upshur County Public Library Board
 - 10/16/12-5:00 p.m.-UC Enhanced Emergency Telephone Advisory Board
 - 10/17/12-7:00 p.m.-Lewis Upshur LEPC
 - 10/18/12-6:30 p.m.-Upshur County Youth Camp Board
 - 10/18/12-6:30 p.m.-Upshur County Fire Board
 - 10/21/12-7:30 p.m.-Washington District Volunteer Fire Department
 - 10/24/12-7:00 p.m.-Upshur County Development Authority-Full Board
 - 10/24/12-10:00 a.m.-James W. Curry Advisory Board
 - 10/25/12-4:00 p.m.-Upshur County Farmland Preservation Board
 - 10/29/12-6:00 p.m.-Upshur County Firefighters Association
6. Appointments Needed or Upcoming:
- Buckhannon-Upshur Parks & Recreation Board- (Richard Edwards-06-30-12- City
 - Buckhannon-Upshur Parks & Recreation Board- (Doug Bush - 06-30-12) -Bd. of Education
 - Buckhannon-Upshur Parks & Recreation Board- (Joe Fealy-06-30-12)- County
 - Buckhannon-Upshur Parks & Recreation Board- (Laura Reed-06-30-12) - County
 - Buckhannon-Upshur Parks & Recreation Board- (Vacant Position- 06-30-13) -County
 - James W. Curry Advisory Board- (William A. Parker- 12-30-12)- County
 - James W. Curry Advisory Board- (Mark Riggs-12-30-12- County
 - James W. Curry Advisory Board- (Vacant-12-30-12)- County
 - Region VII Planning & Development Council- (William A. Parker- 12/31/12- County
 - Region VII Planning & Development Council- (Connie Tenney- 12/31/12)- County
 - Region VII Planning & Development Council- (Sam Nolte- 12/31/12) - County
 - Region VII Planning & Development Council -(Dr. Pamela Balch- 12/31/12)- County
 - Region VII Planning & Development Council- (A.G. Trusler- 12/31/12) -County
 - Upshur County Building Commission (Richard Ralston II-11-10-12) - County
 - Upshur County Civil Service Board- (Terry D. Reed- 12-31-12) -County Bar Association
 - UC Enhanced Emergency Telephone Advisory Board- (Rodney Rolenson 06-30-12)- Law Rep

UPSHUR COUNTY COMMISSION MEETING

October 04, 2012

- Upshur County Solid Waste Authority- (Robert Wines - 06-30-12) - Soil Conservation District

After discussion, on motion by Creed G. Pletcher, seconded by JC Raffety, the Commission approved the request from Patty Adams on behalf of Caidian Cowgar to use the Courthouse Plaza on Sunday, October 28, 2012 for a "Restoring America Rally" as discussed previously in this meeting.

The Commission recessed at 9:25 a.m.

The Commission reconvened at 10:10 a.m.

Helen R. Phillips, Upshur County Assessor, appeared before the Commission and provided an update concerning the Farm Census of 2012.

Helen R. Phillips, Donald Rice and Dale Burgess, representatives of the Upshur County Assessor's Office reviewed assessments for the Warren and Corporation property tax books which the Commission has reviewed in consideration of establishing the Upshur County Appraisal Assessment Advisory Board. No action was taken. The Commission will follow up at a future meeting.

The Commission approved all invoices for payment (copies included)

The Commission approved all Vacation Orders.

The Commission approved the following Settlements:

- Mabel V. Harper-Final Settlement
- Frederick Piacentino-Final Settlement
- Ralph Duane Leggett-Final Settlement
- Edwin Everett Woody, Jr.-Final Settlement
- Silas Sylvester Conolley-Final Settlement
- Robert Gayle McQuain-Final Settlement

The Commission approved the following Exonerations and/or Refunds:

- Edward Rowan-#3122-\$2.10
- Stephen E. and Loretta Kay Snyder-#3123-\$194.60

The Commission recessed at 10:30 a.m. to conduct a site visit at the E911 Communications Center and met with James Bryson VanNostrand, VanNostrand Architects representative, at the E911 Communications Center concerning review of E911 project and cost allocation. The Commission concluded their site visit at 11:30 a.m.

The Commission reconvened at 1:00 p.m. (Creed G. Pletcher was not present)

West Virginia Courthouse Facilities Improvement Authority Project representatives, Thomas M. Potts, Michael E. Moore, Michael Gioulis, Gabriel Hopen, Kevin Donati, Jim Kulich and Jon Beier, appeared before the Commission and provided a review of their upcoming "Courthouse Needs Assessment Review". The group will be gathering information for historical preservation and courthouse maintenance projects which will be pertinent to receiving grants. William A. Parker provided information on projects which have been completed to date.

Debbie Thacker Wilfong, Upshur County Clerk, appeared before the Commission and provided a review of recording procedures for Addressing and Mapping road name change documentation. Ms. Wilfong indicated that no recording fee is required. The \$50 non-refundable fee (911 Addressing and Mapping Ordinance, Section 6.7) will be deposited into the General Fund.

With no further business, on motion by JC Raffety, seconded by Donnie R. Tenney, the Commission meeting adjourned at 2:30 p.m.