

**Upshur County Commission  
Meeting Agenda**

Location of Meeting: Upshur County Courthouse Annex  
Date of Meeting: August 3, 2017

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance  
Approval of Minutes:  
• July 27, 2017

**Scheduled Appointments:**

9:15 a.m. Robert Hinton, Upshur County Development Authority Director – Discuss US Department of Agriculture grant award to deploy fixed wireless broadband

9:30 a.m. April Pierson-Keating, on behalf of the Mountain Lakes Preservation Alliance and Upshur Indivisible requesting a funding appropriation from the fiscal year 2018 budget for the upcoming "Water Celebration" to be held on August 24th. Upshur Indivisible is partnering with WV Rivers, MLPA, and Buckhannon River Watershed Association on this event.

10:00 a.m. Introduction of John B. "JB" McCuskey, WV State Auditor

**Items for Discussion / Action / Approval:**

1. Approve and appoint Poll Workers, Alternates, and Emergency Ballot Commissioners for the October 7, 2017 Special Election (Road Bond). Under separate cover
2. Approval and signature of 2017 Application and Schedule for Excess Loss Insurance with Gerber Life Insurance Company, effective July 1, 2017 through June 30, 2018. Page 1-5
3. Approval and signature of Service Agreement between EBSO, Inc. and the Upshur County Commission, effective July 1, 2017. Page 6-9
4. Correspondence from the Central Outreach Center Board of Directors and Staff explaining that the non-profit ministry has outgrown their current location and requesting a one-time donation to aid in preparing a recently purchased building with warehouse racking and shelving, a forklift, additional parking, building renovations, and other necessities totaling \$275,000. Page 10
5. Discuss Jackie Heroman's request for a \$5,000 monetary contribution for the Make-A-Wish Foundation "Walk for Wishes Event" to be held on September 30<sup>th</sup>. Ms. Heroman presented information regarding this event during a regularly scheduled meeting held on July 13, 2017.
6. Correspondence from Richard Clemens, Buckhannon Upshur Airport Authority Secretary, requesting the reappointment of both Tom O'Neill and Virgil LaRosa to the BUAA for another three year term, effective July 1, 2017. Page 11
7. Approval of Lewis-Upshur Animal Control Facility Volunteer, Kimberly Karickhoff. Under separate cover

8. Correspondence from Chastity Watson, Tri-County Child Exchange and Visitation Center Site Supervisor, announcing her resignation, effective July 31, 2017. Under separate cover
9. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

**For Your Information:**

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from John M. Anguilli, Field Regulatory Specialist for SWN Production Company, LLC, enclosing the Maintenance Plan/Monitoring and Emergency Action Plan for the Upshur County Freshwater Impoundments. Page 12
2. Upshur County Sheriff's Settlement for Fiscal year Ending June 30, 2017 Page 13-14
3. Upshur County Building Permits – July 2017 Page 15-17
4. Correspondence from the Federal Energy Regulatory Commission enclosing the Atlantic Coast Pipeline and Supply Header Project Final Environmental Impact Statement Volume I. The final EIS is available for public viewing on the FERC's website ([www.ferc.gov](http://www.ferc.gov)) using the eLibrary link. Page 18-24
5. Newsletters and/or Event Notifications:
  - Dominion Energy – Atlantic Coast Pipeline – Project Update June 2017 Page 25-28
  - Free Foot Screenings on August 15<sup>th</sup> by appointment at Dr. Jennifer Michael's office located in the Medical Plaza adjacent to St. Joseph's Hospital Page 29
  - Lunch and Learn Event on August 29<sup>th</sup> from 12:00 p.m. to 1:00 p.m. in Parkersburg, WV Page 30
6. Agendas and/or Notice of Meetings:
  - James W. Curry Library/Park Advisory Board July 26, 2017 Page 31
7. Meeting Minutes:
  - James W. Curry Library and Park Advisory Board June 28, 2017 Page 32-33
8. Meetings:
  - 08/08/17 5:30 p.m. Elkins Road PSD
  - 08/01/17 4:00 p.m. Hodgesville PSD
  - 08/03/17 7:00 p.m. Banks District VFD
  - 08/03/17 7:00 p.m. Selbyville VFD
  - 08/14/17 12:00 p.m. Upshur County Family Resource Network
  - 08/14/17 4:30 p.m. Upshur County Solid Waste Authority
  - 08/14/17 5:30 p.m. Buckhannon-Upshur Recreational Park Advisory Board
  - 09/11/17 6:00 p.m. Lewis-Upshur Community Corrections Board-Lewis County
  - 08/08/17 7:30 p.m. Adrian VFD

• 09/07/17	6:00 p.m.	Buckhannon-Upshur Board of Health
• 08/16/17	7:00 a.m.	Upshur County Development Authority – Executive Board
• 08/09/17	12:00 p.m.	Upshur County Senior Center Board
• 08/10/17	3:00 p.m.	Upshur County Conventions & Visitors Bureau – UCDA Office
• 08/09/17	6:00 p.m.	Upshur County Citizens Corp – CERT
• 08/09/17	7:30 p.m.	Warren District VFD
• 08/10/17	1:00 p.m.	Adrian PSD
• 08/09/17	3:00 p.m.	Tennerton PSD
• 08/10/17	4:00 p.m.	Upshur County Safe Sites & Structures Ordinance Board
• 08/10/17	7:30 p.m.	Buckhannon VFD
• 08/10/17	4:00 p.m.	Buckhannon Upshur Airport Authority
• 08/17/17	6:30 p.m.	Upshur County Youth Camp Board
• 08/20/17	6:00 p.m.	Washington District VFD
• 08/21/17	12:00 p.m.	Buckhannon-Upshur Chamber of Commerce
• 08/22/17	4:00 p.m.	Upshur County Public Library Board
• TBD	10:00 a.m.	Wes-Mon-Ty Resource Conservation & Development Council
• 08/15/17	6:30 p.m.	Upshur County Fire Board
• 08/15/17	5:00 p.m.	UC Enhanced Emergency Telephone Advisory Board
• 08/09/17	7:00 p.m.	Ellamore VFD
• 08/16/17	12:00 p.m.	Lewis Upshur LEPC --- Upshur location
• 08/23/17	10:00 a.m.	James W. Curry Advisory Board
• 08/17/17	3:00 p.m.	Upshur County Farmland Protection Board
• 08/28/17	6:00 p.m.	Upshur County Fire Fighters Association
• 08/09/17	7:00 p.m.	Buckhannon River Watershed Association - Board of Directors
• 10/23/17	11:00 a.m.	Region VI Local Elected Officials – Annual Meeting
• 08/28/17	10:00 a.m.	Mountain CAP of West Virginia, CDC

9. Appointments Needed or Upcoming:

- Wes-Mon-Ty Resource Conservation & Development Council (2 year term) – Commission Representative
- Upshur County Fire Board ( Community Representative – 3<sup>rd</sup> District) – June 30, 2017

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. US Census Bureau local updated census address project

Next Regular Meeting of the Upshur County Commission

August 10, 2017 --- 9:00 a.m.

Upshur County Courthouse Annex

\*\*\*The Regularly Scheduled Commission Meeting on August 24th has been CANCELLED\*\*\*

## APPLICATION AND SCHEDULE FOR EXCESS LOSS INSURANCE

**GERBER LIFE INSURANCE COMPANY  
WHITE PLAINS, NY 10605**

Application is hereby made to the Gerber Life Insurance Company ("Company") for Excess Loss Insurance. This Application must be accepted and approved by the Company or its authorized representative prior to any Contract being in existence.

1. Contract Number: G1038-2017R7

2. Contract holder: Upshur County Commission

3. Address: 91 West Main Street Suite 101  
City : Buckhannon State: WV Zip Code: 26201

4. If employee benefit plans of subsidiary or affiliated companies (companies under common control through stock ownership, contract, or otherwise) are to be included, list legal name and addresses of such companies.  
None.

5. Name and address of Designated Third Party Administrator:  
EBSO Minnesota  
2145 Ford Parkway Suite 200  
St. Paul MN 55116

6. Estimated Initial Enrollment (will be used as the Number of Covered Units during the first Contract Month):  
25 Single 9 Employee + Children  
18 Employee + Spouse 26 Family

7. **GENERAL SCHEDULE OPTIONS:**

(a) Contract Period 7/1/2017 to 6/30/2018  
Effective date Termination date

(b) \*Disabled Persons  are  are not covered.  
\*Retired Employees  are  are not covered.  
\*Cobra Continuees  are  are not covered.

(c) Aggregate Benefit  Yes  No

Benefit Period: Employee Benefit Plan expenses must be  
Incurred from 07/01/2016 through 06/30/2018, and  
Paid from 07/01/2017 through 06/30/2018.

Claims Incurred prior to the Contract Effective Date are limited to N/A  
Claims Paid after the end of the Contract Effective Date are limited to N/A

• (required to be disclosed)

Aggregate eligible expenses include:

<input checked="" type="checkbox"/> Medical	<input checked="" type="checkbox"/> Prescription Card Service
<input type="checkbox"/> Dental Care	<input type="checkbox"/> Weekly Disability Income
<input type="checkbox"/> Vision Care	<input type="checkbox"/> Other: _____

Aggregate Monthly Factor Per Single: \$741.09

Aggregate Monthly Factor Per Employee+Spouse: \$1,526.65

Aggregate Monthly Factor Per Employee+Children: \$1,296.91

Aggregate Monthly Factor Per Family: \$2,112.11

Aggregate Payable Percentage (excess of Deductible): 100%

Maximum Eligible Claim Expense Per Covered Person: \$60,000

Minimum Aggregate Deductible: \$1,351,127.35

Maximum Aggregate Benefit (excess of Deductible): \$1,000,000

Optional Benefits

(i)	Monthly Aggregate Accommodation	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
(ii)	Aggregate Terminal Liability	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
(iii)	Blended Aggregate Accommodation	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
(iv)	Blended Aggregate Terminal Liability	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
(d)	Specific Benefit	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
	Medical Only <input type="checkbox"/>	Medical & Prescription Drug only	<input checked="" type="checkbox"/>
Benefit Period: Employee Benefit Plan expenses must be			
Incurred from <u>07/01/2016</u> through <u>06/30/2018</u> , and			
Paid from <u>07/01/2017</u> through <u>06/30/2018</u>			

Claims Incurred prior to the Contract Effective Date are limited to N/A

Claims Paid after the end of the Contract Period are limited to N/A

Specific Deductible (per person): \$60,000

Specific Payable Percentage (excess of Deductible): 100 %

Maximum Specific Benefit per person in excess of Specific Deductible: Unlimited

Aggregating Specific Deductible \$26,000.00

Optional Benefits

(i)	Advance Funding for Specific Excess Loss	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
(ii)	Specific Terminal Liability	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

The Specific Deductible and Maximum Specific Benefit (per person in excess of Specific Deductible) for the following individual(s) is as show below:

Name	N/A	Specific Deductible	N/A	Maximum Benefit	N/A
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## 8. PREMIUMS:

### (a) Aggregate Premium

Premium Per Month Per Single Unit:	<u>\$19.37</u>
Premium Per Month Per Employee+Spouse Unit:	<u>\$19.37</u>
Premium Per Month Per Employee+Children Unit:	<u>\$19.37</u>
Premium Per Month Per Family Unit:	<u>\$19.37</u>

Minimum Annual Aggregate Premium \$14,504.26

### Monthly Aggregate Accommodation

Premium Per Month Per Unit:	<u>N/A</u>
Annual Premium in Advance:	<u>N/A</u>

### Aggregate Terminal Liability

Blended Aggregate Terminal Liability	<u>N/A</u>
Premium Per Month Per Unit:	<u>N/A</u>

### (b) Specific Premium

#### Premium Per Month per

Single	\$112.66	Employee + Children	\$197.15
Employee + Spouse	\$232.07	Family	\$321.07

Minimum Monthly Specific Premium: N/A

Minimum Annual Specific Premium \$164,312.93

Advance Funding for Specific Excess Loss N/A

Specific Terminal Liability \$2.50

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## 9. SPECIAL RISK LIMITATIONS

Contract will be based upon the current employee benefits as defined in the Employee Benefit Plan by reference or by attachment, except as noted below:

The Excess Loss Proposal, Disclosure Statement and Application(s) are incorporated into this Contract.

Disabled persons (as defined in the Definitions section of this Contract) will be covered only if disclosed on the Disclosure Statement.

Specific:	Specific TLO has been elected. If the policy is not renewed there will be an additional premium of \$41,078 due 30 days before the end of the policy period. Specific TLO provides run out coverage for all eligible claims incurred within the policy period and paid within 90 days after termination (end of the policy period).
	This contract assumes that Upshur County Commission will have a transplant insurance policy in force during the entire Policy Term that will provide coverage for transplant charges and transplant related charges. Expenses for transplants will be eligible for reimbursement under the Excess Loss Policy only if such charges are ineligible under the transplant policy and are otherwise covered under the Excess Loss Policy.
	Contract assumes covered by the Plan. <span style="float: right;">are no longer</span>

Aggregate:	This contract assumes that Upshur County Commission will have a transplant insurance policy in force during the entire Policy Term that will provide coverage for transplant charges and transplant related charges. Expenses for transplants will be eligible for reimbursement under the Excess Loss Policy only if such charges are ineligible under the transplant policy and are otherwise covered under the Excess Loss Policy.	
	Contract assumes	are no longer

**10. IT IS UNDERSTOOD AND AGREED, AS CONDITIONS PRECEDENT TO THE APPROVAL OF THIS APPLICATION, THAT:**

- (a) All documentation requested by the Company must be submitted prior to any approval of this Application and must be received by the Company within ninety (90) days of the requested Effective Date.
- (b) Applicant has provided full disclosure of all information requested by the Company and has, to the best of its knowledge and belief, complied fully with all disclosure requirements.
- (c) If Applicant is electing coverage for disabled and/or retired persons, only those who have been disclosed to The Company will be covered.
- (d) If the Schedule shows disabled persons are not covered, no benefits will be paid under the Contract for expenses Incurred or Paid under the Employee Benefit Plan for a disabled person until:
  - (1) if an employee, he or she returns to active, full-time employment for at least one (1) full working day; or
  - (2) if a dependent or Cobra Continuee, he or she is able to perform the normal functions of a person of like sex and age.
- (e) Issuance of the Contract is in reliance upon the information provided by the Applicant or its Agent. Should subsequent information become known which, if known prior to issuance of the Contract, would have affected the rates, deductibles, terms or conditions for coverage, the Company will have the right to revise the rates, deductibles, terms or conditions as of the Effective Date, by providing written notice to the Insured.
- (f) The Contract, if issued, may be void, if, whether before or after a claim or loss, any material fact or circumstance was concealed or misrepresented on behalf of the Applicant, or if the Applicant or its Agent, committed fraud.
- (g) Receipt of a premium and its deposit in connection with the Application shall not constitute an acceptance of liability. In the event that Gerber Life Insurance Company disapproves this Application, its sole obligation shall be to refund such sum to the Applicant.
- (h) If a Contract is issued and later rescinded, the sum of all benefits paid will be deducted from the sum of all premiums paid. If the result is positive, such amount will be paid by the Company to the Applicant. If the result is negative, such amount will be paid by the Applicant to the Company.
- (i) The initial premium will be paid on or before the Effective Date, and subsequent premiums are due no later than the first day of each Contract Month during the Contract Year.

**11. IT IS FURTHER UNDERSTOOD AND AGREED, AS CONDITIONS PRECEDENT TO THE APPROVAL OF THIS APPLICATION, THAT:**

- (j) Applicant acknowledges that the Contract which is the subject of this Application is a reimbursement Contract. Applicant must first pay claims before submitting them for reimbursement.
- (k) Oral Statements not expressly incorporated herein are not part of this Contract. Only the President or Executive Officer of the Company may make changes to the Contract Form or Addenda on behalf of the Company. All changes to this Contract must be in writing and attached to this Contract.

(I) NEITHER THIS APPLICATION NOR THE TERMS OF THIS APPLICATION MAY BE ALTERED.

In making this Application, the Applicant represents that, to the best of its knowledge and belief, such information accurately reflects the facts and that the undersigned has authority to bind the Applicant to the proposed Contract. Accordingly, this Application will be a part of the Contract if accepted by the Company or its authorized representative.

**Fraud Warning** Any person who, knowingly and with intent to injure, defraud or deceive an insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information, may be guilty of insurance fraud.

Dated at EBSO this 25<sup>th</sup> day of July, 2017

Cynthia A. Sheffield  
Signed Licensed Agent

Cynthia A. Sheffield  
Printed Licensed Agent Name

113702544

Agent Tax ID

356983 - WV

Agent License Number and Issuing State

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

*Signed for the Applicant/Policyholder*

*Printed Name and Title*

## ACCEPTANCE

Dated at this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

Brian P. Zidek, President, Excess Reinsurance  
Underwriters Agency, Inc.

*Accepted on behalf of the Company By*

*Printed Name and Title*

## SERVICE AGREEMENT

This Agreement is entered into as of July 1, 2017, by and between EBSO, Inc. ("EBSO") located at 2145 Ford Parkway, Suite 200, St. Paul, MN 55116 and Upshur County Commission (the "Employer") located at 91 West Main Street, Buckhannon, WV 26201.

When the Employer is acting as the Plan Sponsor (as defined in the Employee Retirement Income Security Act of 1974, as amended ("ERISA")) under this Agreement, it will be referred to as the "Plan Sponsor," and when it is acting as the Administrator (as defined in ERISA) under this Agreement, it will be referred to as the "Plan Administrator." As Plan Sponsor, the Employer is acting in its capacity as the settlor of the Plan (as defined below); and, as the Plan Administrator, it is acting in its fiduciary capacity.

WHEREAS, the Plan Sponsor adopted the Medical Benefit Plan of Upshur County Commission, a group (*Health, Prescription Drug and HRA*) Plan (the "Plan"); and

WHEREAS, the Plan Administrator has employed EBSO to provide services set forth in this Agreement to assist the Plan Administrator in administering benefits for the Plan; and

Now therefore, in consideration of the premise set forth below, it is agreed as follows:

### **I DUTIES OF EBSO**

EBSO shall assist the Employer with its administrative duties as Plan Administrator or Trustee under the Plan. EBSO may appoint an affiliate to perform certain services. EBSO's services shall be limited to the following "Installation and Set-up Services" and "Recurring Administrative Services":

#### **Installation and Set-up Services:**

- A. EBSO and/or its appointed affiliate shall consult with the Plan Sponsor with respect to the initial set-up of the Plan and its funding at the election of the Plan Sponsor.
- B. EBSO and/or its appointed affiliate shall furnish, at the election of the Plan Sponsor as outlined in the attached Fee Schedule: (1) sample documents to be reviewed by the Plan Sponsor with its legal counsel, for creation of customized documentation for the Plan to be approved and executed by the Employer, including board resolutions, summary plan descriptions (SPDs), Summary of Benefits and Coverage (SBC), plan documents and plan amendments (if any); and (2) sample administrative forms needed for EBSO to perform under this agreement.
- C. EBSO and/or its appointed affiliate shall assist the Plan Administrator in the initial participant enrollment process. This assistance shall consist of providing the Plan Administrator with enrollment cards, waiver forms, "evidence of good health forms" (if applicable), and any other similar forms, if needed. This assistance shall also include having Summary Plan Descriptions and ID cards printed for distribution to participants at the election of the Plan Administrator. However, it is understood and agreed that the Plan Administrator shall have the responsibility of delivering those items to the participants, having all forms completed by the participants, and providing EBSO with the information in a timely manner.
- D. EBSO or its appointed affiliate shall prepare for the Plan Administrator an initial "enrollment listing" of Plan participants which shall be compiled from the completed enrollment forms supplied by the Plan Administrator to EBSO.

#### **Recurring Administrative Services:**

- A. EBSO shall accept, examine and process all claims for benefit payment incurred during the term of this Agreement submitted by participants in the Plan, together with supporting documentation, to determine if the same are complete, correct and in proper order and shall assist the Plan Administrator in making the determination as to the validity of claims filed.
- B. EBSO shall calculate the amount of benefits due, in accordance with the provisions of the Documents, and notify the Plan Administrator of claims that are payable under the terms of the Documents and/or the other guidelines established by the Plan Administrator. If the determination of benefits payable with respect to a claim is not clearly set forth in the Documents but requires the use of discretion, EBSO shall refer the claim, together with a suggested claim determination, to the Plan Administrator for a final determination of the benefits payable. Subject to Section V, all claims exceeding the portion of any loss or losses required to be funded by the Plan Sponsor (the "excess

(A)

IN WITNESS WHEREOF, the Employer has executed this Agreement on the day and year first written below.

Accepted by:

Linda Beffel

CEO

7-24-17

Client Name: Upshur County Commission

## FEE SCHEDULE

### Upshur County Commission

(8)

#### **Liaison Fees:**

1. Agent/Broker Fees	\$30.00
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Set-up Fees /Renewal Fees:	n/a
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#### **EBSO Administration Fees:**

1. Administration Fee for Medical Plan	\$30.97	per employee per month
2. Administration Fee for HRA Plan	\$3.00	per employee per month
3. Surcharge Administration Fee for the states listed <u>NY, MA, MI, NM etc.</u>	Included in medical administration fee	
4. Run-Off Administration Fees	6 months of current administration fees (based on last month's enrollment in contract year) for 12 Months of run out.	
5. COBRA Administration Services	\$1.50 per employee per month, plus 2%	
6. HIPAA Administration Services	Included in medical administration fee	
7. ID Cards	\$3.50 per card	
8. Summary of Benefits and Coverage (SBC)	Included in medical administration fee	

#### **EBSO-Review Administrative Fees:**

1. Inpatient Review/Full Utilization Management	\$1.28	per employee per month
2. Disease Management	\$2.55	per employee per month
3. Case Management	\$107.00 per hour, per employee per month; and Automatic Authorization	

#### **Other EBSO Fees:**

1. **Reprocessing Fee.** In the event a retroactive amendment or the Plan Sponsor's failure to fund claims in a timely manner results in the need to reprocess claims, the Plan Sponsor agrees to pay EBSO's expenses in performing that service.
2. **Other Expenses.** For any other expenses incurred in connection with assisting the Plan Administrator in administration of the Plan, EBSO agrees to bill such expenses, limited to the actual cost to EBSO, and agrees to allow the Plan Sponsor access to records of said costs.
3. **Shared Savings.** In the event a Plan participant incurs medical expenses that are not eligible for a discount under the Plan's primary preferred provider or secondary preferred provider (if any), or under any other discount arrangement, EBSO is hereby authorized to negotiate with the provider of services or supplies for a discount or, at its discretion, to use the services of a third party to obtain a discount.

4. Increased Postal Fees. Notwithstanding the fees in effect under this Agreement, should the U.S. postal service institute a postal rate increase during the term of this Agreement, then EBSO shall increase the fees then in effect to cover such increased costs.
5. Plan Amendments. EBSO shall have the right to change its fees upon written notice to the Plan Sponsor if any amendment to the Plan changes the amount or type of processing, services or responsibilities undertaken by EBSO, effective as of the effective date of the amendment.
6. Changes in Law Resulting in Increased Costs. Notwithstanding the fees in effect under this Agreement, should there be a change in any law or regulation that results in increased costs to EBSO, EBSO shall increase its fees to cover such increased costs.

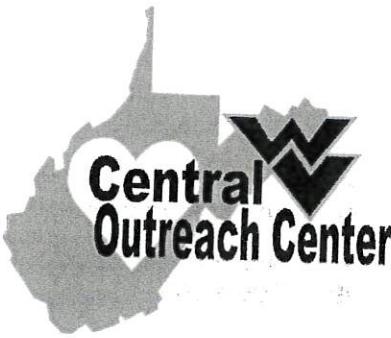
**Other Provider Fees: [Note: the Providers & fees listed below should be listed in sect. XV]**

1.	Out-of-Network Claim Program – EBSO utilizes outside vendors for out-of-network	30% of Savings
2.	Subrogation Vendor	30% of the Net Recovery
3.	Monthly Banking Fee	\$25.00 per month
4.	PPO Access Fee / First Health	\$5.20 per employee per month
5.	Large Claim Negotiation Vendor Fee	30% of Savings
6.	Plan Document Preparation	\$400.00
7.	Language Line (translation for non-English speaking employees)	Actual monthly cost billed by Language Line

**Reports upon Termination of Contract/Services:**

Standard package \$2,500.00 Additional reports that would require programming by IT Dept. would be \$150.00 per hour.

When Excess Loss Insurance is placed by the broker and not EBSO, EBSO will not be held liable for discrepancies between the Excess Loss contract and the Plan Document.



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*...for with God all things are possible Mark 10:27*  
314 Elk Street, Gassaway, WV 26624  
(304)364-HOPE (4673) Fax (304)364-5730  
[www.cwvoc.com](http://www.cwvoc.com)

July 28, 2017

Dear Commissioners,

Central West Virginia Outreach Center (CWVOC), a Christian non-profit 501(c)(3) ministry, was established in March of 2007. In the ten years we have been here, we have served over 7,200 different households and non-profit organizations in 44 West Virginia counties and have over 1,200 active memberships of which 27 are Upshur County households or organizations. We have shared God's word and given spiritual support to our members. We have supported relief efforts in disasters such as the derecho in June 2012, water contamination in Charleston in January 2014 and most recently, the Flood in June 2016 as well as others. We have supported mission teams like Next Step, Black Rock Community Church, Gassaway Baptist Church, Impact Week, and more. We give God thanks in meeting our goals to serve the people in West Virginia.

Our success however, has presented us with a dilemma. We have outgrown our current location. Stepping out on faith we recently purchased a building just three miles away. We desperately need your help to raise the funds necessary to prepare this new facility. We need warehouse racking and shelving, a forklift, additional parking, building renovations, and other necessities with an estimated cost of \$275,000.

We know that ...with God all things are possible Mark 10:27 and with your help we can get this facility ready so CWVOC can continue the valuable service it provides to our neighbors in West Virginia. Your support is vital in the following ways:

- 1- Prayer
- 2- Financial Support

Would you consider:

Giving a one-time donation \$\_\_\_\_\_

And/or you may want to pledge a gift of \$\_\_\_\_\_ for \_\_\_\_\_ months.

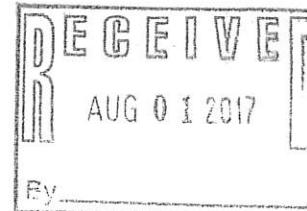
All contributions to CWVOC are tax deductible. FEIN # 870810726

We thank you in advance for your support! Your donation is greatly appreciated and will be used for the above-mentioned improvements to CWVOC's new home.

You can send a check in the pre-stamped envelope included in your letter or in person at 314 Elk Street, Gassaway, WV 26624.

In God's Service,

CWVOC Board of Directors and Staff





Buckhannon Upshur Airport Authority  
PO Box 1042  
Buckhannon, WV 26201  
304-472-9437  
[www.flyw22.com](http://www.flyw22.com)

11

Tabatha R. Perry  
Assistant County Administrator  
Upshur County Commission  
91 W Main Street, Suite 101  
Buckhannon, WV 26201

Dear Ms. Perry:

The Board of the Buckhannon Upshur Airport Authority respectively requests the Upshur County Commission to reappoint Mr. Tom O'Neill and Mr. Virgil LaRosa for an addition three-year term effective July 1, 2017.

Best regards,

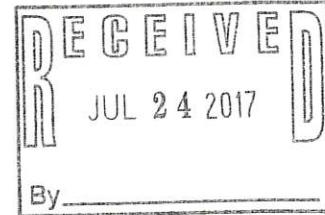
*Richard Clemens*

Richard Clemens  
Secretary

July 20, 2017

Certified Mail Receipt #7014 2120 0000 7243 5402

Upshur County Commission  
38 West Main Street  
Buckhannon, WV 26201



**RE: Maintenance Plan/ Monitoring and Emergency Action Plan  
Upshur County Freshwater Impoundments:**

- Beckwith Freshwater Impoundment
- Carpenter Freshwater Impoundment
- Elmer Freshwater Impoundment
- George Freshwater Impoundment
- Gillum Freshwater Impoundment
- Lipps Freshwater Impoundment
- Ross 2 Freshwater Impoundment

To Whom It May Concern:

On behalf of SWN Production Company, LLC please find the enclosed Maintenance Plan/ Monitoring and Emergency Action Plan for the above listed freshwater impoundments. As per DEP requirements, you are being sent a copy of the plans since the impoundments are located in your county/jurisdiction. No action is required on your part. If you have any questions feel free to contact me at (304) 884-1681 or at [tyler\\_spear@swn.com](mailto:tyler_spear@swn.com).

Sincerely,



Tyler Spear  
Senior Regulatory Technician

# Upshur County Sheriff's Office

## DAVID H. COFFMAN, SHERIFF

Heather D. Parke

Chief Deputy  
Tax Division

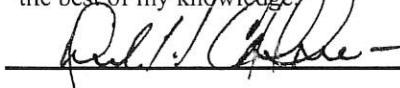
38 W. Main Street, Room 101 • Buckhannon, WV 26201  
Tax Office Phone: 304-472-1180 • Law Enforcement Phone: 304-472-1182  
Tax Office Fax: 304-472-0937 • Law Enforcement Fax: 304-472-4547

Michael R. Kelley  
Chief Deputy  
Law Enforcement

13

Upshur County Sheriff's Settlement Fiscal Year Ending June 30, 2017	Total	Total	Total	Grand
	Governmental	Proprietary	Fiduciary	Total
	Funds	Funds	Funds	All Funds
1 Unpaid Taxes (prior years)	\$ 265,049.25		\$ 588,184.16	\$ 853,233.41
2 Adjustments to Unpaid Taxes				\$ -
3 Current Year Taxes-Real & Personal	\$ 4,755,356.92		\$ 10,688,983.68	\$ 15,444,340.60
4 Additional Levies: (Supplements, Misc Changes, Bankruptcies)	\$ 92,198.64		\$ 199,886.62	\$ 292,085.26
<b>5 Total Taxes Receivable</b>	<b>\$ 5,112,604.81</b>		<b>\$ 11,477,054.46</b>	<b>\$ 16,589,659.27</b>
6 Add: Interest and Fees Collected on Taxes	\$ 115,124.68		\$ 79,858.74	\$ 194,983.42
7 Computer Differences + or (-)	\$ 114.28		\$ 234.97	\$ 349.25
8 Deduct: Taxes Exonerated without refund	\$ 22,607.91		\$ 48,493.37	\$ 71,101.28
9 Discounts	\$ 94,677.41		\$ 212,346.63	\$ 307,024.04
10 Land Sales Deductions	\$ 1,338.10		\$ 2,758.52	\$ 4,096.62
11 Ending Taxes Receivables as of June 30, 2017	\$ 284,886.83		\$ 640,706.13	\$ 925,592.96
<b>12 Net Taxes Collected</b>	<b>\$ 4,824,333.52</b>		<b>\$ 10,652,843.52</b>	<b>\$ 15,477,177.04</b>
13 Deduct: Exoneration with refund	\$ 3,406.39		\$ 7,119.78	\$ 10,526.17
14 Sheriff's Commission	\$ 4,613.63		\$ 10,386.37	\$ 15,000.00
15 Assessor's Valuation	\$ 99,653.78		\$ 151,999.30	\$ 251,653.08
16 Manual Distributions & Public Utilities	\$ 558,238.22		\$ 1,186,893.66	\$ 1,745,131.88
<b>17 Total Taxes Collected</b>	<b>\$ 5,274,897.94</b>		<b>\$ 11,670,231.73</b>	<b>\$ 16,945,129.67</b>
18 Other Taxes	\$ 480,579.94		\$ 16,910.18	\$ 497,490.12
19 Licenses and Permits	\$ 6,766.00		\$ 12,000.00	\$ 18,766.00
20 Intergovernmental: Federal	\$ 443,888.72			\$ 443,888.72
21 State	\$ 324,591.35		\$ 226,271.61	\$ 550,862.96
22 Local	\$ 1,345.51			\$ 1,345.51
23 Charges for Services: Sheriff	\$ 195,144.73		\$ 316,253.00	\$ 511,397.73
24 County Clerk	\$ 104,955.69			\$ 104,955.69
25 Circuit Clerk	\$ 40,041.10		\$ 18,865.63	\$ 58,906.73
26 Magistrate	\$ 1,675.00			\$ 1,675.00
27 Assessor	\$ 2,459.22			\$ 2,459.22
28 Other	\$ 1,228,720.91		\$ 114,953.36	\$ 1,343,674.27
29 Fines and Forfeits	\$ 247,801.39		\$ 3,300.60	\$ 251,101.99
30 Interest on Investments	\$ 2,325.40		\$ 363.36	\$ 2,688.76
31 Miscellaneous	\$ 1,257,843.32		\$ 21,269.90	\$ 1,279,113.22
<b>32 Total Revenues and Receipts</b>	<b>\$ 9,613,036.22</b>		<b>\$ 12,400,419.37</b>	<b>\$ 22,013,455.59</b>
33 Disbursements: Orders Issued	\$ 12,617,027.62		\$ 12,681,430.09	\$ 25,298,457.71
34 Bank Charges				\$ -
35 Other Disbursements				\$ -
<b>36 Total Disbursements</b>	<b>\$ 12,617,027.62</b>		<b>\$ 12,681,430.09</b>	<b>\$ 25,298,457.71</b>
37 Excess of Revenues over Expenditures	\$ (3,003,991.40)		\$ (281,010.72)	\$ (3,285,002.12)
38 Transfers	\$ 1,956,904.62			\$ 1,956,904.62
<b>39 Beginning Balances as of July 1, 2016</b>	<b>\$ 5,666,076.27</b>		<b>\$ 777,313.51</b>	<b>\$ 6,443,389.78</b>
40 Audit Adjustments				\$ -
<b>41 Ending Balances as of June 30, 2017</b>	<b>\$ 4,618,989.49</b>		<b>\$ 496,302.79</b>	<b>\$ 5,115,292.28</b>

I, David H. Coffman, Sheriff of Upshur County, do solemnly swear that foregoing is a true and accurate statement to the best of my knowledge



07/27/2017

**Upshur County Sheriff's Settlement  
Reconciliation of Cash, June 30, 2017**

(14)

Bank ID#	Account Code	Account Name	Bank Balance	Outstanding Checks / Debits	Outstanding Deposits / Credits	Book Balance
<b>First Community Bank - 2</b>						
	4019	UPSHUR CO. FIRE FEE-IBCK	8,890.16	-7,005.09	0.00	1,885.07
	4020	WIRELESS E-911 FUND-IBCK	32,248.95	0.00	0.00	32,248.95
	4039	UPCO COAL REALLOCATED SEVERANCE TAX FUND	154,312.64	0.00	0.00	154,312.64
	4052	EMPLOYEE BENEFITS FUND-IBCK	1,119,043.69	-2,816.49	0.00	1,116,227.20
	4073	SP.LAW ENF.INVESTIG.-IBCK	2,197.31	0.00	0.00	2,197.31
	4080	COMMUNITY CORR. FUND - IBCK	177,679.09	-3.38	6,593.75	184,269.46
	6001	PARKS/REC CLEARING ACCT	0.00	0.00	0.00	0.00
	7001	ADDRESSING/MAPPING CLEARING ACCT	30.00	-30.00	0.00	0.00
	8316	TAX CLEARING ACCOUNT	9,659.09	-12,605.54	2,946.45	0.00
	9003	DOC & KENNEL-CKNG	46,729.88	-12.00	0.00	46,717.88
	9004	GEN. CO. MISC-CKNG	24,468.05	0.00	0.00	24,468.05
	9006	WORTHLESS CHECK FUND-CKNG	136,333.15	0.00	0.00	136,333.15
	9013	CURRY PARK-CKNG	6,135.14	-4,135.14	0.00	2,000.00
	9015	CURRY LIBRARY-CKNG	5,379.35	-3,379.35	0.00	2,000.00
	9056	ASSESSOR'S VALUATION-CKNG	2,000.00	0.00	0.00	2,000.00
	9079	SPAY.& NEUTER. DEP. FUND	46,028.57	-650.00	0.00	45,378.57
	9102	AIRPORT IMP. PROJECT-CKNG	12,568.94	0.00	0.00	12,568.94
	9105	ADRIAN PSD WATERLINE PROJECT	5.00	0.00	0.00	5.00
	9106	ELKINS ROAD PSD	0.00	0.00	0.00	0.00
	9311	DMV LICENSE FUND-CKNG	15,213.80	-22,382.00	7,168.20	0.00
<b>Bank Totals-----&gt;</b>			<b>1,798,922.81</b>	<b>-53,018.99</b>	<b>16,708.40</b>	<b>1,762,612.22</b>
<b>Progressive Bank - 3</b>						
	0058	UP.CO.FIN.STBL.FUND-SV	1223732.94	0.00	0.00	1223732.94
	9058	UP.CO.FIN.STBL.FUND-CKNG	0.00	0.00	0.00	0.00
	9078	CHILD EXCHG & VISIT CTR	30302.74	0.00	0.00	30302.74
<b>Bank Totals-----&gt;</b>			<b>1,254,035.68</b>	<b>0.00</b>	<b>0.00</b>	<b>1,254,035.68</b>
<b>First Community Bank - 2</b>						
	59	CONCEALED WEAPON	26,306.39	-130.00	85.00	26,261.39
	8001	GENERAL COUNTY PAYROLL-CKNG	187,720.61	-183,524.11	0.00	4,196.50
	8366	BOARD OF HEALTH-PAYROLL-CKNG	20,911.71	-911.71	0.00	20,000.00
	9001	GENERAL COUNTY-CKNG	41,875.44	-21,875.44	0.00	20,000.00
	9002	COAL SEVERANCE-CKNG	2,000.00	0.00	0.00	2,000.00
	9007	E-911-CNKG	2,766.59	-266.59	0.00	2,500.00
	9008	HOME DETENTION -IBCK	32,099.23	0.00	2,914.00	35,013.23
	9018	AIRPORT CONSTRUCTION-CKNG	1,000.00	0.00	0.00	1,000.00
	9063	VOTER'S REGISTRATION-IBCK	4,648.78	0.00	0.00	4,648.78
	9071	JURY-CKNG	11,706.10	-1,174.39	0.00	10,531.71
	9245	WELLNESS COMPLEX	5,960.00	0.00	0.00	5,960.00
	9248	INDUSTRIAL PARK SEWER-CKNG	1.00	0.00	0.00	1.00
	9312	STATE CLEARING ACCOUNT-CKNG	475.00	-540.00	65.00	0.00
	9315	STATE POLICE FUND-CKNG	680.00	-800.00	125.00	5.00
	9316	GENERAL TAX ACCOUNT-CKNG	291.12	-158,464.24	158,173.12	0.00
	9364	TAX LEIN FUND-CKNG	78,858.91	-2,257.67	0.00	76,601.24
	9365	DELQ & NON-ENTERED LAND	72,645.45	0.00	0.00	72,645.45
	9366	BOARD OF HEALTH-CKNG	26,008.70	-5,978.70	0.00	20,030.00
	9369	WVDSRF-CKNG	518.50	0.00	151.00	669.50
<b>Bank Totals-----&gt;</b>			<b>516,473.53</b>	<b>-375,922.85</b>	<b>161,513.12</b>	<b>302,063.80</b>
<b>Progressive Bank - 3</b>						
	9021	EMPLOYEE HEALTH CARE REIMB. FUND-CKNG	42,465.29	0.00	0.00	42,465.29
<b>Bank Totals-----&gt;</b>			<b>42,465.29</b>	<b>0.00</b>	<b>0.00</b>	<b>42,465.29</b>
<b>Total Checking Accounts all Banks-----&gt;</b>			<b>3,611,897.31</b>	<b>-428,941.84</b>	<b>178,221.52</b>	<b>3,361,176.99</b>
<b>First Community Bank - 2</b>						
<b>INVESTMENT ACCOUNTS - BOOK BALANCE</b>						
	13	CURRY PARK-MMA				88,160.58
	15	CURRY LIBRARY-MMA				50,002.59
	56	ASSESSOR'S VALUATION-MMA				153,878.99
	1	GENERAL COUNTY-MMA				837,863.16
	2	COAL SEVERANCE-MMA				119,323.34
	7	E-911-MMA				184,496.55
	18	AIRPORT CONSTRUCTION-MMA				12,288.48
	316	GENERAL TAX ACCOUNT-MMA				0.00
	366	BOARD OF HEALTH-MMA				306,351.60
<b>Bank Totals-----&gt;</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,752,365.29</b>
<b>Total Investment Accounts all Banks-----&gt;</b>			<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,752,365.29</b>
<b>Summary</b>						
<b>GRAND TOTALS ALL BANK ACCOUNTS -----&gt;</b>			<b>3,611,897.31</b>	<b>-428,941.84</b>	<b>178,221.52</b>	<b>5,113,542.28</b>
CASH ON HAND (Cash Drawers)						1,750.00
<b>GRAND TOTALS ALL BANK ACCOUNTS &amp; CASH -----&gt;</b>						<b>5,115,292.28</b>

(5)

**UPSHUR COUNTY BUILDING PERMIT**  
**JULY 1, 2017 - JULY 15, 2017**

DATE ISSUED	PERMIT NUMBER	UID	APPLICANT NAME	APPLICANT ADDRESS	ESTIMATED PROJECT COST	PAYED	CHECK, CASH OR COUNTY CLERK	DESCRIPTION OF PROJECT	CONTRACTOR OR PROPERTY OWNER
7/3/2017	6905	7395	BRAD HAMRICK	1816 TALLMANSVILLE RD, BUCKHANNON, WV 26201	\$1,500.00	\$15.00	CASH	GUTTER AND REPLACE 3 PIECES OF TIN ROOF	SELF
7/6/2017	6906	12175	ROBERT DERICO	978 OLD ELKINS RD, BUCKHANNON, WV 26201	\$1,500.00	\$15.00	CHECK	REROOF	SELF
7/5/2017	6908	11673	KENNETH W TENNEY	485 KESLING MILL RD, BUCKHANNON, WV 26201	\$81,200.00	\$15.00	OL	52' X 28' NEW STRUCTURE WITH BACK DECK AND FRONT PORCH	BUCKHANNON, WV 26201
7/6/2017	6909	80563	SCOTT MESSENGER	467 LITTLE PECKS RUN RD, VOLGA, WV 26238	\$500.00	\$15.00	CC	16' X 16' DECK	SELF
7/6/2017	6910	725	CHAD MCCORMICK	511 MARI GOLD DR, BUCKHANNON, WV 26201	\$800.00	\$15.00	CC	24' X 32' BUILDING	SELF
7/6/2017	6911	80210	HAZEL R WARE	428 PARKWOOD DR, BUCKHANNON, WV 26201	\$6,000.00	\$15.00	CC	10' X 20' BUILDING AND REMODELING OUT HOUSE	SELF
7/6/2017	6912	N/A	DON BOWSER	1423 JENKS FORK RD, TALLMANSVILLE, WV 26237	\$5,000.00	\$15.00	CC	OUT BUILDING	SELF
7/6/2017	6913	11130	FRANK J TURANSKY III	110 SEMINOLE TRL, BUCKHANNON, WV 26201	\$3,500.00	\$15.00	CC	10' X 20' OUT BUILDING AND 8' X 12' OUT BUILDING	SELF
7/6/2017	6914	5819	OHIO BATH SOLUTIONS, DBA BATH FITTER	542 INDUSTRIAL DR, LEWISBERRY, PA 17339	\$5,639.00	\$15.00	CHECK	TUB LINER OVER EXISTING, WALL SURROUND, FIXTURES AND ACCESSORIES	OHIO BATH SOLUTIONS, DBA BATH FITTER, 542 INDUSTRIAL DR, LEWISBERRY, PA 17339
7/6/2017	6915	8574	WEASEL DAY	3396 SAGO RD, BUCKHANNON, WV 26201	\$9,000.00	\$15.00	CASH	REROOF SHINGLES TO TIN	SELF
7/6/2017	6916	NEW	JENNIFER FISHER	PO BOX 403, WEBSTER SPRINGS, WV 26288	\$130,000.00	\$15.00	CHECK	22' X 28' COVERED DECK	BUCKHANNON, WV 26201
7/6/2017	6917	5887	DAVID AND LAURA MARINO	62 GLADY FORK RD, BUCKHANNON, WV 26201	\$5,000.00	\$15.00	CHECK	12' X 51' ADDITION TO BUILDING	SELF
7/7/2017	6918	8062	JOHN BURNS	3390 OLD ELKINS RD, BUCKHANNON, WV 26201	\$6,000.00	\$15.00	CASH	16' X 24' PAD OF MANUFACTURED STONE AND BLOCKS - 1 LEVEL AND CONSTRUCT FOR 12 X 16 GAZEBO	HIGHLAND LANDSCAPING, LLC, PO BOX 176, BUCKHANNON, WV 26201
7/7/2017	6919	10804	JAMES AND DIANE FARRELL	1769 PLEASANT RIDGE RD, FRENCH CREEK, WV 26218	\$20,000.00	\$15.00	CHECK	RE-ROOFING	SELF
7/10/2017	6920	217	KEVIN D WAMSLEY	12 PARTRIDGE RD, BUCKHANNON, WV 26201	\$2,200.00	\$15.00	CHECK	20' X 24' ADDITION	WRIGHT CONSTRUCTION, 143 PEAT TREE LN, TALLMANSVILLE, WV 26237
7/10/2017	6921	9740	NOLAN J SMALLRIDGE	80 KELLEY RIDGE RD, TALLMANSVILLE, WV 26237	\$15,000.00	\$15.00	CASH	16' X 26' ADDITION (2 ROOMS), NEW ROOF, SIDING, NEW PORCH, ELECTRIC WORK (LIGHT AND RECEPTICAL), 6 NEW WINDOWS	FLOODPLAIN:
7/12/2017	6922	10596	TRENTON WESTFALL	827 GORMLEY RD, ELLAMORE, WV 26267	\$1,000.00	\$15.00	CHECK	REMODEL, SIDING, 1 GARAGE DOOR	SELF
7/12/2017	6923	8612	TERRY L GOULD	346 BIG BEND RD, FRENCH CREEK, WV 26218	\$10,000.00	\$15.00	CC	48' X 36' BARN, 28 X 12' DOG KENNEL (X2); 44' X 12' PIG PEN, 16' X 16' STORAGE BUILDING, 12 X 12' STORAGE BUILDING, 18' ROUND POOL; 30 X 20 CAVE, WV 26234	SELF
7/12/2017	6924	80953	BRIAN K WRIGHT	PO BOX 147, SPELTER, WV 26438	\$10,000.00	\$15.00	CASH		
		6925	10632	LISA CLARK					

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## UPSHUR COUNTY BUILDING PERMITS

JULY 16, 2017 - JULY 31, 2017

(2)

7/26/2017	6945	30250	JOHN A HEWITT	1090 UPPER CHILDERS RUN RD, BUCKHANNON, WV 26201	\$20,000.00	\$15.00	CHECK	REMODEL INSIDE; SIDING, ROOF; WINDOWS	SELF
7/26/2017	6946	12854	JOHN LYNCH	8 ROHR AVE, BUCKHANNON, WV 26201	\$2,000.00	\$15.00	CASH	NEW ROOF	SELF
7/27/2017	6947	NEW	TRAVIS RADABAUGH	1327 RADABAUGH RIDGE RD, BUCKHANNON, WV 26201	\$50,000.00	\$15.00	OL	32' X 72' SINGLE FAMILY HOME	SELF
7/27/2017	6948	11605	JIMBO SAMPLES	52 WAGNER RD, ELLAMORE, WV 26267	\$3,100.00	\$15.00	CASH	8' X 20' PORCH WITH RAMP	JIMBOS HANDS ON CONSTRUCTION LLC, 52 WAGNER RD, ELLAMORE, WV 26267
7/31/2017	6949	11631	JIMBO SAMPLES	52 WAGNER RD, ELLAMORE, WV 26267	\$4,000.00	\$15.00	CASH	22' X 24' CONCRETE SLAB WITH RAMPS; ADA BATHROOM REMODEL	JIMBOS HANDS ON CONSTRUCTION LLC, 52 WAGNER RD, ELLAMORE, WV 26267
7/27/2017	6950	N/A	KEITH GILLUM	325 SOUTH FLORIDA ST, BUCKHANNON, WV 26201	\$1,000.00	\$15.00	CASH	BUILDING A SHED OUT OF ROUGH LUMBER FOR HORSE	SELF
7/27/2017	6951	5662	KERMIT MCCARTNEY	1985 GLADY FORK RD, BUCKHANNON, WV 26201	\$700.00	\$15.00	CHECK	SAFETY RAIL AROUND PORCHES	SELF
7/31/2017	6952	10688	MARIANNE FREDERICK	11966 RT 20 SOUTH RD, ROCK CAVE, WV 26334	\$6,500.00	\$15.00	CC	REPLACE EXISTING FRONT PORCH AND RAMP	LEIGH ENTERPRISES, 130 BALLAH ST, BUCKHANNON, WV 26201
7/31/2017	6953	7587	PATRICK A PHIPPS	1606 INDIAN CAMP RD, FRENCH CREEK, WV 26218	\$7,000.00	\$15.00	CASH	12' X 24' OUT BUILDING	SELF
7/31/2017	6954	7402	JEFFREY BRENT WILFONG	1941 TALLMANSVILLE RD, BUCKHANNON, WV 26201	\$3,000.00	\$15.00	CHECK	10' X 16' NEW BUILDING	SELF
7/31/2017	6955	30246	MICHAEL L HARPER	977 UPPER CHILDEERS RUN RD, BUCKHANNON, WV 26201	\$1,200.00	\$15.00	CASH	12' X 20' (2) ROOF GARAGE SOFFIT AND FASCIA REPAIR; 2 INTERIOR WALLS; SIDING, WINDOW REPAIR; GENERAL MAINTENANCE	SELF
7/31/2017	6956	6816	FREDDIE KASTEN	31 CRESCENT AVE, BUCKHANNON, WV 26201	\$2,000.00	\$15.00	CC	REPAIR; GENERAL MAINTENANCE	LEIGH ENTERPRISES, 130 BALLAH ST, BUCKHANNON, WV 26201
7/31/2017	6957	7481	WILLIAM STALNAKER	5250 TALLMANSVILLE RD, BUCKHANNON, WV 26201	\$3,400.00	\$15.00	CC	CONSTRUCT RAMP FOR ACCESS	LEIGH ENTERPRISES, 130 BALLAH ST, BUCKHANNON, WV 26201
7/31/2017	6958	6839	GEORGE KOWAL KOSKI	115 MORRIS ST, BUCKHANNON, WV 26201	\$3,500.00	\$15.00	CASH	12' X 14' PRE-BUILT BUILDING	SELF
7/31/2017	6959	2460	BRIAN CURRENCE	1873 MT NEBO RD, BUCKHANNON, WV 26201	\$6,000.00	\$15.00	CHECK	24' X 31' CARPORT / GARAGE	SELF
7/31/2017	6960	7498	KENNETH FARRABEE	6601 31 TALLMANSVILLE RD, TALLMANSVILLE, WV 26237	\$2,400.00	\$15.00	CASH	10' X 14' STORAGE BUILDING	SELF
7/31/2017	6961	11268	SYLVIA J AND GARRET L COX	357 WEST MAIN ST, GRAFTON, WV 26354	\$1,500.00	\$15.00	CASH	8 X 40' DECK; INSIDE REMODEL	SELF
				TOTAL	TOTAL				
				\$2,346,815.57	\$480.00				
				<b>GRAND TOTAL</b>	<b>GRAND TOTAL</b>				
				\$2,704,525.57	\$855.00				

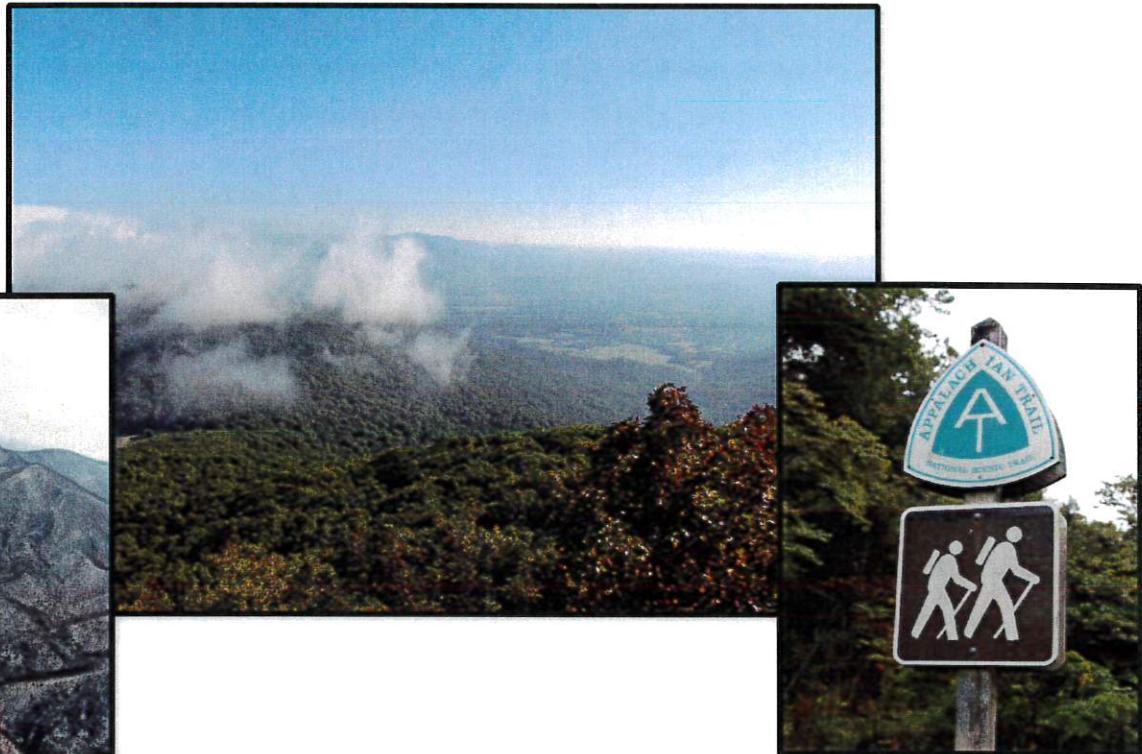


**Federal Energy Regulatory Commission**  
 Office of Energy Projects  
 Washington, DC 20426

# Atlantic Coast Pipeline and Supply Header Project

## *Final Environmental Impact Statement*

### Volume I



**Atlantic Coast Pipeline, LLC**  
**Dominion Energy Transmission, Inc.**

Docket Nos. CP15-554-000, CP15-554-001, CP15-555-000, and CP15-556-000  
 FERC/EIS-0274F

**Cooperating Agencies:**



U.S. Department of  
 Agriculture – Forest  
 Service



U.S. Army Corps of  
 Engineers ®



U.S. Environmental  
 Protection Agency



U.S. Fish and  
 Wildlife Service



West Virginia  
 Department of  
 Environmental  
 Protection



West Virginia  
 Division of Natural  
 Resources

This environmental impact statement was prepared by the staff of the Federal Energy Regulatory Commission to assess the potential environmental impacts of the Atlantic Coast Pipeline and Supply Header Project (Docket Nos. CP15-554-000, CP15-554-001, CP15-555-000, and CP15-556-000), proposed for construction in West Virginia, Virginia, North Carolina, and Pennsylvania. The cooperation and assistance of the U.S. Department of Agriculture – Forest Service; U.S. Army Corps of Engineers; U.S. Environmental Protection Agency; U.S. Fish and Wildlife Service; West Virginia Department of Environmental Protection; and West Virginia Division of Natural Resources was greatly appreciated.

FEDERAL ENERGY REGULATORY COMMISSION  
WASHINGTON, D.C. 20426

OFFICE OF ENERGY PROJECTS

In Reply Refer To:  
OEP/DG2E/Gas Branch 4  
Atlantic Coast Pipeline, LLC  
Dominion Transmission, Inc.  
Piedmont Natural Gas Company, Inc.  
Docket Nos. CP15-554-000  
CP15-554-001  
CP15-555-000  
CP15-556-000

TO THE PARTY ADDRESSED:

The staff of the Federal Energy Regulatory Commission (FERC or Commission) has prepared a final environmental impact statement (EIS) for the Atlantic Coast Pipeline (ACP) and Supply Header Project (SHP) as proposed by Atlantic Coast Pipeline, LLC (Atlantic) and Dominion Energy Transmission, Inc. (DETI), respectively, in the above-referenced dockets. Atlantic and DETI request authorization to construct and operate a total of 642.0 miles of natural gas transmission pipeline and associated facilities, and three new natural gas-fired compressor stations; and to modify four existing compressor stations. The projects would provide about 1.44 billion cubic feet per day of natural gas to electric generation, distribution, and end use markets in Virginia and North Carolina. In addition, Atlantic and Piedmont Natural Gas. Co., Inc. (Piedmont) request authorization to allow Atlantic to lease capacity on Piedmont's existing pipeline distribution system in North Carolina for use by Atlantic (Capacity Lease Proposal). No construction or facility modifications are proposed with the Capacity Lease Proposal.

The final EIS assesses the potential environmental effects of the construction and operation of the projects in accordance with the requirements of the National Environmental Policy Act (NEPA). The FERC staff concludes that approval of the projects would have some adverse and significant environmental impacts; however, the majority of impacts would be reduced to less-than-significant levels with the implementation of the Atlantic's and DETI's proposed mitigation and the additional measures recommended in the EIS.

The U.S. Department of Agriculture – Forest Service (FS); U.S. Army Corps of Engineers; U.S. Environmental Protection Agency; U.S. Fish and Wildlife Service; West Virginia Department of Environmental Protection; and West Virginia Division of Natural Resources participated as cooperating agencies in the preparation of the final EIS. Cooperating agencies have jurisdiction by law or special expertise with respect to resources potentially affected by the proposals and participate in the NEPA analysis. Further, the FS may use the EIS when it considers amendments to Land and Resource Management Plans (LRMPs) and authorizations for special use permits (SUPs) for the

proposed crossings of the Monongahela National Forest (MNF) and George Washington National Forest (GWNF). Although the cooperating agencies provide input to the conclusions and recommendations presented in the final EIS, each agency may present its own conclusions and recommendations in its respective record of decision or determination for the projects.

The final EIS addresses the potential environmental effects of the construction and operation of the following project facilities:

ACP would include:

- 519.7 miles of new 42- and 36-inch-diameter natural gas pipeline in West Virginia, Virginia, and North Carolina;
- 84.8 miles of 20- and 16-inch-diameter natural gas pipeline in Virginia and North Carolina;
- three new compressor stations in Lewis County, West Virginia; Buckingham County, Virginia; and Northampton County, North Carolina; and
- nine meter stations, along with pig<sup>1</sup> launchers/receivers and mainline valves.

SHP would include:

- 37.5 miles of new 30-inch-diameter natural gas pipeline in Pennsylvania and West Virginia;
- modifications at four existing compressor stations in Westmoreland and Green Counties, Pennsylvania and Marshall and Wetzel Counties, West Virginia;
- abandonment of existing compressor units and associated facilities in Wetzel County, West Virginia; and
- one meter station, along with pig launchers/receivers and mainline valves.

### **Actions of the Forest Service**

The FS' purpose and need for the proposed action is to respond to a special use application submitted by Atlantic on November 12, 2015, to allow the construction and

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<sup>1</sup> A pipeline pig is a device used to clean or inspect a pipeline. A pig launcher/receiver is an aboveground facility where pigs are inserted or retrieved from the pipeline.

operation of ACP on National Forest System (NFS) lands managed by the MNF and GWNF. If the FS decides to authorize the pipeline crossing of NFS lands and issue SUPs, the FS has determined that amendments to each national forest LRMP would be needed.

Pursuant to Title 40 Code of Federal Regulations Part 1506.3(c) (40 CFR 1506.3(c)), the FS may adopt and use this EIS developed by FERC to consider authorization for the construction and operation of the ACP crossing NFS lands. Further, the FS may use this EIS when it considers amendments to the LRMPs that would be required for the proposed crossings of the MNF and GWNF.

### **Forest Service's Draft Record of Decision**

After issuance of the final EIS, the FS will release a single draft Record of Decision (ROD) for the authorization of a SUP to Atlantic for use of and to occupy NFS lands to construct, operate, maintain, and eventually decommission a natural gas pipeline that crosses lands administered by the MNF and GWNF; and for approval of the project-specific LRMP amendments associated with implementing the ACP on the MNF and the GWNF. The Regional Foresters (RFs) in the Eastern Region (for the MNF) and the Southern Region (for the GWNF) will be the responsible officials for the ROD. The RF for the Eastern Region has determined that two parts of the MNF LRMP, where four standards would be modified by a Forest Plan amendment (section 4.8 of the final EIS), meet the substantive requirements of the FS planning regulations (36 CFR 219) and could be implemented without impairing the long-term productivity of NFS lands. Similarly, the RF for the Southern Region has determined that six parts of the GWNF LRMP, where nine standards would be modified by a Forest Plan amendment, meet the substantive requirements of the FS planning regulations and could be implemented without impairing the long-term productivity on NFS lands. With the amended LRMPs, the ACP would be consistent with both Forests' LRMPs. This draft ROD will be based on a review of the environmental analysis disclosed in the final EIS; the project record; Atlantic's proposed Construction, Operation, and Maintenance Plan; comments received from the public, partners, and other agencies; and consideration of the 36 CFR 219 requirements for amending a Forest Plan.

The draft ROD is subject to the FS pre-decision objection process pursuant to the provisions available at 36 CFR Part 218, Subparts A and B (published in the *Federal Register* Vol. 78, No. 59 at 18481 [March 27, 2013]). Objections to the FS draft ROD on the authorization of the pipeline and the LRMP amendments must be filed within 45 calendar days from the publication date of the legal notice of the opportunity to object in *The Milwaukee Journal/Sentinel* and *Atlantic Journal-Constitution*, which are the newspapers of RODs made by the Eastern Region and Southern Region RFs. Notices will also be published in the *Inter-Mountain* and *The Roanoke Times* for local notification.

of the FS draft ROD. The legal notices will contain the details of the objection process. The FS must respond to all objections received before it makes a final decision.

A copy of the FS draft ROD and the legal notices for objections can be obtained by any of the following methods:

For the GWNF:

- internet web site: <http://www.fs.usda.gov/gwj>;
- e-mail: [kovercash@fs.fed.us](mailto:kovercash@fs.fed.us); or
- regular mail: Karen Overcash, George Washington and Jefferson National Forests, 5162 Valleypointe Parkway, Roanoke, VA 24019; telephone: (540) 265-5100.

For the MNF:

- internet web site: <http://www.fs.usda.gov/mnf>;
- email: [karenlstevens@fs.fed.us](mailto:karenlstevens@fs.fed.us); or
- regular mail: Karen Stevens, Monongahela National Forest, 200 Sycamore Street, Elkins, WV 26241; telephone (304) 636-1800.

#### **Distribution of the Final Environmental Impact Statement**

The FERC staff mailed copies of the final EIS to federal, state, and local government representatives and agencies; elected officials; environmental and public interest groups; Native American tribes; potentially affected landowners and other interested individuals and groups; newspapers and libraries in the project area; and parties to this proceeding. Paper copy versions of this final EIS were mailed to those specifically requesting them; all others received a CD version. In addition, the final EIS is available for public viewing on the FERC's website ([www.ferc.gov](http://www.ferc.gov)) using the eLibrary link. A limited number of copies of the final EIS are available for distribution and public inspection at:

Federal Energy Regulatory Commission  
Public Reference Room  
888 First Street NE, Room 2A  
Washington, DC 20426  
(202) 502-8371

Additional information about the projects is available from the Commission's Office of External Affairs, at **(866) 208-FERC**, or on the FERC website ([www.ferc.gov](http://www.ferc.gov)) using the eLibrary link. Click on the eLibrary link, click on "General Search," and enter the docket number excluding the last three digits in the Docket Number field (i.e., CP15-554, CP15-555, or CP15-556). Be sure you have selected an appropriate date range. For assistance, please contact FERC Online Support at [FERCOnlineSupport@ferc.gov](mailto:FERCOnlineSupport@ferc.gov) or toll free at (866) 208-3676; for TTY, contact (202) 502-8659. The eLibrary link also provides access to the texts of formal documents issued by the Commission, such as orders, notices, and rulemakings.

In addition, the Commission offers a free service called eSubscription that allows you to keep track of all formal issuances and submittals in specific dockets. This can reduce the amount of time you spend researching proceedings by automatically providing you with notification of these filings, document summaries, and direct links to the documents. Go to [www.ferc.gov/docs-filing/esubscription.asp](http://www.ferc.gov/docs-filing/esubscription.asp) to subscribe.



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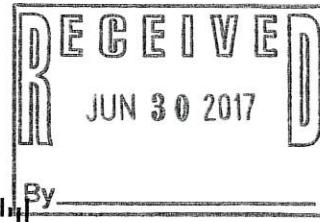
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25

## Project Update JUNE 2017

## Atlantic Coast Pipeline

Kelley Cunningham  
County Administrator  
Upshur County Commission  
38 W. Main St.  
Buckhannon, WV 26201-2259



## Regulatory Update

**T**he Federal Energy Regulatory Commission (FERC) recently issued a Notice of Revised Schedule for ACP's Final Environmental Impact Statement (EIS). The Final EIS will be released on July 21, 2017. This minor schedule adjustment is not expected to affect the overall project schedule. We remain confident that construction will begin later this year, as planned.

### **Anticipated next steps for FERC**

- Use feedback on Draft EIS to prepare Final EIS (anticipated availability: July 21, 2017)
- If the project is approved, grant Certificate of Public Convenience and Necessity

## Next steps for ACP Project Team

- Continue outreach to landowners and other stakeholders
- Continue preparations for construction of the project

## Project Milestone

- ACP team completed responses to all FERC data requests
- ACP team has completed voluntary planning meetings with Local Emergency Planning Committees in more than half of the 29 communities along the proposed route ■

**About Atlantic Coast Pipeline, LLC.** Atlantic is a company formed by four major U.S. energy companies — Dominion Energy (NYSE: D), Duke Energy (NYSE: DUK), Piedmont Natural Gas (NYSE: PNY), Southern Company Gas (NYSE: SO) — to build and own the ACP. Through access to multiple supply basins, ACP would be capable of delivering 1.5 million dekatherms (equivalent to 1.5 billion cubic feet per day) of natural gas. The abundant supply of natural gas that would flow safely and reliably through this pipeline is needed by utilities within the project area to generate electricity, heat homes and businesses, and meet a growing domestic demand for energy.

# Project Update

JUNE 2017

## FROM THE PROJECT DIRECTOR

As we start into the summer months, the ACP team is looking forward to the conclusion of the lengthy regulatory process, and continuing to progress toward construction. We are pleased to announce that we have completed and filed responses to all data requests from the Federal Energy Regulatory Commission (FERC). At this time, we believe FERC has the information needed to complete its environmental review of the project. We look forward to receiving FERC's Final Environmental Impact Statement for the ACP next month and moving this important project toward construction later this fall.

While the federal regulatory process moves forward, we also continue to meet with zoning boards, environmental committees and other regulatory groups to secure

the necessary local permits and approvals. In addition, we are in the process of meeting with Local Emergency Planning Committees (LEPCs) in all 29 counties and

major municipalities crossed by the ACP. To date, we have met with 17 counties, and plan to meet with the remaining communities in July and August. We work closely with LEPCs and first responders in every community to coordinate emergency planning activities in all stages of the project.

This newsletter covers several important topics including the **Best-in-Class** Steep Slopes program developed for ACP as well as questions we've received regarding eminent domain proceedings and the process used to develop the proposed route.

We hope you will find this information useful and encourage you to reach out to us any time with your questions. Once again, thank you for your continued interest in the ACP.

Sincerely,



Brian Wright, Authorized Representative  
Dominion Energy Transmission, Inc.

ACTIVITY	TIMING
Survey / Route Planning	May 2014 – Ongoing
FERC Pre-Filing Request	October 2014
FERC Application	September 2015
Draft EIS	December 2016
Final EIS *	July 2017
FERC Certificate	Fall 2017
Construction	2017 – 2019
In-Service	Late 2019

\*Environmental Impact Statement; timing estimate from FERC Notice of Schedule issued May 2017

## CONTACT VEHICLES

**Federal Energy Regulatory Commission (FERC)**  
Always reference ACP Docket #: CP15-554

- U.S. Mail: **888 First Street, NE**  
**Washington, D.C. 20426**
- Electronic submittals:  
Visit the *Documents and Filings* page of the FERC website at [www.ferc.gov](http://www.ferc.gov) for instructions.

### ACP Project Team

- Website: [www.atlanticcoastpipeline.com](http://www.atlanticcoastpipeline.com)
- Facebook: **Atlantic Coast Pipeline**
- Landowner toll-free number: **888-895-8716**
- General inquiry toll-free number: **844-215-1819**
- Email: [ACPipeline@dom.com](mailto:ACPipeline@dom.com)

## SIGN UP FOR ACP eNEWS

[www.atlanticcoastpipeline.com](http://www.atlanticcoastpipeline.com)

Click on *Stay Informed* under the *Contact* tab to subscribe. ACP eNews will be an important source of information as the project moves forward.



# ACP Steep Slope Program is Best in Class

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We are fully committed to protecting the natural areas crossed by the Atlantic Coast Pipeline, including the mountainous terrain in West Virginia and western Virginia where steep slopes are common. As much as possible, the ACP project team tried to avoid crossing steep slopes when determining the proposed route. Steep slopes present unique challenges for construction and require special care to protect against soil erosion.

In areas where steep slopes could not be avoided, the team will use specific techniques tailored to meet the unique conditions and characteristics of each slope crossed by ACP. This approach goes well beyond regulatory requirements and is one of the most protective construction methods ever used by the industry.

ACP's Best-in-Class Steep Slope (BIC) program was thoroughly reviewed by the Federal Energy Regulatory

Commission, and FERC confirmed the effectiveness of the program in the Draft Environmental Impact Statement issued last December. In project areas that have steep slopes, the BIC program allows construction and engineering teams to draw from a wide range of enhanced

sediment and erosion control practices to address unique conditions. These enhanced measures may include:

- Targeted management and diversion of surface water
- Mitigation of surface erosion using stabilization methods
- Targeted mitigation and drainage of subsurface water encountered along the right of way
- Drying, compacting and strengthening backfill
- Installation of stabilizing structures

The goal of the BIC program is to maintain the integrity of steep slopes crossed by the ACP. As soon as the pipe is installed and the trench is backfilled, the team is required by federal regulations to restore the ridgeline back to its original contours using the native material graded and stored on the right of way. The right of way is also replanted with native vegetation to blend into the surrounding landscape.

In areas with steep slopes, and all along the right of way, the ACP project team is committed to restoring land disturbed by construction as closely as possible to its original condition.

Dominion will oversee construction of the ACP on behalf of the project partners. Dominion and the lead construction contractor, Spring Ridge Constructors, LLC, have more than 200 years of collective experience safely building pipelines in steep mountainous terrains all across the United States. Dominion has built more than 2,000 miles of underground pipelines through rugged mountain areas. ■



These images are of the TL-585 pipeline in Kanawha County, WV, undergoing restoration. The ridgelines are fully restored back to original contours and native vegetation has been used to stabilize the soil.

**SAFETY FOCUS****Be Sun Safe – at Work and at Play**

**A**s more outdoor activities get underway this summer, we urge our work crews and all of our community partners and neighbors to be *sun safe*.

According to the Centers for Disease Control and Prevention (CDC), the sun's ultraviolet (UV) rays can damage your skin in as little as 15 minutes. The CDC offers the following suggestions to help protect you and your family.

- **Sunscreen:** Apply broad spectrum sunscreen with a sun protection factor (SPF) of at least 15 every two hours.
- **Clothing:** Wear protective clothing, when possible, such as long-sleeved shirts and long pants.
- **Hat:** Wear a hat with a brim all the way around to protect your face, ears and neck.
- **Sunglasses:** Wear sunglasses to protect your eyes from UV rays and reduce the risk of cataracts.
- **Shade:** Seek shade under an umbrella, tree or other shelter.

Visit the CDC website at [www.cdc.gov](http://www.cdc.gov) for more information. ■

**FREQUENTLY ASKED QUESTIONS****Is the ACP Project Team using eminent domain to secure land for the pipeline?**

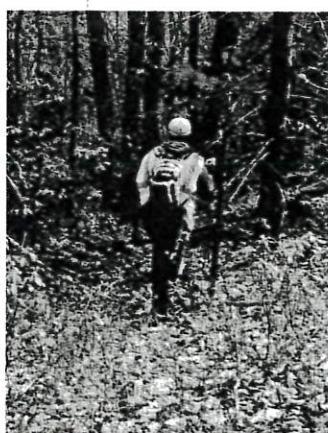
**T**he ACP team works closely with landowners all along the proposed ACP route to negotiate right-of-way agreements. Voluntary easement agreements have already been signed for more than 65 percent of the route and negotiations are underway on a significant portion of the remaining tracts.

The team currently does not have authority to use eminent domain to acquire the land needed for the pipeline.

We anticipate that FERC will grant a Certificate of Public Convenience and Necessity approving the project this fall. Once the project is approved, federal statute would allow the project team to use eminent domain as one tool to secure the necessary easements. However, eminent domain proceedings would be a path of last resort. We always prefer to reach mutually beneficial agreements with landowners directly. And there is still time. If you are a landowner on the ACP route, please contact your land agent today for more information regarding your easement. Call our landowner toll-free number at **888-985-8716** to be connected with your land agent. ■

**How is a pipeline of this scale routed?**

**T**he routing process starts by determining the location of the natural gas supply and the final customer delivery points. We then work to connect these endpoints, with the goal of finding the best route with the least possible impact on landowners and the environment. Although siting and constructing along a straight line would be the shortest and most efficient way to connect these endpoints, we carefully examine potentially affected environmental, cultural and historical resources, and adjust the line based on information collected during



field surveys as well as feedback from impacted landowners, state and federal agencies, and many other stakeholder groups. We submit our best proposed option to FERC, along with the many routing alternatives and analysis. FERC conducts extensive environmental review, and if the project is approved, determines the final route for construction. ■



## FREE FOOT SCREENINGS TO BE HELD TUESDAY, AUGUST 15TH

Do you have foot or ankle pain? Are you diabetic and concerned about your feet? Dr. Jennifer Michael, a podiatrist with St. Joseph's Hospital of Buckhannon, will be providing free foot screenings on Tuesday, August 15<sup>th</sup> in her office located in the Medical Plaza adjacent to St. Joseph's Hospital. Appointments are required, call [304-460-7948](tel:304-460-7948) to schedule.

/ **Lisa A. Wharton**

Vice President of Marketing, Public Relations & Foundation

WVU Medicine – St. Joseph's Hospital

1 Amalia Drive

Buckhannon, WV 26201

(O) [304-473-2138](tel:304-473-2138)

(F) [304-473-2145](tel:304-473-2145)

[Lisa.Wharton@stj.net](mailto:Lisa.Wharton@stj.net)

[www.stj.net](http://www.stj.net)



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# LUNCH AND LEARN EVENT

*Enhancing Direct Practice Communication  
Skills, Using People First Language, &  
Disability Etiquette*

*This program explores the elements of active listening skills to enhance direct practice, evaluates individual communication styles by utilizing the communication style inventory and increases understanding of deliberate listening as it relates to direct practice.*

**8/29/2017**

**12:00 pm to 1:00 pm**

**3702 CAMDEN AVENUE**

**PARKERSBURG, WV 26101**

**Come join us and learn how to better communicate with individuals who have disabilities. Lunch will be provided.**

This program is Approved by the National Association of Social Workers (Approval #886684291) for 1 continuing education contact hour.



**JAMES W. CURRY LIBRARY/PARK  
ADVISORY BOARD MEETING**

**AGENDA**

July 26<sup>th</sup>, 2017 at 10:00am  
at  
James W. Curry Public Library

Call to Order

Roll Call

Public Comment Period

Approval of June 28<sup>th</sup>, 2017 minutes

Staff Report

Park  
Library  
Timber

Review/Report

Old Business:

Correspondence: Fulton Financial  
Discussion of fund raising ideas

New Business:

# James W. Curry Library and Park Advisory Board

Meeting Minutes

June 28<sup>th</sup>, 2017

The June 28<sup>th</sup>, 2017 meeting of the James W. Curry Library/Park Advisory Board was called to order by board president, Mike Quinn at 10:00 am.

**Roll Call:** Present – Al Lake, Erv Lake, Sue Roth, Carrie Wallace, Mike Quinn, Lewis Simmons;  
Absent: Lori Ulderich Harvey;  
Guests – Terri Cutright, Chair of the Upshur County Commission;  
Staff - Jonathan Freeman, Darlene Gregory, Nate Kennedy, Judith Williams.

**Minutes:** Minutes of the May 24<sup>th</sup>, 2017 Advisory Board Meeting read and approved; motion made by Erv, seconded by Al; motion passed.

## **Public Comment Period:**

There were no public comments.

## **Staff Reports:**

Park: Asplundh cutting power right of way. Water usage on the camp meter was 470 gallons. Brush hogging is being done by Chester Runyon and is under way. There will be no aid from the Boy Scouts this year.

Library staff report: 542 visitors at library, 977 items circulated. Staff reports read and accepted.

## **Old Business:**

Timber sale bid went to Northwest Hardwood in the amount of \$75,096.75, highest of 5 bids received. Bonds are met. Considered posting during deer season. Nate will inspect weekly and provide a written progress report.

Community Building is now in possession of the Crown sound equipment and speakers.

Budget: Copies of FY 18 budget provided noting one possible revision pending Commission approval to charge ½ of Jonathan's benefit package to Youth Camp. Reviewed the letter to Fulton Financial requesting an additional 10% of interest for the library and park respectively. Upon completion of supporting exhibits, to go to County Commission for signature 6/13/2017. Final copy to be emailed for review.

## **New Business**

Changing prices on camping grounds during fairs and festivals: It was agreed that doing so would cause more problems and confusion than it would solve Motion not to change by

Tink, seconded by Erv; motion passed. General consensus that there was no need to donate a portion of the camping proceeds during the fairs and festivals to the Community Building.

Parking during fairs and festivals: Motion to allow by Carrie, seconded by Erv; motion passed.

Senator Capito's Broadband bill to provide fixed WiFi for 3 counties. Will provide considerable saving. Projected completion date 2020.

World Vision Storehouse application approved. Annual fee of \$100.00.

Minor Release Form reviewed.

Fund Raising: Junior Library Guild fundraisers briefly described with information provided for review and consideration. Fund raising is a must for library future, but must be handled with care in light of prevailing attitudes and misconceptions. Ideas were proposed: Bingo, raffles, selling T-Shirts. Board to consider and discuss next meeting.

Motion to adjourn by Erv, seconded by Sue; meeting adjourned at 11:25.

Members approving Minutes of June 28<sup>th</sup>, 2017 meeting:

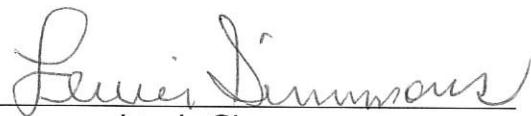
  
Michael Quinn

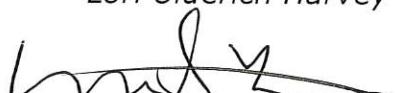
  
Carrie Wallace

  
Albert Lake

  
Ervin Lake

  
Lori Ulderich Harvey

  
Lewis Simmons

  
Sue Roth