

Upshur County Commission Agenda

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: October 20, 2011

- 09:00 Moment of Silent Meditation --- Pledge of Allegiance
- Approval of Minutes: October 13, 2011
- 09:05 Gary Bonnett, Banks District Fire Chief
- Update and Follow-Up On Request for Assistance With Locating Funding To Hire Personnel
- 09:15 James Farry, Director, Office of Emergency Management
- Homeland Security Sub-Grant 10-SHS-05
 - Consider Providing Fuel for Backup System at the Tallmansville Tower Site
- 09:30 Steve Linger, E911 Director and James Farry, Office of Emergency Management Director
- Request Executive Session Per WV Code 6-9A-4
 - Assignment of Users for Restricted Access Areas at New E911/OEM Building
 - Personnel Issues-Donated Leave Policy

Items for Discussion / Action / Approval:

1. Consider Approval of Election Software & Systems Maintenance Contract for the Office of the Upshur County Clerk
2. Consider Approval of Placement of Ieshya Claypool for the Community Work Experience Program (CWEP) Effective October 21, 2011
3. Consider Approval of Volunteers for the Upshur County Office of Emergency Management: Lori Beth Smith; Susan L. Michael; Barbara Allyn Moore; Tammy Louise Kelley; Linda Sue Smith; Justin O. Simmons; Amelia Lee Hall and Alan Matthew Suder
4. Consider Approval of “Resolution” In Support of the Distribution of “Remaining Monies and Assets” of Elizabeth Coplin Leonard Memorial Hospital, Inc. to West Virginia Wesleyan College and St. Joseph’s Hospital as recipients
5. Consider Approval of “Resolution” for the Upshur County Development Authority for the Upshur County Industrial Park Infrastructure Project Retroactive to October 13, 2011
6. Approve Invoices, Purchase Orders, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off

For Your Information:**(Certain Items May Require Discussion, Action and/or Approval by the Commission)**

1. Correspondence from the West Virginia Office of the State Auditor Concerning “Understanding of the Terms and Objectives” Relating to the Purchasing Card Program
2. Correspondence to James Farry, Chairperson, Lewis Upshur LEPC, from the Division of Homeland Security and Emergency Management Concerning Grant Award in the Amount of \$6000.00 for the Benefit of the LEPC
3. Correspondence from Rosemary Wagner, Executive Director of Region VII Planning & Development Council Requesting a Letter of Support for Tiger III Grant Funding
4. Correspondence from the West Virginia Department of Transportation, Division of Highways, Concerning the Availability of Safe Routes to School Program Grants for Fiscal Year 2012
5. Invitation to Veterans Day Celebration on November 11, 2011 Hosted By the American Legion Post #7 and Veterans of Foreign Wars (VFW) at the Elks Lodge #1736. Celebration Includes Free Breakfast at 8:30 a.m., Veterans Day Parade, Open House at VFW Post #3663 Following Parade and a “Special Program” in Honor of Veterans
6. Agendas and/or Notice of Meetings:
 - Region VII Planning & Development Council October 24, 2011
 - Upshur County Public Library October 19, 2011
 - Elkins Road Public Service District November 1, 2011
 - Upshur County Youth Camp October 20, 2011
7. Meeting Minutes and/or Financial Reports:
 - Region VII Planning & Development Council July 25, 2011
 - Upshur Citizen Corp Council October 11, 2011
8. Meetings:
 - 10/04/11 6:00 p.m. Hodgesville Public Service District
 - 10/04/11 6:00 p.m. Elkins Road Public Service District
 - 10/11/11 9:00 a.m. Canvass of Election
 - 10/12/11 7:00 a.m. Upshur County Development Authority – Executive Board
 - 10/12/11 7:30 a.m. Buckhannon Upshur Airport Authority
 - 10/12/11 12:00 p.m. Upshur County Senior Center Board
 - 10/12/11 1:30 p.m. Upshur County Conventions & Visitors Bureau
 - 10/13/11 1:00 p.m. Adrian Public Service District
 - 10/13/11 3:00 p.m. Tennerton Public Service District
 - 10/13/11 6:30 p.m. Upshur County Safe Sites & Structures Ordinance Board
 - 10/17/11 12:00 p.m. Upshur County Family Resource Network
 - 10/17/11 4:30 p.m. Upshur County Solid Waste Authority
 - 10/17/11 6:00 p.m. Buckhannon-Upshur Recreational Park Advisory Board
 - 10/17/11 7:00 p.m. Upshur County Fair Association
 - 10/18/11 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development
 - 10/18/11 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
 - 10/19/11 7:00 p.m. Lewis Upshur LEPC
 - 10/19/11 4:00 p.m. Upshur County Public Library Board
 - 10/20/11 6:30 p.m. Upshur County Fire Board

- 10/20/11 6:30 p.m. Upshur County Youth Camp Board
- 10/26/11 7:00 a.m. Upshur County Development Authority
- 10/26/11 10:00 a.m. James W. Curry Advisory Board
- November 6:00 p.m. Community Corrections Board - Lewis County
- TBA 7:00 p.m. Region VII Planning & Development Council

9. Appointments Needed or Upcoming:

- Adrian Public Service District --- (Sharon Bowen 10-31-11) --- County
- Buckhannon-Upshur Airport Authority --- (Charles Anderegg 06-30-11) --- County
- Farmland Protection Board --- (At-Large Non-Farming – Four Year Term) --- County
- James W. Curry Advisory Board --- (Craig Presar 12-31-11) --- County
- James W. Curry Advisory Board --- (Joyce Harris-Thacker 12-31-11) --- County
- James W. Curry Advisory Board --- (Debra Brockleman 12-31-11) --- County
- Region VII Planning & Development Council --- (William A. Parker 12-31-11) --- County
- Region VII Planning & Development Council --- (Connie Tenney 12-31-11) --- County
- Region VII Planning & Development Council --- (Sam Nolte 12-31-11) --- County
- Region VII Planning & Development Council --- (Dr. Pamela Balch 12-31-11) --- County
- Region VII Planning & Development Council --- (AG Trusler 12-31-11) --- County

Next Regular Meeting of the Upshur County Commission
 October 27, 2011 --- 09:00 a.m.
 Upshur County Courthouse Annex