

Upshur County Commission Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535.

Location: Upshur County Courthouse Annex
If you prefer to participate by telephone, please dial 1-408-650-3123 Access Code: 272 564 045 to enter the conference call.

Date of Meeting: March 2, 2023

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• February 23, 2023

9:15 a.m. Bid opening and potential award – 2023 Upshur County Groundskeeping Contract. *

9:30 a.m. Jeremiah McCourt, Upshur County Parks and Recreation Facilities Director - Overview of 2022 season and discuss the upcoming 2023 season.

Approval of advertisement for Lifeguards, Admission Workers, Concession Stand Workers and Assistant Managers for the 2023 season at the Buckhannon-Upshur Recreational Park Facility. The temporary positions will commence mid-May and continue through mid-September. Applications must be received on or before the close of business on Friday, April 14, 2023. * [Page 4](#)

9:45 a.m. Terry Gould, Hodgesville Public Service District Manager – Request to extend water services to serve customers on Murphy’s Station Road. * [Page 5](#)

10:00 a.m. Jason Keeling, on behalf of the American Red Cross Allegheny Highlands Chapter -- Provide overview of services provided locally, request for funding and presentation of Proclamation declaring March as Red Cross Month. * [Pages 6-7](#)

11:00 a.m. Upshur County Recreational Complex Planning Group Work Session.

Items for Discussion / Action / Approval:

1. Approval and signature of 2023 Board of Review and Equalization (BORE) meeting minutes. *
[Under Separate Cover](#)
2. Correspondence from Shane Jenkins, President of the WV Strawberry Festival Board of Directors, requesting (1) financial assistance in the amount of \$5,500, (2) use of the Courthouse Plaza on May 13th through May 21st and (3) use of the Sheriff’s Department for associated services, assistance from the E911 Communications Center and the Upshur County Department of Homeland Security and Emergency Management as necessary. * [Pages 8-10](#)
3. Correspondence from Brian Elmore announcing his resignation from the Upshur County Enhanced Emergency Telephone Advisory Board, effective immediately. Mr. Elmore is a Commission appointee, representing fire service providers, and his term expires on June 30, 2024. * [Page 11](#)
4. Approval of Lewis-Upshur Animal Control Facility volunteer, Karissa Harper. *

5. Consideration and approval of Upshur County Maintenance Department volunteer, Loretta L. Koone. *
Under Separate Cover
6. Consider resignation of employee *
Item may lead to Executive Session per WV Code §6-9A-4 (A)
Under separate cover
7. Consider resignation of employee *
Item may lead to Executive Session per WV Code §6-9A-4 (A)
Under separate cover
8. Correspondence from Carol J. Smith, County Clerk, requesting approval to transfer Maranda Peggs from her current temporary position in the County Clerk's Office to full-time Deputy Clerk. Upon approval, the change in employment will be effective March 26, 2023. *
Item may lead to Executive Session per WV Code §6-9A-4
Under separate cover
9. Approval of Upshur County Youth Camp advertisement for seasonal positions. Positions include kitchen personnel, cleaning personnel, grounds keeping and/or lifeguards. Applications will be accepted until all positions are filled. *
Page 12
10. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Upshur County Sheriff's Financial Statement for period ending January 2023
Pages 13-14
2. Public Notices:
 - a) Newsletters and/or Event Notifications:

• James W. Curry Library Calendar of Events	March 2023	Page 15
• The Yellow Door at Hampton	March 15 & 29, 2023	Page 16
	April 12 & 26, 2023	
• B-U Chamber of Commerce Annual Dinner	March 16, 2023	Page 17
 - b) Agendas and/or Notice of Meetings:

• Upshur County Fire Board, Inc. *Special Meeting	February 28, 2023	Page 18
• City Council of Buckhannon	March 2, 2023	Page 19
 - Meeting Minutes:

• Wes-Mon-Ty RC&D Board of Directors	January 5, 2023	Page 20
• Upshur County Fire Board, Inc.	January 12, 2023	Page 21
• Upshur County Parks & Recreation Board	January 17, 2023	Pages 22-23
 - c) Meetings: ***Dates and times of monthly board meetings are viewable at:**
<http://cms4.revize.com/revize/upshurwv/calendar.php>

or go to www.upshurcounty.org and click on the board meetings calendar box on the main page.

3. Appointments Needed or Upcoming:

- None

****If you are interested in serving on an Upshur County board, please submit your letter of interest to the Commission Office at 91 W. Main St., Suite 101, Buckhannon, WV 26201 or chughes@upshurcounty.org. Upcoming term expirations are listed in this section of the agenda; however, letters of interest can be submitted at any time. Letters of interest for boards that do not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment. ****

4. Budget Hearing Schedule

The Commission will hold budget hearings at the Upshur County Administrative Annex on the following dates. For a detailed list of meetings, please contact Tabatha Perry at tperry@upshurcounty.org.

- Tuesday, March 14th beginning at 1:00 p.m.
- Wednesday, March 15th beginning at 8:45 a.m.
- Thursday, March 16th beginning at 10:15 a.m.
- Friday, March 17th beginning at 9:00 a.m.
- Monday, March 21st beginning at 1:00 p.m.

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

Next Regular Meeting of the Upshur County Commission

March 16, 2023 --- 9:00 a.m.

Upshur County Courthouse Annex

*****The Commission Meeting scheduled for Thursday; March 9, 2023 is CANCELLED*****

Lifeguards, Admission Workers, Concession Stand Workers and Assistant Managers
Buckhannon-Upshur Recreational Park

The Office of the Upshur County Commission is accepting applications for the following positions: lifeguards, admission workers, concession stand workers and assistant managers for the 2023 park season, beginning mid-May and continuing through mid-September. Individuals who worked at the park facility during the previous season(s) and have notified the Commission Office of their intent to return to work do not need to complete an application unless he or she is interested in an assistant manager position. Lifeguards must be certified with CPR and First Aid endorsements and concession stand workers must have a valid WV Food Handlers Card. Applicants with current certifications will be given preference. Reimbursements of required certifications will be made to employees that are available and complete the 2023 season. Interested individuals may obtain an application from the Office of the Upshur County Commission located at the Upshur County Administrative Annex located at 91 West Main Street, Suite 101, during the normal business hours of 8:00 a.m. until 4:00 p.m., Monday through Friday or online at <http://www.upshurcounty.org/Application%202017.pdf>. Completed applications must be returned to the Office of the Upshur County Commission on or before the close of business on Friday, April 14, 2023.

Office of the Upshur County Commission
Jeremiah H. McCourt, Parks & Recreation Director
91 West Main Street, Suite 101
Buckhannon, WV 26201

Please do not make phone inquiries about this position. Employment with Upshur County is available to all qualified applicants without regard to actual or perceived race, creed, color, national origin, sex, age or handicap. Upshur County has established a drug free and tobacco free work environment.

**CENTURY VOLGA PUBLIC SERVICE DISTRICT
946 BUCKHANNON ROAD
PHILIPPI, WEST VIRGINIA 26416**

Vernon O. Woods, Chairman
Sam E. Wright, Treasurer

PHONE: (304) 457-5735
FAX: (304) 457-5420
E-mail: centuryvolgapd@aol.com

Ronald B. Holbert, Secretary
Judy S. Edge, Manager

January 5, 2023

Hodgesville PSD
Terry Gould-Manager
188 Fayette Street
Buckhannon, WV 26201

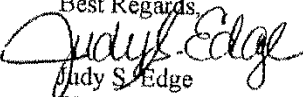
Dear Terry,

I am writing this letter regarding your potential water customers on Murphy's Station Road.

Unfortunately due to the extra expenses involved with the permitting to bore under the railroad tracks on Murphy's Station Road, we are unable to service these customers. We are willing to release this from our district to allow Hodgesville PSD to service these customers.

If you have any questions, please feel free to contact me at the above address and/or phone number.

Best Regards,


Judy S. Edge
CVPSD Manager



American Red Cross
Allegheny Highlands

March 2, 2023

Upshur County Commissioners
Upshur County Commission
91 West Main Street, Suite 101
Buckhannon, WV 26201

Dear Commissioners:

March is American Red Cross Month. The American Red Cross prevents and alleviates human suffering in the face of emergencies by mobilizing the power of our volunteers and the generosity of our donors.

Our volunteers help disaster victims on the road to recovery, give blood to help someone in the hospital, brighten the day of an injured service member in a veteran hospital and take our classes and step forward to help someone having a heart attack or to save a drowning child.

The Red Cross responds 24/7/365 to nearly 60,000 disasters a year in this country including local home fires. It provides 24-hour support to members of the military, veterans and their families; collects and distributes about 40 percent of the nation's blood supply; and trains millions of people in first aid, water safety and other life-saving skills every year. The past year has tested our resources and I am proud to say that our agency was quick to respond to the need of service delivery changes. Our goal during this crisis is to keep our workforce and clients protected and safe, while at the same time carrying forward our mission-critical activities. Though our ways may look different, we continue to care for our communities.

As a non-profit and non-governmental organization, the American Red Cross relies on donations to provide needed services. This year, we are requesting a financial gift towards our work in your county. Though any amount will help, we ask consideration of a donation of \$2,000.

Sincerely,

Jason Keeling, Executive Director
American Red Cross of the Allegheny Highlands
1299 Pineview Drive, Suite 300
Morgantown, WV 26508



American Red Cross
Central Appalachia Region

AMERICAN RED CROSS MONTH
A Proclamation
Upshur County Commission

During American Red Cross Month in March, we celebrate the organization's humanitarian spirit and reaffirm our commitment to help ensure no one faces a crisis alone.

Caring for one another is at the heart of our community and exemplified by the people of Upshur County, whose simple acts of kindness through the Red Cross provide help and hope in people's most difficult moments — continuing the lifesaving legacy of Clara Barton, who founded the organization more than 140 years ago to prevent and alleviate human suffering.

Every day, these ordinary individuals lend a helping hand to make an extraordinary difference for neighbors in need — whether it's providing emergency shelter, food and comfort for families displaced by home fires and other disasters; donating lifesaving blood for cancer patients, accident victims, and people with sickle cell disease and other life-threatening conditions; supporting military members and veterans, along with their families and caregivers, through the unique challenges of service; using vital skills like first aid and CPR to help others survive medical emergencies; or delivering international humanitarian aid and reconnecting loved ones separated by crises around the world.

Their support, volunteerism and generous donations are critical to our community's resilience. We hereby recognize this month of March in honor of all those who fulfill Clara Barton's noble words, "You must never think of anything except the need and how to meet it," and ask everyone to join in this commitment.

NOW, THEREFORE, the Upshur County Commission dedicates March 2023 as Red Cross Month to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies. Our community depends on the American Red Cross, which relies on volunteers and the generosity of the public to perform its mission.

Douglas K. Bush
Commissioner

Samuel R. Nolte
Commissioner

Kristie G. Tenney
President

February 18, 2023

Kristie Tenney

President, Upshur County Commission

91 West Main Street, Ste 101

Buckhannon, WV 26201

Dear Madam President Tenney and Upshur County Commission,

The 2023 81st West Virginia Strawberry Festival is quickly approaching. At the forefront of our mission lies the promotion of our community, agriculture, business, and the people within. We look forward to our partnership with the county and rely on your support for success. Therefore, the WVSF Board of Directors is requesting financial assistance in the amount of \$5,500.00. This funding would ensure the future success of the festival and help us carry out our mission.

Please note, the 2023 WVSF BOD is working closely with health officials and first responders to ensure a successful festival while keeping the community healthy and safe. Therefore, the following requests are subject to change. Changes to the current submission will be communicated to department/personnel as necessary.

The 2023 West Virginia Strawberry Festival Board of Directors requests the following use of county owned property and services during the 81st annual event on May 13-21st, 2023:

1. The use of the courthouse plaza (steps, entrance area) during the event (Opening/Closing ceremonies and various entertainment throughout the week).
2. The use of the UC Sheriff's Department and associated services as necessary.
3. Assistance from and potential additional staffing to UC Communications Center and UCDHS/OEM services and county fire departments as necessary.

In addition to these above requests, we appreciate the normal customary activities the county performs during the week of the festival. The Board of Directors would like to thank the county for their contributions, both monetary and otherwise, given to the festival and its board each year. Your partnership with the festival ensures its future and current success.

Thank You,
Shane Jenkins, President
81st WV Strawberry Festival BOD

February 18, 2023

Kristie Tenney, President
Upshur County Commission
91 West Main Street, Ste 101
Buckhannon, WV 26201

Dear Madam President Tenney and Upshur County Commission,

The West Virginia Strawberry Festival Board of Directors would like to invite you to write a letter of greeting along with a photo for our Souvenir Program Book and the Newspapers. The festival's theme this year is "Strawberry Freedom" this will be our 80th year. We need your letter by **March 15, 2023**, which can be mailed to P.O. Box 117 Buckhannon, WV 26201, or given to a board member.

Please mark your calendar with this year's events:

1. **March 4** Queen / Teen Pageant ... BUHS Auditorium
2. **May 13** Opening Ceremonies ... Courthouse at 10:00am
3. **May 13** Coronation..... WVWC Chapel @ 6:30 pm (Line-up at 6:00 pm)

4. **May 19** Fireman's Parade at 6:30 pm (Line-up at 6:00 pm on Tucker St.)
5. **May 20** Grand Feature Parade at 1:00 pm (Line-up 11:30 am on Pocahontas St.)
6. **May 21** Closing Ceremonies at 4:00 pm @ Courthouse

We also invite you and Upshur County to take part in our 81st Festival theme: Strawberry Freedom. We've envisioned red, white, and blue, while honoring our veterans and those currently serving.

We recognize and appreciate the things you do for the festival year-round. If there is anything we can do, or if you need anything, please call me.

Thank You

Shane Jenkins, President

81st WVSF

To whom it may concern;

As of February 23, 2023 I Brian Elmore am resigning from the ETAB Board. I feel my time can be used better in other areas within the fire service. I want to thank everyone on the board and hope nothing but the best for the future for our 911 center and our great county.

Sincerely, Brian Elmore

Seasonal Positions Upshur County Youth Camp Facility

The Upshur County Youth Camp Board is accepting applications for seasonal positions at the Youth Camp Facility located in Selbyville. Employment will commence in May and continue until early September with the exception of grounds keeping personnel who may begin in early April. Positions include: kitchen personnel, cleaning personnel, grounds keeping personnel and/or lifeguards. Individuals will be responsible to assist in the upkeep of buildings, grounds, operations of dining facilities and other duties as assigned. Individuals may obtain an application online at <https://www.upshurcounty.org>, from the Office of the Upshur County Commission located at the Upshur County Administrative Annex, 91 West Main Street, Suite 101, during the normal business hours of 8:00 a.m. until 4:00 p.m. or from Gregory Woody, Camp Director, located at the Upshur County Youth Camp Facility in Selbyville. Applications will be received at one of the following addresses until all positions are filled.

Cindy Hughes, Asst. Co. Administrator
Upshur County Administrative Annex
91 W. Main Street, Suite 101
Buckhannon, WV 26201

Gregory Woody, Camp Director
Upshur County Youth Camp
76 Youth Camp Rd
Selbyville, West Virginia 26236

Please do not make phone inquiries about this position. Employment with Upshur County is available to all qualified applicants without regard to actual or perceived race, creed, color, national origin, sex, age or handicap. Upshur County has established a drug free and tobacco free work environment.

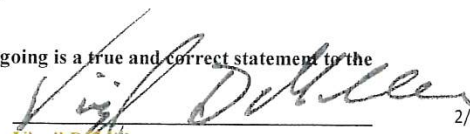


Upshur County Sheriff's Financial Statement

For Period Ending : January 2023

FUND NAME	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001 GENERAL COUNTY FUND	\$ 2,044,032.86	\$ 668,407.67	\$ (1,241,403.25)	\$ 1,471,037.28
FUND - 002 COAL SEVERANCE TAX FUND	\$ 72,944.15	\$ 9.03	\$ -	\$ 72,953.18
FUND - 003 DOG AND KENNEL FUND	\$ 70,900.59	\$ 17,293.30	\$ (6,436.97)	\$ 81,756.92
FUND - 004 GENERAL SCHOOL FUND	\$ 48,929.62	\$ 3,842.54	\$ (52,772.16)	\$ -
FUND - 005 MAGISTRATE COURT FUND	\$ 6,701.42	\$ 1,463.56	\$ -	\$ 8,164.98
FUND - 006 WORTHLESS CHECK FUND	\$ 121,024.08	\$ 39.92	\$ -	\$ 121,064.00
FUND - 007 E-911 FUND	\$ 1,311,407.31	\$ 16,887.24	\$ (12,219.32)	\$ 1,316,075.23
FUND - 008 HOME CONFINEMENT FUND	\$ 21,927.42	\$ 7,412.05	\$ (1,595.00)	\$ 27,744.47
FUND - 013 CURRY PARK FUND	\$ 126,811.74	\$ 15.61	\$ (455.75)	\$ 126,371.60
FUND - 015 CURRY LIBRARY FUND	\$ 11,112.67	\$ 64.32	\$ (1,365.67)	\$ 9,811.32
FUND - 018 AIRPORT CONSTRUCTION FUND	\$ -	\$ -	\$ -	\$ -
FUND - 019 UPSHUR COUNTY FIRE FEE FUND	\$ 30,678.83	\$ 5,621.37	\$ (30,578.83)	\$ 5,721.37
FUND - 021 EE HEALTH CARE REIMBURSEMENT FUND	\$ 36,679.57	\$ 17,047.06	\$ (16,413.75)	\$ 37,312.88
FUND - 039 COAL REALLOCATION FUND	\$ -	\$ -	\$ -	\$ -
FUND - 052 EMPLOYEE BENEFITS FUND	\$ 1,162,136.74	\$ 143.14	\$ (1,975.00)	\$ 1,160,304.88
FUND - 056 ASSESSOR'S VALUATION FUND	\$ 318,159.56	\$ 4,712.19	\$ (2,694.95)	\$ 320,176.80
FUND - 058 UP.CO.FIN.STBL.FUND	\$ 1,630,338.36	\$ 1,072.00	\$ -	\$ 1,631,410.36
FUND - 059 CONCEALED WEAPONS FUND	\$ 27,291.65	\$ 353.35	\$ (606.00)	\$ 27,039.00
FUND - 063 VOTER'S REGISTRATION FUND	\$ 1,258.49	\$ 0.16	\$ -	\$ 1,258.65
FUND - 071 JURY FUND	\$ 15,080.36	\$ -	\$ (2,680.67)	\$ 12,399.69
FUND - 073 SPECIAL LAW ENFRMNT INVESTIGATION FUND	\$ 2,488.60	\$ 0.31	\$ -	\$ 2,488.91
FUND - 078 CHILD EXCHANGE & VISITATION FUND	\$ 52,580.61	\$ 742.79	\$ -	\$ 53,323.40
FUND - 079 SPAYING & NEUTERING FUND	\$ 30,018.48	\$ 1,850.00	\$ (2,562.10)	\$ 29,306.38
FUND - 080 COMM. CORR. FUND	\$ 1,538,681.93	\$ 134,383.12	\$ (96,476.44)	\$ 1,576,588.61
FUND - 102 AIRPORT IMP. PROJECT FUND	\$ -	\$ -	\$ -	\$ -
FUND - 104 ELKINS ROAD PSD FUND	\$ -	\$ -	\$ -	\$ -
FUND - 105 ADRIAN PSD WATERLINE PHASE VI FUND	\$ -	\$ -	\$ -	\$ -
FUND - 245 UPSHUR COUNTY WELLNESS COMPLEX FUND	\$ 4,760.00	\$ -	\$ -	\$ 4,760.00
FUND - 248 IND. PARK SEWER FUND	\$ -	\$ -	\$ -	\$ -
FUND - 311 DMV LICENSE FUND	\$ -	\$ 36,698.00	\$ (36,698.00)	\$ -
FUND - 312 CRIMINAL CHARGES FUND	\$ 412.00	\$ 1,582.00	\$ (1,582.00)	\$ 412.00
FUND - 313 COURT REPORTER FUND	\$ -	\$ 123.00	\$ (50.00)	\$ 73.00
FUND - 314 STATE FINES FUND	\$ 1,101.00	\$ 250.00	\$ (323.00)	\$ 1,028.00
FUND - 315 STATE POLICE FUND	\$ 5.00	\$ 350.00	\$ (350.00)	\$ 5.00
FUND - 316 STATE CURRENT FUND	\$ -	\$ 1,258.84	\$ (1,258.84)	\$ -
FUND - 317 COURTHOUSE FACILITIES IMPROVEMENT FUND	\$ -	\$ -	\$ -	\$ -
FUND - 364 TAX LIEN FUND	\$ 160,411.33	\$ 2,219.96	\$ (560.37)	\$ 162,070.92
FUND - 365 DELQ & NONENT LAND	\$ 100.00	\$ -	\$ -	\$ 100.00
FUND - 366 BOARD OF HEALTH FUND	\$ 204,148.38	\$ 7,614.25	\$ (34,843.97)	\$ 176,918.66
FUND - 369 WV DEPUTY SHERIFF'S RETIREMENT FUND	\$ 590.00	\$ 366.00	\$ (590.00)	\$ 366.00
FUND - 373 SCHOOL CURRENT FUND	\$ -	\$ 105,098.99	\$ (105,098.99)	\$ -
FUND - 374 SCHOOL EXCESS LEVY FUND	\$ -	\$ 53,152.23	\$ (53,152.23)	\$ -
FUND - 375 SCHOOL BOND FUND	\$ -	\$ -	\$ -	\$ -
FUND - 378 CITY CURRENT FUND	\$ -	\$ 12,308.58	\$ (12,308.58)	\$ -
FUND - 379 CITY VOTED LIBRARY FUND	\$ -	\$ 1,477.00	\$ (1,477.00)	\$ -
FUND - 206 COVID 19 FUND	\$ -	\$ -	\$ -	\$ -
FUND - 207 AMERICAN RECOVERY FUND	\$ 3,752,077.20	\$ 446.15	\$ 400,000.00	\$ 3,352,523.35
FINAL TOTALS	\$ 12,804,789.95	\$ 1,104,305.73	\$ (1,318,528.84)	\$ 11,790,566.84
BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	\$ 12,062,356.68	\$ -	\$ -	\$ -
ORDERS/DEBITS OUTSTANDING:	\$ (458,484.97)			
DEPOSITS/CREDITS OUTSTANDING:	\$ 184,945.13			
NET BANK BALANCE	\$ 11,788,816.84			
PETTY CASH / CASH DRAWERS	\$ 1,750.00			
CASH SPECIAL INVESTIGATION FUND	\$ -			
ADJUSTMENT	\$ -			
TOTAL IN COUNTY DEPOSITORIES AND OFFICE:	\$ 11,790,566.84			

I, Virgil D. Miller, Sheriff of Upshur County do solemnly swear that the foregoing is a true and correct statement to the best of my knowledge.


 Virgil D. Miller
 Sheriff & Treasurer, Upshur County
 2/17/2023

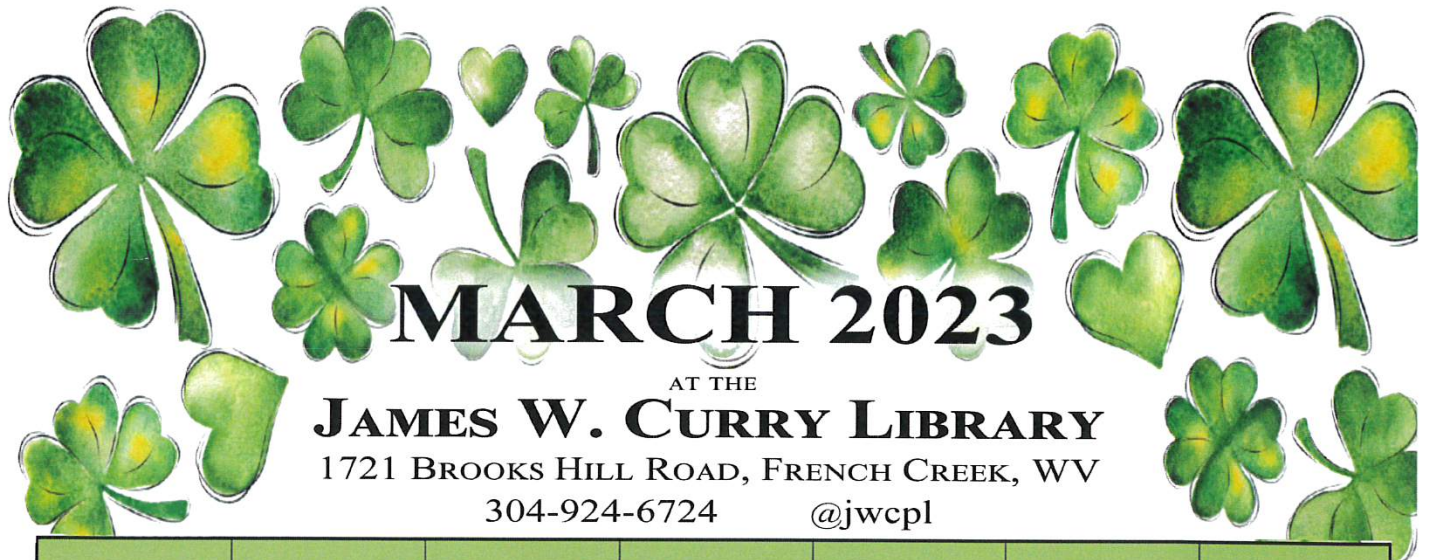



Upshur County Sheriff's Financial Statement

For Period Ending: **January 2023**

Bank Balance Listing

BANK NAME	ACCOUNT NAME	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
CITIZENS BANK OF WEST VIRGINIA					
	GENERAL COUNTY FUND - IBCK	\$ 1,379,019.17	\$ (45,907.73)	\$ 91,954.10	\$ 1,425,065.54
	COAL SEVERANCE - IBCK	\$ 72,953.18	\$ -	\$ -	\$ 72,953.18
	E-911 - IBCK	\$ 1,316,075.23	\$ -	\$ -	\$ 1,316,075.23
	CURRY PARK - IBCK	\$ 126,371.60	\$ -	\$ -	\$ 126,371.60
	CURRY LIBRARY - IBCK	\$ 9,811.32	\$ -	\$ -	\$ 9,811.32
	ASSESSOR'S VALUATION - IBCK	\$ 317,670.93	\$ (1,624.20)	\$ 4,130.07	\$ 320,176.80
	UP. CO. FIN. STAB. FUND - IBCK	\$ 1,631,410.36	\$ -	\$ -	\$ 1,631,410.36
	CONCEALED WEAPONS - IBCK	\$ 27,181.00	\$ (327.00)	\$ 185.00	\$ 27,039.00
	GENERAL TAX - IBCK	\$ 227,396.59	\$ (253,184.22)	\$ 25,787.63	\$ -
	BOARD OF HEALTH FUND - IBCK	\$ 166,986.90	\$ (68.23)	\$ -	\$ 166,918.67
	OASIS CLEARING - CKNG	\$ 10,284.23	\$ (10,284.23)	\$ -	\$ -
	UPSHUR CO. FIRE FEE - IBCK	\$ 12,678.19	\$ (7,369.10)	\$ 412.28	\$ 5,721.37
	UP CO COAL REALLOCATION - IBCK	\$ -	\$ -	\$ -	\$ -
	EMPLOYEE BENEFITS - IBCK	\$ 1,160,304.88	\$ -	\$ -	\$ 1,160,304.88
	SP LAW ENF INVESTIGATION - IBCK	\$ 2,488.91	\$ -	\$ -	\$ 2,488.91
	COMMUNITY CORRECTIONS - IBCK	\$ 1,570,040.95	\$ (343.06)	\$ 6,890.72	\$ 1,576,588.61
	PARKS/REC CLEARING - CKNG	\$ -	\$ -	\$ -	\$ -
	ADDRESSING/MAPPING CLEARING	\$ 60.00	\$ (60.00)	\$ -	\$ -
	TAX CLEARING - CKNG	\$ 21,970.06	\$ (28,037.66)	\$ 6,067.60	\$ -
	BOARD OF HEALTH PAYROLL - CKNG	\$ 7,191.41	\$ (2,191.42)	\$ -	\$ 4,999.99
	GENERAL COUNTY OPERATING - CKNG	\$ 62,273.12	\$ (63,959.11)	\$ 45,907.73	\$ 44,221.74
	DOG & KENNEL - CKNG	\$ 81,800.83	\$ (43.91)	\$ -	\$ 81,756.92
	GENERAL COUNTY MISC - CKNG	\$ 8,186.60	\$ (21.62)	\$ -	\$ 8,164.98
	WORTHLESS CHECK - IBCK	\$ 121,064.00	\$ -	\$ -	\$ 121,064.00
	HOME CONFINEMENT - IBCK	\$ 27,744.47	\$ -	\$ -	\$ 27,744.47
	EE HEALTH CARE REIMB - IBCK	\$ 39,463.72	\$ (2,150.84)	\$ -	\$ 37,312.88
	VOTER'S REGISTRATION - IBCK	\$ 1,258.65	\$ -	\$ -	\$ 1,258.65
	JURY - CKNG	\$ 12,897.20	\$ (497.51)	\$ -	\$ 12,399.69
	CHILD EXCHG & VISITATION - CKNG	\$ 53,323.40	\$ -	\$ -	\$ 53,323.40
	SPAY & NEUTER - CKNG	\$ 28,510.38	\$ (150.00)	\$ 946.00	\$ 29,306.38
	ELKINS ROAD PSD - CKNG	\$ -	\$ -	\$ -	\$ -
	AMERICAN RECOVERY FUND - IBCK	\$ 3,352,523.35	\$ -	\$ -	\$ 3,352,523.35
	WELLNESS COMPLEX - CKNG	\$ 4,760.00	\$ -	\$ -	\$ 4,760.00
	DMV LICENSE - CKNG	\$ 34,034.00	\$ (36,698.00)	\$ 2,664.00	\$ -
	STATE CLEARING - CKNG	\$ 1,513.00	\$ -	\$ -	\$ 1,513.00
	STATE POLICE - CKNG	\$ 375.00	\$ (370.00)	\$ -	\$ 5.00
	TAX LEIN - CKNG	\$ 162,631.29	\$ (560.37)	\$ -	\$ 162,070.92
	DELQ & NON-ENTERED LAND - CKNG	\$ 100.00	\$ -	\$ -	\$ 100.00
	BOARD OF HEALTH OPERATING - CKNG	\$ 9,636.76	\$ (4,636.76)	\$ -	\$ 5,000.00
	WVDSRF - CKNG	\$ 366.00	\$ -	\$ -	\$ 366.00
	BANK TOTAL	\$ 12,062,356.68	\$ (458,484.97)	\$ 184,945.13	\$ 11,788,816.84
SUMMARY:					
	TOTAL ALL BANKS	\$ 12,062,356.68	\$ (458,484.97)	\$ 184,945.13	\$ 11,788,816.84
	PETTY CASH / CASH DRAWERS				\$ 1,750.00
	CASH SPECIAL INVESTIGATION FUND				\$ -
	GRAND TOTAL				\$ 11,790,566.84



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
  Find Your Voice at Curry Library this summer! Summer Reading Program June - August			I	2  CALLANETICS EXERCISE CLASS 1 PM	3	4  CALLANETICS EXERCISE CLASS 1 PM
5	6	7  CALLANETICS EXERCISE CLASS 1 PM FAMILY FUN NIGHT 5:45 PM - 7 PM	8	9  ROCK CAVE KINDERGARTEN FIELD TRIP 9AM - 12 PM	10	11  CALLANETICS EXERCISE CLASS 1 PM
Just a reminder that you lose an hour of your life this weekend listening to people remind you to "spring forward."  I12	I3	I4  CALLANETICS EXERCISE CLASS 1 PM FAMILY FUN NIGHT 5:45 PM - 7 PM	I5	I6  CALLANETICS EXERCISE CLASS 1 PM	I7	I8  CALLANETICS EXERCISE CLASS 1 PM
I9	20	21  CALLANETICS EXERCISE CLASS 1 PM FAMILY FUN NIGHT 5:45 PM - 7 PM	22	23  CALLANETICS EXERCISE CLASS 1 PM	24  ADVISORY BOARD MEETING 9 AM	25  CALLANETICS EXERCISE CLASS 1 PM
26	27	28  CALLANETICS EXERCISE CLASS 1 PM FAMILY FUN NIGHT 5:45 PM - 7 PM	29	30  CALLANETICS EXERCISE CLASS 1 PM	31	 TOURNAMENT SATURDAY APRIL 15, 2023 1:30 PM

COFFEE &
SNACKS

GAMES

HOMEWORK
HELP

SPACE TO BE
YOU!

A NEW SPACE FOR MIDDLE & HIGH SCHOOL STUDENTS

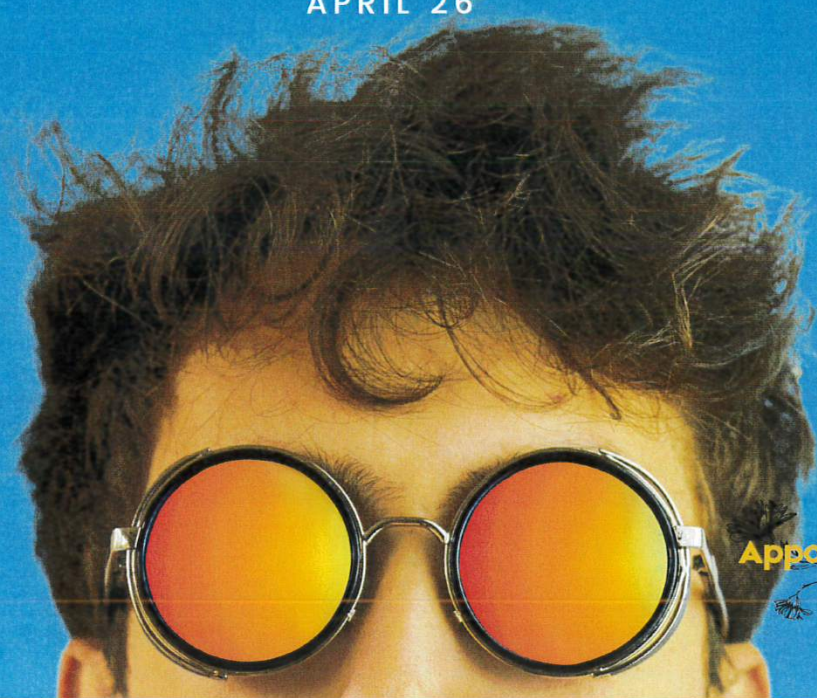
THE YELLOW DOOR AT HAMPTON

OPEN DOOR NIGHTS | 5:30-7 PM

THE FORMER HAMPTON COMMUNITY BUILDING

MARCH 15
MARCH 29
APRIL 12
APRIL 26

SCAN FOR
DIRECTIONS



Appalachian Impact
there is hope

EVENT MENU

By The Opera House

Reception Stations

Cheese & Cracker Board

Bacon Wrapped Shrimp

Dinner

Artisan Dinner Rolls with Butter

Mediterranean Salad

Roast Beef Carving Station

Beef with Burgundy Demi Glaze

Roasted Chicken Breast

Homestyle Mashed Potatoes

Green Beans with Bacon & Shallots

Dessert Stations

Seats Are Limited.

Reserve Your Spot Today!

Sponsorships Available.

Call For More Info!

304.472.1722

2023 LEADING THE WAY

BUCKHANNON-UPSHUR CHAMBER OF COMMERCE
ANNUAL DINNER

MARCH 16TH 6-9 PM

Location: Event Center at Brushy Fork

Notice of Special Meeting

for

Upshur County Fire Board, Incorporated

(Statutory Corporation per Chapter 7 Article 17 of the WV Code)

Location: Upshur County Administrative Annex, Suite 101, 91 W. Main Street
Date: Tuesday, February 28, 2023
Time: 6:30 p.m.

AGENDA

Call Meeting to Order

Discussion/approval of request for emergency funds for Ellamore Volunteer Fire Department to repair Tanker in the amount of \$15,000.00.

Date of Next Meeting---Tuesday, March 21, 2023, at the Administrative Annex, 98 W. Main Street
Buckhannon, WV---Adjournment

***City Council of Buckhannon – 7:00 pm in Council Chambers
Meeting Agenda for Thursday, March 2, 2023***

Channel 3 is Live Streaming our City Council Meetings at <https://www.facebook.com/ch3buckhannon/> Send public comments via email to buckhannon@buckhannonwv.org or drop them in the mail, or drop box behind City Hall.

You may join the meeting from your computer, tablet or smartphone: <https://global.gotomeeting.com/join/443910693> -
Or by dialing in using your phone: United States: [+1 \(571\) 317-3112](tel:+15713173112) Access Code: 443-910-693

A. Call to Order

- A.1 Moment of Silence
- A.2 Pledge to the Flag of the United States of America

B. Recognized Guests

- B.1 Kaylie Brinckman- West Virginia Wesleyan College Student Senate Representative

C. Department & Board Reports

- C.1 Public Works Director- Jerry Arnold
- C.2 Finance Director- Amberle Jenkins
- C.3 Fire Chief- JB Kimble
- C.4 City Attorney- Tom O'Neill

D. Correspondence & Information

- D.1 Notice-City Council Meeting Tuesday, March 14 due to the Annual Chamber of Commerce Awards Dinner
- D.2 WVML July 31-Aug 2, 2023 at Oglebay Resort in Wheeling, WV
- D.3 Notice-Cemetery Annual Spring Cleanup March 27 through March 31
- D.4 Report of Cat & Dog Activity –Upshur County Commission-January 2023

E. Consent Agenda

- E.1 Approval of Minutes -Regular Meeting 02/16/23
- E.2 Approval of Building and Wiring Permits
- E.3 Approval of Payment of the Bills

F. Strategic Issues for Discussion and/or Vote

- F.1 Approval to Accept Bid Opening Results-COB Colonial Arts Center Theatre Seating Installation Project Contact A & B
- F.2 Mural Design for the CAC on the rear of the building –Proposal & Design of the Project
- F.3 Approval to Authorize Amberle Jenkins as Designated Agent for Receipt of Tax Information for the COB
- F.4 SYCC USDA Grant Application Requirement - Financial Feasibility Study by Outside Consultant (TBD)
- F.5 Management of The Event Center at Brushy Fork
- F.6 Appointment Buckhannon Planning Commission

G. Comments and Announcements

- G.1 Pamela Bucklew
- G.2 David McCauley
- G.3 Jack Reger
- G.4 David Thomas
- G.5 CJ Rylands
- G.6 Randall Sanders

H. Mayor's Comments and Announcements

I. Adjournment

Posted 02/27/2023

**Wes-Mon-Ty RC&D Board of Directors
January 5, 2023 - 10:00 a.m.
Farm Bureau Office
Minutes**

Attending: Jim Foster, Jane Cain, Mateal Poling, Bill Coffindaffer, Donnie Tenney, Joseph Shaffer, Andrew Price, Jeremiah McCourt

Meeting called to order at 10:10 a.m. by President Donnie Tenney

Pledge: Jim Foster

Agenda: Jim Foster moved to approve today's agenda. Motion seconded by Joe Shaffer. Motion carried.

Devotions: Jane Cain

Minutes: Jim Foster moved to approve the December 15, 2022, minutes. Motion seconded by Joe Shaffer. Motion carried.

Treasurer's Report: Bill Coffindaffer moved to accept & file report for audit. Motion seconded by Joe Shaffer. Motion carried.

Business:

- Blue Bird houses have all been sold.
- Jane Cain has someone to build a pollinator hotel for trail project.

Grant Projects:

- **FY 22:** One new application for Honeybee NUCS
- **FY 24:** Application deadline is February 17, 2023

The next meeting will be held on February 15, 2023, at 10:00 a.m. at the Farm Bureau Office, Buckhannon, WV.

Minutes recorded by Bill Coffindaffer, Secretary

Upshur County Fire Board Meeting January 12, 2023

Members Present: Joseph Gower, Rick Harlow, Sidney Huffman, Donna Matthews, and Kristie Tenney

Members Absent: Larry Alkire and Steven Linger

Others Present: J. B. Kimble, Chief Buckhannon VFD; Dustin Eskew, Selbyville VFD member; Bruce Tomblyn, Guest; and Toni Newman-Fire Fee Clerk

The meeting was called to order by Chairman Joe Gower at 6:30 pm. All motions passed unanimously unless otherwise stated.

The meeting minutes from November 15, 2022, and December 14, 2022, were approved on motion by Donna Matthews and second by Sidney Huffman.

Chairman Joe Gower expressed the Board's appreciation to the Buckhannon VFD for hosting the meeting.

The Fire Fee Clerk reported the 2022 Fire Fees are at 84 percent collected. An overview of online payments was presented.

The checking account balance as of 12/30/2022 was \$122,123.39. The disbursement from the Chief Tax Deputy was \$5,621.37, for the month of December.

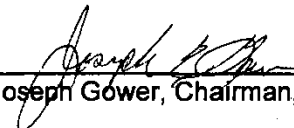
The following invoices were reviewed and approved upon motion by Rick Harlow and second by Sidney Huffman:

- *Software Systems---monthly maintenance---Invoice # 36931---\$237.00
- *Upshur County Commission---reimbursement---postage---October-December 2022---\$347.24
- *Upshur County Commission---reimbursement---Supplies---\$523.40

The Board approved 8 exoneration tickets. There were no corrective tickets this month.

Chief Kimble provided the Board members with a tour of the facility.

There being no further business, the meeting adjourned. The next meeting of the Board will be Wednesday, February 8, 2023, at the Warren District VFD.



Joseph Gower, Chairman, Upshur County Fire Board



Board Member

Upshur County Parks and Recreation Meeting Minutes

January 17, 2023

The Upshur County Parks and Recreation Committee met on Tuesday, January 17, 2023 at 5:30 p.m.

In attendance were Jeremiah McCourt, Rachel Weber, Brian Webb, Julia Kastner, and Brandon Williams. Dennis Cortes attended the meeting as a member of the community.

The agenda for the January 17, 2023 meeting was approved and the November 2022 meeting minutes were approved.

New Members: Brian Webb and Daya Wright

Financial Report updates: The Upshur County Trails have added \$400 in donations and \$500 from the WesMonTy Grant.

Upshur County Trails updates:

- A public trail work day took place in November 2022, in which approximately 20 WVWC students volunteered. The students are interested in regular volunteer opportunities with the Upshur County Trails.
- \$500 was received to start work on the WesMonTy Grant projects, which will include bridging drainage areas on the trails for soil conservation and planting native plants. An advance of \$1,500 from the Upshur County Trail funds was approved to complete the WesMonTy Grant project. This \$1,500 will be returned to the Upshur County Trails funds after the project end date of May 31, 2023.
- Use of \$860 from the Upshur County Trails funds was approved for a mountain biking feature on the Ruins Trail segment.

Director's Report:

- The grant for the tennis courts has been submitted.
- The county has been gifted 70 acres on Corridor H for a recreation facility. They are currently interviewing engineering firms.
- American Ramp is interested in putting a pump track in Upshur County. The cost is \$350,000 for a world championship size track.
- NICA has contacted Upshur County about any interest in this area.

- RecDesk is being updated. Prices and opening/closing dates will be approved this week and should be able to start reserving after these are approved.

New Business:

Dennis Cortes of Channel 3 addressed the group. He states that he would like to have a dedication for the Upshur County Recreational Park sign and put it on Channel 3, with it playing periodically. He also stated that public announcements could be put on Channel 3 for free to promote events. He reported that he could also video events for Channel 3 for a cost.

Next Meeting: Tuesday, February 21, 2023 at 5:30 p.m.

Meeting Adjourned at 6:10 p.m.



(Julie)



Brandon Williams