

Upshur County Commission Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535

- Location: Upshur County Courthouse Annex
If you prefer to participate by telephone, please dial 1-408-650-3123 Access Code: 272 564 045 to enter the conference call
- Date of Meeting: August 11, 2022
- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• July 28, 2022
- 9:15 a.m. Kathy McMurray, Mountain CAP of WV, Inc. Executive Director -- Provide annual update pertaining to services provided throughout the year. Discuss future goals and objectives of programs.
- 9:30 a.m. Justin Bowers, Appalachian Impact Director -- Update pertaining to the Hampton Community Building
- 9:45 a.m. Senators Bill Hamilton & Robert Karnes - Presentation of checks to Upshur County Youth Camp and Kesling Mill Lions Club.
- 10:00 a.m. Laura B. Meadows, Executive Director of the Upshur County Convention and Visitors Bureau – Annual Report

Items for Discussion / Action / Approval:

1. Adopt Policy Extending Emergency Absentee Voting * Page 5
2. Order to approve the Number of Election Officials and Election Commissioners for the November 8, 2022 General Election. * Page 6
3. Order to approve the Number of Sets of Emergency Absentee Voting Commissioners for the November 8, 2022 General Election. * Page 7
4. Consideration of Mutual Aid Agreement by and between the Elkins Police Department, Philippi Police Department, Buckhannon Police Department, Randolph County Sheriff's Department, Upshur County Sheriff's Department, Barbour County Sheriff's Department and the Tucker County Sheriff's Department. * Pages 8-13
5. Approval of SMIC renewal quote in the amount of \$235.50 for volunteer accident medical insurance for term period October 20, 2022 to October 20, 2023. * Page 14
6. Consideration of request from Lewis-Upshur Animal Control Staffing for a \$5,000 donation from the Spay and Neuter Fund to continue pre-adoption spay and neuter services. * Page 15

7. Consideration of request for funding from Elizabeth J. Gribble, representative for Stargazer Garden Club, for donation to complete work at the Veteran's Park in Rock Cave.* Page 16
8. Correspondence from Lisa Lamb requesting appointment to the James W. Curry Library Advisory Board. Upon approval, Ms. Lamb's term will be effective immediately and expire on December 31, 2026.* Page 17
9. Approval of Lewis-Upshur Animal Control Facility Volunteers Cynthia Pounds and Linda Coyner.* Under separate cover
10. Correspondence from Kimbra L. Wachob, Assistant Director Upshur County Emergency Communications Center, requesting the employment of Bailey Walton as Telecommunicator, effective August 15, 2022. *Item may lead to Executive Session per WV Code §6-9A-4* Under Separate Cover
11. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Filing of the Upshur County Comprehensive Litter and Solid Waste Control Plan, Revised 2022 and approved by the Solid Waste Management Board on March 16, 2022. Available for public inspection at 91 West Main Street. Under Separate Cover
2. Correspondence from Eastern Gas Transmission and Storage outlining Damage-Prevention, Integrity Management and Emergency Preparedness programs. Pages 18-20
3. Upshur County E911 Communication Reports – June, 2022 Under Separate Cover
 - Monthly Department Summary Report
 - Monthly Wrecker Report
 - YTD Wrecker Report
4. Upshur County Building & Floodplain Permits for the months of June and July, 2022 Pages 21-25
5. Correspondence from Brian P. Gaudet, Circuit Clerk, regarding the WV Supreme Court's placement of a temporary employee, Kasey Currence, in the Upshur County Circuit Clerk's office to scan criminal records from 1992-2005. Under Separate Cover
6. Public Notices:
 - a) Newsletters and/or Event Notifications:

• James W. Curry Library Calendar of Events	August 2022	Page 26
• Annual Green Bean Celebration	August 12 & 13, 2022	Page 27
• Lunch & Learn-Regulatory-Licensing Tax – WV's One Stop Business Center	August 23, 2022	Page 28
 - b) Agendas and/or Notice of Meetings:

• Buckhannon-Upshur Parks and Recreation Advisory Board	July 26, 2022	Page 29
• Elkins Road Public Service District	August 2, 2022	Pages 30-31
• City Council of Buckhannon	August 2, 2022	Page 32
• Buckhannon-Upshur Airport Authority	August 8, 2022	Page 33
• Buckhannon-Upshur Chamber of Commerce	August 10, 2022	Page 34
• Upshur County Safe Structures and Sites Enforcement Board	August 11, 2022	Page 35

Meeting Minutes:

• Upshur County Emergency Telephone Advisory Board	April 26, 2022	Page 36
• Buckhannon-Upshur Chamber of Commerce	June 8, 2022	Pages 37-38
• Lewis/Upshur Local Emergency Planning committee	June 16, 2022	Pages 39-40
• Adrian Public Service District	July 7, 2022	Page 41
• Upshur County Solid Waste Authority	July 11, 2022	Pages 42-43
• Elkins Road Public Service District -Regular Meeting	July 12, 2022	Pages 44-47

c) Meetings: *CHANGES ARE NOTED IN BOLD TYPE

Elkins Road PSD	Tue 8/02/2022 5:00 PM
City Council of Buckhannon	Tue 8/02/2022 7:00 PM
Adrian PSD	Thu 8/04/2022 3:00 PM
Banks District Volunteer Fire Department	Thu 8/04/2022 7:00 PM
Selbyville VFD	Thu 8/04/2022 7:00 PM
Upshur County Family Resource Network	Mon 8/08/2022 12:00 PM
Buckhannon-Upshur Airport Authority	Mon 8/08/2022 4:00 PM
Upshur County Solid Waste Authority	Mon 8/08/2022 4:30 PM
Buckhannon-Upshur Recreational Park Advisory Board	Mon 8/08/2022 5:30 PM
Upshur County Senior Center Board	Tue 8/09/2022 12:00 PM
Hodgesville PSD	Tue 8/09/2022 4:00 PM
Warren District VFD	Tue 8/09/2022 7:00 PM
Adrian VFD	Tue 8/09/2022 7:30 PM
Buckhannon-Upshur Chamber of Commerce	Wed 8/10/2022 12:00 PM
Upshur County Convention and Visitors Bureau	Wed 8/10/2022 3:00 PM
Tennerton PSD	Wed 8/10/2022 3:00 PM
Buckhannon River Watershed Association	Wed 8/10/2022 6:00 PM
Ellamore VFD	Wed 8/10/2022 7:00 PM
Upshur County Safe Sites & Structures Enforcement Board	Thu 8/11/2022 3:00 PM
Buckhannon VFD	Thu 8/11/2022 7:30 PM
Washington District VFD	Sun 8/14/2022 6:00 PM
Lewis-Upshur Community Corrections Board *Upshur Co.Location	Mon 8/15/2022 6:00 PM
Upshur County Fire Board, Inc. @Selbyville Fire Department	Tue 8/16/2022 6:30 PM
Upshur County Public Library Board	Wed 8/17/2022 4:00 PM
Upshur County Youth Camp Board	Thu 8/18/2022 6:30 PM
Upshur County Farmland Protection Board	Thu 8/18/2022 6:00 PM
Wes-Mon-Ty Resource Conservation & Development Council	Fri 8/19/2022 10:00 AM
James W. Curry Library	Fri 8/19/2022 10:00 AM
UC Enhanced Emergency Telephone Advisory Board	Tue 8/23/2022 3:00 PM
Upshur County Fire Fighters Association	Wed 8/24/2022 7:00 PM

Upshur County Development Authority *Annual Meeting
Upshur-Buckhannon Board of Health

Fri 8/26/2022 7:00 AM
Thu 9/1/2022 6:00pm

7. Appointments Needed or Upcoming:

- James Curry Library and Park Advisory Board – 12/31/21 – (Sara L. Collins)

****If you are interested in serving on an Upshur County board, please submit your letter of interest to the Commission Office at 91 W. Main St., Suite 101, Buckhannon, WV 26201 or trperry@upshurcounty.org. Upcoming term expirations are listed in this section of the agenda; however, letters of interest can be submitted at any time. Letters of interest for boards that do not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment. ****

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Review the Upshur County Safe Structures and Sites Enforcement Board Petition for Order filed June 13, 2022 – Case Number 021121-01 (Union Tax District – Tax Map 7H – Parcel Number 76.1) owned by Bryce Chapman and consider Order Adopting Enforcement Agency Findings. (tabled 7/21/22)

**Next Regular Meeting of the Upshur County Commission
August 18, 2022 — 9:00 a.m.**

Upshur County Courthouse Annex

*****The Upshur County Commission Meeting scheduled for September 1, 2022 has been CANCELLED*****

EMERGENCY ABSENTEE VOTING POLICY

WHEREAS, WV Code §3-3-5c authorizes County Commissions in West Virginia to adopt a policy extending emergency absentee voting procedures in their County; and

WHEREAS, it is the opinion of this Commission that the adoption of such a policy would benefit the citizens of Upshur County;

THE FOLLOWING POLICY IS HEREBY ADOPTED BY THIS COMMISSION

A person qualified to vote an absent voter's ballot, as defined by West Virginia Code §3-3-1, who is admitted on or after the seventh day next preceding an election, to:

(1) A hospital or other duly licensed health care facility within a County adjacent to Upshur County or within thirty-five miles of the County Seat of Upshur County, for medical treatment; or

(2) A nursing home within the County;

And who remains confined and is unable to vote in person on election day, may vote an emergency voter's ballot under the procedures set forth in West Virginia Code §3-3-5c.

Dated this 10th day of August, 2022

Upshur County Commission

President

Commissioner

Commissioner

Upshur County Clerk

August 11, 2022

In compliance with WV Code § 3-1-29, the Upshur County Commission approved the following election boards for the following precincts for the General Election to be held on November 8, 2022.

- #4 – Arlington Community Building– 3 Commissioners; 2 Clerks, 2 Alternates
- #6 – Rock Cave Grade School – 3 Commissioners; 2 Clerks, 2 Alternates
- #7 – Selbyville Fire Department – 3 Commissioners; 2 Clerks, 2 Alternates
- #8 – Buckhannon Academy School - 3 Commissioners; 2 Clerks, 2 Alternates
- #9 – City Hall - 3 Commissioners; 2 Clerks, 2 Alternates
- #12 – Vo Tech School - 3 Commissioners; 2 Clerks, 2 Alternates
- #14 – Buckhannon Academy School - 3 Commissioners; 4 Clerks, 2 Alternates
- #16 – Brushy Fork Community Building - 3 Commissioners; 2 Clerks, 2 Alternates
- #18 – Vo Tech School - 3 Commissioners; 2 Clerks, 2 Alternates
- #19 – BU Middle School - 3 Commissioners; 2 Clerks, 2 Alternates
- #20 – BU Middle School - 3 Commissioners; 2 Clerks, 2 Alternates
- #25 – French Creek School - 3 Commissioners; 2 Clerks, 2 Alternates
- #27 – French Creek School - 3 Commissioners; 4 Clerks, 2 Alternates
- #35 – Union District School - 3 Commissioners; 4 Clerks, 2 Alternates
- #37 – Union District School - 3 Commissioners; 4 Clerks, 2 Alternates
- #38 – Hodgesville School - 3 Commissioners; 2 Clerks, 2 Alternates
- #39 – Hodgesville School - 3 Commissioners; 4 Clerks, 2 Alternates
- #40 – BU Middle School - 3 Commissioners; 2 Clerks, 2 Alternates
- #44 – BU Middle School - 3 Commissioners; 2 Clerks, 2 Alternates
- #47 – Washington District School - 3 Commissioners; 4 Clerks, 2 Alternates

President

Commissioner

Commissioner

August 11, 2022

In compliance with WV Code § 3-3-5c(b), the Upshur County Commission approved to appoint one team of Emergency Absentee Ballot Commissioners for the General Election to be held on November 8, 2022.

These commissioners shall comprise of one Republican and one Democrat. This team will deliver emergency absentee ballots, and must be available to do so from November 1, 2022 through November 8, 2022 at noon.

President

Commissioner

Commissioner

MUTUAL AID AGREEMENT

THIS MUTUAL AID AGREEMENT (“Agreement”), made and entered into this _____ day of _____, 2022, by and between the *Elkins Police Department*, the *Philippi Police Department*, the *Buckhannon Police Department*, the *Randolph County Sheriff’s Department*, the *Upshur County Sheriff’s Department*, the *Barbour County Sheriff’s Department*, and the *Tucker County Sheriff’s Department*;

WHEREAS, the statutory provisions of West Virginia Code §15-10-2 through West Virginia Code §15-10-4 specifically provide that each political subdivision within the State is empowered to make and enter into Mutual Aid Agreements with other contiguous, political subdivisions within the State, in order to most effectively allocate law enforcement and other public safety services; and,

WHEREAS, the undersigned law enforcement departments as parties to this Agreement desire to realize additional law enforcement protection for the citizens of their several political subdivisions which they serve during emergency and other situations by making the most efficient use possible of law enforcement personnel of the several political subdivisions, and specifically of the seven (7) aforementioned law enforcement departments; and,

WHEREAS, each of the law enforcement departments hereto agree to voluntarily aid and assist each other in the event that emergency and other situations should occur, by the interchange of law enforcement services and the exchange of criminal investigative and other information; and,

WHEREAS, the parties hereto further invoke this voluntary aid and assistance Agreement on a continuing basis for the interchange of law enforcement services in their day-to-day operations, particularly relating to drug and violent crime investigations; and,

WHEREAS, it is reasonable, necessary and proper that this written Agreement be executed to formalize the agreement for the interchange of such mutual aid on a municipal, countywide, and regional basis.

NOW, THEREFORE, IT IS HEREBY AGREED by and between each and all of the law enforcement departments hereto, as follows:

- 1) As used herein, the phrase “Emergency Situation” means an actual or potential condition within the jurisdiction of one or more of the law enforcement departments that poses an immediate threat to life or property that exceed the resources and capability of the jurisdictions(s) to successfully bring the situation under control.
- 2) Each department agrees that in the event of any emergency situation, each other party to this Agreement shall furnish such personnel, equipment, facilities, or services as is, in the opinion of the assisting member, available. Provided, however, that each party reserves the right to refuse or render assistance or to recall any or all rendered assistance,

whenever it is determined that such actions are necessary for the continued protection of the assisting department's primary jurisdiction.

- 3) The following officers shall have the authority to invoke this agreement:

Sheriff's Department

- A. Sheriff
- B. Chief Deputy
- C. Captain
- D. Lieutenant
- E. Sergeant

Police Department

- A. Chief of Police
- B. Captain
- C. Lieutenant
- D. On Duty Shift Supervisor

All parties shall provide each other with an updated list at least semi-annually, specifying the name, position, telephone number, and any other pertinent contact information of the above officials.

- 4) In order to invoke mutual aid under the provisions of this Agreement, the designated official from the requesting department shall be required to contact the designated official of the responding party by telephone, radio, in writing, in person, or by any other reasonable communication. The responding department may request such information from the requesting department as is necessary to confirm the emergency situation and assess the type and amount of assistance that shall be provided.
- 5) During an emergency situation, all personnel from responding agencies shall report and work under the direction and supervision of the designated supervisor of the requesting agency at the emergency site. Provided, however, that at all times, the officers shall adhere to the policies and procedures of their own department and shall only be required to respond to lawful orders. Each department reserves the right to refuse to render assistance, whenever it is determined that such action is violative of their own departmental policies and procedures.
- 6) Personnel responding to any call for mutual aid outside of their appointed jurisdiction shall have possess those law enforcement powers as provided for by the State of West Virginia.
- 7) In the event of any mutual aid request involving actual or potential mass arrests, responding department law enforcement officers shall make such arrests only for offenses directly related to the incident, and shall assist in the processing of arrestees as follows:

- a. Identification of arrestees
 - b. Control of property obtained from arrestees
 - c. Completion of arrest reports
 - d. Transportation of arrestees
 - e. Complete proper arrest warrant and prosecutorial procedures, and
 - f. Court duty pertaining to arrests.
- 8) In any emergency situation where the Agreement has been invoked, radio communications shall be established between all responding departments.
- 9) Each department providing personnel under the scope of this Agreement agrees to be exclusively responsible for the wages, pension, and workers' compensation benefits incurred by their own personnel as a result of any emergency situation.
- 10) Each department providing equipment under the scope of this Agreement agrees to be exclusively responsible for any damage or destruction resulting thereto as a consequence of acting in response to this Agreement.
- 11) Each department shall be responsible for maintaining and providing to each other on a semi-annual basis, from the date of both parties signing the Agreement, an accurate account of available resources including, but not limited to, available personnel per shift, equipment, and specialized units.
- 12) All parties shall develop and update on a regular basis, a plan providing for the effective mobilization of all its resources, equipment, and facilities to cope with any type of emergency situation or unusual occurrence.
- 13) Mutual aid operational directives shall be cooperatively developed and updated on a regular basis by the parties hereto and are operative between the parties in accordance with the provisions of such directives.
- 14) All parties agree to meet on a semi-annual basis to review all mutual aid plans and the provisions of this Agreement.
- 15) This Agreement shall become effective as to each party's law enforcement department when approved by that department's political subdivision's governing body, executed, and a copy of said Agreement is filed with the office of the Circuit Clerk of the County or Counties in which the law enforcement departments involved operate. The Agreement shall remain in effect as between all parties until terminated in writing. Any of the parties to this Agreement may terminate participation in this Agreement upon written notice addressed to the other designated law enforcement officials of the signatory law enforcement departments which are parties to this Agreement.

- 16) The execution of this Agreement shall not give rise to any liability or responsibility for failure to respond to any request for assistance made pursuant to this Agreement. This Agreement shall not be construed as or deemed to be an Agreement for the benefit of any third party.
- 17) All departments to this Agreement expressly agree to : (1) waive any and all claims against all the other departments hereto that may arise out of their activities performed outside their primary jurisdictions pursuant to this Agreement, and (2) indemnify, defend, save and hold harmless the other departments to this Agreement from any and all claims asserted by any third parties or personal injury that may arise out of the activities of the other parties performed pursuant to this Agreement, and outside their primary jurisdictions under this Agreement.

IN WITNESS WHEREOF, this Agreement has been executed and approved and is effective and operative as to each of the Departments as herein provided.

ELKINS POLICE DEPARTMENT



Travis Bennett, Chief of Police

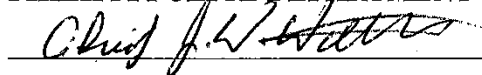
4/26/2022

Date

Jerry A. Marco, Mayor of the City of Elkins

Date

PHILIPPI POLICE DEPARTMENT



Jeff Walters, Chief of Police

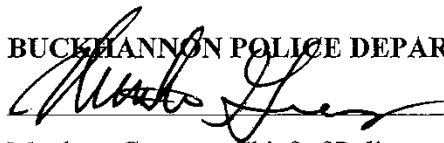
04-26-22

Date


Phillip Bowers, Mayor of the City of Philippi

Date

BUCKHANNON POLICE DEPARTMENT


Matthew Gregory, Chief of Police

4/21/22
Date


Robbie Skinner, III, Mayor of the City of Buckhannon

April 21, 2022
Date

RANDOLPH COUNTY SHERIFF'S DEPARTMENT


Robert R. Elton, Sr., Sheriff

04-26-2022
Date

Christopher See, President
Randolph County Commission

Date

UPSHUR COUNTY SHERIFF'S DEPARTMENT



Virgil D. Miller, Sheriff

8/8/2022
Date

Kristie G. Tenney, President
Upshur County Commission

Date

BARBOUR COUNTY SHERIFF'S DEPARTMENT


Brett Carpenter, Sheriff

04-26-2022
Date

Susie Cvechko, President

Date

Barbour County Commission

TUCKER COUNTY SHERIFF'S DEPARTMENT

Sheriff J. Kopec
Jacob Kopec, Sheriff

4-26-22
Date

Michael Rosenau, President
Tucker County Commission

Date



Special Markets Insurance Consultants

Insurance for Students, Sports & Leisure Activities

An Amwins Group Company

Volunteer Accident Medical Insurance Renewal Form

Account Information

Proposal ID 39240FNamed Insured Upshur County CommissionAddress 91 West Main Street, Suite 101Email trperry@upshurcounty.orgCity BuckhannonState WVZip 26201Fax 304-473-2802Website https://www.upshurcounty.orgContact Person Tabatha R. PerryTitle County AdministratorPhone 304-472-0535 ext. 2Effective Date 10/20/2022Expiration Date 10/20/2023

Additional pages need to be submitted if covering additional locations not located at the above address.

Accident Medical Limits

\$25,000

Accident Death Benefit

\$10,000

Deductible Limits

\$100

Single Dismemberment Benefit

\$5,000

Coverage Type

Full Excess

Double Dismemberment Benefit

\$10,000

Please provide a brief description of Physical Activities to be covered. Lifting 0-80 lbs, handling dogs & cats (bathing, feeding, playing), walking large strong dogs, cleaning animal waste, debris removal, using a chainsaw in the event of a fallen tree, painting, operating machinery such as weed eater & mower, using power tools, 2 person lifting or lowering of 115 lbs, shoveling snow.

Please provide a brief description of Non-Physical Activities to be covered. Filing paperwork, interaction with customers, typing, shredding, making copies, sitting for prolonged periods of time, outdoor exposure to insects, sun, temperature & weather.

	Youth Participants	Adult Participants	Total Participants	Rate	Total Premium
Volunteering 1 – 2 Days Only	0	+ 125	= 125	x \$0.50	= 62.50
Volunteering 3 -5 Days a Year	0	+ 40	= 40	x \$1.50	= 60.00
Volunteering 6 or More Days a Year	0	+ 26	= 26	x \$3.00	= 78.00
				Premium Due*	= 200.50
				Policy Administration Fee	= \$35.00
				(Policy Administration Fee does not apply in FL or MI)	
				Total Premium Due*	= 235.50

(*\$200.00 Minimum Premium and \$35.00 Policy Administration Fee are considered fully earned.)

Full premium or a copy of the check being mailed must be received with the request to purchase coverage. Please make check payable to Special Markets Insurance Consultants, Inc. and mail the original renewal form with premium payment to your agency.

I understand & agree that if this form is accepted by the company, coverage will begin on the date of acceptance or on the date requested, whichever is later, subject to payment of the required premium. Premium computation is subject to audit and may change based on final numbers.

The above information is correct to the best of my knowledge.

Authorized Signature of Policyholder

Upshur County Commission President

Title

Kristie G. Tenney

Name (printed)

August 11, 2022

Date

All above information requested is required for policy issuance. The licensed appointed agent is required to complete the section below. Policies cannot be issued without all the required information being completed.

Local/Regional Licensed Agency

Agency Name: Special Markets Insurance Consultants, Inc.

License Number: _____

Agent Name (Printed): _____

Agent Address: _____

City, State, Zip: _____

Phone Number: _____

Email Address: _____

Date: _____

Signature: _____

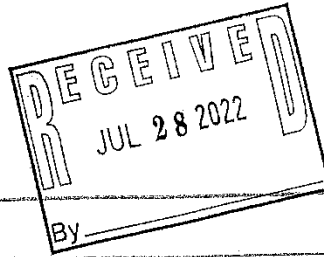
(Licensed Life/Accident/Health Agent)

To The Upshur County Commission

The staff at the Lewis-Upshur Animal Control Facility would like to graciously request funds from the Spay and Neuter Account to be used for the pound animals. The Lewis County Commission donated a total of \$5,000 earlier in the year. We are now coming to an end of the donation due to the amount of animals surrendered to the pound this year. With the help of the donation from the Lewis County Commission and donations from the residents of Lewis and Upshur counties we have been able to spay and neuter a great number of animals so far. With a donation from you we would be able to continue to spay and neuter several more animals. Having them spayed and neutered helps us get them adopted faster which reduces the risk of euthanasia for space and ensures no unwanted litters will be born to be given away to continue the cycle of more animals being surrendered to us. This also ensures that the animals have updated vaccinations and rabies tags if an incident would accrue. We have been working with a few different fantastic veterinary clinics to get the best prices and discounts to make the funds stretch as far as possible. If there are any concerns, we would be happy to answer any questions you may have. We thank you for your time and consideration.

Sincerely,

The Staff at the Lewis-Upshur Animal Control Facility



July 26, 2022

County Commissioner

The Stargazer Garden Club of Rock Cave, WV. are asking for a donation to help us complete the work at the Veterans Park here in Rock Cave.

We are placing a Gold Star Memorial Plaque in the park. We will need to remove some stone and replace with cement to match walk way. Plant flowers.

Any donation will help us to complete our mission.

Thank you

Elizabeth J. Gribble
Stargazer Garden Club

Dear Tabatha,

my name is Lisa Lamb, I recently spoke with Judith, at the James Curry library, about a position opening up on the advisory board.

We recently moved to this area from Fairmont. I began homeschooling my son there last year. The libraries there were a huge help. We went to Huntington's library home school group one day a week, as well as other kids group classes at the Fairmont library. I also have experience with children's activities and needs from my daycare, preschool and Sunday school work. I understand the importance of library activities for families with children of all ages.

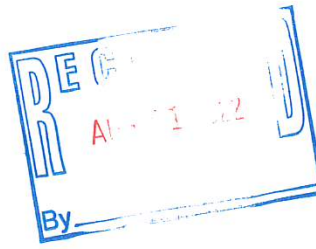
I am also part of the Brooks and Curry bloodline. My great grandma was a Brooks/Curry. Her family started the church on Brooks hill and raised families in this area. My husband, son and I moved here a few months ago. I am interested in being a part of the Curry library. It has helped my son

make friends and feel welcome in a new town. He loves the summer reading program there.

Should you choose me for the position, I will help as best I can.

Thank you,

Lisa Lamb



Dear Public Official:

At BHE GT&S, through its local operating company, Eastern Gas Transmission and Storage (EGTS), safety is a way of doing business. EGTS is a leading provider of natural gas and related services to customers in the energy-intensive Midwest, Mid-Atlantic and Northeast regions of the United States. EGTS has its primary office located in Bridgeport, WV. The natural gas that we store and transport supports large customers, including major utilities, municipalities, industrial customers, and manufacturers providing a critical link between end-users and wholesale supply. The company is committed to safe operations, safe facilities, and safety-minded employees. This letter fulfills our federally regulated requirement of notification to you.

The company integrates the safety of the community, employees, and operations into every decision. We do not work safely only to comply with a regulation; we work safely because protecting our employees and the communities we serve is the right thing to do. To support this mission, EGTS has developed extensive Integrity Management Programs for its entire network of pipelines. These plans are regularly evaluated for effectiveness and process improvement.

As part of EGTS's Integrity Management Program, the company must identify High Consequence Areas (HCA) within proximity to natural gas pipelines, and the wells associated with underground storage. In general HCA's are highly populated areas where a failure has the potential to cause greater harm to the public or environment. Facilities within HCA's undergo a more rigorous integrity assessment schedule with risk analysis to ensure general safety and to mitigate any potential issues in advance.

The company partners with the state One-Call programs (811) and believes that through these organizations, public outreach, and our own damage-prevention activities, we will be informed of most day-to-day excavations near our facilities. However, the One-Call programs cannot be effective without the help and support of the community and public officials.

Your organization may play a vital role in planning and development stages for newly identified sites. Please help by notifying EGTS as you become aware of new locations that have the potential to become HCA's and by sharing this information with others in your organization to do the same.

Some of our pipelines and facilities are critical to the nation's infrastructure, so we provide maps of our facilities only in limited circumstances. Since EGTS submits its pipelines to PHMSA, subject to the Integrity Management Rule, they are readily available and can be viewed publicly by logging on to the National Pipeline Mapping System web site <https://www.npms.phmsa.dot.gov/>. Transmission pipelines and contact information, can be viewed through this system. The natural gas storage wells that EGTS owns and operates in New York, West Virginia, and Pennsylvania can be found at your state's environmental protection website.

To learn more about EGTS's Damage-Prevention, Integrity Management and Emergency Preparedness programs, please contact me or visit www.bhegts.com/PIM. In an emergency related to our facilities, please call Eastern Gas Transmission and Storage directly at **1-888-264-8240**.

Sincerely,

Jason Harshbarger
State Policy Director – WV & OH
925 White Oaks Blvd.
Bridgeport, WV 26330
Office: 681-842-3242
Email: Jason.Harshbarger@bhegts.com

Maintaining Pipeline Safety

Eastern Gas Transmission and Storage maintains a Damage Prevention Program in accordance with state and federal guidelines. The purpose of this program is to prevent damage to our pipelines and facilities from excavation activities, such as digging, trenching, blasting, boring, tunneling, backfilling, or by any other digging activity.

Call 811 Before You Dig, It's the Law!

Before you dig, contact your state one-call center listed in your phone directory or in this brochure.

National	"Call Before You Dig"	811
West Virginia	800-245-4848
	"Miss Utility of West Virginia"	
Pennsylvania	800-242-1776
	"Pennsylvania One-Call System, Inc"	
Ohio	800-362-2764
	"Ohio Utilities Protection Services, Inc"	
New York	800-962-7962
	"Dig Safely New York"	
Maryland	800-257-7777
	"Utility Service Protection Center 'Miss Utility'"	
Virginia	800-552-7001
	"Virginia Utility Protection Service, LLC (VUPS)"	

In the event of an emergency please
CALL 911



Eastern Gas Transmission and Storage operates an underground natural gas pipeline in your area. The company transports and stores natural gas.

Call Before You Dig. It's The Law!

It is required by law to call 811 to locate any underground pipelines and utilities before excavation of any kind takes place. When you call 811 from anywhere in the country, your call will be routed to your state One-Call center. Please allow at least 48 hours (not including weekends and federal or state holidays) for the lines to be located. Once underground lines have been marked for your project, you will know the approximate location of the pipelines and utility lines, and can dig safely. More information can be found at www.call811.com.

When calling one of these centers, be prepared to give:

1. Your name
2. Your telephone number
3. The company you represent, if applicable
4. Location of the work
5. Type of project/activity
6. The date and time the project is scheduled to begin
7. Whether or not explosives will be used as part of your project

This information will be provided to us for prompt action.

In the event of an emergency please
CALL 911

Eastern Gas Transmission and Storage has implemented an Integrity Management Plan to ensure safe and reliable operations. For more information on Eastern Gas Transmission and Storage's Natural Gas Integrity Management Program, please visit <https://www.bhegts.com/PIM>.

To see a map or find other operators in your area log on to the National Pipeline Mapping System at www.npms-phmsa.dot.gov. Transmission pipeline operators are required to submit the locations of their pipelines annually to PHMSA for this mapping system to remain accurate and up to date.



Natural Gas Pipelines in Your Community

Please keep this brochure for future reference.

Important Pipeline Information

Si desea recibir este folleto en Español, marque la casilla de la tarjeta de respuesta y envíela por correo.



Natural Gas Pipelines in Your Community

Millions of Americans rely on clean, efficient natural gas to fuel homes and workplaces, with no thought about the vast network of pipelines that crisscross the country transporting this abundant source of clean energy from the wellhead to the burner tip. However, pipelines can be damaged by earth disturbance activities such as excavation, drilling, blasting, land movement and vandalism. Interference with pressured pipelines and connected equipment by untrained persons can be very dangerous.

While it is highly unlikely that these facilities will experience problems, we are providing this safety information to you so you will know how to identify problems and what to do if they occur. Please keep the information in a convenient place to assist you should you ever need to contact Eastern Gas Transmission and Storage in an emergency.

Facts About Natural Gas

The most common method of transporting natural gas is under high pressure in underground pipelines. Should a pipeline become damaged and natural gas escape, you should be aware that:

1. It is colorless and generally odorless, unless it contains a naturally occurring odor or has had an odorant added.
2. It is lighter than air and will rise and should dissipate rapidly.
3. Natural gas is not poisonous, but it can cause suffocation in a confined space because of its ability to displace oxygen.
4. Natural gas will burn when mixed with air and ignited. Escaping gas can be ignited by open flames, sparks from electrical switches and motors, ignition systems, mechanical equipment, moving rocks, etc.



Pipelines in Your Neighborhood

The companies that build and operate interstate natural gas pipelines have created the safest mode of transportation today – safer than highway, rail, airborne and waterborne transport. And the interstate natural gas pipeline industry is spending millions of dollars each year on research and new technologies to make their systems increasingly safer.

For your safety, markers are used to show the approximate location of pipelines and the companies that operate them. You should be aware of any pipeline markers in and around your neighborhood. Write down the name and phone numbers of the pipeline company that's listed on the markers in case of an emergency. The pipeline marker may not show the exact location of the underground pipeline.

Examples of pipeline markers



You also can help safeguard the pipeline in your area by notifying pipeline operators if you detect a problem. Also, keep pipeline rights-of-way clear. Remove any obstacle or condition that may hinder us from inspecting, maintaining, repairing or replacing our facilities.

To determine if a pipeline runs through your property:

- Check for pipeline markers posted on your property or in your neighborhood.
- Check your property records at the county clerk's office.

Recognizing a Leak

SIGHT: Discolored or abnormally dry soil/vegetation, continuous bubbling in wet or flooded areas, and vaporous fogs or blowing dirt around a pipeline area can all be indicative of a pipeline leak. Dead or discolored plants in an otherwise healthy area of vegetation or frozen ground in warm weather are other possible signs. Natural gas is colorless, but vapor and ground frosting may be visible at high pressures.

SOUND: Volume can range from a quiet hissing to a loud roar depending on the size of the leak and pipeline system.

SMELL: Natural gas is odorless unless an odorant is added. If an odorant is present an usual smell or gaseous odor will accompany a leak. Gas in transmission pipelines are not acquired to contain odorant, though many companies do transport odorized natural gas.

What to do in case of a leak or other pipeline emergency

1. Leave the area immediately, heading upwind.
2. Do not touch, breathe or make contact with leaking liquids or gases.
3. Do not light a match, start an engine, use a telephone, operate on/off light switches or do anything that may create a spark.
4. From a safe location, **CALL 911** or your local emergency response number and the pipeline company. Be ready to provide your name, telephone number, a description of the leak and its location.
5. Do not drive into a leak or vapor cloud area.
6. Do not attempt to stop the leak by operating pipeline equipment.
7. Warn others if necessary.
8. Remember, report even a scrape or dent on a pipeline to the pipeline company. If not promptly reported or repaired, it could result in a future leak or serious accident.
9. To reach Eastern Gas Transmission and Storage's 24 hour emergency line, call **1-888-264-8240**.

**UPSHUR COUNTY BUILDING & FLOODPLAIN PERMITS
JUNE 1, 2022 - JUNE 15, 2022**

DATE ISSUED	PERMIT NUMBER	UID NUMBER	APPLICANT NAME	APPLICANT ADDRESS	ESTIMATED PROJECT COST	BUILDING PERMIT PAID	FLOODPLAIN PERMIT PAID	CHECK, CASH, COUNTY CLERK OR ONLINE	DESCRIPTION OF PROJECT	CONTRACTOR OR PROPERTY OWNER	FLOODPLAIN
6/7/2022	8853	9954	LAHMAN, MAXWELL	763 GUY HARDMAN RD, ROCK CAVE, WV 26234	\$20,000.00	\$15.00		CHECK	GARAGE	SELF	
6/7/2022	8854	81381	KELLEY, DAWN	350 WIDOW LANE RD, BUCKHANNON, WV 26201	\$1,000.00	\$15.00		OL	ENCLOSE PORCH; BUILD SIDEWALKS; DIG DRAINAGE DITCHES; LEVEL DIRT	SELF	
6/6/2022	8855	10590	MALONE, MATTHEW	546 RT 20 SOUTH RD, BUCKHANNON, WV 26201	\$24,618.00	\$15.00		CHECK	ROOF REPLACEMENT AND NEW GUTTERS	FAHEY ROOFING CONTRACTORS LLC, 7 TWP RD 1348, SOUTHPOINT, OH 45680	
6/6/2022	8856	60058	HOLTHAUS, AYLIA	993 MANSSELL RD SUITE D, ROSWELL, GA 30076	\$17,000.00	\$15.00		OL	INSTALL BACKUP DIESEL GENERATOR ON 4' X 10' CONCRETE PAD; INSTALL AUTOMATIC TRANSFER SWITCH (ATS); LAYING OUT CONDUITS	ABSTEN & SONS, 13465 WYNFIELD RD, WINFIELD, WV 25213-9639	
6/6/2022	8857	NEW	CARPER, JESSIE AND SONYA	233 BAILEY RIDGE RD, BUCKHANNON, WV 26201	\$160,000.00	\$15.00		OL	28' X 76' NEW CONSTRUCTION	FREEDOM HOMES, PO BOX 398, BUCKHANNON, WV 26201	
6/7/2022	8858	5776	SANDY, CHRISSEY	PO BOX 103, ADRIAN, WV 26210	\$100,000.00	\$15.00		CASH	HOME REMODEL	SELF	
6/7/2022	8859	NEW	WILLIAMS, KENNETH	3718 DEMOND DR SE, WARREN, OH 44884	\$30,000.00	\$15.00		CASH	REPLACE BRIDGE DECK AND CONCRETE FLOOR IN GARAGE	SELF	
6/7/2022	8860	9695	LANDIS, ROBERT G	1515 TEN MILE RD, TALLMANSVILLE, WV 26237	\$1,200.00	\$15.00		CASH	ROOF ON HALF OF HOUSE	SELF	
6/7/2022	8861	NEW	WRIGHT, DONNIE	1047 RIVER CHURCH RD, BUCKHANNON, WV 26201	\$400.00	\$15.00		CASH	8' X 24' CAMPER USED AS CAMP; 12' X 24' STORAGE SHED	SELF	
6/8/2022	8862	NEW	DETAMORE, KATHERINE	389 WATERLOO RD, FRENCH CREEK, WV 26218	\$191,000.00	\$15.00		OL	28' X 76' MODULAR HOME	MIDTLETOWN HOMES, 8 COMMERCE BLVD, BUCKHANNON, WV 26201	
6/9/2022	8863	81972	HINCHEMAN, WILFORD	119 EVERGREEN DR, BUCKHANNON, WV 26201	\$5,000.00	\$15.00		CASH	FRONT PORCH; BACK PORCH / DECK; SIDEWALKS; GUTTERS	SELF	
6/9/2022	8864	NEW	MAXWELL, CHARLES J	587 GLASSWORKS RD, BUCKHANNON, WV 26201	\$110,000.00	\$15.00		OL	28' X 70' METAL BUILDING; 11,000 SQ FT APARTMENT ATTACHED TO BUILDING	SELF	
6/9/2022	8865	80329	CHIDESTER, LINDA AND ERSIE JR	10 GRANT LN, BUCKHANNON, WV 26201	\$15,000.00	\$15.00		CASH	30' X 60' GARAGE	SELF	
6/10/2022	8866	2459	CROUSE, ROBERT	1868 MT NEBO RD, BUCKHANNON, WV 26201	\$8,000.00	\$15.00		CASH	14' X 24' PORCH WITH ROOF	SELF	
6/13/2022	8867	NEW	HOWES, DAVID AND JANET	14420 CHURCH ST, EAGLE ROCK, VA 24085	\$10,000.00	\$15.00		CHECK	CAMPER FOR RESIDENCE	SELF	
6/13/2022	8868	16812	BENNETT, MICHELE	121 PRETTY VIEW DR, LOST CREEK, WV 26385	\$3,000.00	\$15.00		CASH	12' X 28' ONE ROOM ADDITION	SELF	
6/13/2022	8869	7101	CASELLA, ANTHONY	160 FAIRLAWN DR, BUCKHANNON, WV 26201	\$15,000.00	\$15.00		OL	METAL ROOF	DOUBLE A CONSTR 193 SARATOGA DR, BUCKHANNON, WV 26201	
6/13/2022	8870	12690	CASELLA, PETER	27 JAY ST, BUCKHANNON, WV 26201	\$30,000.00	\$15.00		OL	NEW ROOF - CEDAR SHAKE SHINGLES	DOUBLE A CONSTRUCTION, 193 SARATOGA DR, BUCKHANNON, WV 26201	
6/14/2022	8871	12677	HOAK, SHELLIE J	234 ALLMAN AVE, BUCKHANNON, WV 26201	\$2,400.00	\$15.00		OL	9' X 5' WALK IN CLOSET	SELF	
6/15/2022	8872	6671	WENDLINGS	WENDLING PLAZA RD, BUCKHANNON, WV 26201	\$33,000.00	\$15.00		OL	3' X 8' TWINPAK WATCHFIRE 8MM FULL COLOR MESSAGE CENTER INSTALLED ON EXISTING SIGN	JD SIGNS INC, 1140 AVIATION DR, FAIRMONT, WV 26554	
6/15/2022	8873	NEW	KOON, SKYLAR C	508 PAUL SMITH RD, BUCKHANNON, WV 26201	\$2,500.00	\$15.00		CHECK	65' X 12' MOBILE HOME	SELF	
					TOTAL	\$779,118.00	TOTAL	\$315.00	TOTAL	\$0.00	

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UPSHUR COUNTY BUILDING & FLOODPLAIN PERMITS
JULY 1, 2022 - JULY 15, 2022

PERMIT			UID NUMBER	APPLICANT NAME	APPLICANT ADDRESS	ESTIMATED PROJECT COST	BUILDING PERMIT PAID	FLOODPLAIN PERMIT PAID	CHECK, CASH, COUNTY CLERK OR ONLINE		CONTRACTOR OR PROPERTY OWNER	FLOODPLAIN
DATE ISSUED	NUMBER											
7/5/2022	8884	7009	QUICK, JOHN L	247 RED KNOB RD, BUCKHANNON, WV 26201		\$375.00	\$15.00		CHECK		8' X 24' STORAGE BUILDING	SELF
7/5/2022	8885	11472	DAVIS, ROSS F	123 GRISTMILL DR, HELVETIA, WV 26224		\$1,500.00	\$15.00		CASH		20' X 25' TRACTOR SHED	SELF
7/5/2022	8886	82215	MORTON, DAVID J	PO BOX 77, TALLMANSVILLE, WV 26237		\$39,000.00	\$15.00		OL		12' X 30' MOTOR HOME; CONCRETE PAD / DRIVEWAY	SEPTIC SOLUTIONS & SERV INC, PO BOX 172, ADRIAN, WV 26210
7/7/2022	8887	NEW	BURNSIDE, JOHN	635 SWAMP RUN RD, BUCKHANNON, WV 26201		\$20,000.00	\$15.00		OL		28' X 48' DOUBLE WIDE (USED) AND REPAIRS	SELF
7/7/2022	8888	82219	MILLER, NICKALAS COLE	47 CRAB APPLE RD, BUCKHANNON, WV 26201		\$200,000.00	\$15.00		OL		16' X 78' HOUSE WITH SINGLE CAR GARAGE AND FRONT AND REAR PORCHES	CLAYTON HOMES, PO BOX 4098, MARYVILLE, TN 37802
7/7/2022	8889	5509	BEST, MARK	938 STONY RUN RD, BUCKHANNON, WV 26201		\$20,000.00	\$15.00		CC		3' X 24' RETAINING WALL	SELF
7/8/2022	8890	7287	LICCARDI, JAMES P	29 FOSTER ST, BUCKHANNON, WV 26201		\$2,600.00	\$15.00		CC		NEW ROOF	SELF
7/12/2022	8891	11102	HOWELL, KENNETH W JR	1672 BAILEY RIDGE RD, BUCKHANNON, WV 26201		\$9,000.00	\$15.00		CASH		POURING CONCRETE TO REPLACE SIDEWALK AND STEPS	SELF
7/12/2022	8892	6484	STRAIGHT, HANS	42 SAME OLD RD, BUCKHANNON, WV 26201		\$5,000.00	\$15.00		CASH		20' X 46' POLE BARN	SELF
7/12/2022	8893	NEW	RICHARDSON, WILLIAM	201 OAK GROVE RD, FRENCH CREEK, WV 26218		\$15,000.00	\$15.00		OL		12' X 14' ADDITION TO BE NEW APARTMENT; NEW ROOF	SELF
7/12/2022	8894	1261	MILLER, BARRY W	1 PECKS RUN RD, BUCKHANNON, WV 26201		\$6,000.00	\$15.00		OL		GLASSING IN A PORCH	SELF
7/12/2022	8895	81179	TOOTHMAN, ROD	14 JUNIPER LN, BUCKHANNON, WV 26201		\$5,000.00	\$15.00		CASH		18' X 30' PAVILION WITH BATH/SHOWER SECTION	SELF
7/14/2022	8896	6645	NUZUM, JOHN G	343 WALLFLOWER WAY, BUCKHANNON, WV 26201		\$15,000.00	\$15.00		CASH		30' X 40' CLOSED IN-CAR PORT	SELF
7/14/2022	8897	11597	ARBOGAST, DELBERT M	63 CANADICE DR, BUCKHANNON, WV 26201		\$25,000.00	\$15.00		CC		20' X 50' BUILDING	SELF
7/14/2022	8898	7884	ROHR, ANISSA	42 SOUTHLAWN DR, BUCKHANNON, WV 26201		\$15,000.00	\$15.00		CC		DECK	SELF
7/14/2022	8899	11969	TENNEY, DENNIS	200 OAK RD, BUCKHANNON, WV 26201		\$600.00	\$15.00		CC		FENCE AROUND GARDEN	SELF
7/14/2022	8900	7799	RIVER PLACE APARTMENTS - UNIT 4G	3 JAMES CT, BUCKHANNON, WV 26201		\$5,450.00	\$15.00		CHECK		ACRYLIC TUB LINER	OHIO BATH SOLUTIONS, DBA BATH FITTER, 542 INDUSTRIAL DR, LEWISBERRY, PA 17339
7/14/2022	8901	7799	RIVER PLACE APARTMENTS - UNIT 2D	3 JAMES CT, BUCKHANNON, WV 26201		\$5,450.00	\$15.00		CHECK		ACRYLIC TUB LINER	OHIO BATH SOLUTIONS, DBA BATH FITTER, 542 INDUSTRIAL DR, LEWISBERRY, PA 17339
7/14/2022	8902	6841	POSEY, STANLEY R	27 JACKSON PARK AVE, BUCKHANNON, WV 26201		\$85,000.00	\$15.00		OL		NEW ROOF, NEW WINDOWS, SIDING REPLACEMENT, DECK	SELF
7/14/2022	8903	7763	BUTTINGER, STANLEY	224 VICKSBURG RD, BUCKHANNON, WV 26201		\$9,000.00	\$15.00		OL		NEW SHINGLE ROOF	FREE FLOW BUILDERS LLC, 4608 INDIANOLA AVE, COLUMBUS, OH 43214
7/14/2022	8904	NEW	HOLLEN, JAMES S III	198 COLONY OAKS DR, BUCKHANNON, WV 26201		\$20,000.00	\$15.00		CHECK		12' X 28' COTTAGE	SELF
						TOTAL	TOTAL	TOTAL				
						\$503,975.00	\$315.00	\$0.00				

UPSHUR COUNTY BUILDING & FLOODPLAIN PERMITS
JULY 16, 2022 - JULY 31, 2022

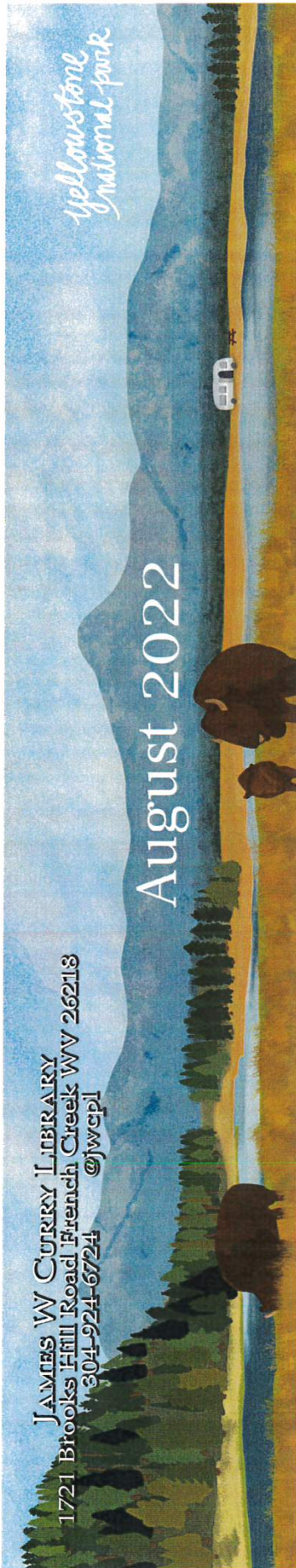
DATE ISSUED	PERMIT NUMBER	UID NUMBER	APPLICANT NAME	APPLICANT ADDRESS	ESTIMATED PROJECT COST	BUILDING PERMIT PAID	FLOODPLAIN PERMIT PAID	CHECK, CASH, COUNTY CLERK OR ONLINE	DESCRIPTION OF PROJECT	CONTRACTOR OR PROPERTY OWNER	FLOODPLAIN
7/18/2022	8905	7713	FRUSH, GARY A	215 SARATOGA DR, BUCKHANNON, WV 26201	\$12,000.00	\$15.00		CHECK	18' X 30' METAL GARAGE	SELF	
7/18/2022	8906	1927	WILSON, ROSE	1216 HANDY CAMP RD, BUCKHANNON, WV 26201	\$500.00	\$15.00		CASH	6' X 12' STORAGE BUILDING	SELF	
7/18/2022	8907	6346	ROBINSON, LARRY J	30 YONA GROVE WAY, FRENCH CREEK, WV 26218	\$1,000.00	\$15.00		CC	PORCH / DECK	SELF	
7/18/2022	8908	7052	JONES, GREG	247 FAIRLAWN DR, BUCKHANNON, WV 26201	\$120,000.00	\$15.00		CASH	22' X 36' ADDITION	GRIFFY'S CONSTR, 160 TORREY DR, BUCKHANNON, WV 26201	
7/19/2022	8909	81940	SNYDER, GEORGE B	468 TURNER RD, BUCKHANNON, WV 26201	\$20,000.00	\$15.00		OL	30' X 40' METAL POLE BUILDING; 40' X 50' LEVEL PAD; 3' HIGH RETAINING WALL	SELF	
7/19/2022	8910	8380	HAWKINS, RANDY	2272 HAWKINS RD, BUCKHANNON, WV 26201	\$6,000.00	\$15.00		OL	REMODELING	SELF	
7/21/2022	8911	8706	FLITCRAFT, BETSY	227 JOLYNNE DR, BUCKHANNON, WV 26201	\$11,400.00	\$15.00		OL	2,800 SQ FT SHINGLE ROOF	FREE FLOW BUILDERS LLC, 4608 INDIANOLA AVE, COLUMBUS, OH 43214	
7/20/2022	8912	82222	ROWAN, THOMAS AND GAYLE	257 RENOS LN, BUCKHANNON, WV 26201	\$200,000.00	\$15.00		CHECK	28' X 60' NEW HOUSE AND 12' X 20' BUILDING	PARADISE HOMES, 1894 GRAFTON RD, MORGANTOWN, WV 26508	
7/20/2022	8913	9504	BEAN, FRANKLIN	39 HUNTER RIDGE RD, CRAWFORD, WV 26543	\$8,878.00	\$15.00		CHECK	ACRYLIC SHOWER REPLACEMENT	OHIO BATH SOLUTIONS, DBA BATH FITTER, 542 INDUSTRIAL DR, LEWISBERRY, PA 17339	
7/20/2022	8914	646	GOWER, EDWARD	1491 THREE LICK RD, BUCKHANNON, WV 26201	\$7,800.00	\$15.00		CHECK	ACRYLIC SHOWER REPLACEMENT	OHIO BATH SOLUTIONS, DBA BATH FITTER, 542 INDUSTRIAL DR, LEWISBERRY, PA 17339	
7/21/2022	8915	9735	LEE, BRIAN K	53 LAUREL RUN RD, TALLMANSVILLE, WV 26237	\$20.00	\$15.00		CHECK	10' X 12' BUILDING AND TWO 11' X 7' BUILDINGS	SELF	
7/21/2022	8916	16763	LEONARD, MICHAEL	PO BOX 2719, BUCKHANNON, WV 26201	\$15,000.00	\$15.00		OL	TWO STORAGE BUILDINGS AND LANDSCAPING	SELF	
7/21/2022	8917	8489	OLDAKER, DAVID L	227 GRANVILLE LN, BUCKHANNON, WV 26201	\$30,000.00	\$15.00		CASH	REPLACE FRONT PORCH POST AND ADD RAILING; REPLACE FRENCH DOOR AND STORM DOORS; RESURFACE DECK; COVER OVER YARD SWING	RAVEN CONTR LLC, 795 CARTER RD, FRENCH CREEK, WV 26218	
7/21/2022	8918	7785	ABEL, VICTORIA	319 VICKSBURG RD, BUCKHANNON, WV 26201	\$4,200.00	\$15.00		CASH	10' X 16' STORAGE BUILDING	SELF	
7/21/2022	8919	NEW	SPENCER, BRYAN	136 MONTANI DR, BUCKHANNON, WV 26201	\$5,500.00	\$15.00		CASH	12' X 24' CAMP	SELF	
7/25/2022	8920	10203	TENNEY, TERESA	16 ELLIS CREEK RD, FRENCH CREEK, WV 26218	\$3,800.00	\$15.00		CHECK	METAL ROOF OVER SHINGLES	SELF	
7/25/2022	8921	7720	ANDEREGG, ROBERT J	204 SARATOGA DR, BUCKHANNON, WV 26201	\$75,000.00	\$15.00		CC	SCREENED PORCH	SELF	

UPSHUR COUNTY BUILDING & FLOODPLAIN PERMITS
JULY 16, 2022 - JULY 31, 2022 (cont)

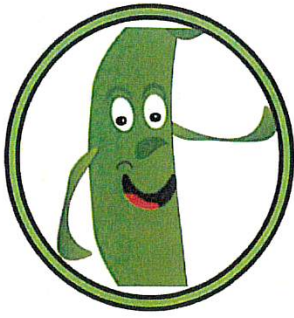
7/25/2022	8922	11755	LEWIS, TIM	382 MILLER DR, BUCKHANNON, WV 26201	\$30,000.00	\$15.00		CC	BEDROOM ADDITION	SELF	
7/25/2022	8923	10020	NEWCOME, DONALD	2400 GAINS RD, ROCK CAVE, WV 26234	\$6,000.00	\$15.00		CC	CAR PORT	SELF	
7/25/2022	8924	NEW	DAVIS, LEONA	638 CUTRIGHT RUN RD, BUCKHANNON, WV 26201	\$10,000.00	\$15.00		CC	TRAILER AND BUILDING	SELF	
7/26/2022	8925	2500	OLDAKER, CHARLES W	128 OVERVIEW LN, BRIDGEPORT, WV 26330	\$2,000.00	\$15.00		CC	12' X 18' ROOM ADDITION	SELF	
7/26/2022	8926	9975	COFFMAN, DAVID O	530 SALEM RIDGE RD, ROCK CAVE, WV 26234	\$500.00	\$15.00		CC	9' X 24' PORCH	SELF	
7/26/2022	8927	80638	LEMONS, RANDAL	11 WILDWOOD RD, BUCKHANNON, WV 26201	\$20,000.00	\$15.00		CASH	16' X 24' EXTENSION ON GARAGE	SCOTT SPOTLOE, 663 SAGO RD, BUCKHANNON, WV 26201	
7/27/2022	8928	NEW	BUCKHANNON RIVER HABITAT FOR HUMANITY	PO BOX 495, BUCKHANNON, WV 26201	\$100,000.00	\$15.00		CHECK	THREE BEDROOM TWO BATH SINGLE FAMILY HOME	SELF	
7/27/2022	8929	8659	DEPOY, WALTER K	8107 ALTON RD, ADRIAN, WV 26210	\$8,000.00	\$15.00		CHECK	REPLACE WINDOWS AND SIDING; REPLACE AND EXTEND PORCH 2'	SELF	

TOTAL **TOTAL** **TOTAL**
\$697,598.00 **\$375.00** **\$0.00**

GRAND **GRAND BP** **GRAND FP**
PROJECT **TOTAL** **TOTAL**
\$1,201,573.00 **\$690.00** **\$0.00**



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
<p>AUGUST IS FAMILY FUN MONTH</p> <p>1</p>	<p>8</p>	<p>2</p> <p>Callanetics with Bev'ly Ann 11:00 AM</p> <p>Read Beyond the Beaten Path Summer Reading Camp OUT!</p> <p>9</p> <p>Callanetics with Bev'ly Ann 11:00 AM</p> <p>Read Beyond the Beaten Path Summer Reading SKATING PARTY!</p> <p>16</p> <p>BACK TO SCHOOL</p>	<p>3</p> <p>Callanetics with Bev'ly Ann 11:00 AM</p> <p>10</p> <p>Callanetics with Bev'ly Ann 11:00 AM</p>	<p>4</p> <p>Callanetics with Bev'ly Ann 11:00 AM</p> <p>11</p> <p>Callanetics with Bev'ly Ann 11:00 AM</p> <p>18</p> <p>Callanetics with Bev'ly Ann 11:00 AM</p> <p>25</p> <p>Callanetics with Bev'ly Ann 11:00 AM</p>	<p>5</p> <p>Callanetics with Bev'ly Ann 11:00 AM</p> <p>12</p> <p>Callanetics with Bev'ly Ann 11:00 AM</p> <p>19</p> <p>Callanetics with Bev'ly Ann 11:00 AM</p> <p>26</p> <p>Callanetics with Bev'ly Ann 11:00 AM</p>	<p>6</p> <p>Callanetics with Bev'ly Ann 11:00 AM</p> <p>13</p> <p>Callanetics with Bev'ly Ann 11:00 AM</p> <p>20</p> <p>Callanetics with Bev'ly Ann 11:00 AM</p> <p>27</p> <p>Callanetics with Bev'ly Ann 11:00 AM</p>
<p>7</p>	<p>14</p>	<p>21</p>	<p>28</p>	<p>FAMILY FUN NIGHT 5:30 - 7:00 pm We are reinventing our Family Storytime! Had enough of school and books? Come to the Library! Board games, seasonal activities, occasional crafts, visit with your friends!</p>		
	<p>22</p>	<p>23</p> <p>Callanetics with Bev'ly Ann 11:00 AM</p> <p>FAMILY FUN NIGHT 5:30 - 7:00 pm Games, crafts, activities</p> <p>30</p> <p>Callanetics with Bev'ly Ann 11:00 AM</p> <p>FAMILY FUN NIGHT 5:30 - 7:00 pm Games, crafts, activities</p>	<p>24</p> <p>Callanetics with Bev'ly Ann 11:00 AM</p> <p>31</p> <p>Callanetics with Bev'ly Ann 11:00 AM</p>	<p>HOURS TUESDAY 9AM-7PM THURSDAY 8AM-6PM FRIDAY 8AM-6PM SATURDAY 8AM-6PM CLOSED SUNDAY, MONDAY & WEDNESDAY</p>		



Annual Green Bean Celebration 2022

August 12 & 13, 2022

Friday, August 12 - Jawbone Park, Buckhannon

- Bean Cook-off with judging @ 6:00 pm

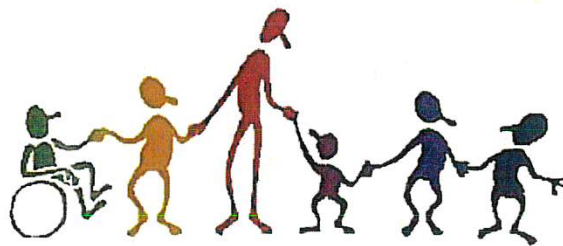


Saturday, August 13 - Buckhannon River Walk

Face Painting

**The Story of Jack and the Bean Stalk - 9:00 am
with the Green Bean Health Stroll to follow.**

**Join us for fresh air and a leisurely ramble along the Buckhannon River for 1 mile.
Everyone is welcome! Walk, run, bicycle, roller skates, skate board, wheelchairs- all
OK! Pet friendly!***



*Sign up for the cook off at Create Buckhannon, 14 E. Main St. Rules are available there and on our Facebook page 'Annual Green Bean Celebration.'

*A donation of 1 bag of fresh snapped green beans or \$5.00 is requested to participate in the Green Bean Stroll.

*Pet owners are responsible for cleaning up after pets during this event.

All proceeds benefit The Parish House.



Lunch provided | Please RSVP to info@buchamber.com by August 19th | Limited Spots



Notice of Meeting
Buckhannon-Upshur Parks and Recreation Advisory Board

Date: July 26, 2022

Time: 5:30 PM

Location: Upshur Co. Recreational Park Pavilion

Agenda

1. Approval of minutes from June meeting
2. Financial Report
3. Trails update/approval/action or discussion on any needed expenses
4. Park and Recreation Director Report
5. Triathlon update and or approval or timing equipment
6. Set officers for the upcoming year
7. Set date and time for meetings for the upcoming year
8. Public Comment
9. Adjourn

Adjournment

Next Meeting:

ELKINS ROAD PUBLIC SERVICE DISTRICT

Agenda

Meeting	Regular Monthly Meeting	Start Time	5:00 PM
Date	Tuesday, August 2, 2022	Place	P.S.D. Office 133 Fallen Road, Buckhannon

Meeting Called to Order by Chairperson 5:00 PM

Pledge of Allegiance

Roll Call Introduce Board of Directors

Chair/Treasurer-Carey Wagner, Secretary-David Burr, Board Member-Vacant

Introduce Office Staff - Office Manager, Carolyn Douglas; Billing Clerk - Linzy Wilson;

System Operator-David Wamsley

Recognize Current Customers

Approval of Minutes - July 12, 2022 Regular Monthly Meeting Vote

Treasurer Report/Payment of Bills for August/bal of July Invoices Vote

ITEMS FOR DISCUSSION

Josh Ringer - Development on Wagner Road Vote

Survey Drawings/Discussion on what he needs to do

Ken Westfall & Karen Weaver - Continuation of water up Gornley Road

Discussion on funding for extension of water se service/ what needs to be done to get water to more homes

Lead/Copper Plan

Discussion on ERPSD Lead/Copper customer survey & new test plan to be developed by December

Phase III Extension Project Update Vote

Invoice payment approval

Progress Reports & Discussion

Change Orders

Project Underruns & Proposed Use

Master Meter Back Flow

Maintenance Report

Stanley Pump Station Quotes & Updates

Leak Detection Progress

Updates on Leaks Repaired

Meter Testing Bench

Status on Ditch Repairs

New Tap Updates

Date & Time of September 2022 Meeting - Tuesday, September 6, 2022 @ 5:00 pm

Adjournment

Vote

Anyone wishing to address the Board that is not on the agenda will be addressed at the end of the meeting or as time permits in between other items on agenda. Please ask to be added so we can be sure to address you. Thank you for your patience!!!! ☺)

*Rough Draft Prepared by Office Manager July 13, 2022
Posted and Available to the Public on July 29, 2022*

City Council of Buckhannon – 7:00 pm in Council Chambers
Meeting Agenda for Tuesday, August 2, 2022

Channel 3 is Live Streaming our City Council Meetings at <https://www.facebook.com/ch3buckhannon/> Please send public comments to buckhannon@buckhannonwv.org via email or drop them in the mail, or drop box behind City Hall.

Please join the meeting from your computer, tablet or smartphone: <https://global.gotomeeting.com/join/443910693>
You can also dial in using your phone: United States: +1 (571) 317-3112 Access Code: 443-910-693

A. Call to Order

- A.1 Moment of Silence
- A.2 Pledge to the Flag of the United States of America

B. Recognized Guests

- B.1 Laura Meadows-Executive Director-UCCVB- Annual Report

C. Department & Board Reports

- C.1 Public Works Director- Jerry Arnold
- C.2 City Horticulturist Dixie Green
- C.3 Finance Director- Amberle Jenkins
- C.4 Fire Chief- JB Kimble
- C.5 City Attorney- Tom O'Neill

D. Correspondence & Information

- D.1 Town Hall Meeting-Public Input on the Stockert Youth & Community Center Proposed Multi-Purpose Building August 11, 2022 at 6pm at the Public Safety Complex Training Room
- D.2 City Hall Public Closure on Tuesday, October 11, 2022 due to Office Equipment Installation
- D.3 CityPR: City Cheering on the Buckhannon American Legion Post 7 Baseball Team
- D.4 CityPR: Severe Weather Alert July 27th from Mayor Skinner
- D.5 CityPR: Buckhannon Make It Shine Event-August 13th & 20th 7:30am-4pm at the Buckhannon Transfer Station
- D.6 Notice Waste Collection Department Accepting Applications for Full-time Laborer/Truck Driver deadline 08/19/22
- D.7 Notice Water Department Accepting Applications for Full-time Water Plant Operator in Training deadline 08/26/22
- D.8 Notice SYCC Accepting Applications for Full-time Activities Coordinator/ Administrative Position deadline 08/19/22
- D.9 City of Elkins Council Agenda for 07/28/22
- D.10 WVDOH Notice to Proceed Design Phase of the Poundstone Riverwalk Trail (RTP) Recreational Trails Program
- D.11 Grant-Final Report WV Department of Arts, Culture & History-Colonial Theatre Basement Phase

E. Consent Agenda

- E.1 Approval of Minutes -Regular Meeting 07/07/2022
- E.2 Approval of Building and Wiring Permits
- E.3 Approval of Payment of the Bill

F. Strategic Issues for Discussion and/or Vote

- F.1 Authorization to Open a Checking Account to Accept Credit Card and Online Payment for the RecDesk software
- F.2 Approval Ordinance No. 460 Property Purchase of a 2,474 square foot Portion of 10 E Lincoln St 2nd/Final Reading
- F.3 Discussion Council Vacancy Protocol-Directive to City Attorney to Draft Ordinance
- F.4 Discussion/Possible Approval City Organizational Chart
- F.5 Approval of Renewal Loan for the Fiori Concrete Mixer at First Community Bank

G. Comments and Announcements

- G.1 Pamela Bucklew
- G.2 C J Rylands
- G.3 David Thomas
- G.4 Jack Reger
- G.5 David McCauley
- G.6 Randall Sanders

H. Mayor's Comments and Announcements

I. Adjournment

Posted 07/28/2022

Buckhannon-Upshur Airport Authority Agenda

W22- Upshur Regional Airport Terminal Building, 644 Airport Road, Buckhannon, WV 26201 as well as Virtually via Telephony or ZOOM ¹

Monday, August 8, 2022 at 4:00 pm

-
- A. Call to order
 - B. Recognized guests and public comment period
 - o Joe Hughes with Lynx WV, Inc.
 - C. Officer/Committee/Consultant Reports:
 - President's Report – Tom O'Neill
 - Treasurer's Report – Phil Loftis, Treasurer
 - Secretary's Report – Brian Huffman, Secretary
 - Engineering Reports – Chapman Technical
 - Airport Manager's Report-Jennifer Powers
 - o Report from WV Aviation Conference
 - o WV Worker's Comp Audit info requested
 - o FY 2022 Financial Statement being completed
 - o FOIA request from Smart Procure for purchase records (4/26/2022-8/3/2022) completed
 - o Status on courtesy car
 - o Correspondence from Scott Legg with WV Motorcycle Safety Program
 - Operations – Jamie Wilt
 - o A new gate SOS gate opener installed and operational
 - o Avgas due for refresh
 - o USDA is scheduled to arrive August 23, 2022
 - o Gate control system order status
 - D. Consent Agenda:
 - Approval of Minutes
 - Approval of Treasurer's Report
 - Authorization for payment of the bills
 - E. Items Removed from the Consent Agenda for discussion and vote:
 - F. Old Business:
 - Hangar space requests/applications/updates
 - o Update and possible action regarding lease negotiations (HealthNet Aeromedical Services, Inc. ,B1, and B2 tenants)
 - o Discussion and possible action regarding HealthNet Crew Quarters
 - o Review list of changes to delegations of authority for new Airport Manager role
 - G. New Business:
 - H. Board Member Comments and Announcements
 - I. Adjournment

Notice: This (and possible future meetings) are being held using a conference call and the electronic application 'Zoom'. Should you desire to attend this meeting electronically you will need to contact the Authority (treasurer@flyw22.com or 304-613-9321) at least one hour prior to the meeting to gain the necessary information to join the meeting. All meetings of the Authority are open to the public.

¹ Due to Covid-19 concerns and per WV Code 6-9A-2(5) "Meeting" means the convening of a governing body of a public agency for which a quorum is required in order to make a decision or to deliberate toward a decision on any matter which results in an official action. Meetings may be held by telephone conference or other electronic means.

**Buckhannon-Upshur Chamber of Commerce
Meeting Agenda
August 10, 2022**

Welcome

Minutes

Financial Report

Old Business

New Business

- Lunch & Learn
 - August 23rd Noon- 1pm
 - Regulatory- Licensing/Tax
- Leadership Upshur
 - First class will be announced Aug. 15th

Reports from Collaborative Organizations and Standing Committees:

West Virginia Strawberry Festival
Upshur County Development Authority
Southern Upshur Business Association (SUBA)
Upshur County Convention and Visitor's Bureau (CVB)
Create Buckhannon
City of Buckhannon
County Commission
Mountain CAP of WV
WVWC
St. Joseph's Hospital
Rotary

Guest Speaker- Anne Wilson, Colonial Arts Center

Announcements

Adjourn

UPSHUR COUNTY SAFE STRUCTURES AND SITES
ENFORCEMENT BOARD

Meeting Agenda

Upshur County Administrative Annex

Thursday, August 11, 2022

3:00 p.m.

- I. Call meeting to order
- II. Recognition of Guests
- III. Public Comment
- IV. Approval of previous meeting(s) minutes
 - July 14, 2022
- VI. Report and/or action on Pending Cases
 - 051321-01 (Hyre/Valusia Ventures) -- Review photographs of property
 - 051222-01 (Ireland) -- Review photographs of property
 - 060922-01 (Bank of NY Mellon) -- Review of photographs of property
 - 070522-01 (Kennedy) -- Review of Photographs of property
- VII. Consider requests to establish new cases that were received on or before 8/8/2022
- VIII. Adjournment

The next Safe Structures & Sites Board Meeting will be held on Thursday, September 13, 2022 beginning at 3:00 p.m. at the Upshur County Administrative Annex, 91 West Main Street, Suite 101, Buckhannon, WV.

The April 26, 2022 meeting of the Upshur County Emergency Telephone Advisory Board was called to order at 3:00pm. Present were Rolenson, Tenney, Burnside, McKisic, Elmore, Wachob and Wallace by phone.

The minutes of the previous meeting were approved as presented.

Wachob made the Directors report. Administrative Policies are completed. Strawberry Festival meetings are in progress and comm plan will remain as in past. State conference went great with good classes.

Upon motion, second, and unanimous affirmative vote, the Board recommends to the Upshur County Commission that the County Administrator be appointed to this Board as a non-voting member and that the Secretary present the recommendation to the Commission.

Discussion was held concerning the direct connect project and things that have occurred to include cost estimates of \$30,000 per console for licenses, \$3300.00 firewall and \$2500.00 for a switch.

Discussion on new telecommunicators having retirement benefits through Telecommunicator retirement system available if hired after July 1 similar to EMS system.

David Saffel from the State SIEC arrived to speak on the direct connect project. It was suggested that the CSSI cost be ascertained from the vendor to include future update estimates. Information is to be gathered as to if a microwave hop from Micrologic will be acceptable by the SIEC and whether a permanent Ubiquity microwave hop might be purchased and used. Also property availability from Mike Ross. All steps that can be done to allow the project to go forward that is controlled by the 911 center should be done to include MOU with Ohio County. Saffel will ascertain Ubiquity pricing.

Meeting adjourned 4:20 pm.

A handwritten signature in blue ink, appearing to be 'JSC', is located at the bottom right of the page.

**Buckhannon-Upshur Chamber of Commerce
Meeting Minutes
June 8, 2022**

Welcome- meeting was held at the City Street Department Facility on Mud Lick Road.
Motion to approve minutes by Ronna Dittman, second by Tim Pingley. All in favor – motion carried.

Treasurer's Report- Financial report was emailed to all members prior to the meeting for review. Balance as of 5.31.2022- Checking \$20,265.54 Money Market \$25,005.11.

Old Business-

- Pool Banner project is complete.
- Façade Grant was approved for the office hanging sign. The additional 50% will be divided between the CVB and Chamber.

New Business-

- We will hold a Lunch & Learn on June 28th noon at the Innovation Center on Credit Repair & Alternative Financing. The Lunch & Learn series is held monthly and is a partnership between the Chamber, SBDC, UCDA and First Microloan.
- We are looking for applicants for Leadership Upshur- contact the Chamber for more info.

Reports from Collaborative Organizations and Standing Committees:

West Virginia Strawberry Festival –

Upshur County Development Authority-

Southern Upshur Business Association (SUBA) – Tickets for dinnerless dinner are on sale- proceeds will go to Christmas Store.

Upshur County Convention and Visitor's Bureau (CVB)-Linda Wellings has served 2 terms for a total of 6 years as the Chamber representative on the CVB board. Thank you Linda! Ronna Dittman will be our new Chamber representative on that board.

Create Buckhannon –First Festival Fridays was a huge success.

City of Buckhannon- City officials, art enthusiasts and distinguished dignitaries to the Colonial Arts Center met in City Hall chambers on Wednesday, June 8 for the ceremonial execution of the center's memorandum of understanding.

County Commission – Tabatha introduced new County Assistant Administrator, Cindy Hughes. She reported that over 100 kids took part in the Young Eagles flight program.

Mountain CAP of WV-

WVWC-Methodist Conference will take place starting this weekend. WVWC offices will operate M-Th till the end of July.

St. Joseph's Hospital- Golf Tournament will take place August 4th.

Rotary – Blood Screenings this past Saturday was successful.

Guest Speaker- Brad Hawkins, City of Buckhannon Street Department

Announcements- Next Meeting will be July 6th instead of 13th.

Adjourn

Buckhannon-Upshur Chamber of Commerce

	2022	6/30/2022
INCOME:	Proposed:	ACTUAL:
Annual Dinner	16500	8,660.00
Fundraisers/Sponsorships	12700	14,895.89
Interest Inc.		
Lunch Inc.	1200	158
Member Dues	24500	10,407.26 *2021-\$9784.00
CVB Employee Service	6500	2,990.76
Misc.		
TOTAL INCOME:	61400	37,111.91

EXPENSES:		ACTUAL:
Advertising/Signs	300	67.01
Annual Dinner	7000	2,367.76
Catering	1200	174.15
Conference Fee	350	350
Employee Payroll & Taxes	42000	20,637.28
Fundraiser Development	2500	4650
Insurance	1400	1,468.39
Office Supplies & Expenses	500	391.54
Organizational Dues	220	575.00
Postage	180	38.3
Rent	3600	1,500.00
Telephone & Internet	620	255
Travel Expenses	500	
Utilities	900	375
Website Dev. & Maint.	130	308.75
	61400	33158.18

Checking	15,698.66
Money Market	25,005.11

Lewis/Upshur Local Emergency Planning committee

June 16, 2022

Meeting was called to order at 12 noon, in Lewis County by Dirk Burnside

Treasures report- \$17,481.12

Dirk dispense with the minutes due to not getting a copy from last meeting.

Dirk talked about by-laws, and with changes of 50% of membership is required for a quorum, Shawn Dunbrack advised that the changes are not 50% but it is whatever your bylaws requires.

Shawn talked about Operation Flash Point which is doing awareness training on what to look for concerning suspicious purchases. This would be for local retail stores and workers.

Dirk talked about the National LEPC TEPC handbook

Grants-Jeff Harvey gave an update on the Commodity Flow study, time to start scheduling monitoring times for Counties. They will be doing 16 hours on I-79 and Rt 33, and 8 hours on Rt 19 and Rt 20 during the last week of July, they will be watching both directions on 79 and 33. All sessions will be in 4 hour blocks. His office will also be contacting the railroad for their information.

Tier II reports- Jim Farry needs access to site

Website- The email for information on the website has been updated and we tested it during the meeting. Still need to do some other updates to site.

Dirk advised that Upshur County said that after July 1 we can request an additional \$2,000.00 and with the money from last year that could provide another plan update.

Membership- committee will be meeting next week

Bylaws- nothing

Public Relations- Dirk clarified that we are not a training committee for first responders, we are to educate each other to what is out there and let the public

know what the LEPC is and what we can offer. David Whitaker said that if we could inform more agencies what we do it might increase our membership.

Discussion on LEPC reviewing and updating plans

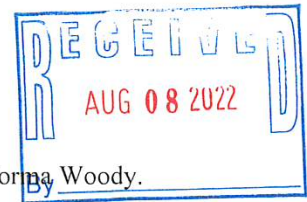
Hazard Assessment and planning- Dirk appointed Jim Farry, Glen Davis, Keith Talbert, and Edsel Smith to the committee

New Business- Edsel talked about trying to get more law enforcement to participate in meetings and planning. Also for information on site safety for schools and colleges.

Next meeting- September 21 in Upshur County and then November 16 in Lewis that way we would not have any around the holidays.

Meeting adjourned 1310

Adrian Public Service District
July 7, 2022
Monthly Board Meeting



Present from Adrian PSD: Kelly Arnold, Carolyn Douglas, Eric Brunn, Alicia Wright and Norma Woody.

Visitors in attendance: Morgan Haymond

All motions were unanimous unless otherwise noted.

The meeting was called to order at 3:00 pm by Vice Chairman, Carolyn Douglas.

Minutes of the June 1st meeting were read. Kelly made the motion to approve the minutes and Carolyn second.

Invoices were presented. A motion was made to pay by Paul, second by Kelly.

Old Business

- Phase VIII/Pickens update provided by Morgan Haymond and Norma Woody. The right of entry for the Ricottilli tank site was granted by order of the Randolph County Circuit Court, Judge Wilmoth on June 2, 2022. A land commissioners hearing is set for August 19th in Randolph County Circuit Court. Adrian Public Service District is proceeding with condemnation in this case. Publication for bids will be advertised July 7th and July 14th in the Record Delta and Clarksburg Exponent for the Phase VIII Pickens project. A pre-bid meeting will be held July 20th at water board, as well as Bid Opening on August 5th.

New Business

- None

Items for Discussion/Action/Approval

- Jacob A. Leichter was hired as a full-time Water Distribution Operator to begin July 25, 2022.
- Employee compensation review was approved in Special Meeting in June, retroactive to June meeting.
- Public Service Commission formal case was dismissed and ruled in favor of the Adrian Public Service District.

Maintenance Report

- Installed three new services.
- Repaired two service leaks.
- Repaired three main breaks.
- Fixed two fire hydrants.
- Installed new starter motor at Arlington Booster Station.

Office Report


- Tetrick and Bartlett State Audit/Yearly Audit scheduled for June 30, 2022.


Adjournment

The meeting adjourned at 5:00 pm. Next regular meeting will be August 4, 2022 at 3:00 pm

Board of Directors


Paul Spencer, Chairman


Carolyn Douglas, Vice Chairman


Kelly Arnold, Sec., Treas.

UPSHUR COUNTY SOLID WASTE AUTHORITY
BOARD OF DIRECTORS MEETING -MINUTES

Monday, July 11, 2022

Vice-Chair Jackie McDaniels called the regularly scheduled meeting of the Upshur County Solid Waste Authority to order in the Conference Room of the UCSWA (located at 380 Mudlick Road, Suite 102, Buckhannon, WV 26201) at 4:30 p.m. on July 11, 2022.

Present at the meeting were: Vice-Chair Jackie McDaniels, Paula Stone, Scott Randall and Director Belinda Lewis. A quorum was present. Joyce Harris-Thacker and Mary Gower were absent. There were no guests.

Election of officers for 2022-23 was held. Results were as follows: Joyce Harris-Thacker – Chair; Jackie McDaniels-Vice-Chair and Scott Randall – Treasurer. Paula moved to accept the slate of officers as presented. Seconded by Scott. Motion carried.

The minutes of the June 13, 2022 meeting had been previously sent to the members. Scott made a motion to approve the minutes. Seconded by Paula. Motion carried.

The Financial Reports for June were presented by the Treasurer. Register reports for the four bank accounts with First Community Bank covering June 2022 were presented. The ending balances for the accounts are as follows:

	<u>May</u>	<u>June</u>
• REAP Account	\$1,019.40	\$2,115.35
• SWMB Account	\$3,280.99	\$ 100.00
• Money Market Account	\$19,571.48	\$19,571.96
• Operating Account	\$25,910.23	\$21,044.21

A motion to accept was made by Paula and seconded by Jackie. Motion carried.

Belinda reported on the SWMB budget reallocation, the Small Government Monitoring Program, finishing up paperwork for the Bounty Program and for Scott Randall's appointment to the Board.

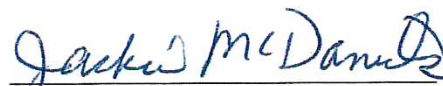
The Small Government Monitoring Program was tabled because the report had not yet been received. It will be placed on the August 2022 agenda.

With no further business, the meeting was adjourned at 5:00 p.m.

Respectfully Submitted:



Belinda Lewis, Director



Jackie McDaniels, Vice-Chair

(Signature copy to be maintained in the UCSWA Office.)

Upshur County Solid Waste Authority

DIRECTOR'S REPORT— Belinda Lewis

Period from June 14th through July 11th, 2022

Activities included:

- Prepared and distributed by email the minutes of the 6/13/2022 meeting.
- Checked upshurswa@yahoo.com email daily.
- Checked mail at Post Office every day.
- Recorded four deposits in the Operating Account and as per the auditor's suggestion, recorded them in the receipt book. The amounts were \$2065.24, 357.82, and \$163.34
- After the June meeting, made copies of checks and mailed them and scanned the approved minutes for the county.
- Received monthly bank statements on the four accounts and reconciled balances for June. I printed Register Reports for the bank accounts showing current month transactions for the Operating and Money Market accounts and all transactions for REAP and SWMB accounts for the current grants.
- Prepared checks for payment of bills for the July meeting. (A lot of them)
- Prepared agenda and packets for July 11th Board Meeting and emailed a copy of the agenda to members, Ms. Phillips, My Buckhannon and the Record Delta.
- Cleaned office.
- Fielded many calls on my cellphone about recycling.
- Typed the minutes of the June 13th meeting and sent copies to the Board Members.
- Sent weekly email updates to the Board Members.
- Received approval of the SWMB budget reallocation.
- Typed and sent the letter that will allow the Small Government Monitoring Program to send their report.
- Calculated information from the Bounty Program and wrote checks for signatures.
- Took check from the Magistrate to the bank for deposit.
- Contacted the County Commission about Scott Randall's appointment to the UCSWA.

Thanks—Belinda

Elkins Road Public Service District
Board of Directors' Regular Meeting
July 12, 2022

The regular monthly meeting of the Elkins Road Public Service District (ERPSD) Board of Directors was held on Monday, July 12, 2022.

Chair, Carey Wagner, called the meeting to order at 5:00 p.m. and led the group in the Pledge of Allegiance.

Members Present were: Chair-Carey Wagner (Phone in), Secretary-David Burr and Board Member-Vacant

Staff Present were: Office Manager-Carolyn Douglas; Billing Clerk-Linzy Wilson; System Operator-David Wamsley

Phone in participants: Greg Belcher, CTG

Unless otherwise stated all motions passed by vote 2-0.

Recognize that four (4) customers were present.

APPROVAL OF MINUTES

Minutes of June 7, 2022 Regular Monthly Meeting were presented for approval. **Carey Wagner made a motion to approve the minutes. David Burr seconded. Motion carried**

APPROVAL OF FINANCIAL REPORTS/BILLS TO DATE

Carey Wagner presented the Financial Report. **Carey Wagner made a motion to approve the financial report and pay the bills to date. Seconded by David Burr. Motion carried**

CITY OF BUCKHANNON WATER BOARD COMMUNICATION MEETING

Discuss a good date for when we could attend in September.

AMERICAN RESCUE FUNDS - ARPA

Still no guidelines about how to utilize the funds that were awarded us as yet, Tabatha Perry said possibly another three to four weeks.

FLOODING 6/14/22 DITCH REPAIRS

Discussion on the extensive flood damage to several roads on the system; Kesling Ridge Road approximately 500ft of repair area; Oak Road approximately 100ft of repair area; Winery Road approximately 150ft of repair area. This includes water line tape, sand and rip rap. We are going to check with PSC on usage of CWCR funds. **Carey Wagner made a motion to repair Oak Road since this is in very close proximity to our Union Pump Station. David Burr seconded. Motion carried**

Elkins Road Public Service District
Board of Directors' Regular Meeting
July 12, 2022

SIGN FOR PSD OFFICE

After some discussion there was still not any real decision on what kind of sign or when we would be getting a sign.

PHASE III EXTENSION PROJECT

There were no invoices presented this month for payment.

Amendment to Owner-Engineer Agreement

Greg Belcher submitted Amendment No. 6 for the Owner-Engineer Agreement which covers additional services to be performed by Engineer in the amount of \$34,440.00. **David Burr made a motion to approve and pay Amendment No. 6. Carey Wagner seconded. Motion carried**

BOARD MEMBER

After talking to several interested parties for the Board vacancy the Board moved into Executive Session under WV Code 6-9A-4 at 5:46 p.m. **Carey Wagner made a motion to come out of Executive Session at 6:40 p.m. David Burr seconded. Motion carried** No decisions were made in while in Executive Session. The Board has decided to send a letter of recommendation to the Upshur County Commission to appoint Wendell Grose to finish the unexpired term of Larry J. Heater who resigned on February 8, 2022. A letter of reappointment for David A. Burr will also be drafted to be sent to the Upshur County Commission before his term expires.

OTHER GUESTS

Jerry Wamsley came to the meeting to give the Board a "Proposal" which will need to be read and discussed at another meeting. Proposal was date stamped in and signed by the Board Chair and Mr. Wamsley.

MAINTENANCE

Dave Wamsley gave the June Maintenance Report. Dave presented the quotes from Atlas and Mike Wiley of Let There Be Light for the upgrades needed at the Ponderosa Pump Station. Water loss was discussed since several big leaks had been repaired in June but so far the water usage per day is not coming down.

There being no further business, **the meeting adjourned on motion made by David Burr and seconded by Carey Wagner. Meeting adjourned at 7:15 p.m.**

The next meeting will be held on Tuesday, August 2, 2022 at 5:00 p.m.


Elkins Road Public Service District
Board of Directors' Regular Meeting
July 12, 2022


Respectfully submitted:

ERPSID Board of Directors Secretary, David Burr//CD

Attachments: Agenda
Sign In Sheet

Approved By:


Board Chair/Treasurer
Carey Wagner


Secretary
David Burr

Board Member
Vacant

ELKINS ROAD PUBLIC SERVICE DISTRICT **Agenda**

Meeting	<i>Regular Monthly Meeting</i>	Start Time	<i>5:00 PM</i>
Date	<i>Tuesday, July 12, 2022</i>	Place	<i>PSD Office 133 Fallen Road Buckhannon</i>

Meeting Called to Order by Chairperson	5:00 PM
Pledge of Allegiance	
Roll Call Introduce Board of Directors	
Chair/Treasurer-Carey Wagner, Secretary-David Burr, Board Member-Vacant	
Introduce Office Staff - Office Manager, Carolyn Douglas, Billing Clerk - Linzy Wilson	
System Operator-David Wamsley	
Recognize Current Customers	
Approval of Minutes - June 7, 2022 Regular Monthly Meeting	Vote
Treasurer Report/Payment of Bills for July/bat of June Invoices	Vote

ITEMS FOR DISCUSSION

City of Buckhannon Water Board Communication Meeting	Vote
Discuss dates in September to have (not on 1st - all else good)	

American Rescue Funds - ARPA
No guidelines yet from Upshur County Commission

Flooding 6/14/22 Ditch Repairs - Kesling Ridge Road; Oak Road; Winery Road	Vote
DOH has done a lot of repairs already-Not to standards	
Is it Adequate Coverage/Protection	
Quote from Atlas is in folder	

Sign for the PSD Office

Review Options:
Store Front
Hanging
Landscaped

Phase III Extension Project Update	Vote
invoice payment approval	
Progress Reports & Discussion	
Change Orders	
Project Underruns & Proposed Use	
Master Meter Backflow	

Board Member	Vote
Recommendation to UCC	

Maintenance Report

Stanley Station Quotes
Leak Detection Progress
Meter Testing Bench
Update on Lead & Copper Survey-New Plan required by Dec. 2022

Date & Time of August 2022 Meeting - Tuesday, August 2, 2022 @ 5:00 pm

Adjournment	Vote
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Anyone wishing to address the Board that is not on the agenda will be addressed at the end of the meeting or as time permits in between other items on agenda. Please ask to be added so we can be sure to address you. Thank you for your patience!!!! ☺)

Rough Draft Prepared by Office Manager June 27, 2022
Prepared by Board Chair and Office Manager June 27, 2022
Posted and Available to the Public on July 8, 2022