

Upshur County Commission Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535.

Location: Upshur County Courthouse Annex
If you prefer to participate by telephone, please dial 1-408-650-3123 Access Code: 272 564 045 to enter the conference call.

Date of Meeting: April 27, 2023

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• April 20, 2023

9:15 a.m. Jason Campbell, JC Films Studios – Discuss film series opportunity.

9:30 a.m. Discuss status of property located in Meade Tax District owned by the Randall Hughes Ministry, previously owned by the Estate of John Harmon George.

Items for Discussion / Action / Approval:

1. Consider appointment of Patrick H. Shea, as community representative to the Enhanced Emergency Telephone Advisory Board (ETAB). Upon approval, the term will be effective immediately and will expire on June 30, 2023. * [Page 4](#)
2. Correspondence from Virginia Croaff requesting reappointment to the Upshur County Youth Camp Board. Upon approval Ms. Croaff's term will be June 1, 2023 to May 31, 2029. * [Page 5](#)
3. Correspondence from Tabatha R. Perry, County Administrator requesting the reappointment of Debra Hull to the Upshur County Youth Camp Board. Upon approval Ms. Hull's term will be June 1, 2023 to May 31, 2029. * [Page 6](#)
4. Consideration and signature of an Agreement by and between the Upshur County Commission (owner) and KB's Contracting, LLC (contractor) on the Basis of a Stipulated Price for the James W. Curry Pavilion Repair Project. * [Pages 7-9](#)
5. Review and signature of Change Order #1 for the Upshur County Recreation Complex Project. This Change Order reflects costs related to additional services throughout the first phase of the development of a multi-sports campus. These services will begin immediately and run concurrent with existing services as outlined in the initial proposal. * [Pages 10-11](#)
6. Consider adopting Resolution to Become a Participating Employer of the West Virginia Emergency Medical Services Retirement System (EMSRS). Upon approval, this would include all new employees hired after adoption and further supports allowing existing employees to participate should Legislature pass the same. * [Pages 12-14](#)

7. Approval of employment of the Buckhannon-Upshur Recreational Park managers, lifeguards, admissions and concessions workers, effective May 16, 2023. *
Item may lead to Executive Session per WV Code §6-9A-4 (A)
[Under separate cover](#)
8. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from the Upshur-Buckhannon Health Department giving notice of pending revisions to the Environmental Fees for Service Fee Schedule and the Environmental Fees for Permit Fee Schedule. Written comments regarding proposed fee schedules must be postmarked or received by May 15, 2023.
[Page 15](#)
2. Correspondence from Brian Cooper, PE, WV Department of Transportation Division of Highways District 7 Engineer, inviting the Commission to an informative meeting to be held at the District 7 Headquarters in Weston, WV on May 18, 2023.
[Page 16](#)
3. Legal advertisement giving notice of Upshur Property, LLC application for Phase 3 Release for Permit No. P069800. The site is located in Washington District of Upshur County, 3.5 miles southeast of Tallmansville and discharges into an Unnamed Tributary of Right Fork of Tenmile Creek and Tenmile Creek, Unnamed Tributaries of Right Fork Middle Fork River and Laurel Run of the Buckhannon River and Middle Fork of the Tygart Valley River.
[Pages 17-19](#)
4. Upshur County Sheriff's Settlement for period ending April 3, 2023.
[Pages 20-24](#)
5. Upshur County Fire Board, Inc. Financial Report for the period of July 1, 2022 – March 31, 2023.
[Pages 25-37](#)
6. Lewis-Upshur Animal Control Facility Reports for the month of March, 2023
[Pages 38-41](#)
 - Adoption Financial Transactions
 - Account of Cats Report
 - Animal Report
 - Animal Control/Humane Officer Animal Report
7. Upshur County Mileage Reports – March, 2023
[Pages 42-52](#)
 - Addressing and Mapping
 - Community Corrections
 - Dog Pound
 - Emergency Management
 - Maintenance
 - Parks & Recreation
 - Sheriff
 - Upshur 911

8. Public Notices:

a) Newsletters and/or Event Notifications:

- None

b) Agendas and/or Notice of Meetings:

- Upshur County Safe Structures and Sites Enforcement Board

May 11, 2023

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Meeting Minutes:

- Adrian Public Service District Board
- Upshur County Safe Structures and Sites Enforcement Board
- Adrian Public Service District Board
- Upshur County Youth Camp Board
- Upshur County Fire Board
- Adrian Public Service District Board

March 6, 2023

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March 9, 2023

Pages 55-56

March 15, 2023

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March 16, 2023

Pages 58-60

March 21, 2023

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March 24, 2023

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c) Meetings: ***Dates and times of monthly board meetings are viewable at:**

<http://cms4.revize.com/revize/upshurwv/calendar.php>

or go to www.upshurcounty.org and click on the board meetings calendar box on the main page.

9. Appointments Needed or Upcoming:

- Upshur County Enhanced Emergency Telephone Advisory Board - unexpired term June 30, 2023. (Community Representative)
- Upshur County Enhanced Emergency Telephone Advisory Board - unexpired term June 30, 2024. (Fire Service)
- Tennerton Public Service District - unexpired term July 31, 2023.
- Safe Sites & Structures Board – unexpired term June 30, 2024.
- Upshur County Youth Camp Board – unexpired term May 31, 2025 (1st or 3rd Mag. Dist.)

***If you are interested in serving on an Upshur County board, please submit your letter of interest to the Commission Office at 91 W. Main St., Suite 101, Buckhannon, WV 26201 or chughes@upshurcounty.org. Upcoming term expirations are listed in this section of the agenda; however, letters of interest can be submitted at any time. Letters of interest for boards that do not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment. ***

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

Next Regular Meeting of the Upshur County Commission

May 4, 2023 --- 9:00 a.m.

Upshur County Courthouse Annex

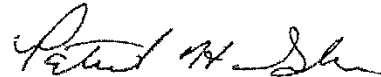
Patrick H Shea

April 21, 2023

I would like the opportunity to server on the ETAB board for Upshur County. I am the statewide communications manager for the WV Division of Highways and I have more than 35 years of experience in radio.

Sincerely

Patrick H Shea

A handwritten signature in black ink, appearing to read "Patrick H Shea", written in a cursive style.

Upshur County Camp Youth Board

From: Virginia Croaff

Sent: Tue, Apr 18, 2023 at 8:55 am

To: tperry@upshurcounty.org

To whom it may concern:

Please accept this email as my desire to continue serving on the Upshur County Youth Board. I look forward to another term.

Thank you,

Virginia Croaff

INTEROFFICE MEMORANDUM

TO: Upshur County Commission
FROM: Tabatha R. Perry, County Administrator
SUBJECT: Upshur County Youth Camp Board
DATE: April 24, 2023

Commissioners,

On behalf of the Youth Camp Nominating Committee, I respectfully request the reappointment of Debra Hull to the Upshur County Youth Camp Board. Upon approval Ms. Hull's term will be June 1, 2023 to May 31, 2029.

Thank you for your consideration of this request.

Agreement Between Owner and Contractor
On the Basis of a Stipulated Price

Date April 27, 2023

THIS AGREEMENT is by and between the County Commission of Upshur County, West Virginia ("OWNER") and KB's Contracting, LLC ("CONTRACTOR") for the James W. Curry Park Pavilion Repair. Owner and Contractor, in consideration of the mutual covenants hereinafter set forth, agree as follows:

Section 1 – Work

Contractor shall complete all work as specified or indicated in written or oral form, which will include at least the following items listed in the estimate dated April 10, 2023:

1. Remove damaged metal, soffit, and fascia.
2. Remove metal on opposite side of roof to replace 2 broke trusses.
3. Remove gable end metal and soffit, fascia.
4. Replace 2 trusses, new lathe on roof where damage occurred.
5. Replace damaged metal.
6. Replace damaged fascia and soffit.
7. Replace ceiling where damage occurred and paint where replaced.
8. 2 trusses with 2 x 6 top and bottom.
9. Will ascertain rental of boom truck to set trusses.

Contractor shall verify and be responsible for all field dimensions and conditions and shall notify Owner of any discrepancies before proceeding with the project.

The above does not cover any damage not seen when starting job.

Permits must be obtained by Contractor prior to construction.

Section 2 – Time Period for Project Completion

Contractor shall coordinate work schedule with the Owner so as not to interfere or disturb ongoing building use and function. The project must be completed within 30 days of receiving material but no later than August 31, 2023. Liquidated damages in the sum of one hundred fifty dollars (\$150) will be charged for each consecutive calendar day thereafter unless a written extension approval is provided. Written request for additional time required due to unforeseen delays will be considered only if submitted in writing within ten (10) calendar days of the event causing the delay.

Section 3 – Required Documentation from Contractor

Contractor shall furnish any and all requested and/or required documentation, including but not limited to the following:

- Business License
- Contractor's License
- Certificate of Insurance - at least \$1,000,000 liability limit with Upshur County Commission named as an additional insured

- Certificate of Coverage of Workers' Compensation or Approved Waiver
- Any Additional Documentation as Required by the Owner

Section 4 – Sub-Contractor Restriction

Contractor shall not employ any sub-contractor to complete any work for any portion of this project without expressed written approval from the Owner.

Section 5 – Bid Price for Project

Bidder will complete work in accordance with the bidding documents for the following bid price: \$7,766.23

Section 6 -- Change Orders

A Change Order is a written instrument signed by the parties stating their agreement upon a change in the work, the amount of the adjustment or the method for computing the amount of the adjustment of the Contract Sum, if any, and the extent of the adjustment in the project time schedule, if any. Any work that is beyond the scope of the work specified for the project or that modifies the work specified for the project must be approved through a written Change Order signed by the parties evidencing their agreement. If the parties are unable to agree on the terms of a Change Order, the Contractor will proceed to perform the work without delay, and the Commission may issue a construction change directive or field work order to document the change and the basis on which work will proceed until the issue is resolved and an appropriate Change Order prepared and signed by the parties.

Section 7 – Payment Procedures

Upon receipt of a completed W-9, the Owner will pay one-half of the project cost down prior to the ordering of materials. The Vendor will be paid in the form of periodic progress payments for work completed. Payment requests along with documentation supporting the request will be submitted to and reviewed by the Owner. The Owner reserves the right to withhold liquidated damages from progress payments. Progress payments will be made no more than monthly. Approval and payment of progress payments will be based on Contractor's submission of a payment allocation schedule which allocates the entire contract sum to payment milestones. Owner will review the payment allocation and may mandate changes that they believe are necessary. Owner shall have thirty (30) days from the date the invoice is received to issue payment, less any disputed charges.

Section 8 – Contractor's Representations

By signature on this agreement the undersigned representative of the Contractor makes the following representations:

- 1) Contractor has examined and studied any documentation related to the agreement for this project. Such documentation is sufficient to indicate and convey understanding for performance and furnishing of the work.
- 2) Contractor has visited the site and/or is familiar with and is satisfied as to the general or local site conditions that may affect cost, process and performance of the work.

- 3) Contractor agrees that compliance with any federal, state, and/or local law and/or regulation is their sole responsibility and not the responsibility of the Owner.
- 4) Contractor shall be responsible for providing, erecting, bracing, shoring or in every way protecting their work in compliance with State and Local Codes, and all U.S. Occupational Safety and Health Administration (OSHA) Regulations. Contractor shall be responsible for the adequacy in performance of all temporary work, use utmost care to protect work in progress and upon removal protect all surrounding existing work.
- 5) Contractor does not consider that any further examinations, investigations, tests, studies, or data are necessary for the performance of this work at the stated contract price, within the contract time period, and in accordance with any other terms and conditions so stated.

Section 9 – Miscellaneous

Successors and Assigns:

Owner and Contractor each bind itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect to all covenants, agreements, and obligations contained herein.

Severability:

Any provision or part of this agreement held to be void or unenforceable under any law or regulation shall be deemed stricken and all remaining provisions shall continue to be valid and binding upon Owner and Contractor.

Debris and waste removal:

Contractor will (1) remove debris, junk and trash from site (2) leave site in clean condition, ready for subsequent work and (3) clean up spillage and wind-blown debris from public and private lands.

This Agreement will be effective on the _____ day of _____, 2023.

OWNER:

County Commission of Upshur County

CONTRACTOR:

By: _____
Name: _____
Title: _____

By: _____
Name: _____
Title: _____

Attest: _____

Attest: _____

Address for Giving Notices:

Office of the Upshur County Commission
91 W. Main St, Suite 101
Buckhannon, WV 26201
Telephone: 304 / 472.0535
Facsimile: 304 / 473.2802
Email: tperry@upshurcounty.org

Address for Giving Notices:

KB's Contracting LLC
165 Hyre's Drive
French Creek, WV 26218
Telephone: 304-940-5837
Facsimile:
Email: kennybonner46@gmail.com



Civil & Environmental Consultants, Inc.

AUTHORIZATION FOR ADDITIONAL SERVICES

Client Name: <u>Upshur County Commission</u> Address: <u>38 West Main Street Room 303</u> <u>Buckhannon WV, 26201</u> Date: <u>04/25/23</u> Request No.: <u>001</u> CEC Project: <u>328-176</u> Task: <u>07.0</u> Project Name: <u>Upshur County Recreation Complex - J.C. Allen Sports Complex</u> Location: <u>Buckhannon, WV</u>	Contact: <u>Tabatha Perry</u> Client Phone: <u>(304) 472-0535 x 2</u> Client Fax: _____ Client Email: <u>tperry@upshurcounty.org</u> CEC Project Manager: <u>Ryan Haws</u>
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Proposed Scope of Services:

CEC will utilize the services of Synergy Sports Charlotte, LLC (Synergy) to perform the following collaboration and services related to the first phase of the development of an indoor multi-sport campus in Buckhannon, WV.

- Creation of a Feasibility Study to assess project viability and profitability. The Study will include an executive summary, facility overview, target market, demographics and socioeconomics, competitors, financial overview, supporting data, etc.
- Determination of the ideal mix of sport assets (courts, fields, non-sport amenities, etc.)
- Creation of 5-year financial projections for operations to include Income Statement, Statement of Cash Flows, Balance Sheet, and supporting details (number and costs for programs, meets, events, etc.)
- Creation of an Economic Impact Analysis to show jobs created or supported, dollars coming into the area, additional hotel stays, restaurant visits, etc.
- Creation of a User Impact Summary to show the number of additional visitors to the area, youth participants, etc.
- Initial Architecture Floor Plan and Site Plan Review and Comments.
- Development of a digital presentation
- Development of a preliminary cost estimate and phasing plan (if necessary)
- Overview of financing and funding options to include municipality/ public leaseback, NMTC, grants, private side contribution, etc.
- Participation in virtual Committee meetings and Public Information Sessions
- One site visit to include meetings with key stakeholders, County Commission, community members, other municipal entities, etc.
- Facilitation of one (1) public information session/town hall
- Virtual presentations with private investors, Boards of Directors, philanthropic organizations, banks, County Commission, City Council, School Board, the Community, etc. as needed.

* Costs for additional site visit (if requested) will be billed separate from this Agreement.

This phase will provide key financial information needed for financing and/ or funding, presentation ready materials for key stakeholders and community groups, economic and community impact assessments, and proof of a viable endeavor.

The timeline to complete the above and deliver the final assets (site visit/ virtual meetings not included) is estimated



Civil & Environmental Consultants, Inc.

AUTHORIZATION FOR ADDITIONAL SERVICES

to be 45-60 days from the Date of Execution. This timeline assumes periodic calls as necessary, timely access to client provided data and information, etc.

Information and general costs associated with successive phases will be determined and outlined as the project progresses.

Terms: 50% due 30 days after Acceptance; Balance due upon completion

Reason(s) for Additional Services and Impacts to Schedule:

These services are necessary to assist in determining the needs/wants and feasibility of a proposed facility and will begin immediately and run concurrent with existing services as outlined in the initial proposal.

CEC Principal Signature: Rizo, Erasmo Digitaly signed by Rizo, Erasmo
DN: cn=erizo@cecinc.com, cn=Rizo,
Email=Rizo, OU=Users, OU=Bridgeport,
DC=cecinc, DC=com
Date: 2023.04.25 14:03:47-04'00' Estimated Additional Fee: \$15,525

Please provide a signature below authorizing CEC to proceed with the additional services. Upon receipt, CEC will begin the additional services under the Terms and Conditions of our initial Agreement for the additional fee identified above.

Client Authorized Signature: _____ Date: _____



Consolidated Public Retirement Board

4101 MacCorkle Avenue, SE
Charleston, WV 25304
304-558-3570 or 800-654-4406
www.wvretirement.com



EMSRS Resolution Form

Resolution to Become a Participating Employer of the West Virginia Emergency Medical Services Retirement System (EMSRS)

The following resolution was duly made and passed by no less than three-fifths vote of the governing body of

(entity name) _____ on the

_____ day of _____, two thousand and _____.

Thereupon, it shall be the duty of the Clerk or Secretary to certify the determination of the county commission or political subdivision, including public corporations, in passing this resolution, to the Consolidated Public Retirement Board within ten (10) days after the final passage of this resolution by sending to said Board a certified copy of this resolution. A copy of the signed minutes wherein said resolution was approved shall be provided to the Consolidated Public Retirement Board within sixty (60) days after the final passage of this resolution.

BE IT RESOLVED that (entity name) _____, a county commission, political subdivision, or county 911 public safety answering point, including public corporations, does hereby elect to be a participant in the Emergency Medical Services Retirement System pursuant to Chapter 16, Article 5V, Section 31 of the West Virginia Code, and thereby will include all its emergency medical services officers and 911 personnel who are eligible for membership in the Emergency Medical Services Retirement System. The entity hereby agrees to pay pursuant to Chapter 16, Article 5V, Section 8 of the West Virginia Code its employer contributions, and withhold applicable employee contributions monthly and remit the same to the Emergency Medical Services Retirement System for all eligible employees hired on or after the first day of the month following the date of said Resolution. The entity understands that according to the West Virginia Code once it elects to participate in the Emergency Medical Services Retirement System, the action is final and it may not, at a later date, elect to terminate its participation in the plan.

I, _____, Clerk or Secretary of

(entity name) _____ do hereby certify

that the above resolution is a true and correct copy taken from our records.

Clerk or Secretary

of _____

(Public Corporations must attach a certified copy of the ordinance or charter provision creating said Public Corporation.)



West Virginia
Consolidated Public Retirement Board (CPRB)
 4101 MacCorkle Avenue, SE
 Charleston, WV 25301
 304-558-3570 or 800-654-4406
www.wvretirement.com



PERS to EMSRS Transfer Form

The following is a general comparison between the WV Public Employees Retirement System (PERS) and the WV Emergency Medical Services Retirement System (EMSRS). Refer to WV Code §§ 5-10 and 16-5V et. seq. for further detail.
Instructions: Read all information provided. Initial at the bottom of pages 1 and 2. Make your election and sign page 3.

	PERS Tier I - Hired for the first time prior to 7/1/2015 Tier II - Hired for the first time after 7/1/2015	EMSRS
Current Employee Contributions	Tier I - 4.5% of monthly gross salary Tier II - 6% of monthly gross salary	8.5% of monthly gross salary
Current Employer Contributions	9% of monthly gross salary	9.5% of monthly gross salary
Normal Retirement	Tier I Age 60 with 5 years contributory service while still working or When age and service equal 80 with a minimum age of 55 or Age 62 with 5 years contributory service Tier II Age 62 with 10 years contributory service while still working	Age 50 with 20 years contributory service or Minimum age 50 when age plus contributory service equals 70 while still working or Minimum age 60 with 10 years contributory service while still working or Age 62 with 5 years contributory service
Final Average Salary (FAS)	Tier I - FAS equals average of highest consecutive 36 months out of last 15 years. Tier II - FAS equals average of highest consecutive 60 months out of last 15 years.	FAS equals average of 5 highest consecutive plan years (Jan. 1- Dec. 31) out of last 10 plan years of covered employment.
Annual Retirement Benefit	2% x FAS x Years of Service (no maximum benefit)	2.75% x FAS x Years of Service for years 1-20 2.0% x FAS x Years of Service for years 21-25 1.0% x FAS x Years of Service for years over 25 Maximum benefit allowed is 90% of FAS
Annuity Options (as selected by the member)	Straight Life Annuity (payable for the member's life only) or 50% Joint and Survivor Annuity or 100% Joint and Survivor Annuity	Straight Life Annuity (payable during member's life only) or 50% Joint and Survivor Annuity or 66 2/3% Joint and Survivor Annuity or 75% Joint and Survivor Annuity or 100% Joint and Survivor Annuity or 10 Years Certain Life Annuity
Military Service	Tier I - Maximum of 5 years of service credit for all active military duty Tier II - Military service may be purchased up to 5 years	Maximum 5 years of service credit for all active military duty

I have read and understand the information provided on Page 1 of the PERS to EMSRS Transfer Form. **MEMBER INITIALS** _____

	PERS	EMSRS
Total Disability Benefits	<p><u>Duty Related:</u> Less than 10 years of credited service and will pay at least 50% of FAS until age 65, then regular retirement benefit with a minimum of 20% of FAS</p> <p><u>Non-Duty Related:</u> Same as above except must have 10 years of credited service, with a total of 3 years contributing service</p>	<p><u>Duty Related:</u> 90% of last 12 months average salary to age 65; then normal retirement plus 1/2-time disability service</p> <p><u>Non-Duty Related:</u> 66 2/3% of last 12-month average salary to age 60; then normal retirement plus 1/2-time disability service</p>
Transfer/Purchase of Service Credit	Withdrawn PERS service may be purchased after 1 year of re-employment and paid in full within 5 years of re-employment date. (First payment must be made before the end of second year of re-employment.)	All PERS service will be transferred. Withdrawn PERS service earned as EMS officer or county firefighter may be purchased by lump sum payment and must be paid in full within 5 years of re-employment.
Credited Service for Accrued Annual and Sick Leave	<p>Tier I At time of retirement, annual/sick leave may be used to acquire additional credited service as follows: 1 annual/sick day = 2 workdays 20 workdays = 1 month credit If 10 or more workdays remain, 1 month credit given; 9 or less workdays will be dropped</p> <p>Tier II No unused leave option upon retirement</p>	At time of retirement, annual/sick leave may be used to acquire additional credited service as follows: 1 annual/sick day = 2 workdays 20 workdays = 1 month credit If 10 or more workdays remain, 1 month credit given; 9 or less workdays will be dropped
Death Benefits	<p>If less than 10 years credited service or if not married with more than 10 years credited service, return of all employee contributions plus interest</p> <p>or</p> <p>If more than 10 years credited service, 100% Joint & Survivor annuity to spouse</p>	<p><u>Service Related:</u> Spouse receives 2/3 of previous 12 months' salary or If member had obtained early or normal retirement age, spouse receives 100% Joint and Survivor Annuity</p> <p><u>Non-Service Related:</u> Spouse receives 1/2 previous 12-months' salary with 10 years of service or If member had obtained early or normal retirement age, spouse receives 100% Joint & Survivor annuity</p>
Additional Death Benefits	No additional death benefits	<p>Surviving Spouse receives \$100 per month for each dependent child.</p> <p>If no surviving spouse or if surviving spouse dies, each dependent child receives surviving spouse entitlement divided by number of dependent children.</p> <p>If no surviving spouse and no dependent children, dependent parents entitled to "service related" or "non-service related" death benefits during lifetime.</p> <p>If only one dependent parent surviving, dependent parent entitled to 1/2 the amount of "service related" or "non-service related" death benefits during lifetime.</p>
Duty Related Burial Benefit	No duty related burial benefit	\$5,000 payable to spouse or estate
Scholarship for Dependent Children of Deceased Members	<u>Duty related death:</u> May receive up to \$7,500 per year for a West Virginia university, vocational or trade school	Up to \$6,000 per year for a West Virginia university, vocational or trade school

I have read and understand the information provided on Page 2 of the PERS to EMSRS Transfer Form. **MEMBER INITIALS** _____

(For Immediate Release)

At a meeting held on April 6, 2023, the Upshur-Buckhannon Health Department approved proposed revisions to the Environmental Fees for Service fee schedule and the Environmental Fees for Permit fee schedule.

The fee schedules include proposed fees for permits and services provided by the Upshur-Buckhannon Health Department. The fees are in accordance with West Virginia Legislative Rule, 64 CSR 51, entitled Fees For Service, and West Virginia Legislative Rule, 64 CSR 30, entitled Fees For Permits. The proposed fee schedules may be obtained by written request to the Upshur-Buckhannon Health Department, 15 North Locust Street, Buckhannon, WV 26201, or by calling 304-472-2810. Written comments regarding the proposed fee schedules will be accepted and should be directed to the Upshur-Buckhannon Health Board of Health.

All written comments must be postmarked or received by May 15, 2023, in order to be considered by the Upshur-Buckhannon Board of Health.



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

Office of the District Engineer/Manager
District Seven

Post Office Box 1228 · Weston, West Virginia 26452 · (304) 269-0400

Gregory L. Bailey, P.E.
Interim
State Highway Engineer



Jimmy Wriston, P. E.
Secretary of Transportation
Commissioner of Highways

April 19, 2023

Upshur County Commission
91 West Main Street, Suite 101
Buckhannon, WV 26201

Dear Commissioners Tenney, Bush, and Nolte,

On behalf of the West Virginia Department of Transportation, I would like to personally invite you to an informative meeting with District 7 personnel on May 18, 2023, at 10:00 a.m. The goal of the meeting will be to discuss current and future highway projects with District 7 as a whole and your county specifically. In addition, you will be afforded the opportunity to ask questions or raise concerns regarding any transportation related issues. Invitations will also be sent to other elected officials within those counties. Please feel free to invite any local Mayor(s) as well.

The meeting will be held at District Seven in our main conference room. District 7 Headquarters is located at 131 Highland Drive, Weston, WV.

If you have any questions that you would like to have addressed during this meeting, please forward the question to me at Brian.K.Cooper@wv.gov or call at (304) 269-8901.

Respectfully yours,

A handwritten signature in blue ink, appearing to read "Brian K. Cooper".

Brian K. Cooper, PE
District 7 Engineer

BKC:j

cc: Joe Pack

UPSHUR PROPERTY LLC

100 TYGART DRIVE • GRAFTON, WV 26354 • (304) 265-9769

April 20, 2023

CERTIFIED MAIL No. 7021 1970 0000 0908 4642
Return Receipt Requested

Upshur County Commission
38 W. Main Street, Suite 302
Buckhannon, WV 26201

To Whom it May Concern:


In compliance with the surface mining laws of West Virginia, enclosed please find a copy of a Legal Advertisement for Upshur Property LLC, Permit No. P-698 Increment No. 17 to be placed in the local newspaper in conjunction with applying to the West Virginia Department of Environmental Protection for a Phase 1, 2 and 3 release. This site is located in Washington District of Upshur County, 3.5 miles southeast of Tallmansville and discharges into an Unnamed Tributary of Right Fork of Tenmile Creek and Tenmile Creek, Unnamed Tributaries of Right Fork Middle Fork River and Laurel Run of the Buckhannon River and Middle Fork River of the Tygart Valley River.

Current laws and regulations require that local agencies be notified of this release.



Upshur Property LLC



A Subsidiary of
ARCH
RESOURCES



	Applicant: UPSHUR PROPERTY LLC Reference ID: P-698 INC. 17 Phase 1.2.3 Release (03/21/2023) Status: New	Type: Incremental Phase 3 Release Permit ID: P069800 Printed: Apr. 17, 2023 2:04 PM
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MR-7-AD: Advertisement

INSTRUCTIONS	
This advertisement is for an application for a release of an Article 3 permit.	Ad will be published once a week for four successive weeks with six full days between publication. Advertisement must include a location map.
Initial Date of Publication: <u>4/22/2023</u> 	Final Date of Publication: <u>5/13/2023</u> 

ADVERTISEMENT	
UPSHUR PROPERTY LLC, 100 TYGART DR, GRAFTON, WV 26354	
Notice is hereby given that _____ has submitted an application with the Department of Environmental Protection (DEP), 47 School Street, Suite 301, Philippi, WV, 26416-1600 for a Phase <u>1, 2 and 3</u> release on Permit Number <u>P069800</u> Increment Number <u>17</u> issued for <u>3.65</u> acres.	
The permit is located in <u>WASHINGTON</u> District of <u>Upshur</u>	
County, <u>3.5</u> miles <u>southeast</u> (Direction) of <u>TALLMANSVILLE</u> (Nearest PO) on <u>N/A</u>	
_____ (Primary Receiving Stream) of <u>Tenmile Creek</u>	
_____ (Secondary Receiving Stream) of <u>Tygart Valley River</u> (Major Drainage Basin).	
_____ completed	
_____ final reclamation on <u>9/15/1988</u>  (Date) and is requesting release of <u>100</u> percent of the reclamation performance bond currently in the amount of \$ <u>\$20,000.00</u> .	
Written comments will be received at the DEP address above until <u>6/12/2023</u>  , or thirty (30) days from date of final publication .	

GENERAL LOCATION MAP

UPSHUR PROPERTY LLC

245 Enoxy Blvd., Tallmansville, WV 26237

PERMIT NO.: P-698 NPDES NO.: WV0050717

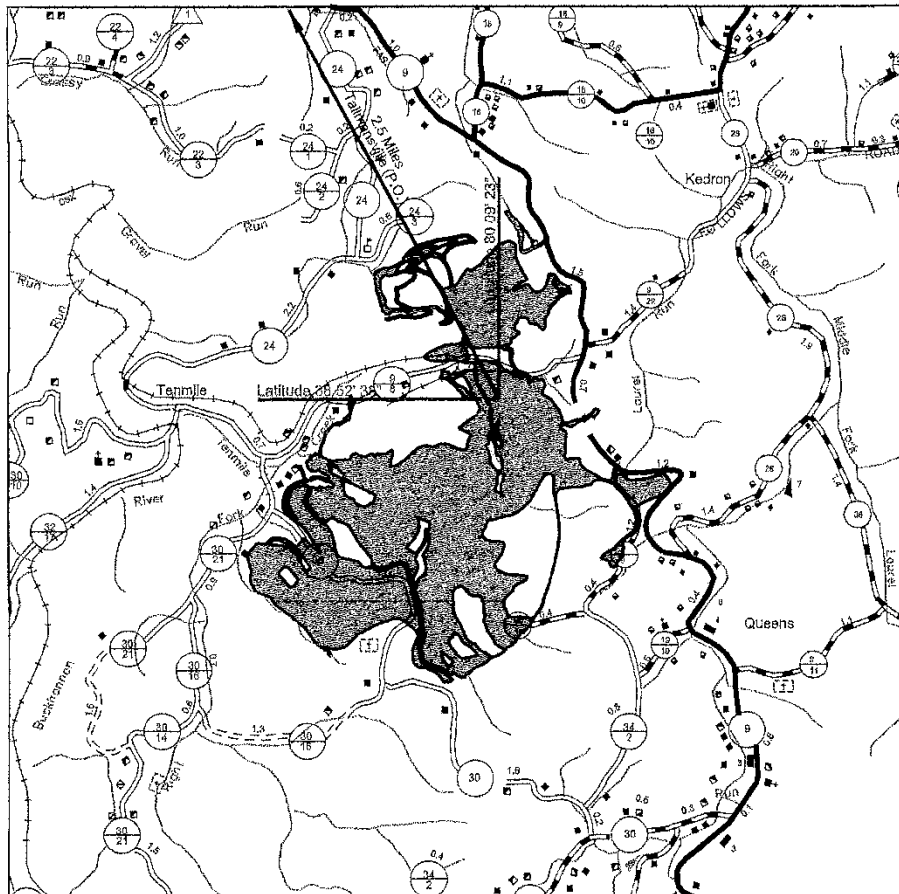
Upshur County Highway Map

See USGS - Topo Map (7.5' Series) Scale 1" = 1 Mile

Buckhannon/Alton Quadrangles, Washington District, Upshur County

Nearest Post Office - Tallmansville, WV

Receiving Streams: An Unnamed Tributary of Right Fork of Tenmile Creek and Tenmile Creek and Laurel Run of the Buckhannon River and Unnamed Tributaries of Right Fork Middle Fork River and Laurel Run of the Middle Fork River of the Tygart Valley River.



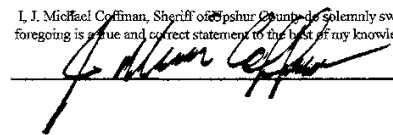
Upshur County Sheriff's Settlement April 3, 2023			GENERAL COUNTY FUND-001	COAL SEVERANCE FUND-002	DOG AND KENNEL FUND-003	GENERAL SCHOOL FUND-004	MAGISTRATE COURT FUND-005	WORTHLESS CHECK FUND-006	EMERGENCY COMMUNICATION 911 FUND-007	HOME CONFINEMENT FUND-008	CURRY PARK FUND-013
Taxes Receivable											
1	1-4	Unpaid Taxes (prior years)	\$ 324,346.30	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	6-9	Adjustments to Unpaid Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
3	11-12	Current Year Taxes-Real & Personal	\$ 4,337,633.35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4	16-19	Additional Levies: (Supplementals, Misc Changes, Bankruptcies)	\$ 186,804.10	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
5	21	Total Taxes Receivable	\$ 4,848,783.75	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6	22-25	Add: Interest and Fees Collected on Taxes	\$ 80,389.22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
7	27-30	Computer Differences + or (-)	\$ 8.58	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
8	32-35	Deduct: Taxes Exonerated without refund	\$ 16,606.80	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
9	37	Discounts	\$ 85,690.26	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
10	39-42	Land Sales Deductions	\$ 28,332.62	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
11	44-47	Ending Taxes Receivables as of April 3, 2023	\$ 576,033.97	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12	49	Net Taxes Collected	\$ 4,222,517.90	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	50-51	Deduct: Exoneration with refund	\$ 3,045.02	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14	53	Sheriff's Commission	\$ 4,534.45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	54	Assessor's Valuation	\$ 92,674.35	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16	55-56	Manual Distributions & Public Utilities	\$ 512,141.77	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
17	49	Total Taxes Collected	\$ 4,634,405.85	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
18		Other Taxes	\$ 503,991.88	\$ 70,646.22	\$ 7,866.22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
19		Licenses and Permits	\$ 4,065.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
20		Intergovernmental: Federal	\$ 435,768.15	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
21		State	\$ 25,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
22		Local	\$ 8,434.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
23		Charges for Services: Sheriff	\$ 19,597.59	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
24		County Clerk	\$ 67,436.23	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
25		Circuit Clerk	\$ 11,459.94	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
26		Magistrate	\$ 1,445.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
27		Assessor	\$ 1,026.23	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
28		Other	\$ 173,279.40	\$ -	\$ 17,180.00	\$ -	\$ -	\$ -	\$ 899,151.04	\$ -	\$ 18,172.17
29		Fines and Forfeits	\$ 33,034.81	\$ -	\$ -	\$ 38,701.57	\$ 12,635.01	\$ 533.43	\$ -	\$ 60,476.25	\$ -
30		Interest on Investments	\$ 1,154.26	\$ 67.93	\$ -	\$ -	\$ -	\$ 107.20	\$ 1,152.43	\$ 26.30	\$ 98.57
31		Miscellaneous	\$ 543,325.08	\$ -	\$ 178,372.06	\$ -	\$ -	\$ -	\$ 359.58	\$ 3,801.60	\$ 108,362.31
32		Total Revenues and Receipts	\$ 6,463,424.01	\$ 70,714.15	\$ 203,418.28	\$ 38,701.57	\$ 12,635.01	\$ 640.63	\$ 900,663.05	\$ 64,304.15	\$ 126,633.05
33		Disbursements: Orders Issued	\$ 8,545,703.55	\$ 30,000.00	\$ 156,962.96	\$ 52,772.16	\$ 21.62	\$ 5,197.50	\$ 576,880.01	\$ 54,626.48	\$ 24,400.54
34		Bank Charges	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
35		Other Disbursements	\$ 15,183.83	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
36		Total Disbursements	\$ 8,560,887.38	\$ 30,000.00	\$ 156,962.96	\$ 52,772.16	\$ 21.62	\$ 5,197.50	\$ 576,880.01	\$ 54,626.48	\$ 24,400.54
37		Excess of Revenues over Expenditures	\$ (2,097,463.37)	\$ 40,714.15	\$ 46,455.32	\$ (14,070.59)	\$ 12,613.39	\$ (4,556.87)	\$ 323,783.04	\$ 9,677.67	\$ 102,232.51
38		Transfers	\$ 2,219,215.45	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
39		Beginning Balances as of July 1, 2022	\$ 1,295,259.55	\$ 52,524.05	\$ 35,354.26	\$ 28,300.97	\$ -	\$ 125,816.16	\$ 1,059,191.10	\$ 17,555.07	\$ 26,872.53
40		Audit Adjustments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
41		Ending Balances as of April 3, 2023	\$ 1,417,011.63	\$ 93,238.20	\$ 81,809.58	\$ 14,230.38	\$ 12,613.39	\$ 121,259.29	\$ 1,382,974.14	\$ 27,232.74	\$ 129,105.04

[illegible]

COMMUNITY CORRECTIONS FUND-080	COVID 19 FUND-206	AMERICAN RESCUE FUND-207	ELKINS ROAD PSD FUND FUND-104	UPSHUR COUNTY WELLNESS CMPX FUND-245	INDUSTRIAL PARK SEWER FUND-248	COAL REALLOC FUND FUND-039	COURTHOUSE FACILITIES IMPROVEMENT FUND-317	DMV LICENSE FUND-311	CRIMINAL CHARGES FUND-312	COURT REPORTER FUND-313	STATE FINES FUND-314	STATE POLICE FUND FUND-315	STATE CURRENT FUND-316
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,671.81
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,832.70
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,229.51
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 84,734.02
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 541.14
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1.88
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 290.21
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,498.02
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 495.20
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 10,071.90
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,921.71
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 53.14
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 79.27
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1.74
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 72,791.04
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 97.87
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ 36,007.14	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,470.00	\$ -
\$ 192,950.39	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 1,878,898.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 389,784.00	\$ -	\$ -	\$ -	\$ -	\$ -
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\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,804.24	\$ 625.00	\$ -	\$ -	\$ -
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\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 6,024.00	\$ -	\$ -
\$ 4,066.99	\$ -	\$ 3,231.89	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3.45
\$ 2,075,915.88	\$ -	\$ 2,347,952.50	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250.00	\$ -	\$ -	\$ -
\$ 2,075,915.88	\$ -	\$ 2,351,184.39	\$ 36,007.14	\$ -	\$ -	\$ -	\$ 389,784.00	\$ 5,804.24	\$ 875.00	\$ 6,024.00	\$ 6,470.00	\$ 72,892.36	\$ -
\$ 1,292,575.24	\$ -	\$ 982,805.20	\$ 36,007.14	\$ -	\$ -	\$ -	\$ 337,006.00	\$ 5,804.24	\$ 875.00	\$ 6,024.00	\$ 6,346.95	\$ 72,620.76	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 271.60
\$ 1,292,575.24	\$ -	\$ 982,805.20	\$ 36,007.14	\$ -	\$ -	\$ -	\$ 337,006.00	\$ 5,804.24	\$ 875.00	\$ 6,024.00	\$ 6,346.95	\$ 72,892.36	\$ -
\$ 783,340.64	\$ -	\$ 1,368,379.19	\$ -	\$ -	\$ -	\$ -	\$ 52,778.00	\$ -	\$ -	\$ -	\$ 123.05	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 1,041,023.11	\$ -	\$ 1,878,752.85	\$ 4,760.00	\$ -	\$ -	\$ -	\$ -	\$ 45.00	\$ -	\$ -	\$ -	\$ 5.00	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 1,824,363.75	\$ -	\$ 3,247,132.04	\$ 4,760.00	\$ -	\$ -	\$ -	\$ 52,778.00	\$ 45.00	\$ -	\$ -	\$ -	\$ 128.05	\$ -

TAX	DELQ &	BOARD OF	WV DEP SHF	SCHOOL	SCHOOL	CITY	CITY	Total	Total	Total	Grand
LIEN	NONENT LAND	HEALTH	RETIRE	CURRENT	EXCESS LEVY	CURRENT	VOTED LIB	Governmental	Proprietary	Fiduciary	Total
FUND-364	FUND-365	FUND-366	FUND-369	FUND-373	FUND-374	FUND-378	FUND-379	Funds	Governmental	Governmental	All Funds
\$ -	\$ -	\$ -	\$ -	\$ 440,157.76	\$ 223,028.23	\$ 53,610.10	\$ 6,434.65	\$ 324,346.30	\$ -	\$ 728,902.55	\$ 1,053,248.85
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ 5,884,621.45	\$ 2,981,743.74	\$ 849,546.42	\$ 101,945.56	\$ 4,337,633.35	\$ -	\$ 9,893,689.87	\$ 14,231,323.22
\$ -	\$ -	\$ -	\$ -	\$ 250,558.49	\$ 128,463.56	\$ 18,866.71	\$ 2,275.73	\$ 186,939.31	\$ -	\$ 403,672.75	\$ 590,612.06
\$ -	\$ -	\$ -	\$ -	\$ 6,575,337.70	\$ 3,333,235.53	\$ 922,023.23	\$ 110,655.94	\$ 4,848,918.96	\$ -	\$ 11,026,265.17	\$ 15,875,184.13
\$ -	\$ -	\$ -	\$ -	\$ 42,016.96	\$ 21,289.93	\$ 4,445.75	\$ 533.46	\$ 83,235.40	\$ -	\$ 74,259.59	\$ 157,494.99
\$ -	\$ -	\$ -	\$ -	\$ (1.64)	\$ (6.63)	\$ 5.46	\$ (0.58)	\$ 8.58	\$ -	\$ (1.51)	\$ 7.07
\$ -	\$ -	\$ -	\$ -	\$ 22,529.49	\$ 11,415.65	\$ 1,523.16	\$ 182.77	\$ 16,838.54	\$ -	\$ 36,419.00	\$ 53,257.54
\$ -	\$ -	\$ -	\$ -	\$ 116,251.11	\$ 58,904.52	\$ 17,133.79	\$ 2,056.04	\$ 85,689.20	\$ -	\$ 195,841.29	\$ 281,530.49
\$ -	\$ -	\$ -	\$ -	\$ 38,437.33	\$ 19,476.16	\$ 9,841.60	\$ 1,180.98	\$ 28,332.62	\$ -	\$ 69,431.27	\$ 97,763.89
\$ -	\$ -	\$ -	\$ -	\$ 781,608.14	\$ 396,041.46	\$ 94,738.94	\$ 11,370.09	\$ 496,633.28	\$ -	\$ 1,120,843.23	\$ 1,617,476.51
\$ -	\$ -	\$ -	\$ -	\$ 5,658,526.95	\$ 2,868,681.04	\$ 803,236.95	\$ 96,398.94	\$ 4,304,669.30	\$ -	\$ 9,677,988.46	\$ 13,982,657.76
\$ -	\$ -	\$ -	\$ -	\$ 4,131.10	\$ 2,093.16	\$ 1,141.79	\$ 137.00	\$ 4,459.10	\$ -	\$ 10,471.35	\$ 14,930.45
\$ -	\$ -	\$ -	\$ -	\$ 6,151.63	\$ 3,117.04	\$ 997.87	\$ 119.74	\$ 4,534.45	\$ -	\$ 10,465.55	\$ 15,000.00
\$ -	\$ -	\$ -	\$ -	\$ 128,901.55	\$ -	\$ 18,092.44	\$ -	\$ 92,674.35	\$ -	\$ 146,993.99	\$ 239,668.34
\$ 25,357.35	\$ -	\$ -	\$ -	\$ 688,281.11	\$ 348,751.10	\$ 9.06	\$ 1.06	\$ 512,139.82	\$ -	\$ 1,062,397.39	\$ 1,574,537.21
\$ 25,357.35	\$ -	\$ -	\$ -	\$ 6,207,623.78	\$ 3,212,221.94	\$ 783,013.91	\$ 96,143.26	\$ 4,715,141.22	\$ -	\$ 10,572,454.96	\$ 15,287,596.18
\$ -	\$ -	\$ -	\$ -	\$ 8,107.03	\$ 3,891.56	\$ 4,949.51	\$ 594.22	\$ 582,504.32	\$ -	\$ 17,640.19	\$ 600,144.51
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,065.00	\$ -	\$ 6,470.00	\$ 10,535.00
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 471,775.29	\$ -	\$ -	\$ 471,775.29
\$ -	\$ -	\$ 165,825.22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 230,821.89	\$ -	\$ 165,825.22	\$ 396,647.11
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,434.59	\$ -	\$ -	\$ 8,434.59
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,905,261.09	\$ -	\$ 389,784.00	\$ 2,295,045.09
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 67,578.02	\$ -	\$ -	\$ 67,578.02
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,459.94	\$ -	\$ 6,429.24	\$ 17,889.18
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,445.00	\$ -	\$ -	\$ 1,445.00
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,246.23	\$ -	\$ -	\$ 1,246.23
\$ -	\$ -	\$ 59,938.97	\$ 5,177.50	\$ 33,101.20	\$ 16,772.43	\$ -	\$ -	\$ 1,469,767.02	\$ -	\$ 114,990.10	\$ 1,584,757.12
\$ -	\$ -	\$ -	\$ -	\$ 600.00	\$ -	\$ -	\$ -	\$ 145,381.07	\$ -	\$ 6,624.00	\$ 152,005.07
\$ -	\$ -	\$ 182.34	\$ -	\$ 268.75	\$ 136.33	\$ 37.56	\$ 4.51	\$ 13,371.31	\$ 3,131.89	\$ 632.94	\$ 17,236.14
\$ -	\$ -	\$ 24,537.29	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,346,547.79	\$ 2,347,952.50	\$ 24,787.29	\$ 3,719,287.58
\$ 25,357.35	\$ -	\$ 250,483.82	\$ 5,177.50	\$ 6,249,700.76	\$ 3,233,022.26	\$ 788,000.98	\$ 96,741.99	\$ 10,974,798.78	\$ 2,351,184.39	\$ 11,305,637.94	\$ 24,631,622.11
\$ 36,558.52	\$ 1,565.22	\$ 472,371.65	\$ 5,254.50	\$ 6,229,114.09	\$ 3,222,335.81	\$ 784,194.38	\$ 96,274.19	\$ 11,741,204.30	\$ 982,805.20	\$ 11,276,345.31	\$ 24,000,354.81
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ 20,586.67	\$ 10,686.45	\$ 3,806.60	\$ 467.80	\$ 15,183.83	\$ -	\$ 35,819.12	\$ 51,002.95
\$ 36,558.52	\$ 1,565.22	\$ 472,371.65	\$ 5,254.50	\$ 6,249,700.76	\$ 3,233,022.26	\$ 788,000.98	\$ 96,741.99	\$ 11,756,388.13	\$ 982,805.20	\$ 11,312,164.43	\$ 24,051,357.76
\$ (11,201.17)	\$ (1,565.22)	\$ (221,887.83)	\$ (77.00)	\$ -	\$ -	\$ -	\$ -	\$ (781,588.35)	\$ 1,368,379.19	\$ (6,526.49)	\$ 580,264.35
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,608,123.46	\$ -	\$ -	\$ 2,608,123.46
\$ 165,298.80	\$ 1,665.22	\$ 350,358.95	\$ 758.00	\$ -	\$ -	\$ -	\$ -	\$ 6,815,293.81	\$ 1,878,752.85	\$ 516,130.97	\$ 9,212,177.63
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 154,097.63	\$ 100.00	\$ 128,471.12	\$ 681.00	\$ -	\$ -	\$ -	\$ -	\$ 8,641,828.92	\$ 3,247,132.04	\$ 511,604.48	\$ 12,144,526.39

I, J. Michael Coffman, Sheriff of Spenser County, do solemnly swear that the foregoing is a true and correct statement to the best of my knowledge.



4/19/2023

Upshur County Sheriff's Office

J. Michael Coffman, Sheriff

38 West Main Street, Room 103

Buckhannon, WV 26201

Tax Office Phone: 304-472-1180 • Law Enforcement Phone: 304-472-1182

Tax Office Fax: 304-472-0937 • Law Enforcement Fax: 304-472-4547

Upshur County Sheriff's Settlement Reconciliation of Cash, April 3, 2023

Bank ID#	Account Code	Account Name	Bank Balance	Outstanding Checks	Outstanding Deposits	Book Balance
Citizens Bank - 7						
MONEY MARKET / INTEREST BEARING ACCOUNTS						
	0018	AIRPORT CONSTRUCTION-MMA	0.00	0.00	0.00	0.00
	0056	ASSESSOR'S VALUATION-MMA	308,799.57	0.00	23,624.94	332,424.51
	0366	BOARD OF HEALTH-MMA	121,273.36	-78.23	0.00	121,195.13
	0002	COAL SEVERANCE-MMA	93,238.20	0.00	0.00	93,238.20
	4080	COMMUNITY CORR. FUND-IBCK	1,825,395.75	-1,032.00	0.00	1,824,363.75
	0059	CONCEALED WEAPONS-MMA	31,683.52	0.00	160.00	31,843.52
	0015	CURRY LIBRARY-MMA	15,478.26	0.00	12.50	15,490.76
	0013	CURRY PARK-MMA	129,105.04	0.00	0.00	129,105.04
	0007	E-911 -MMA	1,382,114.53	0.00	859.61	1,382,974.14
	4052	EMPLOYEE BENEFITS FUND-IBCK	1,255,453.83	0.00	0.00	1,255,453.83
	0001	GENERAL COUNTY -MMA	796,206.37	0.00	584,276.71	1,380,483.08
	0316	GENERAL TAX ACCOUNT-MMA	1,536,256.05	-1,746,959.23	210,703.18	0.00
	9008	HOME DETENTION-IBCK	27,232.74	0.00	0.00	27,232.74
	4073	SP.LAW ENF.INVESTIG.-IBCK	2,489.85	0.00	0.00	2,489.85
	4019	UPSHUR CO. FIRE FEE-IBCK	19,430.39	-60.00	757.28	20,127.67
	4039	UPCO COAL REALLOCATED SEVERANCE TAX FUND	0.00	0.00	0.00	0.00
	9063	VOTER'S REGISTRATION-IBCK	1,259.13	0.00	0.00	1,259.13
	0058	UPSHUR COUNTY FINANCIAL STABILIZATION FUND	1,634,666.40	0.00	0.00	1,634,666.40
	9207	AMERICAN RESCUE FUND	3,247,132.04	0.00	0.00	3,247,132.04
Bank Totals----->			12,427,215.03	-1,748,129.46	820,394.22	11,499,479.79
Total Money Market / Interest Bearing Accounts all Banks----->			12,427,215.03	-1,748,129.46	820,394.22	11,499,479.79
Citizens Bank - 7						
CHECKING ACCOUNTS						
	7001	ADDRESSING/MAPPING CLEARING	45.00	-45.00	0.00	0.00
	9366	BOARD OF HEALTH-CKNG	4,477.75	-2,201.75	0.00	2,276.00
	8366	BOARD OF HEALTH-PAYROLL CKNG	6,503.74	-1,503.75	0.00	4,999.99
	9078	CHILD EXCHANGE AND VISITATION	53,314.67	0.00	0.00	53,314.67
	9365	DELQ & NON-ENTERED LAND	100.00	0.00	0.00	100.00
	9003	DOG & KENNEL-CKNG	81,809.58	0.00	0.00	81,809.58
	9311	DMV LICENSE FUND-CKNG	50,063.50	0.00	2,714.50	52,778.00
	9104	ELKINS ROAD PSD	0.00	0.00	0.00	0.00
	9001	GENERAL COUNTY-CKNG	51,116.31	-16,337.76	0.00	34,778.55
	9004	GEN. CO. MISC-CKNG	26,865.39	-21.62	0.00	26,843.77
	9021	EE HEALTH CARE REIMBURSEMENT	40,654.83	-1,353.11	0.00	39,301.72
	9248	INDUSTRIAL PARK SEWER-CKNG	0.00	0.00	0.00	0.00
	9071	JURY-CKNG	15,314.03	-233.67	0.00	15,080.36
	6001	PARKS/REC CLEARING	7,313.26	-7,313.26	0.00	0.00
	4001	OASIS CLEARING	0.00	0.00	0.00	0.00
	9079	SPAY & NEUTER. DEP. FUND	51,236.89	-439.90	246.00	51,042.99
	9312	STATE CLEARING ACCOUNT-CK	45.00	0.00	0.00	45.00
	9315	STATE POLICE FUND-CKNG	1,423.05	-1,400.00	105.00	128.05
	8316	TAX CLEARING ACCOUNT	204,566.70	-207,794.76	3,228.06	0.00
	9364	TAX LEIN FUND-CKNG	154,097.63	0.00	0.00	154,097.63
	9245	UPSHUR COUNTY WELLNESS COMPLEX FUND	4,760.00	0.00	0.00	4,760.00
	9006	WORTHLESS CHECK FUND-CKNG	121,259.29	0.00	0.00	121,259.29
	9369	WVDSRF-CKNG	501.00	0.00	180.00	681.00
Bank Totals----->			875,467.62	-238,644.58	6,473.56	643,296.60
Total Checking Accounts all Banks----->			875,467.62	-238,644.58	6,473.56	643,296.60
Summary						
GRAND TOTALS ALL BANK ACCOUNTS ----->			13,302,682.65	-1,986,774.04	826,867.78	12,142,776.39
CASH IN OFFICE.						
Petty Cash (Cash Drawers) -----						1,750.00
GRAND TOTALS ALL BANK ACCOUNTS & CASH -----						12,144,526.39

UPSHUR COUNTY FIRE
BOARD, INC.
FINANCIAL REPORT
JULY 1, 2022- MARCH 31, 2023

**Fire Board Financial Report
2022 - 2023**

CARRYOVER BALANCE: \$56,701.53

<u>Item / Date</u>	<u>Amount</u>	<u>Financial Institution / Payee</u>	<u>Description / Source</u>
DEPOSITS			
Sheriff of Upshur County	\$82,196.63	First Community Bank	Fire Fee Collections through 7/31/2022
Sheriff of Upshur County	\$104,490.55	First Community Bank	Fire Fee Collections through 8/31/2022
Sheriff of Upshur County	\$30,380.02	First Community Bank	Fire Fee Collections through 9/30/2022
Sheriff of Upshur County	\$23,239.73	First Community Bank	Fire Fee Collections through 10/31/2022
Sheriff of Upshur County	\$7,339.10	First Community Bank	Fire Fee Collections through 11/30/2022
Sheriff of Upshur County	\$5,621.37	First Community Bank	Fire Fee Collections through 12/31/2022
Sheriff of Upshur County	\$8,016.44	First Community Bank	Fire Fee Collections through 01/31/2023
Sheriff of Upshur County	\$8,051.08	First Community Bank	Fire Fee Collections through 02/28/2023
Sheriff of Upshur County	\$11,021.59	First Community Bank	Fire Fee Collections through 03/31/2023
Sheriff of Upshur County		First Community Bank	Fire Fee Collections through 04/30/2023
Sheriff of Upshur County		First Community Bank	Fire Fee Collections through 05/31/2023
Sheriff of Upshur County		First Community Bank	Fire Fee Collections through 06/30/2023

Total Deposits: \$280,356.51

Total: Plus Carryover: \$337,058.04

EXPENDITURES

<u>DATE</u>	<u>Amount</u>	<u>Check #</u>	<u>Payee</u>	<u>Description</u>
July 19, 2022	\$211.00	1134	SOFTWARE SYSTEMS, INC.	INVOICE 36302
July 19, 2022	\$243.21	1135	UPSHUR COUNTY COMMISSION	REIMBURSEMENT P-CARD(SUPPLIES)
July 19, 2022	\$2,791.64	1136	RALSTON PRESS	2022 FIRE FEE STATEMENTS
July 19, 2022	\$6,405.97	1137	UPSHUR COUNTY COMMISSION	REIMBURSEMENT PAYROLL
July 19, 2022	\$83.01	1138	UPSHUR COUNTY COMMISSION	REIMBURSEMENT POSTAGE RETURNS
August 16, 2022	\$527.00	1139	SOFTWARE SYSTEMS, INC.	INVOICE 36439
August 16, 2022	\$538.98	1140	UPSHUR COUNTY COMMISSION	REIMBURSEMENT MASS MAILING POSTAGE
August 16, 2022	\$18.09	1141	UPSHUR COUNTY COMMISSION	REIMBURSEMENT RETURNED POSTAGE

[illegible]

DATE: 4/18/23

CUMULATIVE POSITION REPORT
7/01/2022 - 3/31/2023
COUNTY SUMMARY

PAGE: 1

	-----UNPAID - CHARGES-----			-----YEAR - TO - DATE - TAXES - PAID-----					
	REAL	PERSONAL	TOTAL	CHARGE AMOUNT	DISCOUNT	INTEREST	PUB FEE	DIFFERENCE	COLLECTION
REGULAR CHARGES	28410.00	.00	28410.00	243395.00	.00	.00	.00	24.40-	243370.60
SUPPLEMENTAL CHARGES	.00	.00	.00	.00					.00
TOTAL CURRENT CHARGES	28410.00	.00	28410.00	243395.00	.00	.00	.00	24.40-	243370.60
PERCENTAGE OF UNPAID & PAID CHARGES			010%	090%					
PRIOR YEAR REAL	182155.00	.00	.00	7135.00	.00	.00	.00	.00	24335.00
PRIOR YEAR PERSONAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
CANCELLATIONS	.00	.00	.00						

DATE: 4/18/23

CUMULATIVE POSITION REPORT
 7/01/2022 - 3/31/2023
 DISTRICT: BANKS

PAGE: 1

	-----UNPAID - CHARGES-----			-----YEAR - TO - DATE - TAXES - PAID-----					
	REAL	PERSONAL	TOTAL	CHARGE AMOUNT	DISCOUNT	INTEREST	PUB FEE	DIFFERENCE	COLLECTION
REGULAR CHARGES	4200.00	.00	4200.00	34390.00	.00	.00	.00	.00	34390.00
SUPPLEMENTAL CHARGES	.00	.00	.00	.00					.00
TOTAL CURRENT CHARGES	4200.00	.00	4200.00	34390.00	.00	.00	.00	.00	34390.00
PERCENTAGE OF UNPAID & PAID CHARGES			010%	090%					
PRIOR YEAR REAL	25300.00	.00	.00	1270.00	.00	.00	.00	.00	4015.00
PRIOR YEAR PERSONAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
CANCELLATIONS	.00	.00	.00						

DATE: 4/18/23

CUMULATIVE POSITION REPORT
 7/01/2022 - 3/31/2023
 DISTRICT: BUCKHANNON

PAGE: 2

	-----UNPAID - CHARGES-----			-----YEAR - TO - DATE - TAXES - PAID-----					
	REAL	PERSONAL	TOTAL	CHARGE AMOUNT	DISCOUNT	INTEREST	PUB FEE	DIFFERENCE	COLLECTION
REGULAR CHARGES	5495.00	.00	5495.00	61850.00	.00	.00	.00	.30	61850.30
SUPPLEMENTAL CHARGES	.00	.00	.00	.00					.00
TOTAL CURRENT CHARGES	5495.00	.00	5495.00	61850.00	.00	.00	.00	.30	61850.30
PERCENTAGE OF UNPAID & PAID CHARGES			008%	092%					
PRIOR YEAR REAL	39605.00	.00	.00	1400.00	.00	.00	.00	.00	4795.00
PRIOR YEAR PERSONAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
CANCELLATIONS	.00	.00	.00						

DATE: 4/18/23

CUMULATIVE POSITION REPORT
7/01/2022 - 3/31/2023
DISTRICT:

PAGE: 3

	-----U N P A I D - C H A R G E S-----			-----Y E A R - T O - D A T E - T A X E S - P A I D-----					
	REAL	PERSONAL	TOTAL	CHARGE AMOUNT	DISCOUNT	INTEREST	PUB FEE	DIFFERENCE	COLLECTION
REGULAR CHARGES	.00	.00	.00	.00	.00	.00	.00	.00	.00
SUPPLEMENTAL CHARGES	.00	.00	.00	.00					.00
TOTAL CURRENT CHARGES	.00	.00	.00	.00	.00	.00	.00	.00	.00
PERCENTAGE OF UNPAID & PAID CHARGES			000%	000%					
PRIOR YEAR REAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
PRIOR YEAR PERSONAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
CANCELLATIONS	.00	.00	.00						

DATE: 4/18/23

CUMULATIVE POSITION REPORT
 7/01/2022 - 3/31/2023
 DISTRICT: MEADE

PAGE: 4

	-----UNPAID - CHARGES-----			-----YEAR - TO - DATE - TAXES - PAID-----					
	REAL	PERSONAL	TOTAL	CHARGE AMOUNT	DISCOUNT	INTEREST	PUB FEE	DIFFERENCE	COLLECTION
REGULAR CHARGES	4130.00	.00	4130.00	31930.00	.00	.00	.00	.00	31930.00
SUPPLEMENTAL CHARGES	.00	.00	.00	.00					.00
TOTAL CURRENT CHARGES	4130.00	.00	4130.00	31930.00	.00	.00	.00	.00	31930.00
PERCENTAGE OF UNPAID & PAID CHARGES			011%	089%					
PRIOR YEAR REAL	33530.00	.00	.00	1185.00	.00	.00	.00	.00	4345.00
PRIOR YEAR PERSONAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
CANCELLATIONS	.00	.00	.00						

DATE: 4/18/23

CUMULATIVE POSITION REPORT
 7/01/2022 - 3/31/2023
 DISTRICT: UNION

PAGE: 5

	-----UNPAID - CHARGES-----			-----YEAR - TO - DATE - TAXES - PAID-----					
	REAL	PERSONAL	TOTAL	CHARGE AMOUNT	DISCOUNT	INTEREST	PUB FEE	DIFFERENCE	COLLECTION
REGULAR CHARGES	6990.00	.00	6990.00	53700.00	.00	.00	.00	24.70-	53675.30
SUPPLEMENTAL CHARGES	.00	.00	.00	.00					.00
TOTAL CURRENT CHARGES	6990.00	.00	6990.00	53700.00	.00	.00	.00	24.70-	53675.30
PERCENTAGE OF UNPAID & PAID CHARGES			011%	089%					
PRIOR YEAR REAL	39070.00	.00	.00	1310.00	.00	.00	.00	.00	4790.00
PRIOR YEAR PERSONAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
CANCELLATIONS	.00	.00	.00						

DATE: 4/18/23

CUMULATIVE POSITION REPORT
 7/01/2022 - 3/31/2023
 DISTRICT: WARREN

PAGE: 6

	-----U N P A I D - C H A R G E S-----			-----Y E A R - T O - D A T E - T A X E S - P A I D-----					
	REAL	PERSONAL	TOTAL	CHARGE AMOUNT	DISCOUNT	INTEREST	PUB FEE	DIFFERENCE	COLLECTION
REGULAR CHARGES	3040.00	.00	3040.00	23705.00	.00	.00	.00	.00	23705.00
SUPPLEMENTAL CHARGES	.00	.00	.00	.00					.00
TOTAL CURRENT CHARGES	3040.00	.00	3040.00	23705.00	.00	.00	.00	.00	23705.00
PERCENTAGE OF UNPAID & PAID CHARGES			011%	089%					
PRIOR YEAR REAL	18885.00	.00	.00	785.00	.00	.00	.00	.00	3015.00
PRIOR YEAR PERSONAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
CANCELLATIONS	.00	.00	.00						

DATE: 4/18/23

CUMULATIVE POSITION REPORT
 7/01/2022 - 3/31/2023
 DISTRICT: WASHINGTON

PAGE:

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	-----UNPAID - CHARGES-----			-----YEAR - TO - DATE - TAXES - PAID-----					
	REAL	PERSONAL	TOTAL	CHARGE AMOUNT	DISCOUNT	INTEREST	PUB FEE	DIFFERENCE	COLLECTION
REGULAR CHARGES	4555.00	.00	4555.00	37820.00	.00	.00	.00	.00	37820.00
SUPPLEMENTAL CHARGES	.00	.00	.00	.00					.00
TOTAL CURRENT CHARGES	4555.00	.00	4555.00	37820.00	.00	.00	.00	.00	37820.00
PERCENTAGE OF UNPAID & PAID CHARGES			010%	090%					
PRIOR YEAR REAL	25765.00	.00	.00	1185.00	.00	.00	.00	.00	3375.00
PRIOR YEAR PERSONAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
CANCELLATIONS	.00	.00	.00						

DATE: 4/18/23

CUMULATIVE POSITION REPORT
 7/01/2022 - 3/31/2023
 DISTRICT: UPSHUR COUNTY DIST 8


PAGE: 8

	-----U N P A I D - C H A R G E S-----			-----Y E A R - T O - D A T E - T A X E S - P A I D-----					
	REAL	PERSONAL	TOTAL	CHARGE AMOUNT	DISCOUNT	INTEREST	PUB FEE	DIFFERENCE	COLLECTION
REGULAR CHARGES	.00	.00	.00	.00	.00	.00	.00	.00	.00
SUPPLEMENTAL CHARGES	.00	.00	.00	.00					.00
TOTAL CURRENT CHARGES	.00	.00	.00	.00	.00	.00	.00	.00	.00
PERCENTAGE OF UNPAID & PAID CHARGES			000%	000%					
PRIOR YEAR REAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
PRIOR YEAR PERSONAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
CANCELLATIONS	.00	.00	.00						

LEWIS-UPSHUR ANIMAL CONTROL FACILITY			
Mar-23			
		UPSHUR	LEWIS
ADOPTIONS			
CASH		\$440.00	\$195.00
CHECK		\$0.00	\$20.00
E STORE CREDIT CARD		\$280.00	\$120.00
SUBTOTAL		\$720.00	\$335.00
SPAY/NEUTER DEPOSIT			
CASH		\$350.00	\$200.00
CHECK		\$0.00	\$50.00
E STORE CREDIT CARD		\$350.00	\$200.00
SUBTOTAL		\$700.00	\$450.00
BOARD RESCUE			
CASH		\$110.00	\$70.00
CHECK		\$0.00	\$30.00
E STORE CREDIT CARD		\$0.00	\$140.00
SUBTOTAL		\$110.00	\$240.00
MICRO-CHIPPING			
CASH		\$0.00	\$0.00
CHECK		\$0.00	\$0.00
E STORE CREDIT CARD		\$15.00	\$0.00
SUBTOTAL		\$15.00	\$0.00
DONATIONS			
CASH		\$40.00	\$0.00
CHECK		\$1,550.00	\$0.00
E STORE CREDIT CARD		\$472.00	\$0.00
SUBTOTAL		\$2,062.00	\$0.00
SURGICAL UNIT			
CASH		\$0.00	\$0.00
CHECK		\$302.55	\$0.00
E STORE CREDIT CARD		\$0.00	\$0.00
SUBTOTAL		\$302.55	\$0.00
SUMMARY			
	GRAND TOTALS	UPSHUR	LEWIS
CASH	\$1,405.00	\$940.00	\$465.00
CHECK	\$1,952.55	\$1,852.55	\$100.00
E STORE CREDIT CARD	\$1,577.00	\$1,117.00	\$460.00
TOTAL	\$4,934.55	\$3,909.55	\$1,025.00

**LEWIS-UPSHUR ANIMAL CONTROL FACILITY REPORT
ACCOUNT OF CATS
JANELLA COCHRAN, SUPERVISOR OF ANIMALS SERVICES
(March 2023)**

TRANSACTION	UPSHUR	LEWIS	TOTAL
Cats brought in by City Trapper	0	0	0
Cats brought in by Animal Control Officer	3	8	11
Cats brought in by County Residents	32	19	51
Cats brought in by Law Enforcement	0	0	0
Cats in Drop Box	0	0	0
Cats Quarantined	0	0	0
Cat returned to owner	1	0	1
Cats Escaped	0	0	0
Adoptions:			
With Charge	13	16	29
Without Charge	0	0	0
Rescues:			
With Charge	0	0	0
Without Charge	11	9	20
Euthanasia:			
Owner Request	0	0	0
Other	11	9	20

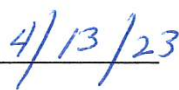

Signature

4/13/23
Date

LEWIS - UPSHUR ANIMAL CONTROL FACILITY
ANIMAL REPORT (April 13, 2023)
ACCOUNT OF ANIMALS HOUSED AT THE LEWIS - UPSHUR ANIMAL CONTROL FACILITY
FOR THE MONTH OF (March 2023)

TRANSACTION	UPSHUR	LEWIS	TOTAL
Dogs brought in by Animal Control Officer	20	15	35
Other Animals brought in by Animal Control Officer	0	0	0
Dogs brought in by County Residents	25	5	30
Dogs brought in by Law Enforcement	0	0	0
Dogs in Drop Box (Gate)	1	0	1
Dogs Quarantined	2	1	3
Dogs Returned to Owner	3	8	11
Dogs Escaped	0	0	0
Adoptions:			
With Charge	21	7	28
Without Charge	0	0	0
Rescues:			
With Charge	4	2	6
Without Charge	1	2	3
Euthanasia:			
Owner Request	6	1	7
Other	0	0	0
Total	83	41	124


 Signature


 Date

John Slaughter, Animal Control/Humane Officer

Monthly Animal Report

March 2023

TRANSACTION	Upshur	Lewis	TOTAL
Animals picked up by ACO:			
Dogs	8		
Other			
Animals returned to Owner by ACO:			
Dogs	1		
Other			
Animals delivered to LUACF:			
Dogs	8		
Other			
Animals Quarantined by ACO:			
Dogs	1		
Other			
Animals Terminated:			
Dogs			
Other			
Total Number of Hours Involved			

John Slaughter
Signature

4/12/23
Date

DEPARTMENT: Addressing and Mapping

[illegible]

DEPARTMENT: Comm Corrections

MONTH / YEAR: March 2023

[illegible]

MONTHLY MILEAGE LOG

Comm Corrections

MONTH / YEAR: March - 2023

[illegible]

Department: Dog Pound

Mar-23

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
Mike Francis	F250 Ford Truck	1FTSX21598EB86131	103,497	103,498	1	
			GRAND TOTALS		1	0




UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

DEPARTMENT: DHSEM

MONTH / Year Mar-23

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
Steve Wykoff	2019 Chevy 2500	2GC2KREG1121064	11515	11584	69	
			GRAND TOTALS		69	0




UPSHUR

UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

DEPARTMENT: MaintenanceMONTH / YEAR: March 2023

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
GREG HARRIS	2020 F-250	IFT7XZB83LEE	17,900	18,668	768	0 23.38
Chris Alkire		84I12				0 22.69
Eric Poling						0 22.30
Harold Smith						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
GRAND TOTALS					768	0 68.37 0



U P S H U R

UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

DEPARTMENT:

Maintenance

MONTH / YEAR:

March 2023

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
GREG HARRIS	2019 Ford F-250	1FDBFZB69KEC81	15,150	15,389	239	0 18.0
Chris Alkire		902				0
Eric Poling						0
Hayden Smith						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
			GRAND TOTALS		239	18.00



UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

DEPARTMENT: Maintenance

MONTH / YEAR: March 2023

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
Greg Harris	2008 Toyota Tundra	5TBBV54188551	96630	97127	497	20.19
Chris Alkire		4917			0	
Eric Poling					0	12.94
Hayden Smith	2008 Toyota Tundra				0	
Smith	2008 Toyota Tundra				0	14.01
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
GRAND TOTALS					497	47.14

DEPARTMENT: Parks and Rec

MONTH / YEAR: March 2023

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
Jeremiah McCourt					0	
1-Mar	2010 Expedition		129143			
16-Mar						12
22-Mar						19.51
31-Mar				129402		
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
			GRAND TOTALS		259	31.51



UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

DEPARTMENT: Upshur 911

MONTH / YEAR: March 2023

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
Doyle Cutright II	2021 Ford Explorer	1FMSK8BH4MGC9760	9017	10386	1369	58.3
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
			GRAND TOTALS		1369	58.3

UPSHUR COUNTY SAFE STRUCTURES AND SITES
ENFORCEMENT BOARD

Meeting Agenda

Upshur County Administrative Annex

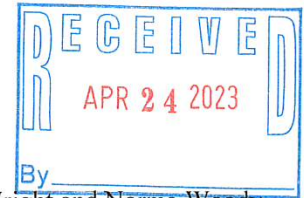
Thursday, May 11, 2023

3:00 p.m.

- I. Call meeting to order
- II. Recognition of Guests
- III. Public Comment
- IV. Approval of previous meeting(s) minutes
 - April 13, 2023
- VI. Report and/or action on Pending Cases
 - 111022-01 (West)
 - 111022-02 (Smith)
 - 121322-01 (Tenney)
 - 041323-01 (Nolan)
- VII. Consider requests to establish new cases that were received on or before 05/8/2023.
- VIII. Adjournment

The next Safe Structures & Sites Board Meeting will be held on Thursday, June 8, 2023 beginning at 3:00 p.m. at the Upshur County Administrative Annex, 91 West Main Street, Suite 101, Buckhannon, WV.

Adrian Public Service District
March 6, 2023
Monthly Board Meeting



Present from Adrian PSD: Paul Spencer, Kelly Arnold, Carolyn Douglas, Eric Brunn, Alicia Wright and Norma Woody.

All motions were unanimous unless otherwise noted.

The meeting was called to order at 3:00 pm by Paul Spencer, Chairman.

Minutes of the February 5, 2023 meeting were read. Paul made a motion to approve the minutes and Kelly second.

Minutes of the February 15, 2023 meeting were read. Paul made a motion to approve the minutes and Carolyn second.

Invoices were presented. A motion was made to pay by Kelly, second by Paul.

Old Business

- None

New Business

- None

Items for Discussion/Action/Approval

- Norma advised the board of completion of new maintenance building, including the concrete floor.
- Norma advised the board of completion of awnings on shop building. She also presented the board with new board room furniture from utilizing reward points earned on MVB Visa card. (conference table chairs (6), conference room guest chairs (4), conference room accent chairs (2), stool and end table)
- Norma requested approval of legal advertisement for generators, utilizing ARP funding, for a second time. Paul made a motion to approve, and Kelly second.

Maintenance Report

- Repaired water leak at Arlington.
- Installed three new services.
- New motor arrived for Carter Pump Station.
- Relocation of waterline at Alton Bridge and requested a change order for the DOH.
- Received bacteria samples from Clarksburg Water Board for Indian Camp. Both samples were good.
- Purchased and installed two new chlorine pumps.
- Repaired telemetry at Alexander Tank, cancelled CITCO.

Office Report

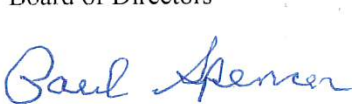
- None


Adjournment

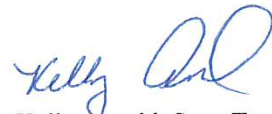
The meeting adjourned at 4:00 pm. Next regular meeting will be April 6, 2023 at 3:00 pm.

The next project meeting will be March 15, 2023 at 3:00 pm.

Board of Directors


Paul Spencer, Chairman


Carolyn Douglas, Vice Chairman


Kelly Arnold, Sec., Treas.

**Upshur County Safe Structures and Sites Enforcement Board
March 9, 2023**

Members present: Greg Harris, Chris Cook, Chris Garrett
Members absent: Chris Alkire, JB Kimble
Others present: Cindy Hughes, Assistant Administrator

The meeting was called to order at 3:00 p.m. by Greg Harris.

The January 12, 2023 meeting minutes were reviewed. On Motion by Chris Cook, seconded by Chris Garrett, the meeting minutes were approved as presented.

The Enforcement Board reviewed the following cases:

111022-01 (Hartzel West): This property is located at 529 Hickory Flat Road. Correspondence has been returned unopened. The Board reviewed photos taken of the property on March 8, 2023. No improvements or changes noted. Written correspondence has not been accepted by the property owner. After discussion and on motion by Chris Cook, seconded by Chris Garrett, the Board approved to give a 30-day extension to have the property brought into compliance and also approved to deliver this and previous correspondence through Process of Service. The Board will review updated photographs at the April 13, 2023 meeting.

111022-02 (Gregory Smith): This property is located at 575 Hickory Flat Road. According to Mr. Smith's secretary, the property continues to be occupied by a problematic tenant that they are actively evicting. Compliance Officer, Greg Harris, has been in touch with a gentleman that is supposed to be buying the property. Photos taken March 8, 2023 revealed no changes in the property status thus far. After discussion and on motion by Chris Cook, seconded by Chris Garrett, the Board approved to give a 30-day extension to have the property brought into compliance. The Board will review updated photographs at the April 13, 2023 meeting.

121322-01(Carl Tenney): This property is located at 10845 Old Elkins Road Ellamore, WV (Route 151). The Board discussed the status of the property since Mr. Tenney's passing. No civil actions were brought against Mr. Tenney by DEP, according to James McClain, while he was living. Investigation of the property will continue to be postponed until more information can be obtained regarding the status of the Estate.

The Enforcement Board reviewed the following new cases:

None

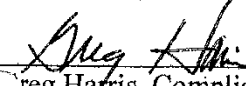
Public Comment:

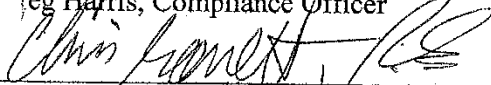
None

Other Business:

The next meeting will be held on Thursday, April 13, 2023 at 3:00 p.m. in the Upshur County Commission Administrative Annex, 91 West Main Street, Suite 101, Buckhannon, WV. On motion by Greg Harris, seconded by Chris Cook, the meeting adjourned at 3:22 p.m.

Approved by:


Greg Harris, Compliance Officer


Chris Garrett, Board Member

04-13-23

Date

4/13/2023
Date

James B. Kimble, Board Member


Chris Cook, Board Member

Date

04-13-23
Date

Adrian Public Service District
March 15, 2023
Phase VIII Project Meeting



Present from Adrian PSD: Kelly Arnold, Carolyn Douglas, Paul Spencer, Eric Brunn, Alicia Wright and Norma Woody.

Visitors: Trey Hornor, P.E. President Hornor Brothers Engineering
Carrie Wallace, Program Coordinator, Region VII
Doug Heater, Pro Contracting

All motions were unanimous unless otherwise noted.

The meeting was called to order at 3:00 pm by Chairman, Paul Spencer.

Items for Discussion/Action/Approval


- Trey Hornor, Hornor Brothers Engineering reviewed progress and status of construction (15.8% complete as of February 28, 2023). Indian Camp complete, Get Out Rd complete, Frenchton Rd complete, Freemans Rd complete, working on Route 20 and Eden Road.
- Norma requested approval of **Resolution No. 4 of the Phase VIII water extension project**. Paul made a motion to approve, and Kelly second.
- Norma requested approval of **Adverse Weather Day calculation sheets for Phase VIII water extension project**. Contract 1 (0 days), Contract 2 (7 days), Contract 3 (7 days). Carolyn made the motion to approve, and Paul second the motion.
- The board reviewed gas line crossing application from TC Energy.
- Schedule for Contracts are as follows: Contract 1-Pro Contracting (two and one-half crews working), Contract 2-Pro Contracting (one crew starting Holly Grove next week), Contract 3-Mid Atlantic Storage Systems (site work started at both tank sites, but stopped now for weather).


Adjournment

The meeting adjourned at 4:00 pm. Next regular meeting will be April 19 , 2023 at 3:00 pm.

Board of Directors


Paul Spencer, Chairman


Carolyn Douglas, Vice Chairman


Kelly Arnold, Sec., Treas.

Tabatha

UPSHUR COUNTY YOUTH CAMP BOARD

March 16, 2023

The Upshur County Youth Camp Board met in regular session on Thursday, March 16, 2023 in the WVU Extension Office. The meeting was called to order by Vice President Craig Presar at 6:30 pm. Board members present were Gini Croaff, Debbie Hull, and Thanna Wentz. Greg Woody, camp manager also attended. President, Glen Hawkins had earlier in the week verbally submitted his resignation due to health issues.

The secretary's report for the January 19, 2023 meeting as well as the January and February financial statements were approved through motions made by Gini and seconded by Debbie. There was no January meeting due to lack of a quorum.

Old Business:

1. Tabatha told Greg the rule the camp has for not allowing pets attend camp with their owners still stands, however, a service dog would have to be allowed but only with a medical statement from the camper's physician.
2. Debbie will ask Tabatha about the money that the county received from the sale of our van at the county auction.
3. Senators Hamilton and Karnes have donated \$20,000.00 to the camp to be used to repair the bridge which crosses the river into the camp. Since we received that money, the State has said it would repair the bridge. We asked Tabatha if we could use that money toward repairing the road into the camp. She suggested that we wait and see if the State follows through with their plan.
4. Greg stated that the tractor/mower which we purchased from Fetty's was taken to Fetty's and given a thorough "check-up" with new blades, bearings and routine annual maintenance. Most of the work was done under warranty.

New Business:

1. Thanna presented three (3) bids for installation of metal roofing on Gould, Terrace and Maple cottages. They are Reger \$14,200.00; Superior \$10,500.00 and DKM Services \$11,000.00. The material for this project has already been purchased.

2. Greg said the roof on the caretaker's home is in need of replacement also and asked if we could ask the three companies to enter a bid on that house as well before we award the bid. The caretaker's home would include material as well as labor. Debbie made the motion that we wait to award the bid to see if any of the companies are interested in adding the caretakers home to their bid. Gini seconded this motion.
3. Glen Hawkins called Thanna March 16 to say he was physically unable to continue serving on the camp board and to consider this call his formal verbal resignation.
4. Tabatha will need to contact members of the nominating board to arrange a meeting. The Nominating Board consists of (1) member selected by the County Commission (2) member selected by the Upshur County Board of Education (3) Upshur County Scouting Organization (4) Upshur County Farm Bureau and (5) Upshur County 4-H counsel

Greg's Comments:

1. He has been working on the assembly hall floor. Cleaning and sanding, the new look is beautiful. The floor finish will cost \$1,000.00
2. The assembly hall roof will need to be replaced in the near future
3. Davis has not completed his job on the heating/air conditioning system in Terrace Hall
4. The cooler in the kitchen isn't working. He will call Tim Legget to work on it
5. A company is replacing their old florescent light fixtures with more modern lighting. Greg will replace the old filthy lights in the assembly hall with second hand hand-me-downs
6. A company who is promoting maple syrup visited the camp requesting that we open the camp next year during the Pickens maple syrup festival to have an educational exhibit on the art of making maple syrup. It was agreed that that was not a good idea, especially during the Pickens festival.
7. The mule has been taken to Smitty's for routine maintenance
8. Would it be alright to order stone to put on the road into the camp. The estimated cost would be around \$4,000.00. He said he would use grant money.
9. Summer help was discussed. Bert will return as head cook, but will not be able to work the long hours she has done in the past.
10. Additional summer help was discussed

11.Pool chemicals have been ordered. The cost will be roughly \$3,000.00

12.There will be a camp leaving on the 29th of July and another one coming in on the 30th. Greg has asked for volunteer help cleaning cabins and bathrooms, wiping down beds, hauling trash, etc. He will have a week's worth of mowing to get done during that time. Gini thought that maybe some of the Christian Fellowship Church members would volunteer to pitch in.

There being no further business, the meeting was adjourned at 8:00 pm.
The next meeting will be held on April 20 at 6:30 pm in the WVU Extension Office

Respectfully submitted,

Shanna Wentz

Upshur County Fire Board Meeting March 21, 2023

Members Present: Joseph Gower, Larry Alkire, Sidney Huffman, Rick Harlow, and Kristie Tenney

Members Absent: Donna Matthews and Steven Linger

Others Present: Jesse Davidson Guest; and Toni Newman-Fire Fee Clerk

The meeting was called to order by Chairman Joe Gower at 6:30 pm. All motions passed unanimously unless otherwise stated.

The meeting minutes from February 8, 2023, and February 28, 2023, were approved on motion by Sidney Huffman and second by Larry Alkire.

The Fire Fee Clerk reported the 2022 Fire Fees are at 89 percent collected. The Fire Association voted to pursue raising the Fire Fee at their last meeting.

The checking account balance as of 2/28/2023 was \$116,544.66. The disbursement from the Chief Tax Deputy was \$8,051.08, for the month of February.

The following invoices were reviewed and approved upon motion by Larry Alkire and second by Rick Harlow

*Software Systems---monthly maintenance---Invoice # 37137---\$237.00

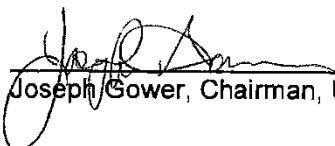
*Upshur County Commission---reimbursement---payroll---October-December---\$5,464.75

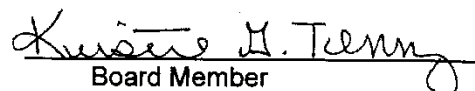
On motion by Rick Harlow and second by Larry Alkire, the Board approved the Standard Operating Procedure for the Emergency Reserve Fund.

After discussion, and on motion by Sidney Huffman and second by Kristie Tenney, the Board approved an \$8,000.00 second disbursement of the 2022 Fire Fees for 6 Volunteer Fire Departments (VFD); with Ellamore VFD receiving \$6,000.00 utilizing \$2,000.00 as the first payment towards the \$15,000.00 borrowed from the emergency fund.

The Board approved 23 exoneration tickets; and on motion by Rick Harlow and second by Larry Alkire, approved 30 corrective tickets.

There being no further business, the meeting adjourned. The next meeting of the Board will be Tuesday, April 18, 2023, at the Upshur County Administrative Annex.


Joseph Gower, Chairman, Upshur County Fire Board


Kristie H. Tenney
Board Member

Adrian Public Service District
March 24, 2023
Special Board Meeting



Present from Adrian PSD: Paul Spencer, Chairman; Kelly Arnold, Sec. Treas.; Carolyn Douglas, Vice Chairman and Eric Brunn, Chief Water Operator.

All motions were unanimous unless otherwise noted.

The special meeting was called to order at 3:00 p.m. by Paul Spencer, Chairman.

Paul Spencer made a motion to enter into Executive Session under WV Code 6-9A-4 at 3:00 p.m. Paul Spencer made a motion to leave Executive Session at 3:45 p.m. Seconded by Kelly Arnold.

No decisions were made during executive session. The Board unanimously elected to give employee, Jacob Leichter, as disciplinary action, the option to resign or be terminated from Adrian Public Service District.

Adjournment

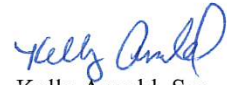
The meeting adjourned at 4:00 pm.

Next regular meeting will be April 6, 2023 at 3:00 pm.

Board of Directors


Paul Spencer, Chairman


Carolyn Douglas, Vice Chairman


Kelly Arnold, Sec., Treas.