

Upshur County Commission Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535.

- Location: Upshur County Courthouse Annex
If you prefer to participate by telephone, please dial 1-408-650-3123 Access Code: 272 564 045 to enter the conference call
- Date of Meeting: September 8, 2022
- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• August 25, 2022
- 9:05 a.m. Announcement of vacant County Commissioner position.
- 9:15 a.m. Discuss the status of property owned by Kevin Howard. The Upshur County Commission previously granted a 90-Day extension on June 2, 2022 to bring the property into compliance with the Upshur County Safe Sites and Structures Ordinance. – Case Number 070821-02 (Banks Tax District – Tax Map 4 – Parcel Number 2).
- 9:30 a.m. Buckhannon River Gauge Project Presentation by Nick Webb, Senior Service Hydrologist for the National Weather Service and Steve Wykoff, Director of Emergency Management for Upshur County.
- 10:00 a.m. Sheriff Virgil D. Miller: Discuss Senate Bill 552 passed March 12, 2022, amending WV Code Chapter 11 relating to tax sale process.
- 1:00 p.m. Discuss revised Procedures to Dispatch Wrecker Services effective April 1, 2022.

Items for Discussion / Action / Approval:

1. Approval and signature of a Community Development Block Grant – Small Cities Block Grant Request for Payment for Elkins Road PSD Phase III Water System Improvements in the amount of \$12,009.75. This is for Request for Funds #31. * Pages 5-17
2. Approval and signature of the Community Development Block Grant Amendment Request #5 for the Elkins Road PSD Phase III Water System Improvement Project. This adjustment modifies the project funding structure and extends the period of performance for Final Payment Request. * Pages 18-19
3. Approval of “Request for Proposals” for the Upshur County Courthouse Annex – HVAC Upgrade. Sealed bids must be received by 9:00 a.m. on Thursday, October 13, 2022. Sealed bids received by this deadline will be opened, reviewed and read aloud by the Commission during the regularly scheduled Commission Meeting at 9:30 a.m. on Thursday, October 13, 2022. * Page 20
4. Approval and signature of Office of State Treasurer Claim Form and Instructions. * Pages 21-22

5. Correspondence requesting the re-appointment of David Burr to the Elkins Road PSD Board. Upon approval, Mr. Burr's term will be effective October 1, 2022 and expire on September 20, 2028. *
[Page 23](#)
6. Approval of Lewis-Upshur Animal Control Facility Volunteers Nathan Unrue, Carla Campbell, and Kasey Davis. *
[Under separate cover](#)
7. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Upshur Property LLC enclosing the legal advertisement for Upshur Property LLC, Permit No. P-698 Increment No. 4, in compliance with the surface mining laws of WV.
[Pages 24-27](#)
2. Draft PY2021 Consolidated Annual Performance and Evaluation Report (CAPER) for West Virginia prepared by the WV Department of Economic Development. The 15-day review and comment period conclude at the close of business on Tuesday, September 13, 2022. Report is available for review at 91 West Main Street, Buckhannon, WV 26201.
[Under separate cover](#)
3. Correspondence from the WV Courthouse Facilities Improvement Authority Board approving a time extension completion date for the 18th cycle grant award to December 31, 2022.
[Page 28](#)
4. Correspondence from the West Virginia Economic Development Authority announcing \$600 million dollars available for loan funding for businesses currently targeted by the West Virginia Department of Economic Development.
[Pages 29-30](#)
5. Notification from the WV Offices of the Insurance Commissioner that flood insurance may be available through the National Flood Insurance Program (NFIP) per WV Code §33-2-15a and in conjunction with the Robert T. Stafford Emergency Assistance and Disaster Relief Act.
[Page 31](#)
6. Correspondence from Dominion Energy promoting safe digging prior to ground breaking activities by dialing 811 or 800-245-4848 to have the area assessed for underground gas pipelines.
[Pages 32-33](#)
7. Correspondence from Brian Cooper, WV Department of Transportation Division of Highways District Engineer, enclosing the Bridge Inspection Report for the Youth Camp Girder Bridge, dated August 23, 2022.
[Pages 34-54](#)
8. Notice from the West Virginia Department of Environmental Protection (WVDEP) stating they are accepting registrations for the Adopt-A-Highway Fall Statewide Cleanup set for Saturday, September 24, 2022.
[Page 55](#)
9. Upshur County Mileage Reports – July 2022
[Pages 56-65](#)
 - Addressing and Mapping
 - Community Corrections
 - Dog Pound

- Emergency Management
- Maintenance
- Sheriff
- Upshur 911

10. Public Notices:

a) Newsletters and/or Event Notifications:

- | | | |
|--|--------------------|-------------------------|
| • James W. Curry Library Events Calendar | September 2022 | Page 66 |
| • Glow Stick Party at James W. Curry Library | September 16, 2022 | Page 67 |
| • Upshur County Solid Waste Authority – Free Paper Shred Event | September 24, 2022 | Page 68 |

b) Agendas and/or Notice of Meetings:

- | | | |
|---|-------------------|-------------------------|
| • City Council of Buckhannon | September 1, 2022 | Page 69 |
| • Elkins Road Public Service District | September 6, 2022 | Page 70 |
| • Safe Sites and Structures Enforcement Board | September 8, 2022 | Page 71 |

Meeting Minutes:

- | | | |
|---|----------------|----------------------------|
| • Upshur County Farmland Protection Board | July 28, 2022 | Page 72-73 |
| • Adrian Public Service District Board | August 4, 2022 | Page 74 |

c) Meetings: *CHANGES ARE NOTED IN BOLD TYPE

Banks District Volunteer Fire Department	Thu	9/1/2022	7:00 PM
City Council of Buckhannon	Thu	9/1/2022	7:00 PM
Selbyville VFD	Thu	9/1/2022	7:00 PM
Adrian PSD	Thu	9/1/2022	3:00 PM
Upshur-Buckhannon Board of Health	Thu	9/1/2022	6:00PM
Elkins Road PSD	Tue	9/6/2022	5:00 PM
Upshur County Safe Sites & Structures Enforcement Board	Thu	9/8/2022	3:00 PM
Buckhannon VFD	Thu	9/8/2022	7:30 PM
UCDA-Executive Board Meeting	Thu	9/8/2022	7:00 AM
Region VI Local Elected Officials-Stonewall Jackson Resort	Fri	9/9/2022	11:00 AM
Washington District VFD	Sun	9/11/2022	6:00 PM
Upshur County Family Resource Network	Mon	9/12/2022	12:00 PM
Upshur County Solid Waste Authority	Mon	9/12/2022	4:30 PM
Buckhannon-Upshur Recreational Park Advisory Board	Mon	9/12/2022	5:30 PM
Buckhannon-Upshur Airport Authority	Mon	9/12/2022	4:00 PM
Hodgesville PSD	Tue	9/13/2022	4:00 PM
Adrian VFD	Tue	9/13/2022	7:30 PM
Upshur County Senior Center Board	Tue	9/13/2022	12:00 PM
Warren District VFD	Tue	9/13/2022	7:00 PM
Upshur County Convention and Visitors Bureau	Wed	9/14/2022	3:00 PM
Tennerton PSD	Wed	9/14/2022	3:00 PM
Buckhannon-Upshur Chamber of Commerce	Wed	9/14/2022	12:00 PM
Ellamore VFD	Wed	9/14/2022	7:00 PM
Buckhannon River Watershed Association	Wed	9/14/2022	6:00 PM

Upshur County Farmland Protection Board 3rd Thursday	Thu	9/15/2022	6:00 PM
Upshur County Youth Camp Board	Thu	9/15/2022	6:30 PM
Wes-Mon-Ty Resource Conservation & Development Council	Fri	9/16/2022	10:00 AM
Upshur County Fire Board, Inc. @ Banks District VFD	Tue	9/20/2022	6:30 PM
Upshur County Public Library Board	Wed	9/21/2022	4:00 PM
Lewis Upshur LEPC-Upshur Co. Location	Wed	9/21/2022	12:00 PM
UC Enhanced Emergency Telephone Advisory Board	Tue	9/27/2022	3:00 PM
Upshur County Fire Fighters Association	Wed	9/28/2022	7:00 PM
Lewis-Upshur Community Corrections Board *@Lewis County Day Report Center	Mon	10/17/2022	6:00 PM

11. No Appointments Needed or Upcoming.

****If you are interested in serving on an Upshur County board, please submit your letter of interest to the Commission Office at 91 W. Main St., Suite 101, Buckhannon, WV 26201 or trperry@upshurcounty.org. Upcoming term expirations are listed in this section of the agenda; however, letters of interest can be submitted at any time. Letters of interest for boards that do not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment. ****

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Review the Upshur County Safe Structures and Sites Enforcement Board Petition for Order filed June 13, 2022 – Case Number 021121-01 (Union Tax District – Tax Map 7H – Parcel Number 76.1) owned by Bryce Chapman and consider Order Adopting Enforcement Agency Findings. (tabled 7/21/22)
2. Sheriff's Department request for appropriation of funding to be utilized for the purchase and training of a k9. (tabled 8/25/22)

Next Regular Meeting of the Upshur County Commission
September 15, 2022 --- 9:00 a.m.
Upshur County Courthouse Annex

**Community Development Block Grant Program
REQUEST FOR PAYMENT**

TO: West Virginia Development Office
Building 3, Room 700
1900 Kanawha Boulevard, East
Charleston, WV 25305-0311
304.558.2234

FROM: Upshur County Commission
91 West Main Street, Suite 101
Buckhannon, WV 26201
ph. 304.472.0535

Project Name	Elkins Road PSD Phase III Water System Improvements			Project #	16SCBG0008	
Invoice #	173858-31			% of CDBG Funds Expensed	92%	
Time Period Covered by this Request:				10/01/2021	To:	09/08/2022
Amount of CDBG Funds on hand at the time of this Request					\$ -	
COST CATEGORIES	APPROVED BUDGET AMOUNT	AMOUNT REQUESTED TO DATE	AMOUNT REQUESTED THIS DRAW	TOTAL AMOUNT REQUESTED	AMOUNT DISBURSED TO DATE	BALANCE
Administration	\$ 107,462.84	\$ 77,167.80	\$ 11,035.75	\$ 88,203.55	\$ 77,167.80	\$ 19,259.29
Admin Direct Costs		\$ 50,707.85	\$ 7,008.46	\$ 57,716.31	\$ 50,707.85	
Admin Indirect Costs		\$ 26,459.95	\$ 4,027.29	\$ 30,487.24	\$ 26,459.95	
Accounting	\$ -	\$ -	\$ -		\$ -	
Arch/Engineering	\$ 341,172.00	\$ 299,550.75	\$ 974.00	\$ 300,524.75	\$ 299,550.76	\$ 40,647.25
Land Acquisition	\$ -	\$ -	\$ -		\$ -	
Construction	\$ 1,025,977.36	\$ 971,869.00	\$ -	\$ 971,869.00	\$ 964,080.90	\$ 54,108.36
Permits/Fees	\$ 25,387.80	\$ 25,387.80	\$ -	\$ 25,387.80	\$ 25,387.80	\$ 0.00
Legal	\$ -	\$ -	\$ -		\$ -	
Planning		\$ -	\$ -		\$ -	
SUB-TOTAL:	\$ 1,500,000.00	\$ 1,373,975.35	\$ 12,009.75	\$ 1,385,985.10	\$ 1,366,187.26	\$ 114,014.90
Less Income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL:	\$ 1,500,000.00	\$ 1,373,975.35	\$ 12,009.75	\$ 1,385,985.10	\$ 1,366,187.26	\$ 114,014.90

I certify costs claimed by this report are correct and just and based upon actual requirements; that work and services are in accordance with the approved project agreement; and that work and services are satisfactory and consistent with the amount claimed. Supporting documents are attached to verify costs claimed and are available locally for audit and inspection. City, county, or other direct recipients of funds are not involved in any court litigation or lawsuit involving any applicable laws contained in the grant contract

Chief Elected Official Signature

Kristie G. Tenney, Upshur County Commission

Printed Name of Chief Elected Official

September 8, 2022

Date

Copies of Invoices Required
Invoice Summary Forms Required

v1.12.2021

**ELKINS ROAD PUBLIC SERVICE DISTRICT
2016W-1632
16SCBG0008
Request #26**

**RESOLUTION OF THE ELKINS ROAD PUBLIC SERVICE DISTRICT APPROVING INVOICES RELATING TO
THE WATER PROJECT AND AUTHORIZING PAYMENT THEREOF,**

WHEREAS, the Elkins Road Public Service District, has reviewed the invoices attached hereto for its water project funded by the West Virginia Infrastructure & Jobs Development Council ("IJDC") and Community Development Block Grant ("CDBG"), and find as follows:

- a.) That none of the items for which payment is proposed to be made has been requested from another funding source.
- b.) That each item for which the payment is proposed to be paid is or was necessary in connection with the Project and constitutes a cost of the project.
- c.) That each of such costs has been otherwise properly incurred.
- d.) That the payment for each of the items proposed is due and owing as the date hereof.

NOW, THEREFORE BE IT RESOLVED by the Elkins Road Public Service District as follows: There is hereby authorized and directed the payment of the attached invoices as follows:

VENDOR	CDBG	IJDC Loan	TOTAL
Chapman Technical Group	\$ 974.00	\$ 23,686.00	\$ 24,660.00
Region VII Planning & Development Council	\$ 11,035.75	\$ -	\$ 11,035.75
Core & Main	\$ -	\$ 9,625.00	\$ 9,625.00
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -
TOTAL	\$ 12,009.75	\$ 33,311.00	\$ 45,320.75

ADOPTED BY the Elkins Road Public Service District, at a meeting held on the 6th day of September, 2022.

By: _____

Its: Chairman

Elkins Rd PSD
 LJDC No. 2016W-1632
 Expenditure Report #26

9/6/2022

LJDC Loan	Per Schedule B	Adjustments	Revised Budget	Requested Prior to This Draw	Requested This Draw	Total Requested	Remaining
Construction							
Contract 1 - Off Bldg (Pro)(w/ CO#1-#7)	460,350.00	8,530.63	468,880.63	468,880.63	0.00	468,880.63	0.00
Contract 2 Tank (M&A)	225,000.00	37,397.67	262,397.67	262,397.67	0.00	262,397.67	0.00
Contract 3 Line ext (AJ Burk)	1,117,740.00	176,467.00	1,294,207.00	1,294,106.99	0.00	1,294,106.99	100.01
Contract 4 Line Ext (Chojnacki)	1,384,581.65	(211,216.11)	1,173,365.54	1,173,265.53	0.00	1,173,265.53	100.01
Contingency	219,549.00	(100,438.25)	119,110.75	0.00	0.00	0.00	119,110.75
Kesling Ridge Booster Station	100,000.00	(100,000.00)	0.00	0.00	0.00	0.00	0.00
Contract 3, Change Order #4	0.00	80,750.00	80,750.00	80,750.00	0.00	80,750.00	0.00
Touch Read & Radio Read Meters	274,994.00	(274,994.00)	0.00	0.00	0.00	0.00	0.00
Contract 3, Change Order #2	0.00	37,000.00	37,000.00	37,000.00	0.00	37,000.00	0.00
Contract 3, Change Order #3	0.00	136,000.00	136,000.00	136,000.00	0.00	136,000.00	0.00
Contract 3, Change Order #6	0.00	101,880.00	101,880.00	101,880.00	0.00	101,880.00	0.00
Contract 3, Change Order #7 & #8	0.00	134,315.00	134,315.00	134,315.00	0.00	134,315.00	0.00
Radio Read Meters (Remainder of Meters in System)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contract #1, CO #8 - Backflow Prevention Valve & Vault	0.00	47,000.00	47,000.00	0.00	0.00	0.00	47,000.00
Contract #1, CO#9 - Asphalt Driveway Paving	0.00	65,451.85	65,451.85	58,906.67	0.00	58,906.67	6,545.18
ERPSD Equipment	0.00	9,625.00	9,625.00	0.00	9,625.00	9,625.00	0.00
ERPSD GIS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Technical Services (Chapman)							
Study & Report	53,000.00	0.00	53,000.00	53,000.00	0.00	53,000.00	0.00
Design	252,000.00	0.00	252,000.00	252,000.00	0.00	252,000.00	0.00
Bidding	32,990.00	0.00	32,990.00	32,990.00	0.00	32,990.00	0.00
Engineering During Construction	89,810.00	88,500.00	178,310.00	138,310.00	20,000.00	158,310.00	20,000.00
Post Construction Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Inspection Services	439,811.00	(148,866.00)	290,945.00	257,019.49	3,360.00	260,379.49	30,565.51
Special Services							
Surveying Services	10,500.00	0.00	10,500.00	10,106.04	0.00	10,106.04	393.96
Financing Services	3,622.50	0.00	3,622.50	3,622.50	0.00	3,622.50	0.00
Record Drawings	10,500.00	0.00	10,500.00	5,894.00	326.00	6,220.00	4,280.00
PSC Services	1,627.50	0.00	1,627.50	1,627.50	0.00	1,627.50	0.00
Geotech Engineering Services	6,118.00	0.00	6,118.00	6,118.00	0.00	6,118.00	0.00
Tank Inspection	4,700.00	0.00	4,700.00	4,700.00	0.00	4,700.00	0.00
Legal							
a. Legal - Project	25,000.00	0.00	25,000.00	25,000.00	0.00	25,000.00	0.00
b. Legal - PSC (S&J)	10,000.00	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00
Accounting (Griffith)	40,000.00	(2,244.11)	37,755.89	37,755.89	0.00	37,755.89	0.00
Administrative (Region VII)	80,566.35	(58,029.19)	22,537.16	22,537.16	0.00	22,537.16	0.00
Sites and Other Lands	50,000.00	(3,187.50)	46,812.50	46,812.50	0.00	46,812.50	0.00
Permits / Miscellaneous	70,040.00	(23,941.99)	46,098.01	46,098.01	0.00	46,098.01	0.00
Bond Counsel (S&J)	37,000.00	0.00	37,000.00	37,000.00	0.00	37,000.00	0.00
Registrar Fee	500.00	0.00	500.00	500.00	0.00	500.00	0.00
Funded Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	5,000,000.00	(0.00)	5,000,000.00	4,738,593.58	33,311.00	4,771,904.58	228,095.42

CDBG	Per Schedule B	Adjustments	Revised Budget	Requested Prior to This Draw	Requested This Draw	Total Requested	Remaining
Construction							
Contract 1 - Ofc Bldg (Pro)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contract 2 Tank (M&A)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contract 3 Line ext (AJ Burk)	520,517.00	(162,362.64)	358,154.36	304,001.00	0.00	304,001.00	54,153.36
Contract 4 Line Ext (Chojacko)	682,788.35	(14,920.35)	667,868.00	667,868.00	0.00	667,868.00	0.00
Contingency	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Kesling Ridge Booster Station	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contract 3, Change Order #4	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Touch Read & Radio Read Meters	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contract 3, Change Order #2	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contract 3, Change Order #3	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contract 3, Change Order #6	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contract 3, Change Order #7	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Radio Read Meters (Remainder of Meters in System)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contract #1, CO #8 - Backflow Prevention Valve & Vault	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contract #1, CO#9 - Asphalt Driveway Paving	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ERPSD Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
ERPSD GIS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Technical Services (Chapman)							
Study & Report	12,000.00	0.00	12,000.00	12,000.00	0.00	12,000.00	0.00
Design	108,000.00	0.00	108,000.00	108,000.00	0.00	108,000.00	0.00
Bidding	7,710.00	0.00	7,710.00	7,710.00	0.00	7,710.00	0.00
Engineering During Construction	38,490.00	0.00	38,490.00	38,490.00	0.00	38,490.00	0.00
Post Construction Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Inspection Services	97,189.00	63,866.00	161,055.00	120,452.75	0.00	120,452.75	40,602.25
Special Services							
Surveying Services	4,500.00	0.00	4,500.00	4,500.00	0.00	4,500.00	0.00
Financing Services	1,552.50	0.00	1,552.50	1,552.50	0.00	1,552.50	0.00
Record Drawings	4,500.00	0.00	4,500.00	3,526.00	974.00	4,500.00	0.00
PSC Services	697.50	0.00	697.50	697.50	0.00	697.50	0.00
Geotech Engineering Services	2,622.00	0.00	2,622.00	2,622.00	0.00	2,622.00	0.00
Tank Inspection	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Legal							
a. Legal - Project	0.00	0.00	0.00	0.00	0.00	0.00	0.00
b. Legal - PSC (S&J)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Accounting (Griffith)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Administrative (Region VII)	19,433.65	88,029.19	107,462.84	77,167.80	11,035.75	88,203.55	19,259.29
Sites and Other Lands	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Permits / Miscellaneous	0.00	25,387.80	25,387.80	25,387.80	0.00	25,387.80	0.00
Bond Counsel (S&J)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Registrar Fee	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Funded Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	1,500,000.00	(0.00)	1,500,000.00	1,373,975.35	12,009.75	1,385,985.10	114,014.90

Total Project	Per Schedule B	Adjustments	Revised Budget	Requested Prior to This Draw	Requested This Draw	Total Requested	Remaining
Construction							
Contract 1 - Ofc Bldg (Pro)	460,350.00	8,530.63	468,880.63	468,880.63	0.00	468,880.63	0.00
Contract 2 Tank (M&A)	225,000.00	37,397.67	262,397.67	262,397.67	0.00	262,397.67	0.00
Contract 3 Line ext (AJ Burk)	1,638,257.00	14,104.36	1,652,361.36	1,598,107.99	0.00	1,598,107.99	54,253.37
Contract 4 Line Ext (Chojnacki)	2,067,370.00	(226,136.46)	1,841,233.54	1,841,133.53	0.00	1,841,133.53	100.01
Contingency	219,549.00	(100,438.25)	119,110.75	0.00	0.00	0.00	119,110.75
Kesling Ridge Booster Station	100,000.00	(100,000.00)	0.00	0.00	0.00	0.00	0.00
Contract 3, Change Order #4	0.00	80,750.00	80,750.00	80,750.00	0.00	80,750.00	0.00
Touch Read & Radio Read Meters	274,994.00	(274,994.00)	0.00	0.00	0.00	0.00	0.00
Contract 3, Change Order #2	0.00	37,000.00	37,000.00	37,000.00	0.00	37,000.00	0.00
Contract 3, Change Order #3	0.00	136,000.00	136,000.00	136,000.00	0.00	136,000.00	0.00
Contract 3, Change Order #6	0.00	101,880.00	101,880.00	101,880.00	0.00	101,880.00	0.00
Contract 3, Change Order #7	0.00	134,315.00	134,315.00	134,315.00	0.00	134,315.00	0.00
Radio Read Meters (Remainder of Meters in System)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Contract #1, CO #8 - Backflow Prevention Valve & Vault	0.00	47,000.00	47,000.00	0.00	0.00	0.00	47,000.00
Contract #1, CO#9 - Asphalt Driveway Paving	0.00	65,451.85	65,451.85	58,906.67	0.00	58,906.67	6,545.18
ERPSD Equipment	0.00	9,625.00	9,625.00	0.00	9,625.00	9,625.00	0.00
ERPSD GIS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Technical Services (Chapman)							
Study & Report	65,000.00	0.00	65,000.00	65,000.00	0.00	65,000.00	0.00
Design	360,000.00	0.00	360,000.00	360,000.00	0.00	360,000.00	0.00
Bidding	40,700.00	0.00	40,700.00	40,700.00	0.00	40,700.00	0.00
Engineering During Construction	128,300.00	88,500.00	216,800.00	176,800.00	20,000.00	196,800.00	20,000.00
Post Construction Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Inspection Services	537,000.00	(85,000.00)	452,000.00	377,472.24	3,360.00	380,832.24	71,167.76
Special Services							
Surveying Services	15,000.00	0.00	15,000.00	14,606.04	0.00	14,606.04	393.96
Financing Services	5,175.00	0.00	5,175.00	5,175.00	0.00	5,175.00	0.00
Record Drawings	15,000.00	0.00	15,000.00	9,420.00	1,300.00	10,720.00	4,280.00
PSC Services	2,325.00	0.00	2,325.00	2,325.00	0.00	2,325.00	0.00
Geotech Engineering Services	8,740.00	0.00	8,740.00	8,740.00	0.00	8,740.00	0.00
Tank Inspection	4,700.00	0.00	4,700.00	4,700.00	0.00	4,700.00	0.00
Legal							
a. Legal - Project	25,000.00	0.00	25,000.00	25,000.00	0.00	25,000.00	0.00
b. Legal - PSC (S&J)	10,000.00	0.00	10,000.00	10,000.00	0.00	10,000.00	0.00
Accounting (Griffith)	40,000.00	(2,244.11)	37,755.89	37,755.89	0.00	37,755.89	0.00
Administrative (Region VII)	100,000.00	30,000.00	130,000.00	99,704.96	11,035.75	110,740.71	19,259.29
Sites and Other Lands	50,000.00	(3,187.50)	46,812.50	46,812.50	0.00	46,812.50	0.00
Permits / Miscellaneous	70,040.00	1,445.81	71,485.81	71,485.81	0.00	71,485.81	0.00
Bond Counsel (S&J)	37,000.00	0.00	37,000.00	37,000.00	0.00	37,000.00	0.00
Registrar Fee	500.00	0.00	500.00	500.00	0.00	500.00	0.00
Funded Reserve	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	6,500,000.00	(0.00)	6,500,000.00	6,112,568.93	45,320.75	6,157,889.68	342,110.32

CDBG Invoice Summary-Engineering

Period Covered by Request

10/01/21-09/08/22

	Vendor	Invoice #	Description	Inv Date	\$
1.	Chapman Technical Group	0019967	Professional Services from May 29, 2022 to July 23, 2022	July 31, 2022	\$ 974.00
2.					\$ -
3.					\$ -
4.					\$ -
5.					\$ -
6.					\$ -
7.					\$ -
8.					\$ -
9.					\$ -
10.					\$ -
11.					\$ -
12.					\$ -
13.					\$ -
14.					\$ -
15.					\$ -
16.					\$ -
17.					\$ -
18.					\$ -
19.					\$ -
20.					\$ -
ENGINEERING TOTAL					\$ 974.00

Elkins Road PSD

INVOICE 

AUG 17 2022

RECEIVED

Elkins Road Public Service District
Attn: Carey Wagner, Chairperson
133 Fallen Road
Buckhannon, WV 26201

July 31, 2022

Project No: 0000007006.00

Invoice No: 0019967

Project 0000007006.00 Elkins Road PSD-Phase III WSI

Re: Elkins Road PSD Phase III WSI

Professional Services from May 29, 2022 to July 23, 2022
Fee

\$ 974.00 - CDBG
\$ 23,526.00 - IJDC
\$ 24,500.00 - Total

Billing Phase	Fee	Percent Complete	Earned
Study & Report Phase	65,000.00	100.00	65,000.00
Preliminary Design	154,400.00	100.00	154,400.00
Final Design	205,600.00	100.00	205,600.00
Bidding & Contracting	25,700.00	100.00	25,700.00
Bidding & Contracting- Amendment No. 3	15,000.00	100.00	15,000.00
Construction Phase	128,300.00	100.00	128,300.00
Construction Phase - Amendment No. 4	3,500.00	100.00	3,500.00
Construction Phase- Amendment No. 5	45,000.00	100.00	45,000.00
Construction Phase- Amendment No. 6	40,000.00	50.00	20,000.00
Surveying Services	7,500.00	100.00	7,500.00
Surveying-Amendment No. 2	7,500.00	94.7472	7,106.04
Financing Services	3,500.00	100.00	3,500.00
Financing Services- Amendment No. 2	1,675.00	100.00	1,675.00
Record Drawings	15,000.00	71.4667	10,720.00
PSC Services	2,325.00	100.00	2,325.00
Geotechnical Engineering Services	5,000.00	100.00	5,000.00
Geotechnical-Amendment No. 2	3,740.00	100.00	3,740.00

I hereby certify that the items/services have
been received and approved for payment.

Cary A Smith

09/06/2022

NAME

DATE

PLEASE REMIT TO:
Chapman Technical Group LTD
c/o GRW Engineers
801 Corporate Dr.
Lexington, KY 40503
304.727.5501
www.chaptech.com

INVOICE

Project	0000007006.00	Elkins Road PSD-Phase III WSI			Invoice	0019967
Resident Construction Observation	452,000.00	84.2549	380,832.24			
** Tank Inspection	4,700.00	100.00	4,700.00			
Total Fee	1,185,440.00		1,089,598.28			
		Previous Fee	1,065,098.28			
		Billing				
		Current Fee	24,500.00			
		Billing				
		Total Fee				24,500.00
				Total this Invoice		<u>\$24,500.00</u>

Outstanding Invoices

Number	Date	Balance
0019797	4/30/2022	11,045.17
0019845	5/31/2022	160.00
Total		11,205.17

Billing Note:

SCBG Eligible (30%) \$7,350.00

** Denotes Amendment No. 1 (Not SCBG Eligible)

PLEASE REMIT TO:
 Chapman Technical Group LTD
 c/o GRW Engineers
 801 Corporate Dr.
 Lexington, KY 40503
 304.727.5501
www.chaptech.com

Chapman Technical Group
Invoice Detail

INVOICE

INVOICE NO. 19967

INVOICE DETAIL -May 29, 2022 through July 23, 2022.

RECORD DRAWINGS

Basic Fee:	\$15,000.00			
Fred Brown	13.0	x	\$100.00	= \$ 1,300.00
Reimbursable Expenses				= -
				<u>\$ 1,300.00</u>

Amount Earned Record Drawings	\$ 10,720.00
Amount Previously Invoiced	9,420.00
Amount Due this Invoice Record Drawings	<u>\$ 1,300.00</u>

CONSTRUCTION OBSERVATION

Basic Fee:	\$452,000.00			
Michael Shaffer	40.0	x	\$80.00	= \$ 3,200.00
Reimbursable Expenses				= -
				<u>\$ 3,200.00</u>

Amount Earned Construction Observation	\$ 380,832.24
Amount Previously Invoiced	377,632.24
Amount Due this Invoice Construction Observation	<u>\$ 3,200.00</u>

PLEASE REMIT TO:
Chapman Technical Group LTD
c/o GRW Engineers
801 Corporate Dr.
Lexington, KY 40503
304.727.5501
www.chaptech.com

CDBG Invoice Summary-Administration

Period Covered by Request

10/01/21-09/08/22

Vendor		Invoice #	Description	Inv Date	\$
1.	Region VII Planning & Development Council	394-4	Administration Services	12/31/2021	\$ 11,035.75
2.					
3.					\$ -
4.					\$ -
5.					\$ -
6.					\$ -
7.					\$ -
8.					\$ -
9.					\$ -
10.					\$ -
11.					\$ -
12.					\$ -
13.					\$ -
14.					\$ -
15.					\$ -
16.					\$ -
17.					\$ -
18.					\$ -
19.					\$ -
20.					\$ -
ADMINISTRATION TOTAL					\$ 11,035.75



Region VII Planning and Development Council
 PO Box 849
 Buckhannon, WV 26201

Invoice

Date	Invoice #
12/31/2021	394-4

Bill To 394 Elkins Road PSD Ph III Water Elkins Road PSD 133 Fallen Road Buckhannon, WV 26201
--

Description	Amount
Project Administration Services Invoice For the Period of: 10/1/2021-12/31/2021	5,245.91
Personnel	1,762.55
Fringe Benefits	0.00
Travel	0.00
Telephone	0.00
Postage	0.00
Supplies	0.00
Indirect Costs	4,027.29
	11,035.75
<p>I hereby certify that the items/services have been received and approved for payment.</p> <p><u>Cary A Smith</u> 09/06/2022 NAME DATE</p>	
	<p>Total \$11,035.75</p> <p>Balance Due \$11,035.75</p>

2:49 PM

05/11/22

Region VII Planning and Development Council

Time by Job Detail

October through December 2021

Date	Name	Billing Status	Duration
394 ElkinsRoad PSD Ph III Water			
Project Administration			
10/01/2021	Smith, Cary A	Unbilled	1:30
10/04/2021	Smith, Cary A	Unbilled	4:00
10/05/2021	Smith, Cary A	Unbilled	4:30
10/06/2021	Smith, Cary A	Unbilled	3:00
10/07/2021	Smith, Cary A	Unbilled	1:00
10/08/2021	Smith, Cary A	Unbilled	2:00
10/11/2021	Smith, Cary A	Unbilled	0:00
10/12/2021	Ball, Peggy L	Unbilled	1:00
10/12/2021	Smith, Cary A	Unbilled	2:00
10/13/2021	Ball, Peggy L	Unbilled	1:00
10/13/2021	Allen, Dionne T	Unbilled	1:00
10/13/2021	Smith, Cary A	Unbilled	2:00
10/14/2021	Smith, Cary A	Unbilled	3:00
10/18/2021	Ball, Peggy L	Unbilled	1:00
10/18/2021	Smith, Cary A	Unbilled	2:00
10/19/2021	Ball, Peggy L	Unbilled	2:00
10/19/2021	Smith, Cary A	Unbilled	4:00
10/20/2021	Ball, Peggy L	Unbilled	1:00
10/20/2021	Smith, Cary A	Unbilled	4:30
10/22/2021	Smith, Cary A	Unbilled	1:00
10/25/2021	Smith, Cary A	Unbilled	2:30
10/26/2021	Ball, Peggy L	Unbilled	1:00
10/26/2021	Smith, Cary A	Unbilled	5:00
10/27/2021	Smith, Cary A	Unbilled	4:00
10/28/2021	Ball, Peggy L	Unbilled	1:00
10/28/2021	Smith, Cary A	Unbilled	2:00
11/01/2021	Smith, Cary A	Unbilled	4:30
11/02/2021	Smith, Cary A	Unbilled	5:00
11/03/2021	Ball, Peggy L	Unbilled	1:00
11/03/2021	Smith, Cary A	Unbilled	2:00
11/04/2021	Smith, Cary A	Unbilled	1:00
11/05/2021	Smith, Cary A	Unbilled	2:00
11/08/2021	Smith, Cary A	Unbilled	1:00
11/10/2021	Smith, Cary A	Unbilled	1:00
11/15/2021	Smith, Cary A	Unbilled	1:00
11/16/2021	Smith, Cary A	Unbilled	1:00
11/17/2021	Smith, Cary A	Unbilled	2:00
11/18/2021	Smith, Cary A	Unbilled	2:00
11/19/2021	Smith, Cary A	Unbilled	2:00
11/22/2021	Smith, Cary A	Unbilled	0:00
11/29/2021	Smith, Cary A	Unbilled	1:00
11/30/2021	Smith, Cary A	Unbilled	2:00
12/01/2021	Smith, Cary A	Unbilled	2:00
12/02/2021	Smith, Cary A	Unbilled	3:30
12/03/2021	Smith, Cary A	Unbilled	3:30
12/06/2021	Smith, Cary A	Unbilled	6:00

2:49 PM

05/11/22

Region VII Planning and Development Council

Time by Job Detail

October through December 2021

Date	Name	Billing Status	Duration
12/07/2021	Smith, Cary A	Unbilled	6:00
12/08/2021	Smith, Cary A	Unbilled	3:00
12/09/2021	Whitehair, Nicolas S	Unbilled	1:00
12/09/2021	Smith, Cary A	Unbilled	4:00
12/10/2021	Ball, Peggy L	Unbilled	1:00
12/10/2021	Smith, Cary A	Unbilled	2:00
12/13/2021	Smith, Cary A	Unbilled	1:00
12/14/2021	Smith, Cary A	Unbilled	1:30
12/15/2021	Smith, Cary A	Unbilled	2:00
12/17/2021	Smith, Cary A	Unbilled	4:00
12/20/2021	Smith, Cary A	Unbilled	0:00
12/27/2021	Smith, Cary A	Unbilled	0:00
Total Project Administration			126:00
Total 394 ElkinsRoad PSD Ph III Water			126:00
TOTAL			126:00



Community Development Block Grant
(CDBG)
Grant Amendment No. 5

West Virginia Development Office
1900 Kanawha Blvd. East
Building 6, Room 553
Charleston, WV 25305

Subrecipient Information		State Accounting Information	
Name:	Upshur County Commission Courthouse	Major Program:	CDBG
Address:	Annex, 91 West Main St., Suite 101, Buckhannon, WV 26201	Program:	CDBGGRANTS
FEIN:	55-6000406	Oasis Vendor Number:	17*3858
DUNS:	028608099	Oasis Grant Award Number:	212313

Grant Amendment No. 5 Description

This amendment will modify the project funding structure to recapture PY15 funds and extend period of performance for Final Payment Request.

Federal Award Information		Pass-through Award Information	
Federal Awarding Agency:	Department of Housing and Urban Development (HUD)	Pass-through Awarding Agency:	Commerce – WV Development Office
CFDA Number and Name:	14.228 – Community Development Block Grant	Subaward Project Number:	16SCBG0008
R&D Award	No	Period of Performance:	12/13/2016 -- 6/30/2018
		Amended Period of Performance:	12/13/2016 – 6/30/2023
<u>PY2018 Funds</u>		<u>PY2017 Funds – PPC-B17</u>	
FAIN.....	B18DC540001	Funds Obligated by This Action.....	\$0.00
Federal Award Date.....	09/12/2018	Total Funds Obligated.....	\$497,619.82
Total Federal Funds Available.....	\$13,591,796		
<u>PY2017 Funds</u>		<u>PY2016 Funds – PPC – B16</u>	
FAIN.....	B17DC540001	Funds Obligated by This Action.....	\$0.00
Federal Award Date.....	10/19/2017	Total Funds Obligated.....	\$283,434.00
Total Federal Funds Available.....	\$12,228,766.00		
<u>PY2016 Funds</u>		<u>PY2015 Funds – PPC-B15</u>	
FAIN.....	B16DC540001	Funds Obligated by This Action.....	\$0.00
Federal Award Date.....	09/19/2016	Funds Deobligated by This Action	(\$295.04)
Total Federal Funds Available.....	\$12,520,351.00	Total Funds Obligated.....	\$68,626.31
<u>PY2015 Funds</u>		<u>PY2014 Funds – PPC-B14</u>	
FAIN.....	B15DC540001	Funds Obligated by This Action.....	\$0.00
Federal Award Date.....	8/02/2015	Total Funds Obligated.....	\$248,418.00
Total Federal Funds Available.....	\$12,528,038.00		
<u>PY2014 Funds</u>		<u>PY2010-PY2013 Funds – PPC-B98</u>	
FAIN.....	B14DC540001	Funds Obligated by This Action.....	\$0.00
Federal Award Date.....	8/02/2015	Total Funds Obligated.....	\$401,606.83
Total Federal Funds Available.....	\$12,528,038.00		
<u>PY2013 Funds</u>		Total Federal Funds Committed to Project....	\$1,499,704.96
FAIN.....	B13DC540001		
Total Federal Funds Available.....	\$13,429,610.00		
<u>PY2012 Funds</u>			
FAIN.....	B12DC540001		
Total Federal Funds Available.....	\$13,177,973.00		
<u>PY2011 Funds</u>			
FAIN.....	B11DC540001		
Total Federal Funds Available.....	\$15,383,805.00		
<u>PY2010 Funds</u>			
FAIN.....	B10DC540001		
Total Federal Funds Available.....	\$18,358,507.00		

Notice of Grant Award

This funding is provided under Title I of the Housing and Community Development Act of 1974 under regulations of the Department of Housing and Urban Development, including but not limited to 24 CFR (Code of Federal Regulations), Part 570, Sub-Part I, as amended or revised, and subject the State of West Virginia's CDBG Policies and Procedures Manual and all program guidelines.

Terms of Acceptance

By accepting funds under this Agreement, the subrecipient agrees to comply with all terms and conditions in this Agreement; all assurances and certifications made in the Agreement; and all applicable federal statutes, regulations, and guidelines. The subrecipient agrees to administer the funded program in accordance with the Agreement and budget(s), supporting documents, and other representations made in support of the Agreement.

For the Pass-Through Entity:**For the Subrecipient:**

Authorized Signature

Date

Jennifer Ferrell, Director

Name / Title

304-558-2234

Phone

Jennifer.L.Ferrell@wv.gov

Email

Authorized Signature

Date

Print Name / Title

Phone

Email

INVITATION FOR BIDS

Owner: UPSHUR COUNTY COMMISSION

Separate sealed bids for the **UPSHUR COUNTY COURTHOUSE ANNEX – HVAC UPGRADE, Buckhannon, WV** will be received at the office of the Upshur County Commission, ATTN Tabatha R. Perry, County Administrator, Upshur County Administrative Annex, 91 West Main Street, Suite 101, Buckhannon, WV 26201 until **9:00 AM, EST, Thursday, October 13, 2022**, and then, at County Commission Meeting, publicly opened and read aloud at 9:30 AM.

Bidding documents may be obtained by contacting the Architect, WYK Associates, Inc.

Digital project documents are available electronically, free of charge for download, by contacting WYK Associates, Inc. at 304-624-6326 or via e-mail lisa.k@wykarchitects.com.

Printed copies are available from Clarksburg Blueprint Co., 302 Duff Avenue, Clarksburg, WV at 304-623-5702 or cbc@clarksburgblueprint.com for the cost of the printing and shipping / handling.

The Information for Bidders, Form of Bid, Form of Contract, Plans, Specifications and Forms of Bid Bond, Performance and other contract documents may be examined at the following:

Construction Employers' Association of North Central WV, Inc.; www.ceawv.com
Contractors Association of WV; www.cawv.org
Construct Connect; www.constructconnect.com

The Owner reserves the right to reject any or all bids.

Each bidder must deposit, with his bid, security in the amount, form and subject to the conditions provided in the Information for Bidders.

Pursuant to the West Virginia Contractor Licensing Act, all contractors must include their License number on the Form of Proposal.

No Bidder may withdraw their Bid within 30 days after the actual date of the opening thereof.

A **MANDATORY pre-bid conference** will be held at **11:00 AM EST, on Tuesday, September 27, 2022** at the Upshur County Courthouse Annex Foyer, 38 West Main Street, Buckhannon, WV 26201. The scope and details of the proposed work will be reviewed. **Attendance by a representative of each prospective bidder is Mandatory.**

Tabatha R. Perry
County Administrator
Upshur County Commission

Riley Moore, State Treasurer
West Virginia State Treasurer's Office
Unclaimed Property Division
1-800-642-8687



Claim ID: 100432204

TABATHA PERRY UPSHUR COUNTY
COMMISSION
91 W MAIN ST STE 101
BUCKHANNON, WV 26201-2287

August 26, 2022

CLAIM FOR ABANDONED PROPERTY

Please return this completed claim form along with copies of the documentation required in Section B either by uploading the information or by mail to our office. No claim will be approved without this documentation. Please allow up to 90 days for claim verification and processing.

A. Claimant Information

Name(s) if different than above:	Home Phone: () -
Current Address if different than above:	
Email Address (To be used for future correspondence):	
Claimant's Social Security # OR Business FEIN (9 digits):	Date of Birth: / /

B. Documentation Required

- | | |
|---|---|
| <input type="checkbox"/> Original Instrument | Original Instrument |
| <input type="checkbox"/> Valid Driver's License - Claimant | Copy - Valid Driver's License - Claimant |
| <input type="checkbox"/> Claim Form | Claimant(s) sign and return Claim Form |
| <input type="checkbox"/> Social Security Number | Documentation of Social Security Number such as a social security card or W-2 |

C. Affidavit

Under penalty of perjury, each of the undersigned claimants agrees to the following: that all information on this form and the attachments is true and complete; that, to the best of his/her knowledge, he/she has a legal or equitable interest in abandoned property being held by the State of West Virginia Treasurer; that he/she will only accept payment of property to which he/she is entitled under the West Virginia Unclaimed Property Act; that he/she will immediately return any property to which he/she becomes aware that he/she is not entitled; and he/she will indemnify and hold harmless the Unclaimed Property Division, the State Treasurer's Office, their officers and employees, and the State of West Virginia against claims to the property by another claimant.

Signature of Claimant

Date

Signature of Co-Claimant

Date

Federal Privacy Notice Act: Providing your Social Security Number (SSN) is optional, if you choose not to provide your SSN, there may be insufficient information available to determine whether you are the owner of the unclaimed property held by the Division.

Exception: Recipients of interest-bearing or security-related instrument property must provide SSN on W-9 form. The Division is required to report names and SSNs of recipients of certain types of payments to the Internal Revenue Service (IRS). If your payment includes interest paid to you, you will receive an IRS 1009INT form. The Unclaimed Property Division mails all IRS information tax documents during January following the end of the current calendar year. If you have any questions regarding your tax liability, please consult with an appropriate tax specialist.

Final Instructions

Please return the completed claim form along with the documentation listed in Section B to our office at your earliest convenience. Failure to follow these instructions could result in a delay processing your claim. If we do not receive a response from you within (90) days from the date of this claim form, your claim will automatically be dropped.

- You may securely upload the claim form and documentation via our website at <https://wv.findyourunclaimedproperty.com/app/claim-doc-upload> or by using your mobile phone to scan the QR code.



OR

- You may mail your documents to the address below.

**West Virginia State Treasurer's Office
Unclaimed Property Division
Post Office Box 4228
Charleston, WV 25364**

Note: Due to our established business procedure for processing mail, we are unable to honor special requests such as returning original documents. If you have questions, please view our frequently asked questions regarding the claim process at <https://wv.findyourunclaimedproperty.com/app/faq-general>.

Elkins Road Public Service District

133 Fallen Road
Buckhannon, WV 26201
304-472-3008 (M-thru-F)
Fax 304-472-2028

*Board of Directors
Carey A. Wagner, Chair/Treasurer
David A. Burr, Secretary
Wendell R. Grose, Board Member*

September 6, 2022

Upshur County Commission
91 W. Main Street, Suite 101
Buckhannon, WV 26201

ATTN: Kristie B. Tenney, Commission President

RE: Elkins Road Public Service District
Reappointment to Board of Directors
David A. Burr – Term Expires September 30, 2022

Dear Commissioners:

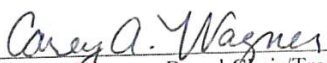
At the July 12, 2022 Regular Meeting of the Elkins Road Public Service District Carey Wagner moved to draft a letter to request that the Upshur County Commission reappoint David A. Burr to the Elkins Road PSD Board of Directors, as his term expires on September 30, 2022.

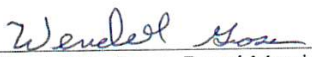
His attendance has been noteworthy and he is always willing to help in any way he can.

We respectfully ask that you honor the wishes of the Elkins Road PSD Board and reappoint David to serve another term.

If you have any questions, please contact our office at 304-472-3008.

Sincerely,
ELKINS ROAD PUBLIC SERVICE DISTRICT


Carey A. Wagner, Board Chair/Treasurer


Wendell R. Grose, Board Member

/cd

UPSHUR PROPERTY LLC

100 TYGART DRIVE • GRAFTON, WV 26354 • (304) 265-9769



August 30, 2022

CERTIFIED MAIL No. 7021 1970 0000 0908 4482
Return Receipt Requested

Upshur County Commission
38 W. Main Street, Suite 302
Buckhannon, WV 26201



To Whom it May Concern:

In compliance with the surface mining laws of West Virginia, enclosed please find a copy of a Legal Advertisement for Upshur Property LLC, Permit No. P-698 Increment No. 4 to be placed in the local newspaper in conjunction with applying to the West Virginia Department of Environmental Protection for a Phase 1, 2 and 3 release. This site is located in Washington District of Upshur County, 3.5 miles southeast of Tallmansville and discharges into an Unnamed Tributary of Right Fork of Tenmile Creek and Tenmile Creek, Unnamed Tributaries of Right Fork Middle Fork River and Laurel Run of the Buckhannon River and Middle Fork River of the Tygart Valley River.

Current laws and regulations require that local agencies be notified of this release.

Upshur Property LLC

UPSHUR PROPERTY LLC

100 TYGART DRIVE • GRAFTON, WV 26354 • (304) 265-9769



August 30, 2022

CERTIFIED MAIL No. 7021 1970 0000 0908 4499
Return Receipt Requested

Region VII Planning & Development Council
99 Edmiston Way, Suite 225
Buckhannon, WV 26201

To Whom it May Concern:

In compliance with the surface mining laws of West Virginia, enclosed please find a copy of a Legal Advertisement for Upshur Property LLC, Permit No. P-698 Increment No. 4 to be placed in the local newspaper in conjunction with applying to the West Virginia Department of Environmental Protection for a Phase 1, 2 and 3 release. This site is located in Washington District of Upshur County, 3.5 miles southeast of Tallmansville and discharges into an Unnamed Tributary of Right Fork of Tenmile Creek and Tenmile Creek, Unnamed Tributaries of Right Fork Middle Fork River and Laurel Run of the Buckhannon River and Middle Fork River of the Tygart Valley River.

Current laws and regulations require that local agencies be notified of this release.

Upshur Property LLC



Applicant:	UPSHUR PROPERTY LLC	Type:	Incremental Phase 3 Release
Reference ID:	P-698 INC. 4 Phase 1.2.3 Release (08/29/2022)	Permit ID:	P069800
MR-7-AD: Advertisement			
Status	New	Printed:	Aug. 29, 2022 10:33 AM

INSTRUCTIONS

This advertisement is for an application for a release of an Article 3 permit.

Initial Date of Publication: 9/1/2022



Ad will be published once a week for four successive weeks with six full days between publication. **Advertisement must include a location map.**

Final Date of Publication: 9/22/2022



ADVERTISEMENT

UPSHUR PROPERTY LLC, 100 TYGART DR, GRAFTON, WV 26354

Notice is hereby given that
has submitted an application with the Department of Environmental Protection (DEP), 47 School Street, Suite 301, Philippi, WV, 26416-1600 for a Phase 1, 2 and 3 release on Permit Number P069800 Increment Number 4 issued for 46.25 acres.

The permit is located in WASHINGTON County, 3.5 miles southeast (Direction) of TALLMANSVILLE (Nearest PO) on N/A
(Primary Receiving Stream) of Tenmile Creek
(Secondary Receiving Stream) of Tygart Valley River
(Major Drainage Basin).

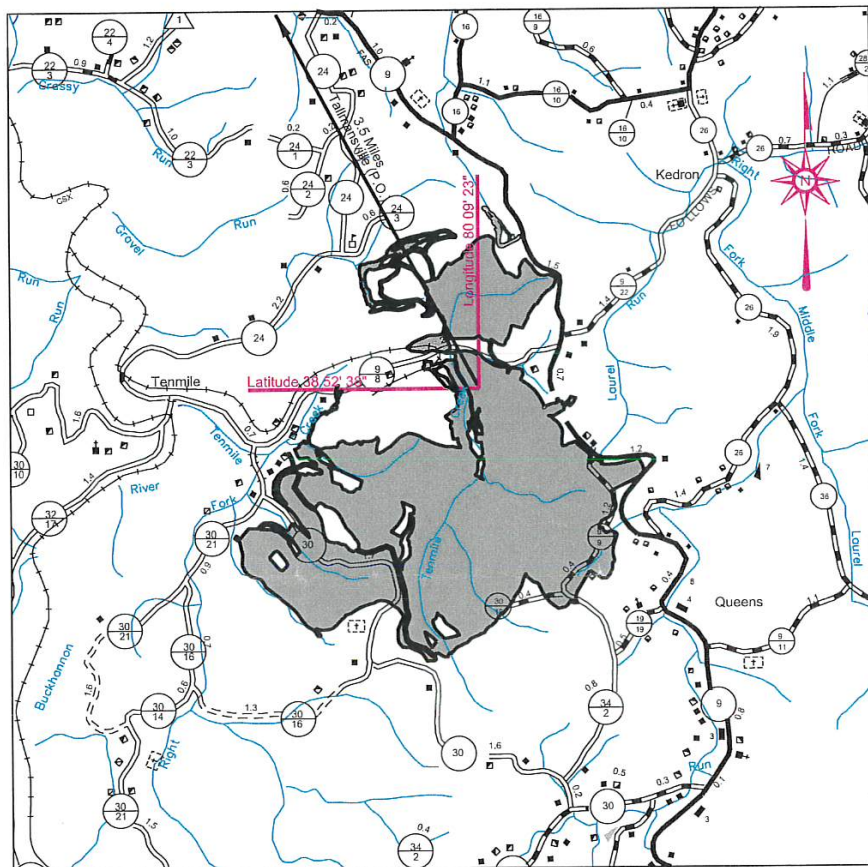
UPSHUR PROPERTY LLC completed final reclamation on 4/28/2014 (Date) and is requesting release of 0 percent of the reclamation performance bond currently in the amount of \$ 355,000.00 .

Written comments will be received at the DEP address above until 10/22/2022 , or thirty (30) days from date of final publication.

GENERAL LOCATION MAP

UPSHUR PROPERTY LLC
 245 Enoxy Blvd., Tallmansville, WV 26237
 PERMIT NO.: P-698 NPDES NO.: WV0050717
 Upshur County Highway Map
 See USGS - Topo Map (7.5' Series) Scale 1" = 1 Mile
 Buckhannon/Alton Quadrangles, Washington District, Upshur County
 Nearest Post Office - Tallmansville, WV

Receiving Streams: An Unnamed Tributary of Right Fork of Tenmile Creek and Tenmile Creek and Laurel Run of the Buckhannon River and Unnamed Tributaries of Right Fork Middle Fork River and Laurel Run of the Middle Fork River of the Tygart Valley River.





WEST VIRGINIA
COURTHOUSE FACILITIES IMPROVEMENT AUTHORITY
2003 QUARRIER STREET
CHARLESTON, WV 25311



L. D. EGNOR
CHAIRMAN EMERITUS

JOSEPH M. ALONGI
CHAIRMAN

August 19, 2022

Upshur County Commission
Attn: Kristie G. Tenney, President
91 West Main Street, Suite 101
Buckhannon, WV 26201

Re: 18th cycle CFIA Grant Project: 18cycUpshur2021

Dear President Tenney:

The WV Courthouse Facilities Improvement Authority Board of Directors held a meeting on Monday, August 15, 2022. At that time the Board considered your request for a time extension for your 18th cycle grant award. Your time extension for this project was approved. Your contract date is now extended until December 31, 2022. The other items in your original contract remain unchanged and in effect.

Please be advised that quarterly progress reports must be submitted, as well as submitting a progress report with any reimbursement request. The quarterly reports are due by the 20th of the month following the end of each quarter. No more than three reimbursement requests are allowed to be submitted per grant. In addition, upon submitting a final request for reimbursement, please include a progress report and a project completion report. Feel free to call me at (304) 558-5435 if you have any further questions on this matter.

Respectfully yours,

A handwritten signature in blue ink that reads "Melissa Smith".

Melissa Garretson Smith
Executive Director



August 29, 2022

**RE: ANNOUNCEMENT FROM THE WEST VIRGINIA ECONOMIC DEVELOPMENT
AUTHORITY**

In the regular session of the 2022 West Virginia legislature, with the ardent support of Governor Justice, a historic economic development opportunity was created to provide new and existing businesses throughout our state with financial support. The legislation provides \$600 million to the West Virginia Economic Development Authority ("WVEDA") **in loan funding for creditworthy manufacturing concerns, industrial processing operations, distribution centers, technology-based service companies, and other business classifications currently targeted by the West Virginia Department of Economic Development** meeting certain job creation criteria. The applicant may be an existing or prospective West Virginia business.

Qualifying characteristics of the WVEDA's financing programs are presented below:

- Minimum loan amount of \$50,000, and maximum loan amount of \$15,000,000.
- Loan amount limited to a maximum of \$75,000 for each job created or retained.
- A maximum of 45% of qualifying costs for real estate-related use, or 40% for equipment-related use (35% for customized or special purpose equipment) can be loaned by the WVEDA.
- The loan applicant must provide an equity injection of 10% for real estate-related funding, or 20% for equipment-related funding (30% for customized or special purpose equipment).
- Eligible fixed assets include the purchase of land, site preparation, building acquisition, construction or renovation, or machinery and equipment acquisition. Rolling stock is not eligible for WVEDA financing.
- The WVEDA provides permanent financing only, not project/construction period financing, through the issuance of a "take out" commitment. The loan applicant must submit evidence that the interim financing for the entire project/construction project is in place prior to submitting its application to the WVEDA for permanent financing.

almost heaven

- The WVEDA must hold a sole first, or pro rata shared first lien position in the project assets.
- The personal guarantee of all owners with a 20% ownership interest in the applicant business is required. If no owner holds at least a 20% ownership, a grouping of owners comprising at least 20% ownership may be considered. Otherwise, an Irrevocable Letter of Credit for no less than the outstanding principal balance of the loan must be maintained, payable to the WVEDA, for the entire outstanding balance period.
- Loans made by the WVEDA have a fixed interest rate.

If you are interested in applying for loan financing from the West Virginia Economic Development Authority, or have any questions regarding the WVEDA loan programs, please call 304-558-3651 and ask to speak with one of our loan officers.

Sincerely,

Kris E. Warner
Executive Director

WV Offices of the Insurance Commissioner
 State Office of the National Flood Insurance Program
 PO Box 50540 - FN
 Charleston WV 25305-0540

COMMISSIONER, UPSHUR COUNTY
 38 W. MAIN STREET
 BUCKHANNON, WV 26201



Allen L. McVey
 Insurance Commissioner



IMPORTANT NOTICE

August 2022

To all West Virginia State and Local Governmental Entities and Non-profit Organizations:

The West Virginia Offices of the Insurance Commissioner is responsible for notifying all West Virginia state and local governmental entities and non-profit organizations that flood insurance may be available through the National Flood Insurance Program (NFIP). This notification is being sent in accordance with WV Code §33-2-15a and in conjunction with the Robert T. Stafford Emergency Assistance and Disaster Relief Act.

Please review your eligibility for this program. Penalties in the form of reductions in Federal Emergency Management Agency (FEMA) relief funds are possible for entities **that fail to purchase** adequate flood insurance on all property located in identified flood zones. Section 406(d) of the Stafford Act mandates a special reduction in the amount of public assistance funding for a structure that is:

- insurable under the NFIP,
- located in a Special Flood Hazard Area as identified by FEMA, and
- damaged or destroyed by flooding.

For insurable structures that do not have flood insurance or carry inadequate coverage, FEMA will reduce eligible loss payments to **the lesser of:**

- the maximum amount of insurance proceeds that could have been obtained from a standard NFIP flood insurance policy **OR**
- the value of the structure at the time of the disaster.

If you are unsure as to whether your agency's/organization's structure is located within a flood plain, contact your local county planning office or the NFIP at 1-800-358-9616. Flood maps are available at www.msc.fema.gov and graphical flood information covering most of the State can also be found on the WV Flood Hazard Determination tool at www.mapwv.gov/flood.

Any other questions may be answered by visiting www.floodsmart.gov or by contacting the State Office of the National Flood Insurance Program at OICFlood@wv.gov or 1-866-356-6398. Our website can be found at www.wvinsurance.gov.

Sincerely,

Allan L. McVey
 CPCU, ARM, AAI, AAM, AIS
 Insurance Commissioner

ICFLOOD
 Rev. 08/22

Paul R. Briggs
Director, State & Local Government Affairs

Dominion Energy West Virginia
48 Columbia Boulevard, Clarksburg, WV 26301



August 2022

Every day, Americans use nearly 82 billion cubic feet of natural gas — safely transported to homes and businesses via an “energy highway.” This elaborate pipeline system is buried underground not only for safety reasons, but also to protect it from the weather and ensure uninterrupted reliable service.

Dominion Energy works hard to keep our natural gas pipeline system safe for everyone. We sponsor natural gas safety education programs, meet regularly with public and emergency officials, conduct frequent operations and maintenance inspections, and have sophisticated leak detection equipment in place.....basically everything we can to operate and maintain safe pipeline systems.

Despite our efforts to maintain a safe and reliable system, third-party damage is one of the greatest obstacles we face. Excavation damage is the leading cause of significant pipeline incidents causing injury or fatality. Even minor contact with a pipeline, such as a small dent, chip, or scratch, can cause major damage down the road if not professionally inspected and/or repaired as needed. Ironically, this safety threat is also the most preventable.

We’re asking public and emergency officials to partner with us in this important safety initiative by promoting safe digging throughout your community. West Virginia law requires that anyone digging must contact **West Virginia 811** by dialing 811 or (800) 245-4848, at least two business days prior to any digging, ditching, drilling, leveling, or plowing activity. Representatives of Dominion Energy will then come to the location and identify nearby underground natural gas pipelines in the work area with highly visible yellow paint and/or yellow flag markers, **FREE** of charge. We encourage you to keep this information in mind when speaking with residents in your jurisdiction and approving new building projects — even minor ones like home additions and decks.



While rare, natural gas line leaks can be extremely dangerous with the potential hazards of fire or explosions. Everyone should know the signs of a natural gas leak:

- **SMELL** - To help you SMELL a leak from a natural gas line or appliance, a familiar odor similar to sulfur or rotten eggs is added to natural gas.
- **SEE** - Near a gas leak, you might SEE blowing dirt, bubbling water, or an unusual area of dead vegetation.
- **HEAR** - A leaking pipeline might make a hissing sound you can HEAR.



If you notice any of these signs, do not try to stop or repair the leak yourself or use anything that might create a spark, such as smoking or a cell phone. Instead, leave the area immediately and then call **Dominion Energy's 24-Hour Emergency number at (800) 934-3187 and 911** for emergency response. Wait from a safe distance for the emergency crew to investigate the situation and follow their instructions before returning to the area.

Since natural gas pipelines are underground, line markers are used to indicate their approximate location. They are typically located throughout pipeline right of ways, road crossings, fence lines and street intersections. Markers are general and not exact locators and do not tell how deep a pipeline is buried, nor do they necessarily indicate the number of underground lines. Pipelines do not always follow a straight course between two markers, so never rely solely on the presence or absence of pipeline markers. It is a federal crime to willfully deface, damage, remove or destroy a pipeline marker.

Safety and compliance have always been a high priority for Dominion Energy, so we embrace the USDOT Pipeline and Hazardous Safety Administration's (PHMSA) goals of improving pipeline safety and raising the public confidence in the natural gas industry. We continually evaluate our operations and maintenance procedures for effectiveness and for process improvement. Our employees maintain a commitment and dedication to ensure we operate our facilities according to the highest safety standards.

To learn more about the hazards associated with pipeline incidents or releases and about Dominion Energy's damage prevention and emergency preparedness programs, please do not hesitate to contact me by email at paul.r.briggs@dominionenergy.com or visit www.dominionenergy.com and enter "Natural Gas Safety" in the search box.

Sincerely,

Paul R. Briggs

Paul R. Briggs

Director, State & Local Government Affairs





WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

Division of Highways

Office of the District Engineer/Manager

District Seven

Post Office Box 1228 · Weston, West Virginia 26452 · (304) 269-0400

D. Alan Reed, P.E.
State Highway Engineer

Jimmy Wriston, P. E.
Secretary of Transportation
Commissioner of Highways

August 23, 2022

Upshur County Commission
Upshur County Court House
38 West Main Street, Room 302
Buckhannon, WV 26201



Dear Commission:

The Division of Highways continues to undertake an effort to have all City or County owned bridges inspected in accordance with the National Bridge Inspection Standards which is a Federal Law that requires all bridges located on all public roads be inspected on a regular schedule varying from 3 months to 4 years.

Included in the above subject inspection program is the Youth Camp Girder Bridge which we have identified as Bridge No. 49-N00/99-0.02. This inspection was completed by West Virginia Division of Highways personnel.

Transmitted herewith is your copy of the Periodic Inspection Report for the above subject structure, dated June 28, 2022.

Based on the inspection findings and rating results of this report, the structure requires no load posting to be in compliance with the National Bridge Inspection Standards. The bridge is not posted.

It is suggested that a review of the recommendations as offered in the condition report be made and that proper consideration be given to implementing needed corrective repairs to ensure continued safety of the traveling public. The repair of previous deterioration of abutment #1 by WV Division of Highway forces continues to remain intact and hold secure with some minor deficiencies beginning to appear in the form of spalling of the front edge of the bridge seat.

Although the steel superstructure on this bridge is far more than required and could withstand significant deterioration before becoming a load rating issue, cleaning and painting of the steel would be of some benefit in prolonging the life of the bridge.

The Structure Inventory and Appraisal Form, DS-21, is being processed for submittal to the Federal Highway Administration in Washington, DC, to update the National Bridge Inventory.

As previously stated, per the National Bridge Inspection Standards, this structure will be due for re-inspection within a period not exceeding two years from the inspection date of the enclosed report.

Upshur County Commission
August 23, 2022
Page Two

A DOH Form DS-34 dated August 30, 2000, which assigned the bridge to a "low risk" category for scour, is still applicable to this bridge at this time.

If you have any further questions regarding this matter,
do not hesitate to contact Mr. Chad Boram, District Bridge Engineer at 304-269-8904.

Sincerely,



Brian Cooper
District Engineer

CMB

BC:CMB:cb

Enclosures

Bridge Inspection Report

49A912
YOUTH CAMP ROAD
over
BUCKHANNON RIVER



Inspection Date: 06/28/2022

Inspected By: Matt Barnette

Inspection Type(s): ROUTINE-NBI 90
Fracture Critical-NBI 93A



West Virginia Division of Highways

Narrative Report

V 1.2

BARS No. : 49A912

Date : 06/28/2022

PROCEDURE

The data for this inspection report was obtained on June 28, 2022. The inspection was staffed as follows:

M. Barnette (team leader), B. Goldsmith, and T. Gump.

The structure was observed from the roadway, embankments, and the streambed beneath the structure. Probing was necessary, since both abutments were in the water. Special equipment used during this inspection included the following: chest waders and a 24' extension ladder, and a probing rod.

This inspection is oriented in the direction of the straight line.

The most recent Routine Inspection was conducted on June 24, 2020 by M. Ford. The structure was rated fair at that time.

SUMMARY & RECOMMENDATIONS

The structure is in fair condition. The most serious deficiencies observed are as follows:

1. Moderate to heavy rust is present on the steel elements at both the abutments resulting in section loss of 5% on both girders at abutment #1.
2. Moderate map cracking with efflorescence is present in the breastwall and backwall of both abutments.
3. Light to moderate spalling is present along the front edge of the bridge seat at abutment #1.
4. Transverse hairline cracking with efflorescence is present in the underside of the deck.
5. A minor void, between the deck and the backwall, is present in the approach at both abutments.
6. Moderate cracking and light spalling are present in the approach at each abutment.
7. Damaged handrail downstream at abutment #1.

ENGINEERS COMMENTS

The maintenance items listed below should be considered:

- 1) Seal cracks throughout concrete portion of structure.
- 2) Cleaning and painting of the superstructure to arrest further corrosion.
- 3) All other deficiencies mentioned in the report will continue to be monitored.

STRUCTURE LOAD RATINGS

The original design loading is unknown. A stress analysis was completed August 11, 2022 by B. Bartlett, using the BrR computer program. It was checked by S. Cottrill on August 11, 2022 for the District Seven Bridge Department.



West Virginia Division of Highways Narrative Report

V 1.2

BARS No. : 49A912

Date : 06/28/2022

The girder was analyzed as a simple span with consideration for maximum values of lateral support. The structure was analyzed using Load Factor analysis.

This analysis reflects the conditions found during the June 28, 2022 inspection. The following summary of ratings was obtained.

HS Ratings Legal Loads
Truck/Lane

Inv Op T3 SU4 3S2

Girders 89 148 142 139 188

TRAFFIC CONDITIONS

This structure is not posted. The structure is restricted by the 12' 1" roadway width/horizontal clearance and the intersection with County Route 11/17, SLS approximately 40' from abutment #1. The structure has one traffic lane without striping.

WATERWAY - FEATURE INTERSECTED

The waterway is in good condition. The stream alignment is good. The channel should be able to handle high water. The streamflow is slow to moderate, with a solid rock and sand bottom. Streambed scour is possible around abutment #1, but not at abutment #2 considering it is resting on solid rock. The banks are protected by light to moderate vegetation and large rock.

Both abutments were in the water, with no undermining present.

A channel profile was taken during this inspection and no significant changes were recorded (see attachment).

A revised DS-34, completed on August 30, 2000, reassigned the structure to the "Low Risk" category in accordance with the provisions of BMD-S120.

SUBSTRUCTURE CONDITIONS

The substructure units are in fair condition. Individual elements are discussed as follows:

Abutment #1

This full-height reinforced concrete abutment is in fair condition. Moderate map cracking with efflorescence and patching are present in the breastwall and backwall. Light to moderate spalling is present along the front edge of the bridge seat. A vertical 1/8" crack, with light spalling, is present in the center of the backwall. Light scaling is present along the base of the breastwall.



West Virginia Division of Highways

Narrative Report

V 1.2

BARS No. : 49A912

Date : 06/28/2022

Concrete wingwalls are present at abutment #1. Light map cracking with efflorescence is present in both wingwalls. Light scaling is present along the base of both wingwalls.

Abutment #1 was in water with no undermining present.

Abutment #2

This full-height reinforced concrete abutment is in fair condition. Moderate map cracking with efflorescence is present in the breastwall and backwall. Light scaling is present along the base of the breastwall.

Concrete wingwalls are present at abutment #2. Light map cracking with efflorescence is present in both wingwalls. Light scaling is present along the base of both wingwalls.

Abutment #2 was in water with no undermining present.

SUPERSTRUCTURE CONDITIONS

The superstructure is in fair condition. Individual elements are discussed as follows:

Nonredundant Steel Tension Members (NSTM)

Both girders are NSTMs.

Girders

The girders, consisting of four angles, flange plates, and a web plate, are in fair condition. Moderate to heavy rust is present on the girders at both abutments. Section loss of 5% is present on both girders at abutment #1 (see attachment). Light rust is present in the remainder of both girders.

Light to moderate rust, with 100% section loss at the base, is present on multiple web stiffeners at the abutments.

Diaphragms

Diaphragms and other lateral bracing angles are present on the structure. Light rust is present on the secondary members.

Bearings

Bearing plates are present at the abutments. Moderate to heavy rust is present on the bearing plates.

Heavy deterioration is present on the downstream bearing bolts at abutment #1.

DECK

The reinforced concrete deck, ranging from 7 3/8" to 13 1/2", is in fair condition. Transverse hairline cracking with efflorescence is present in the underside of the deck.

NOTE: The deck is sloped toward the upstream side.

The top of the deck has no significant deficiencies present.



West Virginia Division of Highways

Narrative Report

V 1.2

BARS No. : 49A912

Date : 06/28/2022

RAILINGS

Standard flex-beam guardrails, with a 1 1/2" pipe handrail, are present on each side of the structure. Minor scrapes are present on the downstream guardrail. The downstream handrail at abutment #1 is damaged.

The structure railing continues onto the approaches, with buffer ends attached at each corner of the structure. Minor scrapes are present on the downstream approach guardrail. Minor damage is present on the downstream buffer end at each abutment.

SIGNS

A "STOP" sign is present on the upstream shoulder near abutment #1. The sign has no significant deficiencies.

PAINT

Moderate to heavy rust is present on the steel elements at the abutments. Light rust is present in the rest of the steel elements.

The paint tested positive for lead on July 18, 1996.

APPROACH SLABS & APPROACH PAVEMENT

The approaches provide an adequate transition onto the structure. Moderate cracking and light spalling are present in the approach at each abutment.

Minor settlement is present in the approach at abutment #1. The approach at abutment #2 is slightly elevated above the deck.

A minor void, between the deck and the backwall, is present in the approach at both abutments.

INSPECTION HISTORY

Original Periodic Inspection - February 19, 1974
 Original Periodic Inspection - July 21, 1990
 Periodic Inspection - July 21, 1992
 In-Depth Periodic Inspection - July 20, 1994
 Inventory Report - July 20, 1994
 Periodic Inspection - July 18, 1996
 Periodic Inspection - July 15, 1998
 In-Depth Periodic Inspection - July 17, 2000
 Periodic Inspection - July 15, 2002
 Periodic Inspection - July 15, 2004
 In-Depth Periodic Inspection - July 17, 2006
 Periodic Inspection - July 29, 2008
 Periodic Inspection - June 30, 2010
 In-Depth Periodic Inspection - June 30, 2012



West Virginia Division of Highways

Narrative Report

V 1.2

BARS No. : 49A912

Date : 06/28/2022

Routine Inspection - June 27, 2014
Routine Inspection - June 09, 2016
In-Depth Routine Inspection - June 15, 2018
Routine Inspection - June 24, 2020
Routine Inspection - June 28, 2022

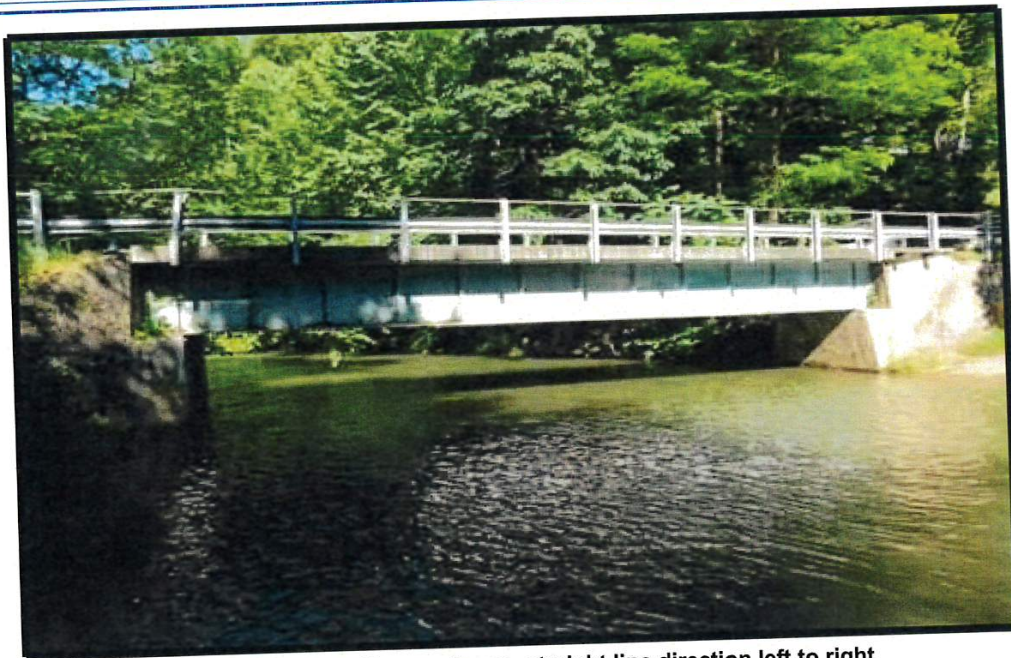


West Virginia Division of Highways Photos

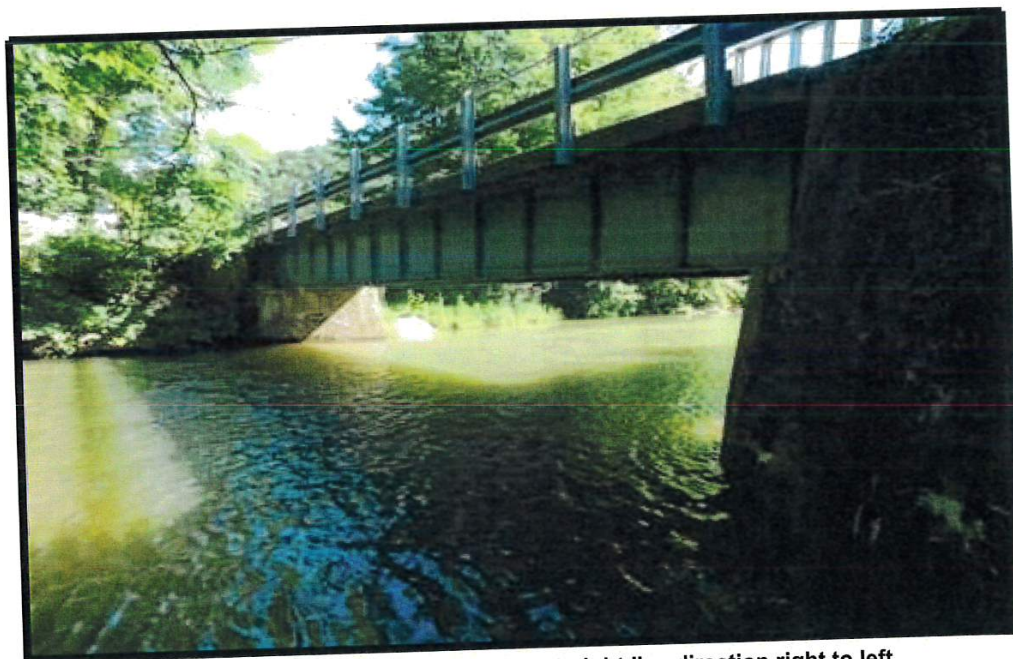
V 1.2

BARS No. : 49A912

Date : 06/28/2022



Elevation view looking upstream, straight line direction left to right.



Elevation view looking downstream, straight line direction right to left.



West Virginia Division of Highways Photos

V 1.2

BARS No. : 49A912

Date : 06/28/2022



End view looking north along the increasing milepost.



End view looking south along the decreasing milepost.



West Virginia Division of Highways Photos

V 1.2

BARS No. : 49A912

Date : 06/28/2022



Overall condition of abutment #1, with moderate map cracking with efflorescence and patching (typical of abutment #2).



An 1/8" vertical crack, with light spalling, in the backwall of abutment #1.



West Virginia Division of Highways Photos

V 1.2

BARS No. : 49A912

Date : 06/28/2022



Light to moderate spalling along the front edge of the bridge seat at abutment #1.



Light scaling along the base of the breastwall and both wingwalls of abutment #1 (typical of abutment #2).



West Virginia Division of Highways

Photos

V 1.2

BARS No. : 49A912

Date : 06/28/2022



Minor spalling with efflorescence on the upstream wingwall of abutment #1 (typical on all four wingwalls).



Overall condition of the steel, paint, and the underside of the deck.

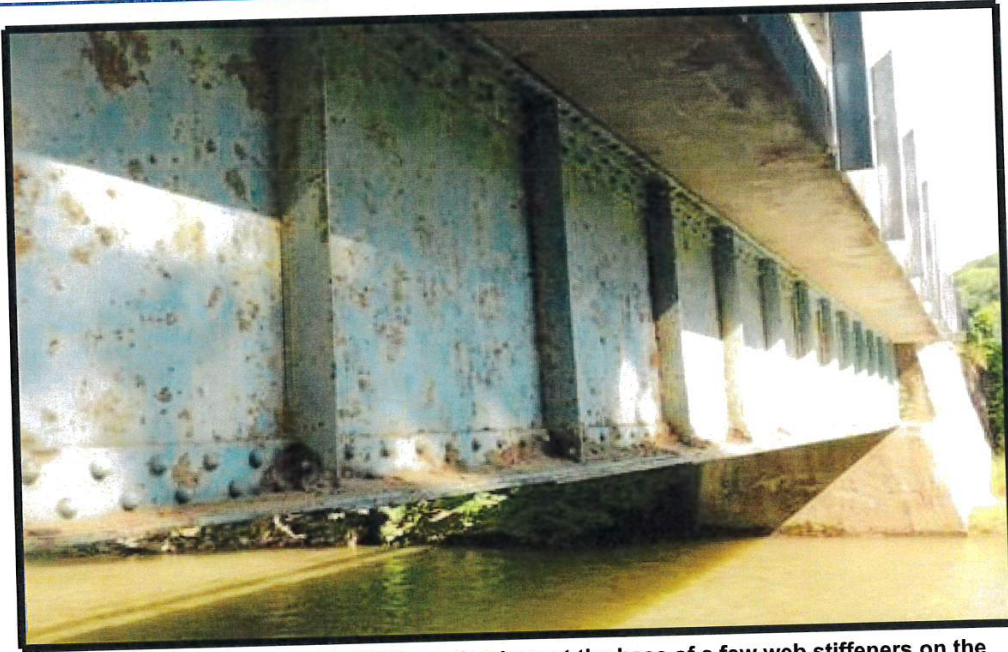


West Virginia Division of Highways Photos

V 1.2

BARS No. : 49A912

Date : 06/28/2022



Light to moderate rust, with 100% section loss at the base of a few web stiffeners on the downstream girder (typical upstream).



Moderate to heavy rust on the steel elements at the abutments, with heavy deterioration on the bearing bolts (downstream girder at abutment #1 shown).



West Virginia Division of Highways Photos

V 1.2

BARS No. : 49A912

Date : 06/28/2022



Condition of the top of the deck.



Transverse hairline cracking with efflorescence in the underside of the deck (typical in multiple locations).



West Virginia Division of Highways Photos

V 1.2

BARS No. : 49A912

Date : 06/28/2022



Damaged handrail downstream at abutment #1.



Minor damage on the downstream buffer end near abutment #1 (typical upstream, and downstream at abutment #2).



West Virginia Division of Highways Photos

V 1.2

BARS No. : 49A912

Date : 06/28/2022



Condition of the approach at abutment #1, with moderate cracking and light spalling.



A minor void in the approach between the deck and the backwall at abutment #1 (typical of abutment #2).



West Virginia Division of Highways Photos

V 1.2

BARS No. : 49A912

Date : 06/28/2022



Moderate shoulder erosion behind the upstream wingwall of abutment #1.



Condition of the approach at abutment #2, with moderate cracking and light spalling.



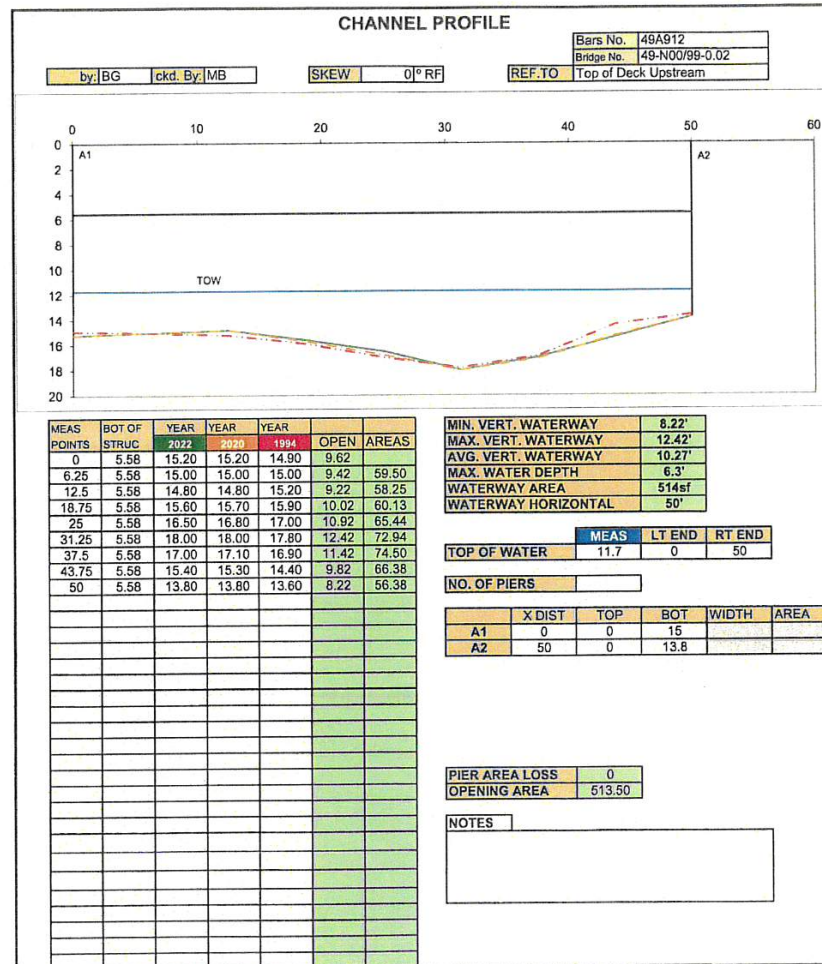
West Virginia Division of Highways

Condition Documentation

V 1.2

BARS No. : 49A912

Date : 06/28/2022



Channel Profile



West Virginia Division of Highways

Section Loss

V 1.2

BARS No. : 49A912

Date : 06/28/2022

WEST VIRGINIA DIVISION OF HIGHWAYS							
DISTRICT SEVEN BRIDGE							
BY: MS	DATE: 6/24/20	CKD BY: BG	DATE: 6/28/22	BRIDGE NO.: 49-N00/99-0.02	BARS NO.: 49A912	SHEET	OF
<p>LOCATION OF DETERIORATION</p> <div style="text-align: center; margin: 20px 0;"> <p>A#2</p> <p>GIRDER #1 GIRDER #2</p> <p>A#1</p> </div>							
REV DATE:	REV DATE:	REV DATE:	REV DATE:	REV DATE:	REV DATE:		
BY:	BY:	BY:	BY:	BY:	BY:		

LOC

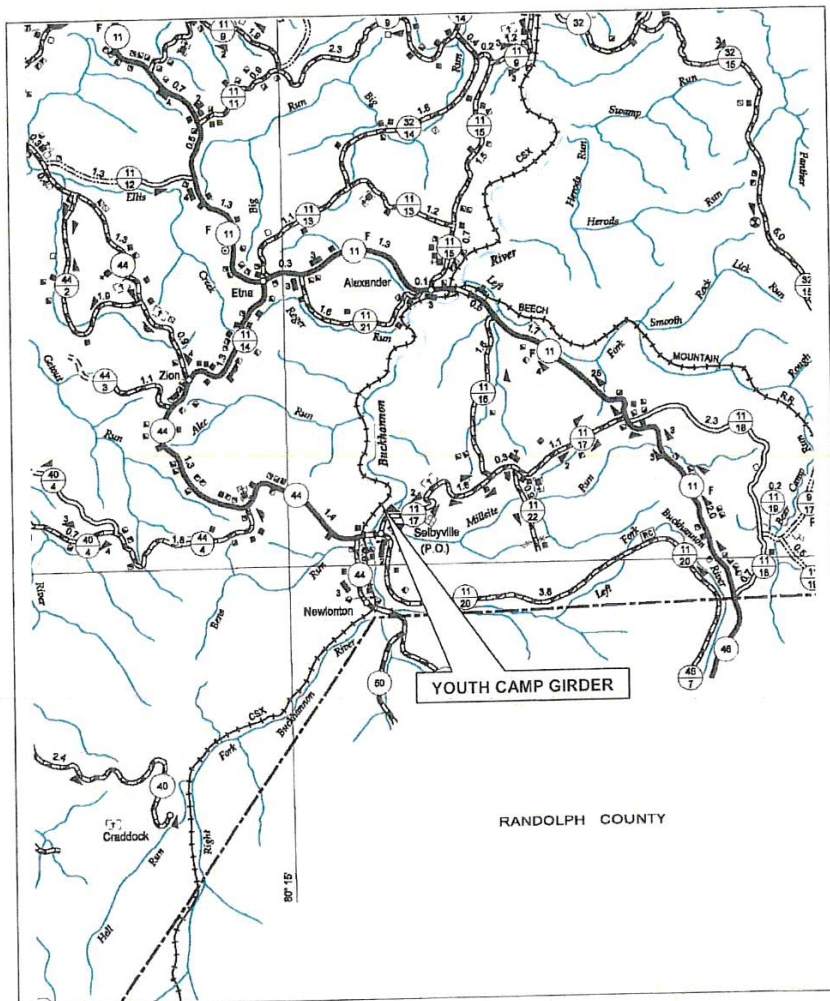


West Virginia Division of Highways Maps

V 1.2

BARS No. : 49A912

Date : 06/28/2022



Annual Adopt-A-Highway Fall cleanup set for September 24

9/2/2022

CHARLESTON, W.Va. – The West Virginia Department of Environmental Protection (WVDEP) is now accepting registrations for the Adopt-A-Highway Fall Statewide Cleanup set for Saturday, September 24.

Co-sponsored by the WVDEP and the state Division of Highways (DOH), the Adopt-A-Highway program is administered by the WVDEP's Rehabilitation Environmental Action Plan (REAP) and improves the quality of the state's environment by encouraging public involvement in the elimination of highway litter.

Since the program's inception in 1988, state citizens have cleaned up close to 70,000 miles of state highways and roads during annual spring and fall Adopt-A-Highway events. Individuals, families, churches, businesses, schools, civic organizations, government agencies and communities can register to pick up trash on almost any state-maintained road, back road, or main route. Private roads and interstate highways cannot be adopted. The Adopt-A-Highway program provides garbage bags, work gloves and safety vests to volunteers, and takes care of disposing of collected trash. Volunteers must be at least 12 years old to participate. One-time cleanups are encouraged but must be registered.

Groups must register in advance by September 16 and inform their county DOH garage if they need supplies. Supplies may be picked up during normal business hours at your local DOH garage.

To register, call 1-800-322-5530 or send an email to dep.aah@wv.gov. If you reach the REAP voicemail, please leave your name, phone number, group name, date of cleanup, number of participants, and the county where your adopted road is located. The 2021 Adopt-A-Highway fall clean up saw nearly 2,000 volunteers, representing more than 200 groups, remove 80,000 pounds of litter from 500 miles of state roadway.

REAP, whose motto is "Keeping WV Clean and Green," was created in 2005 and strives to clean up West Virginia and rid the state of litter. The program empowers citizens to take ownership of their communities by providing technical, financial, and other resource assistance in cleanup and recycling efforts. More information is available on the [REAP webpage](#).

For more WVDEP news and information, go to <https://dep.wv.gov>. Also, connect with the agency on all social media platforms. Follow @DEPWV on Twitter, Like us on Facebook at <https://facebook.com/depwv/>, and find us on YouTube at [Environment Matters](#).

Contact:

Terry Fletcher
304-926-0499 ext. 49720
Terry.A.Fletcher@wv.gov

DEPARTMENT: DHSEM

MONTH / Year: Jul-22

[illegible]

DEPARTMENT: Addressing and Mapping

MONTH / YEAR:

July 2022

[illegible]

MONTHLY MILEAGE LOG

MONTH / YEAR: July 2022

[illegible]

Department: Dog Pound

Month/Year: July 2022

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
Christy	F250 Ford Truck	1FTSX21598EB86131	103,751	103,752	1	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
			Total Miles		1	

MONTHLY MILEAGE LOG

MONTH / YEAR: July 2022

[illegible]



UPSHUR

UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

DEPARTMENT: Maintenance

MONTH / YEAR: July 2022

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
GREG HARRIS	2019 Ford F-250	1FDBF2B69KEC81	13371	13693	322	0 24.0
Chris Aikine		902				0 18.9
Eric Poling						0
Louella Krone						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
GRAND TOTALS					322	0 42.9 0



UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

DEPARTMENT: Maintenance

MONTH / YEAR: July 2022

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
Greg Harris	2008 Toyota Tundra	5TBBV541B8551	94542	94914	372	0 15.0
Chris Alkire		4917				0 14.6
Eric Poling						0
Loretta Koone						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
GRAND TOTALS					372	0 29.6 0

Jul-22

UPSHUR COUNTY SHERIFF - MILEAGE AND FUEL

[illegible]

Upshur County Sheriff's Department On-Duty Mileage Record

Month /Year

July-22

Unit Number

260

Fuel Consumption Report

Activity Log

[illegible]



UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

DEPARTMENT: Upshur 911

MONTH / YEAR: July 2022

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
Doyle Cutright II	2021 Ford Explorer	1FMSK8BH4MGC9760	5163	5403	240	28
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
			GRAND TOTALS		240	28



SUNDAY

MONDAY

TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY

CHRISTMAS @ CURRY
FESTIVAL OF LIGHTS
DECORATING
CONTEST

DEC 9TH
START 9 AM
COMPLETE BY 4 PM
CALL FOR DETAILS

**FAMILY FUN NIGHT**

5:30 - 7:00 pm

We are reinventing our Family Storytime! Had enough of school and books? Come to the Library! Board games, seasonal activities, occasional crafts, visit with your friends!

FAMILY FUN NIGHT
5:30 - 7:00 pm
Games, crafts, activities

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5:30 - 7:00 pm
Games, crafts, activities

Library **CLOSED** in observance of
LABOR DAY

GLOW STICK PARTY

7-9:00 PM
FREE ADMISSION
CONCESSIONS AND GLOW
STICKS FOR SALE

**HOURS**

TUESDAY 9AM-7PM
THURSDAY 8AM-6PM
FRIDAY 8AM-6PM
SATURDAY 8AM-6PM
CLOSED
SUNDAY, MONDAY &
WEDNESDAY

GLOW STICK PARTY

AT

JAMES W. CURRY LIBRARY

ON

FRIDAY, SEPTEMBER 16TH

7:00 - 9:00 PM



JOIN US FOR A FUN FAMILY EVENING AT THE LARGE PAVILION

FREE ADMISSION

WE WILL BE **SELLING GLOW STICKS AND CONCESSION** TO SUPPORT

CHILDREN'S PROGRAMMING AT THE LIBRARY



PLANNED CONCESSIONS THIS YEAR INCLUDE SOFT PRETZELS, NACHOS,
SNO-CONES, BAKED GOODS, DRINKS AND CHIPS

FOR INFO CALL 304-924-6724

The Upshur County Solid Waste Authority is sponsoring a

FREE PAPER SHRED EVENT



Date: Saturday, September 24, 2022
Time: 9:00 a.m. to 12:00 noon
Place: 395 Mud Lick Rd. Buckhannon
(across from the Transfer Station)



Don't forget that this event is being held across from the Recycling Center on Mud Lick Rd due to safety and efficiency issues!

**For more information, contact Director Belinda Lewis
at (814) 327-5218**

***City Council of Buckhannon – 5:00 pm in Council Chambers
Meeting Agenda for Thursday, September 1, 2022***

Channel 3 is Live Streaming our City Council Meetings at <https://www.facebook.com/ch3buckhannon/> Please send public comments to buckhannon@buckhannonwv.org via email or drop them in the mail, or drop box behind City Hall.

Please join the meeting from your computer, tablet or smartphone: <https://global.gotomeeting.com/join/443910693>
You can also dial in using your phone: United States: [+1 \(571\) 317-3112](tel:+15713173112) Access Code: 443-910-693

A. Call to Order

- A.1 Moment of Silence
- A.2 Pledge to the Flag of the United States of America

B. Recognized Guests

- B.1 Nick Webb, Senior Service Hydrologist-NOAA Federal

C. Department & Board Reports

- C.1 Public Works Director- Jerry Arnold
- C.2 Finance Director- Amberle Jenkins
- C.3 Fire Chief- JB Kimble
- C.4 City Attorney- Tom O'Neill

D. Correspondence & Information

- D.1 DHS-Office of the State Fire Marshal-Certified Buckhannon Fire Department
- D.2 Memorandum of Understanding between UCBOE & COB- To Utilize 9 E Victoria Street for BFD Training Exercises

E. Consent Agenda

- E.1 Approval of Minutes -Regular Meeting 08/18/22
- E.2 Approval of Building and Wiring Permits
- E.3 Approval of Payment of the Bills

F. Strategic Issues for Discussion and/or Vote

- F.1 Discussion/Possible Action Request City Contribution for Updating of River Gauge at Hall Road Location
- F.2 COB is Hosting the West Virginia Municipal League October 20th & 21st
Approval to Reschedule City Council Meeting Date of October 20th to Tuesday, October 18, 2022 at 7:00PM
- F.3 Approval of Authorization for Mayor to Sign Renewal Agreement with Unifirst for Uniform Services
- F.4 Approval of Authorization for Mayor to Sign PCard Agreement with US Bank
- F.5 Approval Resolution 2022-06 Transfer of Property at the bottom of Amalia Drive (0.0523 acre tract) to WVDON

G. Comments and Announcements

- G.1 Pamela Bucklew
- G.2 David McCauley
- G.3 Jack Reger
- G.4 David Thomas
- G.5 C J Rylands
- G.6 Randall Sanders

H. Mayor's Comments and Announcements

I. Adjournment

Posted 08/29/2022

ELKINS ROAD PUBLIC SERVICE DISTRICT Agenda

Meeting	Regular Monthly Meeting	Start Time	5:00 PM
Date	Tuesday, September 6, 2022	Place	P.S.D. Office 133 Fallen Road, Buckhannon

Meeting Called to Order by Chairperson	5:00 PM
Pledge of Allegiance	
Roll Call Introduce Board of Directors	
Chair/Treasurer-Carey Wagner, Secretary-David Burr, Board Member-Wendell Grose	
Introduce Office Staff - Office Manager, Carolyn Douglas; Billing Clerk - Linzy Wilson;	
System Operator-David Wamsley	
Recognize Current Customers	
Approval of Minutes - August 2, 2022 Regular Monthly Meeting	Vote
Treasurer Report/Payment of Bills for September/bal of Aug. Invoices	Vote

ITEMS FOR DISCUSSION

ARPA Agreement W/County	Vote
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ARPA Procurement

- Waugh Tank Overflow
- Fire Hydrant Replacement
- System Leak Survey
- Ridgeview Lane Engineer Study

Phase III Extension Project Update	Vote
------------------------------------	------

- Invoice payment approval
- Progress Reports & Discussion
- Change Orders
- Project Underruns & Proposed Use
- Master Meter Backf Flow - Done 8/31/22

WVCoRP Annual Meeting and Board Elections	Vote
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- Approve attendees - 2
- Bridgeport Best Western, Thursday, September 22nd
- From 10:30 a.m. until 12:30 p.m. (lunch to follow)

Jerry Wamsley

- Waugh Tank Overflow Catch Basin

Corporate Bank Resolutions - Add New Board Member	Vote
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- Wendell R. Grose to all accounts as a Check Signer (2 Banks)

Maintenance Report

- Leak Detection

Personnel	Vote
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- Reviews

Date & Time of October 2022 Meeting - Tuesday, October 4, 2022 @ 5:00 pm

Adjournment	Vote
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Anyone wishing to address the Board that is not on the agenda will be addressed at the end of the meeting or as time permits in between other items on agenda. Please ask to be added so we can be sure to address you. Thank you for your patience!!!! ☺)

UPSHUR COUNTY SAFE STRUCTURES AND SITES
ENFORCEMENT BOARD

Meeting Agenda

Upshur County Administrative Annex

Thursday, September 8, 2022

3:00 p.m.

- I. Call meeting to order
- II. Recognition of Guests
- III. Public Comment
- IV. Approval of previous meeting(s) minutes
 - August 11, 2022
- VI. Report and/or action on Pending Cases
 - 071422-01 (Kennedy) – Review of Photographs of property
- VII. Consider requests to establish new cases that were received on or before 9/5/2022
- VIII. Adjournment

The next Safe Structures & Sites Board Meeting will be held on Thursday, October 13, 2022 beginning at 3:00 p.m. at the Upshur County Administrative Annex, 91 West Main Street, Suite 101, Buckhannon, WV.



**Upshur County Farmland Protection Board
Regular Monthly Meeting
July 28, 2022 at 7:30 am**

**Upshur County Development Authority Conference Room
21 E Main St, Buckhannon, WV**

MEMBERS PRESENT: Todd Payne-Chairman, Laura Rusmisell- Secretary, Arley Robinson- Vice Chairman, Jennifer Bostian-Treasurer, and Kristie Tenney- County Commissioner

MEMBERS ABSENT: John Sencindiver, Lowell Peterson

OTHERS PRESENT: Mimi Riffle

CALL TO ORDER: The Upshur County Farmland Protection Board meeting was called to order at 8:02 a.m. by Todd Payne, Chairman.

APPROVAL OF MINUTES: Motion Made by Laura Rusmisell, seconded by Arley Robinson, the Board moved to approve the minutes from June 1, 2022 as presented. **Motion Passed.** Motion was made by Jennifer Bostian, seconded by Laura Rusmisell, the Board moved to approve the minutes from the June 29, 2022 meeting as presented. **Motion Passed.**

BUSINESS ITEMS - UPDATE/ACTION ITEMS:

Queen easement – Status update– Appraisal was to have taken place on May 3rd. Mimi stated that she was still waiting on the appraisal to come back from Mr. Holmes. She had sent an email to follow-up and was waiting for a return response.

FY22 Applications for Funding Consideration- Still waiting on McClain to sign Option Contract and Agreement. No updated was provided this month for McClain. Derico Estate application update- Hazardous Materials report still needs to be completed. Laura will reach out to Lowell to try and get that set up.

Computer Software: Mimi reported that the laptop would be arriving any day, the company who is setting it up wanted to know how the board wanted to treat the software subscription. Jennifer made the motion that we pay for Microsoft Office Yearly rather than monthly, motion was seconded by Arley, **Motion Passed.**

Farmland Protection Meeting: Mimi told the group about the upcoming annual meeting which will be held at Canaan on September 28th to September 30th. The authority will pay for up to 3 rooms, one for the administrator and two rooms for board members. This meeting is an informative meeting to help explain issues and understand the process for Farmland easements. Jennifer and Laura both stated that they were interested in attending.

FINANCIAL MATTERS - UPDATE/ACTION ITEMS: Jennifer made the motion to approve the treasurer's report as presented, seconded by Laura, **Motion passed** With the new year upon us, Laura made the motion to add Jennifer Bostian as a 4th signer to the checking account held at Citizen's Bank. If a 4th signer is not allowed and we can only have 3 signers, then John Sencindiver's name should be removed, and Jennifer Bostian added. Arley Robinson seconded the motion, **Motion passed.**

Laura made the motion to add Jennifer Bostian's name to any account or CD account held at Freedom Bank and Citizen's Bank. If a member has to be removed please remove John Sencindiver and add Jennifer Bostian. This motion would like to just add a name rather than removing if allowed by bank policy. Arley Robinson seconded the motion. **Motion Passed.**

Jennifer Bostian made the motion to use 1 signature for up to a \$500 amount check. Any checks made out above \$500 would require the second signature. Laura Rusmisell seconded the motion, **Motion passed.**

OTHER BUSINESS: No other business was discussed.

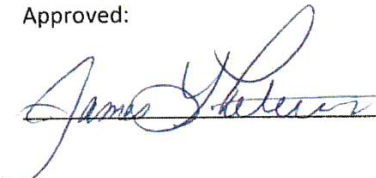
DATE AND LOCATION OF NEXT MEETING August 25, 2022 at 8 am at the Upshur County Development Authority Conference Room

ADJOURN: 8:55 am

Upshur County Farmland Protection Board Minutes Submitted By:

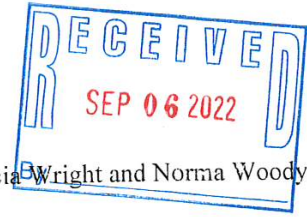
Mimi Riffle

Approved:





Adrian Public Service District
August 4, 2022
Monthly Board Meeting



Present from Adrian PSD: Paul Spencer, Kelly Arnold, Carolyn Douglas, Eric Brunn, Alicia Wright and Norma Woody.

Visitors in attendance: Morgan Haymond

All motions were unanimous unless otherwise noted.

The meeting was called to order at 3:00 pm by Chairman, Paul Spencer.

Minutes of the July 7th meeting were read. Paul made the motion to approve the minutes and Kelly second.

Invoices were presented. A motion was made to pay by Carolyn, second by Kelly.

Old Business

- Phase VIII/Pickens update provided by Morgan Haymond and Norma Woody. Mr. and Mrs. Ricottilli's attorney contacted our attorney with proposed settlement. Adrian PSD board declined their offer. The Ricottilli's agreed to accept the money paid into Circuit Court for appraisal value of land, and agreed to settle with minor provisions. Adrian PSD accepted settlement terms and land commissioner's hearing set for August 19th in Randolph County Circuit Court was cancelled. Bid openings are August 5th, 2022 for Phase VIII project.

New Business

- None

Items for Discussion/Action/Approval

- Tetrick & Bartlett audit results reviewed by the board of directors and approved. Audit report sent to WV State Auditor's Office to meet state reporting requirement.

Maintenance Report

- None

Office Report

- WVCorp filing

Adjournment

The meeting adjourned at 4:00 pm. Next regular meeting will be September 1, 2022 at 3:00 pm.

Board of Directors

Paul Spencer
Paul Spencer, Chairman

Carolyn Douglas
Carolyn Douglas, Vice Chairman

Kelly Arnold
Kelly Arnold, Sec., Treas.