

Upshur County Commission Meeting Agenda

Agenda packets are available electronically at http://www.upshurcounty.org/agenda_and_minutes/index.php or by request to the Upshur County Commission Office at 304-472-0535.

- Location: Upshur County Courthouse Annex
If you prefer to participate by telephone, please dial 1-408-650-3123 Access Code: 272 564 045 to enter the conference call.
- Date of Meeting: May 23, 2024
- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
- May 9, 2024
 - May 20, 2024 Special Meeting/Canvassing
- 9:15 a.m. Certification of Election Results *
- 9:30 a.m. Dirk Burnside, Upshur County Emergency Medical Services Board of Directors representative
- Presentation of a Proclamation declaring the week of May 19th through 25th as Emergency Medical Services Week. * [Page 4](#)
- 10:00 a.m. Consider removing the Sheriff of Upshur County as the Personal Representative for the Estate of Judith Lynn Fitzgerald; if approved, consider appointing Bryan L. Fitzgerald as the Administrator De Bonis Non with surety to be determined. *
- 11:00 a.m. Consider the Recommendation to Permit a Seventh Annual Settlement and Deadline for the Removal of the Executor for the Estate of James R. Posey, as presented by the Fiduciary Commissioner. * [Under Separate Cover](#)

Items for Discussion / Action / Approval:

1. Consider signing a Memorandum of Understanding for 2025 countywide four-inch Aerial Imagery in the amount of \$27,355. The MOU sets forth the terms and understanding among the contracted state Vendor (The Thrasher Group), the State of West Virginia (West Virginia University), and the local government beneficiary (Upshur County). * [Pages 5-14](#)
2. Review and approval of grant agreement between the Department of Arts, Culture and History on behalf of the Records Management and Preservation Board and the Upshur County Commission to accept a grant award in the amount of \$29,000. The funds will be dispersed as follows: \$10,000 for the Assessor's Office to digitize property documents, \$10,000 for the Circuit Clerk's Office to complete a scanning project, and \$9,000 to the Sheriff's Department to purchase commercial shredders and cover personnel costs to digitize documents. * [Pages 15-17](#)
3. Review and signature of Request for Payment #8 for the Mt. Hope Water System Improvement Project in the amount of \$7,540. * [Pages 18-29](#)
4. Consider the appointment of Aaron Critchfield to the Upshur County Development Authority, as recommended and approved by its Board of Directors. Mr. Critchfield will fill an unexpired term ending June 30, 2025. * [Page 30](#)

5. Consider BU Recreational Park employment status changes, resignations, and additional hires, per the request from Jeremiah McCourt, Upshur County Parks and Recreation Director. *

Item may lead to Executive Session per WV Code §6-9A-4 (A)

[Under Separate Cover](#)

6. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Russell Rollyson, Senior Deputy State Auditor – County Collections Division, providing notice of the Upshur County Auction of Delinquent and Nonentered Lands. Auction will take place June 26, 2024 at 12:30 p.m. in the Upshur County Circuit Courtroom. [Pages 31-37](#)
2. Correspondence from the West Virginia Secretary of State requesting updated Public Service District Information. [Page 38](#)
3. Elkins Road Public Service District Certification of Customers for Fiscal Year 2025. [Page 39](#)
4. Notification of disbursement of Wireless E-911 subscriber fees for the months of February, March, and April, 2024. [Page 40](#)
5. Upshur County Mileage Reports – April, 2024.
 - Addressing and Mapping [Page 41](#)
 - Dog Pound [Page 42](#)
 - Emergency Management [Page 43](#)
 - Maintenance [Pages 44-46](#)
 - Parks & Recreation [Page 47](#)
 - Sheriff [Page 48](#)
 - Upshur 911 [Page 49](#)
6. Lewis-Upshur Animal Control Facility Reports for the month of April, 2024.
 - Revenue Report [Page 50](#)
 - Account of Animals Report [Page 51](#)
 - Animal Control/Humane Officer Animal Report [Page 52](#)
7. Public Notices:
 - a) Newsletters and/or Event Notifications:
 - Healthy Grandfamilies Announcement [Page 53](#)
 - Upshur County Financial Literacy 2024 Tour [Page 54](#)
 - b) Agendas and/or Notice of Meetings:
 - Buckhannon Upshur Airport Authority May 13, 2024 [Page 55](#)
 - Upshur County Family Resource Network May 13, 2024 [Pages 56-58](#)
 - James W. Curry Library/Park Advisory Board May 20, 2024 [Page 59](#)
 - c) Meeting Minutes:
 - Tennerton Public Service District March 13, 2024 [Page 60](#)
 - Elkins Road Public Service District April 2, 2024 [Page 61-64](#)
 - Upshur County Solid Waste Authority April 8, 2024 [Pages 65-66](#)

- Tennerton Public Service District April 10, 2024
- Upshur County Safe Structures and Sites April 11, 2024

Page 67

Page 68-70

***Dates and times of monthly board meetings are viewable at:**

www.upshurcounty.org -- Upcoming events are listed on the main page.

8. Appointments Needed or Upcoming:

- None

****If you are interested in serving on an Upshur County board, please submit your letter of interest to the Commission Office at 91 W. Main St., Suite 101, Buckhannon, WV 26201 or chughes@upshurcounty.org. Upcoming term expirations are listed in this section of the agenda; however, letters of interest can be submitted at any time. Letters of interest for boards that do not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment. ****

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: http://www.upshurcounty.org/agenda_and_minutes/index.php

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

None

Next Regular Meeting of the Upshur County Commission

June 6, 2024 --- 9:00 a.m.

Upshur County Courthouse Annex

The meeting scheduled for May 30, 2024 has been CANCELLED.

County of Upshur



PROCLAMATION

EMS Week Proclamation

To designate the Week of May 19 - 25, 2024, as Emergency Medical Services Week

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services has grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; now

*THEREFORE, the County Commission of Upshur County West Virginia in recognition of this event does hereby proclaim the week of May 19-25th as **EMERGENCY MEDICAL SERVICES WEEK***

Douglas K. Bush
Commissioner

Samuel R. Nolte
President

Kristie G. Tenney
Commissioner

MEMORANDUM OF UNDERSTANDING

WV Statewide Imagery Program | State Cooperative Purchase Contract

** Upshur County Aerial Imagery **

May 23, 2024

This Memorandum of Understanding (MOU) sets forth the terms and understanding among the contracted state Vendor (The Thrasher Group), the State of West Virginia (West Virginia University), and the local government beneficiary (Upshur County, West Virginia) for the following professional services: **2025 countywide four-inch Aerial Imagery at a cost of \$27,335.**

General Specifications

| | |
|------------------------|--------------------------------------|
| Area to be Covered | Upshur County, WV |
| Projected Flight Time | Leaf Off (February - April 2025) |
| Ground Sample Distance | 4-inch pixel resolution |
| Coordinate System | To be specified prior to flight time |

*The desired county border buffer is 1 mile or 5,280 feet.

Image Acceptance Criteria

| | |
|---------------------|---|
| Horizontal Accuracy | ASPRS Class 1 Standard |
| Sun Angle | Greater than 30% |
| Image Quality | Clear and sharp in detail. Samples will be submitted for approval. Refer to state contract for more information. The imagery will not be acquired if the weather and collection conditions are not ideal. |
| Ortho-corrected | Ortho-rectification corrects for tip or tilt of the aircraft and displacement in the photograph caused by changes in the ground elevation. The correction is necessary when using aerial imagery in computer mapping systems. |

Project Deliverables

| | |
|---------------|---|
| Product(s) | Compressed countywide mosaic in MrSID format, Ortho imagery tiles (TIFF or JPEG) |
| Delivery Date | No later than 7/1/2025 |
| Documentation | Basic metadata documenting sources, capture dates, processes, QA techniques, etc. |
| Ownership | Upshur County Commission. There are no restrictions with whom the County may share the imagery. |

Price and Payment Information

- Total cost to the County is \$27,335
- The County will pay upon receipt of the aerial imagery deliverables
- The County will pay for the imagery over **one** budget cycle
- Payments made to The Thrasher Group.

Price Table

| County | Square Miles | Spatial Resolution | Cost per square mile | Total Cost |
|---------------|--------------|--------------------|----------------------|------------|
| Upshur COUNTY | 355 | 4-inch | \$77 | \$27,335 |

Partner Responsibilities

| RESPONSIBILITIES | |
|--|--|
| VENDOR: [The Thrasher Group] <ul style="list-style-type: none"> • Lead technical unit for coordinating, acquiring, and processing all deliverables • Complete aerial imagery tasks and deliverables in accordance with WVU State Contract U19Thrasher dated February 27, 2019. Follow standards, specifications, QA/QC, and pricing schedules in accordance with same contract. <ul style="list-style-type: none"> ◦ http://data.wvgis.wvu.edu/pub/temp/FEMA/FRA/Contracts/WV_State_Aerial_Imagery_Contract_U19THRASHER_20190227.pdf • Coordinate with the County Commission on priorities/schedules and deliverables • Submit a Statement of Work/Memorandum of Understanding for each mapping activity to include specifications, timelines, budget, and deliverables for approval by local authorities • Execute start-up and closing meetings for each mapping activity • Submit monthly processing progress reports to County during acquisition and processing phases of project | |
| STATE: [West Virginia University] <ul style="list-style-type: none"> • Assist with the Memorandum of Understanding/Statement of Work agreements • Administer WV Statewide Imagery Program (WVSIP) | |
| LOCAL: [Upshur County] <ul style="list-style-type: none"> • Provide operational and payment points of contact for the project • Review and approve the Statement of Work/Memorandum of Understanding that includes specifications, timelines, and deliverables for each jurisdiction • Provide input to the vendor on file formats and coordinate systems for computer-aided dispatch (CAD), geographic information systems, etc. • Complete an online survey on client satisfaction regarding overall project implementation and deliverables | |

Partner Signatures

| Partner | Authorized Representative | Signature and Date |
|---------|---|--------------------|
| Vendor | Craig Fry Certified Photogrammetrist The Thrasher Group (304) 662-6486 cfry@thethrashergroup.com | |
| Local | Samuel R. Nolte, Commission President 91 W. Main St. Ste 101 Buckhannon, WV 26201 304-472-0535 | |
| Local | << Billing Contact >> Tabatha R. Perry, Upshur Co. Administrator 304-472-0535 x 2 tperry@upshurcounty.org Point of Contact Terri Jo Bennett, A&M Coordinator 304-472-1673 tjb@upshurcounty.org | |



West Virginia Statewide Imagery Contract

Prepared by Kurt Donaldson 4/23/2024

INFORMATION SHEET

West Virginia Statewide Imagery Program

A statewide contract through the WV GIS Technical Center at West Virginia University is available for the acquisition of digital orthoimagery in West Virginia. As part of the Statewide Imagery Program (WVSIP), the imagery is unit priced so that participants can budget for imagery years in advance as well as pay over multiple budget cycles. To meet the needs of the largest number of potential participants, a variety of product options are available through the WVSIP program to include countywide unit pricing for 12-inch, 6-inch, 4-inch, and 3-inch spatial resolutions. This contract allows for municipalities, counties, state agencies, and the federal government to tap into an existing contract to acquire imagery at a known unit price that is usable until June 30, 2025.

| Pixel Resolution (Detail Level) | 3-inch | 4-inch | 6-inch | 12-inch |
|------------------------------------|----------|-----------|-----------|-----------|
| Cost per square mile | \$106 | \$77 ✓ | \$62 | \$42 |
| Map Scale | 1" = 50' | 1" = 67' | 1" = 100' | 1" = 200' |
| Horizontal Accuracy (ASPRS 1) | 0.5 feet | 0.66 feet | 1.0 feet | 2.0 feet |

Note: 4-band stacked imagery that includes color infrared can be added at 25% of the acquisition cost

A target spatial resolution of 6 inches is recommended for counties that can afford this level of detail. The horizontal accuracy standard is ASPRS Class 1. The original state contract was awarded to Blue Mountain Inc. which is now part of The Thrasher Group, Inc. The state contract and county unit prices can be viewed at the following links: [Amendment #2 \(7/1/2024-6/30/2025\)](#) | [Amendment #1 \(current price list\)](#) | [2019 Contract](#)

Performance Period

The total contracting period of this contract has been extended from 1 January 2024 through 30 June 2025 to include the spring 2025 leaf-off season.

How can you participate?

Any organization can participate in the Statewide Imagery Program. A [signed MOU](#) that states the specifications and costs is all that is needed to participate in the program. The MOU must be signed by **March 15** of the flight season. For more information, contact one of the following program representatives:

Kurt Donaldson, GISP, CFM
WVU GIS Technical Center
304.293.9467
kdonalds@wvu.edu

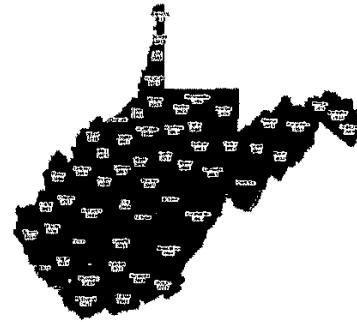
Craig Fry, CP
The Thrasher Group, Inc.
724.485.7060
CFry@thethrashergroup.com



View Aerial Imagery Examples

You can review the [aerial imagery](#) acquired via the State Contract by linking to the statewide aerial imagery web service below. Refer to counties of the [vendor acquisition map](#) by The Thrasher Group, Inc.

- [County Aerial Imagery Year Acquired](#)
- [County Aerial Imagery Resolution](#)
- [County Aerial Imagery Vendor](#)
- [Resolution Comparison – Baseball Fence](#)
- [Resolution Comparison – WVU Coliseum](#)
- [Statewide Leaf-Off imagery web map service](#)
- [Download County Aerial Imagery](#)



Detailed Imagery Resolution

The [four-inch resolution imagery](#) is high enough resolution to count cows on the imagery.

New 2019 Leaf-Off Aerial Imagery

http://www.mapwv.gov/flood/map/?wkid=102100&x=-9176624&y=4583558&l=13&v=1

4-Inch Pixel Resolution

4-inch Resolution Leaf-Off Aerial Imagery

- Braxton
- Calhoun
- Clay
- Gilmer
- Harrison
- Jackson
- Monongalia
- Pocahontas
- Roane
- Monongalia
- Wayne

More 2019 county aerial imagery to be added

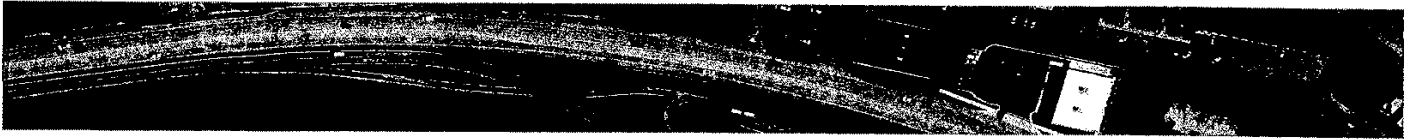
Choose WV Best Leaves Off Base Map

Bing Hybrid

WV Best Leaves Off

Bing Imagery

Cows in the Floodway
West Fork Twelvepole Creek, Wayne County



State Contract Aerial Imagery Pricing

AERIAL IMAGERY PRICING

| Pixel Resolution (Detail Level) | 3-inch | 4-inch | 6-inch | 12-inch |
|------------------------------------|----------|-----------|-----------|-----------|
| Cost per square mile | \$106 | \$77 ✓ | \$62 | \$42 |
| Map Scale | 1" = 50' | 1" = 67' | 1" = 100' | 1" = 200' |
| Horizontal Accuracy (ASPRS 1) | 0.5 feet | 0.66 feet | 1.0 feet | 2.0 feet |

Notes:

4-band stacked imagery that includes color infrared can be added at 25% of the acquisition cost.

The county border buffer is 1000 feet unless otherwise noted.

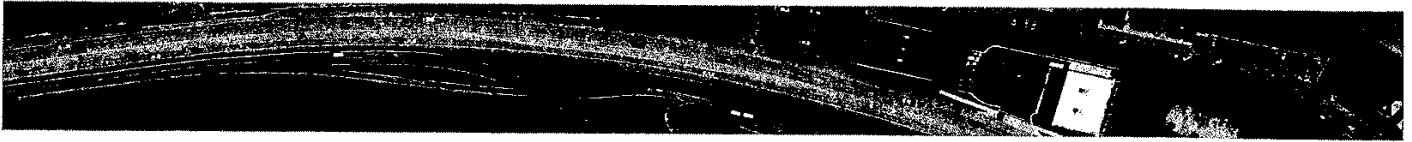
| County | Square Miles | 12" @ \$42 per square mile | 6" @ \$62 per square mile | 4" @ \$77 per square mile | 3" @ \$106 per square mile |
|-------------------|--------------|----------------------------------|------------------------------|------------------------------|-------------------------------|
| BARBOUR COUNTY | 343 | \$14,406 | \$21,266 | \$26,411 | \$36,358 |
| BERKELEY COUNTY | 322 | \$13,524 | \$19,964 | \$24,794 | \$34,132 |
| BOONE COUNTY | 503 | \$21,126 | \$31,186 | \$38,731 | \$53,318 |
| BRAXTON COUNTY | 516 | \$21,672 | \$31,992 | \$39,732 | \$54,696 |
| BROOKE COUNTY | 93 | \$3,906 | \$5,766 | \$7,161 | \$9,858 |
| CABELL COUNTY | 288 | \$12,096 | \$17,856 | \$22,176 | \$30,528 |
| CALHOUN COUNTY | 280 | \$11,760 | \$17,360 | \$21,560 | \$29,680 |
| CLAY COUNTY | 344 | \$14,448 | \$21,328 | \$26,488 | \$36,464 |
| DODDRIDGE COUNTY | 320 | \$13,440 | \$19,840 | \$24,640 | \$33,920 |
| FAYETTE COUNTY | 668 | \$28,056 | \$41,416 | \$51,436 | \$70,808 |
| GILMER COUNTY | 339 | \$14,238 | \$21,018 | \$26,103 | \$35,934 |
| GRANT COUNTY | 480 | \$20,160 | \$29,760 | \$36,960 | \$50,880 |
| GREENBRIER COUNTY | 1024 | \$43,008 | \$63,488 | \$78,848 | \$108,544 |
| HAMPSHIRE COUNTY | 645 | \$27,090 | \$39,990 | \$49,665 | \$68,370 |
| HANCOCK COUNTY | 88 | \$3,696 | \$5,456 | \$6,776 | \$9,328 |
| HARDY COUNTY | 584 | \$24,528 | \$36,208 | \$44,968 | \$61,904 |
| HARRISON COUNTY | 416 | \$17,472 | \$25,792 | \$32,032 | \$44,096 |
| JACKSON COUNTY | 471 | \$19,782 | \$29,202 | \$36,267 | \$49,926 |
| JEFFERSON COUNTY | 212 | \$8,904 | \$13,144 | \$16,324 | \$22,472 |
| KANAWHA COUNTY | 910 | \$38,220 | \$56,420 | \$70,070 | \$96,460 |
| LEWIS COUNTY | 389 | \$16,338 | \$24,118 | \$29,953 | \$41,234 |
| LINCOLN COUNTY | 439 | \$18,438 | \$27,218 | \$33,803 | \$46,534 |
| LOGAN COUNTY | 455 | \$19,110 | \$28,210 | \$35,035 | \$48,230 |
| MARION COUNTY | 311 | \$13,062 | \$19,282 | \$23,947 | \$32,966 |



| County | Square Miles | 12" @ \$42 per square mile | 6" @ \$62 per square mile | 4" @ \$77 per square mile | 3" @ \$106 per square mile |
|-------------------|--------------|----------------------------------|------------------------------|------------------------------|-------------------------------|
| MARSHALL COUNTY | 312 | \$13,104 | \$19,344 | \$24,024 | \$33,072 |
| MASON COUNTY | 445 | \$18,690 | \$27,590 | \$34,265 | \$47,170 |
| MCDOWELL COUNTY | 535 | \$22,470 | \$33,170 | \$41,195 | \$56,710 |
| MERCER COUNTY | 420 | \$17,640 | \$26,040 | \$32,340 | \$44,520 |
| MINERAL COUNTY | 329 | \$13,818 | \$20,398 | \$25,333 | \$34,874 |
| MINGO COUNTY | 424 | \$17,808 | \$26,288 | \$32,648 | \$44,944 |
| MONONGALIA COUNTY | 366 | \$15,372 | \$22,692 | \$28,182 | \$38,796 |
| MONROE COUNTY | 473 | \$19,866 | \$29,326 | \$36,421 | \$50,138 |
| MORGAN COUNTY | 230 | \$9,660 | \$14,260 | \$17,710 | \$24,380 |
| NICHOLAS COUNTY | 654 | \$27,468 | \$40,548 | \$50,358 | \$69,324 |
| OHIO COUNTY | 109 | \$4,578 | \$6,758 | \$8,393 | \$11,554 |
| PENDLETON COUNTY | 698 | \$29,316 | \$43,276 | \$53,746 | \$73,988 |
| PLEASANTS COUNTY | 134 | \$5,628 | \$8,308 | \$10,318 | \$14,204 |
| POCAHONTAS COUNTY | 941 | \$39,522 | \$58,342 | \$72,457 | \$99,746 |
| PRESTON COUNTY | 651 | \$27,342 | \$40,362 | \$50,127 | \$69,006 |
| PUTNAM COUNTY | 350 | \$14,700 | \$21,700 | \$26,950 | \$37,100 |
| RALEIGH COUNTY | 609 | \$25,578 | \$37,758 | \$46,893 | \$64,554 |
| RANDOLPH COUNTY | 1039 | \$43,638 | \$64,418 | \$80,003 | \$110,134 |
| RITCHIE COUNTY | 454 | \$19,068 | \$28,148 | \$34,958 | \$48,124 |
| ROANE COUNTY | 483 | \$20,286 | \$29,946 | \$37,191 | \$51,198 |
| SUMMERS COUNTY | 367 | \$15,414 | \$22,754 | \$28,259 | \$38,902 |
| TAYLOR COUNTY | 176 | \$7,392 | \$10,912 | \$13,552 | \$18,656 |
| TUCKER COUNTY | 421 | \$17,682 | \$26,102 | \$32,417 | \$44,626 |
| TYLER COUNTY | 261 | \$10,962 | \$16,182 | \$20,097 | \$27,666 |
| ★ UPSHUR COUNTY | 355 | \$14,910 | \$22,010 | \$27,335 | \$37,630 |
| WAYNE COUNTY | 512 | \$21,504 | \$31,744 | \$39,424 | \$54,272 |
| WEBSTER COUNTY | 556 | \$23,352 | \$34,472 | \$42,812 | \$58,936 |
| WETZEL COUNTY | 361 | \$15,162 | \$22,382 | \$27,797 | \$38,266 |
| WIRT COUNTY | 235 | \$9,870 | \$14,570 | \$18,095 | \$24,910 |
| WOOD COUNTY | 377 | \$15,834 | \$23,374 | \$29,029 | \$39,962 |
| WYOMING COUNTY | 502 | \$21,084 | \$31,124 | \$38,654 | \$53,212 |

Note: A countywide buffer of 1000 feet is flown beyond the county border.

Vendor agrees to not exceed the countywide unit rates or price schedule listed for the services rendered:



FAQs

FREQUENTLY ASKED QUESTIONS

What is Aerial Imagery?

Aerial imagery refers to digital pictures taken from the air. These pictures are normally taken from a vertical perspective looking straight down from the airplane onto the rooftops. Digital aerial imagery requires bright sunlight and cloud free conditions for good results. Digital orthoimagery is the foundation for GIS, forming the base layer from which many additional data layers are created. It combines the characteristics of an aerial image with the geometric qualities of a map. This allows GIS and CAD software to accurately measure all visible ground features in their true geographic position and lets users:

- Make accurate distance and area calculations across the entire image mosaic
- Measure the true position of any feature observed in the orthoimagery

What is the best resolution for your needs?

Your organization should capture aerial imagery at the smallest feature and highest positional accuracy that you require, while not to paying for more than you need if there is no benefit. Refer to the table below to choose the best resolution. Digital aerial imagery can vary greatly in accuracy and pixel resolution. Pixel resolution (a single point in a graphic image) refers to the actual distance on the ground each pixel represents in the orthoimagery. For example, one-foot pixel resolution means each pixel in the image covers one foot on the ground.

Table 1. Comparison of Aerial Imagery Resolution

| Resolution | 3-inch | 4-inch | 6-inch | 12-inch |
|--|---|--|---|--|
| Cost per square mile | \$106 | \$77 ✓ | \$62 | \$42 |
| Mapping of: | Utilities and public works | Utilities and public works | Urban and more developed areas | Rural and less developed areas |
| Mapping Scale | 1:600 Map Scale 1" = 50' | 1:800 Map Scale 1" = 67' | 1:1200 Map Scale 1" = 100' | 1:2400 Map Scale 1" = 200' or 1" = 400' |
| Positional Accuracy | Very High | Higher than 6" Lower than 3" | Higher than 12" Lower than 4" | Lowest |
| Key Features Visible | <i>Very Small Infrastructure</i> <ul style="list-style-type: none"> ▪ Fire Hydrants ▪ Manhole Covers ▪ Individual people and animals ▪ Finer details on roads including markings and skid marks | <i>Smaller Infrastructure</i> <ul style="list-style-type: none"> ▪ Clearer Road Markings ▪ Power Lines | <i>Infrastructure</i> <ul style="list-style-type: none"> ▪ Property line fences ▪ Utility Poles ▪ Individual Trees ▪ Vehicle Types ▪ Road markings | <i>Large Infrastructure</i> <ul style="list-style-type: none"> ▪ Buildings ▪ Paved Roads ▪ Railroads ▪ Vehicles ▪ Tree/shrub line |
| Tax Parcel Conversion Projects or Re-mapping | Identifiability of small features somewhat improved over 4". Lower cost-to-benefit ratio | Ideal for mapping fences and other survey features at a higher positional accuracy than 6" | Ideal for mapping fences, survey features, and land divisions (e.g., fences, walls, tree lines, roads) | Satisfactory for conversion projects |
| Other Notes | More building lean may be noticeable at 3" resolution for taller structures | 2-foot contours for engineering grade maps generated at this resolution | | |



What is Uncorrected versus Corrected (Ortho) Aerial Imagery?

If you are planning to measure ground features or to create maps from your aerial images, then orthorectified imagery is necessary. Orthorectification corrects for tip or tilt of the aircraft and displacement in the photograph caused by changes in the ground elevation.

How often should aerial imagery be purchased by your organization?

We would like to see all counties flown once every five years at a minimum resolution of 12 inches. Rapidly growing counties or developing areas may choose to fly every year.

How is a client billed for the imagery?

Clients are billed upon the complete delivery of the imagery products. Organizations may be able to pay the aerial imagery company over more than one budget cycle.

When is leaf-off aerial imagery flown in West Virginia?

Leaf-off aerial imagery is flown during late February to early April when there is neither no snow on the ground nor flooding. Leaf-on conditions occur about April 10 of every year, depending on the location in the state.

When will the aerial imagery be delivered?

For spring flights, all ensuing deliverables must be completed before the end of the calendar year, and preferably before October 1.

What is color-infrared imagery?

Color-infrared imagery is a false-color image that includes the near-infrared spectral band. Color infrared imagery is good at penetrating atmospheric haze and for determining the health of vegetation.

What is oblique imagery?

Oblique imagery is aerial photography that is captured at approximately a 45-degree angle with the ground and thus allows viewers to see and measure not only the top of objects but the sides as well. Typically, oblique imagery requires proprietary software to view.

What are Benefits of a Statewide Imagery Program?

A coordinated statewide imagery program employs a collective approach where partners share imagery acquisition costs in an equitable manner and based on the available funding of organizations.

- Excellent value through:
 - economy of scale
 - partner funding
 - efficiency in implementation
- Data-sharing among members
- Specifications and QA/QC support
- RFP and contract administrative support



Business Case for Aerial Imagery. What is it used for?

- Aerial imagery is used throughout West Virginia to meet daily business needs. Imagery has many uses, including providing a common operating picture and accurately mapping the locations of natural and man-made features.
- Access to current imagery improves business efficiency and informs decision making.

What is the MrSID compression ratio?

MrSID (Multi-resolution Seamless Image Database) is a highly compressed format used to store images of photographs. The MrSIDs by default are compressed to a 20 to 1 ratio generation 4.



What is the defaults county border buffer?

The county border buffer is 1000 feet unless otherwise noted. The county can expand the buffer by adding the additional specifications in the Memorandum of Understanding.

What does The Thrasher Group offer a 4-inch resolution product?

The 4-inch resolution allows for two-foot contour accuracy, provides a spatial resolution that is slightly better than Google Earth, and captures slightly more detail than the 6-inch resolution product.

STATE OF WEST VIRGINIA
Agreement between the
Department of Arts, Culture and History
For and on behalf of Archives and History
For and on behalf of the Records Management and Preservation Board
and the Upshur County Commission

This AGREEMENT is made and entered into this the **1st day of July 2024** by and between the State of West Virginia, the Department of Arts, Culture and History, and the Records Management and Preservation Board, hereinafter referred to as WVDACH, and the County Commission, hereinafter referred to as GRANTEE.

WHEREAS, the WVDACH is expressly authorized by Article 1, Chapter 29 of the *Code* of West Virginia, One Thousand Nine Hundred Thirty-One, as amended, on behalf of the Records Management and Preservation Board, in the exercise of its lawful duties, to administer state funds appropriated through the West Virginia Legislature from the public records and preservation revenue account to be granted by the Records Management and Preservation Board to county government entities participating in the County Records Management and Preservation Grant Program, Title 100 CSR1; and

WHEREAS, the GRANTEE submitted a request for funds to support a records project under the County Records Management and Preservation Grant Program, which the Records Management and Preservation Board approved on January 8, 2024 to provide the GRANTEE, as per Number 3 of this Agreement, and/or any provisos thereto stipulated by the Records Management and Preservation Board and agreed to by the GRANTEE.

NOW, THEREFORE, the parties hereto mutually agree as follows:

1. The WVDACH and the GRANTEE agree to cooperate in the implementation of the records management and preservation project referenced above and in compliance with Records Management and Preservation Board rules, regulations and policies.
2. The term of this project shall be for fiscal year **July 1, 2024, through June 30, 2025**, or through completion of the project, whichever comes first.
3. The WVDACH agrees to grant to the GRANTEE the sum of \$29,000 and the county must provide a cash match of at least ten percent (10%) of all grant funds expended. The Records Management and Preservation Board award must be expended as follows:

Assessor: \$10,000, to digitize property review documents, transfer documents, and personal property assessment forms. There are about 75,000 documents dating back to the 1930's.

Circuit Clerk: \$10,000, to complete scanning and indexing of all remaining case files located in the old jail facility. This is an ongoing project and this phase will include records from 1990-2000; which take up approximately twenty five file cabinet drawers.

Sheriff: \$9,000, to purchase two Fujitsu fi-7160 sheet fed document scanners; 1 Fellowes Powershred crosscut paper shredder; and for personnel costs to digitized concealed weapon applications 2019-2023, which is approximately 30,000 pages.

4. The GRANTEE certifies that it has the required cash-matching capabilities as submitted in its referenced grant application.
5. The WVDACH only agrees to transfer funds to reimburse the grantee on a quarterly basis for eligible expenditures in the referenced grant as provided in the Grant Management Packet (Invoice and supporting documentation).
6. The GRANTEE agrees to comply with all applicable federal, state and county laws, rules, regulations and policies, including but not restricted to purchasing and competitive bidding rules and procedures for purchases of equipment, services, and hiring or employing staff or contract workers, promulgated thereunder.
7. The GRANTEE hereby represents that it possesses the legal authority to contract for this Agreement, as per copy of the resolution, motion or similar action which was clearly adopted by the County Commission; and further, that it has directed and authorized the official representative to act in connection with this Agreement.
8. The GRANTEE agrees to submit quarterly Project Status Reports, Project Financial Expenditure Status Reports, supporting documentation and forms. The Final Report is due within 90 days of completion of the grant project.
9. The GRANTEE agrees to provide Government Pricing for goods and services and to maintain accurate records in accordance with generally accepted accounting principles and procedures, and to comply with requirements of the Single Audit Act of 1984 and OMB Circular A-128, in connection with referenced grant.
10. The GRANTEE agrees to obtain prior approval from the director of Archives and History, as staff to the Records Management and Preservation Board, for any amendment to the scope of work, products, budget, or reporting requirements.
11. It is the understanding of all parties to this Agreement that the WVDACH, by joining in this Agreement, does not pledge, or promise to pledge, the assets of the State of West Virginia, and does not promise to pay any part of the contract sum provided in this agreement from the monies of the Treasury of the State of West Virginia, except such monies as shall be appropriated by the West Virginia Legislature.
12. The GRANTEE shall hold and save the WVDACH and its officers, agents and employees harmless from liability of any nature, including cost and expense, for or on account of any suits or damages of any character whatsoever resulting from injuries or damages sustained by any persons or property resulting in whole or in part from the negligent performance or omission of any employee, agent or representative of the GRANTEE.

13. This Agreement may be terminated with the consent of both parties or by either party because of non-performance by the other. Such termination must be in writing and GRANTEE must submit a final report, on the form provided in the Grant Management Packet, documenting work performed and expenditures incurred during the term of the Agreement. GRANTEE must request grant extensions in writing to the Director on or before April 1st of the grant year. The request must demonstrate a good faith effort to conduct and make progress on the project for which the RMPB funds were made available; include a statement explaining and providing justification for failure to complete the project; and provide a written schedule and explanation for completion of the project within the period of time requested, this being no later than December 31 of the calendar year the grant was to have been completed. A county which receives a grant for the forthcoming fiscal year may not request an extension on the current fiscal year's grant.

IN WITNESS WHEREOF, the parties hereto attach their signatures representing that each is acting with full authority.

President of the County Commission

Date

Aaron Parson, Director, Archives and History

Date

RESOLUTION
of the
MT. HOPE WATER ASSOCIATION, WEST VIRGINIA
APPROVING INVOICES RELATING TO SERVICES
for the
MT. HOPE WATER SYSTEM IMPROVEMENT PROJECT
WV Infrastructure Jobs & Development Council PROJECT # 2023W-2372
RFP #8
and
AUTHORIZING PAYMENT THEREOF

WHEREAS, the Mt. Hope Water Association has reviewed the invoices attached hereto and incorporated herein by reference relating to the Water System Improvement Project funded in part by the WV Infrastructure Jobs & Development Council and the Upshur County Commission and find as follows:

- A. That none of the items for which payment is proposed to be made has been requested from another funding source;
- B. That each item for which the payment is proposed to be paid is or was necessary in connection with the Project and constitutes a cost of the Project;
- C. That each of such costs has been otherwise properly incurred;
- D. That the payment for each of the items proposed is due and owed.

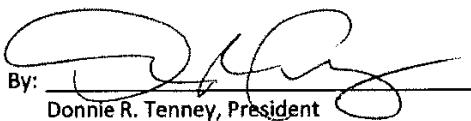
NOW, THEREFORE, BE IT RESOLVED that the Mt. Hope Water Association hereby approves and authorizes payment of the following invoices:

| Vendor | Invoice # | Invoice Date | Upshur County Commission ARPA Grant | WV IDC Loan | Total |
|--|-----------|----------------|--|----------------|---------------|
| Mt. Hope Water Association – Reimbursement for Tallmansville Rd. PRV | NA | NA | \$7,540.00 | \$0.00 | \$0.00 |
| | | TOTALS: | \$7,540.00 | \$0.00 | \$0.00 |

ADOPTED BY the Mt. Hope Water Association at a virtual meeting held on the 20th day of May 2024.

Mt. Hope Water Association

Upshur County Commission

By: 
Donnie R. Tenney, President

By: _____
Samuel R. Nolte, President

495-Mt. Hope Water Association-Water System Improvement Project
Expenditure Schedule - #8

Mt. Hope Water Association Meeting Date: 5/20/2024

Edited by: Carrie Wallace
Printed: 05/20/2024 @ 10:23 AM

| Printed: 05/20/2024 @ 10:23 AM | | | | | | | |
|--|-----------------|---------------|-----------------|-------------------------|---------------------|-------------------|-------------------|
| Total Project | Approved Budget | Adjustments | Revised Budget | Paid Prior to this Draw | Requested this Draw | Requested to Date | Balance Remaining |
| CONSTRUCTION | | | | | | | |
| Contract #1 - AJ Burk | \$ 941,505.00 | \$ - | \$ 1,058,558.75 | \$ - | \$ - | \$ - | \$ 1,058,558.75 |
| Contract #1 - Change Order #1 | \$ - | \$ 117,053.75 | | | | | |
| Contract #2 - Mid Atlantic Storage Systems | \$ 208,416.00 | \$ - | \$ 208,416.00 | \$ - | \$ - | \$ - | \$ 208,416.00 |
| Contract #2 - Change Order # | \$ - | \$ - | | | | | |
| Contract #3 - Equipment | \$ 60,000.00 | \$ - | \$ 60,000.00 | \$ - | \$ - | \$ - | \$ 60,000.00 |
| Contract #3 - Change Order # | \$ - | \$ - | | | | | |
| CONTINGENCY | \$ 112,613.25 | \$ - | \$ 112,613.25 | \$ - | \$ 7,540.00 | \$ 7,540.00 | \$ 105,073.25 |
| ENGINEERING SERVICES | | | | | | | |
| Hornor Brothers Engineers | | | | | | | |
| Study & Report Phase | \$ 18,000.00 | \$ - | \$ 18,000.00 | \$ 18,000.00 | \$ - | \$ 18,000.00 | \$ - |
| Design (Preliminary) | \$ 20,000.00 | \$ - | \$ 20,000.00 | \$ 20,000.00 | \$ - | \$ 20,000.00 | \$ - |
| Design (Final) | \$ 32,000.00 | \$ - | \$ 32,000.00 | \$ 32,000.00 | \$ - | \$ 32,000.00 | \$ - |
| Bidding & Negotiating | \$ 7,000.00 | \$ - | \$ 7,000.00 | \$ 7,000.00 | \$ - | \$ 7,000.00 | \$ - |
| Engineering During Construction | \$ 15,000.00 | \$ - | \$ 15,000.00 | \$ - | \$ - | \$ - | \$ 15,000.00 |
| Inspection | \$ 45,000.00 | \$ - | \$ 45,000.00 | \$ - | \$ - | \$ - | \$ 45,000.00 |
| Post-Construction Services | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Special Services | | | | | | | |
| Geotechnical | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Aerial Mapping & Topo Survey | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Environmental | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| PSC Application | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Land Surveys & Easement Prep | \$ 8,000.00 | \$ - | \$ 8,000.00 | \$ 3,256.93 | \$ - | \$ 3,256.93 | \$ 4,743.07 |
| Asset Manangement Plan | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Record Drawings | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| PROFESSIONAL SERVICES and OTHER | | | | | | | |
| Administrative (Region VII) | \$ 30,000.00 | \$ - | \$ 30,000.00 | \$ 5,088.19 | \$ - | \$ 5,088.19 | \$ 24,911.81 |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Accounting (Bennett&Dobblins) | \$ 29,500.00 | \$ - | \$ 29,500.00 | \$ 29,500.00 | \$ - | \$ 29,500.00 | \$ - |
| Permits/Advertisements | \$ 4,000.00 | \$ - | \$ 4,000.00 | \$ 1,412.24 | \$ - | \$ 1,412.24 | \$ 2,587.76 |
| WV DOH Inspection Fees | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Lands/ROW | \$ 3,012.00 | \$ - | \$ 3,012.00 | \$ 3,012.00 | \$ - | \$ 3,012.00 | \$ - |
| Legal (Local) (West&Jones) | \$ 10,500.00 | \$ - | \$ 10,500.00 | \$ 8,062.36 | \$ - | \$ 8,062.36 | \$ 2,437.64 |
| Legal (PSC) (Spilman, Thomas, Battle) | \$ 12,000.00 | \$ - | \$ 12,000.00 | \$ 7,213.21 | \$ - | \$ 7,213.21 | \$ 4,786.79 |
| ROW Agent | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Capitalized Interest | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Registrar | \$ 500.00 | \$ - | \$ 500.00 | \$ 500.00 | \$ - | \$ 500.00 | \$ - |
| Bond Counsel (Jackson Kelly) | \$ 23,900.00 | \$ - | \$ 23,900.00 | \$ 23,900.00 | \$ - | \$ 23,900.00 | \$ - |
| Project Contingency | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TOTALS: | \$ 1,580,946.25 | \$ 117,053.75 | \$ 1,698,000.00 | \$ 158,944.93 | \$ 7,540.00 | \$ 166,484.93 | \$ 1,531,515.07 |

495-Mt. Hope Water Association-Water System Improvement Project

Expenditure Schedule - #8

Mt. Hope Water Association Meeting Date: 5/20/2024

Edited by: Carrie Wallace

| UCC ARPA | Approved Budget | Adjustments | Revised Budget | Paid Prior to this Draw | Requested this Draw | Requested to Date | Balance Remaining |
|--|----------------------|-------------|----------------------|-------------------------|---------------------|----------------------|----------------------|
| CONSTRUCTION | | | | | | | |
| Contract #1 - AJ Burk | \$ - | | \$ - | \$ - | \$ - | \$ - | \$ - |
| Contract #1 - Change Order #1 | | \$ - | | | | | |
| Contract #2 - Mid Atlantic Storage Systems | \$ - | | \$ - | \$ - | \$ - | \$ - | \$ - |
| Contract #2 - Change Order # | | \$ - | | | | | |
| Contract #3 - Equipment | \$ 60,000.00 | | \$ 60,000.00 | \$ - | \$ - | \$ - | \$ 60,000.00 |
| Contract #3 - Change Order # | | \$ - | | | | | |
| CONTINGENCY | \$ 10,988.00 | \$ - | \$ 10,988.00 | \$ - | \$ 7,540.00 | \$ 7,540.00 | \$ 3,448.00 |
| ENGINEERING SERVICES | | | | | | | |
| Hornor Brothers Engineers | | | | | | | |
| Study & Report Phase | \$ 18,000.00 | \$ - | \$ 18,000.00 | \$ 18,000.00 | \$ - | \$ 18,000.00 | \$ - |
| Design (Preliminary) | \$ 20,000.00 | \$ - | \$ 20,000.00 | \$ 20,000.00 | \$ - | \$ 20,000.00 | \$ - |
| Design (Final) | \$ 32,000.00 | \$ - | \$ 32,000.00 | \$ 32,000.00 | \$ - | \$ 32,000.00 | \$ - |
| Bidding & Negotiating | \$ 7,000.00 | \$ - | \$ 7,000.00 | \$ 7,000.00 | \$ - | \$ 7,000.00 | \$ - |
| Engineering During Construction | \$ 15,000.00 | \$ - | \$ 15,000.00 | \$ - | \$ - | \$ - | \$ 15,000.00 |
| Inspection | \$ 45,000.00 | \$ - | \$ 45,000.00 | \$ - | \$ - | \$ - | \$ 45,000.00 |
| Post-Construction Services | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Special Services | | | | | | | |
| Geotechnical | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Aerial Mapping & Topo Survey | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Environmental | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| PSC Application | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Land Surveys & Easement Prep | \$ 8,000.00 | \$ - | \$ 8,000.00 | \$ 3,256.93 | \$ - | \$ 3,256.93 | \$ 4,743.07 |
| Asset Management Plan | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Record Drawings | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| PROFESSIONAL SERVICES and OTHER | | | | | | | |
| Administrative (Region VII) | \$ 15,000.00 | \$ - | \$ 15,000.00 | \$ 5,088.19 | \$ - | \$ 5,088.19 | \$ 9,911.81 |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Accounting (Bennett&Dobbins) | \$ 29,500.00 | \$ - | \$ 29,500.00 | \$ 29,500.00 | \$ - | \$ 29,500.00 | \$ - |
| Permits/Advertisements | \$ 4,000.00 | \$ - | \$ 4,000.00 | \$ 1,412.24 | \$ - | \$ 1,412.24 | \$ 2,587.76 |
| WV DOH Inspection Fees | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Lands/ROW | \$ 3,012.00 | \$ - | \$ 3,012.00 | \$ 3,012.00 | \$ - | \$ 3,012.00 | \$ - |
| Legal (Local) (West&Jones) | \$ 10,500.00 | \$ - | \$ 10,500.00 | \$ 8,062.36 | \$ - | \$ 8,062.36 | \$ 2,437.64 |
| Legal (PSC) (Spillman, Thomas, Battle) | \$ 12,000.00 | \$ - | \$ 12,000.00 | \$ 7,213.21 | \$ - | \$ 7,213.21 | \$ 4,786.79 |
| ROW Agent | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Capitalized Interest | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Registrar | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Bond Counsel (Jackson Kelly) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Project Contingency | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TOTALS: | \$ 290,000.00 | \$ - | \$ 290,000.00 | \$ 134,544.93 | \$ 7,540.00 | \$ 142,084.93 | \$ 147,915.07 |

495-Mt. Hope Water Association-Water System Improvement Project
Expenditure Schedule - #8

Mt. Hope Water Association Meeting Date: 5/20/2024

Edited by: Carrie Wallace

| IJDC Loan | Approved Budget | Adjustments | Revised Budget | Paid Prior to this Draw | Requested this Draw | Requested to Date | Balance Remaining |
|--|------------------------|----------------------|------------------------|-------------------------|---------------------|---------------------|------------------------|
| CONSTRUCTION | | | | | | | |
| Contract #1 - AJ Burk | \$ 941,505.00 | | \$ 1,058,558.75 | \$ - | \$ - | \$ - | \$ 1,058,558.75 |
| Contract #1 - Change Order #1 | | \$ 117,053.75 | | | | | |
| Contract #2 - Mid Atlantic Storage Systems | \$ 208,416.00 | | \$ 208,416.00 | \$ - | \$ - | \$ - | \$ 208,416.00 |
| Contract #2 - Change Order # | | \$ - | | | | | |
| Contract #3 - Equipment | \$ - | | \$ - | \$ - | \$ - | \$ - | \$ - |
| Contract #3 - Change Order # | | \$ - | | | | | |
| CONTINGENCY | \$ 101,625.25 | \$ - | \$ 101,625.25 | \$ - | \$ - | \$ - | \$ 101,625.25 |
| ENGINEERING SERVICES | | | | | | | |
| Hornor Brothers Engineers | | | | | | | |
| Study & Report Phase | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Design (Preliminary) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Design (Final) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Bidding & Negotiating | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Engineering During Construction | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Inspection | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Post-Construction Services | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Special Services | | | | | | | |
| Geotechnical | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Aerial Mapping & Topo Survey | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Environmental | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| PSC Application | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Land Surveys & Easement Prep | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Asset Mananagement Plan | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Record Drawings | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| PROFESSIONAL SERVICES and OTHER | | | | | | | |
| Administrative (Region VII) | \$ 15,000.00 | \$ - | \$ 15,000.00 | \$ - | \$ - | \$ - | \$ 15,000.00 |
| | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Accounting (Bennett&Dobblins) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Permits/Advertisements | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| WV DOH Inspection Fees | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Lands/ROW | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Legal (Local) (West&Jones) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Legal (PSC) (Spilman, Thomas, Battle) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| ROW Agent | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Capitalized interest | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| Registrar | \$ 500.00 | \$ - | \$ 500.00 | \$ 500.00 | \$ - | \$ 500.00 | \$ - |
| Bond Counsel (Jackson Kelly) | \$ 23,900.00 | \$ - | \$ 23,900.00 | \$ 23,900.00 | \$ - | \$ 23,900.00 | \$ - |
| Project Contingency | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - |
| TOTALS: | \$ 1,290,946.25 | \$ 117,053.75 | \$ 1,408,000.00 | \$ 24,400.00 | \$ - | \$ 24,400.00 | \$ 1,383,600.00 |

Mt. Hope Water Association Water System Improvement Project
IJDC Project #2023W-2372
Upshur County Commission ARPA Project Report
May 20, 2024

The preliminary engineering report (PER) was completed and subsequently submitted as part of the application to the WV Infrastructure & Jobs Development Council (IJDC) on May 1, 2023.

IJDC approved the application and proposed funding during its meeting on July 5, 2023.

Hornor Brothers Engineers has completed the project design (plans and specifications) and submitted permitting applications to regulating agencies.

Permits from all regulatory agencies have been received:

| Agency | Date |
|--------------------------|------------------|
| WV SHPO | August 11, 2023 |
| Bureau for Public Health | August 30, 2023 |
| WV Dept of Highways | October 17, 2023 |

The request for binding commitment of IJDC funds was approved on August 29, 2023.

The WV Public Service Commission case, requesting a project specific rate increase, was filed on September 15, 2023, and the Certificate of Need and Necessity (approval) was received on December 18, 2023. The rate increase will fund the debt payment associated with the project. As required by WVPSC, Mt. Hope Water Association advertised and mailed notices for the rate increase associated with the project to all customers on 10/6/23, in advance of their annual meeting on 10/16/23.

Bid Authorization was received from IJDC on February 5, 2024. Bids were advertised in the Record Delta and Exponent Telegram, sent to the Contractors Association of WV, and notices were sent directly to a list of area contractors Hornor Brothers maintains. A non-mandatory pre-bid meeting was held on February 20th at 10 am in the Association's Office. Six contractors attended the meeting. Final Addendum's to the bids were issued on February 27th and bids were opened at the Association Office on March 5th at 3 pm. A.J. Burk was the low bidder for Contract 1 and Mid Atlantic Storage Systems was the low bidder for Contract 2. A pre-closing meeting was held on April 29th at the Association's Office and an official closing and contract signing will take place on May 8th. Mobilization for Contract 1 is taking place today, May 20th.

Progress meetings will be held monthly on the third Thursday at 3 pm at the Association Office. Meetings are open to the public if Commissioners or a representative would like to attend.

This request for payment represents reimbursement to the Mt. Hope Water Association for a PRV failure and replacement that took place in October 2023. At that time, the Association transferred money from their bond reserve account to cover the expense. Region VII Planning and Development Council submitted a Critical Needs Grant Application to IJDC for reimbursement. However, since there was a pending application for the Water System Improvement Project, they directed Region VII PDC to charge the expense to project contingency once the project closed.

Carrie

0.0

Invoice

270.00 +

210.00 +

60.00 +



540.00 +

7,000.00 +

7,540.00 *

003

See back of
invoice

540.00 *

O.C. Association, Inc.

1690 Tallmansville Road
Buckhannon, WV 26201

| INVOICE # | DATE | TOTAL DUE | DUE DATE | TERMS | ENCLOSED |
|-----------|------------|------------|------------|--------|----------|
| 2729 | 10/11/2023 | \$4,961.73 | 10/26/2023 | Net 15 | |

| DATE | ACTIVITY | DESCRIPTION | QTY | RATE | AMOUNT |
|------------|-------------------------|--|-------|--------|--------|
| 09/20/2023 | TICKET DESCRIPTION | Jolene Drive: remove gravel add patch Phillips Dairy Rd: remove gravel, mix pour, finish concrete, Fairlawn Drive: add top soil, seed & mulch. 1313 Hickory Flat Rd: add opt soil, seed & mulch | | 0.00 | 0.00 |
| 09/20/2023 | LABOR | LABOR | 25.50 | 35.00 | 892.50 |
| 09/20/2023 | Foreman/Site Supervisor | Foreman/Site Supervisor | 8.50 | 45.00 | 382.50 |
| 09/20/2023 | SERVICE TRUCK | SERVICE TRUCK | 8.50 | 10.00 | 85.00 |
| 09/20/2023 | Seed & Mulch | By Bale + Labor | 2 | 20.00 | 40.00 |
| 09/20/2023 | Materials | Asphalt, Concrete, Top Soil | 1 | 519.23 | 519.23 |
| 09/26/2023 | TICKET DESCRIPTION | 1090 Bailey Ridge Rd: hand dig tile, crimp inlet line, install 6' coupling to repair (2) pin hole leaks, backfill. 1277 Hickory Flat Rd: hand dig tile, crimp service, remove old setting, install tandem setting and pig tail, backfill. | 1 | 0.00 | 0.00 |
| 09/26/2023 | LABOR | LABOR | 11 | 35.00 | 385.00 |
| 09/26/2023 | Foreman/Site Supervisor | Foreman/Site Supervisor | 5.50 | 45.00 | 247.50 |
| 09/26/2023 | SERVICE TRUCK | SERVICE TRUCK | 5.50 | 10.00 | 55.00 |
| 09/26/2023 | Water Pump | Water Pump Per Hour | 3 | 27.50 | 82.50 |
| 10/06/2023 | TICKET DESCRIPTION | Little Sand Run: excavate to main, cut & break rock, install wrap, backfill | 1 | 0.00 | 0.00 |
| 10/06/2023 | LABOR | LABOR | 17 | 35.00 | 595.00 |
| 10/06/2023 | Foreman/Site Supervisor | Foreman/Site Supervisor | 7 | 45.00 | 315.00 |

Atlas Group LLC
 718 Industrial Park Rd
 Buckhannon, WV 26201 US
 atlasgroupwv@gmail.com

Invoice



BILL TO
 Mt. Hope Water Association, Inc.
 1690 Tallmansville Road
 Buckhannon, WV 26201

| INVOICE # | DATE | TOTAL DUE | DUE DATE | TERMS | ENCLOSED |
|-----------|------------|------------|------------|--------|----------|
| 2729 | 10/11/2023 | \$4,961.73 | 10/26/2023 | Net 15 | |

| DATE | ACTIVITY | DESCRIPTION | QTY | RATE | AMOUNT |
|------------|--------------------------------|--|-------|--------|--------|
| 09/20/2023 | TICKET DESCRIPTION | Jolene Drive: remove gravel add patch Phillips Dairy Rd: remove gravel, mix pour, finish concrete. Fairlawn Drive; add top soil, seed & mulch. 1313 Hickory Flat Rd: add opt soil, seed & mulch | | 0.00 | 0.00 |
| 09/20/2023 | LABOR | LABOR | 25.50 | 35.00 | 892.50 |
| 09/20/2023 | Foreman/Site Supervisor | Foreman/Site Supervisor | 8.50 | 45.00 | 382.50 |
| 09/20/2023 | SERVICE TRUCK | SERVICE TRUCK | 8.50 | 10.00 | 85.00 |
| 09/20/2023 | Seed & Mulch | By Bale + Labor | 2 | 20.00 | 40.00 |
| 09/20/2023 | Materials | Asphalt, Concrete, Top Soil | 1 | 519.23 | 519.23 |
| 09/26/2023 | TICKET DESCRIPTION | 1090 Bailey Ridge Rd: hand dig tile, crimp inlet line, install 6' coupling to repair (2) pin hole leaks, backfill. 1277 Hickory Flat Rd: hand dig tile, crimp service, remove old setting, install tandem setting and pig tail, backfill. | 1 | 0.00 | 0.00 |
| 09/26/2023 | LABOR | LABOR | 11 | 35.00 | 385.00 |
| 09/26/2023 | Foreman/Site Supervisor | Foreman/Site Supervisor | 5.50 | 45.00 | 247.50 |
| 09/26/2023 | SERVICE TRUCK | SERVICE TRUCK | 5.50 | 10.00 | 55.00 |
| 09/26/2023 | Water Pump | Water Pump Per Hour | 3 | 27.50 | 82.50 |
| 10/06/2023 | TICKET DESCRIPTION | Little Sand Run: excavate to main, cut & break rock, install wrap, backfill | 1 | 0.00 | 0.00 |
| 10/06/2023 | LABOR | LABOR | 17 | 35.00 | 595.00 |
| 10/06/2023 | Foreman/Site Supervisor | Foreman/Site Supervisor | 7 | 45.00 | 315.00 |

| DATE | ACTIVITY | DESCRIPTION | QTY | RATE | AMOUNT |
|-------------|-------------------------|-------------------------|-----|-------|------------|
| 10/06/2023 | SERVICE TRUCK | SERVICE TRUCK | 7 | 10.00 | 70.00 |
| 10/06/2023 | Mini-Excavator | Mini-Excavator | 6 | 60.00 | 360.00 |
| 10/06/2023 | Water Pump | Water Pump Per Hour | 5 | 27.50 | 137.50 |
| 10/06/2023 | Concrete Saw | Concrete Saw | 2 | 27.50 | 55.00 |
| 10/13/2023 | TICKET DESCRIPTION | PRV- Tallmansville Rd | 1 | 0.00 | 0.00 |
| 10/13/2023 | Foreman/Site Supervisor | Foreman/Site Supervisor | 6 | 45.00 | 270.00 |
| 10/13/2023 | LABOR | LABOR | 6 | 35.00 | 210.00 |
| 10/13/2023 | SERVICE TRUCK | SERVICE TRUCK | 6 | 10.00 | 60.00 |
| 10/23/2023 | On-Call Fee | On-Call Fee | 4 | 50.00 | 200.00 |
| BALANCE DUE | | | | | \$4,961.73 |



\$ 540.00



5/20/2024 11:32 AM

Demand Dep-3048

502013048

| | | | |
|--|--|--|-------------|
| Mt Hope Water Assn Inc 1925 Tallmansville Rd Buckhannon, WV 26201 | | Peoples Bank <small>04-210443</small> | 3951 |
| | | 10/16/2023 | |
| PAY TO THE ORDER OF Atlas Group LLC | | \$ **4,961.73 | |
| Four Thousand Nine Hundred Sixty-One and 73/100 | | DOLLARS | |
| Atlas Group LLC 718 Industrial Park Rd. Buckhannon WV 26201 | |  <small>James D. Smith</small> | |
| MEMO INV.#2729 | |  | |

01.4.202505 001951
 00000502013048
 Mt Hope Water Assn Inc

Security Features exceed industry standards and include:

- Image-Match: Matching account and check number on back of any Mt. Hope CD
- Mobile-Mark: Mobile Deposit check mark to indicate check has been deposited via mobile device
- The Security Weave: pattern on back designed to deter fraud
- Microprint/MP: lines printed on front and back
- The words: ORIGINAL DOCUMENT across the back
- Photo Safe Deposit: logo visible on front and back

Do not cash it.

- Any of the features listed above are missing or appear altered
- Fugitive Ink on backings proof or has disappeared
- Brown stains or colored spots appear on both front and back, and in Chemical Wash Detection Box

Citizens Bank
 of Weston,
 (Weston, WV)
 201 Main Avenue
 11/01/23-05:48:00
 330504378
 CREDITED TO THE
 ACCOUNT OF WITHIN
 NAMED PAYEE
 <<<<051501451>>>>
 For Mobile
 Deposit Only

☐ CHECK BOX FOR MOBILE/REMOTE DEPOSIT
 WRITE NAME OF FINANCIAL INSTITUTION ON LINE ABOVE

ENDORSE HERE
 * Atlas Group LLC for mobile
 deposit only if it is not sent
 to Weston

Amount: \$-4,961.73

Statement Description: CHECK

Check Number: 3951

Posted Date: 11/2/2023

Type: Debit

Status: Posted



Invoice

| INVOICE DATE | INVOICE NUMBER |
|---|----------------|
| 09/19/2023 | S100220934.001 |
| REMIT TO: CITCO Water P.O. Box 632059 CINCINNATI, OH 45263 | |
| PAGE NO. 1 of 1 | |

10/19

BILL TO:

SHIP TO:

MT. HOPE WATER ASSOCIATION
1925 TALLMANSVILLE ROAD
BUCKHANNON, WV 26201

MT. HOPE WATER ASSOCIATION
1925 TALLMANSVILLE ROAD
BUCKHANNON, WV 26201

| CUSTOMER NUMBER | CUSTOMER PO NUMBER | JOB NAME / RELEASE NUMBER | SALESPERSON | |
|---|--------------------|---|-------------------|------------|
| 25672 | VERBAL | | XX Joseph Fleming | |
| WRITER | SHIP VIA | TERMS | SHIP DATE | ORDER DATE |
| Bill Spino | ROUTE 219 SOUTH | Net 30 Days | 09/19/2023 | 06/24/2023 |
| ORDER QTY | SHIP QTY | DESCRIPTION | UNIT PRICE | EXT PRICE |
| 1ea | 1ea | 3: GA-FIGURE "4500-D" PRV *03-4500D 09-19-2023 10:40:12 AM <i>Jessie</i> Jessie | 7000.000/ea | 7000.00 |
| Invoice is due by 10/19/2023 | | | Subtotal | 7000.00 |
| Past Due Invoices may be subject to 1.50% late charge. Effective June 1, 2022, CITCO Water is updating its ACH/wire Instructions as outlined below. Please continue to send all remittance | | | S&H Charges | 0.00 |
| | | | Tax | 0.00 |
| | | | Payments | 0.00 |
| | | | Amount Due | 7000.00 |



5/20/2024 11:31 AM

Demand Dep-3048

502013048

| | | | |
|--|--|---|-------------|
| Mt Hope Water Assn Inc 1925 Tallmansville Rd Buckhannon, WV 26201 | | Peoples Bank <small>PA-200402</small> | 3952 |
| | | 10/16/2023 | |
| PAY TO THE ORDER OF: CITCO Water | | \$ **7,245.14 | |
| Seven Thousand Two Hundred Forty-Five and 14/100***** | | DOLLARS | |
| CITCO Water PO Box 632059 Cincinnati OH 45263 | | AUTHORIZED SIGNATURE | |
| MEMO \$7000,\$109.26,\$21.88,\$114 | | | |
| ⑆003952⑆ ⑆044202505⑆00000502013048⑆ | | | |

00102023 000116 039 025799 632059
 CR TO A/C OF WITH IN NAME 7382173651
 07245.14 ENDORSEMENT GUARANTEED
 Prejudice Fifth Thir>042000314<

Amount: \$-7,245.14

Statement Description: CHECK

Check Number: 3952

Posted Date: 10/23/2023

Type: Debit

Status: Posted

Good morning,

Today, May 5, 2024, the Board of Directors for the Upshur County Development Authority nominated and approved the recommendation of Aaron Critchfield on behalf of High Point Construction. He will be replacing Arria Hines, whose term ends on June 30, 2025.

Please include this on the County Commission's agenda for voting at the next available meeting. If you need any further information from us to proceed with this, please let me know.

Thank you.

Brandon Tenney
Assistant Director
21 East Main Street, Suite 101
Buckhannon, West Virginia 26201
Phone: (304) 472-1757

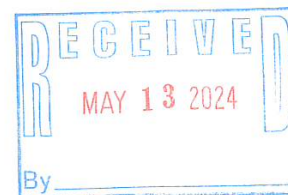




State of West Virginia
John B. McCuskey

**State Auditor and
 Commissioner of Delinquent
 and Nonentered Lands**

**Office of the State Auditor
 County Collections Division
 State Capitol, Building 1, Suite W-114
 1900 Kanawha Boulevard, East
 Charleston, West Virginia 25305**



**Toll Free: (888) 509-6568
 Telephone: (304) 558-2262
 Fax: (304) 558-4156
www.wvsao.gov**

May 6, 2024

Sheriff and Treasurer
 of Upshur County
 38 W Main Street
 Room 101
 Buckhannon, WV 26201

Re: Upshur County Notice of Auction of
 Delinquent and Nonentered Lands

Dear Sheriff:

Enclosed is the list of properties that will be offered for sale on in the at .

Should you have any knowledge that any of these properties should not be included in the Sale, please contact this office as soon as possible. The Auditor's Office does not wish to include any properties in the Sale that shouldn't be sold.

If you have any questions please feel free to contact me.

Sincerely yours,

Russell Rollyson
 Senior Deputy State Auditor
 County Collections Division

Encl(s)

cc: Upshur County Clerk
 Upshur County Circuit Clerk
 Upshur County Assessor
 Upshur County Prosecuting Attorney
 President of the Upshur County Commission

**WEB HANDOUT
UPSHUR COUNTY
6/26/2024 12:30 PM
Circuit Courtroom**

| CERTIFICATE OF SALE | TICKET # | DISTRICT | MAP | PARC | SUB PARCEL | SUB SUB PARCEL | ASSESSED NAME | LEGAL DESCRIPTION | MINIMUM BID |
|---------------------|----------|----------|------|------|------------|----------------|---|--|-------------|
| 2023-C-000003 | 554 | BANKS | 003R | 0099 | 0000 | 0000 | CAMPBELL JAMES D & NICHOLE D | 48 SQ RODS 0.3 ACGAINESGAINES | \$222.80 |
| 2023-C-000004 | 555 | BANKS | 003R | 0101 | 0000 | 0000 | CAMPBELL JAMES D & NICHOLE D | SUR .75 AC GAINES | \$926.65 |
| 2023-C-000005 | 4357 | BANKS | 004P | 0022 | 0002 | 3003 | RIFFLE STEVEN WESLEY | 1/8 INT SUR 0.92KANAWHAKANAWHA | \$173.84 |
| 2023-C-000006 | 5491 | BANKS | 004P | 0022 | 0002 | 3011 | WILSON JUDY G | 1/32 INT SUR 0.92 & OG 74KANAWHAKANAWHA | \$212.00 |
| 2023-C-000008 | 3563 | BANKS | 004S | 0011 | 0000 | 0000 | MCQUAIN C ALBERT & GLENDA | SUR 30 LYNN CAMP | \$1,003.01 |
| 2023-C-000009 | 2103 | BANKS | 004U | 0036 | 0001 | 0000 | FITZGERALD CHARLES R FITZGERALD KATHLEEN M | SUR 0.645 AC KANAWHA(FROM ELMER BROWN)(FROM ELMER BROWN) | \$543.51 |
| 2023-C-000010 | 3227 | BANKS | 005R | 0037 | 0000 | 3002 | LIMER PAUL | 1/6 INT FS 12.5 ACKANAWHAKANAWHA | \$258.33 |
| 2023-C-000011 | 3229 | BANKS | 005R | 0038 | 0000 | 0000 | LIMER PAUL DOUGLAS | FS 12.5 LESS .83 R/W KANAWHA | \$569.17 |
| 2023-C-000012 | 3228 | BANKS | 005R | 0040 | 0000 | 3002 | LIMER PAUL | 1/2 INT FS 12.5 ACKANAWHAKANAWHA | \$382.92 |
| 2023-C-000014 | 3946 | BANKS | 007S | 0002 | 0007 | 0000 | O'DELL DUSTIN B | SUR 2 ACRESMILL SEAT RUNMILL SEAT RUN | \$240.69 |
| 2023-C-000015 | 2990 | BANKS | 9999 | 0000 | 4800 | 3004 | KIDD ROBERT | 1/36 INT OG 60CHERRY FORKCHERRY FORK | \$212.00 |
| 2023-C-000016 | 2988 | BANKS | 9999 | 0000 | 4800 | 3006 | KIDD CHARLES | 1/36 INT OG 60CHERRY FORKCHERRY FORK | \$212.00 |
| 2023-C-000017 | 2991 | BANKS | 9999 | 0000 | 4810 | 3004 | KIDD ROBERT | 1/36 INT OG 49-1CHERRY FORKCHERRY FORK | \$212.00 |
| 2023-C-000018 | 2989 | BANKS | 9999 | 0000 | 4810 | 3006 | KIDD CHARLES | 1/36 INT OG 49-1CHERRY FORKCHERRY FORK | \$212.00 |
| 2023-C-000019 | 1992 | BANKS | 9999 | 0000 | 4890 | 3003 | ENGLAND DOUGLAS B | 9/45 INT OG 101KANAWHAKANAWHA | \$236.11 |
| 2023-C-000020 | 1993 | BANKS | 9999 | 0000 | 4900 | 3003 | ENGLAND DOUGLAS B | 9/45 INT OG 45KANAWHAKANAWHA | \$216.43 |
| 2023-C-000021 | 2005 | BANKS | 9999 | 0000 | 4920 | 0000 | ERVIN E W | 1/6 INT OG 40 KANAWHA | \$212.65 |
| 2023-C-000032 | 5237 | BANKS | 9999 | 0001 | 5920 | 0000 | VINCENT DANNY B | MINERALS 16 SAND RUN | \$212.00 |

| CERTIFICATE OF SALE | TICKET # | DISTRICT | MAP | PARC | SUB PARCEL | SUB SUB PARCEL | ASSESSED NAME | LEGAL DESCRIPTION | MINIMUM BID |
|---------------------|----------|-----------------|------|------|------------|----------------|---------------------------------|--|-------------|
| 2023-C-000033 | 5238 | BANKS | 9999 | 0002 | 2370 | 0000 | VINCENT DANNY B | 1/32 INT OG 87.88 KANAWHA RUN | \$216.27 |
| 2023-C-000034 | 5239 | BANKS | 9999 | 0002 | 2380 | 0000 | VINCENT DANNY B | 1/8 INT OG 52 1/2 WEST FORK | \$212.65 |
| 2023-C-000035 | 567 | BANKS | 9999 | 0002 | 3540 | 0000 | CANTERBURY KATHRYN | 1/10 OF 1/6 INT OG 133-1-103FRENCH CREEKFRENCH CREEK | \$212.00 |
| 2023-C-000037 | 4967 | BANKS | 9999 | 0004 | 8750 | 0000 | STRADER MABEL & LARRY G | 1/3 ING OG 3KANAWHAKANAWHA | \$212.00 |
| 2023-C-000038 | 4573 | BANKS | 9999 | 0005 | 1800 | 3004 | SCORE DAVID K | 1/6 INT FS 58 LESS SUR & COALKANAWHAKANAWHA | \$212.00 |
| 2023-C-000042 | 9102 | BUCKHANNON | 0008 | 0003 | 0000 | 0000 | MORTON DONNA MARGARET | LOTS 33 & 35LIGGETT ADDNLIGGETT ADDN | \$213.11 |
| 2023-C-000044 | 7679 | BUCKHANNON | 0008 | 0095 | 0001 | 0000 | HANIFAN IRENE R | LOTS 7 & 8 BLK 12LIGGETT ADDNLIGGETT ADDN | \$804.30 |
| 2023-C-000045 | 9659 | BUCKHANNON | 003E | 0010 | 0003 | 0000 | RUBLE MARGARET P & JOHN L JR | PARCEL 1 (SUR 0.074 AC)LORENTZLORENTZ | \$206.31 |
| 2023-C-000049 | 6332 | BUCKHANNON | 005H | 0091 | 0003 | 0000 | BALL PAULA J & JEFFREY L | SUR & 1/2 COG LOT 7JACK ADDN TENNERTON (.29AC)JACK ADDN TENNERTON (.29AC) | \$223.56 |
| 2023-C-000050 | 6333 | BUCKHANNON | 005H | 0091 | 0004 | 0000 | BALL PAULA J & JEFFREY L | LOT 8 & 1/2 COG JACK ADDNTENNERTON (.45 AC)TENNERTON (.45 AC) | \$3,727.67 |
| 2023-C-000055 | 10426 | BUCKHANNON | 9999 | 0000 | 5630 | 3007 | WARREN GARY L | 1/48 INT OG 39.66 ACBRUSHY FORKBRUSHY FORK | \$212.00 |
| 2023-C-000056 | 10427 | BUCKHANNON | 9999 | 0000 | 5640 | 3001 | WARREN GARY L | 1/48 INT OG 96.96 BRUSHY FORK | \$217.26 |
| 2023-C-000057 | 9423 | BUCKHANNON | 9999 | 0001 | 3390 | 0000 | RATCLIFF ANNA | OG 42.90 BKHN RIVER | \$275.78 |
| 2023-C-000059 | 8384 | BUCKHANNON | 9999 | 0001 | 8220 | 3002 | LEE JAMES L JR | 1/10 INT OG 6.4CROOKED RUNCROOKED RUN | \$212.00 |
| 2023-C-000060 | 8400 | BUCKHANNON | 9999 | 0001 | 8220 | 3006 | LEE TERRI L | 1/10 INT OG 6.4CROOKED RUNCROOKED RUN | \$212.00 |
| 2023-C-000061 | 12637 | BUCKHANNON CORP | 0001 | 0133 | 0000 | 0000 | LEWIS BEVERLY A LEWIS TIMOTHY M | FS 7.403RIVER ANENUERIVER ANENUE | \$523.27 |
| 2023-C-000062 | 11481 | BUCKHANNON CORP | 0002 | 0093 | 0000 | 0000 | BEESON TERRY F | LOT 44 CLEVELAND AVE66.0 X 165.066.0 X 165.0 | \$541.44 |
| 2023-C-000063 | 13845 | BUCKHANNON CORP | 0006 | 0080 | 0000 | 0000 | WOLFE PERRY V | LOT 31 LINCOLN ST & PINNELL ST55.0 X 112.5 X 55.0 X 117-S55.0 X 112.5 X 55.0 X 117-S | \$2,898.46 |

| CERTIFICATE OF SALE | TICKET # | DISTRICT | MAP | PARC | SUB PARCEL | SUB SUB PARCEL | ASSESSED NAME | LEGAL DESCRIPTION | MINIMUM BID |
|---------------------|----------|-----------------|------|------|------------|----------------|----------------------------|--|-------------|
| 2023-C-000064 | 13062 | BUCKHANNON CORP | 0007 | 0046 | 0001 | 0000 | PHILLIPS KATHLEEN LORRAINE | HENRY STREET LOT 13 ALMONDLOTS 65.63X105X51.8X105.5LOTS 65.63X105X51.8X105.5 | \$953.82 |
| 2023-C-000068 | 13507 | BUCKHANNON CORP | 0011 | 0347 | 0000 | 3027 | STONE DAVID P | 1/156 INT 2/3 OF STRIP1.5 AC CALC N FLORIDA ST1.5 AC CALC N FLORIDA ST | \$215.66 |
| 2023-C-000069 | 12970 | BUCKHANNON CORP | 0012 | 0150 | 0000 | 0000 | NEWMAN-DEAN PATRICIA | LOT 1 SEC 1 SHAW ADD90 X 150 X 75 X 153.290 X 150 X 75 X 153.2 | \$3,913.49 |
| 2023-C-000070 | 11605 | BUCKHANNON CORP | 0014 | 0010 | 0000 | 0000 | BUSDEKER GARY MICHAEL | LOT 2 SEC 1 RIVERVIEW ADDN100.0 X 92.18 X 80.0 X 99.86100.0 X 92.18 X 80.0 X 99.86 | \$1,154.64 |
| 2023-C-000071 | 16201 | MEADE | 0002 | 0007 | 0000 | 0000 | HOWARD JONI NELSON | LOT ADRIAN64.0 X 108.064.0 X 108.0 | \$427.85 |
| 2023-C-000073 | 16459 | MEADE | 004L | 0023 | 0000 | 0000 | KENNY GARY J | 1/2 AC SLAB CAMPSURSUR | \$1,908.03 |
| 2023-C-000076 | 14852 | MEADE | 005L | 0079 | 0001 | 0000 | BURR DENNIS L & JEFFREY L | SUR 1 AC GRAND CAMP | \$546.65 |
| 2023-C-000077 | 14871 | MEADE | 005M | 0024 | 0001 | 0000 | BURR THOMAS H | SUR 1.881 ACRESLAUREL FORKLAUREL FORK | \$754.97 |
| 2023-C-000078 | 15842 | MEADE | 005P | 0015 | 0001 | 0000 | HADDIX RUSSELL & IONA | 26 1/2 SENG RUNSURSUR | \$937.81 |
| 2023-C-000083 | 17552 | MEADE | 9999 | 0000 | 3160 | 0000 | RILEY FLOYD R | 1/2 INT COAL 2 FRENCH CREEK | \$212.00 |
| 2023-C-000084 | 15556 | MEADE | 9999 | 0000 | 4440 | 0000 | ERVIN E W KYLE CASTO | 1/3 INT OG 27-2-24 LAUREL FORK | \$216.43 |
| 2023-C-000085 | 15557 | MEADE | 9999 | 0000 | 4450 | 0000 | ERVIN E W MAZIE ERVIN | 1/6 INT OG 34 FRENCH CREEK | \$212.00 |
| 2023-C-000086 | 15558 | MEADE | 9999 | 0000 | 4460 | 0000 | ERVIN E W KYLE CASTO | 5/21 INT OG 70 BUSH RUN | \$229.80 |
| 2023-C-000087 | 15559 | MEADE | 9999 | 0000 | 4520 | 0000 | ERVIN J B & BARBARA | 1/2 INT MINERALS 125 LESS COAL65.20 B LAUREL RUN65.20 B LAUREL RUN | \$315.93 |
| 2023-C-000092 | 16781 | MEADE | 9999 | 0000 | 9510 | 3001 | MARUCA GENEVEIVE E | 2/3 INT OG 18-2-34BULL RUNBULL RUN | \$221.45 |
| 2023-C-000096 | 17780 | MEADE | 9999 | 0001 | 2360 | 3001 | SIMONS NORA B | 1/5 INT OG 26 1/4 LAUREL FORK | \$227.43 |
| 2023-C-000100 | 17553 | MEADE | 9999 | 0001 | 6550 | 0000 | RILEY FLOYD R | 1/2 INT OG --45 FRENCH CREEK | \$240.26 |
| 2023-C-000101 | 15427 | MEADE | 9999 | 0002 | 3660 | 0000 | DODGE ANNIE MAY SMITH | 15/192 INT OG 46--15FRENCH CREEKFRENCH CREEK | \$212.00 |
| 2023-C-000102 | 15428 | MEADE | 9999 | 0002 | 3710 | 0000 | DODGE ANNIE MAY SMITH | 45/384 INT COAL 300.56 AC SLAB CAMPSLAB CAMP | \$212.00 |
| 2023-C-000103 | 15429 | MEADE | 9999 | 0002 | 3720 | 0000 | DODGE ANNIE MAY SMITH | 15/192 INT OG 300.56 AC SLAB CAMPSLAB CAMP | \$212.00 |

| CERTIFICATE OF SALE | TICKET # | DISTRICT | MAP | PARC | SUB PARCEL | SUB SUB PARCEL | ASSESSED NAME | LEGAL DESCRIPTION | MINIMUM BID |
|---------------------|----------|----------|------|------|------------|----------------|------------------------------|---|-------------|
| 2023-C-000106 | 17771 | MEADE | 9999 | 0003 | 2520 | 0000 | SIMMONS DELMER | FS 14.97 LESS SCOGFRENCH CREEKFRENCH CREEK | \$212.00 |
| 2023-C-000107 | 20593 | UNION | 0002 | 0083 | 0035 | 0000 | GREGORY JAMES | FS 0.59 AC | \$1,984.50 |
| 2023-C-000108 | 19970 | UNION | 0004 | 0022 | 0000 | 0000 | CRITES WILLIAM A | LOT 13 BLK 1 MORGAN ADDITION133.0 X 60.0 X 133.0 X 60.0133.0 X 60.0 X 133.0 X 60.0 | \$550.49 |
| 2023-C-000110 | 19092 | UNION | 0006 | 0143 | 0000 | 0000 | AUSKINGS EUGENE W & ARMETA F | LOT 151 SEC I MIDDLE FORK R | \$663.11 |
| 2023-C-000111 | 19093 | UNION | 0006 | 0144 | 0000 | 0000 | AUSKINGS EUGENE W & ARMETA F | LOT 150 SEC I MIDDLE FORK R | \$262.29 |
| 2023-C-000112 | 20141 | UNION | 0006 | 0160 | 0000 | 0000 | DEEM SEYMORE A JR | LOT 107 SEC I MIDDLE FORK RIVERMIDDLE FORK RIVER | \$245.70 |
| 2023-C-000113 | 21055 | UNION | 0006 | 0232 | 0000 | 0000 | JENNINGS CARL RICHARD | LOT 2 SEC 1 MIDDLE FORKRIVERRIVER | \$554.14 |
| 2023-C-000114 | 21056 | UNION | 0006 | 0233 | 0000 | 0000 | JENNINGS CARL RICHARD | LOT 1 SEC I MIDDLE FORK RIVERMIDDLE FORK RIVER | \$317.75 |
| 2023-C-000115 | 22331 | UNION | 0008 | 0023 | 0000 | 0000 | POALOEMILIO MARK | LOT 23 SEC III MIDDLE FORK RIVER FORESTMIDDLE FORK RIVER FOREST | \$258.25 |
| 2023-C-000116 | 22332 | UNION | 0008 | 0025 | 0000 | 0000 | POALOEMILIO MARK | LOT 25 SEC III (SUR 0.20 AC) MIDDLE FORK RIVER FOREST RECMIDDLE FORK RIVER FOREST REC | \$784.82 |
| 2023-C-000117 | 22744 | UNION | 0012 | 0022 | 0000 | 0000 | SACK KAYLA DAWN | LOT 2 (SUR 0.473 AC) MAPLE HEIGHTS ESTSMAPLE HEIGHTS ESTS | \$285.13 |
| 2023-C-000118 | 20057 | UNION | 006G | 0085 | 0000 | 0000 | DAVIS WALTER S | FS 0.51 AC STAUNTON PIKE | \$1,456.62 |
| 2023-C-000120 | 21663 | UNION | 007H | 0014 | 0001 | 0000 | MCLEAN LORRAINE | SUR 1.12 L SAND RUN | \$1,258.19 |
| 2023-C-000121 | 19799 | UNION | 007H | 0014 | 0005 | 0000 | CHRISTENSON DUANE ET AL | SUR LOT 4 MAXSON LOTSL SAND RUNL SAND RUN | \$3,492.30 |
| 2023-C-000122 | 20747 | UNION | 008F | 0013 | 0013 | 0000 | HARRIS AMANDA D & JACKIE | SUR TRIANGULAR LOT & 1/4 AC(.70 AC CALC) LAUREL FORK(.70 AC CALC) LAUREL FORK | \$408.06 |
| 2023-C-000125 | 22842 | UNION | 008J | 0029 | 0003 | 0000 | SHREVE LESLIE L & PEGGY J | SUR 0.65 ACGUM RUNGUM RUN | \$225.65 |
| 2023-C-000129 | 20459 | UNION | 010G | 0020 | 0000 | 0000 | GEORGE KELLY D | 0.064 AC MIDDLE FORKSURSUR | \$179.95 |
| 2023-C-000130 | 20756 | UNION | 9999 | 0000 | 7380 | 0000 | HARRIS JOHN F | OG 75 LAUREL FORK | \$332.19 |
| 2023-C-000131 | 20757 | UNION | 9999 | 0000 | 7390 | 0000 | HARRIS JOHN F | OG 26.5 LAUREL FORK | \$247.38 |

| CERTIFICATE OF SALE | TICKET # | DISTRICT | MAP | PARC | SUB PARCEL | SUB SUB PARCEL | ASSESSED NAME | LEGAL DESCRIPTION | MINIMUM BID |
|---------------------|----------|------------|------|------|------------|----------------|---|--|-------------|
| 2023-C-000137 | 22742 | UNION | 9999 | 0001 | 1120 | 3002 | RYAN JO ANN MARTENEY | 1/14 INT OG 116-2ISLAND RUNISLAND RUN | \$215.20 |
| 2023-C-000138 | 22074 | UNION | 9999 | 0001 | 2620 | 0000 | NESTOR RONALD & RETA 1/2 MCDANIELS ROBERT & DELORES 1/2 | COAL 42 CHILDERS RUN | \$213.98 |
| 2023-C-000139 | 23586 | UNION | 9999 | 0001 | 5930 | 0000 | WESTFALL JOSEPH A | OG 1.63 LAUREL FORK | \$212.00 |
| 2023-C-000140 | 22840 | UNION | 9999 | 0004 | 2220 | 3005 | SHREVE LESLIE L | 1/7 INT FS 64.335 LESS SC & 1/2 OG GUM RUN1/2 OG GUM RUN | \$212.00 |
| 2023-C-000141 | 26950 | WARREN | 006A | 0002 | 0000 | 3004 | WARREN GARY L | 1/12 INT SOG 1/16 ACCHARITY FORKCHARITY FORK | \$212.00 |
| 2023-C-000143 | 24897 | WARREN | 9999 | 0000 | 2000 | 0000 | FORD LISA F ETAL | RS COAL 11.11 TURKEY RUN | \$212.00 |
| 2023-C-000144 | 24898 | WARREN | 9999 | 0000 | 2010 | 0000 | FORD LISA F ETAL | RS COAL 12 65/100 TURKEY RUN | \$212.00 |
| 2023-C-000145 | 25518 | WARREN | 9999 | 0000 | 7240 | 0000 | LOUDIN DOROTHY M | OG 68 1/2 TURKEY RUN | \$219.20 |
| 2023-C-000146 | 26618 | WARREN | 9999 | 0001 | 1460 | 0000 | SHAFFER BETTY JO ET AL | OG 54 3/4 HACKERS CREEK | \$296.67 |
| 2023-C-000147 | 26619 | WARREN | 9999 | 0001 | 1470 | 0000 | SHAFFER BETTY JO ET AL | OG 39 HACKERS CREEK | \$269.09 |
| 2023-C-000148 | 31836 | WASHINGTON | 006H | 0040 | 0001 | 0000 | WEST DAVID H & MAYBELLE | 0.70 HICKORY FLATFS (TRLR)FS (TRLR) | \$850.46 |
| 2023-C-000149 | 31837 | WASHINGTON | 006H | 0040 | 0002 | 0000 | WEST HARTZEL | FS 0.40 HICKORY FLAT (TRLR) | \$436.96 |
| 2023-C-000150 | 27546 | WASHINGTON | 006H | 0071 | 0000 | 0000 | BANK OF NEW YORK MELLON | SUR .194 AC TALLMANSVILLERDRD | \$729.07 |
| 2023-C-000152 | 27415 | WASHINGTON | 007J | 0017 | 0003 | 0000 | ADAMS REBECCA & ROBERT | SUR .62 AC B SAND RUN TRLR | \$558.56 |
| 2023-C-000153 | 29441 | WASHINGTON | 007K | 0017 | 0003 | 3001 | KREUZ KURT | 1/4 INT SUR 0.63 NEARTALLMANSVILLETALLMANSVILLE | \$212.00 |
| 2023-C-000154 | 29444 | WASHINGTON | 9999 | 0000 | 1740 | 3001 | KREUZ KURT | 1/4 INT OG 30GRASSY RUNGRASSY RUN | \$213.91 |
| 2023-C-000155 | 29445 | WASHINGTON | 9999 | 0000 | 1750 | 3001 | KREUZ KURT | 1/4 INT OG 26B SAND RUNB SAND RUN | \$212.65 |
| 2023-C-000156 | 29446 | WASHINGTON | 9999 | 0000 | 1760 | 3001 | KREUZ KURT | 1/4 INT OG 25.50GRASSY RUNGRASSY RUN | \$212.45 |
| 2023-C-000157 | 28533 | WASHINGTON | 9999 | 0000 | 3740 | 0000 | DAY GEORGE F HEIRS | 1/2 INT OG 175 B SAND RUN | \$354.34 |
| 2023-C-000169 | 31297 | WASHINGTON | 9999 | 0001 | 6500 | 0000 | TALLMAN A C EST | 1/3 INT OG 130 BKHN RIVER | \$276.63 |
| 2023-C-000170 | 31298 | WASHINGTON | 9999 | 0001 | 6510 | 0000 | TALLMAN A C EST | 1/3 INT OG 20 5/32 BKHN RIVER | \$212.65 |
| 2023-C-000171 | 31299 | WASHINGTON | 9999 | 0001 | 6520 | 0000 | TALLMAN A C EST | 1/3 INT OG 20 7/10 BKHN RIVER | \$212.88 |

| CERTIFICATE OF SALE | TICKET # | DISTRICT | MAP | PARC | SUB PARCEL | SUB SUB PARCEL | ASSESSED NAME | LEGAL DESCRIPTION | MINIMUM BID |
|------------------------|----------|------------|------|------|---------------|----------------------|----------------------|-------------------------------|----------------|
| 2023-C-000177 | 31573 | WASHINGTON | 9999 | 0002 | 6950 | 0000 | THOMPSON AVA BLANCHE | 1/12 INT OG 24-1-16 GRASS RUN | \$212.00 |



Mac Warner
 Secretary of State
 State of West Virginia

Office of the Secretary of State
 State Capitol
 Charleston, West Virginia 25305

Telephone: (304) 558-6000
 Toll Free: 1-866-SOS-VOTE
 Fax: (304) 558-0900
www.wvsos.gov

May 15, 2024

To The County Commission President:

It is the time of year to update Public Service District information. I am requesting your help to ensure that our records are current. West Virginia Code §16-13A-2(h) states that the county commission shall file a list of all districts in their county, including the current board members, with the Secretary of State and the Public Service Commission by July 1 of each year.

Please supply the name, address and contact information for each **Public Service District** in the county. The list must include **only** the name and term of office of each board member. Please **do not** include personal addresses or phone numbers of board members. This list must be sent to both the Secretary of State's office and the Public Service Commission's office:

Secretary of State
 Attn: Maureen Lewis
 1900 Kanawha Boulevard E
 Building 1, Suite 157K
 Charleston, WV 25305

WV Public Service Commission
 Attn: Water and Wastewater Division
 PO Box 812
 Charleston, WV 25323

In addition, I have been asked to remind you of the requirements of West Virginia Code §16-13A-4. "The public service district shall certify the number of customers served to the Public Service Commission beginning on the first day of July, one thousand nine hundred eighty-six, and continue each fiscal year thereafter." The Public Service Commission typically mails the form to public service districts in late May or early June of each year. Please make sure that the districts in your county comply with this statute.

Should you have any questions, please contact me at 304-558-6000 or email MLewis@wvsos.gov. Thank you for your assistance.

Sincerely,

Maureen Lewis, Director
 Administrative Law Division



Please list the number of customers in each category. See next page for definition of categories.

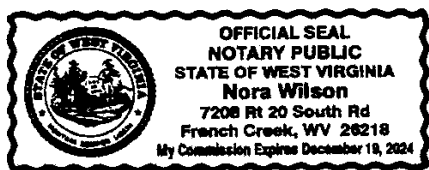
 **COPY**

| | Water | Sewer | Totals |
|------------------|-------|-------|--------|
| Residential | 1190 | | 1190 |
| Commercial | 32 | | 32 |
| Industrial | | N/A | |
| Public Authority | N/A | | |
| Resale | | | |
| Totals | 1222 | | 1222 |

Signature of Authorized Representative

Carolyn Douglas

I, NORA WILSON a Notary Public, in and for UPSHUR County,
West Virginia, hereby certify that CAROLYN DOUGLAS, authorized representative
of ELKINS ROAD Public Service District this 7TH day of MAY,
20 24, personally appeared before me in my said county and acknowledged his (her) signature.



My commission expires Dec 19, 2024

Nora Wilson
(Notary Public)

Please mail completed form to: Water and Wastewater Division
Public Service Commission of West Virginia
P. O. Box 812
Charleston, WV 25323

Public Service Commission of West Virginia

201 Brooks Street, P.O. Box 812
Charleston, West Virginia 25323



Phone: (304) 340-0300
Fax: (304) 340-0325

May 2, 2024

Upshur County Commission
91 W Main Street
Suite 101
Buckhannon, WV 26201

SUBJECT: Disbursement of Wireless E-911 Subscriber Fees

Dear County Commissioner:

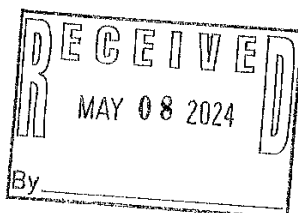
A check in the amount of \$219,369.03 representing a disbursement of Wireless E-911 subscriber fees will be mailed directly from the West Virginia State Auditor's Office. This amount is your County's share of the fees remitted to the Public Service Commission for the months of February, March and April, 2024. The next disbursement will be in three months.

I can be reached at our toll-free number, 1-800-344-5113, Extension 364, or direct at 304-340-0364, should you have any questions about the disbursement calculation or about the fees in general.

Sincerely,

Nathan Nelson
Budget & Finance Manager

NN:sc



MONTHLY MILEAGE LOG

MONTH / YEAR: April 2024

[illegible]

535

U P S H U R

County, West Virginia

UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

Department: Dog Pound

Month/Year: April 2024

[illegible]

DEPARTMENT: DHSEM

MONTH / Year Apr-24

| Employee | Vehicle Description | VIN | Start Mileage | End Mileage | Total Mileage | Fuel (Gal.) |
|--------------|---------------------|-----------------|---------------------|-------------|---------------|-------------|
| Steve Wykoff | 2019 Chevy 2500 | 2GC2KREG1121064 | 15707 | 16475 | 768 | 55.64 |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | GRAND TOTALS | | 768 | 55.64 |



UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

DEPARTMENT: MAINTENANCE

MONTH / YEAR: April 2024

| Employee | Vehicle Description | VIN | Start Mileage | End Mileage | Total Mileage | Fuel (Gal.) |
|--------------|---------------------|---------------|---------------|-------------|---------------|-------------|
| GREG HARRIS | 2023 F-150 | 1FTEX1EP6PKEZ | 2,723 | 3,556 | 833 | 17.20 |
| ERIC Poling | | 6688 | | | 0 | 16.74 |
| Chuck Suder | | | | | 0 | 14.70 |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| GRAND TOTALS | | | | | 833 | 48.64 |

MONTHLY MILEAGE LOG

MONTH / YEAR: April 2024

[illegible]



UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

DEPARTMENT: Maintenance

MONTH / YEAR: April 2024

| Employee | Vehicle Description | VIN | Start Mileage | End Mileage | Total Mileage | Fuel (Gal.) |
|--------------|---------------------|---------------|---------------|-------------|---------------|-------------|
| Greg Harris | 2019 F-250 | 1FDBF2B69KEC8 | 18233 | 18517 | 284 | 21.05 |
| Eric Poling | | 1902 | | | 0 | 20.0 (Camp) |
| Chuck Sadler | | | | | 0 | 22.05 |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| GRAND TOTALS | | | | | 284 | 63.10 |

MONTHLY MILEAGE LOG

PARTMENT: Parks and Rec

MONTH / YEAR: APRIL 2024

| Employee | Vehicle Description | VIN | Start Mileage | End Mileage | Total Mileage | Fuel (Gal) |
|------------------|---------------------|-------------------|---------------|-------------|---------------|------------|
| Jeremiah McCourt | | | | | | |
| Apr | 2016 F-150 | 1FTEW1EF0HFA12892 | 105,138 | | | |
| -Apr | | | 105,624 | | | 30 |
| -Apr | | | | 105,738 | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | | | | |
| | | | GRAND TOTALS | | 600 | 30 |

Apr-24

UPSHUR COUNTY SHERIFF - MILEAGE AND FUEL

[illegible]



UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

DEPARTMENT: Upshur 911

MONTH / YEAR: April 2024

| Employee | Vehicle Description | VIN | Start Mileage | End Mileage | Total Mileage | Fuel (Gal.) |
|-------------------|---------------------|------------------|---------------|-------------|---------------|-------------|
| Doyle Cutright II | 2021 Ford Explorer | 1FMSK8BH4MGC9760 | 17806 | 17908 | 102 | 7 |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | | | 0 | |
| | | | GRAND TOTALS | | 102 | 7 |

318 Mud Lick Road
Buckhannon, WV
26201



Phone: 304-472-3865
Fax: 304-472-9430

REVENUE REPORT
FOR MONTH ENDING: April 2024

| | UPSHUR | LEWIS |
|----------------------------|---------------------|-------------------|
| ADOPTIONS | | |
| CASH | \$205.00 | \$370.00 |
| CHECK | \$0.00 | \$70.00 |
| E STORE CREDIT CARD | \$160.00 | \$95.00 |
| SUBTOTAL | \$365.00 | \$535.00 |
| SPAY/NEUTER DEPOSIT | | |
| CASH | \$100.00 | \$100.00 |
| CHECK | \$0.00 | \$50.00 |
| E STORE CREDIT CARD | \$50.00 | \$50.00 |
| SUBTOTAL | \$150.00 | \$200.00 |
| BOARD RESCUE | | |
| CASH | \$20.00 | \$0.00 |
| CHECK | \$0.00 | \$0.00 |
| E STORE CREDIT CARD | \$0.00 | \$10.00 |
| SUBTOTAL | \$20.00 | \$10.00 |
| MICRO-CHIPPING | | |
| CASH | \$105.00 | \$0.00 |
| CHECK | \$0.00 | \$0.00 |
| E STORE CREDIT CARD | \$0.00 | \$0.00 |
| SUBTOTAL | \$105.00 | \$0.00 |
| DONATIONS | | |
| CASH | \$90.00 | \$0.00 |
| CHECK | \$365.00 | \$0.00 |
| E STORE CREDIT CARD | \$360.00 | \$0.00 |
| SUBTOTAL | \$815.00 | \$0.00 |
| SURGICAL UNIT | | |
| CASH | \$0.00 | \$0.00 |
| CHECK | \$0.00 | \$0.00 |
| E STORE CREDIT CARD | \$0.00 | \$0.00 |
| SUBTOTAL | \$0.00 | \$0.00 |
| SUMMARY | | |
| | GRAND TOTALS | |
| CASH | \$990.00 | \$520.00 |
| CHECK | \$485.00 | \$365.00 |
| E STORE CREDIT CARD | \$725.00 | \$570.00 |
| TOTAL | \$2,200.00 | \$1,455.00 |
| | | LEWIS |
| CASH | | \$470.00 |
| CHECK | | \$120.00 |
| E STORE CREDIT CARD | | \$155.00 |
| TOTAL | | \$745.00 |

318 Mud Lick Road
Buckhannon, WV 26201

LEWIS UPSHUR

Animal Control Facility

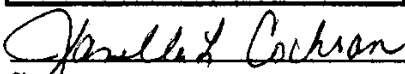
Phone: 304-472-3865
Fax: 304-472-9430

ACCOUNT OF ANIMALS REPORT

ACCOUNT OF ANIMALS HOUSED AT THE LEWIS - UPSHUR ANIMAL CONTROL FACILITY
FOR THE MONTH OF: April-24

| ANIMALS RECEIVED | | | | | | | | | |
|---|-----------|-----------|-----------|-----------|-----------|------------|---------------|-----------|-----------|
| ACTIVITY | CANINES | | | FELINES | | | OTHER ANIMALS | | |
| TYPE OF ADMISSION | UPSHUR | LEWIS | TOTAL | UPSHUR | LEWIS | TOTAL | UPSHUR | LEWIS | TOTAL |
| Brought in by Animal Control Officer | 22 | 7 | 29 | 1 | 1 | 2 | 0 | 0 | 0 |
| Brought in by City Trapper | 0 | 0 | 0 | 10 | 0 | 10 | 0 | 0 | 0 |
| Brought in by County Residents | 4 | 6 | 10 | 25 | 20 | 45 | 0 | 0 | 0 |
| Brought in by Law Enforcement | 0 | 2 | 2 | 0 | 0 | 0 | 0 | 0 | 0 |
| Drop Box | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Other | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL ADMISSION ACTIVITY | 26 | 15 | 41 | 36 | 21 | 57 | 0 | 0 | 0 |
| ANIMALS DISCHARGED | | | | | | | | | |
| TYPE OF DISCHARGE | CANINES | | | FELINES | | | OTHER ANIMALS | | |
| ADOPTIONS | UPSHUR | LEWIS | TOTAL | UPSHUR | LEWIS | TOTAL | UPSHUR | LEWIS | TOTAL |
| With Charge | 4 | 15 | 19 | 14 | 10 | 24 | 0 | 0 | 0 |
| Without Charge | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL ADOPTIONS | 4 | 15 | 19 | 14 | 10 | 24 | 0 | 0 | 0 |
| EUTHANASIA | | | | | | | | | |
| Owner Request | 1 | 0 | 1 | 1 | 0 | 1 | 0 | 0 | 0 |
| Other | 0 | 0 | 0 | 6 | 0 | 6 | 0 | 0 | 0 |
| TOTAL EUTHANIZED | 1 | 0 | 1 | 7 | 0 | 7 | 0 | 0 | 0 |
| RESCUES | | | | | | | | | |
| With Charge | 2 | 1 | 3 | 0 | 0 | 0 | 0 | 0 | 0 |
| Without Charge | 2 | 8 | 10 | 14 | 11 | 25 | 0 | 22 | 22 |
| TOTAL TO RESCUE | 4 | 9 | 13 | 14 | 11 | 25 | 0 | 22 | 22 |
| MISCELLANEOUS | | | | | | | | | |
| Escaped | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 0 | 0 |
| Returned to Owner | 2 | 1 | 3 | 0 | 0 | 0 | 0 | 0 | 0 |
| Passed - Natural Causes | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL MISCELLANEOUS ACTIVITY | 2 | 1 | 3 | 1 | 0 | 1 | 0 | 0 | 0 |
| TOTAL DISCHARGE ACTIVITY | 11 | 25 | 36 | 36 | 21 | 57 | 0 | 22 | 22 |
| INACTIVE STATUS | | | | | | | | | |
| Quarantined | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| TOTAL ANIMAL ACTIVITY FOR PERIOD | 37 | 40 | 77 | 72 | 42 | 114 | 0 | 22 | 22 |

| CENSUS | | | |
|--------------------------------|---------|---------|---------------|
| | CANINES | FELINES | OTHER ANIMALS |
| CENSUS AT BEGINNING OF PERIOD: | 12 | 7 | 22 |
| CENSUS AT END OF PERIOD: | 17 | 7 | 0 |


Signature

5/10/24
Date

Mike Francis, Animal Control/Humane Officer
Monthly Animal Report
Apr-24

| TRANSACTION | Upshur | Lewis | TOTAL |
|-----------------------------------|--------|-------|-------|
| Animals picked up by ACO: | | | |
| Dogs | 22 | | |
| Other | | | |
| Animals returned to Owner by ACO: | | | |
| Dogs | | | |
| Other | | | |
| Animals delivered to LUACF: | | | |
| Dogs | | | |
| Other | | | |
| Animals Quarantined by ACO: | | | |
| Dogs | | | |
| Other | | | |
| Animals Terminated: | | | |
| Dogs | | | |
| Other | | | |
| Total Number of Hours Involved | | | |
| | | | |

Mike Francis

Signature

5/20/2024

Date



The state of West Virginia ranks first in the nation for the number of grandparents becoming full time caretakers to one or more of their grandchildren. Healthy Grandfamilies is a free initiative led by West Virginia State University Extension to assist those grandparents. Healthy Grandfamilies provides education through many discussion topics, social services/agencies, and direct services.

Discussion Topics

- Parenting in the 21st Century
- Negotiating the Public School System
- Family Relationships and Communication: When everyone texts and no one talks!
- Technology & Social Media: The dangers, pitfalls, plusses, and how to use it.
- Narcan training, health literacy and self-care/stress management – take care of you and your families!
- Family Response to Addiction: Coping with a child struggling with substance misuse
- Legal Issues & Documents: Getting past all the legal issues

To register (or ask more questions about the Healthy Grandfamilies Summer sessions):

Lori Ulderich Harvey
Upshur County Family Resource Network
79 East Main Street
Buckhannon, WV 26201

(304) 473-1051 - upshurfrn@yahoo.com

Summer Sessions:

**Thursdays June 13 to July 25 from 11:30a to 1:30p (excluding July 4th)
at SYCC and the Upshur County Recreation Park**

-lunch at 11:30am

-child care available

-grocery card to first time participants upon completion

****Registration ends on June 6th – first 5 registrants receive a gift card!****

West Virginia State University is committed to providing access, equal opportunity and reasonable accommodation for individuals with disabilities. To request disability accommodation contact Michael Casey or email ada@wvstateu.edu.



HomeOwnership Center, Inc.

Upshur County Financial Literacy 2024 TOUR



Take the next step toward financial success!

LEARN ABOUT:

- BUDGETING
- BUILDING CREDIT
- CREDIT ADVISING
- FINANCIAL EDUCATION
- AND MORE!



DETAILS:

**MOUNTAIN CAP FAMILY SUPPORT CENTER
THURSDAY, JUNE 6, 2024
4 P.M. UNTIL 6 P.M.**

CALL: 304-636-9115 FOR MORE DETAILS.



Buckhannon-Upshur Airport Authority Agenda

W22- Upshur Regional Airport Terminal Building, 644 Airport Road, Buckhannon, WV 26201 as well as Virtually via Telephony or ZOOM ¹

Monday, May 13, 2024 at 4:00 pm

- A. Call to order
- B. Recognized guests and public comment period
- C. Officer/Committee/Consultant Reports:
 - President's Report – Michael Ruffing
 - Secretary's Report – Brian Huffman, Secretary
 - Engineering Reports – Chapman Technical Group
 - Airport Manager's Report-Jennifer Powers
 - Application submitted to Shelley Moore Capito's office for Congressionally Directed Spending for a t-hangar construction project
 - Application for FAA Discretionary Funding submitted for a lighting upgrade project
 - Update from State of the Corridor luncheon
 - Operations Report-Jamie Wilt
 - REIL update
- D. Consent Agenda:
 - Approval of Minutes
 - Approval of Airport Manager's Report
 - Authorization for payment of the bills
- E. Items Removed from the Consent Agenda for discussion and vote:
- F. Old Business:
 - Hangar space requests/applications/updates
 - Bylaw updates
- G. New Business:
- H. Board Member Comments and Announcements
- I. Adjournment

¹Per WV Code 6-9A-2(5) "Meeting" means the convening of a governing body of a public agency for which a quorum is required in order to make a decision or to deliberate toward a decision on any matter which results in an official action. Meetings may be held by telephone conference or other electronic means.



PO Box 2115 / 79 East Main Street, Buckhannon, WV 26201
(304) 473.1051 upshurfrn@yahoo.com

UCFRN General Membership Meeting Zoom

May 13, 2024 – 12pm -- Zoom

Agenda Topics

- Introduction and opening prayer
- Updates
 - Lean on Me Training at UCPL to ___ people very successful
 - Healthy Grandfamilies – every Thursday beginning June 13th to July 25th (excluding Independence Day) from 11:30a-1:30pm at Upshur Rec Park
 - Socials – evening Zoom went so well!
 - CAP Month April – if we still have signs, grab them and let me know where they are to be picked up unless you would like to drop them by
 - Baby Shower – Thursday, April 17th – went well even with hiccups
 - Will be searching for volunteers to help with the six or seven boxes of WW Tree items to be bagged in office. We will buy the food!
- PIP Conference – will be out of office until Junior Royalty Parade
- Junior Royalty Parade: UCFRN/PIP with guests from Graciously Giving Through Christ Foster Closet and CAC. UCFRN/PIP will be distributing pinwheels and other items with the help of teens from foster closet group. CAC will be handing out information.
 - Line up is 5:30 with everyone walking between the two trucks.
 - Our space is usually on the Hardee's side (will explain in meeting)
- Guest Speakers for 26th Judicial Circuit Community Corrections: Cheyenne Troxell, Director and Samantha Riberio Matos, Treatment Coordinator
- Information Sharing!

**Next Meeting: Monday, June 10th at 12pm –
IN PERSON at Upshur Recreational Park**

(NO meeting in July – beginning August, use Zoom info below)
*Please use the following Zoom information for all meetings, unless
otherwise noted or changed, or all online meetings until May 2025.*

****Zoom information from August 2024 forward. Please remember
September 2024, December 2024, March 2025 will be in person (December
being potluck)* There is NO meeting in October 2024.**

Lori Ulderich Harvey, UCFRN is inviting you to a scheduled Zoom meeting.

Topic: UCFRN General Membership Collaborative Meeting

Time: Aug 12, 2024 12:00 PM Eastern Time (US and Canada)

Every month on the Second Mon, 10 occurrence(s)

Aug 12, 2024 12:00 PM

**September meeting in person – place TBD*

****NO Meeting in October****

Nov 11, 2024 12:00 PM

**December meeting in person – place TBD*

Jan 13, 2025 12:00 PM

Feb 10, 2025 12:00 PM

**March meeting in person – place TBD*

Apr 14, 2025 12:00 PM

May 12, 2025 12:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly:

https://us02web.zoom.us/join/tZAocu2vqzIpHNazBSPM0OqbEb6zbYGnjXim/ics?icsToken=98tyKuGsqz4uHdGcsx-FRpwIGY_4LO3wmFhego1chj3WMw0DTRL0E-AUKLBGN9ba

Join Zoom Meeting

<https://us02web.zoom.us/j/84554759362>

Meeting ID: 845 5475 9362

One tap mobile

+13092053325,,84554759362# US

+13126266799,,84554759362# US (Chicago)

Dial by your location

- +1 309 205 3325 US
- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)
- +1 646 931 3860 US
- +1 301 715 8592 US (Washington DC)
- +1 305 224 1968 US
- +1 386 347 5053 US
- +1 507 473 4847 US
- +1 564 217 2000 US
- +1 669 444 9171 US
- +1 669 900 9128 US (San Jose)
- +1 689 278 1000 US
- +1 719 359 4580 US
- +1 253 205 0468 US
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)
- +1 360 209 5623 US

Meeting ID: 845 5475 9362

Find your local number: <https://us02web.zoom.us/j/84554759362>

✓

**James W. Curry Library/Park
Advisory Board Meeting
AGENDA**

May 20, 2024 at 4:30 p.m.

At James W. Curry Public Library

Call to Order:

Roll Call

Public Comment Period

Approval of meeting minutes: 8/25/23, 10/27/2023, 3/22/2024

Staff Report

Park -- maintenance updates, upcoming reservations

Library --discuss upcoming summer program, ongoing and upcoming fundraising ideas,
Pilcrow Foundation Grant Award

Timber -- Review/Report

Old Business:

Capital Improvement Project Update – Tentative meeting June 6th at 1 p.m.

New Business:

Review proposed FY2025 budget.*

Review and approve pavilion rental contract. *

Upcoming Meeting Dates: 8/23/2024 and 10/25/2024

* Needs motion for approval

*Lori Ulderich-Harvey, Chair
Jim Crouse, Vice-Chair
Patricia Tolliver, Secretary*

Tennerton Public Service District
Monthly Meeting
March 13, 2024

The regular monthly meeting of the Tennerton Public Service District was held at the district office at 188 Fayette Street, Buckhannon West Virginia on Wednesday March 13, 2024

In attendance were Bob Heater, Scott Casto, John Barnes, Terry Gould, and Vickie Dean.

The meeting was called to order promptly at 2:00 pm by Chairman Bob Heater. The minutes of the previous meeting held on February 14, 2024 were read, there being no corrections or additions, motion to approve was made by Robert Heater, seconded by John Barnes.

Terry Gould presented the monthly financial reports and the bills to be paid. A motion to pay the invoices was made by Bob Heater and seconded by Scott Casto.

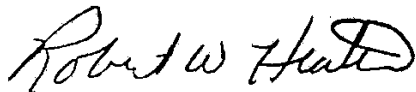
The board reviewed and approved the previous month's credit memos. No shutoffs this month.

Terry Gould reported on the following:

- *Close to selecting a contractor for the Orr Street Project. The county is pushing to spend the money they gave us to spend for that project.
- *The county also wants us to use the money earmarked for the smoke test at Country Club and to replace and update manholes.

There being no other business to discuss, motion was made by to adjourn and seconded by Bob Heater.

Approved



Chairman, Tennerton Public Service District

Elkins Road Public Service District
Board of Directors' Regular Meeting
April 2, 2024

PHASE III EXTENSION PROJECT

No updates

MAINTENANCE

Dave Wamsley gave the March Maintenance Report. Only had one leak repair on Songbird Lane.

David Burr gave an update on the purchase of a new mower and the progress of a new storage building.

Carey Wagner made a motion to enter into Executive Session under WV Code 6-9A-4 at 5:30 p.m. Board came out of Executive Session at 6:55 p.m. on motion made by Carey Wagner. Seconded by David Burr. No decisions were made during the executive session. The Board has agreed to pay David Wamsley for the mowing of all tank sites, booster sites, hydrants and office during the mowing season instead of hiring an outside business.

There being no further business, the meeting adjourned on motion made by David Burr and seconded by Wendell Grose. Meeting adjourned at 6:00 p.m.


The next meeting will be held on Tuesday, May 7, 2024 at 5:00 p.m.


Respectfully submitted:

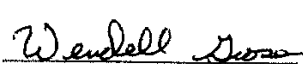
ERPSD Board of Directors Secretary, David Burr//CD

Attachments: Agenda
Sign In Sheet

Approved By:


Board Chair/Treasurer
Carey Wagner


Secretary
David A. Burr


Board Member
Wendell R. Grose

ELKINS ROAD PUBLIC SERVICE DISTRICT Agenda

| | | | |
|----------------|-------------------------|-------------------|--|
| Meeting | Regular Monthly Meeting | Start Time | 5:00 PM |
| Date | Tuesday, April 2, 2024 | Place | P.S.D. Office 133 Fallen Road, Buckhannon |

| | |
|---|---------|
| Meeting Called to Order by Chairperson | 5:00 PM |
| Pledge of Allegiance | |
| Roll Call Introduce Board of Directors | |
| Chair/Treasurer-Carey Wagner, Secretary-David Burr, Board Member-Wendell Grose | |
| Introduce Office Staff - Office Manager, Carolyn Douglas; Billing Clerk - Linzy Wilson; | |
| System Operator-David Wamsley | |
| Recognize Current Customers | |
| Approval of Minutes -March 5, 2024 Regular Monthly Meeting | Vote |
| Treasurer Report/Payment of Bills for April/bal of March Invoices | Vote |

ITEMS FOR DISCUSSION

| | |
|---|------|
| Joey Loudin Development - Upper Childers Run Rd | Vote |
| Discuss Engineer Findings | |

| | |
|--------------------------------------|------|
| ARPA Funds - Chapman Technical Group | Vote |
| Review and Approve Contract from CTG | |

| | |
|---------------------------|------|
| Approve New Truck for PSD | Vote |
| Jenkins Ford - Buckhannon | |

| | |
|--|------|
| Phase III Extension Project Update | Vote |
| Project Underruns & Proposed Use | |
| Change Orders | |
| GIS of System -Agreement Signed 4/4/23 | |

Maintenance Report
 Maintenance Issues
 Mowing
 Update on Building/Mower

Date & Time of May 2024 Meeting - Tuesday, May 7, 2024 @ 5:00 pm

| | |
|--------------------|-------------|
| Adjournment | Vote |
|--------------------|-------------|

Anyone wishing to address the Board that is not on the agenda will be addressed at the end of the meeting or as time permits in between other items on agenda. Please ask to be added so we can be sure to address you. Thank you for your patience!!!! ☺)

FYI: DHHR expected changes on reporting ILead/Copper Survey
WVPSC creates Fire Hydrant Task Force

Elkins Road Public Service District
Board of Directors' Regular Meeting
April 2, 2024

The regular monthly meeting of the Elkins Road Public Service District (ERPSD) Board of Directors was held on Monday, April 2, 2024.

Chair, Carey Wagner, called the meeting to order at 5:00 p.m. and led the group in the Pledge of Allegiance.

Members Present were: Chair-Carey Wagner, Secretary-David Burr and Board Member-Wendell Grose

Staff Present were: Office Manager-Carolyn Douglas Absent; Billing Clerk-Linzy Wilson; System Operator-David Wamsley

Phone in participants: None

Unless otherwise stated all motions passed by vote 3-0.

Recognize that four (4) customers were present.

APPROVAL OF MINUTES

Minutes of March 5, 2024 Regular Monthly Meeting were presented for approval. **David Burr made a motion to approve the minutes. Wendell Grose seconded. Motion carried**

APPROVAL OF FINANCIAL REPORTS/BILLS TO DATE

Carey Wagner presented the Financial Report. **David Burr made a motion to approve the financial report and pay the bills to date. Seconded by Wendell Grose. Motion carried**

JOEY LOUDIN DEVELOPMENT – UPPER CHILDERS RUN RD

Pressure recording information was not ready and Joey Loudin was out of town so this will be discussed at our next meeting in May.

ARPA FUNDS – CHAPMAN TECHNICAL GROUP

After reviewing the contract Greg Belcher presented for approval. **David Burr made a motion to approve and sign the contract. Wendell Grose seconded. Motion carried**

APPROVE NEW TRUCK FOR PSD

David Burr made a motion to approve the purchase of a new truck from Jenkins and for Carey Wagner to sign all documentation for the purchase. Wendell Grose seconded. Motion carried

Upshur County Solid Waste Authority
Board Meeting Minutes—April 8, 2024

Chair Joyce Harris-Thacker called the regularly scheduled meeting of the Upshur County Solid Waste Authority to order in the Conference Room of the UCSWA Building (located at 380 Mudlick Rd. Suite 102 Buckhannon, WV 26201) at 4:33 p.m. on April 8, 2024.

Present at the meeting were: Joyce Harris-Thacker, Paula Stone, Mary Gower and Director Belinda Lewis. Jackie McDaniels and Scott Randall were absent. A quorum was present. There were no guests.

The minutes of the March 11th meeting had previously been sent to the members and were part of the agenda packet. A motion to accept the minutes was made by Paula. Seconded by Mary. Motion carried.

The Financial Report for March was presented by the Director, in the absence of the Treasurer, at this time of the agenda. Register Reports for the four bank accounts with First Community Bank covering March 2024 were presented. The ending balances for the accounts are as follows:

| | <u>February</u> | <u>March</u> |
|----------------|-----------------|--------------|
| • REAP | \$100.00 | \$100.00 |
| • SWMB | \$9,306.13 | \$4,906.13 |
| • Money Market | \$19,730.92 | \$19,743.46 |
| • Operating | \$56,403.87 | \$55,758.11 |

A motion to accept was made by Paula and seconded by Mary. Motion carried.

The Director reported on submitting information to the Small Government Monitoring Program at the State Auditor's Office, the lengthy task of picking up the EDDM Brochures at Ralston, preparing them for post office mailing and delivering them to the post offices, completion of the updating the Siting Plan and contacting elementary principals and 4th grade teachers about the 4th grade field trips. She also checked with Sunrise Shred about the April 20th event and prepared the FY 2025 SWMB Grant proposal.

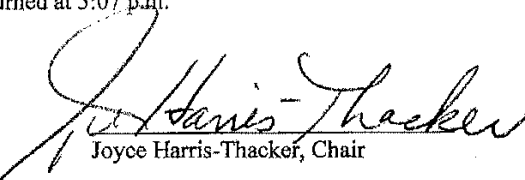
Mary made the motion to allow the Chair to sign the FY 2025 SWMB Grant proposal and directed Belinda to submit it. Seconded by Paula. Motion carried.

Paula made the motion to approve the update of the Siting Plan and submit it to the State for approval. Seconded by Mary. Motion carried.

With no further business, the meeting was adjourned at 5:07 p.m.

Respectfully Submitted, (April 8, 2024)


 Belinda Lewis, Director


 Joyce Harris-Thacker, Chair

(Signature copy to be maintained in the UCSWA Office)

Upshur County Solid Waste Authority
DIRECTOR'S REPORT – Belinda Lewis
 Period from March 12 – April 8, 2024

-Activities Included:

- Prepared and distributed by email the minutes of the March meeting.
- Checked email and post office box several times a week.
- Recorded deposits in the Operating Account and as per the auditor's suggestion, recorded them in the receipt book.
- After March meeting, made copies of checks and mailed them and scanned a copy of the minutes to the county.
- Reconciled bank statements for March.
- Prepared checks to be signed by at the April meeting.
- Prepared agenda and packets for April meeting and emailed a copy of the agenda to the board and the media.
- Cleaned office.
- Fielded many recycling calls on my cellphone.
- Sent updates to the board.
- Checked with Small Government Monitoring Program for the 2023 audit to make sure information was received.
- Continued to correspond with my Buckhannon City contact about information needed for the Siting Plan revisions.
- Set up three (3) 4th grade field trips and have contacted the ones who have not yet responded.
- Picked up the EDDM brochures from Ralston, created delivery lists on the USPS Website, divided the brochures into routes and delivered to post offices.
- Completed the draft of the 2025 SWMB Grant proposal and had it ready for Board approval.
- Contacted Terry from Sunrise Shred to double check about the Paper Shred Event on April 20th and then worked to advertise it via City of Buckhannon and Upshur County Courthouse, the Upshur County BOE, My Buckhannon and Record Delta.
- My cellphone has been blowing up since the mailing of the EDDM brochure and the announcement of another paper shred event.

Tennerton Public Service District
Monthly Meeting
April 10, 2024

The regular monthly meeting of the Tennerton Public Service District was held at the district office at 188 Fayette Street, Buckhannon West Virginia on Wednesday April 10, 2024

In attendance were Bob Heater, Scott Casto, John Barnes, Terry Gould, and Vickie Dean.

The meeting was called to order promptly at 2:00 pm by Chairman Bob Heater. The minutes of the previous meeting held on March 13, 2024 were read, there being no corrections or additions, motion to approve was made by Robert Heater, seconded by John Barnes.

Terry Gould presented the monthly financial reports and the bills to be paid. A motion to pay the invoices was made by Bob Heater and seconded by Scott Casto.

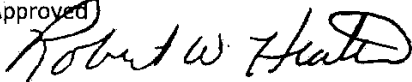
The board reviewed and approved the previous month's credit memos. No shutoffs this month.

Terry Gould reported on the following:

- *Sent Ringers to High School St on Raymond Samples property to show where the hook up was located.
- *Cornerstone Drilling has been approved by Thrasher. Scott Casto made a motion to accept Thrasher's recommendations, Bob Heater seconded the motion.
- *A call was received from the Com Center about a tree that had fallen across the line at Colony Oaks. Ringers went to check on it and called Marteney to check it out.
- *A sewer line had collapsed in Country Club Estates. Miss Utility had been notified. There were 2 fiber optic cables, 2 gas lines and our sewer line. Ringers went to check and recommended we do an open cut. Country Club residents had just paved and said no. Said if we were going to open cut, they wanted a copy of Ringers insurance. Terry offered TPSD insurance or Ringers liability insurance. He also mentioned that TPSD also has a right of way.
- *A reminder needs to be made that smoke tests need to be done in County Club Estates.

There being no other business to discuss, motion was made by Scott Casto to adjourn and seconded by Bob Heater.

Approved



Chairman, Tennerton Public Service District

**Upshur County Safe Structures and Sites Enforcement Board
April 11, 2024**

Members present: Greg Harris, Chris Cook, Jerry Wamsley
Members absent: Chris Garrett, J. B. Kimble
Others present: Cindy Hughes, Assistant County Administrator

The meeting was called to order at 3:00 p.m. by Greg Harris.

The March 11, 2024 meeting minutes were reviewed. On motion by Chris Cook, seconded by Jerry Wamsley, the meeting minutes were approved.

Cindy Hughes provided a review of Senate Bill 171 which will change the composition of the Board. The Bill will require appointment of an at-large member on the County enforcement agency to have a background or knowledge of agricultural operations. Jerry Wamsley stated he has participated in a US Department of Agriculture Natural Resources Conservation program that may meet the requirement. He will provide documentation for review by the Commission.

The Enforcement Board reviewed the following cases:

121322-01 (Carl Tenney): This property is located at 10845 Old Elkins Road Ellamore, WV (Route 151). The Board discussed the status of the property since Mr. Tenney's passing. There remains an old garage on the property that is unsafe and falling down. The Estate has been settled and two new owners were identified a few months ago. Updated photos were taken on April 10th, 2024 and reviewed. There are no changes in the photos. The property may have been sold to another company/individual. On motion by Jerry Wamsley, seconded by Chris Cook, to send a Notice of the first 30-day extension to the property owners if they are still the current owners and if not, send a letter of investigation to the new owner.

060823-01 (Sipe): This property is located at 88 Jack Lane in Buckhannon. The property owner was previously located by the Upshur County Sheriff's Department and resided in New Martinsville, WV. A Process of Service was sent to the property owner notifying her of the 1st extension to March 13th to clean up the property. The Process of Service was unsuccessful, as the property owner has moved. The Wetzel County Sheriff's Department provided a forwarding address. The property owner was sent a letter notifying them of the 1st extension at the forwarding address that was also returned unclaimed. Photos were reviewed from March and there is little to no change in the status. The tax status of the property was investigated and there is no change in ownership noted at this time. The compliance officer has attempted to contact the owner and owner's daughter via telephone; however, they are now not answering calls. After discussion and on motion by Jerry Wamsley, seconded by Chris Cook, the Board voted to turn the property over to the Commission. The Board voted to attempt to notify the Property Owner via Process of Service that they will have 20 days to request a hearing.

101223-01 (Rowland) This property is located at 871 Country Club Road. The Board voted at their November Meeting to give until April 10, 2024 for the property to be brought into compliance. Photos were taken and reviewed. On motion by Chris Cook, seconded by Jerry Wamsley, the Board voted to give the property owners their first extension due May 8th to bring the property into compliance. New photos will be taken and reviewed at the May 9th meeting.

101223-04 (Robinson) This property is located on the corner of Natural Bridge/Harvey Golden Rd in French Creek. The Board voted at their November meeting to give until April 10, 2024 to bring the property into compliance. Photos were taken and reviewed. There is little change noted to the property. The Board discussed the camping trailers that are located on the property and the potential issue with waste disposal and sanitation. This will be brought to the sanitarian's attention. On motion by Jerry Wamsley, seconded by Chris Cook, the

Board voted to give the property owners their first extension due May 8th to bring the property into compliance. The property will be reviewed again on May 9th.

101223-05 (Hasaflook): This property is located on the Harvey Golden Road. This property is under new ownership as of March, 2024. On motion by Jerry Wamsley, seconded by Chris Cook, the Board voted to send a letter of investigation to the new owners.

110923-01 (Kenny): This property is located on Slab Camp Road. The Board reviewed new photos of the property which indicated no change. The owner is in the hospital. The property is due to come up in the April 2024 tax sale. On motion by Chris Cook, seconded by Jerry Wamsley, the Board voted to delay further action on the property until after the tax sale. The Board will review again in May, 2024.

121423-01 (Grose): This property is located near Middlefork River Campground. A Letter of Investigation was sent to the property owner after the December meeting. Wendel and Ana Grose attended the February meeting and requested a copy of the complaint. The Board voted to give a required action date of July 10th, 2024 to comply with bringing the property into compliance.

011124-02 (Bevins): This property is located at 462 Little Sand Run Road, previously listed as Roessing. Photos were taken of the property on January 31, 2024 and reviewed by the Board. The building on the property is unsafe. The Board voted previously to send a Letter of Required Action to the property owner, giving them until May 8th, 2024 to bring the property into compliance. The Board will review this case again on May 9th, 2024. ** Notification received from a demolition company that they are in a contract with the property owner to demolish the building. This is scheduled for April 22, 2024. **

020824-01 (B. Tenney): This property is located at 97 Tahoe Street. Photos were taken and reviewed. Updated photos were taken and reviewed. Issues have been resolved. On motion by Jerry Wamsley, seconded by Chris Cook, the Board voted to close the case.

020824-03 (Cutright): This property is located on Marjorie Ann Drive. Photos were reviewed. A substantial amount of debris, junk, metal, and open structures are present on the property. Previously, the Board voted to send a letter requiring that the property be cleaned up by May 8th, 2024. New photos will be taken and reviewed at the May meeting.

031424-01 (Chapman): This property is located at 4501 Old Elkins Road and was referred to the Safe Sites and Structures Board previously in 2021. That allegation resulted in the Department of Highways and Department of Environmental Protection getting involved to clean up the property. The DOH and DEP dismissed this case from their scope in the fall of 2023 due to compliance. After discussion, on motion by Jerry Wamsley, seconded by Chris Cook, the Board voted to send a letter of investigation to the property owner. Photos will be taken and reviewed at the May 9th meeting.

The Enforcement Board reviewed the following new cases:

041124-01 (Kent St.): This property is located at 1 Kent Street, Buckhannon. Complaint form reviewed. On motion by Chris Cook, seconded by Jerry Wamsley, the Board voted to send a letter of investigation to the property owner. Photos will be taken and reviewed at the May 9th meeting.

041124-02 (Rock Cave): Complaint form reviewed. This appears to be a property previously discussed by the Board a couple of years ago. On motion by Jerry Wamsley, seconded by Chris Cook, the Board voted to send a letter of investigation to the property owner. Photos will be taken and reviewed at the May 9th meeting.

041124-03 (Logan's Lane): This property is located on Logan's Lane, Buckhannon. Complaint form reviewed. On motion by Chris Cook, seconded by Jerry Wamsley, the Board voted to send a letter of investigation to the property owner. Photos will be taken and reviewed at the May 9th meeting.

(Lee Glass Road): Complaint form reviewed and photos reviewed that were provided by the complainant. All photos were taken inside the residential structure that contain a plethora of trash, newspapers and debris. After discussion, on motion by Chris Cook, seconded by Jerry Wamsley, the Board voted to not pursue an investigation of this property due to the nature of the complaint being inside a residential structure.

Public Comment:

None

Other Business:

The next meeting will be held on Thursday, May 9th, 2024 at 3:00 p.m. in the Upshur County Commission Administrative Annex, 91 West Main Street, Suite 101, Buckhannon, WV. On motion by Greg Harris, seconded by Chris Cook, the meeting adjourned at 4:02 p.m.

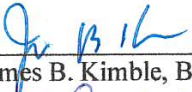
Approved by:


Greg Harris, Compliance Officer


05/09/24
Date

Chris Garrett, Board Member

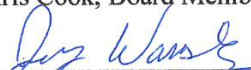
Date


James B. Kimble, Board Member

5-9-24
Date


Chris Cook, Board Member

5-9-24
Date


Jerry Wamsley, Board Member

5-9-24
Date