

## Upshur County Commission Meeting Agenda

Agenda packets are available electronically at [http://www.upshurcounty.org/agenda\\_and\\_minutes/index.php](http://www.upshurcounty.org/agenda_and_minutes/index.php) or by request to the Upshur County Commission Office at 304-472-0535.

- Location: Upshur County Courthouse Annex  
If you prefer to participate by telephone, please dial 1-408-650-3123 Access Code: 272 564 045 to enter the conference call.
- Date of Meeting: February 29, 2024
- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance  
Approval of Minutes:  
• February 15, 2024
- 9:15 a.m. Jason Keeling, on behalf of the American Red Cross Allegheny Highlands Chapter -- Provide overview of services provided locally, request for funding and presentation of Proclamation declaring March as Red Cross Month. \* Pages 5-6
- 9:30 a.m. Recognition of Ian Strader for his act of bravery during the February 24, 2024 residential fire. Page 7
- 10:00 a.m. Lisa Gum, Buckhannon River Watershed Association Vice Chair-- Discuss the association's efforts to obtain flat water trail designation for 45 miles of Buckhannon River and request for support of project. \* Pages 8-10

### Items for Discussion / Action / Approval:

1. Review and approval of Notice of Public Auction. \*  
*Item may lead to Executive Session per WV Code §6-9A-4(9)* Page 11
2. Approval and signature of 2024 Board of Review and Equalization (BORE) meeting minutes. \*  
Under separate cover
3. Review and signature of correspondence from Samantha Woods, Deputy State Auditor Chief Inspector Division for the West Virginia State Auditor's Office, confirming understanding of the terms of the compliance examination engagement and the services to be provided to the Upshur County Commission. The objective is to examine compliance of the Coronavirus State and Local Fiscal Recovery Funds during the year ended June 30, 2023. The fee for the service will be \$2,990. \* Pages 12-15
4. Consider removing A&S Recovery from the Upshur County Wrecker Rotation List maintained by the Upshur County E911 Communications Center for non-compliance with the Procedures to Dispatch Wrecker Services. \* Pages 16-25
5. Consider selling a 2021 Toyota Tacoma seized by the Upshur County Sheriff's Department to the Barbour County Commission for the sum of \$14,500. \* Pages 26-27
6. Acceptance of the Service Proposal provided by Battalion 1 Consultants (B1C) for Phases I and II for Regional Mental Health & Wellness Program Development, Peer Support Group Development, and Organizational

Improvement. Crisis Response funds designated through the Emergency Medical Services Salary Enhancement Fund will be utilized for this project, as previously discussed on November 2, 2023. \* [Under separate cover](#)

7. Discuss the disbursement of funds received from the County Fire Protection Fund established through WV Senate Bill 1021. The total amount received to date is \$86,612.05. \* [Pages 28-30](#)
8. Approve retirement of an employee. \*  
*Item may lead to Executive Session per WV Code §6-9A-4* [Under separate cover](#)
9. Consider approval of an advertisement for a full-time Animal Control Officer in the Upshur County Sheriff's Department. Applications received on or before the close of business on Friday, March 15, 2024 will be reviewed; however, applications may be considered until position is filled. \* [Page 31](#)
10. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

**For Your Information:**

**(Certain Items May Require Discussion, Action and/or Approval by the Commission)**

1. Correspondence from Tabatha R. Perry, County Administrator, notifying the Office of the Upshur County Assessor and the Property Tax Division of the State Tax Department of the approval to correct valuations for real property, personal property, and/or mineral accounts through March 15, 2024. [Page 32](#)
2. Freedom of Information Act (FOIA) request from Deltek Public Records requesting information pertaining to the James Curry Park capital improvement project engineering services contract.
3. Freedom of Information Act (FOIA) request from SmartProcure for all purchasing records from December 1, 2023 to current.
4. Correspondence from Brian Cooper, District Seven Engineer for the West Virginia Department of Transportation Division of Highways inviting review, comments and compliance verification in relation to a proposed culvert replacement project located on Morgan Addition Road in Buckhannon. [Pages 33-36](#)
5. Notification of the Statewide Transportation Improvement Program (STIP) Administrative Modification #2 that pertains to Upshur County for Federal Fiscal Years 2023-2028. [Pages 37-46](#)
6. Upshur County Sheriff's Financial Statement for period ending January 31, 2024. [Pages 47-48](#)
7. Notification of disbursement of Wireless E-911 subscriber fees for the months of November, December 2023 and January, 2024. [Page 49](#)
8. Upshur County Mileage Reports – January, 2024. [Pages 50-58](#)
  - Addressing and Mapping
  - Dog Pound
  - Emergency Management
  - Maintenance
  - Parks & Recreation
  - Sheriff
  - Upshur 911

## 9. Lewis-Upshur Animal Control Facility Reports for the month of January, 2024.

- Revenue Report
- Account of Animals Report
- Animal Control/Humane Officer Animal Report

## 10. Upshur County E911 Communication Reports – January, 2024.

[Under separate cover](#)

- Monthly Department Summary Report
- Monthly Wrecker Report
- YTD Wrecker Report

## 11. Public Notices:

## a) Newsletters and/or Event Notifications:

- |  |                                  |                         |
|--|----------------------------------|-------------------------|
| • West Virginia University Extension Service Committee Public Notice | February 28, 2024                | <a href="#">Page 62</a> |
| • City of Buckhannon – Notice of Cemetery Annual Clean-up            | March 25-29 <sup>th</sup> , 2024 | <a href="#">Page 63</a> |
| • Rotary Club of Buckhannon-Upshur Spring 2024 Blood Screenings      |                                  | <a href="#">Page 64</a> |

## b) Agendas and/or Notice of Meetings:

- |   |                   |                         |
|---|-------------------|-------------------------|
| • Upshur County Convention and Visitor's Bureau           | February 14, 2024 | <a href="#">Page 65</a> |
| • 26 <sup>th</sup> Judicial Circuit Community Corrections | February 27, 2024 | <a href="#">Page 66</a> |
| • Elkins Road Public Service District                     | March 5, 2024     | <a href="#">Page 67</a> |
| • City of Buckhannon City Council                         | March 5, 2024     | <a href="#">Page 68</a> |
| • Special Working Session of City Council of Buckhannon   | March 12, 2024    | <a href="#">Page 69</a> |

## c) Meeting Minutes:

- |   |                  |                             |
|---|------------------|-----------------------------|
| • Upshur County Convention and Visitor's Bureau | January 10, 2024 | <a href="#">Page 70</a>     |
| • Upshur County Public Library                  | January 17, 2024 | <a href="#">Pages 71-72</a> |
| • Wes-Mon-Ty RC&D                               | January 23, 2024 | <a href="#">Page 73</a>     |
| • Upshur County Fire Board                      | January 23, 2024 | <a href="#">Page 74</a>     |

**\*Dates and times of monthly board meetings are viewable at:**[www.upshurcounty.org](http://www.upshurcounty.org) -- Upcoming events are listed on the main page.

## 12. Appointments Needed or Upcoming:

- None

\*\*\*If you are interested in serving on an Upshur County board, please submit your letter of interest to the Commission Office at 91 W. Main St., Suite 101, Buckhannon, WV 26201 or [chughes@upshurcounty.org](mailto:chughes@upshurcounty.org). Upcoming term expirations are listed in this section of the agenda; however, letters of interest can be submitted at any time. Letters of interest for boards that do not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment. \*\*\*

## 13. Budget Hearing Schedule

The Commission will hold budget hearings at the Upshur County Administrative Annex, unless otherwise noted, on the following dates. For a detailed list of meetings, please contact Tabatha Perry at [tperry@upshurcounty.org](mailto:tperry@upshurcounty.org).

- Thursday, March 7<sup>th</sup> beginning at 10:00 a.m. – Commission Meeting Room, Courthouse Annex
- Friday, March 8<sup>th</sup> beginning at 8:15 a.m.
- Saturday, March 9<sup>th</sup> beginning at 9:00 a.m. and concluding no later than 12:00 p.m.
- Monday, March 11<sup>th</sup> beginning at 1:00 p.m.
- Tuesday, March 12<sup>th</sup> beginning at 9:00 a.m. (if needed)

Newsletters and/or Event Notifications, Agendas and/or Notices of Meetings, Meeting Minutes and Scheduled Meetings can all be found by visiting: [http://www.upshurcounty.org/agenda\\_and\\_minutes/index.php](http://www.upshurcounty.org/agenda_and_minutes/index.php)

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

None

Next Regular Meeting of the Upshur County Commission

March 7, 2024 --- 9:00 a.m.

Upshur County Courthouse Annex

The Commission Meeting scheduled for March 21, 2024 has been CANCELLED.





**American Red Cross**  
Allegheny Highlands

**AMERICAN RED CROSS MONTH 2024**  
**A Proclamation**  
**Upshur County Commission**

- Whereas, During American Red Cross Month in March, we recognize the compassion of people in West Virginia and reaffirm our commitment to care for one another in times of crisis.
- Whereas, This generous spirit is woven into the fabric of our community and advances the humanitarian legacy of American Red Cross founder Clara Barton — one of the most honored women in our country's history — who nobly dedicated herself to alleviating suffering.
- Whereas, Today, kindhearted individuals in our community exemplify Barton's commitment as they provide a beacon of hope for our neighbors in need. Through their voluntary and selfless contributions, they make a lifesaving difference in people's darkest hours — whether it's delivering shelter, food and comfort during disasters; providing critical blood donations for hospital patients; supporting military families, veterans and caregivers through the unique challenges of service; saving lives with first aid, CPR and other skills; or delivering aid and reconnecting loved ones separated by global crises.
- Whereas, Last year in Upshur County the American Red Cross of Allegheny Highlands chapter assisted 9 families impacted by home fires, installed free smoke alarms, educated students in preparedness education, collected 345 units of blood at 13 drives, provided services to military members & families, and conducted CPR/First Aid training for 470 people.
- Whereas, The Upshur County Commission recognizes the month of March in honor of all those who lead with their hearts to serve people in need, and we ask everyone to join in this commitment to strengthen our community.



**American Red Cross**  
Allegheny Highlands

March 2, 2024

Upshur County Commissioners  
Upshur County Commission  
91 West Main Street, Suite 101  
Buckhannon, WV 26201

Dear Commissioners:

The American Red Cross prevents and alleviates human suffering in the face of emergencies by mobilizing the power of our volunteers and the generosity of our donors. Your recognition of March as American Red Cross Month is appreciated along with your consideration of a financial request in support of our mission.

Our volunteers help clients get back on the road to recovery, ensuring those affected by disaster have immediate needs met. Food, clothing, lost medical supplies, emotional support, the Red Cross provides all such items at no cost.

Last year in Upshur County our disaster action team members assisted 9 families in the immediate aftermath of a home fire. More recently, during January 2024 in Upshur County, a multi-family fire occurred in Buckhannon, destroying a mobile home and 3 campers where people were living. Team members provided immediate assistance to all 4 families. These services remain critical to help maintain stable communities.

As a nonprofit and non-governmental organization, the American Red Cross relies on donations to provide needed services. We appreciate your previous support in 2022 and welcome consideration of a \$2,000 donation in 2024 to assist with our mission delivery of disaster services in Upshur County.

Sincerely,

*Jason Keeling, Executive Director*  
American Red Cross of the Allegheny Highlands  
1299 Pineview Drive, Suite 300  
Morgantown, WV 26508

## **Banks District Volunteer Fire Department**

P.O. Box 158 • 260 Rock Cave Road

Rock Cave, West Virginia 26234

Phone: Office 304.924.6864 • Fax 304.924.6777

FEIN Tax ID Number: 550 590 630

*John W. Roby*

Fire Chief

[Jwroby1488@yahoo.com](mailto:Jwroby1488@yahoo.com)

(304)997-5027

### **Recognition request for Ian Strader:**

On 2/24/2024 a call was placed by a local homeowner on Waterloo road in French creek WV.

The caller reported her kitchen was on fire, she had a broken leg and could not get out of the residence.

Fire was dispatched as well as Ems to the location. Chief Roby and firefighter Hull which lived close by was on scene with in 7 mins Chief Roby entered the front door of the residence and reached the kitchen when firefighter Hull notified that occupant was out of residence. Upon investigation Ian Strader a neighbor was going to his car to get his MacBook when he heard smoke alarms going off in the residence of his neighbor, without hesitation Ian ran up to the back door that was open and seen the occupant in the hallway he proceeded in the home and assisted her outside and then safely to her mother's house next door. Without this young man heroic act, the occupant of this residence would have been seriously injured or worse in this fire. I am requesting that Ian be recognized by our County Commission and the WV State Fire Marshals Office for his selflessness and heroic act.

Chief John W Roby

*PARTNERS WITH THE COMMUNITY*

[WWW.FACEBOOK.COM/BANKSDISTRICTVOLUNTEERFIREDEPARTMENT](https://www.facebook.com/BANKSDISTRICTVOLUNTEERFIREDEPARTMENT)

**A RESOLUTION TO SUPPORT THE DESIGNATION OF THE BUCKHANNON &  
TYGART VALLEY RIVER WATER TRAIL**

**Whereas**, the Buckhannon and Tygart Valley Rivers are a unique natural resource of great economic, aesthetic, social and physical value to the community; and

**Whereas**, sustainable development of resources held in the common trust of the people, including green-spaces such as parks and trails and waterways, is beneficial to the economic, social, and physical health of the region and its constituents; and

**Whereas**, access to valuable natural resources, such as the Buckhannon and Tygart Valley Rivers, promotes tourism and draws visitors from outside of the region, to the benefit of local business and property values; and

**Whereas**, a Water Trail is a network of access sites on a stretch of river that has been mapped and contains facilities that enable access and informational resources; and

**Whereas**, the intent of a Water Trail is to create educational, scenic, historical, and recreational opportunities for users while traveling on or visiting the waterway; and

**Whereas**, the WV Recreational Trails Advisory Board has outlined a process for state designation of Water Trails; and

**Whereas**, the Buckhannon and Tygart Valley Rivers are already known as unique and valuable waterways for recreational activities; and

**Whereas**, designation of official access points to the river will foster greater goodwill between residents and visitors accessing the river; and

**Whereas**, the Buckhannon and Tygart Valley River Water Trail will serve as a resource to inform visitors of the benefits and risks of watersports, and with additional easily accessible information, the general public will be safer and better informed.

**Now, Therefore, Be It Resolved**, that the UPSHUR COUNTY COMMISSION will support local efforts to designate suitable sections of the Buckhannon and Tygart Valley River between Sago, WV and Arden, WV as a Water Trail.

Adopted the \_\_\_\_\_ day of \_\_\_\_\_ in the year 2024

# BUCKHANNON & TYGART VALLY RIVER WATER TRAIL

A network of river access sites along a 45-mile section of river suitable for paddlers and other river users to enhance connection, foster stewardship and spark appreciation of the natural world





## Buckhannon & Tygart River Water Trail

Our vision is to support the Upshur and Barbour county communities to recognize the Buckhannon and Tygart Rivers as a major natural asset to both residents and visitors. Our goal of this project is to develop a Water Trail on suitable sections of Buckhannon and Tygart Rivers and to obtain official designation as a West Virginia State Water Trail. We hope the establishment of a Water Trail can be a way to enhance recreational opportunities for our residents, increase conservation and appreciation of the river, and promote an outdoor recreation tourism economy.

Water Trail: recreational route on a river that provides boaters with scenic, recreational, educational, and historical opportunities that is primarily flatwater

Opportunities: increase access for water based recreation, greater appreciation and connection to nature, healthy recreational opportunities leads to healthy communities and individuals

Designation: WV Division of Highways oversees designation and sets standards, identify and evaluate resources, complete draft designation requisition, submit to WVRTAB, hold public meeting, revise draft and submit final request

Primary Co-Sponsors: Buckhannon River Watershed Association and Save the Tygart Watershed Association will be the primary co-sponsors

Water Trail Working Group: Representatives from partner organizations will serve on a Working Group to oversee the coordination, planning, maintenance, and improvement of the water trail.

Water Trail Potential: 45 miles of flatwater from Sago through Phillipi, MANY scenic, recreational, historical, and cultural opportunities - 2 covered bridges!

River Hazards: For most of its course, the proposed Water Trail is slow and placid, offering excellent beginner friendly paddle opportunities. Potential hazards include: Low-head dams (Buckhannon (2), Philippi) and Class I/II section from Boulder to Tygart Junction. Plan to develop appropriate signage to alert river users of hazards

Public Access: see map, plan to improve existing sites and construct new sites, educational signage, leave no trace, respect private property, paddling safety

**Upshur County Commission  
Notice of Public Auction**

The Upshur County Commission will be auctioning a 2009 Ford F-150 with over 198K miles; a 2016 Ford Explorer with over 123K miles; and a 2010 Ford Expedition with over 134K miles. The Commission will be utilizing Public Surplus, the internet based public auction service at [www.publicsurplus.com](http://www.publicsurplus.com), utilize the "Browse auctions within area" feature by selecting "West Virginia" and then "Upshur County Commission". Online bidding will be open from Wednesday March 6, 2024 until Tuesday, April 2, 2024 at 4:00 p.m. Onsite viewing available by appointment only. Winning bidder must supply all equipment to transfer the purchased items. All sales are final. Full terms and conditions can be found at [www.publicsurplus.com](http://www.publicsurplus.com). Please direct any questions to Cindy Hughes at (304) 472-0535 ext. 3 or [chughes@upshurcounty.org](mailto:chughes@upshurcounty.org).

*Publish as Class II Legal: March 6 and March 13, 2024*



Office of the State Auditor  
 Chief Inspector Division  
 State Capitol, Building 1, Suite W-100  
 1900 Kanawha Boulevard, East  
 Charleston, West Virginia 25305

*State of West Virginia*  
**John B. McCuskey**  
 State Auditor and  
 Chief Inspector

Toll Free: (877) 982-9148  
 Telephone: (304) 558-2251  
 Fax: (304) 558-6414  
[www.wvsao.gov](http://www.wvsao.gov)

February 16, 2024

Ms. Kristie G. Tenney, President  
 Upshur County Commission  
 38 W. Main Street  
 Buckhannon, WV 26201

This letter is to confirm our understanding of the terms of our compliance examination engagement and the services we will provide to the Upshur County Commission for the fiscal year ended June 30, 2023.

**Objective and scope**

The objective of our engagement is to examine compliance with the compliance requirements "activities allowed or unallowed" and "allowable cost/cost principles" (the specified requirements) as described in Part IV "Requirements for an Alternative Compliance Examination Engagement for Recipients That Would Otherwise be Required to Undergo a Single Audit or Program-Specific Audit as a Result of Receiving SLFRF Awards" of the Coronavirus State and Local Fiscal Recovery Funds section of the 2023 OMB *Compliance Supplement* (referred to herein as "Requirements for an Alternative CSLFRF Compliance Examination Engagement") during the year ended June 30, 2023.

**Responsibilities of the Independent Accountant**

Our examination will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants (AICPA), the standards applicable to attestation engagements contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and in the "Requirements for an Alternative CSLFRF Compliance Examination Engagement." Those standards and requirements entail that we plan and perform the examination to obtain reasonable assurance about whether Upshur County Commission complied with the specified requirements. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an examination conducted in accordance with attestation standards and *Government Auditing Standards* will always detect a material noncompliance. The nature, timing, and extent of the procedures selected will depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error.



Upshur County Commission  
 February 16, 2024  
 Page Two

We are required to be independent and meet our other ethical responsibilities in accordance with relevant ethical requirements relating to the engagement. We will exercise professional judgement and maintain professional skepticism throughout the engagement. It is our responsibility to express an opinion on the Upshur County Commission's compliance with the specified requirements, in all material respects, during the year ended June 30, 2023, based on sufficient appropriate evidence obtained during our examination. Our examination will not provide a legal determination on Upshur County Commission's compliance with specified requirements.

In accordance with *Government Auditing Standards*, we will report all deficiencies that are considered to be significant deficiencies or material weaknesses in internal control, fraud, and noncompliance with provisions of laws, regulations, contracts, or grant agreements that have a material effect on Upshur County Commission's compliance with the specified requirements and any other instances that warrant the attention of those charged with governance. We will also request and report the views of responsible officials concerning the findings, conclusions, and recommendations, as well as any planned corrective actions. While our examination will be performed to express an opinion on Upshur County Commission's compliance with the specified requirements, it is not for the purpose of expressing an opinion on the internal control over the specified requirements or on compliance and other matters. Accordingly, we will express no such opinions on the internal control over the specified requirements or on compliance and other matters.

We will provide a written report upon completion of our engagement. Circumstances may arise in which our report may differ from its expected form and content based on the results of our compliance examination. Depending on the nature of these circumstances, it may be necessary for us to modify our opinion on the written report. If our opinion is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the engagement or are unable to form or have not formed an opinion, we may decline to express an opinion or issue a report.

#### **Responsibilities of Management**

Management of Upshur County Commission is responsible for Upshur County Commission's compliance with the specified requirements and the Upshur County Commission's internal control over compliance. This includes: (1) identifying the specified requirements, (2) designing, implementing, and maintaining internal control to provide reasonable assurance that it complies with those requirements, (3) evaluating and monitoring compliance, and (4) specifying reports that satisfy legal, regulatory, or contractual requirements. Further, you are responsible for your written assertion about compliance with the specified requirements. You are also responsible for providing us with: (1) access to all information of which you are aware that is relevant to the engagement, such as records, documentation, and other matters, (2) additional information that we may request for the purpose of the examination, and (3) unrestricted access to persons from whom we determine it necessary to obtain evidence.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the Upshur County Commission involving: (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the examination. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the Upshur County Commission received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring compliance with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, or grant agreements that we report.

Upshur County Commission  
 February 16, 2024  
 Page Three

Management is responsible for establishing and maintaining a process for tracking the status of findings and recommendations. You are also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the compliance requirements of the examination engagement, including whether related recommendations were implemented. You are responsible for providing views of responsible officials concerning the findings, conclusions, and recommendations resulting from this engagement, as well as any planned corrective actions, for inclusion in our report. At the conclusion of our examination, we will require certain written representations from you about your responsibilities required by attestation standards and *Government Auditing Standards*.

#### **Engagement Administration, Fees, and Other**

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our findings. It is management's responsibility to electronically submit the reporting package along with the Data Collection Form to the Federal Audit Clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the report or nine months after the end of the engagement period.

We will provide copies of our report to the Upshur County Commission. The examination documentation for this engagement is the property of the West Virginia State Auditor's Office and constitutes confidential information. However, subject to applicable laws or regulations, examination documentation and appropriate individuals will be made available upon request and in a timely manner to a federal oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Governmental Accountability Office, for purposes of a quality review of the examination, to resolve findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such examination documentation will be provided under the supervision of the West Virginia State Auditor's Office personnel. Furthermore, upon request, we may provide copies of selected examination documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies. *Government Auditing Standards* require we provide our most recent external peer review report and any subsequent peer review reports to the party contracting for the examination. A copy of our most recent external peer review report is available at our website (<http://www.wvsao.gov/ChiefInspector/AdvisoryMemos.aspx>) or can be obtained by contacting our office.

The examination documentation for this engagement will be retained for a minimum of five years after the report release date. If we are aware that a federal awarding agency or examinee is contesting a finding, we will contact the party(ies) contesting the finding for guidance prior to destroying the examination documentation.

Our auditor, Ninetta James, is expecting to begin this engagement after February 20, 2024. To enable the auditor to work more efficiently, we would appreciate it if you would provide her with suitable office space that is quiet and has access to a telephone and the internet. The engagement will be led by Andrew Lacasse, Regional Supervisor, who will be responsible for supervising and assuring the overall quality and value of our services to you and Ninetta James, Lead Auditor, who will be responsible for on-site administration of the engagement.

Upshur County Commission  
February 16, 2024  
Page Four

Our fee for these services will be \$2,990. This fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement.

We appreciate the opportunity to be of service to the Upshur County Commission and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy, and provide it to the auditor. If the auditor is not available, please return it to us to the attention of the Chief Inspector Division.

Very truly yours,



Samantha Woods, CPA, AFI  
Deputy State Auditor  
Chief Inspector Division  
West Virginia State Auditor's Office

RESPONSE:

This letter correctly sets forth the understanding of the Upshur County Commission, and the Upshur County Commission agrees with the terms of our engagement as described in this letter.

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

## UPSHUR COUNTY COMMISSION

Upshur County Administrative Annex  
91 West Main Street, Suite 101 • Buckhannon, West Virginia 26201

Telephone: (304) 472-0535  
Telecopier: (304) 473-2802

TDD Numbers  
Business: 472-9550  
Emergency: 911

### Procedures to Dispatch Wrecker Services

**Effective September 8, 2022**  
**Clarifications delineated in red**

In compliance with Chapter 24, Article 6, Section 12 of the Code of West Virginia, as amended, the County Commission of Upshur County does hereby establish a policy or procedure as outlined below to provide for the most prompt, fair, equitable and effective response to requests or dispatches for emergency towing services. Any type of request or call to the Upshur County E911 Communications Center for towing services will be considered as a request for emergency towing services and will be subject to these procedures.

The Upshur County E911 Communications Center will automatically dispatch towing services for all motor vehicle accidents (MVA's). Once the Upshur County E911 Communications Center has dispatched the appropriate towing service and has received an ETA, E911 personnel are to notify responding law enforcement and fire department personnel that a towing service has been contacted and is enroute. If a towing service is cancelled by no fault of their own, they will remain at the top of the rotation list.

If a towing service is the first to arrive on scene, they must stage away from the accident. No vehicle at the scene is to be moved until the investigation has been completed and law enforcement personnel have authorized removal, unless on scene emergency personnel need to move any vehicle in order to provide necessary medical treatment and/or to preserve and protect human life.

The Upshur County E911 Communications Center will follow an established alphabetized rotation list of available towing services located in Upshur County that are in compliance with these procedures. The Upshur County E911 Communications Center will maintain a public record of towing services utilized, including owner requests, officer requests, rotational calls dispatched, rotational calls accepted, rotational calls unanswered/denied, and rotational calls cancelled and forward the same to the Office of the Upshur County Commission each month.

The Upshur County E911 Communications Center will contact the next towing service or operator on the established rotation list to respond to the request or accident. Once a towing service accepts a call, they must depart their location in no more than five (5) minutes. Notification with an estimated time of arrival (ETA) shall be made to the Upshur County E911 Communications Center once they are enroute.

If the towing service company or operator does not answer the call from the E911 Communications Center and confirm the availability of towing services, the towing service will forfeit and forego that call as per the established rotation list. The Upshur County E911 Communications Center will not alter the established rotation list for any missed call(s).

Unless an operator or owner of a vehicle request is made for a particular vehicle at the scene, the towing service dispatched from the rotation list will handle all vehicles located at scene. If necessary, the dispatched towing service or operator should arrange for additional assistance. In order to provide for public safety, first responders located at the accident scene have the authority to direct the E911 Communications Center to contact more than one towing service.

A responding towing service must accept the vehicle(s) unless there is an equipment failure or other circumstance outside of their control that prohibits them from transporting the vehicle(s). If a towing service company or operator refuses a

*An Equal Opportunity Employer*



vehicle(s) for any other reason they will be suspended from the established rotation list for a period of six (6) months.

To be included and remain on the established rotation list, towing service companies and/or operators must be in compliance with all local, state and/or federal laws or regulations that govern such type of business.

The towing service dispatched from the rotation list is responsible for all vehicle debris clean-up on scene, excluding Hazardous Materials. This is in accordance with PSC Title 150, Series 9: Rules and Regulations for the Government of Motor Carriers and Private Commercial Carriers, Section 5.6, Highway Cleanup, which states: *"Every wrecker vehicle used by a wrecker company must carry a broom and shovel and the driver of and/or helper on the wrecker vehicle shall, when servicing a wreck leaving debris upon the highway, clean up and remove that debris upon the highway that can be removed by a broom and shovel."* In addition to PSC Title 150 listed above, each wrecker shall carry at least one container/bag of absorbent material for cleanup of liquids and or fluids.

Employees of the towing service are required to conform with all uniform safety requirements. Drivers will wear some type of reflective clothing as required by the Code of Federal Regulations Title 23 (Highways) Part 634 was originally published in the Federal Register Volume 71, No. 226 pp 67792 – 67800.

It is the towing services responsibility to equip their response vehicles and employees in order to adequately and safely provide these services. If a towing service fails to meet regulations and the provisions set forth herein, first responders on scene shall notify the Upshur County E911 Communications Center for notation in the computer aided dispatch (CAD) system. It will be the responsibility of the on-scene Incident Commander to make the towing service aware they are in violation, within 24 hours via telephone or email, and report the same to the E911 Communications Center. The towing service owner will also be provided written documentation of the notation from the Office of the Upshur County Commission, within 5 days of the notation being made. If a towing service receives a 2<sup>nd</sup> notation within a one-year period following the first notation, the towing service shall be removed from the rotation list for a period of six (6) months. If removal begins mid-month, reinstatement will occur on the first of the following month, after the expiration of the six (6) month period.

Local regulations will require (but are not limited to) the following:

1. Each towing service company must respond to at least one (1) call and cannot refuse more than two (2) calls within a one (1) month time period, unless documentation proving they were on another call is provided to the E911 Communication Center. Offenses and penalties are as follows: 1<sup>st</sup> offense – removal for three (3) months, 2<sup>nd</sup> offense – removal for six (6) months, 3<sup>rd</sup> offense – removal for twelve (12) months. If removal begins mid-month, reinstatement will occur on the first of the following month so long as the wrecker service is in compliance with all other requirements of this policy.
2. Provide a copy of the following documents received on July 1<sup>st</sup> of each year to the Upshur County E911 Communications Center by July 15<sup>th</sup> of each year: valid universal cab card, insurance and registration for each unit, current medical examination card for each driver, current Class D or CDL operator's license for each driver. Failure to provide documents to the E911 Communications Center by the 15<sup>th</sup> of July will result in being removed from the established rotation list for a period of six (6) months. After the six (6) month period has expired, reinstatement will occur on the first of the following month after a letter of request to be added to the list is provided from the towing service company to the Office of the Upshur County Commission and required documentation is provided to the E911 Communications Center Director.
3. A towing service must have an established place of business within the geographical boundaries of Upshur County, WV that is open to the public during normal business hours, Monday through Friday between the hours of 9:00 a.m. and 5:00 p.m.
4. A towing service must have at least one towing vehicle registered to its established place of business in Upshur County.

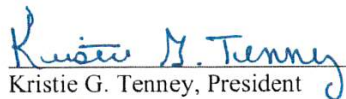
The established rotation list will be followed subject to the following exceptions or deviations:

- The operators or owners of the vehicle(s) may request a specific towing service located in Upshur County. In order to maintain a fair and equitable procedure in the selection of a towing service, operators or owners should not receive any advice or assistance from law enforcement personnel or other emergency personnel located at the scene. The Upshur County E911 Communications Center will record the name and contact information for the vehicle owner, city and state of registration for the vehicle and the officer on scene in the public record. Specific requests from an operator or owner will not cause a towing service to forfeit or forego

their normal position in the established rotation list.

- In order to provide for the public safety and welfare, first responders located at the scene have the authority to override a request made by the operator or owner of a vehicle or make a request for the towing service company in closest proximity to be utilized. **All requests made by or through fire department personnel shall be communicated to law enforcement.** Any specific request under this circumstance will not cause a towing service to forfeit or forego their normal position in the established rotation list.
- **In addition to the above, first responders located on the scene have the authority to request a heavy duty/large towing wrecker vehicle or heavy rollback wrecker, as defined by PSC Title 150, Series 9.**

Approved and adopted by the County Commission of Upshur County, West Virginia on the 9<sup>th</sup> day of August 2001. Amended by the County Commission of Upshur County, West Virginia on the 16<sup>th</sup> day of March 2006. Reviewed and approved by the County Commission of Upshur County, West Virginia on the 26<sup>th</sup> day of February 2009. Amended by the County Commission of Upshur County, West Virginia on the 18<sup>th</sup> day of June 2015. Amended by the County Commission of Upshur County, West Virginia on the 29<sup>th</sup> day of September 2016. Amended by the County Commission of Upshur County, West Virginia on the 11<sup>th</sup> day of April, 2019. Amended by the County Commission of Upshur County West Virginia on the 19<sup>th</sup> day of September 2019. Amended by the County Commission of Upshur County West Virginia on the 26<sup>th</sup> day of August 2021. Amended by the County Commission of Upshur County West Virginia on this 24<sup>th</sup> day of February 2022. Amended by the County Commission of Upshur County West Virginia on this 8<sup>th</sup> day of September 2022 **and clarified on May 18, 2023.**

  
Kristie G. Tenney, President

2/27/2024

**WV Public Service Commission**  
**Motor Carrier Division**  
**Wreckers(Registered) By County**

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County: Lewis

**DOT NO:** 2500944  
**Carrier Name:** SCOTTY CURRY  
**DBA Name:** A & S RECOVERY  
**Web Address:** as\_recovery@yahoo.com  
**Mailing Address:** 827 US HWY 33 E  
 WESTON, WV 26452-8507

Other locations: 264 Barker Drive, Burnsville, WV 26335-7148 Braxton County  
 38A+ Rental Drive, Buckhannon, WV 26201 Upshur County

**Physical Address:** 827 US HWY 33 E  
 WESTON ,WV 26452-8507

Phone(For this Address):

**Phone/Ext:** (304)462-0312

**Fax:**

<u>Vehicle Type</u>	<u>VIN</u>	<u>Last Inspected</u>	<u>Year</u>	<u>Make</u>	<u>EmptyWeight</u>	<u>Gross Weight</u>	<u>MFG</u>
Wrecker/Tow Truck	5PVNJ8JN2B4S50637	11/08/2023	2011	HINO	13,000	26,000	6.50
Tractor	3C7WRNDL3KG626676	11/08/2023	2019	RAM	13,500	19,500	3.00
Truck	3C7WRNDL9HG653891	11/08/2023	2017	DODG	0	0	0.00
Wrecker/Tow Truck	1NKDL69XXWJ749076	10/03/2023	1998	KENW	43,000	80,000	18.50
Wrecker/Tow Truck	2HSCHAPR03C054435	10/03/2023	2003	INTL	44,000	58,860	7.00
Wrecker/Tow Truck	3C7WRMDL6HG676992	06/30/2023	2017	DODG	13,500	19,500	3.00
Wrecker/Tow Truck	1NPCX4TX8HS445267	06/30/2023	2017	PTRB	60,000	82,000	11.00
Wrecker/Tow Truck	3C7WRNDL1KG626675	11/08/2023	2019	DODG	13,500	19,500	3.00
Wrecker/Tow Truck	3C7WRNDL8KG563199	11/08/2023	2019	DODGE	13,500	26,000	6.25
Wrecker/Tow Truck	1FCUF5HT0KED16253	10/17/2023	2019	FORD	13,500	19,500	3.00

## WV Public Service Commission - Motor Carrier Section

UCR

## Vehicle Registration Application For FY 2024

Legal Name: SCOTTY CURRY

DBA : A &amp; S RECOVERY

Addresses: Mailing: 827 US HWY 33 E  
WESTON, WV 26452-8507

USDOT NO: 2500944

Phone No.: (304)462-0312

Fax No:

Physical: 827 US HWY 33 E  
WESTON WV 26452-8507  
County: Lewis

Phone:

INSTRUCTIONS: Return this form to the PSC Motor Carrier Section, together with the appropriate fees. When processing is complete, you will receive a Form 4 receipt for presentation to Division of Motor Vehicles and for your records. You will also receive Uniform Vehicle Identification cards for the vehicle(s) registered on this form.

This form is for WVPSC use only. It is not valid in any way for use by any other agency..

Vehicle Type	VIN	Year	Make	Empty Weight	Gross Weight	MFG Cap	Number Seats	Assesment Fee
Wrecker/Tow Truck	2HSCHAPR03C054435	2003	INTL	44,000	58,860	7.00	0	
Wrecker/Tow Truck	1NKDL69XXWJ749076	1998	KENW	43,000	80,000	18.50	0	
Wrecker/Tow Truck	3C7WRMDL6HG676992	2017	DODG	13,500	19,500	3.00	0	
Wrecker/Tow Truck	3C7WRNDL1KG626675	2019	DODG	13,500	19,500	3.00	0	
Wrecker/Tow Truck	3C7WRNDL8KG563199	2019	DODG	13,500	26,000	6.25	0	
Wrecker/Tow Truck	1NPCX4TX8HS445267	2017	PTRB	60,000	82,000	11.00	0	
Wrecker/Tow Truck	1FCUF5HT0KED16253	2019	FORD	13,500	19,500	3.00	0	
Wrecker/Tow Truck	5PVNJ8JN2B4S50637	2011	HINO	13,000	26,000	6.50	0	
Tractor	3C7WRNDL3KG626676	2019	RAM	13,500	19,500	3.00	0	

saved on 11/27/23 by TRP



2/23/2024

**WV Public Service Commission**  
**Motor Carrier Division**  
**Wreckers(Registered) By County**

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County: Upshur

**DOT NO:** 4159465**Carrier Name:** 3 A TOWING LLC**DBA Name:****Web Address:** aaatowing@myyahoo.com

**Mailing Address:** 218 GLADY FORK RD  
 BUCKHANNON, WV 26201-6481

**Physical Address:** 218 GLADY FORK RD  
 BUCKHANNON ,WV 26201-6481

Phone(For this Address):

**Phone/Ext:** (304)613-5055**Fax:**

<u>Vehicle Type</u>	<u>VIN</u>	<u>Last Inspected</u>	<u>Year</u>	<u>Make</u>	<u>EmptyWeight</u>	<u>Gross Weight</u>	<u>MFG</u>
Wrecker/Tow Truck	1HTSCABKXWH572131	12/19/2023	1998	INTL	17,999	26,000	4.00
Wrecker/Tow Truck	1HTSCABKXWH572131	12/19/2023	1998	INTL	17,999	26,000	4.00

2/23/2024

**WV Public Service Commission  
Motor Carrier Division  
Wreckers(Registered) By County**

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County: Upshur

**DOT NO:** 0700550**Carrier Name:** BUCKHANNON TOWING INC**DBA Name:****Web Address:** heatherlylarry@gmail.com**Mailing Address:** 103 UPPERCUT ST  
BUCKHANNON, WV 26201-8998**Physical Address:** 103 UPPERCUT ST  
BUCKHANNON ,WV 26201-8998

Phone(For this Address):

**Phone/Ext:** (304)472-0562**Fax:**

<b>Vehicle Type</b>	<b>VIN</b>	<b>Last Inspected</b>	<b>Year</b>	<b>Make</b>	<b>EmptyWeight</b>	<b>Gross Weight</b>	<b>MFG</b>
Wrecker/Tow Truck	1FDAF56F6XEA43925	10/03/2023	1999	FORD	11,850	17,500	3.00

2/23/2024

**WV Public Service Commission**  
**Motor Carrier Division**  
**Wreckers(Registered) By County**

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County: Upshur

**DOT NO:** 1193078  
**Carrier Name:** JEREMY JOHNSTON  
**DBA Name:** PRECISION TOWING & AUTO PARTS  
**Web Address:** kroby12@gmail.com  
**Mailing Address:** 2038 FRENCHTON RD  
 FRENCH CREEK, WV 26218-7290

**Physical Address:** 2038 FRENCHTON RD  
 FRENCH CREEK ,WV 26218-7290

Phone(For this Address):

**Phone/Ext:** (304)924-5005**Fax:**

<b>Vehicle Type</b>	<b>VIN</b>	<b>Last Inspected</b>	<b>Year</b>	<b>Make</b>	<b>EmptyWeight</b>	<b>Gross Weight</b>	<b>MFG</b>
Wrecker/Tow Truck	2NKHHM6X8DM369395	10/31/2023	2013	KENW	14,000	25,500	5.75
Wrecker/Tow Truck	2NKHHM6X7FM451220	10/31/2023	2015	KENW	14,000	25,500	5.75

2/23/2024

**WV Public Service Commission**  
**Motor Carrier Division**  
**Wreckers(Registered) By County**

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County: Upshur

**DOT NO:** 0865770  
**Carrier Name:** TENNERTON AUTO & TOWING LLC  
**DBA Name:**  
**Web Address:** tennertonauto@gmail.com  
**Mailing Address:** 64 TALLMANSVILLE RD  
 BUCKHANNON, WV 26201-3937

**Physical Address:** 64 TALLMANSVILLE RD  
 BUCKHANNON ,WV 26201-3937

Phone(For this Address):

**Phone/Ext:** (304)472-2174  
**Fax:** (304)472-2195

<b>Vehicle Type</b>	<b>VIN</b>	<b>Last Inspected</b>	<b>Year</b>	<b>Make</b>	<b>EmptyWeight</b>	<b>Gross Weight</b>	<b>MFG</b>
Wrecker/Tow Truck	1FDAF57F7XEC84827	10/03/2023	1999	FORD	12,000	18,000	3.00
Wrecker/Tow Truck	1GDJ6F1385F521207	10/03/2023	2005	GMC	15,950	25,950	5.00
Wrecker/Tow Truck	3C7WRNDL3EG297191	10/03/2023	2014	DODGE	14,000	19,500	2.75

2/23/2024

**WV Public Service Commission**  
**Motor Carrier Division**  
**Wreckers(Registered) By County**

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County: Upshur

**DOT NO:** 3491931  
**Carrier Name:** TRI COUNTY LANDEVELOPERS INC  
**DBA Name:** S & L TOWING BETTYS TOWING  
**Web Address:** hedgesvillepsd@frontier.com  
**Mailing Address:** 1068 OLD ELKINS RD  
 BUCKHANNON, WV 26201-8942

**Physical Address:** 1068 OLD ELKINS RD  
 BUCKHANNON ,WV 26201-8942

Phone(For this Address): (304) 472-7685

**Phone/Ext:** (304)642-8411  
**Fax:** (304)472-7685

<b>Vehicle Type</b>	<b>VIN</b>	<b>Last Inspected</b>	<b>Year</b>	<b>Make</b>	<b>EmptyWeight</b>	<b>Gross Weight</b>	<b>MFG</b>
Truck	2NP2HM6X3HM409470	10/31/2023	2017	PTRB	15,600	26,000	5.20
Truck	2NKHHM6XXMM427751	11/07/2023	2021	KENW	15,600	26,000	5.20
Truck	2NP2HM6X1NM762950	10/31/2023	2022	PTRB	15,600	26,000	5.20
Truck	2NP2HM6XXNM762946	10/31/2023	2022	PTRB	15,600	26,000	5.20

### **BUY/SELL AGREEMENT**

This Agreement, made the 29<sup>th</sup> day of February, 2024, between the, the County Commission of Upshur County, West Virginia, a Statutory Corporation hereinafter referred to as the “SELLER” and the County Commission of Barbour County, West Virginia, a Statutory Corporation, hereinafter referred to as the “PURCHASER”.

Wherein it is mutually agreed as follows:

1. That for valuable consideration receipt of which is hereby acknowledged, the SELLER agrees to sell and convey, and the PURCHASER agrees to purchase, a 2021 Toyota Tacoma (VIN 3TYSZ5ANXMT018146) with a current mileage of 74,235 in an “as is” condition.
2. The SELLER acknowledges the vehicle has a Salvage Certificate to a Motor Vehicle, also known as a “reconstructed title”.
3. The PURCHASER shall pay to the SELLER for the property to be conveyed the sum of fourteen thousand five hundred dollars (\$14,500.00) which sum will be paid to SELLER at the delivery of said vehicle.
4. The SELLER shall assume responsibility of all costs incurred prior to February 29, 2024 which may include towing fees, detailing fees, etc.
5. The PURCHASER shall assume responsibility for all future costs that may arise after February 29, 2024.
6. This Agreement shall be construed in accordance with and governed by the laws of the State of West Virginia.
7. This writing embodies the entire agreement between the parties hereto, and no verbal agreements or warranties have been made by or relied upon by either party hereto in the execution of this Purchase and Sale Agreement. No amendment or modification of the terms and provisions set forth herein shall be binding upon any party unless the same shall be reduced to writing and duly executed by all parties.

WITNESS the following signatures:

\_\_\_\_\_  
 Samuel R. Nolte, President  
 County Commission of Upshur County,  
 WV, a statutory corporation

\_\_\_\_\_, President  
 County Commission of Barbour County,  
 WV, a statutory corporation

STATE OF WEST VIRGINIA,

COUNTY OF UPSHUR, to-wit:

I, \_\_\_\_\_, a Notary Public in and for the County and State aforesaid, do hereby certify that Samuel R. Nolte, whose name is signed to the foregoing Buy/Sell Agreement, bearing the date of the 29<sup>th</sup> day of February 2024, has this day before me, in my said County and State, acknowledged the said writing to be the act and deed of said corporation.

Given under my hand this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

My commission expires: \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

STATE OF WEST VIRGINIA,

COUNTY OF \_\_\_\_\_, to-wit:

I, \_\_\_\_\_, a Notary Public in and for the County and State aforesaid, do hereby certify that \_\_\_\_\_, whose name is signed to the foregoing Buy/Sell Agreement, bearing the date of the 29<sup>th</sup> day of February 2024, as President for the County Commission of Barbour County, West Virginia, a statutory corporation, has this day before me, in my said County and State, acknowledged the said writing to be the act and deed of said corporation.

Given under my hand this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

My commission expires: \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

Introduced Version

OTHER VERSIONS - [Enrolled Version - Final Version](#) |

Key: Green = existing Code. Red = new code to be enacted

# WEST VIRGINIA LEGISLATURE

## 2023 FIRST EXTRAORDINARY SESSION

### Introduced

## Senate Bill 1021

BY SENATORS BLAIR (MR. PRESIDENT) AND WOELFEL

[BY REQUEST OF THE EXECUTIVE]

[Introduced August 6, 2023]

A BILL to amend the Code of West Virginia, 1931, as amended, by adding thereto a new article, designated §7-5B-1 and §7-5B-2; and to amend and reenact §33-3-33 of said code, all relating to funding certain first responders; creating a special revenue fund administered by the Secretary of Homeland Security for the benefit of counties with excess levies or dedicated fees related to emergency services; creating a special revenue fund administered by the Secretary of Homeland Security for the benefit of emergency services in certain counties exhibiting population increase; granting rulemaking authority; requiring the State Fire Marshal provide certain information to the State Treasurer before distribution of the Fire Protection Fund; and requiring that volunteer fire departments eligible to receive policy surcharge funds implement the State Auditor's West Virginia Checkbook fiscal reporting system.

*Be it enacted by the Legislature of West Virginia:*

### CHAPTER 7. COUNTY COMMISSIONS AND OFFICERS

#### **ARTICLE 5B. Funds for fire protection.**

##### **§7-5B-1. Funds for use of fire protection in counties with excess levy or dedicated fee.**

(a) There is hereby created in the State Treasury a special revenue fund designated and known as the County Fire Protection Fund which is an interest-and-earnings accumulating account. The fund shall receive Legislative appropriations, grants, gifts, devises, and donations from any public or private source. All interest and other returns derived from the deposit and investment of moneys in the County Fire Protection Fund shall be credited to the fund. Any balance, including accrued interest and other returns, remaining in the fund at the end of each fiscal year shall not revert to the General Revenue Fund but shall remain in the fund and be expended as provided in this section. The fund shall be administered by the Secretary of Homeland Security and distributed by the Secretary to certain county commissions for the exclusive benefit of fire protection in the county. Distributions from the fund shall be distributed only to the county commissions of counties which have in place a countywide excess levy, or a countywide fee dedicated to fire or emergency services. Among those counties, distributions shall be in relative proportion to each county's population's percentage of the aggregate population of all such counties combined.

(b) The Secretary of Homeland Security may propose legislative rules, including emergency rules, for promulgation in accordance with §29A-3-1 et seq. of this code to implement this section.

##### **§7-5B-2. Funds for use of fire protection in growth counties.**

(a) There is hereby created in the State Treasury a special revenue fund designated and known as the Growth County Fire Protection Fund which is an interest-and-earnings accumulating account. The fund shall receive Legislative appropriations, grants, gifts, devises, and donations from any public or private source. All interest and other returns derived from the deposit and investment of moneys in the Growth County Fire Protection Fund shall be credited to the fund. Any balance, including accrued interest and other returns, remaining in the fund at the end of each fiscal year shall not revert to the General Revenue Fund but shall remain in the fund and be expended as provided in this section. The fund shall be administered by the Secretary of Homeland Security and distributed



by the Secretary to certain county commissions for the exclusive benefit of fire protection in the county. Distributions from the fund shall be distributed only to the county commissions of counties which have demonstrated a net population increase based upon the most current decennial US Census data. Among those counties, distributions shall be in relative proportion to each county's population's percentage of the aggregate population of all such counties combined.

(b) The Secretary of Homeland Security may propose legislative rules, including emergency rules, for promulgation in accordance with §29A-3-1 et seq. of this code to implement this section.

## **CHAPTER33. INSURANCE.**

### **ARTICLE 3. LICENSING, FEES AND TAXATION OF INSURERS.**

**§33-3-33. Surcharge on fire and casualty insurance policies to benefit volunteer and part-volunteer fire departments; Public Employees Insurance Agency and municipal pension plans; special fund created; allocation of proceeds; effective date.**

(a)(1) For the purpose of providing additional revenue for volunteer fire departments, part-volunteer fire departments and certain retired teachers and the teachers retirement reserve fund, there is hereby authorized and imposed on and after July 1, 1992, on the policyholder of any fire insurance policy or casualty insurance policy issued by any insurer, authorized or unauthorized, or by any risk retention group, a policy surcharge equal to one percent of the taxable premium for each such policy. After June 30, 2005, the surcharge shall be imposed as specified in subdivisions (2) and (3) of this subsection.

(2) After June 30, 2005, through December 31, 2005, for the purpose of providing additional revenue for volunteer fire departments, part-volunteer fire departments and to provide additional revenue to the Public Employees Insurance Agency and municipal pension plans, there is hereby authorized and imposed on and after July 1, 2005, on the policyholder of any fire insurance policy or casualty insurance policy issued by any insurer, authorized or unauthorized, or by any risk retention group, a policy surcharge equal to one percent of the taxable premium for each such policy.

(3) After December 31, 2005, for the purpose of providing additional revenue for volunteer fire departments and part-volunteer fire departments, there is hereby authorized and imposed on the policyholder of any fire insurance policy or casualty insurance policy issued by any insurer, authorized or unauthorized, or by any risk retention group, a policy surcharge equal to fifty-five one hundredths of one percent of the taxable premium for each such policy.

(4) For purposes of this section, casualty insurance may not include insurance on the life of a debtor pursuant to or in connection with a specific loan or other credit transaction or insurance on a debtor to provide indemnity for payments becoming due on a specific loan or other credit transaction while the debtor is disabled as defined in the policy. The policy surcharge may not be subject to premium taxes, agent commissions or any other assessment against premiums.

(b) The policy surcharge shall be collected and remitted to the Commissioner by the insurer, or in the case of surplus lines coverage, by the surplus lines licensee, or if the policy is issued by a risk retention group, by the risk retention group. The amount required to be collected under this section shall be remitted to the Commissioner on a quarterly basis on or before the twenty-fifth day of the month succeeding the end of the quarter in which they are collected, except for the fourth quarter for which the surcharge shall be remitted on or before March 1 of the succeeding year.

(c) Any person failing or refusing to collect and remit to the Commissioner any policy surcharge and whose surcharge payments are not postmarked by the due dates for quarterly filing is liable for a civil penalty of up to \$100 for each day of delinquency, to be assessed by the Commissioner. The Commissioner may suspend the insurer, broker or risk retention group until all surcharge payments and penalties are remitted in full to the Commissioner.

(d)(1) All money from the policy surcharge shall be collected by the Commissioner who shall disburse the money received from the surcharge into a special account in the state Treasury, designated the Fire Protection Fund. The net proceeds of this portion of the tax and the interest thereon, after appropriation by the Legislature, shall be distributed quarterly on the first day of the months of January, April, July and October to each volunteer fire company or department on an equal share basis by the state Treasurer. After June 30, 2005, the money received from the surcharge shall be distributed as specified in subdivisions (2) and (3) of this subsection.

(2)(A) After June 30, 2005, through December 31, 2005, all money from the policy surcharge shall be collected by the Commissioner who shall disburse one half of the money received from the surcharge into the Fire Protection Fund for distribution as provided in subdivision (1) of this subsection.

(B) The remaining portion of moneys collected shall be transferred into the fund in the state Treasury of the Public Employees Insurance Agency into which are deposited the proportionate shares made by agencies of this state of the Public Employees Insurance Agency costs of those agencies, until November 1, 2005. After the October 31, 2005, through December 31, 2005, the remain portion shall be transferred to the special account in the state Treasury, known as the Municipal Pensions and Protection Fund.

(3) After December 31, 2005, all money from the policy surcharge shall be collected by the Commissioner who shall disburse all of the money received from the surcharge into the Fire Protection Fund for distribution as provided in subdivision (1) of this subsection.

(4) Before each distribution date to volunteer fire companies or departments, the state Fire Marshal shall report to the state Treasurer: ~~the names and addresses of all volunteer and part-volunteer fire companies and departments within the state which meet the eligibility requirements established in section eight-a, article fifteen, chapter eight of this code~~

(i) The names and addresses of all volunteer and part-volunteer fire companies and departments within the state which meet the eligibility requirements established in §8-15-8a of this code during the preceding quarter;

(ii) The number of volunteer firefighters and the number of full-time paid members providing services to each volunteer and part-volunteer fire company and department during the preceding quarter;

(iii) A full accounting of each volunteer and part-volunteer fire company and department eligible to receive a distribution under this section's revenues and expenditures for the last two calendar years; and

(iv) A list of each volunteer and part-volunteer fire company and department has implemented the State Auditor's West Virginia Checkbook fiscal reporting system on or before January 1, 2026.

(e) Notwithstanding any other provision of this subsection, each volunteer and part-volunteer fire company and department shall implement the State Auditor's West Virginia Checkbook fiscal reporting system on or before January 1, 2026, in order to remain eligible to receive any funds pursuant to this section.

~~(e)~~ (f) The allocation, distribution and use of revenues provided in the Fire Protection Fund are subject to the provisions of sections eight-a and eight-b, article fifteen, chapter eight of this code.

NOTE: The purpose of this bill is to fund certain first responders; create a special revenue fund administered by the Secretary of Homeland Security for the benefit of counties with excess levies or dedicated fees related to emergency services; create a special revenue fund administered by the Secretary of Homeland Security for the benefit of emergency services in certain counties exhibiting population increase; grant rulemaking authority; require the State Fire Marshal to provide certain information to the State Treasurer before distribution of the Fire Protection Fund; and require that volunteer fire departments eligible to receive policy surcharge funds implement the State Auditor's West Virginia Checkbook fiscal reporting system.

Strike-throughs indicate language that would be stricken from a heading or the present law and underscoring indicates new language that would be added.

**Animal Control Officer**  
**Upshur County Sheriff's Department**

The Upshur County Sheriff is accepting applications for a full time Animal Control Officer position. The position will include the county benefit package available to full-time employees. Individual will be responsible to perform the required duties and functions of the Animal Control Officer, after successful completion of training will investigate animal humane welfare cases, complete training to become a Certificate Animal Euthanasia Technician and perform those functions and other duties as assigned by the Sheriff of Upshur County.

Individuals may obtain an application from the Office of the Upshur County Sheriff located in the Upshur County Courthouse Annex (Room 101) during the normal business hours of 8:00 a.m. until 4:00 p.m., Monday through Friday. Completed applications received at the following address on or before the close of business on Friday, March 15, 2024 will be reviewed; however, applications may be considered until position is filled.

J. Michael Coffman, Sheriff  
38 West Main Street, Room 101  
Buckhannon, WV 26201

Employment with Upshur County is available to all qualified applicants without regard to actual or perceived race, creed, color, national origin, sex, gender identity, sexual orientation, disability, age or handicap. Upshur County has established a drug free and tobacco free work environment.

UPSHUR COUNTY COMMISSION  
Upshur County Administrative Annex  
91 West Main Street, Suite 101 ▪ Buckhannon, West Virginia 26201

Telephone: (304) 472-0535  
Telecopier: (304) 473-2802

TDD Numbers  
Business: 472-9550  
Emergency: 911

February 23, 2024

To: Office of the Upshur County Assessor  
Property Tax Division --- State Tax Department

*Re: Adjustments to Valuations for Real Property, Personal Property, and/or Mineral Property*

The County Commission of Upshur County, West Virginia, does hereby extend approval of the Office of the Upshur County Assessor and/or the Property Tax Division of the State Tax Department to correct valuations for real property, personal property, and/or mineral accounts through March 15, 2024.

If you have any questions, please contact the County Commission at the above phone number or via email at [tperry@upshurcounty.org](mailto:tperry@upshurcounty.org).

Sincerely,



Tabatha R. Perry  
County Administrator



WEST VIRGINIA DEPARTMENT OF TRANSPORTATION

**Division of Highways**

Office of the District Engineer/Manager  
District Seven

Post Office Box 1228 · Weston, West Virginia 26452 · (304) 269-0400

D. Alan Reed, P.E.  
State Highway Engineer

Jimmy Wriston, P. E.  
Secretary of Transportation  
Commissioner of Highways

February 16, 2024

Ms. Terri Jo Bennett  
County Floodplain Administrator  
38 W. Main Street  
Buckhannon, WV 26201

Dear Ms. Bennett:

Attached are a vicinity map, a WV Flood Tool website map, a preliminary elevation view, a preliminary plan view, and photographs for a culvert replacement project located near the community of Buckhannon in Upshur County on County Route 16/12, Morgan Addition Road, MP 0.16. The project is located at Latitude: 38.97919 and Longitude: -80.21808. The WV Flood Tool map shows that the project is located in Flood Zone AE.

The scope of this project is to replace the existing 24-in pipe with 250-LF of 36-in HDPP. Additionally, a ditch will be cut to relieve standing water in the event of the pipe getting overwhelmed. The opening of the new structure was determined based on the calculations for a Q<sub>10</sub> storm event. A copy of the hydraulic analysis is available upon your request and we will make an engineer available to discuss results with you if desired. We believe our analysis shows that the project meets the applicable National Flood Insurance Program (NFIP) ordinances and requirements for this area. Best Management Practices will be utilized for this project as per the WVDEP Erosion and Sediment Control Manual.

This submission is for your review and comments in relation to local FEMA-NFIP ordinances and regulations. We request a written response, within seven days of this letter, verifying our compliance so that we may proceed with the project design and construction schedules. Should you have any questions please contact Doug Gould by email at [Douglas.S.Gould@wv.gov](mailto:Douglas.S.Gould@wv.gov) or by phone at (304) 517-1131. Your cooperation is appreciated.

Sincerely,

Brian Cooper  
District Seven Engineer

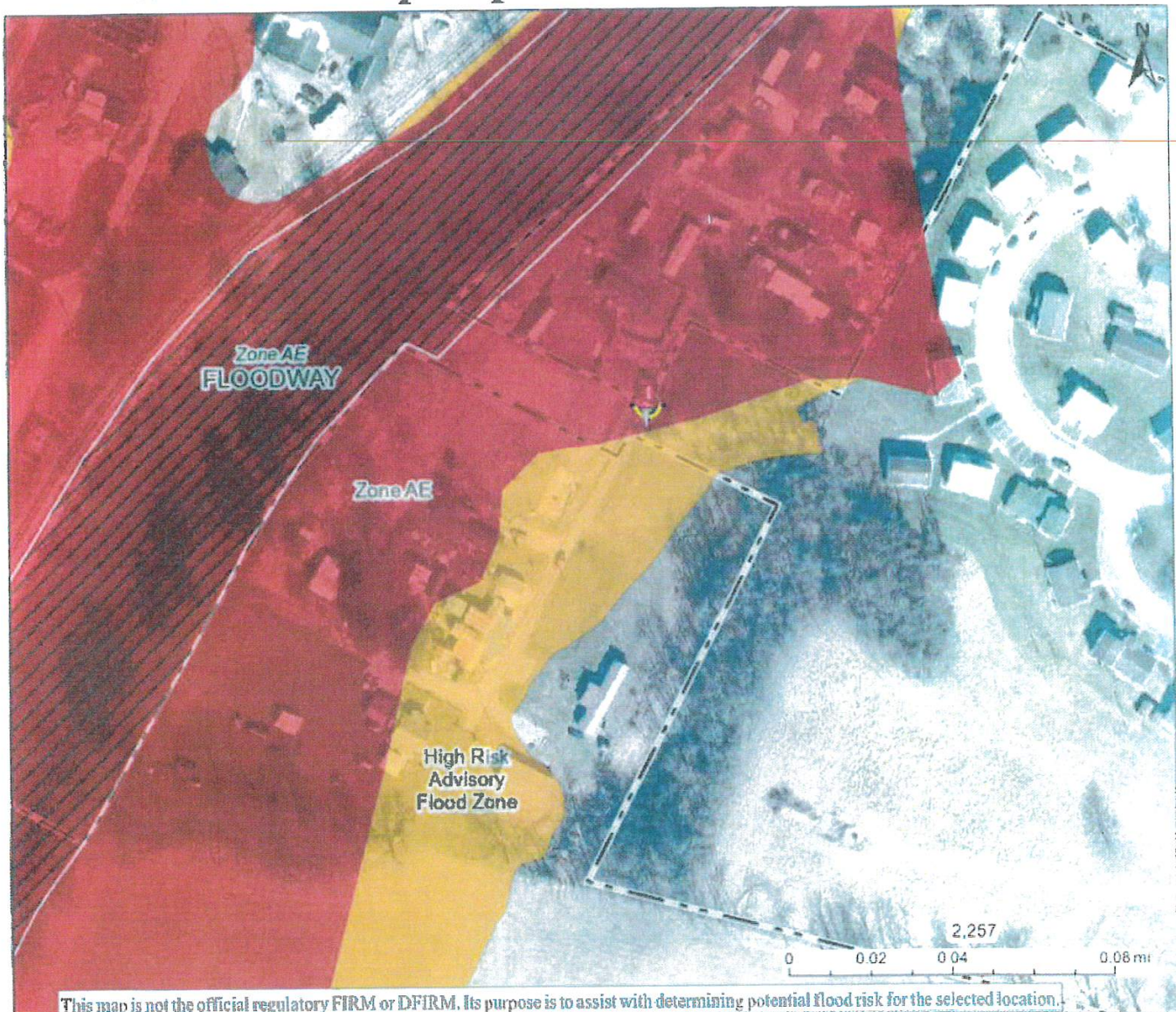
GRF:DSG:nb

Attachments

cc: Ed Goss, D7 Design



## WV Flood Map - Upshur CR 16/12, MP 0.16



This map is not the official regulatory FIRM or DFIRM. Its purpose is to assist with determining potential flood risk for the selected location.

H		Regulatory Floodway
I		1-Percent-Annual-Chance Flood Hazard Area
G		With Base Flood Elevation (BFE)
H		1-Percent-Annual-Chance Flood Hazard Area
		Without BFE (may have Advisory Flood Heights)
R		1-Percent-Annual-Chance Future Conditions
I		(High Risk Advisory Flood Zones)
S		
K		

Download the Full Legend for all flood tool symbols  
[https://www.mapwv.gov/flood/map/docs/wv\\_flood\\_tool\\_legend.pdf](https://www.mapwv.gov/flood/map/docs/wv_flood_tool_legend.pdf)

### Disclaimer:

The online map is for use in administering the National Flood Insurance Program. It does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size. Refer to the official Flood Insurance Study (FIS) for detailed flood elevation data in flood profiles and data tables. WV Flood Tool (<https://www.MapWV.gov/flood/>) is supported by FEMA, WV NFIP Office, and WV GIS Technical Center.

### Flood Info Location

Map created on 2/14/2024

### User Notes

**Flood Hazard Area** Location is **WITHIN** the FEMA 100-year floodplain.

### Flood Zone

A

### Stream

Buckhannon River

### Watershed (HUC8)

Tygart Valley (5020001)

### Flood Height

Flood Height 6b None

### Water Depth

About 7.7 ft (Source: HEC-RAS)

### Elevation

1409.6 ft (Source: FEMA 2018-20) (NAVD88)

### Community & ID

Upshur County (ID: 540198)

### FEMA Map & Date

54097C0127D; Effective Date: 9/29/2010

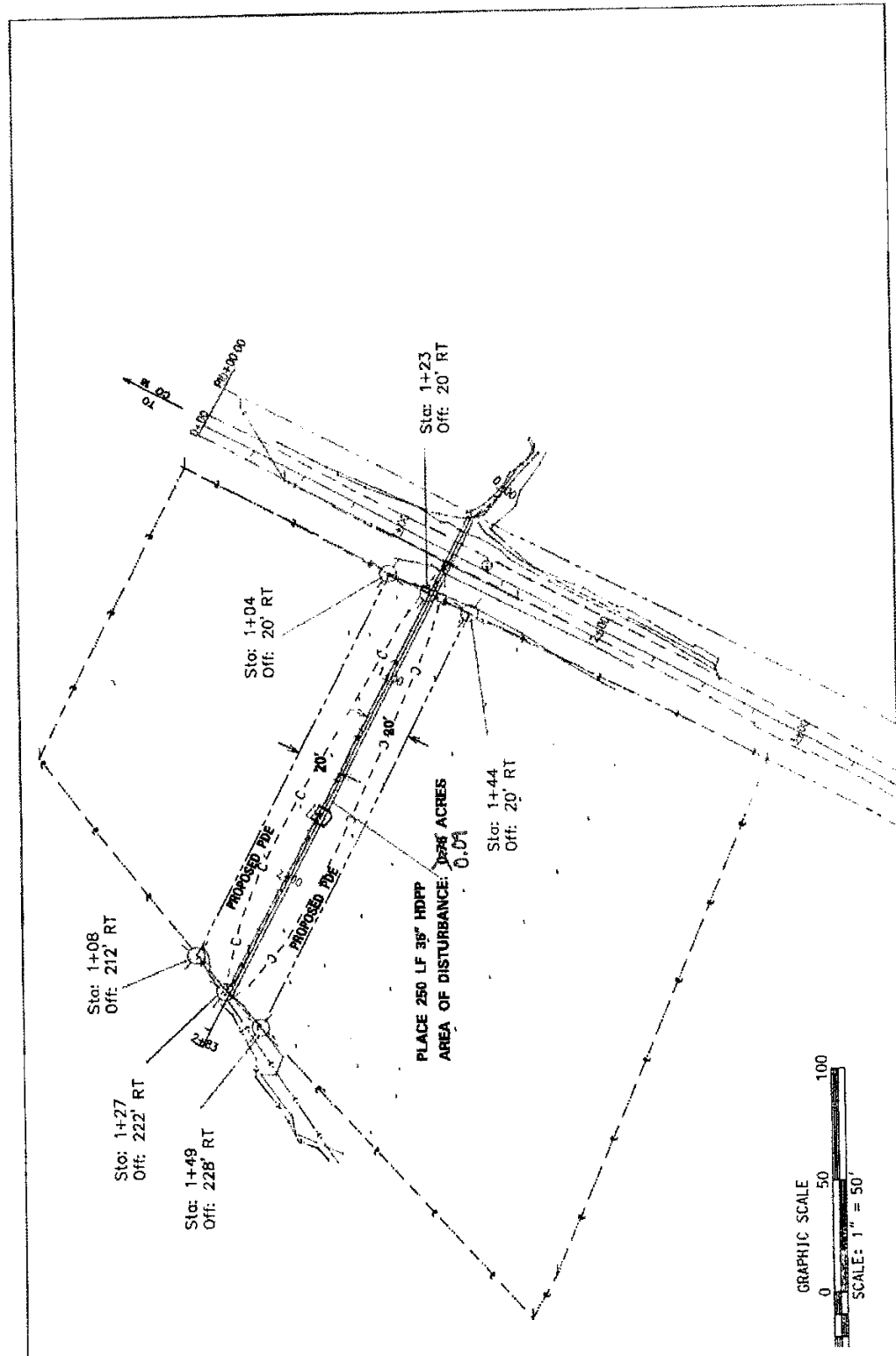
### Location (lat, long)

(38.979190, -80.218080) (WGS84)

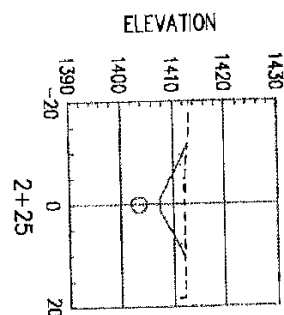
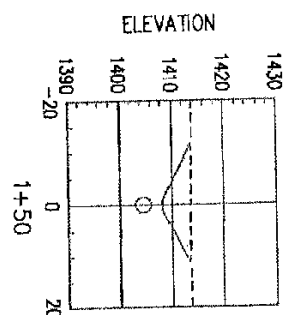
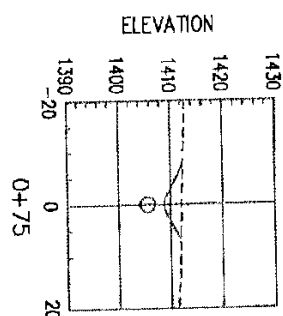
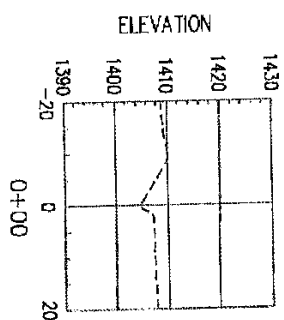
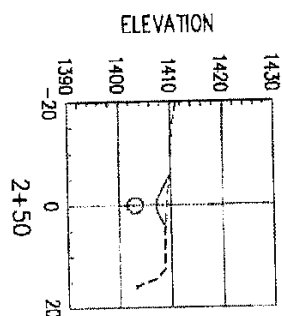
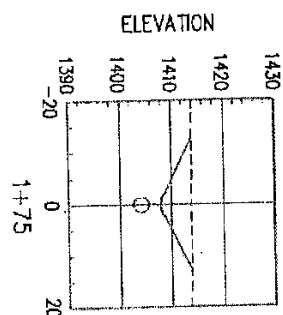
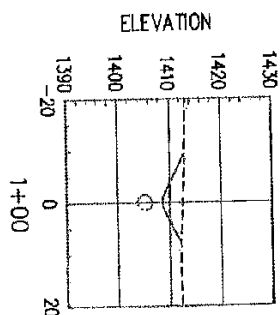
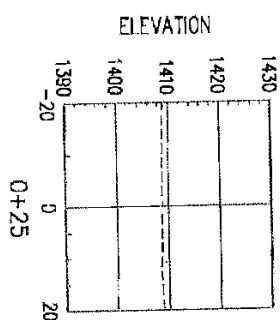
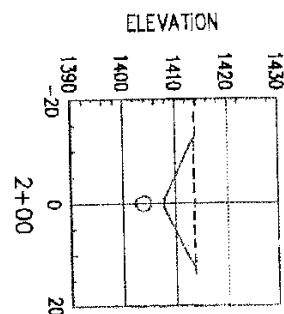
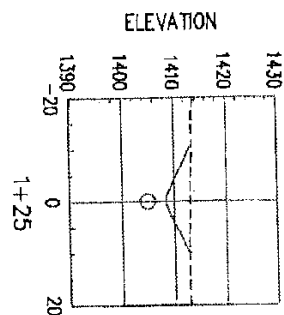
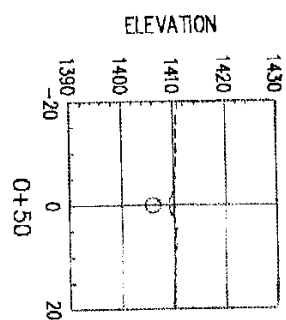
### Parcel ID

No Parcel

### E-911 Address









**STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM (STIP)  
ADMINISTRATIVE MODIFICATIONS #2 - FFY 2023 - 2028**

Federal Fiscal Year **2023**

COUNTY	CONTRACT	MPO	OBLIG DATE	FUND TYPE	PHASE	ROUTE	PROJECT NAME	TYPE OF WORK	STATE PROJ. NUMBER	FEDERAL PROJ. NUMBER	LENGTH	BEG. MP	TOTAL DOLLAR COST	FED. DOLLAR COST	GROUPABLE	PERFORMANCE MEASURE
STATUS																
SUMMERS	9			HWI-BR	CON	164	MARY DRAPER INGLES BRIDGE	REHAB; CLEAN AND PAINT	S345 064 00 138 01	STBG0064428D	0.27	138.01	\$6,682,186	\$6,013,967	GROUPABLE	PM2
2023-2028 ADM MOD 2 - COST CHANGE, MOVE TO JUNE 2023																
SUMMERS	9			HWI-OFF	ENG	CO000321	MADAMS CREEK ARCH	BRIDGE REHABILITATION	S345 321 441 00	STBG0321014D	0.04	4.41	\$20,000	\$16,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
SUMMERS	9			NRT	ENG		JOHN HENRY HISTORICAL PARK WALKING BRIDGE	DESIGN TRAIL BR	U345 JOHNH1 00	NRT2021463D		0	\$50,000	\$40,000	GROUPABLE	
2023-2028 ADM MOD 2 - ADD NEW GROUP PROJECT																
SUMMERS	9			STBG-FLEX	CON		BLUESTONE LAKE-HINTON (AC PAYBACK)	MILLING 2" CONST SHOULDERS, SUPERPAVE	S345 020 959 00 23	STBG0020407D	3.04	0	\$2,343,260	\$1,874,615	GROUPABLE	PM3
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
TAYLOR	4			STBG-FLEX	CON	US119	WEST MAIN ST +6	DESIGN/BUILD ADA RAMPS	S346 119 00706 00	STP0119485D	0.4	7.6	\$582,000	\$465,600	GROUPABLE	PM3
2023-2028 AMEND 2 - ADD NEW GROUP PROJECT																
TUCKER	8			NRT	CON		DAVIS TOWN TRAILS	DESIGN & CONSTR PED & BIKE TRAILS	U347 BLACK 2 00	NRT2022110D		0	\$78,000	\$62,400	GROUPABLE	PM3
2023-2028 ADM MOD 2 - ADD NEW PROJECT																
TUCKER	8			NRT	CON		CORRICKS FORD BATTLEFIELD PARK	CONSTRUCT TRAIL	U347- COR/RI-1 02	NRT2022123D		0	\$50,000	\$40,000	GROUPABLE	
2023-2023 ADMIN MOD 2 - ADD NEW PROJECT																
TYLER	6			HWI-BR	ENG	CO056	DEEP VALLEY BR	REPLACE BRIDGE	S348 56 021 00	STP0056011D	0.03	0.2	\$400,000	\$320,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - COST CHANGE																
UPSHUR	7			HWI-BR	ENG	WV0020	MISTER DONUT ARCH +1	BRIDGE REHABILITATION	S349 20 2587 00	STBG0020394D	0.02	25.87	\$10,000	\$8,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW GROUP PROJECT																
UPSHUR	7			HWI-BR	ENG	US0033	SHERIFF FRED GAUDET BRIDGE EB & WB (SPLIT FUNDED)	BRIDGE REHABILITATION	S349 33 628 00	NHPP0033491D	0.08	6.28	\$4,000	\$3,200	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW GROUP PROJECT																
UPSHUR	7			HWI-BR	CON	US0033	SHERIFF FRED GAUDET BRIDGE EB & WB	BRIDGE REHABILITATION	S349 33 628 00	NHPP0033492D	0.08	6.28	\$440,912	\$352,730	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW GROUP PROJECT																
UPSHUR	7			RHCH	CON	CO022	MT CARMEL ROAD RR XX	UPGRADE RR XX, REMOVE ASPHALT, INSTALL	U349 022 598 00 23	RHCH0022081D	0.01	5.98	\$98,519	\$98,519	GROUPABLE	PM1
2023-2028 ADM MOD 2 - ADD NEW PROJECT																
UPSHUR	7			RHCH	CON	CO151	NORTH FLORIDA ST BUCKHANNON RR XX	UPGRADE RR XX, REMOVE ASPHALT, INSTALL	U349 151 026 00 23	RHCH0151012D	0.01	0.26	\$110,341	\$110,341	GROUPABLE	PM1
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
UPSHUR	7			RHCH	CON	CO030	SAW MILL RUN ROAD RR XX	UPGRADE RR XX, REMOVE ASPHALT, INSTALL	U349 03007 221 00 23	RHCH03007001D	0.01	2.21	\$104,430	\$104,430	GROUPABLE	PM1
2023-2028 ADM MOD 2 - ADD NEW PROJECT																

STATUS AS OF 2/13/2024 2023-2028 STIP

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**STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM (STIP)  
ADMINISTRATIVE MODIFICATIONS #2 - FFY 2023 - 2028**

Federal Fiscal Year 2023

COUNTY	DISTRICT	MPO	OBLIG DATE	FUND TYPE	PHASE	ROUTE	PROJECT NAME	TYPE OF WORK	STATE PROJ. NUMBER	FEDERAL PROJ. NUMBER	LENGTH	BEG. MP	TOTAL DOLLAR COST	FED. DOLLAR COST	GROUPABLE	PERFORMANCE MEASURE
STATUS																
UPSHUR	7			RHCH	CON	CO032	ALTON ROAD RR XX	UPGRADE RR XX, REMOVE ASPHALT, INSTALL	U349 032 1279 00 23	RHCH0032045D	0.01	12.79	\$97,243	\$97,243	GROUPABLE	PM1
2023-2028 ADM MOD 2 - ADD NEW PROJECT																
UPSHUR	7			STBG-OFF	ENG	CO0048/4	EDEN W-BEAM	BRIDGE REPLACEMENT	S349 484 003 00	STBG4804001D	0.01	0.03	\$50,000	\$40,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW GROUP PROJECT																
UPSHUR	7			HWI-BR	ENG	CO0009	STAFF SERGEANT LESLEY WAYNE REED US ARMY MEMORIAL BRIDGE	BRIDGE REPLACEMENT	S349 9 021 00	STBG0009293D	0.04	0.21	\$100,000	\$80,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW GROUP PROJECT																
UPSHUR	7			HWI-BR	ENG	CO0012	BRUSHY FORK ARCH	BRIDGE REHABILITATION	S349 12 483 00	STBG0012071D	0.01	4.83	\$20,000	\$16,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW GROUP PROJECT																
UPSHUR	7			RHCH	CON	NA	RAILROAD AVENUE BUCKHANNON RR XX	UPGRADE RR XX, REMOVE ASPHALT, INSTALL	U349 BUCRR 01 00	RHCH2023176D	0.01	0	\$105,963	\$105,963	GROUPABLE	PM1
2023-2028 ADM MOD 2 - ADD NEW PROJECT																
UPSHUR	7			RHCH	CON	CO0004	FISHING CAMP ROAD CENTER RR XX	UPGRADE RR XX, REMOVE ASPHALT, INSTALL FULL	U349 004 07 206 00 23	RHCH0407014D	0.01	2.06	\$89,474	\$80,527	GROUPABLE	PM1
2023-2028 ADM MOD 2 - ADD NEW PROJECT																
UPSHUR	7			RHCH	CON	NA	CAMDEN AVENUE BUCKHANNON RR XX	UPGRADE RR XX, REMOVE ASPHALT, INSTALL FULL	U349 CABR 01 00	RHCH2023256D	0.01	0	\$126,300	\$113,670	GROUPABLE	PM1
2023-2028 ADM MOD 2 - ADD NEW PROJECT																
UPSHUR	7			HWI-BR	ENG	CO0151	US ARMY SP4 WILLIAM LEWIS REGER MEMORIAL BRIDGE	BRIDGE REHABILITATION	S349 151 068 00	STBG0151013D	0.01	0.68	\$50,000	\$40,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
UPSHUR	7			RHCH	CON	CO0004	FISHING CAMP ROAD CENTER RR XX	UPGRADE RR XX, REMOVE ASPHALT, INSTALL FULL	U349 004 07 011 00 23	RHCH0407013D	0.01	0.11	\$78,131	\$78,131	GROUPABLE	PM1
2023-2028 ADM MOD 2 - ADD NEW PROJECT																
UPSHUR	7			NHPP	ENG	US0033	SHERIFF FRED GAUDET BRIDGE EB & WB (SPLIT FUNDED)	BRIDGE REHABILITATION	S349 33 628 00	NHPP0033491D	0.08	6.28	\$1,000	\$800	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW GROUP PROJECT																
UPSHUR	7			NRT	CON		POUNDSTONE RIVERWALK TRAIL	CONSTRUCT TRAIL	U349 PNDST 1 00	TAP2020430D			\$461,915	\$369,532	GROUPABLE	PM3
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
WAYNE	2	KYOVA		STBG-OFF	CON	CO037/13	PETER CAVE ARCH	REPLACE BRIDGE	S350 03713 00197 00	STP3713003DBC	0.02	1.97	\$2,486,447	\$2,486,447	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 : 2020-2025 ADMIN MOD 16 - MOVE TO JUNE 2023, COST INCREASE																
WAYNE	2	KYOVA		STBG <5K POP	CON	WV152	MOSES FK MTN	RESURFACING 1.5-2"	S350 152 00103 00	STP0152064D	1.76	1.03	\$461,172	\$368,938	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - COST INCREASE																
WAYNE	2	KYOVA		STBG-TMA	OT		RAIL TRAIL FEASIBILITY STUDY	FEASIBILITY STUDY	S250- RAILS 24 00	STBG2023328D		0	\$100,000	\$80,000	GROUPABLE	
2023-2023 ADMIN MOD 2 - ADD NEW PROJECT																

STATUS AS OF 2/13/2024 2023-2028 STIP

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**STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM (STIP)**  
**ADMINISTRATIVE MODIFICATIONS #2 - FFY 2023 - 2028**

Federal Fiscal Year 2024

COUNTY	LOBBY	MPO	ORIG DATE	FUND TYPE	PHASE	ROUTE	PROJECT NAME	TYPE OF WORK	STATE PROJ. NUMBER	FEDERAL PROJ. NUMBER	LENGTH	BEG. MP	TOTAL DOLLAR COST	FED. DOLLAR COST	GROUPABLE	PERFORMANCE MEASURE
STATUS																
STATEWIDE	99			HSIP	ENG		TRANSPORTATION MANAGEMENT PLAN	REVIEW AND PLAN GAP ANALYSIS FOR TMP AND TIM	T299-TPLAN 24 00	CMAQ252024043D		0	\$750,000	\$675,000	GROUPABLE	
2023-2028 ADM MOD 2 - ADD NEW PROJECT																
STATEWIDE	99			HSIP	ENG		SMART WORK ZONES	STUDY TO INCORPORATE SMART WORK ZONES (AUTH)	T299- SMART 24 00	CMAQ252024041D		0	\$400,000	\$320,000	GROUPABLE	
2023-2028 ADM MOD 2 - ADD NEW PROJECT																
STATEWIDE	99			HSIP	ENG		SPEED MONITORING (AC PAYBACK)	STUDY FOR PURCHASE DEVICES	T299 SPEED 24 00	CMAQ252024042D		0	\$400,000	\$320,000	GROUPABLE	
2023-2028 ADM MOD 2 - ADD NEW PROJECT																
STATEWIDE	99			SPR	OT		STATEWIDE LANDSIDE INVENTORY CONSULTANT SERVICE	CONSULTANT	T899-SLICS 01 00	STBQ2023283D			\$400,000	\$320,000	GROUPABLE	
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
STATEWIDE	99			HSIP	OT		2024 RSA PROGRAM	SAFETY IMPROVEMENT PROGRAM	T899- RSA/PR 24 00	HSIP2024059D			\$75,000	\$67,500	GROUPABLE	
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
SUMMERS	9			HWI-OFF	ROW	CO000321	MADAMS CREEK ARCH	BRIDGE REHABILITATION	S345 321 441 00	HWI0321018D	0.04	4.41	\$60,000	\$40,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
SUMMERS	9			HWI-OFF	CON	CO000321	MADAMS CREEK ARCH	BRIDGE REHABILITATION	S345 321 441 00	HWI0321018D	0.04	4.41	\$105,000	\$84,048	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
TUCKER	8			FLAP	CON	CO04604	LANESVILLE RD	RECURFACING	S347 454 00000 00	FLAP046001D	0.7	0	\$780,000	\$576,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - UPDATED PHASE START DATE: 2023-2028 ADMIN MOD 2 - MOVED TO FFY 2024																
TUCKER	8			FLAP	CON	CO0032	CAMP 70 FLAP	DRAINAGE BASE, REPAIR	S347 032118 0 00	FLAP3218001D	3.84	0	\$495,000	\$255,000	GROUPABLE	PM3
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
TYLER	6			STBG -3K POP	CON	WV0018	GREENWOOD RD - SISTERSVILLE (AC PAYBACK)	RESURFACE 3" CIVIL	S348-018/00 27.41 00 23	STBG0018148D	2.42	27.41	\$2,100,000	\$1,880,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
UPSHUR	7			HWI-BR	CON	WV0020	MISTER DONUT ARCH +1	BRIDGE REHABILITATION	S348 20 2567 00	HWI0020396D	0.02	25.87	\$250,000	\$200,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW GROUP PROJECT																
UPSHUR	7			STBG 5-60K POP	ENG	UB0119	BUCKHANNON-HODGESVILLE RD	RESURFACE	S349 119 017 00	STBG0119583C	3.2	0.17	\$5,000	\$4,000	GROUPABLE	
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
WAYNE	2	KYOVA		OTHER-BOND	CON	CO0022	EAST LYNN RT 22 BRIDGE (GO BOND 2/3)	REPLACE BRIDGE	S360 22 002 00	NFA2317343	0.01	0.01	\$1,375,000	\$0	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - COST INCREASE: MOVED TO FFY 2024																
WAYNE	2	KYOVA		STBG-TWA	ENG	CO00301	HUNTINGTON TRI STATE AIRPORT	DESIGN PARKING STRUCTURE	S360 00301 001 00	STBG00301055D	0	0	\$800,000	\$800,000	GROUPABLE	PM3
2023-2028 ADMIN MOD 2 - MOVED TO FFY 2024; 2023-2028 ADMIN MOD 1 - MOVED TO FFY 2023																

STATUS AS OF 2/13/2024 2023-2028 STIP

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**STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM (STIP)  
ADMINISTRATIVE MODIFICATIONS #2 - FFY 2023 - 2028**

Federal Fiscal Year 2025

COUNTY	LOAN	MPO	OBJS DATE	FUND TYPE	PHASE	ROUTE	PROJECT NAME	TYPE OF WORK	STATE PROJ. NUMBER	FEDERAL PROJ. NUMBER	LENGTH	BEG. MP	TOTAL DOLLAR COST	FED. DOLLAR COST	GROUPABLE	PERFORMANCE MEASURE
STATUS																
ROANE	3				HWI-BR	ROW	10079	COCKMAN FORK CULVERT N	BRIDGE REHABILITATION	S344 79 3408 00	STBG0079095D	0.02	34.08	\$10,000	\$9,000	GROUPABLE PM2
2023-2028 ADMIN MOD 2 - ADD NEW GROUP PROJECT, MOVE TO OCTOBER 2024																
ROANE	3				HWI-BR	ROW	10079	OSBORNE MILLS OVERPASS NBL	BRIDGE REHABILITATION	S344 79 2315 00	STBG0079098D	0.02	23.15	\$10,000	\$8,000	GROUPABLE PM2
2023-2028 ADMIN MOD 2 - ADD NEW GROUP PROJECT																
STATEWIDE	99				HWI-BR	ENG	NA999	FY 25 SF BR INSPECT - TRAINING	BRIDGE INSPECTION TRAINING	T699 NBIS 25 02	NHST2025024D	0	0	\$250,000	\$200,000	GROUPABLE PM2
2020-2025 ADD NEW PROJECT; 2023-2028 ADMIN MOD 2 - MOVE TO OCTOBER 2024																
SUMMERS	8				STBG-4K POP	ENG	WV003	VETERANS MEMORIAL BRIDGE	BRIDGE REHAB. DECK SEAL	S348 003 937 00	STBG00030028D	0.02	9.37	\$700,000	\$600,000	GROUPABLE PM2
2023-2028 ADMIN MOD 2 - ADD NEW GROUP PROJECT																
TYLER	8				STBG-OFF	ROW	CO050	UNDERWOOD BR	REPLACE BRIDGE	S348 50 045 00	STPG0050410D	0.03	0.45	\$95,000	\$76,000	GROUPABLE PM2
2023-2028 ADMIN MOD 2 - MOVE TO JUNE 2025																
UPSHUR	7				HWI-BR	ROW	CO00484	EDEN W-BEAM	BRIDGE REPLACEMENT	S349 484 005 00	STBG00484002D	0.01	0.05	\$50,000	\$40,000	GROUPABLE PM2
2023-2028 ADMIN MOD 2 - ADD NEW GROUP PROJECT																
UPSHUR	7				HWI-BR	CON	CO0012	BRUSHY FORK ARCH	BRIDGE REHABILITATION	S349 12 483 00	STBG0012072D	0.01	4.83	\$180,000	\$144,000	GROUPABLE PM2
2023-2028 ADMIN MOD 2 - ADD NEW GROUP PROJECT																
UPSHUR	7				STBG 5-20K POP	CON	US0119	BUCKHANNON-HODGESVILLE RD	RESURFACE	S349 119 517 00	STBG00119584C	3.2	5.17	\$1,080,000	\$864,000	GROUPABLE
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
WAYNE	2	KYOVA			HWI-BR	ENG	WV0152	BRINKLEY BRIDGE	BRIDGE REHABILITATION	S350 152 3081 00	STBG0152211D	0.02	30.81	\$400,000	\$320,000	GROUPABLE PM2
2023-2028 ADMIN MOD 2 - ADD NEW GROUP PROJECT																
WAYNE	2	KYOVA			HWI-BR	ENG	CO0041	CASWAYLINGO BEAM SPAN BRIDGE	DESIGN STUDY - REPLACEMENT	S250 41 165 00	STBG0041108D	0.01	1.65	\$220,000	\$176,000	GROUPABLE PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
WAYNE	2	KYOVA			HWI-BR	CON	IO084	SPRING VALLEY OVERPASS W	BRIDGE REHABILITATION	S350 84 443 00	STBG0084448D	0.13	4.43	\$63,000	\$56,700	GROUPABLE PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
WAYNE	2	KYOVA			HWI-BR	ENG	WV188	ECHO BEAM SPAN	BRIDGE REPLACEMENT	S350 182 2485 00	STBG0182208D	0.01	24.85	\$400,000	\$320,000	GROUPABLE PM2
2023-2028 ADMIN MOD 1 - ADD NEW GROUP PROJECT-MPO; 2023-2028 ADMIN MOD 2 - MOVE TO OCTOBER 2024																
WEBSTER	7				HWI-BR	CON	WV0020	CAMDEN ON GAULEY ARCH	BRIDGE REPAIR	S351 20 063 00	STBG0020401D	0.01	0.93	\$120,000	\$96,000	GROUPABLE PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
WEBSTER	7				HWI-BR	ROW	CO003910	GRASSY CREEK DECK GORDEN	BRIDGE REPLACEMENT	S351 3910 001 00	STBG0010074D	0.05	0.01	\$50,000	\$40,000	GROUPABLE PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																

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ADMINISTRATIVE MODIFICATIONS #2 - FFY 2023 - 2028**

Federal Fiscal Year 2026

COUNTY	COUNTY	MPO	OBLIG DATE	FUND TYPL	PHASE	ROUTE	PROJECT NAME	TYPE OF WORK	STATE PROJ. NUMBER	FEDERAL PROJ. NUMBER	LENGTH	BEG. MP	TOTAL DOLLAR COST	FED. DOLLAR COST	GROUPABLE	PERFORMANCE MEASURE
STATUS																
RANDOLPH	8			NHPP-BR	ROW	0219	US NAVY PO2 R.P. LADERACH MEMORIAL BRIDGE	REPLACE BRIDGE	S342-21W00 33.10 00 23	NHPP0219412D	0.016	33.1	\$50,000	\$40,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
RANDOLPH	8			NHPP-BR	ENG	0219	US NAVY PO2 R.P. LADERACH MEMORIAL BRIDGE	REPLACE BRIDGE	S342-21W00 33.10 00 23	NHPP0219411D	0.016	33.1	\$600,000	\$400,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
ROANE	3			HWI-BR	CON	I0079	OSBORNE MILLS OVERPASS NBL	BRIDGE REHABILITATION	S344 79 2315 00	STBG0079099D	0.02	23.15	\$1,000,000	\$900,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW GROUP PROJECT																
ROANE	3			HWI-BR	CON	I0079	COOKMAN FORK CULVERT N	BRIDGE REHABILITATION	S344 79 3406 00	STBG0079099D	0.02	34.06	\$250,000	\$225,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW GROUP PROJECT; MOVE TO OCTOBER 2025																
STATEWIDE	99			SPR	OT		MANAGEMENT SUPPORT CONSULTANT - TECHNICAL SUPPORT	STATEWIDE PLANNING AND RESEARCH	T99- MTECH 24 00	STBG2024067D			\$450,000	\$360,000	GROUPABLE	
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
SUMMERS	6			STBG <SK POP	ROW	WV003	VETERANS MEMORIAL BRIDGE	BRIDGE REHAB. DECK SEAL	S345 003 937 00	STBG0003536D	0.02	9.37	\$100,000	\$80,000	GROUPABLE	PM2
2023-2028 -AMEND 2 - ADD NEW GROUP PROJECT																
SUMMERS	6			STBG <SK POP	CON	WV003	VETERANS MEMORIAL BRIDGE	BRIDGE REHAB. DECK SEAL	S345 003 937 00	STBG0003536D	0.02	9.37	\$5,000,000	\$4,000,000	GROUPABLE	PM2
2023-2028 -AMEND 2 - ADD NEW GROUP PROJECT																
TUCKER	8			NHPP	CON	US219	PIERCE - LEADWINE MTN RD	RESURFACING	S347 219 02942 00	NHPP0219381D		28.42	\$225,000	\$180,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - MOVE TO JULY 2026																
TYLER	6			STBG-OFF	CON	CO050	UNDERWOOD BR	REPLACE BRIDGE	S348 50 045 00	STP0050411D	0.03	0.45	\$2,750,000	\$2,200,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - MOVE TO DECEMBER 2025																
TYLER	8			HWI-BR	ROW	CO098	DEEP VALLEY BR	REPLACE BRIDGE	S348 58 021 00	STP0088012D	0.08	0.2	\$85,000	\$68,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - MOVE TO OCTOBER 2025																
UPSHUR	7			HWI-OFF	CON		YOUTH CAMP GIRDER	BRIDGE REPLACEMENT	S349 YCG 002 00	STBG2023058D	0.01	0.02	\$750,000	\$750,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - INCREASE ESTIMATED COST; 2023-2028 ADMIN MOD 1 - ADD NEW PROJECT																
UPSHUR	7			HWI-BR	ROW	CO0098	STAFF SERGEANT LESLEY WAYNE REED US ARMY MEMORIAL BRIDGE	BRIDGE REPLACEMENT	S349 9 021 00	STBG00090294D	0.04	0.21	\$250,000	\$200,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW GROUP PROJECT																
WAYNE	2	KYOVA		HWI-BR	CON	US0052	GRAGSTON CREEK BEAM SPAN	BRIDGE REHABILITATION	S350 52 1456 00	NHPP0052367D	0.03	14.56	\$100,000	\$80,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT; MOVE TO OCTOBER 2025																
WAYNE	2	KYOVA		NHPP	ROW	US0052	WV 75 - PRICHARD (OO BOND 2/1)	DESIGN 4 LANE HIGHWAY	US350 052 00580 00	NHPP00523270TC		5.6	\$1,242,000	\$1,242,000	NOT GROUPABLE	PM3
2023-2028 ADMIN MOD 2 - MOVE TO OCTOBER 2025																

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Federal Fiscal Year 2027

COUNTY	DISTRICT	MPO	OBUS DATE	FUND TYPE	PHASE	ROUTE	PROJECT NAME	TYPE OF WORK	STATE PROJ. NUMBER	FEDERAL PROJ. NUMBER	LENGTH	BEG. MP	TOTAL DOLLAR COST	FED. DOLLAR COST	GROUPABLE	PERFORMANCE MEASURE
STATUS																
PUTNAM	1	R/C		HWI-BR	CON	1064	DEPUTY SHERIFF JONATHAN JANEY MEMORIAL BRIDGE	BRIDGE REPAIR	S340 64 3624 00	STBG0064461D	0.03	36.24	\$1,000,000	\$900,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 1 - ADD NEW PROJECT; 2023-2028 ADMIN MOD 2 - MOVE TO OCTOBER 2028																
RALEIGH	10	FRMPO		HWI-BR	CON	US0019	OLEN MORGAN ARCH	BRIDGE REPLACEMENT	S341 16 1368 00	HWI0019596D	0.02	13.88	\$6,750,000	\$4,800,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW GROUP PROJECT, UPDATED ESTIMATED FUNDING AMOUNT, MOVE TO OCTOBER 2028																
RALEIGH	10	FRMPO		NHPP-BR	CON	1064	EB AIRPORT BRIDGE	REPLACE BRIDGE	S341 64 12486 00	NHPP0641413D	0.17	124.86	\$1,000,000	\$800,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 5 - ADD NEW GROUP PROJECT; 2023-2028 ADMIN MOD 2 - MOVED TO JUNE 2027																
RALEIGH	10	FRMPO		HWI-BR	CON	CO0008	MAXWELL ROAD BRIDGE	BRIDGE REPLACEMENT	S341 6 586 00	STBG0008087D	0.01	5.86	\$977,280	\$842,340	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
RALEIGH	10	FRMPO		HWI-BR	CON	CO00034	HORSE CREEK BRIDGE NO 4	BRIDGE REPLACEMENT	S341 34 140 00	STBG0034067D	0.06	1.4	\$410,720	\$3,287,576	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT; CHANGED PHASE START DATE TO BALANCE STIP																
RITCHIE	3			STBG-OFF	CON	CO00713	OTTERBLIDE TRUSS BR DEMO	BRIDGE DEMO	S343 00713 0024 00	STBG00713007D	0.02	0.22	\$500,000	\$400,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - MOVE TO DECEMBER 2028																
RITCHIE	3			HWI-BR	ENG	CO00509 4	CARPENTER BRIDGE	DESIGN STUDY - REPLACEMENT	S243 5034 132 00	STBG5034005D	0.01	1.32	\$250,000	\$200,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
TYLER	6			STBG-OFF	CON	CO01607	LEMASTERS BRIDGE DEMO	BRIDGE DEMO	S348 187 00378 00	STP0187033D	0.04	3.78	\$300,000	\$400,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - MOVE TO DECEMBER 2028																
TYLER	6			STBG-OFF	ROW	CO01607	LEMASTERS BRIDGE DEMO	BRIDGE DEMO	S348 187 00378 00	STP1870010TC	0.04	3.78	\$20,000	\$16,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - MOVING TO DECEMBER 2028																
TYLER	6			HWI-BR	CON	CO008	DEEP VALLEY BR	REPLACE BRIDGE	S348 96 021 00	STP0080011D	0.09	0.2	\$5,190,000	\$2,304,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - COST CHANGE, MOVE TO OCTOBER 2028																
UPSHUR	7			HWI-BR	CON	CO00464	EDEN W-BEAM	BRIDGE REPLACEMENT	S349 464 003 00	STBG4604003D	0.01	0.03	\$800,000	\$640,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW GROUP PROJECT; 2023-2028 ADMIN MOD 2 - MOVED TO OCTOBER 2028																
UPSHUR	7			HWI-BR	CON	CO0036	STAFF SERGEANT LESLEY WAYNE REED US ARMY MEMORIAL BRIDGE	BRIDGE REPLACEMENT	S349 9 021 00	STBG0036028D	0.04	0.21	\$5,900,000	\$2,800,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW GROUP PROJECT																
WAYNE	2	KYOVA		HWI-BR	CON	WV152	ECHO BEAM SPAN	BRIDGE REPLACEMENT	S350 152 2496 00	STBG0152210D	0.01	24.96	\$1,600,000	\$1,280,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - MOVE TO OCTOBER 2028																
WAYNE	2	KYOVA		HWI-BR	CON	WV0182	BRANKLEY BRIDGE	BRIDGE REHABILITATION	S350 182 3091 00	STBG0182213D	0.02	30.91	\$600,000	\$720,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW GROUP PROJECT, MOVE TO OCTOBER 2028																

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Federal Fiscal Year 2028

COUNTY	LOCALITY	MPO	OBLIG DATE	FUND TYPE	PHASE	ROUTE	PROJECT NAME	TYPE OF WORK	STATE PROJ. NUMBER	FEDERAL PROJ. NUMBER	LENGTH	BEG. MP	TOTAL DOLLAR COST	FED. DOLLAR COST	GROUPABLE	PERFORMANCE MEASURE
STATUS																
UPSHUR	7			HWI-BR	CON	CO0151	US ARMY SP4 WILLIAM LEWIS REGER MEMORIAL BRIDGE	BRIDGE REHABILITATION	S349 151 068 00	STBG0151014D	0.01	0.68	\$500,000	\$400,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
WAYNE	2	KYOVA		HWI-BR	ENG	WV007	WOLF CREEK SLAB	DESIGN STUDY	\$250 037 00 096 00	STBG0037044D	0.01	6.08	\$320,000	\$250,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - DATE CHANGE TO BALANCE STIP																
WAYNE	2	KYOVA		HWI-BR	ENG	10084	US 52 & WV 75 OP WB & EB	DESIGN STUDY - REPLACEMENT	\$250 84 125 00	STBG0084437D	0.04	1.25	\$550,000	\$495,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
WAYNE	2	KYOVA		HWI-BR	ROW	WV0152	BRINKLEY BRIDGE	BRIDGE REHABILITATION	\$300 182 309 00	STBG0152212D	0.02	30.81	\$100,000	\$80,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW GROUP PROJECT, MOVE TO OCTOBER 2027																
WEBSTER	7			HWI-BR	CON	CO0009	LAUREL CREEK W-BEAM #4	BRIDGE REHABILITATION	\$351 9 635 00	STBG0009297D	0.02	6.35	\$300,000	\$240,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW GROUP PROJECT, 2023-2028 ADMIN MOD 2 - MOVED TO OCTOBER 2027																
WETZEL	6			HWI-BR	CON	WV007	SCHIEDLER RUN BRIDGE	REPLACE BRIDGE	\$382 7 181 00	STBG0007310D	0.08	18.17	\$1,302,000	\$1,042,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - DATE CHANGE TO BALANCE STIP																
WETZEL	6			HWI-BR	ENG	WV0020	SHENANGO BRIDGE	DESIGN STUDY - REPLACEMENT	\$252 20 173 00	STBG0020390D	0.02	17.31	\$220,000	\$178,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW GROUP PROJECT																
WOOD	3	WWW		HWI-BR	ENG	1077	WORTHINGTON CREEK NB & SB	BRIDGE REPAIR	\$354 077 00 17794 00	STBG0077187D	0.05	177.94	\$400,000	\$360,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - DATE CHANGE TO BALANCE STIP																
WOOD	3	WWW		HWI-BR	ROW	1077	WORTHINGTON CREEK NB & SB	BRIDGE REPAIR	\$354 077 00 17794 00	STBG0077188D	0.05	177.94	\$10,000	\$9,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - DATE CHANGE TO BALANCE STIP																
WYOMING	10			HWI-BR	CON	CO0193	BEARTREE BRIDGE	BRIDGE REPAIR	\$356 103 186 00	STBG0103009D	0.1	1.88	\$275,000	\$220,000	GROUPABLE	PM2
2023 - 2028 ADMIN MOD 3 - UPDATED EBT TOTAL AND START DATE, 2023-2028 ADMIN MOD 1 - ADD NEW PROJECT, 2023-2028 ADMIN MOD 2 - MOVED START DATE TO OCTOBER 2027																
WYOMING	10			NHPP	CON	WV121	TWIN FALLS CONNECTOR TO MULLENS WEST CONNECTOR	PAVE	X355 121 109 13	NHPP2023017D		0	\$33,600,000	\$26,880,000	NOT GROUPABLE	PM3
2023-2028 ADMIN MOD 2 - DATE MOVED TO BALANCE STIP, COST INCREASE																
WYOMING	10			HWI-BR	CON	WV0010	SERGEANT JACK W STATION MEMORIAL BRIDGE	BRIDGE REHABILITATION	\$355 18 209 00	STBG0018340D	0.05	25.91	\$1,271,400	\$1,017,120	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
WYOMING	10			NHPP	CON	WV121	STILL RUN BRIDGE TO MULLENS BRIDGE (AUTH AC)	CONSTRUCT BRIDGE	X355-121-1.09 16	NHPP2024029D		0	\$34,366,000	\$27,493,332	NOT GROUPABLE	PM3
2023-2028 ADMIN MOD 2 - DATE CHANGE TO BALANCE STIP, COST INCREASE																
WYOMING	10			NHPP	CON	WV121	STILL RUN BRIDGE TO MULLENS BRIDGE (AC PAYBACK)	CONSTRUCT BRIDGE	X355-121-1.09 16	NHPP2024029D		0	\$26,488,967	\$20,483,333	NOT GROUPABLE	PM3
2023-2028 ADMIN MOD 2 - DATE CHANGE TO BALANCE STIP, COST INCREASE																

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**ADMINISTRATIVE MODIFICATIONS #2 - FFY 2023 - 2028**

Federal Fiscal Year 2034

COUNTY	ROUTE	MPO	OBLIG DATE	FUND TYPE	PHASE	ROUTE	PROJECT NAME	TYPE OF WORK	STATE PROJ. NUMBER	FEDERAL PROJ. NUMBER	LENGTH	BEG. MP	TOTAL DOLLAR COST	FED. DOLLAR COST	GROUPABLE	PERFORMANCE MEASURE
STATUS																
TAYLOR	4			HWY-BR	ENG	C00035	HUSTEAD FORK GIRDER	BRIDGE REPLACEMENT	S348 35 077 00	STBG0305620D	0.02	0.77	\$800,000	\$480,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT; CHANGED PHASE START DATE TO BALANCE STIP																
UPSHUR	7			HWY-BR	ENG	U80039	TROOPER JD (DAVID) HARRIS WB & EB	BRIDGE REHABILITATION	S348 33 448 00	NHPP0033460D	0.02	4.48	\$400,000	\$320,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
UPSHUR	7			HWY-BR	ENG	WV0020	SGT BILLY W RAPP USA MEM BRIDGE	BRIDGE REHABILITATION	S348 20 1802 00	STBG0020414D	0.03	16.02	\$350,000	\$280,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
WAYNE	2	KYOVA		HWY-BR	ENG	PF0850	CABWAYLINGO POOL BRIDGE	BRIDGE REPLACEMENT	S350 850 000 00	STBG0850000D	0.01	0	\$100,000	\$80,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT; 2023-2028 ADMIN MOD 2 - MOVED TO OCTOBER 2033																
WAYNE	2	KYOVA		HWY-BR	ENG	C00026	BEECH FORK ARCH	BRIDGE REPLACEMENT	S350 28 653 00	STBG0028062D	0.02	8.53	\$400,000	\$320,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 1 - ADD NEW PROJECT; 2023-2028 ADMIN MOD 2 - COST INCREASE; 2023-2028 ADMIN MOD 2 - MOVED TO OCTOBER 2033																
WAYNE	2	KYOVA		HWY-BR	ENG	C00041	CABWAYLINGO BEAM SPAN BRIDGE	BRIDGE REPLACEMENT	S350 41 186 00	STBG0041102D	0.01	1.65	\$400,000	\$320,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT; MOVE TO OCTOBER 2033																
WAYNE	2	KYOVA		HWY-BR	ROW	C00007	BUFFALO HIGH SCHOOL ARCH	BRIDGE REPLACEMENT	S350 71 314 00	STBG0701229D	0.02	3.14	\$100,000	\$80,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 1 - ADD NEW GROUP PROJECT; 2023-2028 ADMIN MOD 2 - MPVE TO OCTOBER 2033																
WAYNE	2	KYOVA		HWY-BR	CON	WV0152	MISSOURI BRANCH BEAM SPAN	BRIDGE REHABILITATION	S350 182 570 00	STBG0018218D	0.03	8.7	\$698,000	\$605,200	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT; 2023-2028 ADMIN MOD 2 - MOVED TO OCTOBER 2034																
WAYNE	2	KYOVA		HWY-BR	ENG	US0052	CHARLES EDWARD ELLIS AND IRA VIRGIL ELLIS MEMORIAL BRIDGE	BRIDGE REHABILITATION	S350 52 2127 00	NHPP0052395D	0.05	21.27	\$850,000	\$680,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT; MOVE TO OCTOBER 2033																
WAYNE	2	KYOVA		HWY-BR	ENG	C00036	MISSOURI BR BEAM SPAN #1	BRIDGE REHABILITATION	S350 36 040 00	STBG00036231D	0.01	0.4	\$50,000	\$24,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT; 2023-2028 ADMIN MOD 2 - MOVED TO OCTOBER 2033																
WEBSTER	7			HWY-BR	ROW	WV0020	JERRY HALL ARCH	REPLACE BRIDGE	U351 20 2907 00	STP00204090	0.02	29.07	\$528,000	\$422,400	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - COST CHANGE; MOVE TO MAY 2025; CHANGED PHASE START DATE TO BALANCE STIP																
WETZEL	6			HWY-BR	ENG	WV0007	KNOX FORK BRIDGE	BRIDGE REPLACEMENT	S352 7 2089 00	STBG0007394D	0.03	25.99	\$800,000	\$480,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW GROUP PROJECT; MOVE TO OCTOBER 2033																
WETZEL	6			HWY-BR	ENG	WV0007	TWIN BRIDGE NO 1	BRIDGE REHABILITATION	S352 7 383 00	STBG0007384D	0.03	3.83	\$650,000	\$520,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
WETZEL	6			HWY-BR	ENG	WV0020	US ARMY COL WILLIAM L GLOVER MEMORIAL BRIDGE	BRIDGE REHABILITATION	S352 20 1804 00	STBG0020411D	0.04	18.04	\$100,000	\$80,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																

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Federal Fiscal Year 2035

COUNTY	LINE	MFO	CEIS DATE	FUND TYPE	PHASE	ROUTE	PROJECT NAME	TYPE OF WORK	STATE PROJ. NUMBER	FEDERAL PROJ. NUMBER	LENGTH	BEG. MP	TOTAL DOLLAR COST	FED. DOLLAR COST	GROUPABLE	PERFORMANCE MEASURE
STATUS																
ROANE	3				HWI-BR	ROW	US0119	LICK RUN ARCH	BRIDGE REPLACEMENT	S344 119 2202 00	STBG0119526D	0.06	22.02	\$40,000	\$32,000	GROUPABLE PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT, MOVE TO OCTOBER 2034																
ROANE	3				HWI-BR	ROW	0033	BUFFINGTON RUN BRIDGE	BRIDGE REHABILITATION	S344-0033001846 0013	STBG0033446D	0.01	18.46	\$15,000	\$12,000	GROUPABLE PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT; UPDATED PHASE START DATE TO 7/1/2028; 2023-2028 ADMIN MOD 2 - ADD NEW PROJECT; 2023-2028 ADMIN MOD 2 - MOVED TO OCTOBER 2034																
SUMMERS	9				HWI-BR	ROW	R0064	US ARMY S/SGT RAYMOND LAWRENCE BERRY MEMORIAL BRIDGE WB & EB	BRIDGE REHABILITATION	S345 84 14292 00	STBG0084465D	0.03	142.92	\$100,000	\$80,000	GROUPABLE PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
SUMMERS	9				HWI-BR	ROW	WV0107	GREENBRIER BELLEPOINT BRIDGE	BRIDGE REHABILITATION	S345 107 004 00	STBG0107021D	0.13	0.04	\$180,000	\$120,000	GROUPABLE PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT, MOVE TO OCTOBER 2034																
TAYLOR	4				HWI-BR	ROW	CO0007	NORTH IRONTOWN BRIDGE	BRIDGE REHABILITATION	S346 7 511 00	STBG0007396D	0.02	5.11	\$20,000	\$16,000	GROUPABLE PM2
2023-2028 ADMIN MOD 2 - ADD NEW GROUP PROJECT																
UPSHUR	7				HWI-BR	ROW	US0033	TROOPER JO (DAVID) HARRIS WB & EB	BRIDGE REHABILITATION	S348 33 448 00	NHPP0033461D	0.02	4.48	\$200,000	\$160,000	GROUPABLE PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
UPSHUR	7				HWI-BR	ROW	WV0020	SGT BILLY W RAPP USA MEM BRIDGE	BRIDGE REHABILITATION	S349 20 1602 00	STBG0020415D	0.03	16.02	\$80,000	\$48,000	GROUPABLE PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
WAYNE	2	KYOVA			HWI-BR	CON	CO0007	BUFFALO HIGH SCHOOL ARCH	BRIDGE REPLACEMENT	S350 71 514 00	STBG0701230D	0.02	8.14	\$750,000	\$600,000	GROUPABLE PM2
2023-2028 ADMIN MOD 1 - ADD NEW GROUP PROJECT; 2023-2028 ADMIN MOD 2 - MOVE TO OCTOBER 2034																
WAYNE	2	KYOVA			HWI-BR	ROW	CO0041	CARWAYLINGO BEAM SPAN BRIDGE	BRIDGE REPLACEMENT	S350 41 185 00	STBG0041103D	0.01	1.85	\$100,000	\$80,000	GROUPABLE PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT, MOVE TO OCTOBER 2034																
WAYNE	2	KYOVA			HWI-BR	ROW	CO0028	BEECH FORK ARCH	BRIDGE REPLACEMENT	S350 28 883 00	STBG0028063D	0.02	8.83	\$100,000	\$80,000	GROUPABLE PM2
2023-2028 ADMIN MOD 1 - ADD NEW PROJECT; 2023-2028 ADMIN MOD 2 - COST INCREASE; 2023-2028 ADMIN MOD 2 - MOVED TO OCTOBER 2034																
WAYNE	2	KYOVA			HWI-BR	CON	WV0152	USMC STAFF SERGEANT SIDNEY H BLANKENSHIP MEMORIAL BRIDGE	BRIDGE REHABILITATION	S350 152 3301 00	STBG0152217D	0.04	33.01	\$340,000	\$270,200	GROUPABLE PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
WAYNE	2	KYOVA			HWI-BR	ROW	CO0036	MISSOURI BR BEAM SPAN #1	BRIDGE REHABILITATION	S350 36 040 00	STBG00036232D	0.01	0.4	\$10,000	\$8,000	GROUPABLE PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT; 2023-2028 ADMIN MOD 2 - MOVED TO OCTOBER 2034																
WAYNE	2	KYOVA			HWI-BR	ROW	US0052	CHARLES EDWARD ELLIS AND IRA VIRGIL ELLIS MEMORIAL BRIDGE	BRIDGE REHABILITATION	S350 52 2127 00	NHPP0052306D	0.05	21.27	\$200,000	\$160,000	GROUPABLE PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT, MOVE TO OCTOBER 2034																
WEBSTER	7				HWI-BR	CON	WV020	JERRY HALL ARCH	REPLACE BRIDGE	US61 20 2907 00	STPG020410D	0.02	29.07	\$4,700,000	\$3,762,400	GROUPABLE PM2
2023-2028 ADMIN MOD 2 - COST CHANGE; CHANGED PHASE START DATE TO BALANCE STIP																

STATUS AS OF 2/13/2024 2023-2028 STIP

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**STATEWIDE TRANSPORTATION IMPROVEMENT PROGRAM (STIP)  
ADMINISTRATIVE MODIFICATIONS #2 - FFY 2023 - 2028**

Federal Fiscal Year 2036

COUNTY	LOCALITY	MPO	ORIG DATE	FUND TYPE	PHASE	ROUTE	PROJECT NAME	TYPE OF WORK	STATE PROJ. NUMBER	FEDERAL PROJ. NUMBER	LENGTH	BEG. MP	TOTAL DOLLAR COST	FED. DOLLAR COST	GROUPABLE	PERFORMANCE MEASURE
STATUS																
ROANE	3			HWI-BR	CON	10079	US ARMY SPC FRANKLIN D ASHLEY II MEMORIAL BRIDGE	BRIDGE REHABILITATION	S344 79 2579 00	STBG00079134D	0.1	25.79	\$3,620,100	\$3,258,090	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
ROANE	3			HWI-BR	CON	0033	BUFFINGTON RUN BRIDGE	BRIDGE REHABILITATION	S344-0330018.46 0033	STBG00033486D	0.01	18.48	\$95,487	\$78,990	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT; 2023-2028 ADMIN MOD 2 - ADD NEW PROJECT; UPDATED PHASE START DATE TO 7/1/2028; 2023-2028 ADMIN MOD 2 - ADD NEW PROJECT; 2023-2028 ADMIN MOD 2 - MOVED TO OCTOBER 2035																
ROANE	3			HWI-BR	CON	US0119	LICK RUN ARCH	BRIDGE REPLACEMENT	S344 119 2202 00	STBG0119527D	0.06	22.02	\$700,000	\$560,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT; MOVE TO OCTOBER 2035																
ROANE	3			HWI-BR	CON	CO0027	TRACE FORK BRIDGE	BRIDGE REHABILITATION	S344 27 160 00	STBG0027081D	0.01	1.5	\$147,678	\$116,362	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
ROANE	3			HWI-BR	CON	CO00238	HURRICANE CREEK ARCH	BRIDGE REHABILITATION	S344 238 001 00	STBG2306003D	0.01	0.01	\$115,890	\$92,712	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT; CHANGED PHASE START DATE TO BALANCE STIP																
SUMMERS	9			HWI-BR	CON	10094	US ARMY S/SGT RAYMOND LAWRENCE BERRY MEMORIAL BRIDGE WB & EB	BRIDGE REHABILITATION	S345 04 14282 00	STBG0004486D	0.03	142.92	\$6,600,000	\$6,600,000	GROUPABLE	
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
TAYLOR	4			HWI-BR	CON	CO0007	NORTH IRONTOWN BRIDGE	BRIDGE REHABILITATION	S346 7 511 00	STBG0007337D	0.02	5.11	\$248,000	\$198,400	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW GROUP PROJECT																
UPSHUR	7			HWI-BR	CON	WV0020	SGT BILLY W RAPP USA NEW BRIDGE	BRIDGE REHABILITATION	S349 20 1902 00	STBG00020418D	0.08	16.02	\$1,600,000	\$1,280,000	GROUPABLE	
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
UPSHUR	7			HWI-BR	CON	US0033	TROOPER JD (DAVD) HARRIS WB & EB	BRIDGE REHABILITATION	S348 33 448 00	NHPP0033482D	0.02	4.48	\$1,000,000	\$800,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
WAYNE	2	KYOVA		HWI-BR	CON	US0052	CHARLES EDWARD ELLIS AND IRA VIROL ELLIS MEMORIAL BRIDGE	BRIDGE REHABILITATION	S350 52 2127 00	NHPP0002397D	0.08	21.27	\$3,400,000	\$2,720,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT; MOVE TO OCTOBER 2035																
WAYNE	2	KYOVA		HWI-BR	CON	CO026	BEECH FORK ARCH	BRIDGE REPLACEMENT	S350 26 653 00	STBG0026064D	0.02	6.53	\$3,232,000	\$2,585,600	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - COST INCREASE; 2023-2028 ADMIN MOD 2 - MOVED TO OCTOBER 2035																
WETZEL	6			HWI-BR	CON	WV0007	TWIN BRIDGE NO 1	BRIDGE REHABILITATION	S352 7 385 00	STBG0007385D	0.05	3.85	\$4,600,000	\$3,680,000	GROUPABLE	
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
WETZEL	6			HWI-BR	CON	WV0020	US ARMY COL WILLIAM L GLOVER MEMORIAL BRIDGE	BRIDGE REHABILITATION	S352 20 1804 00	STBG0020413D	0.04	16.04	\$1,250,000	\$1,000,000	GROUPABLE	
2023-2028 ADMIN MOD 2 - ADD NEW PROJECT																
WETZEL	6			HWI-BR	CON	WV0020	SHENANGO BRIDGE	BRIDGE REPLACEMENT	S352 20 1731 00	STBG0020093D	0.02	17.31	\$700,000	\$560,000	GROUPABLE	PM2
2023-2028 ADMIN MOD 2 - ADD NEW GROUP PROJECT																

STATUS AS OF 2/13/2024 2023-2028 STIP

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# Upshur County Sheriff's Financial Statement

For Period Ending : January 31, 2024

FUND NAME	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001 GENERAL COUNTY FUND	\$ 1,406,211.10	\$ 687,148.18	\$ (817,839.42)	\$ 1,275,519.86
FUND - 002 COAL SEVERANCE TAX	\$ 155,765.60	\$ 18,311.86	\$ -	\$ 174,077.46
FUND - 003 DOG AND KENNEL	\$ 91,783.73	\$ 4,710.21	\$ (10,437.82)	\$ 86,056.12
FUND - 004 GENERAL SCHOOL	\$ -	\$ 3,723.39	\$ -	\$ 3,723.39
FUND - 005 MAGISTRATE COURT	\$ 7,673.55	\$ 1,137.97	\$ -	\$ 8,811.52
FUND - 006 WORTHLESS CHECK	\$ 115,616.37	\$ 40.68	\$ -	\$ 115,657.05
FUND - 007 E-911 FUND	\$ 1,517,507.34	\$ 49,323.31	\$ (193,280.05)	\$ 1,373,550.60
FUND - 008 HOME CONFINEMENT	\$ 67,782.06	\$ 11,506.97	\$ (6,708.41)	\$ 72,580.62
FUND - 013 CURRY PARK FUND	\$ 111,366.30	\$ 9,329.21	\$ (7,260.88)	\$ 113,434.63
FUND - 015 CURRY LIBRARY FUND	\$ 5,500.97	\$ 8,154.77	\$ (679.08)	\$ 12,976.66
FUND - 019 UPSHUR CO. FIRE FEE	\$ 3,653.63	\$ 4,450.76	\$ (3,553.63)	\$ 4,550.76
FUND - 021 EE HEALTH CARE REIMB	\$ 38,689.17	\$ 15,037.46	\$ (18,008.73)	\$ 35,717.90
FUND - 039 UP.CO.COAL REALLOCAT	\$ -	\$ -	\$ -	\$ -
FUND - 040 OPIOID SETTLEMENT FUND	\$ 347,591.49	\$ 47.14	\$ -	\$ 347,638.63
FUND - 041 COUNTY FIRE PROTECTION FUND	\$ 40,078.54	\$ 46,546.11	\$ -	\$ 86,624.65
FUND - 042 EMS SALARY ENHANCEMENT FUND	\$ -	\$ -	\$ -	\$ -
FUND - 052 EMPLOYEE BENEFITS FD	\$ 1,335,425.07	\$ 47,756.91	\$ (1,975.00)	\$ 1,381,206.98
FUND - 056 ASSESSOR'S VALUATION	\$ 277,477.68	\$ 8,015.73	\$ (52,109.30)	\$ 233,384.11
FUND - 058 UP.CO.FIN.STBL.FUND	\$ 1,639,157.13	\$ 462.29	\$ -	\$ 1,639,619.42
FUND - 059 CONCEALED WEAPONS	\$ 28,103.72	\$ 603.83	\$ -	\$ 28,707.55
FUND - 061 CO CLK ELECTION FUND	\$ 2,526.73	\$ 267.34	\$ -	\$ 2,794.07
FUND - 062 CO CLK REAL PRO FUND	\$ 2,526.73	\$ 267.34	\$ -	\$ 2,794.07
FUND - 063 VOTER'S REGISTRATION	\$ 1,321.96	\$ 0.18	\$ -	\$ 1,322.14
FUND - 071 JURY FUND	\$ 11,893.92	\$ 5,136.85	\$ (1,950.41)	\$ 15,080.36
FUND - 073 SP.LAW ENF.INVESTIG.	\$ 2,492.67	\$ 0.34	\$ -	\$ 2,493.01
FUND - 078 CHILD EXCHG & VISIT.	\$ 59,722.19	\$ -	\$ -	\$ 59,722.19
FUND - 079 SPAYING & NEUTERING	\$ 48,378.21	\$ 1,100.00	\$ (4,670.29)	\$ 44,807.92
FUND - 080 COMM. CORR. FUND	\$ 2,675,359.00	\$ 1,071,528.23	\$ (332,515.39)	\$ 3,414,371.84
FUND - 104 ELKINS ROAD PSD	\$ -	\$ -	\$ -	\$ -
FUND - 207 AMERICAN RESCUE FUND	\$ 2,318,951.56	\$ 314.49	\$ -	\$ 2,319,266.05
FUND - 245 WELLNESS CMPLX FUND	\$ 4,760.00	\$ -	\$ -	\$ 4,760.00
FUND - 311 DMV LICENSE FUND	\$ -	\$ 29,909.50	\$ (29,909.50)	\$ -
FUND - 312 CRIMINAL CHARGES	\$ 60.00	\$ 676.71	\$ (676.71)	\$ 60.00
FUND - 313 COURT REPORTER	\$ -	\$ 100.00	\$ (100.00)	\$ -
FUND - 314 STATE FINES	\$ -	\$ 1,020.00	\$ (1,020.00)	\$ -
FUND - 315 STATE POLICE FUND	\$ 5.00	\$ 650.00	\$ (650.00)	\$ 5.00
FUND - 316 STATE CURRENT	\$ -	\$ 2,327.97	\$ (2,327.97)	\$ -
FUND - 317 CRTHSE FAC. IMP FUND	\$ -	\$ -	\$ -	\$ -
FUND - 361 CERTIFIED TO STATE	\$ 342,479.71	\$ 2,220.79	\$ (3,819.38)	\$ 340,881.12
FUND - 364 TAX LIEN FUND	\$ 76,113.49	\$ -	\$ -	\$ 76,113.49
FUND - 365 DELQ & NONENT LAND	\$ 100.00	\$ -	\$ -	\$ 100.00
FUND - 366 BOARD OF HEALTH	\$ 301,682.83	\$ 69,359.97	\$ (47,480.46)	\$ 323,562.34
FUND - 369 WV DEP.SHF.RETIRE.	\$ 540.00	\$ 342.00	\$ (540.00)	\$ 342.00
FUND - 373 SCHOOL CURRENT	\$ -	\$ 183,976.63	\$ (183,976.63)	\$ -
FUND - 374 SCHOOL EXCESS LEVY	\$ -	\$ 93,212.98	\$ (93,212.98)	\$ -
FUND - 375 SCHOOL BOND	\$ -	\$ -	\$ -	\$ -
FUND - 378 CITY CURRENT	\$ -	\$ 26,033.10	\$ (26,033.10)	\$ -
FUND - 379 CITY VOTED LIBRARY	\$ -	\$ 3,123.91	\$ (3,123.91)	\$ -
<b>FINAL TOTALS</b>	<b>\$ 13,038,297.45</b>	<b>\$ 2,407,875.11</b>	<b>\$ (1,843,859.05)</b>	<b>\$ 13,602,313.51</b>
BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	\$ 13,956,009.83	\$ -	\$ -	\$ -
ORDERS/DEBITS OUTSTANDING:	\$ (622,056.99)	\$ -	\$ -	\$ -
DEPOSITS/CREDITS OUTSTANDING:	\$ 266,610.67	\$ -	\$ -	\$ -
NET BANK BALANCE	<u>\$ 13,600,563.51</u>	\$ -	\$ -	\$ -
PETTY CASH / CASH DRAWERS	\$ 1,750.00	\$ -	\$ -	\$ -
CASH SPECIAL INVESTIGATION FUND	\$ -	\$ -	\$ -	\$ -
ADJUSTMENT	<u>\$ -</u>	\$ -	\$ -	\$ -
TOTAL IN COUNTY DEPOSITORIES AND OFFICE:	<u>\$ 13,602,313.51</u>	\$ -	\$ -	\$ -

I, J. Michael Coffman, Sheriff of Upshur County do solemnly swear that the foregoing is a true and correct statement to the best of my knowledge.

J. Michael Coffman  
Sheriff & Treasurer, Upshur County

2/20/2024





# Upshur County Sheriff's Financial Statement

For Period Ending: **January 31, 2024**

## Bank Balance Listing

BANK NAME	ACCOUNT NAME	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
<b>CITIZENS BANK OF WEST VIRGINIA</b>					
	GENERAL COUNTY FUND	\$ 1,072,899.11	\$ -	\$ 150,870.75	\$ 1,223,769.86
	COAL SEVERANCE	\$ 124,077.46	\$ -	\$ -	\$ 124,077.46
	E-911	\$ 875,105.75	\$ (1,555.15)	\$ -	\$ 873,550.60
	CURRY PARK	\$ 40,923.45	\$ (171.03)	\$ -	\$ 40,752.42
	CURRY LIBRARY	\$ 13,157.40	\$ (180.74)	\$ -	\$ 12,976.66
	OPIOID SETTLEMENT FUND	\$ 347,638.63	\$ -	\$ -	\$ 347,638.63
	COUNTY FIRE PROTECTION FUND	\$ 86,624.65	\$ -	\$ -	\$ 86,624.65
	EMS SALARY ENHANCEMENT FUND	\$ -	\$ -	\$ -	\$ -
	ASSESSOR'S VALUATION	\$ 226,689.40	\$ (800.00)	\$ 7,494.71	\$ 233,384.11
	UP CO FIN STBL FUND	\$ 639,619.42	\$ -	\$ -	\$ 639,619.42
	CONCEALED WEAPON	\$ 28,547.55	\$ -	\$ 160.00	\$ 28,707.55
	GENERAL TAX	\$ 360,888.92	\$ (451,440.86)	\$ 90,551.94	\$ -
	BOARD OF HEALTH FUND	\$ 323,686.38	\$ (15,337.81)	\$ 5,246.77	\$ 313,595.34
	COMMUNITY CORRECTIONS CD 7	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
	E911 CD1	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
	EMPLOYEE BENEFIT CD1	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
	UP CO FIN STAB CD1	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
	COMMUNITY CORRECTIONS CD 8	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
	E911 CD2	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
	EMPLOYEE BENEFIT CD2	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
	UP CO FIN STAB CD2	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
	COMMUNITY CORRECTIONS CD 6	\$ 150,000.00	\$ -	\$ -	\$ 150,000.00
	OASIS CLEARING	\$ -	\$ -	\$ -	\$ -
	UPSHUR COUNTY FIRE FEE	\$ 4,540.76	\$ (35.00)	\$ 45.00	\$ 4,550.76
	EMPLOYEE BENEFITS	\$ 381,206.98	\$ -	\$ -	\$ 381,206.98
	UP CO FIN STAB CD3	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
	SP LAW ENF INVESTIGATION	\$ 2,493.01	\$ -	\$ -	\$ 2,493.01
	COMMUNITY CORRECTIONS	\$ 1,166,087.52	\$ (1,715.68)	\$ -	\$ 1,164,371.84
	EMPLOYEE BENEFIT CD3	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
	UP CO FIN STAB CD4	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
	COMMUNITY CORRECTIONS CD1	\$ 500,000.00	\$ -	\$ -	\$ 500,000.00
	PARKS/REC CLEARING	\$ 200.00	\$ (200.00)	\$ -	\$ -
	CURRY PARK CD 1	\$ 72,682.21	\$ -	\$ -	\$ 72,682.21
	EMPLOYEE BENEFIT CD5	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
	UP CO FIN STAB CD5	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
	COMMUNITY CORRECTIONS CD2	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
	ADDRESSING/MAPPING CLEAR	\$ 60.00	\$ (60.00)	\$ -	\$ -
	COAL SEVERANCE CD1	\$ 50,000.00	\$ -	\$ -	\$ 50,000.00
	EMPLOYEE BENEFIT CD5	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
	UP CO FIN STAB CD6	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
	COMMUNITY CORRECTIONS CD3	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
	EMPLOYEE BENEFIT CD6	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
	UP CO FIN STAB CD7	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
	COMMUNITY CORRECTIONS CD4	\$ 500,000.00	\$ -	\$ -	\$ 500,000.00
	TAX CLEARING	\$ 67,053.23	\$ (75,443.32)	\$ 8,390.09	\$ -
	BOARD OF HEALTH PAYROLL	\$ 8,142.01	\$ (3,142.01)	\$ -	\$ 5,000.00
	GENERAL COUNTY OPERATING	\$ 74,586.49	\$ (24,696.50)	\$ 110.01	\$ 50,000.00
	DOG & KENNEL	\$ 86,793.39	\$ (737.27)	\$ -	\$ 86,056.12
	GENERAL COUNTY MISC	\$ 12,556.53	\$ (21.62)	\$ -	\$ 12,534.91
	WORTHLESS CHECK	\$ 115,657.05	\$ -	\$ -	\$ 115,657.05
	HOME CONFINEMENT	\$ 72,580.62	\$ -	\$ -	\$ 72,580.62
	EE HEALTH CARE REIMB	\$ 35,964.74	\$ (246.84)	\$ -	\$ 35,717.90
	EMPLOYEE BENEFIT CD7	\$ 250,000.00	\$ -	\$ -	\$ 250,000.00
	COUNTY CLERK ELECTION ADM	\$ 2,794.07	\$ -	\$ -	\$ 2,794.07
	COUNTY CLERK REAL PROP	\$ 2,794.07	\$ -	\$ -	\$ 2,794.07
	VOTER'S REGISTRATION	\$ 1,322.14	\$ -	\$ -	\$ 1,322.14
	JURY	\$ 14,460.89	\$ (1,330.94)	\$ 1,950.41	\$ 15,080.36
	CHILD EXCHG & VISITATION	\$ 59,722.19	\$ -	\$ -	\$ 59,722.19
	SPRAY & NEUTER	\$ 45,443.02	\$ (881.10)	\$ 246.00	\$ 44,807.92
	COMMUNITY CORRECTIONS CD 5	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
	ELKINS ROAD PSD	\$ -	\$ -	\$ -	\$ -
	AMERICAN RECOVERY FUND	\$ 2,319,266.05	\$ -	\$ -	\$ 2,319,266.05
	WELLNESS COMPLEX	\$ 4,760.00	\$ -	\$ -	\$ 4,760.00
	DMV LICENSE	\$ 28,507.51	\$ (29,909.50)	\$ 1,401.99	\$ -
	STATE CLEARING	\$ 60.00	\$ -	\$ -	\$ 60.00
	STATE POLICE	\$ 650.00	\$ (695.00)	\$ 50.00	\$ 5.00
	CERTIFIED TO THE STATE	\$ 344,700.50	\$ (3,819.38)	\$ -	\$ 340,881.12
	TAX LEIN	\$ 76,551.34	\$ (437.85)	\$ -	\$ 76,113.49
	DELOQ & NON-ENTERED LAND	\$ 100.00	\$ -	\$ -	\$ 100.00
	BOARD OF HEALTH OPERATING	\$ 14,166.39	\$ (9,199.39)	\$ -	\$ 4,967.00
	WVDSRF FUND	\$ 249.00	\$ -	\$ 93.00	\$ 342.00
	<b>BANK TOTAL</b>	<b>\$ 13,956,009.83</b>	<b>\$ (622,056.99)</b>	<b>\$ 266,610.67</b>	<b>\$ 13,600,563.51</b>
<b>SUMMARY:</b>					
	TOTAL ALL BANKS	\$ 13,956,009.83	\$ (622,056.99)	\$ 266,610.67	\$ 13,600,563.51
	PETTY CASH / CASH DRAWERS				\$ 1,750.00
	CASH SPECIAL INVESTIGATION FUND				\$ -
	<b>GRAND TOTAL</b>				<b>\$ 13,602,313.51</b>

## Public Service Commission of West Virginia

201 Brooks Street, P.O. Box 812  
Charleston, West Virginia 25323



Phone: (304) 340-0300  
Fax: (304) 340-0325

February 12, 2024

Upshur County Commission  
91 W Main Street  
Suite 101  
Buckhannon, WV 26201

SUBJECT: Disbursement of Wireless E-911 Subscriber Fees

Dear County Commissioner:

A check in the amount of \$217,291.15 representing a disbursement of Wireless E-911 subscriber fees will be mailed directly from the West Virginia State Auditor's Office. This amount is your County's share of the fees remitted to the Public Service Commission for the months of November, December, 2023 and January, 2024. The next disbursement will be in three months.

I can be reached at our toll-free number, 1-800-344-5113, Extension 364, or direct at 304-340-0364, should you have any questions about the disbursement calculation or about the fees in general.

Sincerely,

Nathan Nelson  
Budget & Finance Manager

NN:sc





## UPSHUR COUNTY COMMISSION

### MONTHLY MILEAGE LOG

DEPARTMENT: Addressing and Mapping

MONTH / YEAR:

Jan 2024

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
Terri Jo Bennett	2021 Ford Explorer	1FMSK8BH7MGC39445	15010	15410	0	11.53 1/8
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
GRAND TOTALS					394	0 11.53



## UPSHUR COUNTY COMMISSION

### MONTHLY MILEAGE LOG

Department: Dog Pound

Month/Year: January 2024

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
Mike Francis	F250 Ford Truck	1FTSX21598EB86131	103,525	103,526	1	
Mike Francis	F250 Ford Truck	1FTSX21598EB86131	103,526	103,532	6	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
			Total Miles		7	





## UPSHUR COUNTY COMMISSION

### MONTHLY MILEAGE LOG

DEPARTMENT: DHSEM

MONTH / Year Jan-24

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
Steve Wykoff	2019 Chevy 2500	2GC2KREG1121064	14732	15000	268	21.7
GRAND TOTALS					268	21.7



## MONTHLY MILEAGE LOG

MONTH / YEAR: JAN. 2024

[illegible]

## MONTHLY MILEAGE LOG

MONTH / YEAR: JAN, 2024

[illegible]

## MONTHLY MILEAGE LOG

MONTH / YEAR: JAN. 2024

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
GREG HARRIS	2019 F-250	1FDBF2B69KEC8	17570	17917	347	0 18.1
ERIC POLING		1902				0 17.5
CHUCK SADER						0 14.5
						0 11.751 (Gals)
						0 4.552 (Diesel)
						0 18.608
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
GRAND TOTALS					347	0 68.71 0



## DEPARTMENT: Parks and Rec

**MONTH / YEAR:** January 2024

[illegible]

Jan-24

**UPSHUR COUNTY SHERIFF - MILEAGE AND FUEL**

[illegible]



## DEPARTMENT: Upshur 911

**MONTH / YEAR:** January 2024

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
Doyle Cutright II	2021 Ford Explorer	1FMSK8BH4MGC9760	16622	16857	235	28
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
			<b>GRAND TOTALS</b>		235	28

318 Mud Lick Road  
Buckhannon, WV  
26201

**LEWIS UPSHUR**  
*Animal Control Facility*

Phone: 304-472-3865  
Fax: 304-472-9430

**REVENUE REPORT**  
**FOR MONTH ENDING: January 2024**

FOR MONTH ENDING: January 2024			
		UPSHUR	LEWIS
ADOPTIONS			
CASH		\$395.00	\$220.00
CHECK		\$95.00	\$60.00
E STORE CREDIT CARD		\$205.00	\$265.00
SUBTOTAL		\$695.00	\$545.00
SPAY/NEUTER DEPOSIT			
CASH		\$200.00	\$200.00
CHECK		\$50.00	\$100.00
E STORE CREDIT CARD		\$300.00	\$100.00
SUBTOTAL		\$550.00	\$400.00
BOARD RESCUE			
CASH		\$70.00	\$20.00
CHECK		\$0.00	\$0.00
E STORE CREDIT CARD		\$30.00	\$100.00
SUBTOTAL		\$100.00	\$120.00
MICRO-CHIPPING			
CASH		\$0.00	\$0.00
CHECK		\$0.00	\$0.00
E STORE CREDIT CARD		\$0.00	\$0.00
SUBTOTAL		\$0.00	\$0.00
DONATIONS			
CASH		\$65.00	\$0.00
CHECK		\$1,124.19	\$0.00
E STORE CREDIT CARD		\$625.00	\$0.00
SUBTOTAL		\$1,814.19	\$0.00
SURGICAL UNIT			
CASH		\$0.00	\$0.00
CHECK		\$0.00	\$0.00
E STORE CREDIT CARD		\$0.00	\$0.00
SUBTOTAL		\$0.00	\$0.00
SUMMARY			
	GRAND TOTALS	UPSHUR	LEWIS
CASH	\$1,170.00	\$730.00	\$440.00
CHECK	\$1,429.19	\$1,269.19	\$160.00
E STORE CREDIT CARD	\$1,625.00	\$1,160.00	\$465.00
TOTAL	\$4,224.19	\$3,159.19	\$1,065.00

318 Mud Lick Road  
Buckhannon, WV 26201

# LEWIS UPSHUR

## Animal Control Facility

Phone: 304-472-3865  
Fax: 304-472-9430

### ACCOUNT OF ANIMALS REPORT

ACCOUNT OF ANIMALS HOUSED AT THE LEWIS - UPSHUR ANIMAL CONTROL FACILITY  
FOR THE MONTH OF: **January-24**

ANIMALS RECEIVED									
ACTIVITY	CANINES			FELINES			OTHER ANIMALS		
TYPE OF ADMISSION	UPSHUR	LEWIS	TOTAL	UPSHUR	LEWIS	TOTAL	UPSHUR	LEWIS	TOTAL
Brought in by Animal Control Officer	8	27	35	0	3	3	0	0	0
Brought in by City Trapper	0	0	0	0	0	0	0	0	0
Brought in by County Residents	34	15	49	20	8	28	0	0	0
Brought in by Law Enforcement	0	0	0	0	0	0	0	0	0
Drop Box	0	0	0	0	0	0	0	0	0
TOTAL ADMISSION ACTIVITY	42	42	84	20	11	31	0	0	0
ANIMALS DISCHARGED									
TYPE OF DISCHARGE	CANINES			FELINES			OTHER ANIMALS		
ADOPTIONS	UPSHUR	LEWIS	TOTAL	UPSHUR	LEWIS	TOTAL	UPSHUR	LEWIS	TOTAL
With Charge	21	16	37	12	10	22	0	0	0
Without Charge	0	0	0	0	0	0	0	0	0
TOTAL ADOPTIONS	21	16	37	12	10	22	0	0	0
EUTHANASIA									
Owner Request	4	1	5	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0
TOTAL EUTHANIZED	4	1	5	0	0	0	0	0	0
RESCUES									
With Charge	3	13	16	0	0	0	0	0	0
Without Charge	2	2	4	5	0	5	0	0	0
TOTAL TO RESCUE	5	15	20	5	0	5	0	0	0
MISCELLANEOUS									
Escaped	0	0	0	0	0	0	0	0	0
Returned to Owner	3	2	5	0	0	0	0	0	0
Passed - Natural Causes	0	0	0	0	0	0	0	0	0
TOTAL MISCELLANEOUS ACTIVITY	3	2	5	0	0	0	0	0	0
TOTAL DISCHARGE ACTIVITY	33	34	67	17	10	27	0	0	0
INACTIVE STATUS									
Quarantined	1	1	2	0	0	0	0	0	0
TOTAL ANIMAL ACTIVITY FOR PERIOD	76	77	153	37	21	58	0	0	0

CENSUS			
	CANINES	FELINES	OTHER ANIMALS
CENSUS AT BEGINNING OF PERIOD:	7	6	0
CENSUS AT END OF PERIOD:	24	10	0

*Kimberly L. Cochran*  
Signature

2-1-24  
Date

John Slaughter, Animal Control/Humane Officer

Monthly Animal Report

January 2024

TRANSACTION	Upshur	Lewis	TOTAL
Animals picked up by ACO:			
Dogs	8		
Other			
Animals returned to Owner by ACO:			
Dogs			
Other			
Animals delivered to LUACF:			
Dogs			
Other			
Animals Quarantined by ACO:			
Dogs			
Other			
Animals Terminated:			
Dogs			
Other			
Total Number of Hours Involved			

Signature

2/27/2024

Date





# PUBLIC NOTICE

The West Virginia University Extension Service Committee for Upshur County will meet at **6:30pm on Wednesday, February 28, 2024**, at the Upshur County WVU Extension Office, located at 91 W Main St., Suite 102, Buckhannon, WV 26201

The purpose of the meeting will be to:

- approve the Annual Memorandum of Agreement (MOA) with the Upshur County Commission
- approve the Annual MOA with the Upshur County Board of Education
- approve the Annual MOA – Employment of Extension Personnel
- sign Agreements of Understanding and Compliance with Civil Rights Law.

For further information, please contact the WVU Upshur County Extension Office at 304-473-4208 or via email at [upshurcountyextension@mail.wvu.edu](mailto:upshurcountyextension@mail.wvu.edu).

**Cindy Hughes**

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**From:** Teresa Summers <teresa.summers@buckhannonwv.org>  
**Sent:** Wednesday, February 21, 2024 2:30 PM  
**To:** Thomas Aman; Katie Kuba; Jerry Arnold; Kelly Arnold; Robbie Skinner; Doug Loudin; Jay Hollen; Dennis Cortes; Mt Hope PSD; JB Kimble; John Miller; Tom Oneill; Catherine Norko; Jack Reger; Tabatha Perry; Adrian PSD; Vincent Smith; Ethan Crosten; Rodney Irvin; Rodney Irvin; Sutton Stokes; Debora Brockleman; Randy Sanders; News Room: The Record Delta-WV News; Record Delta; Helen Echard; Brad Hawkins; My Buckhannon.com; David McCauley; Amberle Jenkins; Anne Wilson; Mayor Jerry A. Marco; Mills, Terry L LTC USARMY NG WVARNG (US); Jerry Henderson; Holly Gregory; Billie Davidson; Andrew Loudin; Robbie Skinner; Alice Teets; dixie green; Jerry Arnold; Chris Garrett, R.S.; Stockert Youth; Barbara Hinkle; Shelia Lewis-Sines; Brad Johnson; BUChamber Info; Richard Clemens; Cindy Hughes; Amanda Hayes; Matoula Hartley; Tim Smith; Monica Zalaznik; Lacy Ramsey; Tim Reese; Liz Roberts; Steve Santilli; Ammie Garman; Hodgesville & Tennerton PSD; Pam Bucklew; Kristie Tenney; Jody Light; CJ Rylands; Matt Gregory; Elkins Road PSD; Clark Barnes; J B Kimble; Elissa Linger  
**Subject:** Notice of Cemetery Annual Spring Clean-up

**City of Buckhannon**  
**Notice of Cemetery Annual Spring Clean-up**  
**March 25 through March 29, 2024**

**2024 Annual Spring Cemetery Clean-Up**

The City of Buckhannon will be performing the annual spring clean-up of the cemeteries (Buckhannon Memorial Park, Old Heavner, Second Addition, Veterans and Old Baptist) on March 25, 2024 through March 29, 2024. ALL ITEMS MUST be removed before the scheduled Clean-Up. Any items left will be disposed of during cemetery clean-up. If you have any questions, you may call 304-472-1651 or 304-472-5755 between the hours of 8:30 a.m. - 4:30 p.m. M-F.

--

**Teresa Summers**  
**City of Buckhannon**  
**Mayor's Office-Secretary**  
**304-472-1651 Ext. 1001**

*This message may contain confidential and/or restricted information. If you are not the addressee or authorized to receive this for the addressee, you must not use, copy, disclose, or take any action based on this message or any information herein. This message shall not be forwarded or distributed unless the sender consents to forwarding or distribution. If you have received this message in error, please advise the sender immediately by reply e-mail and delete this message. Thank you for your cooperation.*



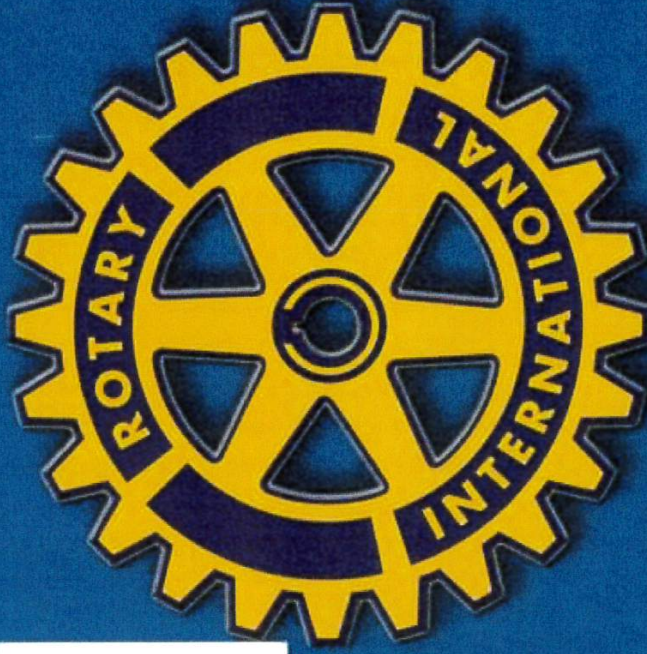
# Spring 2024 Blood Screening

**April 13 & 27      May 4 & 11**

Reservations required  
Use the link below to make an  
appointment

<https://RotaryBloodScreening.as.me/>

**All screenings will be held at  
St. Joseph's Hospital in  
Buckhannon**



**Rotary Club of  
Buckhannon-Upshur**



**Upshur County Convention & Visitors Bureau**  
**February 14, 2024 Agenda**

- Call Meeting to Order
- Approval of Minutes
- Treasurer's Report
  
- Director's Report
  - Travel Guide concepts
  - Tourism Day at the Capitol
  - Upcoming Hospitality University Conference
  - WVSF Rack Cards
  
- Old Business:
  - Formation of Advertising Grant Committee
  - Art Walk w/ WVWC, Colonial, Artistry on Main, Infamous Art Gallery
  
- New Business:
  - Grant program for remainder of fiscal year & looking ahead for 2024-2025
  - Chamber Panel Discussion – Change meeting time?
  
- Motion to Adjourn Meeting

**NEXT MEETING: March 13, 2024**



In compliance with West Virginia's Public Meeting Law, the 26<sup>th</sup> Judicial Circuit Community Corrections Program board meeting will be held February 27, 2024 at 1:00pm at the Upshur County Day Report Center in Upshur County. The public is invited to attend and learn more about our program, serving Lewis and Upshur Counties.

**COMMUNITY CORRECTIONS  
Board Meeting Agenda  
February 27, 2024  
Upshur County Day Report Center 1:00 P.M.**

**I. Handouts**

- Sign in sheets
- Agenda, Previous Meeting Minutes
- Budget report

**II. New Business**

- 1) Batterer's Intervention Prevention Class Update
- 2) Home Confinement Update- Lewis-16 Upshur-32
- 3) Community Corrections Update
  - Referrals received since July 1, 2022, Upshur-165 Lewis-88 Total- 253
  - Discuss possible purchase of new building continued
  - Reminder of ribbon cutting ceremony for treatment center
  - Request for upcoming directors meeting
  - Update on new hires
  - Request to approve FY 2025 Community Corrections Grant
  - Discuss signage for treatment center

**III. Next Meeting**

- **April 22, 2024 at the Lewis County Treatment Center 6:00 P.M.**



**Cindy Hughes**

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**From:** elkinsrdpsd@frontier.com  
**Sent:** Tuesday, February 20, 2024 8:56 AM  
**To:** Tabatha Perry; Cindy Hughes; Greg Belcher; Cary Smith; Shane Whitehair; Stacey McDaniel; Atlas Hydrovac  
**Cc:** Carey Wagner; Wendell Grose; David Burr  
**Subject:** MARCH MEETING NOTICE

The Elkins Road PSD will hold its regular monthly meeting on Tuesday, March 5, 2024 at 5:00 p.m. at the office located at 133 Fallen Road in Buckhannon.

Thanks,

*Carolyn Douglas*  
*Office Manager*  
*Elkins Road PSD*  
*133 Fallen Road*  
*Buckhannon, WV 26201*  
*Website: [elkinsroadpsd.com](http://elkinsroadpsd.com)*  
*(304) 472-3008*



**Notice**  
***Rescheduled Meeting of the City of Buckhannon City Council***

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***The City of Buckhannon City Council meeting date of March 7, 2024 has been rescheduled for Tuesday, March 5, 2024 at 7:00 p.m. at City Hall. Due to conflict with the Annual Chamber of Commerce Awards Dinner.***

***Posted 02/22/24***



To Participate in the Board meeting virtually,  
Please join the meeting from your computer, tablet or smartphone: <https://meet.goto.com/424673933>  
You can also dial in using your phone. United States: [+1 \(872\) 240-3412](tel:+18722403412) Access Code: 424-673-933

***Special Working Session of City Council of Buckhannon***  
***9:00 A.M. in Council Chambers***  
***Meeting Agenda for Tuesday, March 12, 2024***

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- A. Call to Order
  - A.1 Moment of Silence
  - A.2 Pledge to the Flag of the United States of America
- B. Working Session & Discussion
  - B.1 Financial-Budget For Fiscal Year 2024/2025

POSTED 02/15/2024





## Upshur CVB Meeting and Minutes 1-10-24

- Call Meeting to Order. 3:03 PM
  - Approval of Minutes: Waltz, McMurray
  - Treasurer's Report: Profit loss and balance sheet reviewed.  
We renewed Microsoft products. We are getting a service fee charged for direct deposit payroll on a business account.
  - Director's Report
    - Christmas Scavenger Hunt: 5 different designs, different businesses participated--- 40/50 were returned---4 winners. 3 collected. \$25 dollar gift cards.
    - Water Trail meeting: hoping to publish maps/trails---funded by save our streams program, Try This WV, hoping to improve access.
    - RT 33/Music Trail Collab: call with associated offices---It was asked how this would work---we would be able to focus on our own areas. This would be an online directory--- and updated with festivals, shows, music that is planned.  
It was asked who maintains the 33 things to do on Rt. 33. Chris Richards maintains it.
    - Buck Edwards music event – help with print material. Legends of bluegrass concert series at the WWC PAC---looking for help on print costs--- may establish a protocol for requests by committee. Randy will chair the committee.
    - Food & Travel Winter Ad submitted.
    - Quarterly Camera Club Photo Contest: we needed some new photos---so a contest was offered---one would be selected as winner---a few dozen photos were produced---could we do this quarterly---50 dollar gift card possible. We voted unanimously to host the contest and purchase prizes.
  - Old Business:
    - Tourism Day at the Capitol – Jan 22<sup>nd</sup>---local representatives will be there.
  - New Business:
    - Trying to flesh out an Art Walk event with WWC. Colonial, Artistry on Main, Infamous Art Gallery
    - Do we know of any old mill associations?
- Motion to Adjourn Meeting

**Upshur County Public Library Board of Trustees Meeting  
January 17, 2024**

A meeting of the Upshur County Public Library Board of Trustees was held on Wednesday, January 17<sup>th</sup>, at 4:00 p.m. at the library. Board members in attendance were John Haymond, Katie Loudin, and Matthew Stott. Absent were Kyle Nuttall and Sherry Dean. Also in attendance were Paul Norko, Library Director; Keyth Sokol, Assistant Director; Connie Cutright, Business Manager, and special guest Christine Miller, Superintendent of Upshur County Schools.

The meeting was called to order by Vice President Katie Loudin at 4:30 p.m.

The minutes of the October 18, 2023 meeting were approved on a motion made by John and seconded by Katie.

Connie gave a review of the financial reports. The board accepted the financial reports for October, November, and December, including itemized lists of electronic debits/credits on a motion made by Matt and seconded by John.

Guest Christine Miller then spoke about the direction of schools in Upshur County, the importance of literacy, and the relationship between the library and the schools. She also discussed how the Friends of the Library Organization could help support the levy.

**Director's Report** – See the written report

**Unfinished Business**

Signatories on CD at Freedom Bank – Connie stated that Freedom Bank wanted the bank's name and the CD specifically mentioned in the motion to change signatories. On a motion made by Matt and seconded by John, a motion was passed to add Keyth Sokol and Matthew Stott to the current signatories on the CD at Freedom Bank and to remove Carol Smith.

**New Business**

Bylaws – Discussion concerning changing the time of board meetings was tabled until all board members could be present.

Payroll Change – On a motion made by John and seconded by Matt, the board reaffirmed the new payroll schedule. With the new pay periods, employees will not be paid in advance for hours worked.

Ramp Dinner – The Ramp Dinner will be Friday, April 12<sup>th</sup>. On a motion made by John and seconded by Matt, the board voted to close at 2:00 p.m. so staff could begin setting up for the dinner. Trustees were encouraged to save the date to be present to help.

Service Center Day – Paul explained that we will need to be closed on Tuesday, April 16<sup>th</sup> to host training for both our staff and affiliates staff as required by the WV Library Commission. Matt made a motion, seconded by John to close on April 16<sup>th</sup> for Service Center Day.


Sandra Craig, Friends of the Library President, stated the Friends is planning basket raffles and a 50/50 drawing as fundraisers at the ramp dinner. They will also be making centerpieces with books that will also be for sale.

The next meeting will be Wednesday, February 21st at 4:00 p.m. at the library. The meeting then adjourned at 5:37 p.m. on a motion made by Matt and seconded by John.

Respectfully submitted,

  
Connie Cutright,  
Business Manager

Approved,

  
Kyle Nuttall,  
Board President

**Upshur County Public Library**  
**July 2023 through January 2024**

TOTAL

	Oct 23	Nov 23	Dec 23	Jan 24	Jul '23 - Jan 24	Budget	\$ Over Budget	% of Budget
<b>Income</b>								
4020 · County Commission	0.00	0.00	12,000.00	12,000.00	36,000.00	48,000.00	-12,000.00	75.0%
4030 · Board of Education	0.00	0.00	0.00	70,275.00	70,275.00	93,700.00	-23,425.00	75.0%
4040 · Grant-In-Aid	24,510.00	0.00	0.00	24,511.00	73,531.00	98,042.00	-24,511.00	75.0%
4060 · WVLC Svcs. to Lib. (admin fees)	16,264.00	0.00	0.00	16,265.00	48,793.00	65,058.00	-16,265.00	75.0%
4160 · Other Grants	0.00	0.00	2,500.00	0.00	11,300.00	3,000.00	8,300.00	376.67%
4230 · Unrestricted Gifts	1,210.42	74.64	82.08	1,029.94	3,096.22	3,800.00	-703.78	81.48%
4240 · Restricted - Memorial/Gift Matl	0.00	1,000.00	500.00	0.00	1,520.00	2,500.00	-980.00	60.8%
4310 · Interest	1,150.60	121.79	101.98	1,136.65	3,902.79	4,500.00	-597.21	86.73%
4420 · Copies/Faxes	589.73	528.03	660.69	414.00	3,620.30	5,600.00	-1,979.70	64.65%
4450 · Fines	99.45	139.36	124.73	95.90	809.19	1,600.00	-790.81	50.57%
4490 · Other fees-cards, JD, earbuds	73.00	55.00	42.99	47.00	365.48	500.00	-134.52	73.1%
4730 · Fundraisers	11,270.25	130.25	231.75	42.05	11,924.80	1,000.00	10,924.80	1,192.48%
4735 · Fundraiser - Ramp Dinner	0.00	0.00	0.00	0.00	0.00	10,500.00	-10,500.00	0.0%
<b>Total Income</b>	<b>55,147.45</b>	<b>2,047.07</b>	<b>16,244.20</b>	<b>125,818.54</b>	<b>265,137.78</b>	<b>337,800.00</b>	<b>-72,662.22</b>	<b>78.49%</b>
<b>Expense</b>								
6020 · Wages	17,935.48	17,056.99	15,751.78	15,422.26	116,183.73	212,638.00	-96,454.27	54.64%
6030 · FICA	1,111.98	1,057.55	1,016.91	966.20	7,243.72	13,184.00	-5,940.28	54.94%
6040 · Medicare	260.07	247.31	237.83	223.62	1,694.09	3,083.00	-1,388.91	54.95%
6050 · WV Public Employees Retirement	1,423.35	1,394.56	1,327.63	1,244.19	9,406.06	16,705.00	-7,298.94	56.31%
6060 · Insurance (Employer Paid)	2,791.56	2,791.56	2,791.56	2,791.56	18,536.98	35,200.00	-16,663.04	52.68%
6061 · RHBT (Employer Paid)	0.00	0.00	0.00	0.00	0.00			
6080 · WV Unemployment	54.95	12.89	13.78	231.33	494.49	1,138.00	-643.51	43.45%
6090 · Workers Comp.	0.00	0.00	0.00	0.00	0.00	532.00	-532.00	0.0%
6110 · Books	869.47	371.03	1,036.04	277.65	2,399.26	7,800.00	-5,400.74	30.76%
6112 · Memorial/Gift Materials	449.12	194.76	657.03	108.74	1,451.88	2,500.00	-1,048.12	58.08%
6140 · Periodicals/Newspapers	201.00	761.28	987.04	0.00	1,949.32	1,500.00	449.32	129.96%
6143 · Electronic Books	0.00	0.00	656.53	0.00	1,275.37	2,500.00	-1,224.63	51.02%
6151 · Audios	107.65	0.00	0.00	0.00	300.04	1,500.00	-1,199.96	20.0%
6152 · DVD's	77.63	84.84	127.74	109.79	504.12	800.00	-295.88	63.02%
6230 · Other Grant Expenditures	1,148.42	363.13	1,038.35	426.94	6,937.51	3,000.00	3,937.51	231.25%
6310 · Office/Library Supplies	297.32	442.22	59.46	48.97	850.00	3,400.00	-2,550.00	25.0%
6350 · Postage	108.73	98.33	102.99	107.29	662.17	1,800.00	-1,137.83	36.79%
6521 · Equipment/Furniture	12.99	67.84	0.00	247.87	343.37	1,000.00	-656.63	34.34%
6541 · Equipment Maint.	0.00	0.00	0.00	0.00	0.00	100.00	-100.00	0.0%
6562 · Software/Elec. Sub./Maint. fees	142.45	0.00	72.00	444.95	2,178.11	4,298.00	-2,119.89	50.68%
6564 · Hotspot Service Fees	548.75	275.00	1,043.99	317.49	2,732.73	4,800.00	-2,067.27	56.93%
6570 · Vehicle Maintenance	242.45	0.00	0.00	0.00	248.34	500.00	-251.66	49.67%
6720 · Bldg. Maint. (inc. janitorial)	31.28	60.45	29.37	0.00	165.06	1,000.00	-834.94	16.51%
6742 · Utilities - Electric	2,606.77	1,688.47	0.00	2,298.63	9,516.47	20,000.00	-10,483.53	47.58%
6743 · Utilities - Water/Waste	102.61	100.24	205.22	0.00	609.73	1,200.00	-590.27	50.81%
6750 · Telephone	231.05	540.81	0.00	205.16	1,466.43	1,000.00	466.43	146.64%
6760 · Insurance - Building & Bonds	0.00	728.00	0.00	0.00	728.00	728.00	0.00	100.0%
6770 · ERATE Transfer/Affiliates	730.80	0.00	704.70	0.00	704.70			
6910 · Public Info./Programming	584.64	220.32	38.33	84.77	1,020.90	800.00	220.90	127.61%
6920 · Memberships	0.00	0.00	0.00	0.00	45.00	250.00	-205.00	18.0%
6930 · Travel/Meetings/Cont. Ed./Conf.	499.45	1,068.11	-321.86	0.00	1,350.45	2,200.00	-849.55	61.38%
6950 · Fundraising Expenses	0.00	0.00	0.00	0.00	0.00	250.00	-250.00	0.0%
6955 · Fundraiser Ramp Dinner	0.00	0.00	0.00	0.00	0.00	4,200.00	-4,200.00	0.0%
6970 · Professional & Misc. Fees	0.00	0.00	0.00	0.00	1,500.00	100.00	1,400.00	1,500.0%
6980 · Audit	0.00	0.00	0.00	0.00	0.00	3,180.00	-3,180.00	0.0%
<b>Total Expense</b>	<b>32,570.17</b>	<b>29,625.69</b>	<b>27,576.40</b>	<b>25,545.41</b>	<b>192,518.01</b>	<b>352,886.00</b>	<b>-160,367.99</b>	<b>54.58%</b>
<b>Net Income</b>	<b>22,577.28</b>	<b>-27,578.62</b>	<b>-11,332.20</b>	<b>100,273.13</b>	<b>72,619.77</b>	<b>-15,086.00</b>	<b>87,705.77</b>	<b>-481.37%</b>



**Wes-Mon-Ty RC&D Board of Directors  
January 23, 2024  
Farm Bureau Office  
Minutes**

**Attending:** Jim Foster, Bill Coffindaffer, Scott Springer, James B. Nester Sr., Joe Shaffer, Mateal Poling, Barbara Foster, Jane Cain, Donnie Tenney, Jeremiah McCourt, Andrew Price, Chuck Cienawski

Meeting called to order at 10:00am by President Donnie Tenney.

**Pledge:** Jim Foster

**Agenda:** Jim Foster moved to approve today's agenda. Motion seconded by Joe Shaffer. Motion carried.

**Devotions:** Jane Cain

**Minutes:** Joe Shaffer moved to approve the October 25, 2023, minutes. Motion seconded by Scott Springer. Motion carried.

**Treasurer's Report:** Bill Coffindaffer moved to file for audit. Motion seconded by Joe Shaffer. Motion carried. President Tenney reported \$900.00 will be coming from Tygart Valley Conservation District for pollinator houses and Blue Bird houses.

**Business:**

- Pollinator house prices will be: 5 Foot is \$120.00, 4 foot is \$90.00, 3 foot is \$60.00, 2 foot is \$40.00, and 1 foot is \$15.00.
- The Board ordered 20 Blue Bird houses.
- The State Conservation Committee approved the AgEP Biochar Practice.
- The Pollinator/Honeybee NUCS special project has 11 applications with 3 requests for payment.

The next meeting will be held on February 22, 2024, at 10:00 a.m. at the Farm Bureau Office, Buckhannon, WV.

Minutes recorded by Bill Coffindaffer, Secretary



**Upshur County Fire Board Special Meeting  
January 23, 2024**

Members Present: Sidney Huffman, Kristie Tenney, Donna Matthews, Jesse Davidson, Steven Linger, and Rick Harlow

Members Absent: Joseph Gower

Others Present: Tyvonne Gibson, Bruce Tomblyn, Art Wilson, Clifton Shaw, Ethan Smith, Cody Cutright, Joey Baxa; Guests; and Toni Newman-Fire Fee Clerk

The meeting was called to order by Kristie Tenney at 6:30 pm. All motions passed unanimously unless otherwise stated.

The meeting minutes from December 26, 2023, were approved on motion by Rick Harlow and second by Donna Matthews.

The Fire Fee Clerk reported the 2023 fees are at 83 percent collected.

The checking account balance as of 12/31/2023 was \$90,067.83. The disbursement from the Chief Tax Deputy was \$3,553.63 for the month of December.

The following invoices were reviewed and approved upon motion by Steven Linger and second by Rick Harlow: Software Systems---monthly maintenance---Invoice # 38160---\$237.00; Upshur County Commission---reimbursement---supplies---\$154.62; Upshur County Commission---reimbursement---postage---October-December---\$200.28; GST-black toner cartridge---\$188.00.

Kristie Tenney advised the Commission had received \$47,000.00 in funding intended for the recruitment and retention of volunteer firefighters. An additional \$40,000.00 is forthcoming. She requested input from the Board as to how the money should be spent. Ideas suggested included turnout gear and Firefighter 101 classes. After discussion the Fire Department personnel present requested to meet with their respective departments and bring ideas back to the Board for approval before submitting to the Commission.

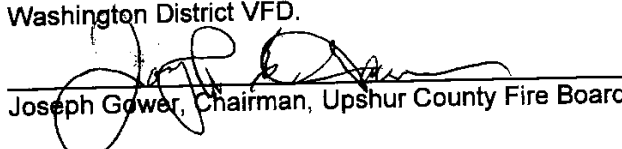
After discussion and on motion by Donna Matthew and second Rick Harlow, if the Fire Fee Clerk has not received a meeting request response from the CPA by Saturday, January 27, 2024, a meeting with her supervisors will be requested.


The tabled item, "procedure for reviewing Financial Statements from the VFDs," was tabled again as Tyvonne Gibson reported the Fire Association has not met yet to provide additional requested information.

There were no corrective tickets this month. The Board approved 4 Exoneration Requests.

Joey Baxa gave an update on the new training facility. VFDs utilizing the facility will need an insurance rider for use of the facility. At least one member of the Buckhannon Fire Department will need to be present anytime the facility is in use. A new hydrant has been installed. The hope is to be operational by the beginning of next year.

There being no further business, the meeting adjourned. The next meeting will be February 20, 2024, at the Washington District VFD.

  
Joseph Gower, Chairman, Upshur County Fire Board

  
Board Member