

Upshur County Commission Meeting Agenda

Location: Upshur County Courthouse Annex
If you prefer to participate by telephone, please dial 1-408-650-3123 Access Code: 272 564 045 to enter the conference call

Date of Meeting: May 6, 2021

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• April 29, 2021

9:15 a.m. Bid opening and award for the Former Jail Facility Roof and Gutter Replacement Project *

9:30 a.m. Review and announcement of James W. Curry scholarship recipients * Page 4
Item may lead to Executive Session per WV Code §6-9A-4

Items for Discussion / Action / Approval:

1. Correspondence from Craig D. Presar, on behalf of the Upshur County 4-H Leaders Association, requesting use of the parking area in front of the Maintenance Building (40 Chancery Street) for the annual steak sandwich fundraiser during the Strawberry Festival. A Certificate of Insurance has been provided. * Page 5
2. Review and approval of the revised Bylaws for the James W. Curry Advisory Board. These revisions were approved during the James W. Curry Advisory Board meeting on April 28, 2021. * Page 6-12
3. Approval and signature of Lincoln Financial Group Amendments and revised policies changing the open enrollment period to April 1st through May 20th, effective April 1st. The following policies will be revised to reflect this new open enrollment period: dental and voluntary life. * Page 13-15
4. Approval of employment of additional Upshur County Youth Camp Staff, effective May 24, 2021. *
Item may lead to Executive Session per WV Code §6-9A-4 (A) Under separate cover
5. Approval of employment of the Buckhannon-Upshur Recreational Park Staff, effective May 16, 2021. *
Item may lead to Executive Session per WV Code §6-9A-4 (A) Under separate cover
6. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off, Remote Work Request(s).

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Announcement of FY2022 Litter Control Grant Application offered through the WVDEP REAP Litter Control Grant Program Page 16

2. Upshur County Fire Board, Inc. Cumulative Financial Reports FY21 – July 1, 2020 through March 31, 2021 Page 17-27

3. Upshur County Building & Floodplain Permits for the month of April, 2021 Page 28-29

4. Upshur County Mileage Reports – March, 2021 Page 30-37
 - Upshur 911
 - Maintenance
 - Emergency Management
 - Sheriff
 - Addressing and Mapping
 - Community Corrections
 - Dog Pound

5. Public Notices:
 1. Newsletters and/or Event Notifications:

 2. Agendas and/or Notice of Meetings:

• Upshur-Buckhannon Board of Health	May 3, 2021	<u>Page 38</u>
• Elkins Road PSD	May 4, 2021	<u>Page 39</u>
• City Council of Buckhannon	May 6, 2021	<u>Page 40</u>

 3. Meeting Minutes:

 4. Meetings:

• 05/04/21 5:00 p.m.	Elkins Road PSD
• 05/04/21 4:00 p.m.	Hodgesville PSD
• 05/06/21 7:00 p.m.	Banks District VFD
• 05/20/21 7:00 p.m.	City Council of Buckhannon
• 05/06/21 7:00 p.m.	Selbyville VFD
• 05/10/21 12:00 p.m.	Upshur County Family Resource Network
• 05/10/21 4:30 p.m.	Upshur County Solid Waste Authority
• 05/10/21 5:30 p.m.	Buckhannon-Upshur Recreational Park Advisory Board
• 05/17/21 6:00 p.m.	Lewis-Upshur Community Corrections Board – Lewis Co.
• 05/11/21 7:30 p.m.	Adrian VFD
• 05/06/21 6:00 p.m.	Buckhannon-Upshur Board of Health
• 05/19/21 7:00 a.m.	Upshur County Development Authority –Full Board
• 05/12/21 12:00 p.m.	Upshur County Senior Center Board
• 05/12/21 3:00 p.m.	Upshur County Conventions & Visitors Bureau
• 05/11/21 7:00 p.m.	Warren District VFD
• 05/06/21 3:00 p.m.	Adrian PSD
• 05/12/21 3:00 p.m.	Tennerton PSD
• 05/13/21 3:00 p.m.	Upshur County Safe Sites & Structures Enforcement Board
• 05/13/21 7:30 p.m.	Buckhannon VFD
• 05/10/21 4:00 p.m.	Buckhannon Upshur Airport Authority
• 05/20/21 6:30 p.m.	Upshur County Youth Camp Board
• 05/09/21 6:00 p.m.	Washington District VFD

- 05/17/21 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 05/19/21 4:00 p.m. Upshur County Public Library Board
- 05/21/21 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development Council
- 05/25/21 6:30 p.m. Upshur County Fire Board, Inc.
- 05/25/21 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 05/12/21 7:00 p.m. Ellamore VFD
- 05/19/21 12:00 p.m. Lewis Upshur LEPC
- 05/12/21 1:15 p.m. Upshur County Farmland Protection Board
- 05/24/21 7:00 p.m. Upshur County Fire Fighters Association
- 05/12/21 6:00 p.m. Buckhannon River Watershed Association - Farm Bureau
- 05/26/21 10:00 a.m. James W. Curry Advisory Board

6. Appointments Needed or Upcoming:

- Buckhannon-Upshur Airport Authority (unexpired term -- 6/30/2021) – City Representative
- Upshur County CVB Board of Directors (7/1/2021-6/30/2024) – Commission Tourism Representative

****If you are interested in serving on an Upshur County board, please submit your letter of interest to the Commission Office at 91 W. Main St., Suite 101, Buckhannon, WV 26201 or trperry@upshurcounty.org. Upcoming term expirations are listed in this section of the agenda; however, letters of interest can be submitted at any time. Letters of interest for boards that do not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment. ****

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Steve Booth on behalf of Tri County Towing requesting to be placed on the Upshur County Wrecker Rotation List for emergency towing services. (tabled 3/18/2021) *
2. Correspondence from Laura B. Meadows, Upshur County Convention & Visitors Bureau Executive Director, regarding the Commission's representative vacancy, to serve July 1, 2021 through June 30, 2024. (tabled 4/29/2021)

Next Regular Meeting of the Upshur County Commission

May 20, 2021 --- 9:00 a.m.

Upshur County Courthouse Annex

****The Commission Meeting on May 13, 2021 has been CANCELLED****



James W. Curry Scholarships

Scholarship of \$2000 over a two-year period

Two Awards - \$1000 per year for each

Upshur County Commission

*Rewarding students who continue his legacy...
Investing in our future!*

APPROVED

MAR 18 2021

UPSHUR COUNTY COMMISSION

[Signature]

The James W. Curry Scholarships will provide financial assistance to deserving individuals who plan to continue their education following graduation from high school. James W. Curry valued education and understood the importance of furthering education to assure economic prosperity, as well as returning to your community to serve after obtaining additional training and education.

Criteria:

- π 2.0 overall high school GPA
- π Must obtain high school diploma or GED
- π Resident of Upshur County
- π Complete application and submit by April 26th deadline
- π Show proof of acceptance by an accredited 2-year or 4-year institution of higher education and maintain academic eligibility for second year of award

Upshur County Commission

91 West Main St., Suite 101
Buckhannon, West Virginia 26201
Phone: (304) 472-0535
Fax: (304) 473-2802

Eligible applicants will be required to submit a completed application according to the instructions provided. Applications must be delivered to the Office of the Upshur County Commission, via USPS mail or e-mail to tperry@upshurcounty.org on or before 4 p.m. on Monday, April 26, 2021.



May 3, 2021

Upshur County Commission
 Kristie Tenney, President
 91 W. Main St., Suite 101
 Buckhannon, WV 26201

Dear Commission Members,

On May 13-15, 2021, the Upshur County 4-H Leaders Association will be operating its annual Steak Sandwich fundraiser during the 2021 WV Strawberry Festival. Due to COVID-19 precautions, the traditional site for this undertaking is unavailable. After consulting with Upshur County Facilities Director Greg Harris, it was determined that the parking area in front of the Maintenance Building (40 Chancery Street) could be a suitable location. The Steak Wagon would be placed on Chancery Street, fronting toward Locust Street, obstructing approximately four county employee parking spaces. Mr. Harris spoke with all county employees who would be temporarily affected by this displacement, and all were willing to find other parking for Thursday and Friday.

The steak sandwich sale, which was canceled in 2020, serves as the only fundraising activity for the 4-H Leaders Association each year. These funds will allow a wider and more diverse collection of positive youth development programming opportunities. A copy of the Certificate of Liability Insurance for the WVU Extension Service has been provided as an attachment to this letter.

As always, we are grateful for your continued support of the WVU Extension Service, the Upshur County 4-H program, and the youth of Upshur County.

Thank you,

Craig D. Presar
 WVU Extension Service
 4-H Youth Development

**BY-LAWS FOR THE JAMES W. CURRY ADVISORY
BOARD
JAMES W. CURRY PUBLIC LIBRARY/JAMES W. CURRY
PARK**

I. MEETINGS

All meetings of the Advisory Board shall be held at the James W. Curry Public Library, James W. Curry Park, or at such other place in Upshur County as the President of the Advisory Board shall determine and as shall be stated in the notice of such meetings. Meetings may be held virtually over teleconference or video conference with access to virtual conference room being made public and posted on the meeting agenda. The Board shall meet at a time, date and location as established annually by the Board. All meetings are open to the public as required by the Code of West Virginia. The Board may conduct an executive session as outlined by Chapter 6, Article 9A, Section 4 (6-9A-4) of the Code.

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A special meeting may be called by the Board President or upon the written request of three (3) Board members for the transaction of business stated in the call for the meeting.

~~All meetings of the Advisory Board shall be held at the James W. Curry Public Library, James W. Curry Park, or at such other place in Upshur County as the President of the Advisory Board shall determine and as shall be stated in the notice of such meetings. Meetings may be held virtually over teleconference or video conference with access to virtual conference room being made public and posted on the meeting agenda.~~

II. MEMBERS

The Board shall consist of seven (7) members chosen from the residents of Upshur County and/or any adjacent surrounding area(s). Members shall be appointed by the County Commission of Upshur County for a term of five (5) years, providing, however, that the first appointments shall be for a term of one (1), two (2), three (3), four (4), or five (5) years respectively with one (1) member appointed for a one (1) year term; two (2) members appointed for a two (2) year term; one member appointed for a three (3) year term; one (1) member appointed for a four (4) year term; two (2) members appointed for a five (5) year term. Any vacancies in the Board shall immediately be reported to the County Commission of Upshur County and filled by an appointment in a like manner. Current members may continue to serve until reappointed or a replacement has been named by the County Commission of Upshur County. If an unexpired term exists, appointment will be for the remainder of the term.

A member may be removed by the County Commission of Upshur County based

upon a written recommendation(s) specifying the reason(s) for removal. The member(s) and/or the Board may appear before the County Commission of Upshur County to show cause as to why or why not the member(s) should be removed.

Absenteeism: Failure of a member to attend three consecutive Advisory Board meetings will constitute removal from the board subject to affirmation from the Upshur County Commission. Absentee members may designate a non-voting representative to attend the Board meetings. A member who represented by a non-voting member is considered absent, within the context of this section.

III. OFFICERS

Board Officers shall be elected by ballot at its regular annual October meeting and shall be as follows:

President
Vice-President
Secretary-Treasurer

All officers shall hold office for one (1) year and shall be eligible for re-election provided they have at least 1 year of their Board appointment remaining. The officers have no authority to act or conduct business on behalf of the Board unless authorized to do so by a majority vote at a Board meeting.

The Board President shall preside at all meetings, appoint all committees, certify all actions approved by the Board, authorize calls for special meetings, and be the Chief Administrative Officer for the Board.

In the absence of the President, the Vice-President shall assume the responsibilities of the President.

The Secretary-Treasurer will keep minutes of all meetings of the Board and all reports unless the Board designates some other person to keep said reports. He/she will issue notices of all regular meetings and special meetings. He/she will have custody of the minutes and the other records of the Board and will give notification of any vacancies on the Board.

IV. COMMITTEES

Special committees for the study and investigation of special items may be appointed by the President to serve until they have completed the work for which they were appointed.

V. QUORUM

A quorum for the transaction of business shall be a simple majority of the Board members. At least four (4) members must be present during the meeting to establish and

maintain a quorum.

VI. POWERS AND DUTIES OF THE BOARD

1. Election of officers.
2. The revision of such by-laws, rules, and/or regulations are to be recommended to the Upshur County Commission as are necessary for the guidance and administration and supervision and protection of the James W. Curry Library/Park.
3. The Board may exclude use of the James W. Curry Library and/or Park for any person who willfully and persistently violates any rule or regulation prescribed for the use of the library/park or its facilities.
4. To establish, fix, and collect such reasonable fees, service, and rental charges as may be appropriate: may assess fines, penalties, damages, or replacement costs for the loss of, injury to, or failure to return any property or material; and may sell surplus, duplicated, absolute, or other unwanted materials or equipment. The Board *must* seek the advice and consent of the County Commission of Upshur County on these matters before any action becomes final and/or official. All moneys received from these sources in the course of administration and operation of the library/park shall be deposited in the appropriate account by the Sheriff of Upshur County and shall be disbursed in the manner prescribed.

VII. RESPONSIBILITIES OF THE BOARD

1. **COMMUNITY RELATIONS:** Encourage use of the library/parks services, resources and programs. Inform people of library/parks services, ~~such as inter-library loan, film services, services for the handicapped~~, etc... Secure support for the library/parks budget, building program and relevant legislation. Share with the community the careful planning and civic initiative expressed by the Board and the staff in developing goals and implementing services.
2. **LEGAL RESPONSIBILITIES:** Keep accurate record of minutes and property in their custody. Have written by-laws and policy which comply with the West Virginia Code governing operations of the facility as well as any rules/regulations of the County Commission of Upshur County.
3. **FINANCIAL RESPONSIBILITIES:** Justify the need for sufficient funds to implement stated goals of service, long-range planning, annual objectives, and operational budget. Present an annual budget to governing bodies and appropriate officials. Assist in the administration of trust funds or gifts in accordance with the wishes of the donors, according to established policy, rules and regulations. Arrange agreements or contracts with companies, institutions, or individuals for services, equipment, materials, and buildings for the library/park. The Board must seek the advice and consent of the County Commission of Upshur County on these matters before any action becomes final and/or official.

4. **EVALUATION RESPONSIBILITIES:** Evaluate the performance of programs, services and staff at least annually. This should include budget, services rendered, personnel evaluation, public relations, and future planning. Review the maintenance program of the building and grounds. Conduct a self-appraisal of the Board's own performance, including annual attendance.

VII. VOTING

A simple majority present at any meeting shall constitute a quorum. Once a quorum has been established and is present at a meeting, a majority of those present and voting will be required for any action by the Board. Votes by proxy are not permitted.

IX. ORDER OF BUSINESS

Subject to revision, the normal order of business at the regular meeting shall be as follows:

1. Roll Call
2. **Public Comment Period**
3. Approval of previous meeting minutes
- ~~4. Correspondence and communications~~
5. Report from staff
 - a) **Park**
 - b) **Library**
 - c) **Timber**
- ~~6. Financial report and approval of expenditures~~
- ~~7. Report of standing committees~~
- ~~8. Report of special committees~~
9. Unfinished/old business
10. New business
11. Adjournment

X. AMENDMENTS

The by-laws of the Board may be amended in the following manner:

1. Written notice of the proposed amendments to the by-laws must be submitted to each member at least one (1) week prior to any meeting where a vote by the members will be considered
2. Following said notice, providing a quorum is present at the meeting, the by-laws may only be amended on a 2/3 vote of members of the Board present and voting at any regular meeting.

~~James W. Curry Library & Park~~

~~** Adopted September 23, 2015 **~~

~~**Upshur County Commission**~~ Approved by the Upshur County

Commission – September 23, 2015

Revised by the James W. Curry Advisory Board – April 28, 2021

Approved by the Upshur County Commission – May 6, 2021

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James W. Curry Library/Park

Advisory Board Meeting

MINUTES

April 28th, 2021 at 10:00 am

At James W. Curry Public Library

The April 28th, 2021 meeting of the Advisory Board was called to order at 10:06 am by Ery Lake, President.

Roll Call

Present: Ery Lake, Tink Simmons, Carrie Wallace, Tricia Tolliver, Lori Ulderich Harvey, Shanna Collins

Remote: Sara Collins

Guests: Nate Kennedy, Terry Cutright, Rhett Dusenberry

Staff: Jonathan Freeman, Darlene Gregory, Judith Williams

Public Comment Period: None

The March 31st, 2021 meeting minutes were reviewed. A motion was made by Sara and seconded by Carrie that the minutes be approved. Motion carried.

Staff Reports

Park: Not a lot of news; camping is picking up with first reservations this week. Have a few reservations for the Blue Grass Festival June 5th already. Pavilions are busy and in use most weekends as well as several evenings during the week for cook outs. Two tractor tires were acquired from Corridor H Tires for roughly half of the projected price (\$160.00/tire with mounting and disposal).

Library: Our numbers are looking good, pandemic considered and things are moving back toward normal with the return of Family Storytime and Callanetics (exercise program). The focus has shifted from collection development and maintenance back to programming as we ramp up for summer. A special "What is a Scientist" story trail will be installed this week as part of the Remake Learning WV initiative and toward the Leap Into Science grant fulfillment. A question about our Tail and Tales Summer Reading Program and Summer School integration were addressed. We will continue last year's format, which was well received, with drop-in programs and family oriented activities on Tuesday evenings.

Timber: Nothing to report specifically to Curry. Globally timber is doing very well as evidenced by the retail prices of building materials. Timber prices remain strong.

Review/Report

Old Business:

James W. Curry Library/Park

Advisory Board Meeting

MINUTES



Review of By-Laws revisions. Board members were emailed the revised draft for their convenience and review. After briefly noting changes a motion was made by Shanna and seconded by Lori that the revisions be approved. Motion carried.

FY22 budget – previously tabled to May 26th, 2021 meeting.

Review of COVID-19 Operating Procedures – no further guidance has been forthcoming apart from the increase in the outdoor social gatherings to 100 people. State guidelines can differ slightly from the Federal guideline, so changes will be communicated to the Library and Park as they become available.

New Business:

Review of James W. Curry Scholarship Applications: Due to the file size the 5 applications to be reviewed could not be communicated to remote attendees in a timely manner. In consideration of the applicants need to know, it was agreed that a special remote meeting would be set for Wednesday, May 5th at 10 am. Prior to noon on Tuesday, Board members can email their 2 selections to Judith at jlwilliams@upshurcounty.org for tabulation. The meeting Wednesday will convene to send forward recommendations from the Advisory Board to the Upshur County Commission.

A motion was made by Tink and seconded by Lori for adjournment. There being no further business, the meeting adjourned at 10:34 am.

Ervin Lake

Carrie Wallace

Lewis Simmons

Patricia Tolliver

Lori Ulderich Harvey

Sara Collins

Shanna Collins



Lincoln Financial Group is the marketing name for Lincoln National Corporation and its affiliates.

The Lincoln National Life Insurance Company

8801 Indian Hills Drive
Omaha, NE 68114-4066
Toll free (800) 423-2765
www.LFG.com

May 3, 2021

Carrie Wallace
Upshur County Commission
91 West Main Street
Buckhannon, WV 26201

Re:	Policy Numbers	Coverages	Amendment Effective Dates
	00001D033779	Dental	April 1, 2021
	00001D033626	Dental	April 1, 2021
	000400001000	Voluntary Life	April 1, 2021
	Group I.D. UCCWV		

Dear Carrie Wallace:

Enclosed you will find Amendments and revised policies. As requested, we have amended the Open Enrollment Period to April 1st through May 20th with coverage effective July 1st.

Revised certificates are located on The Lincoln National Life Insurance Company website, www.lincoln4benefits.com. A supply of printed certificates can be requested from Client Services at the telephone number or email address below.

Within 10-15 business days from the date of this letter, updates related to the employees affected by this change will be completed.

It is very important that we receive a signed copy of the Amendments for our records. Please fax the signed copies to 877-573-6177. **If we do not hear from you within 30 days, payment of the required premium will be considered acceptance of the amendments as issued.**

If you have any questions, please feel free to contact your broker or Customer Service Professional at 800-423-2765, or via email at ClientServices@LFG.com. Thank you for giving The Lincoln National Life Insurance Company an opportunity to serve you.

Sincerely,

The Lincoln National Life Insurance Company

Enclosures

AMENDMENT NO. 5

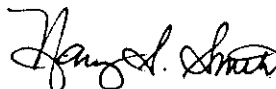
TO BE ATTACHED TO AND MADE PART OF GROUP POLICY NO.: 00001D033626

ISSUED TO: Upshur County Commission

It is agreed that the above policy be replaced with the attached Policy, which is revised and dated April 1, 2021.

The effective date of this amendment is April 1, 2021; but only with respect to losses incurred on or after that date. Nothing contained in this amendment shall change any of the terms and conditions of this Policy; except as stated above.

THE LINCOLN NATIONAL LIFE INSURANCE COMPANY



Officer of the Company

Accepted by the Group Policyholder this _____ day of _____ 20____

By _____ Title _____

AMENDMENT NO. 7

TO BE ATTACHED TO AND MADE PART OF GROUP POLICY NO.: 000400001000-22054

ISSUED TO: Upshur County Commission

The Participation Agreement / Application is amended to reflect the following requested changes.

The Open Enrollment Period has been amended to read:

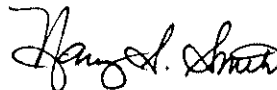
There will be an Open Enrollment Period beginning April 1st and ending May 20th for eligible Employees to enroll for or to increase their current benefit amounts.

Coverage elected during this period will be effective:

- (1) July 1st following the enrollment period, if Actively at Work on that day; or
- (2) The day the Insured Person resumes Active Work, if not Actively at Work on the day the elected coverage or increase would otherwise take effect.

The effective date of this amendment is April 1, 2021; but only with respect to losses incurred on or after that date. Nothing contained in this amendment shall change any of the terms and conditions of this Policy; except as stated above.

THE LINCOLN NATIONAL LIFE INSURANCE COMPANY



Officer of the Company

Accepted by the Group Policyholder this _____ day of _____ 20____

By _____ Title _____

**ATTENTION: FY2022 LITTER CONTROL GRANT APPLICATION IS NOW
AVAILABLE From the WVDEP REAP Litter Control Grant Program**

This matching grant offers up to \$5,000 to be used in local litter control projects.
For your reference, below is a chart summarizing the last three Litter Control Grant cycles.

Grant Cycle	# Grant Applicants	Total Amount Requested	# Grants Awarded	Total Amount Awarded
FY2021	37	\$137,889.64	29	\$48,367.00
FY2020	41	\$164,996.99	35	\$94,800.00
FY2019	32	\$129,757.85	31	\$85,117.72

Grant applications and more information can be found at:

www.dep.wv.gov/environmental-advocate/reap/grantprograms or email your request for an application to depreapgrants@wv.gov. The application must be postmarked by May 31, 2021 to be eligible for consideration.

*This will be the last notification postcard mailed out. Future notifications will be sent out via email only. To ensure you are on our email list for future grant opportunities please email us at: depreapgrants@wv.gov

If you need additional assistance, please feel free to contact the REAP Grant Program at 1-800-322-5530 or at the email above.

Fire Board Financial Report
2020 - 2021

CARRYOVER BALANCE: \$49,379.86

<u>Item / Date</u>	<u>Amount</u>	<u>Financial Institution / Payee</u>	<u>Description / Source</u>
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DEPOSITS

Sheriff of Upshur County	\$1,615.09	First Community Bank	Fire Fee Collections through 6/30/2020
Sheriff of Upshur County	\$60,410.46	First Community Bank	Fire Fee Collections through 7/31/2020
Sheriff of Upshur County	\$101,930.82	First Community Bank	Fire Fee Collections through 8/31/2020
Sheriff of Upshur County	\$39,170.26	First Community Bank	Fire Fee Collections through 9/30/2020
Sheriff of Upshur County	\$10,570.96	First Community Bank	Fire Fee Collections through 10/31/2020
Sheriff of Upshur County	\$8,115.24	First Community Bank	Fire Fee Collections through 11/30/2020
Sheriff of Upshur County	\$2,555.12	First Community Bank	Fire Fee Collections through 12/31/2020
Sheriff of Upshur County	\$2,075.03	First Community Bank	Fire Fee Collections through 01/31/2021
Sheriff of Upshur County	\$2,175.03	First Community Bank	Fire Fee Collections through 02/28/2021
Sheriff of Upshur County		First Community Bank	Fire Fee Collections through 03/31/2021
Sheriff of Upshur County		First Community Bank	Fire Fee Collections through 04/30/2021
Sheriff of Upshur County		First Community Bank	Fire Fee Collections through 05/31/2021

Total Deposits: \$228,618.01

Plus Carryover: \$277,997.87

Total: \$327,377.73

EXPENDITURES

DATE	Amount	Check #	Payee	Description
July 21, 2019	\$6,506.28	988	Upshur County Commission	Reimbursement Payroll
July 21, 2019	\$206.00	989	Software Systems	invoice # 33968
July 21, 2019	\$11.60	990	Upshur County Commission	Reimbursement Postage
July 21, 2019	\$1,470.00	991	Upshur County Commission	Reimbursement-WVCoRP insurance
July 21, 2019	\$327.92	992	Upshur County Commission	Reimbursement-office supplies
July 21, 2019	\$2,668.85	993	Ralston Press	invoice # 88015-2020 Statements
July 21, 2019	\$300.00	994	My Buckhannon	Advertisement-online payments

DATE: 4/29/21

CUMULATIVE POSITION REPORT
7/01/2020 - 3/31/2021
COUNTY SUMMARY

PAGE: 1

|-----UNPAID - CHARGES-----| |-----YEAR - TO - DATE - TAXES - PAID-----|

	REAL	PERSONAL	TOTAL	CHARGE AMOUNT	DISCOUNT	INTEREST	PUB FEE	DIFFERENCE	COLLECTION
REGULAR CHARGES	42210.00	.00	42210.00	224770.00	.00	.00	.00	.00	224770.00
SUPPLEMENTAL CHARGES	.00	.00	.00	.00					.00
TOTAL CURRENT CHARGES	42210.00	.00	42210.00	224770.00	.00	.00	.00	.00	224770.00
PERCENTAGE OF UNPAID & PAID CHARGES			015%	085%					
PRIOR YEAR REAL	172160.00	.00	.00	4160.00	.00	.00	.00	.00	7440.00
PRIOR YEAR PERSONAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
CANCELLATIONS	.00	.00	.00						

DATE: 4/29/21

CUMULATIVE POSITION REPORT
 7/01/2020 - 3/31/2021
 DISTRICT: BANKS

PAGE: 2

|-----UNPAID - CHARGES-----| |-----YEAR - TO - DATE - TAXES - PAID-----|

	REAL	PERSONAL	TOTAL	CHARGE AMOUNT	DISCOUNT	INTEREST	PUB FEE	DIFFERENCE	COLLECTION
REGULAR CHARGES	5380.00	.00	5380.00	33050.00	.00	.00	.00	.00	33050.00
SUPPLEMENTAL CHARGES	.00	.00	.00	.00					.00
TOTAL CURRENT CHARGES	5380.00	.00	5380.00	33050.00	.00	.00	.00	.00	33050.00
PERCENTAGE OF UNPAID & PAID CHARGES			013%	087%					
PRIOR YEAR REAL	23865.00	.00	.00	680.00	.00	.00	.00	.00	1585.00
PRIOR YEAR PERSONAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
CANCELLATIONS	.00	.00	.00						

DATE: 4/29/21

CUMULATIVE POSITION REPORT
 7/01/2020 - 3/31/2021
 DISTRICT: BUCKHANNON

PAGE: 3

|-----UNPAID - CHARGES-----| |-----YEAR - TO - DATE - TAXES - PAID-----|

	REAL	PERSONAL	TOTAL	CHARGE AMOUNT	DISCOUNT	INTEREST	PUB FEE	DIFFERENCE	COLLECTION
REGULAR CHARGES	9440.00	.00	9440.00	56765.00	.00	.00	.00	.00	56765.00
SUPPLEMENTAL CHARGES	.00	.00	.00	.00					.00
TOTAL CURRENT CHARGES	9440.00	.00	9440.00	56765.00	.00	.00	.00	.00	56765.00
PERCENTAGE OF UNPAID & PAID CHARGES			014%	086%					
PRIOR YEAR REAL	36990.00	.00	.00	960.00	.00	.00	.00	.00	1800.00
PRIOR YEAR PERSONAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
CANCELLATIONS	.00	.00	.00						

DATE: 4/29/21

CUMULATIVE POSITION REPORT
 7/01/2020 - 3/31/2021
 DISTRICT:

PAGE: 4

[-----UNPAID - CHARGES-----]]-----YEAR - TO - DATE - TAXES - PAID-----[

	REAL	PERSONAL	TOTAL	CHARGE AMOUNT	DISCOUNT	INTEREST	PUB FEE	DIFFERENCE	COLLECTION
REGULAR CHARGES	.00	.00	.00	.00	.00	.00	.00	.00	.00
SUPPLEMENTAL CHARGES	.00	.00	.00	.00	.00	.00	.00	.00	.00
TOTAL CURRENT CHARGES	.00	.00	.00	.00	.00	.00	.00	.00	.00
PERCENTAGE OF UNPAID & PAID CHARGES			000%	000%					
PRIOR YEAR REAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
PRIOR YEAR PERSONAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
CANCELLATIONS	.00	.00	.00						

DATE: 4/29/21

CUMULATIVE POSITION REPORT
 7/01/2020 - 3/31/2021
 DISTRICT: MEADE

PAGE: 5

[-----UNPAID - CHARGES-----] | [-----YEAR - TO - DATE - TAXES - PAID-----]

	REAL	PERSONAL	TOTAL	CHARGE AMOUNT	DISCOUNT	INTEREST	PUB FEE	DIFFERENCE	COLLECTION
REGULAR CHARGES	6885.00	.00	6885.00	28565.00	.00	.00	.00	.00	28565.00
SUPPLEMENTAL CHARGES	.00	.00	.00	.00					.00
TOTAL CURRENT CHARGES	6885.00	.00	6885.00	28565.00	.00	.00	.00	.00	28565.00
PERCENTAGE OF UNPAID & PAID CHARGES			019%	081%					
PRIOR YEAR REAL	31535.00	.00	.00	665.00	.00	.00	.00	.00	1225.00
PRIOR YEAR PERSONAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
CANCELLATIONS	.00	.00	.00						

DATE: 4/29/21

CUMULATIVE POSITION REPORT
 7/01/2020 .. 3/31/2021
 DISTRICT: UNION

PAGE: 6

	UNPAID - CHARGES			YEAR - TO - DATE - TAXES - PAID					
	REAL	PERSONAL	TOTAL	CHARGE AMOUNT	DISCOUNT	INTEREST	PUB FEE	DIFFERENCE	COLLECTION
REGULAR CHARGES	9260.00	.00	9260.00	48940.00	.00	.00	.00	.00	48940.00
SUPPLEMENTAL CHARGES	.00	.00	.00	.00					.00
TOTAL CURRENT CHARGES	9260.00	.00	9260.00	48940.00	.00	.00	.00	.00	48940.00
PERCENTAGE OF UNPAID & PAID CHARGES			015%	085%					
PRIOR YEAR REAL	37155.00	.00	.00	965.00	.00	.00	.00	.00	1295.00
PRIOR YEAR PERSONAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
CANCELLATIONS	.00	.00	.00						

DATE: 4/29/21

CUMULATIVE POSITION REPORT
 7/01/2020 - 3/31/2021
 DISTRICT: WARREN

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|-----UNPAID - CHARGES-----| |-----YEAR - TO - DATE - TAXES - PAID-----|

	REAL	PERSONAL	TOTAL	CHARGE AMOUNT	DISCOUNT	INTEREST	PUB FEE	DIFFERENCE	COLLECTION
REGULAR CHARGES	5255.00	.00	5255.00	21270.00	.00	.00	.00	.00	21270.00
SUPPLEMENTAL CHARGES	.00	.00	.00	.00					.00
TOTAL CURRENT CHARGES	5255.00	.00	5255.00	21270.00	.00	.00	.00	.00	21270.00
PERCENTAGE OF UNPAID & PAID CHARGES			019%	081%					
PRIOR YEAR REAL	18270.00	.00	.00	500.00	.00	.00	.00	.00	740.00
PRIOR YEAR PERSONAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
CANCELLATIONS	.00	.00	.00						

DATE: 4/29/21

CUMULATIVE POSITION REPORT
 7/01/2020 - 3/31/2021
 DISTRICT: WASHINGTON

PAGE: 8

]-----UNPAID - CHARGES-----[]-----YEAR - TO - DATE - TAXES - PAID-----[

	REAL	PERSONAL	TOTAL	CHARGE AMOUNT	DISCOUNT	INTEREST	PUB FEE	DIFFERENCE	COLLECTION
REGULAR CHARGES	5990.00	.00	5990.00	36180.00	.00	.00	.00	.00	36180.00
SUPPLEMENTAL CHARGES	.00	.00	.00	.00					.00
TOTAL CURRENT CHARGES	5990.00	.00	5990.00	36180.00	.00	.00	.00	.00	36180.00
PERCENTAGE OF UNPAID & PAID CHARGES			014%	086%					
PRIOR YEAR REAL	24295.00	.00	.00	390.00	.00	.00	.00	.00	795.00
PRIOR YEAR PERSONAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
CANCELLATIONS	.00	.00	.00						

DATE: 4/29/21

CUMULATIVE POSITION REPORT
 7/01/2020 - 3/31/2021
 DISTRICT: UPSHUR COUNTY DIST 8

PAGE: 9

	-----UNPAID - CHARGES-----			-----YEAR - TO - DATE - TAXES - PAID-----					
	REAL	PERSONAL	TOTAL	CHARGE AMOUNT	DISCOUNT	INTEREST	PUB FEE	DIFFERENCE	COLLECTION
REGULAR CHARGES	.00	.00	.00	.00	.00	.00	.00	.00	.00
SUPPLEMENTAL CHARGES	.00	.00	.00	.00					.00
TOTAL CURRENT CHARGES	.00	.00	.00	.00	.00	.00	.00	.00	.00
PERCENTAGE OF UNPAID & PAID CHARGES			000%	000%					
PRIOR YEAR REAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
PRIOR YEAR PERSONAL	.00	.00	.00	.00	.00	.00	.00	.00	.00
CANCELLATIONS	.00	.00	.00						

UPSHUR COUNTY BUILDING & FLOODPLAIN PERMITS
APRIL 1, 2021 - APRIL 15, 2021

DATE ISSUED	PERMIT NUMBER	UID NUMBER	APPLICANT NAME	APPLICANT ADDRESS	ESTIMATED PROJECT COST	BUILDING PERMIT PAID	FLOODPLAIN PERMIT PAID	CHECK, CASH, COUNTY CLERK OR ONLINE	DESCRIPTION OF PROJECT	CONTRACTOR OR PROPERTY OWNER	FLOODPLAIN
4/1/2021	8477	6609	MORRIS, ROBERT W	401 ELM DR, BRIDGEPORT, WV 26330	\$75,000.00	\$15.00	\$75.00	CHECK	REMODEL EXISTING STRUCTURE; NEW FURNACE AND AC; NEW DOORS AND WINDOWS; VINYL SIDING; NEW ROOF; REMODEL KITCHEN AND BATH; SHED ADDITION AND EXTEND PORCH ON EXISTING BUILDING; ROOF PAVILION; DECK REPAIRS	FIRST CLASS CONSTRUCTION CORP. 123 FALLINGWOOD CIR, BUCKHANNON, WV 26201	FLOODPLAIN;
4/5/2021	8478	9667	RILEY, KITTY	86 ARIZONA DR, CRAWFORD, WV 26343	\$3,000.00	\$15.00		CHECK	SHED	SELF	
4/5/2021	8479	7678	CLARK, MARLENE	2 KALAFAT DR, BUCKHANNON, WV 26201	\$6,000.00	\$15.00		CASH	10' X 20' STORAGE BUILDING	SELF	
4/5/2021	8480	NEW	KOON, DEVIN / DEBBIE	6985 LITTLE SAND RUN RD, BUCKHANNON, WV 26201	\$130,000.00	\$15.00		CHECK	MANUFACTURED HOME WITH PORCHES	TWIN OAKS HOME SALES LLC, PO BOX 2340, BUCKHANNON, WV 26201	
4/6/2021	8481	8084	GODWIN, CHARLES RODNEY	634 KING SCHOOLHOUSE RD, BUCKHANNON, WV 26201	\$6,000.00	\$15.00		CC	REPAIR WATER DAMAGE TO ENTRY WAY AND REPLACE PORCH	SUNNYSIDE CONSTRUCTION LLC, 118 EAST MAIN ST, BUCKHANNON, WV 26201	
4/6/2021	8482	NEW	HURST, DONALD L JR	1198 RT 20 SOUTH RD, BUCKHANNON, WV 26201	\$60,000.00	\$15.00		CHECK	30' X 80' STORAGE BUILDING - 16 UNITS	SELF	
4/9/2021	8483	81348	SLAUGHTER, JASON	2596 GLADY FORK RD, BUCKHANNON, WV 26201	\$3,500.00	\$15.00		CASH	20' X 24' GARAGE	SELF	
4/9/2021	8484	5784	LOUDIN, MATTHEW R AND STEPHANIE	313 ADRIAN SCHOOL RD, ADRIAN, WV 26210	\$13,356.00	\$15.00		CASH	28' X 36' METAL BUILDING	CAROLINA CARPORTS INC, PO BOX 1263, DOBSON, NC 27017	
4/12/2021	8485	81893	THOMAS, CHRISTOPHER ADAM	47 JONI KAY BLVD, BUCKHANNON, WV 26201	\$3,000.00	\$15.00		CHECK	8' X 18' FRONT PORCH AND 10' X 24' BACK PORCH	SELF	
4/12/2021	8486	7140	BARGER, MATTHEW	148 FOXMILL DR, BUCKHANNON, WV 26201	\$6,000.00	\$15.00		OL	DECK AND FIRE PIT	SELF	
4/12/2021	8487	407	SAYRE, RALPH	166 MICK HILL RD, BUCKHANNON, WV 26201	\$3,000.00	\$15.00		CHECK	HIGH TUNNEL GREENHOUSE	SELF	
4/12/2021	8488	5545	MORGAN, WILLARD C JR	347 STONY RUN RD, BUCKHANNON, WV 26201	\$30,800.00	\$15.00		OL	FRONT PORCH; NEW ROOF ON GARAGE AND HOUSE	KAIGE CONTRACTING LLC, 572 BUCKHANNON RUN RD, BUCKHANNON, WV 26201	
4/13/2021	8489	8083	GODWIN, GRAHAM	632 KING SCHOOLHOUSE RD, BUCKHANNON, WV 26201	\$6,700.00	\$15.00		CHECK	12' X 20' PRE-FAB SHED	SELF	
4/15/2021	8490	8146	PRESAR, CRAIG	138 GALWAY RD, BUCKHANNON, WV 26201	\$25,960.00	\$15.00		CHECK	NEW METAL ROOF AND NEW VINYL SIDING ON HOME	K&L BUILDERS LLC, 2883 BEECHTOWN RD, FRENCH CREEK, WV 26218	
4/15/2021	8491	NEW	CASTO, JOHN D	39 LANDIS HILLTOP DR, FRENCH CREEK, WV 26218	\$15,000.00	\$15.00		CASH	20' X 40' HOUSE ON 6' X 6' POST FOR FOUNDATION	SELF	
					TOTAL	TOTAL	TOTAL				
					\$387,316.00	\$225.00	\$75.00				

UPSHUR COUNTY BUILDING & FLOODPLAIN PERMITS
APRIL 16, 2021 - APRIL 30, 2021

DATE ISSUED	PERMIT NUMBER	UID NUMBER	APPLICANT NAME	APPLICANT ADDRESS	ESTIMATED PROJECT COST	BUILDING PERMIT PAID	FLOODPLAIN PERMIT PAID	CHECK, CASH, COUNTY CLERK OR ONLINE	DESCRIPTION OF PROJECT	CONTRACTOR OR PROPERTY OWNER	FLOODPLAIN
4/16/2021	8492	5710	MILLS, KEVIN	499 CUTRIGHT RUN RD, BUCKHANNON, WV 26201	\$4,500.00	\$15.00		CASH	ROOF REPLACEMENT	DOUBLE A CONST, 128 FAYETTE ST, BUCKHANNON, WV 26201	
4/16/2021	8493	82013	OGDEN, KEVIN	1030 HEAVNER GROVE RD, BUCKHANNON, WV 26201	\$6,500.00	\$15.00		OL	12' X 20' GUN SMITHING SHOP	SELF	

4/16/2021	8494	11715	MITCHELL, BRENDA	285 LEE GLASS RD, BUCKHANNON, WV 26201	\$6,645.00	\$15.00		CC	NEW METAL ROOF	MID ATANTIC REGIONAL CONTR, 145 MORRIS ST, BUCKHANNON, WV 26201	
4/19/2021	8495	82012	SPAUR, JOHN	1851 OLD ELKINS RD, BUCKHANNON, WV 26201	\$10,000.00	\$15.00		CASH	16' X 44' HOUSE ON TRAILER FRAME	SELF	
4/19/2021	8496	6538	CRITES, KEVIN	350 S TENNEY DR, BUCKHANNON, WV 26201	\$23,000.00	\$15.00		CHECK	26' X 28' POLE BUILDING	RM BUILDINGS, PO BOX 697, JANE LEW, WV 26378	
4/19/2021	8497	9614	GOETSCH, CARLEEN AND NATHAN	236 PANTHER FORK RD, CRAWFORD, WV 26343	\$30,000.00	\$15.00		OL	ROOF; CHIMNEY LINER; UPDATE KITCHEN AND BATHS: SIDING: WINDOWS	PAUL LAMB, 560 BROAD ST, WESTON, WV 26452	
4/19/2021	8498	82010	MORRIS, CHAD AND ERIKA	885 TERRACE AVE, WESTON, WV 26452	\$250,000.00	\$15.00		OL	SINGLE FAMILY HOME	RANDY KELLY CONST LLC, 241 GEE LICK RD, WESTON, WV 26452	
4/20/2021	8499	NEW	CASEY, MYLINDA MOATS	412 HUNTER RIDGE RD, CRAWFORD, WV 26343	\$209,000.00	\$15.00		CHECK	NEW HOME	SELF	
4/20/2021	8500	2011	GABRIEL, MARK AND JULIE	84 BOARDWALK RD, BUCKHANNON, WV 26201	\$8,310.00	\$15.00		CHECK	CONVERT EXISTING TUB W/ACRYLIC SHOWER BASE AND SURROUND WALL	OHIO BATH SOLUTIONS, DBA BATH FITTER, 542 INDUSTRIAL DR, LEWISBERRY, PA 17339	FLOODPLAIN; INSIDE WORK ONLY
4/20/2021	8501	NEW	BRANKA, STEPHANIE	402 CHILDERS RUN RD, BUCKHANNON, WV 26201	\$2,000.00	\$15.00		OL	12' X 65' SINGLE WIDE TRAILER WITH 12' X 20' ADDITION: FRONT PORCH; BACK PORCH:	SELF	
4/22/2021	8502	6563	REID, JOHN AND SHIRLEY	220 N TENNEY DR, BUCKHANNON, WV 26201	\$20,000.00	\$15.00		OL	24' X 32' POLE BARN	RM BUILDINGS, PO BOX 697, JANE LEW, WV 26378	
4/23/2021	8503	7908	OLDAKER, AMY	91 MORGAN ADDITION RD, BUCKHANNON, WV 26201	\$3,500.00	\$15.00		CASH	ROOF; SIDING; WINDOWS; DOORS	SELF	
4/23/2021	8504	NEW	RIFFLE, MARSHA	225 POCAHONTAS ST, BUCKHANNON, WV 26201	\$65,000.00	\$15.00		OL	SINGLE WIDE MOBILE HOME	CLAYTON HOMES, 2358 US RT 33 WEST, BUCKHANNON, WV 26201	
4/26/2021	8505	439	DEAN, ERICA	201 COTTONWOOD DR, BUCKHANNON, WV 26201	\$6,800.00	\$15.00		CHECK	12' X 20' OUT BUILDING	SELF	
4/27/2021	8506	82016	WAGONER, TIMOTHY L	4343 TALLMANSVILLE RD, BUCKHANNON, WV 26201	\$110,000.00	\$15.00		CHECK	DOUBLE WIDE TRAILER	CLAYTON HOMES, 2358 US RT 33 WEST, BUCKHANNON, WV 26201	
4/27/2021	8507	10937	HELDRETH, MIKE	PO BOX 15, WYATT, WV 26463	\$20,000.00	\$15.00		CHECK	10' X 22' ADDITION AND REMODEL	SELF	
4/27/2021	8508	82014	JOHNSTON, MIKE	2491 HOLLY GROVE RD, ROCK CAVE, WV 26234	\$10,000.00	\$15.00		CHECK	CONVERT PART OF GARAGE TO APARTMENT	SELF	
4/27/2021	8509	6671	A. F. WENDLING, INC	PO BOX 661, BUCKHANNON, WV 26201	\$750,000.00	\$15.00		CHECK	NEW METAL BUILDING AND PARKING SPACES AND DOCKS FOR TRUCKS	TKS CONTR, 136 BILLINGSLEY DR, BUCKHANNON, WV 26201	FLOODPLAIN; EC SHOWS OUT
4/29/2021	8510	NEW	LEBLANC, LYNN AND ROSE H	51 PNE ISLAND RD, MILFORD, MA 01757	\$200,000.00	\$15.00	\$225.00	CHECK	LOG CABIN AND A-FRAME STORAGE BUILDING	HARLESS CONST INC, 207 MAYFIELD LN, BOLT, WV 25817	FLOODPLAIN:
4/30/2021	8511	9461	RYAN, FRANKLIN M	2818 PHILLIPS RIDGE RD, FRENCH CREEK, WV 26218	\$1,800.00	\$15.00		CC	10' 4" X 25' 4" ADDITION TO EXISTING SHED	SELF	
4/30/2021	8512	10266	SPANGLER, RICHARD E	1763 KINGSTREE HWY, MANNING, SC 29102	\$5,500.00	\$15.00		CASH	18' X 26' X 9' METAL STORAGE BUILDING	SELF	
4/30/2021	8513	12163	BAXA, SAMUEL	1196 OLD ELKINS RD, BUCKHANNON, WV 26201	\$14,100.00	\$15.00		OL	10' X 20' FRONT PORCH	DOUBLE A CONST, 128 FAYETTE ST, BUCKHANNON, WV 26201	

TOTAL
\$1,756,655.00

TOTAL
\$330.00

TOTAL
\$225.00

GRAND
PROJECT
TOTAL
\$2,143,971.00

GRAND BP
TOTAL
\$555.00

GRAND FP
TOTAL
\$300.00

EST.  1851

U P S H U R

County, West Virginia

UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

DEPARTMENT: Upshur 911

MONTH / YEAR: March 2021

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
Doyle Cutright II	Ford Expedition	2CNDL73F556160712	125541.3	125860	318.7	36.5
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
			GRAND TOTALS		318.7	36.5



U P S H U R

UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

DEPARTMENT: Maintenance

MONTH / YEAR: March 2021

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
GREG HARRIS	2020 F-250	IFT7XZB83LEE	1,697	2,425	728	0 21.8
Chris Alkire		84I72				0 22.36
Eric Poling						0 24.41
Loretta Koon						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
GRAND TOTALS					728	0 68.57 0

[illegible]

County, West Virginia 65462

MONTHLY MILEAGE LOG

MONTH / YEAR: March 2021

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
GREG HARRIS	2008 Toyota Tundra	5TBBV541B8551	89058	89664	406	16.6
Chris Alkire		4917			0	Diesel 4.5
Eric Poling					0	16.81
Loretta Koone					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
			GRAND TOTALS		406	33.41 0



UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

DEPARTMENT: DHSEM

MONTH / Year March 2021

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
B Shreves	2019 Chevy 2500	2GC2KREG1121064	7500	7655	155	40
			GRAND TOTALS		155	40

4/7
4/14
4/24
4/30



UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

Department: Dog Pound

Mar-21

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
Mike Francis	F250 Ford Truck	1FTSX21598EB86131	103,416	103,419	3	
Christy Riffle	F250 Ford Truck	1FTSX21598EB86131	103,419	103,420	1	
GRAND TOTALS					4	0



SPECIAL MEETING

**Board of Health Meeting Agenda
Monday, May 03, 2021
6:00pm**

- A. Call to Order
 - A.1 Moment of Silence
 - A.2 Pledge to the Flag of the United States of America
- B. Grant Funding (Possibility of a new building) Sue McKisic, and Shane Whitehair
- C. Adjournment

POSTED: 04/28/2021

ELKINS ROAD PUBLIC SERVICE DISTRICT

39

Agenda

Meeting Regular Monthly Meeting

Start Time 5:00 PM

Date Tuesday, May 4, 2021

Place P.S.D. Office
4536 Old Elkins Rd, Buckhannon

Meeting Called to Order by Chairperson

5:00 PM

Pledge of Allegiance

Roll Call Introduce Board of Directors

Chair/Treasurer-Carey Wagner, Secretary-Larry Heater, Board Member-David Burr

Introduce Office Staff - Office Manager, Carolyn Douglas; Billing Clerk - Linzy Wilson;

System Operator-David Wamsley

Recognize Current Customers

Approval of Minutes - March 2, 2020 and April 6, 2021 Regular Monthly Meetings

Vote

Treasurer Report/Payment of Bills for May/bal of April Invoices

Vote

ITEMS FOR DISCUSSION

Josh Ringer - Development on Wagner Road

Vote

Wants to know what is required to proceed

WVCoRP Renewal for 2021-2022

Vote

Review/Approve renewal

Phase III Extension Project Update

Vote

Invoice payment approval

Progress Reports & Discussion

Change Orders

Project Underruns & Proposed Use

Maintenance Report

Leak Detection

Date & Time of June 2021 Meeting - Tuesday, June 1, 2021 @ 5:00 pm

Adjournment

Vote

Anyone wishing to address the Board that is not on the agenda will be addressed at the end of the meeting or as time permits in between other items on agenda. Please ask to be added so we can be sure to address you. Thank you for your patience!!!! ☺)

40

City Council of Buckhannon – 7:00 pm in Council Chambers
Meeting Agenda for Thursday, May 6, 2021

Channel 3 is Live Streaming our City Council Meetings at <https://www.facebook.com/ch3buckhannon/>
Please send public comments to buckhannon@buckhannonwv.org via email or drop them in the mail,
or drop box behind City Hall.

A. Call to Order

- A.1 Moment of Silence
- A.2 Pledge to the Flag of the United States of America
- A.3 Mayor's Greetings

B. Recognized Guests

- B.1 Volunteer Fire Department: Travis Dean, Glen Davis & Brian Chidester

C. Department & Board Reports

- C.1 Public Works Director- Jerry Arnold
- C.2 Finance Director- Amberle Jenkins
- C.3 Fire Chief- JB Kimble
- C.4 City Attorney- Tom O'Neill

D. Correspondence & Information

- D.1 Letter of Support from Volunteer Fire Department RE: Proposal to hire three additional paid staff for BFD
- D.2 FOIA Request- Steve Cantler RE: List of Bidders & Results for Cemetery Mowing
- D.3 Quitclaim Deed Pamela Perrine 15 Cleveland Avenue
- D.4 Report of Cat & Dog Activity –Upshur County Commission-March 2021
- D.5 FEMA Emergency Power Generators Hazard Mitigation Project Grant No. 1 Bid Opening Results
- D.6 Letter to Community Care of WV RE: Flood Door Installation Requirements located at 34 & 36 N Kanawha St

E. Consent Agenda

- E.1 Approval of Minutes -Regular Meeting 04/15/2021 & Special Meeting 04/20/2021
- E.2 Approval of Building and Wiring Permits
- E.3 Approval of Payment of the Bills
- E.4 Approval Resignation of Alisa Lively from the Police Civil Service Commission (Chamber of Commerce Appointment)
- E.5 Approval Resignation of Sean Harris from the Buckhannon Planning Commission
- E.6 Approval Appointment of Sean Harris to the Police Civil Service Commission (Chamber of Commerce Appointment)

F. Strategic Issues for Discussion and/or Vote

- F.1 Discussion/Possible Action Resolution No. 2021-04 Acceptance of the Quitclaim Deed from Pamela Perrine 15 Cleveland Avenue
- F.2 Approval Indemnification Agreement with USI Insurance & WVPEIA
- F.3 Discussion Board Vacancies: Planning Commission, BU Airport Authority, Buckhannon River water Shed Association & Fire Department Accreditation Policy Review Committee
- F.4 Discussion/Possible Action WAMSB Funding Allocation
- F.5 Discussion/Possible Action Property Purchase 65 E Main Street RE: Deed & Resolution No. 2021-05
- F.6 Discussion/Possible Action Process to Increase Water Rates as recommended by the Water Board RE: Ordinance No. 451

G. Comments and Announcements

- G.1 Mary Albaugh
- G.2 Pamela Bucklew
- G.3 C J Rylands
- G.4 David Thomas
- G.5 Jack Reger
- G.6 Randall Sanders

H. Mayor's Comments and Announcements

I. Adjournment