

## Upshur County Commission Meeting Agenda

Location:	Upshur County Courthouse Annex If you prefer to participate by telephone, please dial 1-408-650-3123 Access Code: <u>272 564 045</u> to enter the conference call
Date of Meeting:	April 15, 2021
9:00 a.m.	Moment of Silent Meditation --- Pledge of Allegiance Approval of Minutes: <ul style="list-style-type: none"> <li>• April 8, 2021</li> </ul>
9:15 a.m.	Charles Wilson, Magnolia Associates, LLC – Discuss expansion of Rock Cave Family Dollar/Dollar Tree and request acknowledgment of correspondence dated April 13, 2021. <span style="float: right;"><u>Page 5-7</u></span>
9:30 a.m.	Proclamation declaring the week of April 11 <sup>th</sup> through 17 <sup>th</sup> to be National Public Safety Telecommunicators Week in Upshur County <span style="float: right;"><u>Page 8</u></span>
1:00 p.m.	Supervisor meeting
2:00 p.m.	Policy Board meeting

### Items for Discussion / Action / Approval:

1. Approval of the 2021 Board of Assessment Appeals Schedule \* Page 9
2. Discuss the Buckhannon-Upshur Recreational Park 2021 Season Hours of Operation and Fee Schedule. \* Page 10
3. Correspondence from Kirsten Coit-Fetty and Jennifer K. Bennett, on behalf of the Splashers Buckhannon Swim Club, requesting use of the Upshur County Pool for swim practice and home swim meets during the 2021 pool season. A Certificate of Insurance will be provided and the Club is able to pay \$50 for each home meet to cover the expense of a lifeguard. Upon approval, payment will be made after July 9<sup>th</sup> upon receipt of an invoice from the Office of the Upshur County Commission. In addition, the Splashers are requesting a discount for an end of year team pool party. \* Page 11
4. Correspondence from Craig D. Presar, WVU Extension Agent, requesting use of the large pavilion June 28<sup>th</sup>, 29<sup>th</sup>, and 30<sup>th</sup>, free of charge. The Upshur County Extension Service plans to host a 4-H Cloverbud Day Camp and anticipates that 25 area youth will be in attendance. In addition to the aforementioned request, Mr. Presar is also requesting to utilize the pool for one hour each afternoon and for the pool entry fees for the camp participants and registered staff to be waived. \* Page 12
5. Correspondence from Carol J. Smith, County Clerk, requesting approval to transfer Jenna Marple from her current position as part-time COVID cleaner to a paid part-time intern working in the Payroll and Accounts Payable Department. Upon approval, the change in employment will be effective May 17, 2021. Due to her current position as a COVID-19 sanitation employee, all hours accrued in this position will be counted towards her 1040 allowable hours per year. \*

*Item may lead to Executive Session per WV Code §6-9A-4*

Under separate cover

6. Approval of Lewis–Upshur Animal Control Facility Volunteer Logan Nelson. *Under separate cover*
7. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off, Remote Work Request(s).

**For Your Information:**

**(Certain Items May Require Discussion, Action and/or Approval by the Commission)**

1. Notice of Approval of the Levy Estimate (Budget) for the fiscal year beginning July 1, 2021 from the WV State Auditor. *Page 13*
2. Pringle House LP -- Notice of Hearing Before the Upshur County Commission Sitting as a Board of Assessment Appeals Friday, October 1, 2021. *Page 14-15*
3. FEMA’s Risk Rating 2.0 Talking Points and Resources to Help You Navigate the Changes – Announcement made April 1, 2021 *Page 16-17*
4. Upshur County Building Permits for the month of March, 2021 *Page 18-20*
5. Lewis-Upshur Animal Control Facility Reports for the month of March, 2021 *Page 21-25*
  - Adoption Financial Transactions
  - Cat Report
  - Animal Report
  - Animal Control/Humane Officer Animal Report
6. Public Notices:
  1. Newsletters and/or Event Notifications:
  2. Agendas and/or Notice of Meetings:
 

• James W. Curry Library/Park Advisory Board	March 31, 2021	<i><u>Page 26-27</u></i>
• Buckhannon-Upshur Airport Authority	April 12, 2021	<i><u>Page 28</u></i>
• Upshur County Public Library	April 14, 2021	<i><u>Page 29</u></i>
• Upshur County Senior Center	April 14, 2021	<i><u>Page 30</u></i>
• Upshur County Convention & Visitors Bureau	April 14, 2021	<i><u>Page 31</u></i>
• City of Buckhannon	April 15, 2021	<i><u>Page 32</u></i>
• Lewis-Upshur LEPC	April 21, 2021	<i><u>Page 33</u></i>
  3. Meeting Minutes:
 

• Upshur County Safe Structures & Sites Enforcement Board	February 11, 2021	<i><u>Page 34</u></i>
• Adrian PSD	March 4, 2021	<i><u>Page 35-36</u></i>
• Upshur County Solid Waste Authority	March 8, 2021	<i><u>Page 37-39</u></i>
• Hodgesville PSD	March 9, 2021	<i><u>Page 40-41</u></i>
• Upshur County Youth Camp Board	March 17, 2021	<i><u>Page 42</u></i>

## 4. Meetings:

- 05/04/21 5:00 p.m. Elkins Road PSD
- 05/04/21 4:00 p.m. Hodgesville PSD
- 04/01/21 7:00 p.m. Banks District VFD
- 04/15/21 7:00 p.m. City Council of Buckhannon
- 04/01/21 7:00 p.m. Selbyville VFD
- 04/12/21 12:00 p.m. Upshur County Family Resource Network
- 04/12/21 4:30 p.m. Upshur County Solid Waste Authority
- 04/12/21 5:30 p.m. Buckhannon-Upshur Recreational Park Advisory Board
- 04/12/21 6:00 p.m. Lewis-Upshur Community Corrections Board – Lewis Co.
- 04/13/21 7:30 p.m. Adrian VFD
- 05/06/21 6:00 p.m. Buckhannon-Upshur Board of Health
- 04/21/21 7:00 a.m. Upshur County Development Authority –Executive Board
- 04/14/21 12:00 p.m. Upshur County Senior Center Board
- 04/14/21 3:00 p.m. Upshur County Conventions & Visitors Bureau
- 04/13/21 7:00 p.m. Warren District VFD
- 04/01/21 3:00 p.m. Adrian PSD
- 04/14/21 3:00 p.m. Tennerton PSD
- 04/08/21 3:00 p.m. Upshur County Safe Sites & Structures Enforcement Board
- 04/08/21 7:30 p.m. Buckhannon VFD
- 04/12/21 4:00 p.m. Buckhannon Upshur Airport Authority
- 04/15/21 6:30 p.m. Upshur County Youth Camp Board
- 04/11/21 6:00 p.m. Washington District VFD
- 04/19/21 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 04/21/21 4:00 p.m. Upshur County Public Library Board
- 04/16/21 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development Council
- 04/27/21 6:30 p.m. Upshur County Fire Board, Inc.
- 04/27/21 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 04/14/21 7:00 p.m. Ellamore VFD
- 04/21/21 12:00 p.m. Lewis Upshur LEPC
- 04/14/21 1:15 p.m. Upshur County Farmland Protection Board
- 04/26/21 7:00 p.m. Upshur County Fire Fighters Association
- 04/14/21 6:00 p.m. Buckhannon River Watershed Association - Farm Bureau
- 04/28/21 10:00 a.m. James W. Curry Advisory Board
- 04/26/21 12:00 p.m. Region VII Planning and Development Council
- 04/26/21 10:00 a.m. Mountain CAP of WV, Inc. a CDC

## 7. Appointments Needed or Upcoming:

- Buckhannon-Upshur Airport Authority (unexpired term -- 6/30/2021) – City Representative
- Buckhannon-Upshur Parks and Recreation Advisory Board (unexpired term – 06/30/2021) – City Representative
- Upshur County CVB Board of Directors (7/1/2021-6/30/2024) – Commission Tourism Representative

*\*\*\*If you are interested in serving on an Upshur County board, please submit your letter of interest to the Commission Office at 91 W. Main St., Suite 101, Buckhannon, WV 26201 or [trperry@upshurcounty.org](mailto:trperry@upshurcounty.org). Upcoming term expirations are listed in this section of the agenda; however, letters of interest can be submitted at any time. Letters of interest for boards that do not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment. \*\*\**

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Correspondence from Steve Booth on behalf of Tri County Towing requesting to be placed on the Upshur County Wrecker Rotation List for emergency towing services. *(tabled 3/18/2021)*

Next Regular Meeting of the Upshur County Commission

April 29, 2021 --- 9:00 a.m.

Upshur County Courthouse Annex

**\*\* Special Meeting to be held on April 20, 2021 at the Administrative Annex\*\***

**\*\*The Commission Meeting on April 22, 2021 has been CANCELLED\*\***

Magnolia Associates, LLC  
31 Virginia Avenue  
Weston, West Virginia 26452

April 13, 2021

Upshur County Commission  
Upshur County Administrative Annex  
91 West Main Street, Suite 101  
Buckhannon, WV 26201

Re: Lease Agreement, dated May 15, 2003 between Magnolia Associates, LLC, as Landlord, and Family Dollar Stores of West Virginia, LLC, as Tenant, (the "Lease") for the Premises at the intersection of Route 4 and Route 20 in Rock Cave, West Virginia (the "Premises")

Dear Commissioners:

This letter is to advise you that Magnolia Associates is the owner of the above-referenced Premises. We have entered into a lease amendment with Family Dollar for the operation of a retail variety store selling general merchandise including food and beverages. The lease amendment requires the owner of the Premises to build and construct a 2,000 square foot, more or less, expansion onto the existing store. The lease amendment contains certain contingencies and deadlines before it becomes non-cancellable by the parties. Magnolia Associates is aware that its contractor must obtain a building permit from the Upshur County Building Permit Officer before commencing construction of the expansion. Before we proceed further with this project and expend substantial resources, Magnolia Associates and Family Dollar are seeking your acknowledgement that Upshur County has no objection to the expansion and operation of the Family Dollar store as discussed herein, that other than the above-referenced building permit no other permits or approvals are necessary in connection with the project, and that Magnolia Associates and Family Dollar may rely upon this letter in order to commence the project. Your time and attention to this matter is greatly appreciated.

If you have any questions, please do not hesitate to contact us.

Very truly yours,  
**Magnolia Associates, LLC**

By: 

Seth Wilson, its Member

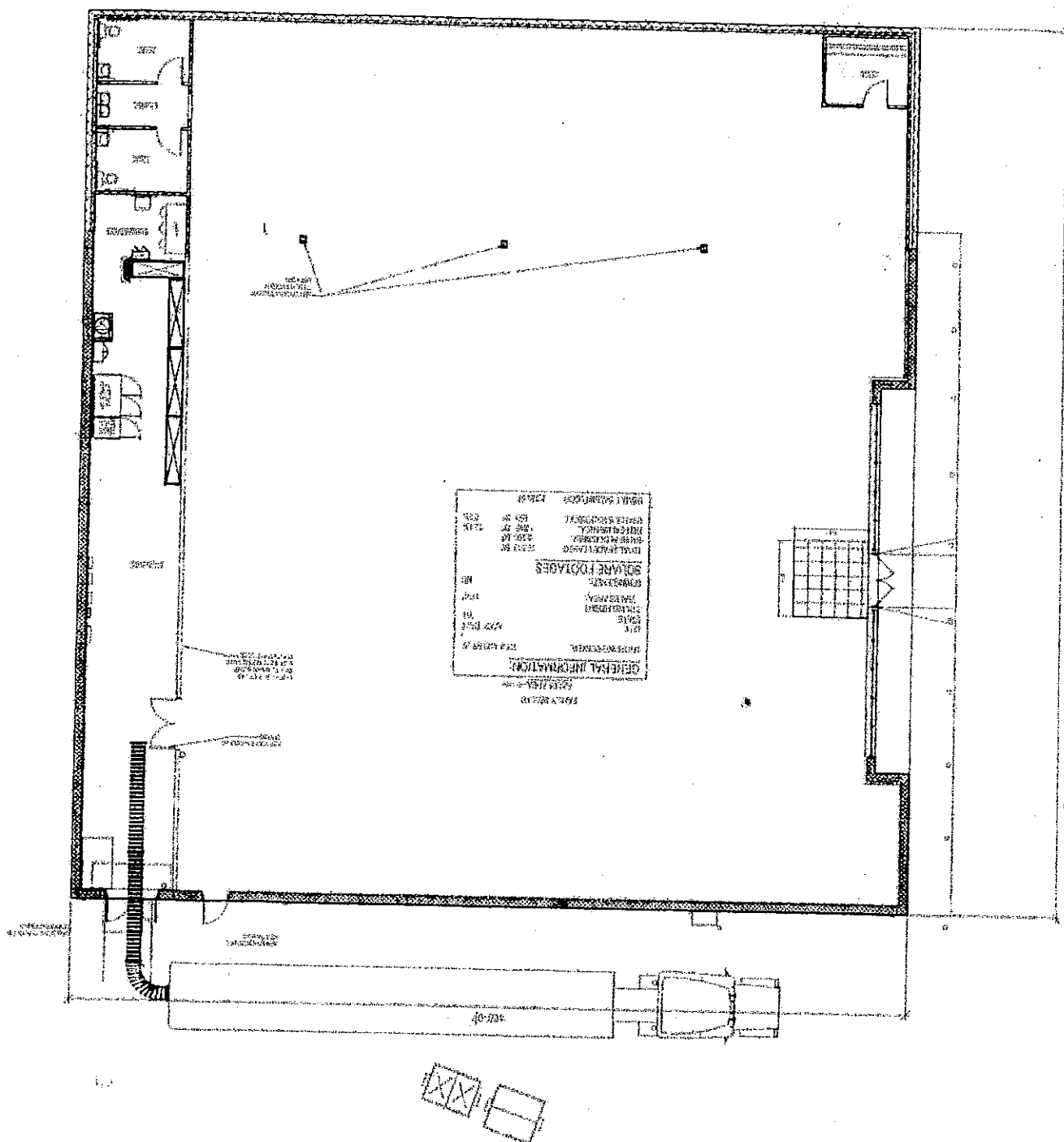
**ACKNOWLEDGED AND AGREED**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: April \_\_\_\_, 2021







## *Proclamation*

**Whereas**, emergencies occur 24 hours per day, 7 days a week, 365 days a year that require Law Enforcement, Fire and Emergency Medical Services; and,

**Whereas**, when an emergency occurs the prompt response of Law Enforcement Officers, Firefighters, Emergency Medical Technicians and Paramedics is critical to the protection of life and preservation of property; and,

**Whereas**, such response would not be possible without Public Safety Telecommunicators who are the first and most critical contact our citizens have with emergency services; and,

**Whereas**, our Law Enforcement Officers, Firefighters, and Emergency Medical Service personnel are dependent upon the quality and accuracy of information obtained from citizens who telephone the Public Safety Telecommunicators working within the Upshur County Emergency 911 Communications Center; and,

**Whereas**, Public Safety Telecommunicators provide the vital link for our Emergency Services personnel by monitoring their activities by radio, providing them with invaluable information and ensuring their safety during the most dangerous times; and,

**Whereas**, Public Safety Telecommunicators of the Upshur County Emergency 911 Communications Center have contributed substantially to the apprehension of criminals, suppression of fires, treatment of patients, overall safety of our community and have been integral in the response to the COVID-19 Pandemic; and,

**Whereas**, Public Safety Telecommunicators of the Upshur County Emergency 911 Communications Center exhibit compassion, understanding and professionalism during the performance of their jobs on a daily basis;

**Now therefore be it Resolved**, that the Upshur County Commission declares the week of April 11 through 17, 2021 to be National Public Safety Telecommunicators Week in Upshur County, in honor of the men and women whose diligence and professionalism keep our County and citizens safe.

*Signed this 15<sup>th</sup> Day April, 2021*

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Kristie G. Tenney, President  
Upshur County Commission

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Terry Cutright, Commissioner

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Sam Nolte, Commissioner





**2021 Board of Assessment Appeals Schedule****October 1, 2021****Upshur County Administrative Annex****91 W. Main St., Suite 101, Buckhannon, WV 26201****9:00 am - Pringle House LP**

# BUCKHANNON-UPSHUR RECREATIONAL PARK

## 2021 Season Hours of Operation & Fee Schedule

Opens to the public: May 29<sup>th</sup>

Closing date: August 7<sup>th</sup>

*Concession stand will be open during regular business hours*

*~~~Several new upgrades~~~*

### Hours of Operation/Daily Admission:

Monday—Saturday 12 p.m. – 6 p.m. \$5.00 per person – **\$3 admission after 3 p.m. / \$2 after 5 p.m.**

Sundays-Family Fun Day 12:30-5:30 \$3.00 per person

*No charge for children two (2) years old or younger*

*All others entering the pool facility must pay admission*

Season Pool Pass: \$120 for individual pass; \$30 each additional pass (immediate family)  
One day pool passes in books of 5 for \$20

Pool Parties: Hours: 6:00 pm - 8:00 pm \$200 under 40 people  
8:30 pm - 10:30 pm \$225 40 to 80 people  
\$250 80 plus people

### Swimming Lessons:

Group Swim Lessons – Monday through Friday -- \$50 per week

Private Lessons for children under 4 years of age or by request – as available -- \$15 per session

### Shelter Rental:

Large Shelter \$50 (47.00 tax exempt)

Small Shelter \$25 (\$23.50 tax exempt)

### Lap Swimming:

Monday – Friday 7:45 am – 8:45 am \$50 each pass / \$3.00 per day

Saturday and Sunday 10:30 am – 11:30 am

### Water Aerobics:

Monday and Wednesday \$5 per session

9:30 am – 10:30 am

Starting Wednesday, June 2<sup>nd</sup>

Swim Teams: \$400

### Discounts:

Camp Buccaneer / Child Development Centers \$55.00 each pool pass

UC Public Library / Camp Tommy / UC 4H / UC Schools \$200.00 each pool party

**\*\* Prices include any applicable sales tax\*\***



April 5, 2021

Dear Upshur County Commission:

The Buckhannon Swim Club would like to request the dates and times listed below for swim practice and swim meets. Your consideration is greatly appreciated.

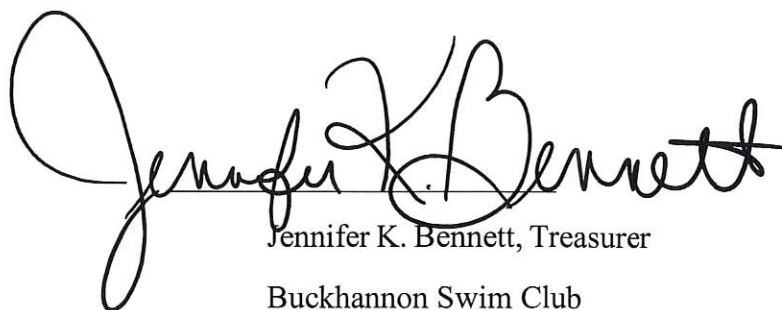
Long Course Practice	Monday – <del>Saturday</del> <sup>Friday</sup> 7:30-8:45am
Regular Practice	Monday-Friday (8:45am set-up) 9:00-11:30am practice
	*May 31 - July 15, 2021
Home Meet Dates	June 3, 10, 17, 24 and July 1, 8 (some may be removed)
*Set-up at 5:30pm, warm- ups at 6:00pm, meet starts at 6:30pm	

We will provide a Certificate of Insurance prior to the first day of practice. We also will be able to pay \$50 for each home meet to cover the expense of the lifeguard. If possible, we would like to make this payment after July 9<sup>th</sup>, due to possible weather cancellations.

BSC would also ask the Upshur County Commission for a discount for an end of the year team pool party.

Sincerely,

\_\_\_\_\_  
Kirsten Coit-Fetty, President  
Buckhannon Swim Club

  
Jennifer K. Bennett, Treasurer  
Buckhannon Swim Club



April 8, 2021

Upshur County Commission  
Kristie Tenney, President  
91 W. Main St., Suite 101  
Buckhannon, WV 26201

Dear Commission Members,

On June 28, 29 & 30, 2021, the WVU Upshur County Extension Service will be conducting Upshur County 4-H Cloverbud Day Camp. We plan to hold this camp at the Buckhannon-Upshur Recreational Park. In addition, we hope to use the Upshur County Swimming Pool for an hour each afternoon. It is anticipated that twenty-five Cloverbuds (ages 5-8) and five 4-H Teen Leaders will be involved each day. A copy of the Certificate of Liability Insurance for the WVU Extension Service has been provided as an attachment to this letter.

To alleviate costs related to providing an educational experience like this, we are requesting a waiver of the fees associated with the use of these facilities. A reduction in operational expenses will allow a wider and more diverse collection of programming opportunities.

As always, we are grateful for your continued support of the WVU Extension Service and the youth of Upshur County.

Thank you,

A handwritten signature in blue ink, appearing to read 'Craig D. Presar', with a long horizontal flourish extending to the right.

Craig D. Presar  
WVU Extension Service





Office of the State Auditor  
Local Government Services  
200 West Main Street  
Clarksburg, West Virginia 26301

**State of West Virginia**  
**John B. McCuskey**  
State Auditor



Toll Free: (877) 982-9148  
Telephone: (304) 627-2415  
Fax: (304) 340-5090  
[www.wvsao.gov](http://www.wvsao.gov)

April 5, 2021

**NOTICE OF APPROVAL OF THE LEVY ESTIMATE  
(BUDGET)**

TO: Upshur County Commission

In accordance with the provisions of Chapter 11, Article 8, of the West Virginia Code, as amended, the State Auditor of West Virginia hereby approves your Levy Estimate (Budget) for the fiscal year beginning July 1, 2021.

With this written approval, the levying body shall meet on the third Tuesday in April (April 20) to hear and consider any objections and to officially adopt the levy rates for property taxation. The clerk/recording officer, within three days of such meeting, shall prepare and forward to the State Auditor the officially adopted levy rates and levy order.

If you have any questions, please do not hesitate to contact me at 304- 627-2415 or 1-877-982-9148 extension 5114, Shellie Humphrey extension 5119, Tiffany Hess extension 5118 or Rebecca Clise extension 5101.

Sincerely,  
John B. McCuskey  
WV State Auditor

By: Ora L. Ash, Deputy State Auditor  
Local Government Services

UPSHUR COUNTY COMMISSION  
Upshur County Administrative Annex  
91 West Main Street, Suite 101 • Buckhannon, West Virginia 26201  
*Equal Opportunity Employer (EOE)*

Telephone: (304) 472-0535  
Telecopier: (304) 473-2802

TDD Numbers  
Business: 472-9550  
Emergency: 911

**NOTICE OF HEARING BEFORE THE**  
**UPSHUR COUNTY COMMISSION**  
**SITTING AS A BOARD OF ASSESSMENT APPEALS**  
**FRIDAY, OCTOBER 1, 2021**

**Vorys, Sater, Seymour and Pease LLP**  
**P.O. Box 1008**  
**Columbus, OH 43216**

**Re: Pringle House LP Board of Assessment Appeal Hearing Upshur County, WV**

You are hereby notified that if you wish to appear before the Board of Assessment Appeals you shall appear in person or via telephone at the Upshur County Administrative Annex, 91 W. Main St., Suite 101, Buckhannon, WV 26201 at **9:00 a.m. on the 1<sup>st</sup> day of October, 2021**. If you prefer to participate via telephone, please dial (304) 472-1131 at the time of your hearing.

You are further notified that the West Virginia Supreme Court has ruled that Assessing Officer's Values are presumed correct and that the taxpayer has the burden of proving the values are incorrect by clear and convincing evidence. Therefore, you must present evidence that the assessment is incorrect. The best evidence to dispute the Assessor's valuation is an appraisal completed by a licensed appraiser within the last calendar year. If you do not have an appraisal, you will need to present other **clear** evidence that your assessment is incorrect. A copy of the West Virginia Supreme Court case will be made available upon request. The County Commission can only consider questions concerning the **value** of your property. The County Commission cannot address any classification or taxability questions.

## UPSHUR COUNTY COMMISSION

Upshur County Administrative Annex  
91 West Main Street, Suite 101 ▪ Buckhannon, West Virginia 26201  
*Equal Opportunity Employer (EOE)*

Telephone: (304) 472-0535

Telecopier: (304) 473-2802


TDD Numbers

Business: 472-9550

Emergency: 911

You are further notified that you must timely pay your First Half taxes for the  
tax year being protested.

Dated this 13<sup>th</sup> day of April, 2021

  
Carrie L. Wallace, County Administrator



## Risk Rating 2.0 Talking Points and Resources to Help You Navigate the Changes

FEMA's long-awaited Risk Rating 2.0 rollout is now underway as the agency [announced](#) April 1 that NFIP flood insurance policyholders will see a new system calculate their premiums. FEMA should be releasing more details in the coming days on its [Risk Rating 2.0 webpage](#), and ASFPM will pass along any noteworthy information to our stakeholders.

The new NFIP rating system is designed to be more equitable and easier to understand than the current system, which relies on antiquated insurance rating practices. Eventually, the new ratings system should put the NFIP on a path to financial sustainability. As floodplain managers, you will likely get inquiries from the public, your agencies, elected officials, or local media. Over the past week, ASFPM has been able to gain some valuable insights into Risk Rating 2.0 and the information below provides some talking points you may use as you see fit.



1. Risk Rating 2.0 is designed to establish insurance premiums. It does not change how Flood Insurance Rate Maps (FIRMs) and Flood Insurance Studies (FIS) are used for floodplain management and regulatory purposes nor for lender compliance with the mandatory purchase requirement. The Special Flood Hazard Area (SFHA) will remain.
2. With Risk Rating 2.0, flood hazard zones, rating tables, and elevations will no longer be the only factors used in calculating a property's flood insurance premium. Instead, FEMA will be utilizing state-of-the-art industry technology with data from the NFIP, NOAA, USACE, USGS, and others to establish a new risk-informed rating plan that incorporates a broader range of flood frequencies and sources, including pluvial flooding (drainage and urban flooding due to heavy rainfall) and other coastal risks such as erosion. Risk Rating 2.0 will also factor additional geographical variables, such as the distance to water, the type and size of nearest bodies of water, the elevation of the property relative to the flooding source, and building specifics (e.g., replacement cost). As proposed, NFIP premiums calculated under Risk Rating 2.0 will reflect an individual property's flood risk (rather than national averages).
3. FEMA has partnered with the USACE to develop the necessary statistics and information to develop what ASFPM believes will be a superior, actuarially sound, and far less complicated approach to rating structures protected by levees. This provides a significant opportunity to close the insurance gap in residual risk areas around levees.
4. What this new methodology will mean for policyholders will vary, of course, but most can expect a reduction or minimal change in premium costs. Fewer will see an increase in premiums. Only 4% of policyholders nationwide are expected to see substantive increases, this percentage however, varies from state to state. In a national rate analysis of current policy holders, FEMA says:
  - 23% will see immediate premium decreases;
  - 66% will see, on average, premium increases of \$0-\$10/month (which is around what the average is now);
  - 7% will see, on average, premium increases of \$10-20/month;
  - 4% will see, on average, premium increases of \$20 or more per month.
5. FEMA has released Risk Rating 2.0 profiles for each state, which provide a similar breakdown to the national data. These should be very useful for explaining impacts of Risk Rating 2.0 in a particular state.

*(Continued on page 4)*



(Continued from page 3)

The fact sheets also provide statistics about average Individual Assistance payments versus average flood insurance payments, and mitigation measures for reducing rates. [Find your state profile here.](#)

6. In terms of equity related to cost, it appears the more robust actuarial rating approach will decrease rates for lower value homes and those with more expensive homes could see some increases. While this doesn't solve the flood insurance affordability problem for some, an unexpected and welcome benefit of Risk Rating 2.0 will likely be greater equity in the NFIP. It will be up to Congress to further address the affordability issue, although FEMA did propose an affordability framework in 2018. Congress will also have an opportunity to tailor an approach to affordability when they consider reauthorizing and reforming the NFIP, which expires at the end of September 2021.

7. The new rating engine will help agents more easily price and sell policies. It's expected that this engine will provide transparency to policyholders to better understand their property's flood risk and how it is reflected in their cost of insurance. This will also eliminate the longstanding problem of people going to multiple insurance agents and getting different rate quotes for a property. We understand that FEMA is working on a public-facing interface that will let folks find the rate for their property and that it may become available later this summer.

8. The new rate schedule takes effect Oct. 1, 2021 for new policyholders but not until April 1, 2022 for renewal of existing policies. This phased approach will allow time for existing policyholders to see the new rates and consider any mitigation steps they could take to lower their future insurance premiums. It will also allow time for the insurance companies that write NFIP policies to upgrade their systems to apply the new rates for renewals. Those existing policyholders wishing to take advantage of rate decreases at renewal can do so beginning October 1<sup>st</sup>.

9. FEMA says Risk Rating 2.0 will provide the following key benefits to policyholders, communities, and the flood insurance industry:

- Creates an individualized picture of a property's risk
- Provides rates that are easier to understand for agents and policyholders
- Reflects more types of flood risk in rates
- Uses the latest actuarial practices to set risk-based rates
- Reduces complexity for agents to generate a quote

ASFP believes this change is long overdue and believes that it is important that a property owner understand their flood risk through an actuarial sound flood insurance rate. A more accurate, fair, and equitable way to determine an individual property's flood risk should increase public confidence in the program and should put NFIP on stronger financial footing. There's still much to be learned to ensure a smooth rollout. We'll continue to provide updates and analysis as we learn more.

#### Current FEMA resources on Risk Rating 2.0

- [NFIP, Risk Rating 2.0 Methodology and Data Sources, March 25, 2021](#)
- [Risk Rating 2.0 is Equity in Action](#)
- [Risk Rating 2.0 – National Rate Analysis \(graphic\)](#)
- [Risk Rating 2.0 State Fact Sheets](#)
- [Legacy Rating Program changes](#)
- [New NFIP Pricing Methodology Program Changes and Updated Guidance Effective October 1, 2021](#)
- [Risk Rating 2.0 Methodology and Data Sources -Premium Calculation Worksheet Examples](#)
- [Risk Rating 2.0 Appendix D Rating Factors](#)

**[Bookmark the FEMA Risk Rating 2.0 webpage.](#)**

**UPSHUR COUNTY BUILDING PERMITS  
MARCH 1, 2021 - MARCH 15, 2021**

DATE ISSUED	PERMIT NUMBER	UID NUMBER	APPLICANT NAME	APPLICANT ADDRESS	ESTIMATED PROJECT COST	BUILDING PERMIT PAID	FLOODPLAIN PERMIT PAID	CHECK, CASH, COUNTY CLERK OR ONLINE	DESCRIPTION OF PROJECT	CONTRACTOR OR PROPERTY OWNER	FLOODPLAIN
3/1/2021	8437	81999	KEENAN, AUSTIN	39 SANDSTONE LN, PHILIPPI, WV 26416	\$70,000.00	\$15.00		CASH	40' X 60' POLE BARN WITH 20' X 40' CONCRETE	SELF	
3/1/2021	8438	5131	COCHRAN, JANELLA L AND RANDALL J	694 SPRUCE FORK RD, BUCKHANNON, WV 26201	\$251,000.00	\$15.00		OL	NEW ONE STORY HOME WITH TWO CAR ATTACHED GARAGE	JIMBOS HANDS ON CONSTR LLC, 52 WAGNER RD, ELLAMORE, WV 26267	
3/1/2021	8439	NEW	DEAK, RICHARD	4164 OLD ELKINS RD, BUCKHANNON, WV 26201	\$5,000.00	\$15.00		CHECK	10' X 20' BARN STYLE OUTBUILDING	SELF	
3/1/2021	8440	NEW	MCDANIELS, RANDALL	PO BOX 132, ADRIAN, WV 26210	\$170,000.00	\$15.00		CHECK	MODULAR HOME WITH A DECK; 10' X 16' OUTBUILDING	ROYS HOME SALES, PO BOX 146, HARMAN, WV 26270	
3/2/2021	8441	6816	LEIGH, DAVID II	31 CRESCENT AVE, BUCKHANNON, WV 26201	\$10,000.00	\$15.00		CHECK	SHINGLE ROOF REPLACEMENT; REPLACE FRONT PORCH ROOF; ADD SIDE PORCH ROOF; REPLACE WINDOWS AND SIDING	SELF	
3/2/2021	8442	81752	SHENANDOAH MOBILE LLC	500 SHENTEL WAY, EDINBURG, VA 22824	\$5,000.00	\$15.00		OL	INSTALLATION OF (1) NEW SINGLE PHASE 100 AMP ELECTRIC METER TO POWER EXISTING FAA -REQUIRED TOWER LIGHTS SEPARATELY FROM WIRELESS EQUIPMENT.	BOSSIE ELECTRIC, PO BOX 13628/523 SLACK ST, CHARLESTON, WV 25301	
3/4/2021	8443	6691	HOLLEN, GLADYS	84 CHARLES ST, BUCKHANNON, WV 26201	\$850.00	\$15.00		CASH	CLOSING IN PART OF FRONT PORCH	SELF	
3/5/2021	8444	690	ANDERSON, MARIAH B	3222 TURKEY RUN RD, BUCKHANNON, WV 26201	\$4,500.00	\$15.00		CASH	16' X 32' OUTDOOR DECK WITH ROOF; 8' X 12' DECK; 12' X 14' DECK.	SELF	
3/8/2021	8445	NEW	BENNETT, TONY	2457 HACKERS CREEK RD, BUCKHANNON, WV 26201	\$10,000.00	\$15.00		CASH	14' X 70' TRAILER	SELF	
3/8/2021	8446	1764	LAULER, JENNIFER	5277 CLARKSBURG RD, BUCKHANNON, WV 26201	\$20,911.87	\$15.00		OL	ROOF REPLACEMENT	SHIELD ROOFING & CONSTR, 3174 EARL L. CORE RD, MORGANTOWN, WV 26508	FLOODPLAIN; ROOF ONLY
3/12/2021	8447	81081	WHITEHAIR, ALISON	333 APPLE GATE LN, BUCKHANNON, WV 26201	\$125,000.00	\$15.00		OL	ATTIC CONVERSION AND ADDITION OF GARAGE	SPOTLOE CONSTR INC, 152 MAHER RD, TALLMANSVILLE, WV 26237	
3/12/2021	8448	7283	PHILLIPS, SANDRA	74 FOSTER ST, BUCKHANNON, WV 26201	\$350.00	\$15.00		CHECK	PRIVACY FENCE	SELF	
3/12/2021	8449	NEW	RIFFLE,COREY AND BRITTANY CRITES	37 KATEFIELD DR, FRENCH CREEK, WV 26201	\$86,000.00	\$15.00		CHECK	SINGLE WIDE	SELF	
3/12/2021	8450	NEW	ALLEN, RONDAL S	1224 UPPER PECKS RUN RD, BUCKHANNON, WV 26201	\$80,000.00	\$15.00		CHECK	SINGLE WIDE TRAILER WITH 4' X 8' DECKS	CLAYTON HOMES, PO BOX 4098, MARYVILLE, TN 37802	
3/12/2021	8451	7088	BROSLAWSKY, JOSEPH	93 CIRCLE DR, BUCKHANNON, WV 26201	\$6,000.00	\$15.00		CHECK	REPLACE EXISTING SHOWER WITH ACRYLIC SHOWER BASE AND SURROUND WALL	OHIO BATH SOLUTIONS DBA BATH FITTER, 542 INDUSTRIAL DR, LEWISBERRY, PA 17339	
3/12/2021	8452	6318	FLANIGAN, ANDREW	1318 WATERLOO RD, FRENCH CREEK, WV 26218	\$25,000.00	\$15.00		OL	36' X 40' GARAGE	SELF	

**TOTAL**      **TOTAL**      **TOTAL**  
**\$869,611.87**      **\$240.00**      **\$0.00**



**UPSHUR COUNTY BUILDING PERMITS**  
**MARCH 16, 2021 - MARCH 31, 2021**

DATE ISSUED	PERMIT NUMBER	UID NUMBER	APPLICANT NAME	APPLICANT ADDRESS	ESTIMATED PROJECT COST	BUILDING PERMIT PAID	FLOODPLAIN PERMIT PAID	CHECK, CASH, COUNTY CLERK OR ONLINE	DESCRIPTION OF PROJECT	CONTRACTOR OR PROPERTY OWNER	
3/16/2021	8453	80466	MCDANIELS, GLENN	877 SHAWNEE DR, BUCKHANNON, WV 26201	\$500.00	\$15.00		CHECK	6' X 10' STORAGE SHED	SELF	
3/16/2021	8454	5794	RICHARDSON, WILLIAM T	201 OAK GROVE RD, FRENCH CREEK, WV 26218	\$10,000.00	\$15.00		OL	20' X 24' ROOM ON BACK OF HOUSE	SELF	
3/16/2021	8455	81820	SUDER, ALAN MATTHEW	36 ARNOLD AVE, BUCKHANNON, WV 26201	\$295,000.00	\$15.00		CASH	NEW HOME WITH ATTACHED GARAGE; BARN	SELF	
3/18/2021	8456	81747	DUDLOW, JEREMY	360 RED ROCK RD, BUCKHANNON, WV 26201	\$3,000.00	\$15.00		CHECK	10' X 10' STORAGE SHED	SELF	
3/18/2021	8457	6430	ANDREW, ED	127 BURGHAM RD, FRENCH CREEK, WV 26218	\$2,000.00	\$15.00		CHECK	8' X 10' DECK WITH STEPS AND HAND RAIL ON BACK OF HOUSE	SELF	
3/18/2021	8458	7115	REED, BEVERLY	59 FOXMILL DR, BUCKHANNON, WV 26201	\$4,500.00	\$15.00		CASH	10' X 16' OUT BUILDING	SELF	
3/22/2021	8459	NEW	HORNBECK, CAROLL	8011 OLD ELKINS RD, BUCKHANNON, WV 26201	\$221,610.00	\$15.00		CHECK	NEW HOME AND GARAGE	MIDDLETOWN HOME SALES, INC, 53 MIDDLETOWN RD, FAIRMONT WV, 26554	
3/22/2021	8460	6114	CUTRIGHT, PATRICIA	65 CENTERVILLE RD, ROCK CAVE, WV 26234	\$5,000.00	\$15.00		CASH	8' X 20' PORCH ENCLOSURE	SELF	
3/23/2021	8461	NEW	MCCAULEY, GEORGE L	528 RED KNOB RD, BUCKHANNON, WV 26201	\$250,000.00	\$15.00		CASH	28' X 54' NEW HOME	HUTSON INDUSTRIES LLC, 1375 SELBYVILLE RD, ROCK CAVE, WV 26234	
3/24/2021	8462	NEW	FISHER, THOMAS M	15130 RT 20 SOUTH RD, ROCK CAVE, WV 26234	\$10,000.00	\$15.00	\$75.00	CASH	CAMPER SITES	SELF	FLOODPLAIN;
3/24/2021	8463	NEW	COTTRILL, KIP ALLEN	1726 MT NEBO RD, BUCKHANNON, WV 26201	\$300,000.00	\$15.00		CASH	2,300 SQ FT NEW HOUSE	SELF	
3/24/2021	8464	1205	CASADA, PATRICK D	7 MOURNING DOVE LN, BUCKHANNON, WV 26201	\$10,000.00	\$15.00		CASH	18' X 15' ROOM ADDITION AND NEW ROOF ON HOUSE	SELF	
3/25/2021	8465	81796	RICE, DEBRA D	2034 KESLING MILL RD, BUCKHANNON, WV 26201	\$3,500.00	\$15.00		CHECK	6' X 56' FRONT PORCH; 6' X 28' SIDE DECK; 12' X 12' BACK DECK	SELF	
3/25/2021	8466	NEW	HERNDON, RUSTY	3511 BUCKHANNON RUN RD, BUCKHANNON, WV 26201	\$30,000.00	\$15.00		CC	MOBILE HOME	SELF	
3/25/2021	8467	1485	SPOTLOE, BRANDON	1261 HALL RD, BUCKHANNON, WV 26201	\$20,000.00	\$15.00		CASH	OUT BUILDING	SELF	
3/25/2021	8468	6096	RATCLIFF, MARY	456 ROCK CAVE RD, ROCK CAVE, WV 26234	\$3,000.00	\$15.00		CASH	ROOM AT END OF EXTENDED DECK WITH RAMP; 90 FT FENCE; REPAIR DRIVEWAY	SELF	
3/25/2021	8469	9192	SAMPLES, JIM	460 GOULD RD, FRENCH CREEK, WV 26218	\$4,000.00	\$15.00		CHECK	10' X 17' ROOM ADDITION	SELF	
3/25/2021	8470	6411	MCDANIELS, NORMAN	2864 FRENCHTON RD, FRENCH CREEK, WV 26218	\$2,000.00	\$15.00		CHECK	10' X 20' OUT BUILDING	SELF	

3/26/2021	8471	NEW	DAUGHERTY, DANIELLE	35 HAWKINS RD, BUCKHANNON, WV 26201	\$145,000.00	\$15.00		CHECK	28' X 60' NEW HOME	SELF	
3/29/2021	8472	NEW	MCDANIELS, DILLON AND JESSICA	68 PEPPER ST, BUCKHANNON, WV 26201	\$65,000.00	\$15.00		CASH	NEW MANUFACTURED HOME	SELF	
3/29/2021	8473	12776	SMITH, EDWIN D	90 HILLCREST DR, BUCKHANNON, WV 26201	\$500.00	\$15.00		CASH	REPLACE BACK DECK	SELF	
3/29/2021	8474	10695	ARNOLD, ASHLEY	11670 RT 20 SOUTH RD, ROCK CAVE, WV 26234	\$7,000.00	\$15.00		CHECK	NEW TIN ROOF	SELF	
3/31/2021	8475	16751	KNICELY, JEFF	441 CHIDESTER LN, PARKERSBURG, WV 26101	\$60,000.00	\$15.00		CASH	NEW CABIN	SELF	
3/31/2021	8476	NEW	BURGESS, BRIER	7407 KESLING MILL RD, BUCKHANNON, WV 26201	\$8,000.00	\$15.00		OL	SINGLE WIDE	UNITED CONTRACTING INC, 7407 KESLING MILL RD, BUCKHANNON, WV 26201	

<b>TOTAL</b>	<b>TOTAL</b>	<b>TOTAL</b>
<b>\$1,459,610.00</b>	<b>\$360.00</b>	<b>\$75.00</b>

<b>GRAND PROJECT TOTAL</b>	<b>GRAND BP TOTAL</b>	<b>GRAND FP TOTAL</b>
<b>\$2,329,221.87</b>	<b>\$600.00</b>	<b>\$75.00</b>

<b>LEWIS-UPSHUR ANIMAL CONTROL FACILITY</b>		
<b>Money for March 2021</b>		
	<b>UPSHUR</b>	<b>LEWIS</b>
<b>ADOPTIONS</b>		
CASH	\$435	\$155
CHECK	\$30	\$0
E STORE CREDIT CARD	\$80	\$90
<b>SUBTOTAL</b>	<b>\$545</b>	<b>\$245</b>
<b>SPAY/NEUTER DEPOSIT</b>		
CASH	\$250	\$50
CHECK	\$100	\$0
E STORE CREDIT CARD	\$100	\$200
<b>SUBTOTAL</b>	<b>\$450</b>	<b>\$250</b>
<b>BOARD RESCUE</b>		
CASH	\$30	\$10
CHECK	\$0	\$0
E STORE CREDIT CARD	\$30	\$30
<b>SUBTOTAL</b>	<b>\$60</b>	<b>\$40</b>
<b>MICRO-CHIPPING</b>		
CASH	\$0	\$0
CHECK	\$0	\$0
E STORE CREDIT CARD	\$0	\$0
<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$0</b>
<b>DONATIONS</b>		
CASH	\$50	\$0
CHECK	\$0	\$0
E STORE CREDIT CARD	\$0	\$0
<b>SUBTOTAL</b>	<b>\$50</b>	<b>\$0</b>

<b>OTHER</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL</b>	<b>\$1,105</b>	<b>\$535</b>

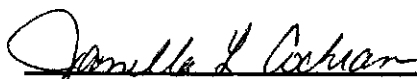
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EXPLANATION:



**LEWIS-UPSHUR ANIMAL CONTROL FACILITY REPORT**  
**ACCOUNT OF CATS**  
**JANELLA COCHRAN, SUPERVISOR OF ANIMAL SERVICES**  
**(March) 2021**

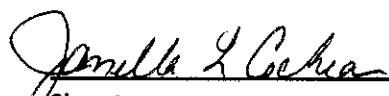
TRANSACTION	UPSHUR	LEWIS	TOTAL
Cats brought in by City Trapper	6	0	6
Cats brought in by Animal Control Officer	0	0	0
Cats brought in by County Residents	27	5	32
Cats brought in by Law Enforcement	0	0	0
Cats in Drop Box	0	0	0
Cats Quarantined	0	0	0
Cat returned to owner	1	0	1
Cats Escaped	0	0	0
<b>Adoptions:</b>			
With Charge	10	2	12
Without Charge	0	0	0
<b>Rescues:</b>			
With Charge	0	0	0
Without Charge	7	0	7
<b>Euthanasia:</b>			
Owner Request	0	0	0
Other	6	3	9

  
 Signature

4-9-2021  
 Date

**LEWIS-UPSHUR ANIMAL CONTROL FACILITY REPORT**  
**ACCOUNT OF CATS**  
**JANELLA COCHRAN, SUPERVISOR OF ANIMAL SERVICES**  
**(March) 2021**

TRANSACTION	UPSHUR	LEWIS	TOTAL
Cats brought in by City Trapper	6	0	6
Cats brought in by Animal Control Officer	0	0	0
Cats brought in by County Residents	27	5	32
Cats brought in by Law Enforcement	0	0	0
Cats in Drop Box	0	0	0
Cats Quarantined	0	0	0
Cat returned to owner	1	0	1
Cats Escaped	0	0	0
<b>Adoptions:</b>			
With Charge	10	2	12
Without Charge	0	0	0
<b>Rescues:</b>			
With Charge	0	0	0
Without Charge	7	0	7
<b>Euthanasia:</b>			
Owner Request	0	0	0
Other	6	3	9

  
 Signature

4-9-2021  
 Date

Jason.Knicely, ANIMAL CONTROL / HUMANE OFFICER

For the Month of March 2021

TRANSACTION	#
Animals picked up by ACO:	12
Dogs	12
Other	0
Animals returned to Owner by ACO:	7
Dogs	7
Other	0
Animals Delivered to LUACF:	25
Dogs	20
Other	0
Animals Quarantined by ACO:	0
Dogs	0
Other	0
Animals Terminated:	1
Dogs	1
Other	0
Total Number of Hours Involved	80

Signature

Date

4-9-2021

**James W. Curry Library/Park  
Advisory Board Special Meeting  
AGENDA**

March 31<sup>st</sup>, 2021 at 2:00 pm

At James W. Curry Public Library

Call to Order

Roll Call

Public Comment Period

Approval of October 28<sup>th</sup>, 2020 minutes

Staff Report

Park

Library

Timber

Review/Report

Old Business:

Fulton Financial reply to request for additional 10%

New Business:

Review of By-Laws

FY 22 budget

Grant request for funds for an addition

Review of COVID-19 operating procedures

Movement of 4-wheeler runs to event pavilion

Tractor tires

**James W. Curry Library/Park  
Advisory Board Special Meeting  
AGENDA**

Fundraising Committee at 3:00 pm

- Expenditure/revenue review
- Gnome Quilt
- Glow Stick Party 2021
- Blue Grass Festival 2021
- Brooks Hill Fair 2021
- SVFD Hayride 2021
- Santa's Workshop
- Festival of Lights Christmas Lights on Brooks Hill

# ***Buckhannon-Upshur Airport Authority Agenda***

## ***Buckhannon-Upshur Airport Authority-Virtual Meeting via Telephony or ZOOM <sup>1</sup>***

### ***Monday, April 12, 2021 at 4:00 pm***

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- A. Call to order
- B. Recognized guests and public comment period
- C. Officer/Committee/Consultant Reports:
  - President's Report – Tom O'Neill
  - Treasurer's Report – Phil Loftis, Treasurer
    - Approval of WVCorp proposal for property insurance and worker's comp coverage quote; \$10,144.00
  - Secretary's Report – Brian Huffman, Secretary
  - Engineering Reports – Chapman/Technical
  - Operations – Jamie Wilt, Jennifer Powers
    - Fence repair quote
    - B4 door locks rekey quote
    - USDA return for 2021
    - At this time the AV tank pump is INOP, self-serve is unavailable
    - Avgas price increase
- D. Consent Agenda:
  - Approval of Minutes
  - Approval of Treasurer's Report
  - Authorization for payment of the bills
- E. Items Removed from the Consent Agenda for discussion and vote:
- F. Old Business:
  - Hangar space requests/applications/updates
- G. New Business:
  - Hangar leases - new and renewals discussion
- H. Board Member Comments and Announcements
- I. Adjournment

Notice: This (and possible future meetings) are being held using a conference call and the electronic application 'Zoom'. Should you desire to attend this meeting electronically you will need to contact the Authority ([treasurer@fllw22.com](mailto:treasurer@fllw22.com) or 304-613-9321) at least one hour prior to the meeting to gain the necessary information to join the meeting. All meetings of the Authority are open to the public and shall return to the Airport facilities when deemed safe for all participants. Thank you for your understanding.

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<sup>1</sup> Due to Covid-19 concerns and per WV Code 6-9A-2(5) "Meeting" means the convening of a governing body of a public agency for which a quorum is required in order to make a decision or to deliberate toward a decision on any matter which results in an official action. Meetings may be held by telephone conference or other electronic means.

**UPSHUR COUNTY PUBLIC LIBRARY  
Board of Directors Special Meeting Agenda  
Wednesday, April 14, 2020, 4:00 p.m.**

*Agenda*

- I. Call to Order
- II. Reading/Approval of Minutes
- III. Review/Approval of Monthly Financial Report
- IV. Librarian's Report – see attachment
- V. Unfinished Business
- VI. New Business
  - A. Flower bed and Light Pole replacement update
  - B. Preliminary FY '22 budget
- VII. Friends of the Library update
- VIII. Setting date of next Board meeting
- IX. Executive Session – Director's Evaluation
- X. Adjournment



# UPSHUR COUNTY SENIOR CENTER

**TO:** Upshur County Senior Center Board of Directors

**FROM:** Sarah Campbell/Ransom Hackett

**MEETING:** Senior Center Board of Directors

**DATE:** April 14, 2021

**TIME:** 12:00 PM

**PLACE:** Conference Call

Minutes Attached

Director's Report Attached

Finance Report Attached

## AGENDA

**Call to Order**

**Roll Call**

**Approval of Minutes**

**Guest Presenter**

Rob Kimble: Fortify (Ameriprise)

**Directors Report**

**Public Comments**

**Financial Report**

**Previous Business**

None

**New Business**

Review of Meals on Wheels Donor Drive Program

Values & Strategic Plan for UCSC

**Personnel Matters**

Substitute Cook Position

Salary Positions Proposal

Re-opening of Janitor Position

**Next Meeting**

**Adjournment**

**Upshur County Convention & Visitors Bureau****April 14<sup>th</sup>, 2021 Agenda**

- Call Meeting to Order
- Approval of Minutes
- Treasurer's Report
- Director's Report
  - CVB Finances
  - Strawberry Festival / Festival Fridays / Rib Fest
  - World Association of Marching Show Bands
  - WV's Largest Yard Sale
  - Upcoming Advertising Plans
- Event Center Director Report
  - Past Events / upcoming
  - Health Department updates
- Old Business:
- New Business:
  - Nomination Committee – Board Vote in May
- Motion to Adjourn Meeting

**NEXT MEETING: May 12th, 2021**

**City Council of Buckhannon – 7:00 pm in Council Chambers**  
**Meeting Agenda for Thursday, April 15, 2021**

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Channel 3 is Live Streaming our City Council Meetings at <https://www.facebook.com/ch3buckhannon/>  
Please send public comments to [buckhannon@buckhannonwv.org](mailto:buckhannon@buckhannonwv.org) via email or drop them in the mail,  
or drop box behind City Hall.

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**A. Call to Order**

- A.1 Moment of Silence
- A.2 Pledge to the Flag of the United States of America
- A.3 Mayor's Greetings

**B. Recognized Guests**

- B.1 Adam Halle- RE: Ordinance No. 301 Prohibiting the operation of All-Terrain Vehicles (ATV's) in City Limits
- B.2 James Riffle-RE: Easement grant to Joni Howard, et al., across old B&O alignment –Old Weston Road

**C. Department & Board Reports**

- C.1 Public Works Director- Jerry Arnold
- C.2 Finance Director- Amberle Jenkins
- C.3 Police Chief- Matthew Gregory
- C.4 City Attorney- Tom O'Neill

**D. Correspondence & Information**

- D.1 Mayor's Proclamation-Child Abuse Prevention & Awareness Month April 2021
- D.2 WV Commission on the Arts RE: Grant Application FY2022 Cultural Facilities & Capitol Resources- Colonial Theatre Basement Renovation
- D.3 WVDOH RE: Route 33 Traffic Study Update-Install New Traffic Signals at Intersections of Childers Run Rd & Kesling Mill Rd And Upgrade Traffic Signals at Intersection of US 33 & Brushy Fork Rd
- D.4 WV Vapors, LLC-Zoning Form to WVABCA Licensing Department
- D.5 Ethics Newsletter by the WV Ethics Commission
- D.6 Reminder: Special City Council Lay the Levy on Tuesday, April 20, 2021 at 9:00am
- D.7 Report of Cat & Dog Activity –Upshur County Commission-December 2020 to February 2021

**E. Consent Agenda**

- E.1 Approval of Minutes Regular Meeting 03/18/2021 & 04/01/2021 Final Budget Sessions 2/10/21, 2/16/21, 2/24/21, 3/10/21
- E.2 Approval of Building and Wiring Permits
- E.3 Approval of Payment of the Bills

**F. Strategic Issues for Discussion and/or Vote**

- F.1 Zoning Change Request – 67 S. Kanawha Street R2 to C2-Potential Referral to Planning Commission
- F.2 Easement grant to Joni Howard, et al., across old B&O alignment –Old Weston Road
- F.3 Approval Resolution 2021-03 Budget Revision #6 General Fund FY 2020/21
- F.4 Discussion/Possible Action Appointment of Colonial Theatre Board Members
- F.5 Recommendation from Water Board to begin the process to Increase Water Rates as provided in the Water Rate Analysis
- F.6 Approval To Purchase Additional Sound Equipment For Jawbone Park

**G. Comments and Announcements**

- G.1 Mary Albaugh
- G.2 Pamela Bucklew
- G.3 C J Rylands
- G.4 David Thomas
- G.5 Jack Reger
- G.6 Randall Sanders

**H. Mayor's Comments and Announcements**

**I. Adjournment**

Posted 04/12/2021

Next Regular Scheduled City Council Meeting Thursday, May 6, 2021

## Lewis/Upshur LEPC

## Meeting Agenda- Lewis County EMS

April 21<sup>st</sup> 2021- 1200 hours

1. Call to Order
2. Pledge of Allegiance/ Moment of silence
3. Approval of minutes of previous meeting
4. Financial Report
5. Election of Officers
6. Chairman's comments:
  - a) Introduction of guests
  - b) Schedule upcoming meetings/Training
7. Grant Updates:
  - a) Discussion of all grants
8. Committee reports: need volunteers for committees
  - a) Membership
  - b) By Laws
  - c) Public Education
  - d) Annual exercise planning team (HSEEP)
  - e) Hazard Assessment and Planning
9. Tier II Reports:
10. Off Site Emergency Response Plans:
11. Old Business
12. New Business
13. Membership comments
14. Public comments
15. Adjournment

Upshur County Safe Structures and Sites  
Enforcement Board  
February 11, 2021

**Members present:** Greg Harris, Chris Cook, and Chris Garrett  
**Members absent:** Rick Harlow and Brian Shreves  
**Others present:** None

The meeting was called to order at 3:00 p.m. by Greg Harris.

The January 14, 2021 meeting minutes were reviewed. On Motion by Chris Cook, seconded by Chris Garrett, the meeting minutes were approved as presented.

**The Enforcement Board reviewed the following cases:**

011421-01 (Carr) The Board reviewed photographs of the property. On motion by Chris Cook, seconded by Chris Garrett, the Board provided the deadline of May 12, 2021 for the property owner to bring the property into compliance.

**The Enforcement Board reviewed the following new cases:**

The Board reviewed one complaint and opened the new case (021121-01)

**Public Comment:**

None

**Other Business:**

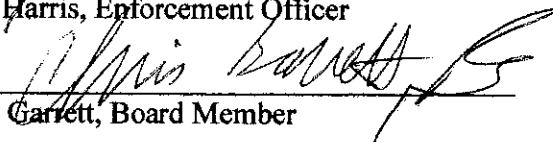
The next meeting will be held on Thursday, March 11, 2021 at 3:00 p.m. in the Upshur County Commission Administrative Annex, 91 West Main Street, Suite 101, Buckhannon, WV.

By consensus of the Board, the meeting adjourned at 3:20 p.m.

Approved by:

  
 \_\_\_\_\_  
 Greg Harris, Enforcement Officer

03-11-21  
 Date  
3/11/2021  
 Date

  
 \_\_\_\_\_  
 Chris Garrett, Board Member


\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Rick Harlow, Board Member

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Kenneth "Brian" Shreves, Board Member

\_\_\_\_\_  
 Date

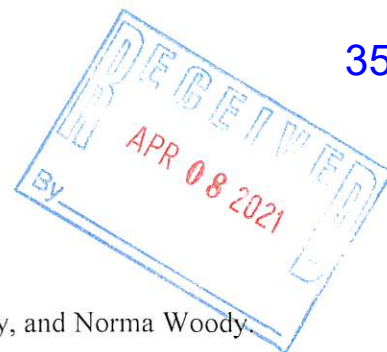
  
 \_\_\_\_\_  
 Chris Cook, Board Member

3/11/21  
 Date

# Adrian Public Service District

March 4, 2021

## Monthly Board Meeting



Present from Adrian PSD: Paul Spencer, Kelly Arnold, Carolyn Douglas, Lindsey Woody, and Norma Woody.

Visitors: Morgan Haymond, APSD rights of way agent, and Rhett Dusenbury, District Representative

All motions were unanimous unless otherwise noted.

The meeting was called to order at 2:45 pm by Chairman Spencer.

Rhett Dusenbury attended meeting to see how Adrian PSD is progressing with the Phase VIII Project and to let us know he and his office is here for help and support on future projects.

Morgan Haymond provided a short update concerning rights of way, and easements obtained for the Phase VIII/Pickens project. The owners of the land needed to be obtained for a tank site are having trouble agreeing on a location with the PSD's engineer, and Morgan still needs to get ahold of the owner of the land for the pump station at Metzner Hollow Rd. Otherwise all is going well and Morgan has obtained over 80% of rights of ways.

Minutes of the February 4<sup>th</sup> meeting were read. Kelly made the motion to approve the minutes and Carolyn second.

Invoices were presented. Motion to pay by Carolyn, second by Kelly.

### Old Business

- Phase VIII/Pickens extension proceeding forward.
- The additional funding for the Metzner Hollow addition is being approved by the USDA. Will have funds obligated soon.

### New Business

- none

### Items for Discussion/Action/Approval

- The DOH Alton Deck Girder Project is requiring Adrian PSD to relocate a portion of later line. The relocation was discussed and decided that we will have Hornor Borthers Engineering engineer the relocation and have the DOH perform the construction of the relocation with a Hornor Brother super visor on site during relocation. The PSD will be reimbursed for all costs by the DOH.
- The FY ending 2022 Budget prepared by Bennett & Dobbins was approved with a motion made by Kelly and second by Carolyn.
- The engagement letter from Steptoe & Johnson PLLC for Phase VIII was approved with a motion by Carolyn and Second by Kelly.
- Bill White, PSD customer, contacted Chairman Spencer asking if the PSD would help pay for gravel to be added to Bud Street. We respectfully declined as we only use the right of way to the French Creek tank approximately once a month and we have ensured the right of way has been restored to its original condition when we finished the upgrading of the tank site from Phase VII.

### Maintenance – Eric

- The coil at the starter was replaced at the Hinkleville Pump Station.
- Repaired leak at a valve on Hinkle Ridge.
- Repaired service leak at Gould area.
- Hydrant was knocked off a 6" barrel at Alexander, approximately 180,000 gallons lost.
- Repaired and replaced electric leads of starter motor to fuse block at the Beechtown Pump Station.
- Repaired/reinstalled 4 chlorinators at locations Grand Camp, Wilsontown, Kanawha Head, and Alton.

**Office Report**

- Business as usual

The meeting adjourned at 3:28 pm. Next regular meeting will be April 1<sup>st</sup> at 3:00 pm.

## Board of Directors



Paul Spencer, Chairman



Carolyn Douglas, Vice Chairman



Kelly Arnold, Sec., Treas.



**Upshur County Solid Waste Authority**  
**Board of Directors Meeting**  
**MINUTES**  
**March 8, 2021**

Chair Joyce Harris-Thacker called the regularly scheduled meeting of the Upshur County Solid Waste Authority to order in the Recycling Garage next to the Conference Room of the UCSWA (located at 380 Mudlick Road, Suite 102, Buckhannon, WV 26201) at 4:30 p.m. on March 8, 2021. The meeting was moved to the Recycling Garage to ensure social distancing.

Present at the meeting were: Joyce Harris-Thacker, Mary Gower and Belinda Lewis, Director. Jackie McDaniels was brought into the meeting via telephone. A quorum was present. There was one guest, Doug Bush from the Tygart Valley Conservation District.

The minutes of the February 8, 2021 meeting had been previously sent to the members and were part of the Agenda packet. A motion to accept these minutes was made by Jackie and seconded by Mary. Motion carried. The minutes were accepted.

Doug Bush from the Tygart Valley Conservation District was recognized as a guest. He discussed a problem with litter in the area between Sheetz and Walmart. It was clearly evident during the recent flash flood. He feels this could be a project for the Tygart Valley Conservation District and has been making calls to Walmart and Sheetz, as well as taking pictures. Discussion was held regarding various groups or offices who could help with this project i.e. 4H, Youth Livestock, WV Extension Office, Special Olympics, Rotary and Wesleyan. Walmart volunteered 5-10 workers to help but Sheetz manager has not returned his calls at present. Joyce suggested calling Burger King, as well, since some of the litter is coming from that area. She also suggested several agencies that could be contacted. Mr. Bush was hoping an event could be scheduled for April 17<sup>th</sup>. It was mentioned that this is the same date as the Free Paper Shred Event.

The Financial Report for February was presented by Belinda since Treasurer Jay was not present. Register Reports for the four bank accounts with First Community Bank covering February 2021 were presented. The ending balances for the accounts are as follows:

	<u>January</u>	<u>February</u>
• REAP Account	\$ 464.00	\$ 160.81
• SWMB Account	\$ 8,980.71	\$ 8,942.64
• Money Mkt Account	\$19,563.68	\$19,564.13
• Operating Account	\$18,087.70	\$19,784.06

A motion to accept by Mary and seconded by Jackie. Motion carried. The financial reports for February were accepted.

**Director's Report:**

Belinda Lewis presented a written copy of the Director's Report for the period from February 9<sup>th</sup> through March 8<sup>th</sup>, 2021, a copy of which is attached as part of the minutes. She talked about the ongoing Small Government Monitoring Program, work done concerning the 5-year update of the Upshur County Comprehensive Litter and Solid Waste Control Plan, SWMB and REAP grant reports, scheduling the Free Paper Shred Events for April and September, and working on the EDDM.

**Old Business:**

The April 17<sup>th</sup> Paper Shred Event was discussed. Jackie and Mary volunteered to help at this event and Joyce will be checking her calendar. Belinda stated that she could secure a few helpers if needed.

The REAP Grant Final Report was available for signatures. A motion was made by Mary to have Chair Joyce Harris-Thacker affix her signature to this report and for Belinda to submit it. This was seconded by Jackie. Motion carried.

The final draft of the brochure for the EDDM is at Ralston. A motion was made by Mary to approve the final draft for printing and seconded by Jackie. Ralston will be given the go-ahead to start printing,

With no further business, the meeting adjourned at 5:17 p.m.

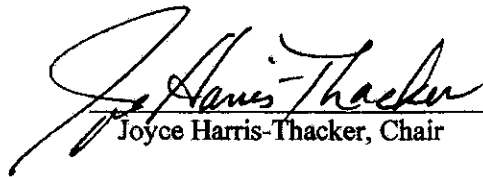
Respectfully Submitted,



Belinda Lewis, Director

March 8, 2021

(Signature Copy to be maintained in the UCSWA Office)



Joyce Harris-Thacker, Chair

# UPSHUR COUNTY SOLID WASTE AUTHORITY

## DIRECTOR'S REPORT— Belinda Lewis

Period from February 9 through March 8, 2021

### Activities include:

- Prepared and distributed by email the minutes of the 2/8/2021 meeting.
- Checked [upshurwa@yahoo.com](mailto:upshurwa@yahoo.com) email daily.
- Checked mail at Post Office every day.
- Received email of Direct Deposit to Operating Account in the amount of \$1,696.36.
- Received monthly bank statements on the four accounts and reconciled balances for February. I printed Register Reports for the bank accounts showing current month transactions for the Operating and Money Market accounts and all transactions for REAP and SWMB accounts for the current grants.
- Prepared checks for payment of bills for the March meeting.
- Prepared agenda and packets for March 8th Board Meeting and emailed a copy of the agenda to members, Jeff Wamsley, Ms. Phillips and the Record Delta.
- Cleaned office.
- Arranged an alternative meeting place for the March 8<sup>th</sup> meeting; checked with Jeff about using the Recycling Garage and informed Board Members and others of the change via email.
- Touched base with Jessica Kirk of Small Government Monitoring Program on audit process
- Fielded many calls on my cellphone about recycling.
- Prepared REAP Final report, due March 31, 2021.
- Placed copies of the Comprehensive Litter and Solid Waste Control Plan in the Library, Region VII Office, the County Clerk Office and the UCSWA Office. Also placed a legal ad concerning the April 12<sup>th</sup> Public Hearing about updating the Plan.
- Made contact with Shred-It and signed agreement (as per Board approval) to secure dates for the Free Paper Shred Event. (They gave me the dates of Saturday, April 17<sup>th</sup> and Saturday, September 18<sup>th</sup>).
- Spent time studying various House Bills (and forwarded them to Board Members).
- Contacted Ralston Printing about the upcoming EDDM, created a rough draft and emailed it to Ron. He will email me the final draft for Board approval prior to printing.
- Worked with The Sign Guy to get the yard signs ready for the Free Paper Shred Event in April.

*Thanks—Belinda*

## **Hodgesville PSD**

### **Monthly Meeting**

**March 9<sup>th</sup>, 2021 – 4PM**

The monthly meeting location of the Hodgesville PSD was changed to the Conference room of the Innovation Center located on Main Street, Buckhannon WV on the above date and time. The meeting place was changed to accommodate the number of people attending to discuss Hodgesville's current project and finances in order to acquire funding for this project. Those people being from the County Commission, Region VII, Thrasher Engineering and the City of Buckhannon. Attached to these minutes is a signed sheet of those individuals in attendance.

The meeting was called to order by Robert Wright, Chairman and then the discussion went directly to Hodgesville's maintenance project and how to enable the PSD to get finances in order to acquire funding for the project. After a lengthy discussion, different scenarios and many questions a motion was made by Howard Cutright, Board Member and seconded by Robert Wright, Chairman to move forward with a Rule 19A with the Public Service Commission prepared by project CPA, Zack Dobbins of Bennett & Dobbins PLLC. This would also include asking for emergency rate relief and to ask for a surcharge to go directly to paying deficiencies that are holding the PSD back from acquiring funding for the project. This would allow the PSD to pay those deficiencies in full over a six month period and be able to seek funding for their maintenance project.

After the above discussion and motion all left but the regular board members, Terry Gould, Manager, Barbara Curry, UBS, Inc. and Shane Whitehair of Region VII stayed to lock up but was not part of the regular board meeting.

Terry Gould reported the following:

First Community Bank Loan was paid off and new one acquired for proceeds of \$26654.74 to be used as a cushion for emergencies.

Shutoffs collected for February were \$3256.47

One Tap pending for Robert Allman II.

Ware's leak fixed on Rt. 20 N.

Robert Wright reported a leak along the guardrail at Andreggs near Bobby Wright's on Rt 20 N.

Discussion was held on Senate Bill 244 in regard to customers installing their own lines. Terry encouraged board members to get in touch with their legislatures.

No further business to discuss, the meeting adjourned at 5:15pm.

Signed Robert L. Wright chairman

**UPSHUR COUNTY YOUTH CAMP BOARD****March 17, 2021**

The Upshur County Youth Camp Board met with the Upshur County Commission on March 1, 2021 for their annual budget meeting. Members present were Debbie Hull, Craig Presar and Thanna Wentz. Camp manager, Greg Woody was also present. Board members Gini Croaff and Glen Hawkins were *Not* able to attend.

The budget for this year is the same as last year as we did not use any of the salary monies allotted to us. However they did realize our bank account was getting low because of no revenue from the last camping season and agreed to give us \$20,000.00 to tide us over until camps return this summer. Thank you so much!

Carrie told the Board that we could proceed with camp scheduling and advertising for summer help at this time, but if the pandemic gets worse again, we will have to close down again.

There was no further business. We will receive a copy of our budget after it has been approved by the Commission.

Our next meeting is scheduled for April 15, 2021 and will be held at the WVU Extension office.

Respectfully submitted,

*Thanna Wentz*