

Upshur County Commission Meeting Agenda

Location: Upshur County Courthouse Annex
If you prefer to participate by telephone, please dial 1-717-275-8940 or 1-712-832-8330
Access Code: 898 8882 to enter the conference call

Date of Meeting: July 23, 2020

9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• July 16, 2020

Items for Discussion / Action / Approval:

1. Approval for Terry B. Cutright, President, to execute any and all documents necessary for the Promissory Note and Business Loan Modification Agreement between the Upshur County Commission, Buckhannon Upshur Airport Authority and Community Bank. The outstanding principal balance as of June 26, 2020 was sixty-six thousand one hundred eighty-three dollars and thirty-seven cents (\$66,183.37). The maturity date will be extended from July 14, 2020 to July 14, 2021. * Page 4-7
2. Approval and signature of the Land Use Covenant for the Brownfield site located at 76 Youth Camp Road. This is an environmental covenant executed pursuant to the Voluntary Remediation and Redevelopment Act and the Uniform Environmental Covenants Act to restrict the activities on, and uses of, the property. * Page 8-16
3. Correspondence from Dustin Zickefoose, Assessor, requesting for the 2013 Ford Escape (VIN 5324), previously purchased by the Assessors Valuation Fund, to be sold to the Board of Education for \$1 per WV Code §7-3-3 (2)(5). The vehicle will be used for the Prevention Resource Officer Program. * Page 17
4. Correspondence from David H. Coffman, Upshur County Sheriff, requesting the employment of Austin W. Nestor for the position of Deputy Sheriff. Upon approval, Mr. Nestor will begin employment on August 9, 2020 at the starting pay rate of \$17.50 per hour. Upon completion of the WV State Police Academy, his rate of pay will be increased to \$18.73 per hour, provided that his completion is within the current fiscal year. * Page 18
Item may lead to Executive Session per WV Code §6-9A-4
5. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Frontier Communications Corporation, et al. – Notice of Hearing to Consider Confirmation of the Chapter 11 Plan Filed by the Debtors and Related Voting and Objection Deadlines Page 19-27

2. Correspondence from Governor Jim Justice announcing the Community Corrections program grant award in the amount of \$161,500 to be utilized for the continued operation of the community corrections program in Upshur and Lewis Counties. Page 28
3. Upshur County Building Permits for June, 2020 Page 29-30
4. Upshur County Sheriff's Financial Statement for the Period Ending June 2020 Page 31-32
5. Upshur County Solid Waste Authority Financial Report Fiscal Year 2020 Under separate cover
6. NACo Prescription Drug Discount Card Program breakdown from 2005 to May, 2020 Page 33-36
7. Correspondence from Steven B. Nanners, on behalf of the Civil Service Board, certifying three candidates for the vacant Deputy Sheriff position. * Under separate cover
Item may lead to Executive Session per WV Code §6-9A-4 (A)
8. Lewis-Upshur Animal Control Facility Reports for the months of June, 2020 Page 37-41
 - Adoption Financial Transactions
 - Cat Report
 - Animal Report
 - Animal Control/Humane Officer Animal Report
9. Upshur County E911 Communication Reports – June, 2020 Under separate cover
 - Monthly Department Summary Report
 - Monthly Wrecker Report
 - YTD Wrecker Report
10. Public Notices:
 - a) Newsletters and/or Event Notifications:
 - b) Agendas and/or Notice of Meetings:
 - c) Meeting Minutes:

• Upshur County Solid Waste Authority	June 8, 2020	<u>Page 42-45</u>
• Upshur County Convention & Visitors Bureau	June 10, 2020	<u>Page 46-47</u>
 - d) Meetings:

• 08/04/20	5:30 p.m.	Elkins Road PSD
• 08/04/20	4:00 p.m.	Hodgesville PSD
• 08/06/20	7:00 p.m.	Banks District VFD
• 08/06/20	7:00 p.m.	City Council of Buckhannon
• 08/06/20	7:00 p.m.	Selbyville VFD
• 08/10/20	12:00 p.m.	Upshur County Family Resource Network
• 08/10/20	4:30 p.m.	Upshur County Solid Waste Authority
• 08/10/20	5:30 p.m.	Buckhannon-Upshur Recreational Park Advisory Board
• 09/07/20	6:00 p.m.	Lewis-Upshur Community Corrections Board – Lewis Co.
• 08/11/20	7:30 p.m.	Adrian VFD
• 08/20/20	6:00 p.m.	Buckhannon-Upshur Board of Health
• 08/19/20	7:00 a.m.	Upshur County Development Authority – Annual Meeting

- 08/19/20 12:00 p.m. Upshur County Senior Center Board
- 08/12/20 3:00 p.m. Upshur County Conventions & Visitors Bureau
- 08/12/20 7:00 p.m. Warren District VFD
- 08/06/20 3:00 p.m. Adrian PSD
- 08/12/20 3:00 p.m. Tennerton PSD
- 08/13/20 3:00 p.m. Upshur County Safe Sites & Structures Enforcement Board
- 08/13/20 7:30 p.m. Buckhannon VFD
- 08/13/20 4:00 p.m. Buckhannon Upshur Airport Authority
- 08/20/20 6:30 p.m. Upshur County Youth Camp Board
- 08/16/20 6:00 p.m. Washington District VFD
- 08/17/20 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 08/19/20 4:00 p.m. Upshur County Public Library Board
- 08/18/20 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development Council
- 08/18/20 6:30 p.m. Upshur County Fire Board, Inc.
- 08/25/20 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 08/12/20 7:00 p.m. Ellamore VFD
- 08/19/20 12:00 p.m. Lewis Upshur LEPC
- 08/20/20 2:00 p.m. Upshur County Farmland Protection Board
- 07/22/20 10:00 a.m. James W. Curry Advisory Board
- 07/27/20 7:00 p.m. Upshur County Fire Fighters Association
- 08/12/20 6:00 p.m. Buckhannon River Watershed Association - Farm Bureau

****NOTICE:** All in person county board meetings may resume, effective May 18th; however, teleconference meetings are encouraged and social distancing must be followed. **

1. Appointments Needed or Upcoming:

- Upshur County Fire Board, Inc. (Linn Baxa – 6-30-2020) – Fire Association Representative
- Hodgesville PSD (Roger Ward – 8-5-2020)
- Elkins Road PSD (Larry Heater – 9-30-2020)
- Upshur County Solid Waste Authority (Mary L. Gower – 6-30-2020) --- Conservation District
- Buckhannon-Upshur Parks & Recreation Advisory Board (Brett Robinson – 6-30-2020) – BOE

*****If you are interested in serving on an Upshur County board, please submit your letter of interest to the Commission Office at 91 W. Main St., Suite 101, Buckhannon, WV 26201 or trperry@upshurcounty.org. Upcoming term expirations are listed in this section of the agenda; however, letters of interest can be submitted at any time. Letters of interest for boards that do not currently have a vacancy will be held until a vacancy occurs. Please note that submitting a letter of interest does not guarantee appointment. *****

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

Next Regular Meeting of the Upshur County Commission
August 6, 2020 --- 9:00 a.m.
Upshur County Courthouse Annex

The regularly scheduled Commission Meeting on July 30, 2020 has been CANCELLED

Loan No. 30024596

**PROMISSORY NOTE AND BUSINESS LOAN
MODIFICATION AGREEMENT**

MADE AND ENTERED INTO this ____ day of _____, 2020 by and between,

Upshur County Commission
Buckhannon Upshur Airport Authority
PO Box 1042
Buckhannon, WV 26201
(hereinafter referred to as "Borrower")

A
N
D

Community Bank, successor by merger with Progressive Bank, N.A.
875 National Road
Wheeling, WV 26003
(hereinafter referred to as "Lender")

WHEREAS, Lender is a present holder of a certain Promissory Note (hereinafter "Note") to secure a revolving line of credit in the original maximum sum of Three Hundred Thousand and 00/100 Dollars (\$300,000.00), said Note having been given by the Borrower to the Lender dated July 14, 2003;

WHEREAS, on July 29, 2013 the Borrower had requested and the Lender agreed to modify the maturity date of the aforesaid Note from July 14, 2013 to July 14, 2018; and,

WHEREAS, on September 20, 2018 the Borrower had requested and the Lender agreed to modify the maturity date of the aforesaid Note from July 14, 2018 to November 14, 2018; and,

WHEREAS, on November 1, 2018 the Borrower had requested and the Lender agreed to modify the maturity date of the aforesaid Note from November 14, 2018 to July 14, 2019, to remove the maximum credit and revolving terms of the Note to convert the loan facility to a term debt, and to modify the repayment terms from monthly installments of interest only with all remaining principal and accrued interest due at maturity to monthly installments of principal and interest with all remaining principal and accrued interest due at maturity; and,

WHEREAS, on July 11, 2019 the Borrower exercised the option to renew the remaining balance of the term debt for an additional twelve (12) months extending the maturity date from July 14, 2019 to July 14, 2020; and,

WHEREAS, NOW THIS AGREEMENT WITNESSETH, that in consideration of the mutual promises and covenants contained herein, the parties do hereby agree as follows:

1. The outstanding principal balance as of June 26, 2020 is Sixty-Six Thousand One Hundred Eighty-Three and 37/100 Dollars (\$66,183.37).
2. The maturity date will be extended from July 14, 2020 to July 14, 2021.
3. Borrower will continue to make monthly payments of principal and interest on the 14th of each month, in the amount of \$1,506.00. The final payment, of all accrued principal and interest not yet paid, will be due on July 14, 2021.
4. A payment, in the amount of \$1,506.00, for July 14, 2020 is due and payable upon execution of this agreement.
5. At maturity Borrower will have the one final option to renew the remaining balance of the term debt for an additional twelve (12) months or to pay the balance of the loan, including all accrued interest, in full.
6. Borrower is obligated only to pay such Installment Payments under each Note as may lawfully be made from funds budgeted and appropriated for that purpose. Should Borrower fail to budget, appropriate or otherwise make available funds to pay Installments Payments under any Note following the then current Original Term or Renewal Term, such Note shall be deemed terminated at the end of the then current Original Term or Renewal Term. Borrower agrees to deliver notice

to Lender of such termination at least 30 days prior to the end of the then current Original Term or Renewal Term, but failure to give such notice shall not extend the term beyond such Original Term or Renewal Term.

7. All the terms, conditions and provisions contained in said Note not inconsistent herewith shall remain in full force and effect.
8. This agreement shall extend to and bind the respective heirs, executors, administrators, successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the said parties have hereunto set their hands and seals this day and year first above written.

BORROWER:

Upshur County Commission

By: _____
Terry B. Cutright, President

Buckhannon-Upshur Airport Authority

By: _____
Richard Clemens, President

By: _____
Virgil LaRosa, Vice President

By: _____
Phil Loftis, Treasurer

By: _____
Brian Huffman, Secretary

By: _____
Samuel R. Nolte

By: _____
CJ Rylands

By: _____
Tom O'Neill

LENDER:

By: _____
Connie R. Tenney, Vice President, Market Manager, Branch Manager

By: _____
Jennifer Metts, Senior Vice President Loan Administration

LAND USE COVENANT

This is an environmental covenant executed pursuant to the Voluntary Remediation and Redevelopment Act, W. Va. Code § 22-22, and the Uniform Environmental Covenants Act, W. Va. Code § 22-22B, to restrict the activities on, and uses of, the following described property:

Street Address:	76 Youth Camp Road
City:	Selbyville
County:	Upshur County
Tax District (as applicable):	Banks
Tax Map:	5s
Tax Parcel(s):	part of 51
Deed Book(s):	111
Page No(s):	228
Acres:	0.662

A map is attached as Exhibit A indicating the area to which specific activity and use limitations and engineering controls apply.

The subject property has been remediated in accordance with the Voluntary Remediation and Redevelopment Act, W. Va. Code § 22-22. Recreational exposure assumptions were used to comply with the site-specific remediation standard. A table of contaminants of concern that exceed de minimis residential soil standards and de minimis groundwater standards by media is provided as Exhibit B.

The following activities on and uses of the above described property may result in excessive human exposure or in the release of a contaminant that was contained as part of the remedial action related to this covenant. Therefore, the following activities on and uses of the real property are prohibited:

1. Residential land use, as defined by the Voluntary Remediation and Redevelopment Rule (60CSR3), Section 2.40, including, but not limited to, schools, day care centers, nursing homes, or other residential-style facilities. Recreational areas are specifically permitted, as determined by a site-specific risk assessment conducted for the property.
2. Use or extraction of groundwater for any purpose, except for groundwater monitoring and/or remediation.
3. Excavation, drilling, or penetration of the soil cover, defined as greater than 12 inches below ground surface, or at the point an orange demarcation is encountered, unless the following requirements are met:
 - a. The activity is conducted by persons qualified and knowledgeable about releases and exposures to contaminants known to exist at the site.

- b. The work is performed in accordance with applicable health and safety laws and regulations and a Soil Management Plan developed by a West Virginia Licensed Remediation Specialist or similarly qualified individual.
 - c. The disturbed area is restored in a manner which assures that an equivalent amount of exposure control is achieved at the conclusion of the work.
 - d. The owner of the real property provides written notice to the West Virginia Department of Environmental Protection (WVDEP) of the intent to conduct such work no less than five (5) days prior to beginning unless a waiver is granted by the WVDEP.
 - e. At the request of the WVDEP, the owner of the real property provides written evidence (including laboratory analytical data) showing the affected area continues to meet the remediation standard following completion of the work.
4. Construction of a building without a sub-slab vapor barrier and/or ventilation system adequate to prevent exposure to vapors in soil and groundwater, as determined by a West Virginia Licensed Remediation Specialist or similarly qualified individual. Alternately, the restriction area may be further evaluated by a West Virginia Licensed Remediation Specialist or similarly qualified individual to determine if vapor control is necessary to meet the remediation standard.

The following engineering control depicted on Exhibit A has been installed at the property as a part of the remedy and is necessary to attain the designated remediation standard and shall be operated and maintained as necessary to protect its functional integrity:

Engineering Control 1: Soil cover across entire site, 12 inches thick

The current owner of record of the property, and associated contact information is:

UPSHUR COUNTY COMMISSION
Attn.: Terry Cutright, President
91 W. Main Street, Suite 101
Buckhannon, WV 26201

Any person, including a person that owns an interest in the real property, the state or federal agency determining or approving the environmental response project pursuant to which an environmental covenant is created, or a municipality or other unit of local government may be a holder of an environmental covenant. The following are all holders of this covenant:

UPSHUR COUNTY COMMISSION
Property Owner
91 W. Main Street, Suite 101
Buckhannon, WV 26201

The owner(s) of the property shall provide written notice to the WVDEP within ten (10) days following transfer of a specified interest in the property subject to this covenant, changes in use of the property, or applications for building permits or proposals for any site work affecting the contamination on the property. Any notice regarding transfer of a specified interest in the property subject to this covenant shall include the name, address, and contact information for the new owner.

The owner shall conduct annual inspections of the property no more than sixty (60) days before or after the anniversary date of this document in accordance with the Land Use Covenant Inspection Form provided as Exhibit C to monitor compliance with this Land Use Covenant and shall submit the signed form to the WVDEP headquarters within thirty (30) days of the inspection.

This covenant relieves the applicant and subsequent successors and assigns from all civil liability to the State as provided under W. Va. Code § 22-22 and shall remain in effect so long as the property complies with the applicable standards in effect at the time this covenant was issued.

This covenant shall not be amended, modified, or terminated except by written instrument executed in accordance with W. Va. Code § 22-22B-10, by and between the owner at the time of the proposed amendment, modification, or termination; the WVDEP; and the holders of this covenant. Within five (5) days of executing an amendment, modification, or termination of this Land Use Covenant, the owner shall record such amendment, modification, or termination with the Clerk of the County Commission, and within five (5) days thereafter, the owner shall provide a true copy of the recorded amendment, modification, or termination to the WVDEP.

The administrative record for the environmental response project reflected in this covenant is maintained at the WVDEP headquarters, and is entitled:

Youth Camp Archery Range, VRP #18028

The WVDEP is granted full right of access to the property for the purpose of implementation or enforcement of this covenant.

All restrictions and other requirements described in this covenant shall run with the land and shall be binding upon all holders and their grantees, lessees, authorized agents, employees, or persons acting under their direction or control.

[SIGNATURES APPEAR ON THE FOLLOWING PAGES]

IN WITNESS WHEREOF, the following holders have executed this covenant on the dates indicated.

Upshur County Commission

Printed Name: Terry Cutright

Title: President

Signature

Date

I, _____, a Notary Public in and for the County of _____, State of _____, do hereby certify that the holder(s) whose name is signed above, this day executed this document in my presence or this day acknowledged same to be true act and deed of said holder(s).

Given under my hand this the _____ day of _____, 20____.
My commission expires _____.

Notary Public

West Virginia Department of Environmental ProtectionPrinted Name: Robert RiceTitle: Director, Division of Land Restoration_____
Signature_____
Date

I, _____, a Notary Public in and for the County of _____, State of _____, do hereby certify that _____, whose name is signed above as the representative of the agency, this day executed this document in my presence or this day acknowledged same to be true act and deed of said holder(s).

Given under my hand this the _____ day of _____, 20____.

My commission expires _____.

Notary Public

The Clerk will return the recorded document to:

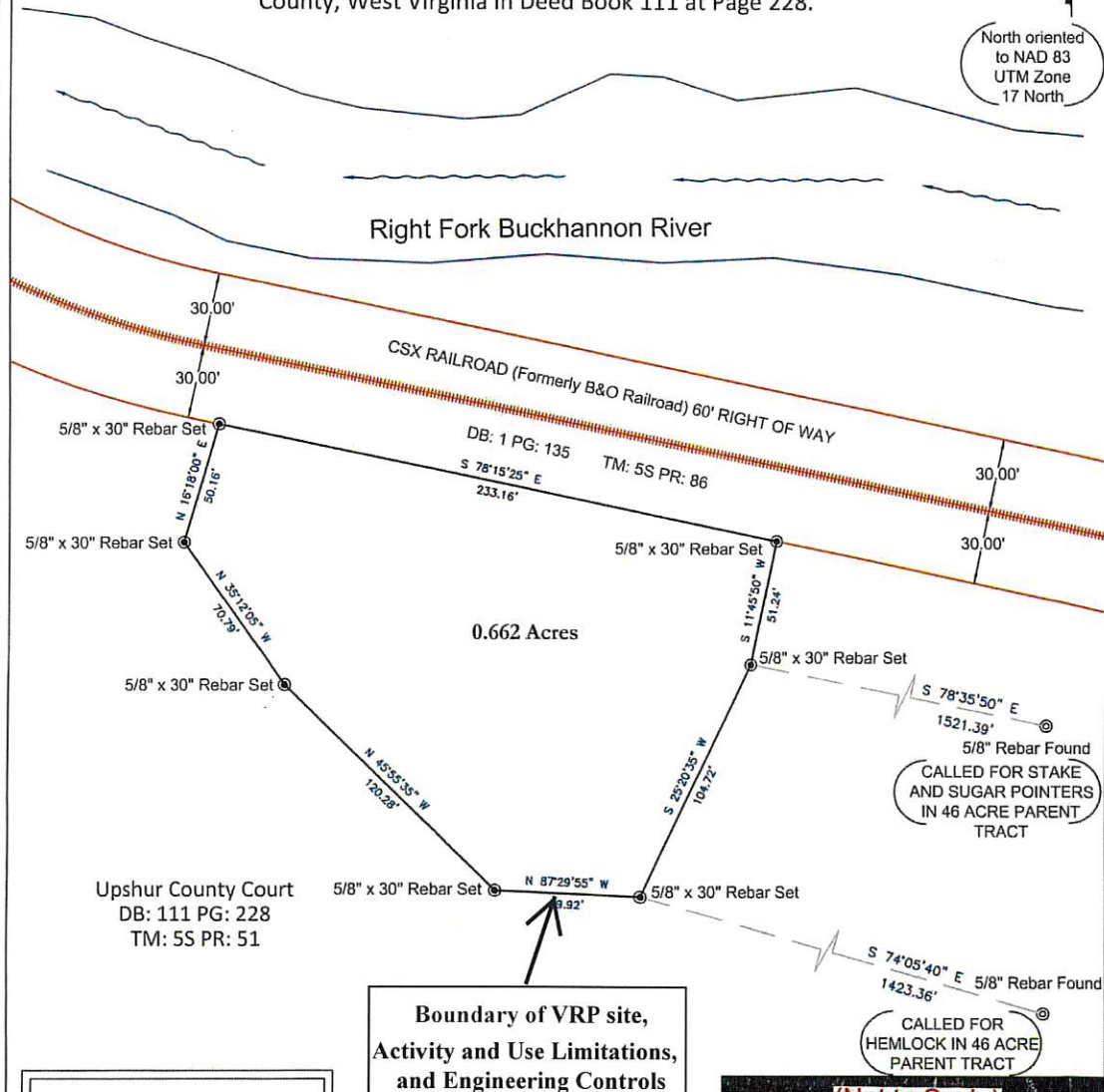
Office of Environmental Remediation
West Virginia Department of Environmental Protection
601 57th Street SE
Charleston, WV 25304

EXHIBIT A

PLAT OF PARTITION SURVEY FOR UPSHUR COUNTY YOUTH CAMP

Being a part of the same lot, parcel or tract of real estate as conveyed to the Upshur County Court by D.A. Radabaugh ET AL in a Deed dated January 15, 1945 and as recorded in the office of the Clerk of Upshur County, West Virginia in Deed Book 111 at Page 228.

North oriented
to NAD 83
UTM Zone
17 North



**BANKS DISTRICT
UPSHUR COUNTY
WEST VIRGINIA**

SURVEYED BY I3 ENGINEERING
AND CONSULTING, LLC
DECEMBER, 2018.

Adam S. Bosely

ADAM S. BOSELY, P.S.# 2377
I3 ENGINEERING AND CONSULTING, LLC.
1160 JOHNSON AVE SUITE 101
BRIDGEPORT, WV 26330
(304) 848-6730



I3 Engineering and Consulting, LLC
INTEGRITY • INITIATIVE • INNOVATION

1 inch = 60 feet

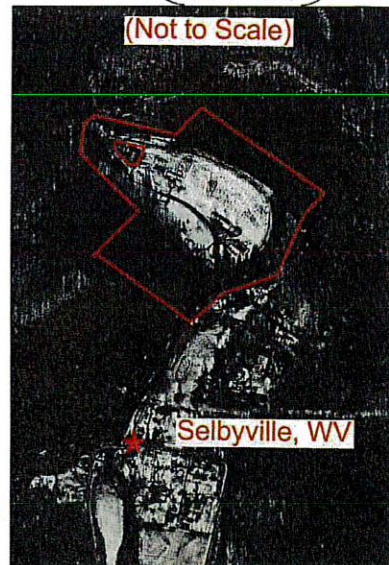


Exhibit B, Land Use Covenant

**Table of Contaminants of Concern that Exceed de minimis Residential Soil Standards and
Groundwater de minimis Standards**

Applicant: Upshur County Commission

VRP Project No.: 18028

SURFACE SOIL	SUBSURFACE SOIL	GROUNDWATER
arsenic	arsenic	arsenic
benzene	benzene	benzene
benzo[a]anthracene	benzo[a]anthracene	o-cresol
m/p-cresol	benzo[a]pyrene	m/p-cresol
2,4-dimethylphenol	benzo(b) fluoranthene	2,4-dimethylphenol
ethylbenzene	o-cresol	lead
fluoranthene	m/p-cresol	naphthalene
naphthalene	dibenzo[a,h]pyrene	nitrobenzene
-	2,4-dimethylphenol	n-nitrosodi-n-propylamine
-	2,4-dinitrophenol	1,3,5-trimethylbenzene
-	ethylbenzene	-
-	indeno[1,2,3-cd]pyrene	-
-	naphthalene	-
-	nitrobenzene	-
-	1,2,4-trimethylbenzene	-



Land Use Covenants

West Virginia Department of Environmental Protection
Office of Environmental Remediation

Land Use Covenant Inspection Form

The property owner is responsible for conducting annual inspections of the site and submitting this form to WVDEP no more than sixty (60) days before or after the anniversary date of the LUC recording. The person conducting the inspection should refer to the recorded LUC for details, including a map of the affected property and descriptions of the activity and use limitations and engineering controls.

Environmental Response Project Description

Site Description				
Site ID Number 18028	Site Name Upshur County Youth Camp Archery Range (former pine tar disposal)		County Upshur	
Address 76 Youth Camp Rd		City Selbyville	State WV	Zip Code 26236
Property Owner on Land Use Covenant				
Property Owner Name Upshur County Commission				
Address 91 W. Main Street, Suite 101		City Buckhannon	State WV	Zip Code 26201

Annual Inspection – Records

Current Property Owner				
Has property ownership transferred since LUC recording? <input type="checkbox"/> No: <i>If contact information has not changed, skip to "Current Site Use."</i> <input type="checkbox"/> Yes: <i>Provide new property owner contact information below.</i>				
Property Owner Name				
Address		City	State	Zip Code
Phone	Email			
Current Site Use				
Land Use (check all that apply) <input type="checkbox"/> Agricultural <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Recreational <input type="checkbox"/> Residential <input type="checkbox"/> School <input type="checkbox"/> Vacant <input type="checkbox"/> Other				
Provide brief description of current site use (including names of businesses located on property).				

Annual Inspection – Property Observations

Activity and Use Limitations		
<i>The following activities on and uses of the property may result in excessive human exposure or in the release of a contaminant that was contained as part of the remedial action. Inspect the site to determine if any of the prohibited activities and uses listed below have occurred in the past year.</i>		
Activity and Use Limitation	Occurred in past year?	If "yes", describe.
Residential Use	<input type="checkbox"/> No <input type="checkbox"/> Yes	
Groundwater Use	<input type="checkbox"/> No <input type="checkbox"/> Yes	
Excavation/Drilling	<input type="checkbox"/> No <input type="checkbox"/> Yes	
Monitoring Well Network	<input type="checkbox"/> No <input type="checkbox"/> Yes	

Engineering Controls

The following engineering controls have been installed at the property as a part of the remedy and are necessary to attain the designated remediation standard. They should be operated and maintained as necessary to protect their functional integrity. Inspect the site to determine if the engineering controls listed below are intact, functioning correctly, and being maintained as necessary.

Engineering Control	Still intact and effective?	If "no", describe:
Soil Cover	<input type="checkbox"/> Yes <input type="checkbox"/> No	

Annual Inspection – Notes, Comments, or Concerns**Person Conducting Inspection****Contact Information**

Inspector Name	Relationship to Property			
Mailing Address	City	State	Zip Code	
Phone	Email			

Statement of Affirmation

I affirm that the information provided in this Land Use Covenant Inspection Form, to the best of my knowledge and belief, is true, complete, and accurate.

Signature

Date

Return completed and signed form, in addition to any attachments, electronically to DEPOERFileCopy@wv.gov, or mail to:

West Virginia Department of Environmental Protection
Office of Environmental Remediation
Attn.: LUC Inspections
601 57th Street SE
Charleston, WV 25304



Phone: (304) 472-4650
Fax: (304) 472-1421

Dustin Zickefoose
Assessor

County of Upshur
Office of Assessor
38 W. Main Street, Room 102
Court House Annex
Buckhannon, West Virginia 26201-2259

July 21, 2020

Upshur County Commission,

As you are aware, I have agreed to sell the 2013 Ford Escape (VIN #5324) purchased in 2018 by the Assessor's Valuation Fund to the Upshur County Board of Education (BOE) for \$1.00 per WV Code 7-3-3. Vehicle will be used for the Prevention Resource Officer (PRO) Program. The vehicle is titled to the Upshur County Commission. Please make arrangements to transfer the property to the BOE and remove it from the County's asset list as soon as possible.

Thank you,

A handwritten signature in blue ink, appearing to be "Dustin Zickefoose".

Dustin Zickefoose
Assessor of Upshur County

Upshur County Sheriff's Office

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DAVID H. COFFMAN, SHERIFF

Heather D. Parke

Chief Deputy
Tax Division

38 W. Main Street, Room 101 • Buckhannon, WV 26201

Tax Office Phone: 304-472-1180 • Law Enforcement Phone: 304-472-1182

Tax Office Fax: 304-472-0937 • Law Enforcement Fax: 304-472-4547

Michael R. Kelley

Chief Deputy
Law Enforcement

July 23, 2020

Upshur County Commission
Upshur County Administrative Annex
91 West Main Street, Suite 101
Buckhannon, WV 26201

Dear Commissioners:

After the proper advertising, testing and interviewing of applicants for the position of Deputy Sheriff, I respectfully request your approval of Austin W. Nestor to fill this position. A complete background check has been completed for this individual.

With your approval, Mr. Nestor will begin employment on August 9, 2020. His starting rate of pay will be \$17.50 per hour. Upon completion of the WV State Police Academy, his rate of pay will be increased to \$18.73 per hour provided that his completion is within this current fiscal year.

Respectfully,



David H. Coffman
Sheriff
Upshur County

**UNITED STATES BANKRUPTCY COURT
SOUTHERN DISTRICT OF NEW YORK**

In re:

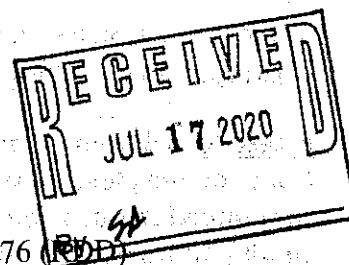
FRONTIER COMMUNICATIONS
CORPORATION, *et al.*,¹

Debtors.

Chapter 11

Case No. 20-22476 (RDB)

(Jointly Administered)



**NOTICE OF HEARING TO CONSIDER
CONFIRMATION OF THE CHAPTER 11 PLAN FILED BY THE
DEBTORS AND RELATED VOTING AND OBJECTION DEADLINES**

PLEASE TAKE NOTICE THAT on June 30, 2020, the United States Bankruptcy Court for the Southern District of New York (the "Court") entered an order (the "Disclosure Statement Order"), (a) authorizing Frontier Communications Corporation and its affiliated debtors and debtors in possession (collectively, the "Debtors"), to solicit acceptances for the *Third Amended Joint Plan of Reorganization of Frontier Communications Corporation and Its Debtor Affiliates Pursuant to Chapter 11 of the Bankruptcy Code* (as may be modified, amended, or supplemented from time to time, the "Plan");² (b) approving the *Disclosure Statement Relating to the Third Amended Joint Plan of Reorganization of Frontier Communications Corporation and Its Debtor Affiliates Pursuant to Chapter 11 of the Bankruptcy Code* (the "Disclosure Statement") as containing "adequate information" pursuant to section 1125 of the Bankruptcy Code; (c) approving the solicitation materials and documents to be included in the Solicitation Package; and (d) approving procedures for soliciting, receiving, and tabulating votes on the Plan and for filing objections to the Plan.

PLEASE TAKE FURTHER NOTICE THAT the hearing at which the Court will consider Confirmation of the Plan (the "Confirmation Hearing") will commence on **August 11, 2020, at 10:00 a.m.** prevailing Eastern Time, before the Honorable Robert D. Drain,

¹ The last four digits of Debtor Frontier Communications Corporation's tax identification number are 9596. Due to the large number of debtor entities in these chapter 11 cases, for which the Court has ordered joint administration, a complete list of the debtor entities and the last four digits of their federal tax identification numbers are not provided herein. A complete list of such information may be obtained on the website of the Debtors' claims and noticing agent at <https://cases.primeclerk.com/ftc>. The location of the Debtors' service address for purposes of these chapter 11 cases is: 50 Main Street, Suite 1000, White Plains, New York 10606.

² Capitalized terms not otherwise defined herein shall have the same meanings set forth in the Disclosure Statement.

in the United States Bankruptcy Court for the Southern District of New York, located at 300 Quarropas Street, White Plains, New York 10601-4140.³

Please be Advised: The Confirmation Hearing may be continued from time to time by the Court or the Debtors without further notice other than by such adjournment being announced in open court or by a Notice of Adjournment Filed with the Court and served on all parties entitled to notice.

CRITICAL INFORMATION REGARDING VOTING ON THE PLAN

Voting Record Date. The voting record date is **June 29, 2020** (the "Voting Record Date"), which is the date for determining which Holders of Claims in the Voting Class are entitled to vote on the Plan.

Voting Deadline. The deadline for voting on the Plan is on **July 31, 2020, at 11:59 p.m.**, prevailing Eastern Time (the "Voting Deadline"). If you received a Solicitation Package, including a Ballot and intend to vote on the Plan you **must**: (a) follow the instructions carefully; (b) complete **all** of the required information on the ballot; and (c) execute and return your completed Ballot according to and as set forth in detail in the voting instructions so that it is **actually received** by the Debtors' Solicitation Agent, Prime Clerk LLC (the "Solicitation Agent") on or before the Voting Deadline. **A failure to follow such instructions may disqualify your vote.**

CRITICAL INFORMATION REGARDING OBJECTING TO THE PLAN

Article VIII of the Plan contains Release, Exculpation, and Injunction provisions, and Article VIII.C contains a Third-Party Release. Thus, you are advised to review and consider the Plan carefully because your rights might be affected thereunder.

Binding Nature of the Plan:

If confirmed, the Plan will bind all Holders of Claims or Interests to the maximum extent permitted by applicable law, whether or not such Holder will receive or retain any property or interest in property under the Plan, has filed a Proof of Claim in these Chapter 11 Cases, or failed to vote to accept or reject the Plan or voted to reject the Plan.

Plan Objection Deadline. The deadline for filing objections to the Plan is **July 31, 2020, at 4:00 p.m.**, prevailing Eastern Time (the "Plan Objection Deadline"). All objections to the relief sought at the Confirmation Hearing **must**: (a) be in writing; (b) conform to the Bankruptcy Rules, the Local Rules, and any orders of the Court; (c) state, with particularity, the legal and factual basis for the objection and, if practicable, a proposed modification to the Plan (or related materials) that would resolve such objection; **and** (d) be filed with the Court (contemporaneously with a proof of

³ Please reference the Court's website for operating procedures in response to the COVID-19 pandemic: <http://www.nysb.uscourts.gov/general-orders-and-guidance-created-covid-19>.

service) and served upon the following parties so as to be actually received on or before **July 31, 2020, at 4:00 p.m.**, prevailing Eastern Time:

Debtors	Counsel to the Debtors
Frontier Communications Corporation. 50 Main Street, Suite 1000 White Plains, New York 10606 Attention: Mark Nielsen, Executive Vice President, Chief Legal Officer, and Chief Transaction Officer E- mail address: mark.nielsen@ftr.com	Kirkland & Ellis LLP 601 Lexington Avenue New York, New York 10022 Attn.: Stephen E. Hessler, P.C. Patrick Venter and Kirkland & Ellis LLP 300 North LaSalle Chicago, Illinois 60654 Attn.: Chad J. Husnick, P.C. Benjamin M. Rhode
United States Trustee	Counsel to the Committee
The United States Trustee for Region 2 11A Clinton Avenue, Room 620 Albany, New York 12207 Attn.: Greg M. Zipes and Brian S. Masumoto	Kramer Levin Naftalis & Frankel LLP 1177 Avenue of the Americas New York, New York 10036 Attn: Douglas H. Mannal, Jennifer Sharret, and Megan Wasson
Counsel to the Noteholder Groups	
Akin Gump Strauss Hauer & Feld LLP One Bryant Park New York, New York 10036 Attention: Ira S. Dizengoff, Philip C. Dublin, and Naomi Moss	Milbank LLP 55 Hudson Yards, New York, New York 10001 Attention: Dennis F. Dunne, Samuel A. Khalil, and Michael W. Price

ADDITIONAL INFORMATION

Obtaining Solicitation Materials. The materials in the Solicitation Package are intended to be self-explanatory. If you should have any questions or if you would like to obtain additional solicitation materials (or paper copies of solicitation materials if you received a CD-ROM or flash drive), please feel free to contact the Debtors' Solicitation Agent, by: (a) calling the Debtors' restructuring hotline at 877-433-8020 (toll-free) or 646-442-5842 (international); (b) visiting the Debtors' restructuring website at: <https://cases.primeclerk.com/ftr>; and/or (c) writing to Frontier Communications Ballot Processing, c/o Prime Clerk LLC, One Grand Central Place, 60 East 42nd Street, Suite 1440, New York, NY 10165. You may also obtain copies of any pleadings filed in these chapter 11 cases for a fee via PACER at: <http://www.nysb.uscourts.gov>. Please be advised that the Solicitation Agent is authorized to answer questions about, and provide additional

copies of, solicitation materials, but may not advise you as to whether you should vote to accept or reject the Plan.

Filing the Plan Supplement. The Debtors will file the Plan Supplement (as defined in the Plan) no later than seven days in advance of the Confirmation Hearing and will serve notice on all Holders of Claims entitled to vote on the Plan, which will: (a) inform parties that the Debtors filed the Plan Supplement; (b) list the information contained in the Plan Supplement; and (c) explain how parties may obtain copies of the Plan Supplement.

[Remainder of page intentionally left blank.]

RELEASES AND EXCULPATION

Releases and Exculpation. Article VIII of the Plan contains release, exculpation, and injunction provisions, and Article VIII.C contains a Third-Party Release. Thus, you are advised to review and consider the Plan carefully because your rights might be affected thereunder.

Article VIII.B of the Plan provides for a Debtor Release (the "Debtor Release"):

Except as expressly set forth in the Plan, effective on the Effective Date, in exchange for good and valuable consideration, the adequacy of which is hereby confirmed, each Released Party is hereby conclusively, absolutely, unconditionally, irrevocably, and forever released and discharged by each and all of the Debtors, the Reorganized Debtors, and their Estates, in each case on behalf of themselves and their respective successors, assigns, and representatives, and any and all other Entities who may purport to assert any Cause of Action, directly or derivatively, by, through, for, or because of, the foregoing Entities, from any and all Causes of Action, including any derivative claims, asserted or assertable on behalf of any of the Debtors, whether known or unknown, foreseen or unforeseen, matured or unmatured, existing or hereafter arising, in law, equity, contract, tort, or otherwise, that the Debtors would have been legally entitled to assert in their own right (whether individually or collectively) or on behalf of the Holder of any Claim against, or Interest in, a Debtor, based on or relating to, or in any manner arising from, in whole or in part, the Debtors (including the management, ownership, or operation thereof), their capital structure, the purchase, sale, or rescission of the purchase or sale of any Security of the Debtors, the subject matter of, or the transactions or events giving rise to, any Claim or Interest that is treated in the Plan, the business or contractual arrangements between any Debtor and any Released Party, the Chapter 11 Cases and related adversary proceedings, the Credit Facilities, the First Lien Notes, the Second Lien Notes, the IDRB, the Senior Notes, the Subsidiary Debt, the Exit Facility, the Takeback Debt, the assertion or enforcement of rights and remedies against the Debtors' out-of-court restructuring efforts, intercompany transactions between or among a Debtor and another Debtor, the formulation, preparation, dissemination, negotiation, or filing of the Restructuring Support Agreement, the Definitive Documents, or any Restructuring Transaction, contract, instrument, release, or other agreement or document created or entered into in connection with the Restructuring Support Agreement or the Definitive Documents, the pursuit of consummation of the Plan, the administration and implementation of the Restructuring Transaction, or upon any other act or omission, transaction, agreement, event, or other occurrence related to the Debtors taking place on or before the Effective Date.

Entry of the Confirmation Order shall constitute the Bankruptcy Court's approval, pursuant to section 1123(b) and Bankruptcy Rule 9019, of the releases described in Article VIII.B of the Plan by the Debtors, which includes by reference each of the related provisions and definitions contained in the Plan, and further, shall constitute the Bankruptcy Court's finding that each release described in Article VIII.B of the Plan is: (1) in exchange for the good and valuable consideration provided by the Released Parties; (2) a good-faith settlement and compromise of such Causes of Action; (3) in the best interests of the Debtors and all Holders of Claims and Interests; (4) fair, equitable, and reasonable; (5) given and made after due notice and opportunity for hearing; (6) a sound exercise of the Debtors'

business judgment; and (7) a bar to any of the Debtors or Reorganized Debtors or their respective Estates asserting any Cause of Action related thereto, of any kind, against any of the Released Parties or their property.

Article VIII.C of the Plan provides for a Third-Party Release (the "Third-Party Release"):

Except as expressly set forth in the Plan, effective on the Effective Date, in exchange for good and valuable consideration, the adequacy of which is hereby confirmed, each Released Party is hereby conclusively, absolutely, unconditionally, irrevocably, and forever released and discharged by each and all of the Releasing Parties, in each case on behalf of themselves and their respective successors, assigns, and representatives, and any and all other Entities who may purport to assert any Cause of Action, from any and all Causes of Action, whether known or unknown, foreseen or unforeseen, matured or unmatured, existing or hereafter arising, in law, equity, contract, tort, or otherwise, including any derivative claims asserted or assertable on behalf of any of the Debtors, that such Entity would have been legally entitled to assert in its own right (whether individually or collectively or on behalf of the Holder of any Claim against, or Interest in, a Debtor or other Entity), based on or relating to, or in any manner arising from, in whole or in part, the Debtors (including the management, ownership, or operation thereof), their capital structure, the purchase, sale, or rescission of the purchase or sale of any security of the Debtors, the subject matter of, or the transactions or events giving rise to, any Claim or Interest that is treated in the Plan, the business or contractual arrangements between any Debtor and any Released Party, the Credit Facilities, the First Lien Notes, the Second Lien Notes, the IDR, the Senior Notes, the Subsidiary Debt, the Exit Facility, the Takeback Debt, the assertion or enforcement of rights and remedies against the Debtors' out-of-court restructuring efforts, intercompany transactions between or among a Debtor and another Debtor, the formulation, preparation, dissemination, negotiation, or filing of the Restructuring Support Agreement, the Definitive Documents, or any Restructuring Transaction, contract, instrument, release, or other agreement or document created or entered into in connection with the Restructuring Support Agreement or the Definitive Documents, the pursuit of consummation of the Plan, the administration and implementation of the Restructuring Transaction, or upon any other act or omission, transaction, agreement, event, or other occurrence related to the Debtors taking place on or before the Effective Date. Notwithstanding anything to the contrary in the foregoing, the Third-Party Release does not release any individual from any claim or causes of action related to an act or omission that is determined in a final order by a court of competent jurisdiction to have constituted actual fraud, willful misconduct, or gross negligence.

Entry of the Confirmation Order shall constitute the Bankruptcy Court's approval, pursuant to Bankruptcy Rule 9019, of the releases described in Article VIII.C of the Plan, which includes by reference each of the related provisions and definitions contained in the Plan, and further, shall constitute the Bankruptcy Court's finding that each release described in Article VIII.C of the Plan is: (1) in exchange for the good and valuable consideration provided by the Released Parties; (2) a good-faith settlement and compromise of such Causes of Action; (3) in the best interests of the Debtors and all Holders of Claims and Interests; (4) fair, equitable, and reasonable; (5) given and made after due notice and opportunity for hearing; (6) a sound exercise of the Debtors' business judgment; and (7) a

bar to any of the Releasing Parties or the Debtors or Reorganized Debtors or their respective Estates asserting any Cause of Action related thereto, of any kind, against any of the Released Parties or their property.

Article VIII.D of the Plan provides for an Exculpation (the "Exculpation"):

Effective as of the Effective Date, to the fullest extent permissible under applicable law and without affecting or limiting either the Debtor Release or the third-party release, and except as otherwise specifically provided in the Plan, no Exculpated Party shall have or incur, and each Exculpated Party is released and exculpated from any Cause of Action for any act or omission in connection with, relating to, or arising out of, the Chapter 11 Cases, the formulation, preparation, dissemination, negotiation, filing, or consummation of the Restructuring Support Agreement, the Disclosure Statement, the Plan, any Definitive Documents, or any Restructuring Transaction, contract, instrument, release, or other agreement or document created or entered into in connection with the Disclosure Statement or the Plan, the filing of the Chapter 11 Cases, the pursuit of Confirmation, the pursuit of consummation of the Plan, the administration and implementation of the Plan, including the issuance of Securities pursuant to the Plan, or the distribution of property under the Plan or any other related agreement (including, for the avoidance of doubt, providing any legal opinion requested by any Entity regarding any transaction, contract, instrument, document, or other agreement contemplated by the Plan or the reliance by any Exculpated Party on the Plan or the Confirmation Order in lieu of such legal opinion), except for Causes of Action related to any act or omission that is determined in a Final Order of a court of competent jurisdiction to have constituted actual fraud, willful misconduct, or gross negligence, but in all respects such Entities shall be entitled to reasonably rely upon the advice of counsel with respect to their duties and responsibilities pursuant to the Plan.

The Exculpated Parties have, and upon Consummation of the Plan shall be deemed to have, participated in good faith and in compliance with the applicable laws with regard to the solicitation of votes and distribution of consideration pursuant to the Plan and, therefore, are not, and on account of such distributions shall not be, liable at any time for the violation of any applicable law, rule, or regulation governing the solicitation of acceptances or rejections of the Plan or such distributions made pursuant to the Plan.

Article VIII.E of the Plan provides for an Injunction (the "Injunction"):

Except as otherwise provided in the Plan or the Confirmation Order, all Entities who have held, hold, or may hold Claims, Interests, Causes of Action, or liabilities that: (a) are subject to compromise and settlement pursuant to the terms of the Plan; (b) have been released pursuant to Article VIII.B of the Plan; (c) have been released pursuant to Article VIII.C of the Plan, (d) are subject to exculpation pursuant to Article VIII.D of the Plan, or (e) are otherwise discharged, satisfied, stayed, or terminated pursuant to the terms of the Plan, are permanently enjoined and precluded, from and after the Effective Date, from commencing or continuing in any manner, any action or other proceeding, including on account of any Claims, Interests, Causes of Action, or liabilities that have been compromised or settled against the Debtors, the Reorganized Debtors, or any Entity so released or exculpated (or the property or estate of any Entity, directly or indirectly, so released or

exculpated) on account of, or in connection with or with respect to, any discharged, released, settled, compromised, or exculpated Claims, Interests, Causes of Action, or liabilities.

Upon entry of the Confirmation Order, all Holders of Claims and Interests and their respective current and former directors, managers, officers, principals, predecessors, successors, employees, agents, and direct and indirect Affiliates shall be enjoined from taking any actions to interfere with the implementation or Consummation of the Plan. Each Holder of an Allowed Claim or Allowed Interest, as applicable, by accepting, or being eligible to accept, distributions under or Reinstatement of such Claim or Interest, as applicable, pursuant to the Plan, shall be deemed to have consented to the injunction provisions set forth in Article VIII.E of the Plan.

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Dated: July 2, 2020
New York, New York

/s/ Stephen E. Hessler

Stephen E. Hessler, P.C.

Mark McKane, P.C. (admitted *pro hac vice*)

Patrick Venter

KIRKLAND & ELLIS LLP

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601 Lexington Avenue

New York, New York 10022

Telephone: (212) 446-4800

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- and -

Chad J. Husnick, P.C.

Benjamin M. Rhode (admitted *pro hac vice*)

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KIRKLAND & ELLIS INTERNATIONAL LLP

300 North LaSalle Street

Chicago, Illinois 60654

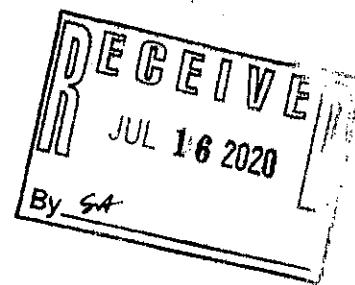
Telephone: (312) 862-2000

Facsimile: (312) 862-2200

Counsel to the Debtors and Debtors in Possession



Jim Justice
Governor of West Virginia



July 14, 2020

The Honorable Terry B. Cutright
President
Upshur County Commission
91 West Main Street, Suite 101
Buckhannon, West Virginia 26201

Dear Commissioner Cutright:

I am pleased to inform you that I have approved a Community Corrections program grant award to the Upshur County Commission in the amount of \$161,500. These funds will be utilized for the continued operation of a community corrections program in Upshur and Lewis Counties.

Please let me know if our Justice & Community Services' staff or I can be of further assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Jim Justice".

Jim Justice
Governor

JJ/mah

c: Rodney Rolenson

UPSHUR COUNTY BUILDING PERMITS
JUNE 1, 2020 - JUNE 15, 2020

DATE ISSUED	PERMIT NUMBER	UID NUMBER	APPLICANT NAME	APPLICANT ADDRESS	ESTIMATED PROJECT COST	BUILDING PERMIT PAID	FLOODPLAIN PERMIT PAID	CHECK, CASH, COUNTY CLERK OR ONLINE	DESCRIPTION OF PROJECT	CONTRACTOR OR PROPERTY OWNER	FLOODPLAIN
6/1/2020	8135	8350	MEEKS, RUSSELL	236 HAYNES DR. BUCKHANNON, WV 26201	\$675,000.00	\$15.00		CASH	RENOVATION OF CURRENT STRUCTURE	SPOTLOE CONSTRUCTION, 152 MAHER RD, TALLMANSVILLE, WV 26237	
6/1/2020	8136	6221	MCKISIC, SUSAN	1776 FRENCHTON RD, FRENCH CREEK, WV, 26218	\$7,500.00	\$15.00		CHECK	STORAGE BUILDING	SELF	
6/2/2020	8137	11858	GARMAN, RON	252 RIDGEVIEW LN, BUCKHANNON, WV 26201	\$10,000.00	\$15.00		CASH	28' X 30' GARAGE	SELF	
6/2/2020	8138	NEW	WILLIAMS, TIMOTHY AND DEBRA	50 MT HIBBS ST, BUCKHANNON, WV 26201	\$210,000.00	\$15.00		CC	MOBILE HOME WITH BLOCK FOUNDATION AND 2 STALL GARAGE	CLAYTON HOMES INC, PO BOX 4098, MARYVILLE, TN 37802	
6/2/2020	8139	NEW	ZIRKLE, DONNA	825 HICKORY FLAT RD, BUCKHANNON, WV 26201	\$5,500.00	\$15.00		OL	33' 2002 CARRILITE 5TH WHEEL CAMPER USED AS DWELLING	SELF	
6/2/2020	8140	81901	SIMMONS, KAYLA AND JOE DEAN	1315 CHILDERS RUN RD, BUCKHANNON, WV 26201	\$3,000.00	\$15.00		CASH	14' X 70' SINGLE WIDE	UNITED CONTRACTING INC, 7407 KESLING MILL RD, BUCKHANNON, WV 26201	
6/2/2020	8141	81903	WALTER, CHERYL	286 BRANNON AVE, CLARKSBURG, WV 26301	\$1,000.00	\$15.00		CASH	10' X 40' LEANTO TO EXISING PAVILION	SELF	
6/3/2020	8142	NEW	CHEWNING, RICK	PO BOX 2355, BUCKHANNON, WV 26201	\$280,000.00	\$15.00		OL	BUILDING BASEMENT, HOUSE, AND TWO ADDITIONAL STRUCTURES	CANA MH LLC, 3450 STEWARTSTOWN RD, MORGANTOWN, WV 26508	
6/3/2020	8143	419	ESTES, DENNIS D	114 DRUMMOND LN, BUCKHANNON, WV 26201	\$2,950.00	\$15.00		CHECK	32' X 8' UNCOVERED DECK WITH RAILING WITH BALUSTERS	BILLY R. CASTO, DBA B C SERVICES, 283 SUGAR CAMP RD, CRAWFORD, WV 26343	
6/4/2020	8144		JEFFRIES, DAVID D	671 HEAVNER GROVE RD, BUCKHANNON, WV 26201	\$8,000.00	\$15.00		CASH	12' X 28' PREFAB BUILDING	SELF	
6/4/2020	8145	6691	HOLLEN, GLADYS	84 CHARLES ST, BUCKHANNON, WV 26201	\$700.00	\$15.00		CASH	8' X 10' PORCH	SELF	
6/5/2020	8146	81839	CASADA, PATRICK	374 IRA MOORE RD, BUCKHANNON, WV 26201	\$1,900.00	\$15.00		CASH	8' X 10' BUILDING	SELF	
6/5/2020	8147	81636	HINKLE, KEVIN S	57 PINE TREE LN, MORGANTOWN, WV 26508	\$12,000.00	\$15.00		CHECK	24' X 30' GARAGE; 12' X 24' SHED ROOF; 12' X 20' DECK	SELF	
6/8/2020	8148	6353	GOULD, DANNY	65 HOOVERTOWN RD, FRENCH CREEK, WV 26218	\$10,000.00	\$15.00		CASH	METAL ROOF; SOFFIT; FASCIA; GUTTERS	SELF	
6/8/2020	8149	11847	POLING, MATTHEW AND CHERYL	6670 OLD ELKINS RD, BUCKHANNON, WV 26201	\$9,500.00	\$15.00		CHECK	30' X 90' HIGH TUNNEL AND BUILD A SHEEP SHED	SELF	
6/8/2020	8150	7027	WHITFIELD, ROBERT	472 RED KNOB RD, BUCKHANNON, WV 26201	\$9,500.00	\$15.00		CHECK	BUILD PORCH ROOF AND PUT NEW METAL OVER SHINGLES	CUT-RIGHT HOME BUILDERS, 104 CLEVINGER BLACKSMITH RD, BUCKHANNON, WV 26201	
6/10/2020	8151	8216	WILLIAMS, JAMES B	7609 TALBOTT RD, BELINGTON, WV 26250	\$300.00	\$15.00		CHECK	TRACTOR SHED	SELF	
6/10/2020	8152	10223	SEARS, JAMES	9116 ALEXANDER RD, FRENCH CREEK, WV 26218	\$8,000.00	\$15.00		CASH	60 X 30 GARAGE; 12' X 20' STORAGE BUILDING; TIN ROOF; WRAP AROUND PORCH	SELF	
6/11/2020	8153	10519	INDEPENDENT WORD OF LIFE CHURCH	1381 RT 20 SOUTH RD, BUCKHANNON, WV 26201	\$1,500.00	\$15.00		CASH	INSTALL STEPS AND PORCH TO EXISTING BUILDING	SELF	
6/11/2020	8154	NEW	HOLLEN, BRIAN L	14 GREEN ST, BUCKHANNON, WV 26201	\$5,000.00	\$15.00		OL	10' X 20' CAMP	SELF	
6/15/2020	8155	9698	KOON, DAVID	1967 TENMILE RD, TALLMANSVILLE, WV 26237	\$2,500.00	\$15.00		CASH	10' X 16' BUILDING	SELF	FLOODPLAIN: LOMA SHOWS OUT
6/15/2020	8156	NEW	CLEVINGER, RONALD AND MARLENE BETZ	354 MICK HILL RD, BUCKHANNON, WV 26201	\$25,000.00	\$15.00		CHECK	16' X 80' SINGLE WIDE TRAILOR	UNITED CONTRACTING INC, 7407 KESLING MILL RD, BUCKHANNON, WV 26201	
6/15/2020	8157	80296	HEATH, CHARLIE	49 OLLIE ST, ROCK CAVE, WV 26234	\$12,000.00	\$15.00		CASH	10' X 15' ADDITION TO EXISTING STRUCTURE AND REPLACE ROOF	SELF	
					TOTAL \$1,300,850.00	TOTAL \$345.00	TOTAL \$0.00				

UPSHUR COUNTY BUILDING PERMITS

JUNE 16, 2020 - JUNE 30, 2020

DATE ISSUED	PERMIT NUMBER	UID NUMBER	APPLICANT NAME	APPLICANT ADDRESS	ESTIMATED PROJECT COST	BUILDING PERMIT PAID	FLOODPLAIN PERMIT PAID	CHECK, CASH, COUNTY CLERK OR ONLINE	DESCRIPTION OF PROJECT	CONTRACTOR OR PROPERTY OWNER	
6/16/2020	8158	11303	MCDANIELS, HERMAN	116 CONVAIR DR, CORAOPOLIS, PA 15108	\$6,000.00	\$15.00		CC	HOUSE SIDING AND NEW ROOF	SELF	
6/16/2020	8159	81908	WV DELOPMENT CORPORATION	PO BOX 2340, BUCKHANNON, WV 26201	\$1,000.00	\$15.00		CHECK	SET UP TRAILER	TWIN OAKS HOME SALES LLC, PO BOX 2340, BUCKHANNON, WV 26201	
6/17/2020	8160	60192	CURRENCE, RICKY L	913 TETER RD, BUCKHANNON, WV 26201	\$15,000.00	\$15.00		CHECK	6' X 6' DECK WITH STAIRS; 8' X 8' DECK WITH STAIRS; REMODEL GARAGE INTO APARTMENT WITH VINYL SIDING	SELF	FLOODPLAIN: LOMA SHOWS OUT
6/17/2020	8161	7463	CARPENTER, LARRY	4706 TALLMANSVILLE RD, BUCKHANNON, WV 26201	\$600.00	\$15.00		CASH	12' X 20' METAL BUILDING	SELF	
6/17/2020	8162	11235	GREGORY, RICK W	1788 SELBYVILLE RD, ROCK CAVE, WV 26234	\$1,500.00	\$15.00		CASH	RE-ROOF SHINGLES	SELF	
6/17/2020	8163	NEW	HINCHMAN, WILFORD	92 CATAWBA ST, BUCKHANNON, WV 26201	\$160,000.00	\$15.00		CHECK	MOLDULAR HOME ON FOUNDATION	MIDDLETOWN HOME SALES, INC. 53 MIDDLETOWN RD, FAIRMONT, WV 26554	
6/18/2020	8164	81911	SMITH, RANDALL OR REBECCA	1318 WATERLOO RD, FRENCH CREEK, WV 26218	\$100,000.00	\$15.00		CHECK	HOUSE	SELF	
6/22/2020	8165	10588	SPAUR, JOHN	1851 OLD ELKINS RD, BUCKHANNON, WV 26201	\$25,000.00	\$15.00		CASH	24' X 40' POLE BUILDING	SELF	
6/22/2020	8166	11645	GOWER, TERRY	1907 TRUBIE RUN RD, BUCKHANNON, WV 26201	\$3,000.00	\$15.00		CHECK	NEW ROOF	SELF	
6/22/2020	8167	81638	MOLCZAN, JAMES	70 HOLBROOK RD, BUCKHANNON, WV 26201	\$5,000.00	\$15.00		CHECK	12' X 16' OPEN AIR CABANA WITH SHEET METAL ROOF	SELF	
6/22/2020	8168	6725	WILSON, EMMA VEY ADAMS	2614 SHADYSIDE RD, ST ALBANS, WV 25177	\$20,000.00	\$15.00		CASH	HEATING SYSTEM; COUPLE WINDOWS; INTERIOR TRIM AND WALL REPAIR; REPAIR STORAGE BUILDING	SELF	
6/23/2020	8169	81910	HOLCOMB, CALEB AND ASHLEY	PO BOX 1238, BUCKHANNON, WV 26201	\$300,000.00	\$15.00		OL	32' X 36' NEW 2 STORY HOME WITH ATTACHED GARAGE	MIDDLETOWN HOME SALES, INC. 53 MIDDLETOWN RD, FAIRMONT, WV 26554	
6/23/2020	8170	60163	KESLING, REBECCA	57 PECKS RUN RD, BUCKHANNON, WV 26201	\$2,500.00	\$15.00		CASH	RE-ROOF -METAL	SELF	
6/23/2020	8171	7009	QUICK, JOHN L	PO BOX 233, BUCKHANANON, WV 26201	\$5,400.00	\$15.00		CASH	8' X 20' STORAGE CONTAINERS (X3)	SELF	
6/23/2020	8172	5081	GRAY, MEGAN	85 DEER CREEK LN, BUCKHANNON, WV 26201	\$2,000.00	\$15.00		CHECK	8' X 12' NEW BUILDING TO REPLACE 10' X 12' BUILDING	SELF	
6/24/2020	8173	11290	UPSHUR COUNTY YOUTH CAMP	76 YOUTH CAMP RD, SELBYVILLE, WV, 26236	\$5,000.00	N/A		FEE WAIVED	DORMITORY ROOF REPLACEMENT	SELF	
6/24/2020	8174	7133	DIXON, LEROY E JR	84 TANGLEWOOD DR, BUCKHANNON, WV 26201	\$9,000.00	\$15.00		CHECK	NEW METAL ROOF	SELF	
6/25/2020	8175	5159	BLACK, FREDDIE K	1904 SPRUCE FORK RD, BUCKHANNON, WV 26201	\$10,000.00	\$15.00		CASH	24' X 24' GARAGE	SELF	
6/25/2020	8176	6842	GIBSON, NORA JANE	35 JACKSON PARK AVE, BUCKHANNON, WV 26201	\$2,000.00	\$15.00		CHECK	ROOF REPLACEMENT	SELF	
6/26/2020	8177	NEW	ARBOGAST, MATT	107 WAGON WHEEL CT, PELLON, SC 29123	\$20,000.00	\$15.00	\$75.00	CHECK	PRE-FAB BUILDING TO BE USED AS A CAMP	SELF	FLOODPLAIN: CONDITIONAL
6/30/2020	8178	81700	GOLDEN, QUINTON SETH	1374 HACKERS CREEK RD, BUCKHANNON, WV 26201	\$10,000.00	\$15.00		CASH	36' X 28' DETACHED GARAGE	SELF	

TOTAL
\$703,000.00

TOTAL
\$300.00

TOTAL
\$75.00

GRAND
PROJECT
TOTAL
\$2,003,850.00

GRAND BP
TOTAL
\$645.00

GRAND FP
TOTAL
\$75.00



Upshur County Sheriff's Financial Statement

For Period Ending: June 2020

FUND NAME	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001 GENERAL COUNTY FUND	\$ 874,432.44	\$ 881,164.10	\$ (1,011,579.39)	\$ 744,017.15
FUND - 002 COAL SEVERANCE TAX FUND	\$ 22,424.60	\$ 0.88	\$ -	\$ 22,425.48
FUND - 003 DOG AND KENNEL FUND	\$ 41,378.28	\$ 2,001.30	\$ (29,876.83)	\$ 13,502.75
FUND - 004 GENERAL SCHOOL FUND	\$ 22,262.75	\$ 4,148.75	\$ (9,410.00)	\$ 17,001.50
FUND - 005 MAGISTRATE COURT FUND	\$ 13,423.70	\$ 1,063.50	\$ (14,487.20)	\$ -
FUND - 006 WORTHLESS CHECK FUND	\$ 136,341.84	\$ 66.47	\$ -	\$ 136,408.31
FUND - 007 E-911 FUND	\$ 604,889.80	\$ 42,124.10	\$ (222,859.06)	\$ 424,154.84
FUND - 008 HOME CONFINEMENT FUND	\$ 29,830.09	\$ 12,484.91	\$ (6,020.90)	\$ 36,294.10
FUND - 013 CURRY PARK FUND	\$ 36,571.69	\$ 663.45	\$ (12,411.85)	\$ 24,823.29
FUND - 015 CURRY LIBRARY FUND	\$ 30,884.24	\$ 299.43	\$ (12,484.16)	\$ 18,699.51
FUND - 018 AIRPORT CONSTRUCTION FUND	\$ 0.10	\$ -	\$ -	\$ 0.10
FUND - 019 UPSHUR COUNTY FIRE FEE FUND	\$ 4,620.30	\$ 1,615.09	\$ (4,520.30)	\$ 1,715.09
FUND - 021 EE HEALTH CARE REIMBURSEMENT FUND	\$ 51,690.61	\$ 2,036.02	\$ (891.65)	\$ 52,834.98
FUND - 039 COAL REALLOCATION FUND	\$ 19,124.62	\$ 0.77	\$ -	\$ 19,125.39
FUND - 052 EMPLOYEE BENEFITS FUND	\$ 649,639.33	\$ 76,227.66	\$ (188,054.02)	\$ 537,812.97
FUND - 056 ASSESSOR'S VALUATION FUND	\$ 198,303.77	\$ 5,044.47	\$ (56,780.90)	\$ 146,567.34
FUND - 058 UP.CO.FIN.STBL.FUND	\$ 704,990.55	\$ 1,413.84	\$ -	\$ 706,404.39
FUND - 059 CONCEALED WEAPONS FUND	\$ 18,324.49	\$ 1,825.78	\$ -	\$ 20,150.27
FUND - 063 VOTER'S REGISTRATION FUND	\$ 5,417.45	\$ 28.44	\$ (4,767.03)	\$ 678.86
FUND - 071 JURY FUND	\$ 15,040.00	\$ -	\$ (1,763.23)	\$ 13,276.77
FUND - 073 SPECIAL LAW ENFRMCT INVESTIGATION FUND	\$ 2,486.14	\$ 0.06	\$ -	\$ 2,486.20
FUND - 078 CHILD EXCHANGE & VISITATION FUND	\$ 13,803.71	\$ -	\$ (3,006.71)	\$ 10,797.00
FUND - 079 SPAYING & NEUTERING FUND	\$ 44,942.61	\$ 250.00	\$ (550.00)	\$ 44,642.61
FUND - 080 COMM. CORR. FUND	\$ 325,453.46	\$ 66,910.91	\$ (98,241.45)	\$ 294,122.92
FUND - 102 AIRPORT IMP. PROJECT FUND	\$ -	\$ -	\$ -	\$ -
FUND - 104 ELKINS ROAD PSD FUND	\$ -	\$ -	\$ -	\$ -
FUND - 105 ADRIAN PSD WATERLINE PHASE VI FUND	\$ -	\$ -	\$ -	\$ -
FUND - 245 UPSHUR COUNTY WELLNESS COMPLEX FUND	\$ 4,760.00	\$ -	\$ -	\$ 4,760.00
FUND - 248 IND. PARK SEWER FUND	\$ 1.00	\$ -	\$ -	\$ 1.00
FUND - 311 DMV LICENSE FUND	\$ -	\$ 71,399.50	\$ (71,399.50)	\$ -
FUND - 312 CRIMINAL CHARGES FUND	\$ -	\$ 1,315.00	\$ (1,315.00)	\$ -
FUND - 313 COURT REPORTER FUND	\$ -	\$ 176.60	\$ (176.60)	\$ -
FUND - 314 STATE FINES FUND	\$ -	\$ 484.00	\$ (484.00)	\$ -
FUND - 315 STATE POLICE FUND	\$ 5.00	\$ 600.00	\$ (600.00)	\$ 5.00
FUND - 316 STATE CURRENT FUND	\$ -	\$ 1,379.00	\$ (1,379.00)	\$ -
FUND - 317 COURTHOUSE FACILITIES IMPROVEMENT FUND	\$ -	\$ -	\$ -	\$ -
FUND - 364 TAX LIEN FUND	\$ 173,302.22	\$ 11,591.63	\$ (11,678.95)	\$ 173,214.90
FUND - 365 DELQ & NONENT LAND	\$ 76,001.53	\$ -	\$ -	\$ 76,001.53
FUND - 366 BOARD OF HEALTH FUND	\$ 349,013.78	\$ 63,390.28	\$ (34,738.95)	\$ 377,665.11
FUND - 369 WV DEPUTY SHERIFF'S RETIREMENT FUND	\$ 93.00	\$ 675.00	\$ (93.00)	\$ 675.00
FUND - 373 SCHOOL CURRENT FUND	\$ -	\$ 115,000.90	\$ (115,000.90)	\$ -
FUND - 374 SCHOOL EXCESS LEVY FUND	\$ -	\$ 58,245.53	\$ (58,245.53)	\$ -
FUND - 375 SCHOOL BOND FUND	\$ -	\$ -	\$ -	\$ -
FUND - 378 CITY CURRENT FUND	\$ -	\$ 10,224.49	\$ (10,224.49)	\$ -
FUND - 379 CITY VOTED LIBRARY FUND	\$ -	\$ 1,226.89	\$ (1,226.89)	\$ -
FUND - 206 COVID 19 FUND	\$ 97,211.79	\$ -	\$ (18,561.66)	\$ 78,650.13
FINAL TOTALS	\$ 4,566,664.89	\$ 1,435,078.75	\$ (2,002,829.15)	\$ 3,998,914.49
BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	\$ 4,395,353.42	\$ -	\$ -	\$ -
ORDERS/DEBITS OUTSTANDING:	\$ (947,996.45)			
DEPOSITS/CREDITS OUTSTANDING:	\$ 549,807.52			
NET BANK BALANCE	\$ 3,997,164.49			
PETTY CASH / CASH DRAWERS	\$ 1,750.00			
CASH SPECIAL INVESTIGATION FUND	\$ -			
ADJUSTMENT	\$ -			
TOTAL IN COUNTY DEPOSITORIES AND OFFICE:	\$ 3,998,914.49			

I, David H. Coffman, Sheriff of Upshur County do solemnly swear that the foregoing is a true and correct statement to the best of my knowledge.

David H. Coffman
 David H. Coffman
 Sheriff & Treasurer, Upshur County

7/15/2020



Upshur County Sheriff's Financial Statement

For Period Ending: June 2020

Bank Balance Listing

BANK NAME	ACCOUNT NAME	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
FIRST COMMUNITY BANK					
	GENERAL COUNTY -MMA	\$ 453,686.53	\$ -	\$ 101,785.34	\$ 555,471.87
	COAL SEVERANCE-MMA	\$ 21,425.48	\$ -	\$ -	\$ 21,425.48
	E-911 -MMA	\$ 412,465.16	\$ -	\$ -	\$ 412,465.16
	CURRY PARK-MMA	\$ 22,236.58	\$ -	\$ 100.00	\$ 22,336.58
	CURRY LIBRARY-MMA	\$ 14,748.87	\$ -	\$ 78.10	\$ 14,826.97
	AIRPORT CONSTRUCTION-MMA	\$ -	\$ -	\$ -	\$ -
	ASSESSOR'S VALUATION-MMA	\$ 138,427.00	\$ -	\$ 4,328.55	\$ 142,755.55
	CONCEALED WEAPONS	\$ 19,925.18	\$ -	\$ 225.09	\$ 20,150.27
	GENERAL TAX ACCOUNT-MMA	\$ 210,060.08	\$ (280,831.96)	\$ 70,771.88	\$ -
	BOARD OF HEALTH-MMA	\$ 135,304.88	\$ (192.01)	\$ 1,709.56	\$ 136,822.43
	UPSHUR CO. FIRE FEE-IBCK	\$ 1,937.94	\$ (222.85)	\$ -	\$ 1,715.09
	UP CO COAL REALLOCAT-IBCK	\$ 19,125.39	\$ -	\$ -	\$ 19,125.39
	EMPLOYEE BENEFITS-IBCK	\$ 537,812.97	\$ -	\$ -	\$ 537,812.97
	SP.LAW ENF.INVESTIG.-IBCK	\$ 2,486.20	\$ -	\$ -	\$ 2,486.20
	COMMUNITY CORR. FUND-IBCK	\$ 294,222.92	\$ (100.00)	\$ -	\$ 294,122.92
	PARKS/REC CLEARING ACCT	\$ 50.00	\$ (50.00)	\$ -	\$ -
	ADDRESSING/MAPPING CLEARING	\$ 60.00	\$ (60.00)	\$ -	\$ -
	GENERAL COUNTY PAYROLL-CK	\$ 45,571.85	\$ (27,710.83)	\$ 71,195.94	\$ 89,056.96
	TAX CLEARING ACCOUNT	\$ 45,502.00	\$ (57,651.13)	\$ 12,149.13	\$ -
	BOARD OF HEALTH-PAYROLL	\$ 21,648.53	\$ (1,648.53)	\$ -	\$ 20,000.00
	GENERAL COUNTY-CKNG	\$ 351,669.34	\$ (254,004.15)	\$ 73.13	\$ 97,738.32
	COAL SEVERANCE-CKNG	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
	DOG & KENNEL-CKNG	\$ 13,502.75	\$ -	\$ -	\$ 13,502.75
	GEN. CO. MISC-CKNG	\$ 17,001.50	\$ -	\$ -	\$ 17,001.50
	WORTHLESS CHECK FUND-CKNG	\$ 136,408.31	\$ -	\$ -	\$ 136,408.31
	E-911 -CKNG	\$ 11,689.68	\$ -	\$ -	\$ 11,689.68
	HOME DETENTION-IBCK	\$ 36,294.10	\$ -	\$ -	\$ 36,294.10
	CURRY PARK-CKNG	\$ 2,486.71	\$ -	\$ -	\$ 2,486.71
	CURRY LIBRARY-CKNG	\$ 3,872.54	\$ -	\$ -	\$ 3,872.54
	AIRPORT CONSTRUCTION-CKNG	\$ 0.10	\$ -	\$ -	\$ 0.10
	ASSESSOR'S VALUATION-CKNG	\$ 3,811.79	\$ -	\$ -	\$ 3,811.79
	VOTER'S REGISTRATION-IBCK	\$ 678.86	\$ -	\$ -	\$ 678.86
	JURY-CKNG	\$ 14,654.01	\$ (1,377.24)	\$ -	\$ 13,276.77
	SPAY.& NEUTER. DEP. FUND	\$ 44,642.61	\$ -	\$ -	\$ 44,642.61
	AIRPORT IMP. PROJECT-CKNG	\$ -	\$ -	\$ -	\$ -
	ELKINS ROAD PSD	\$ -	\$ -	\$ -	\$ -
	ADRIAN PSD WATERLINE PHASE VI	\$ -	\$ -	\$ -	\$ -
	WELLNESS COMPLEX FUND	\$ 4,760.00	\$ -	\$ -	\$ 4,760.00
	INDUSTRIAL PARK SEWER-CKG	\$ 1.00	\$ -	\$ -	\$ 1.00
	DMV LICENSE FUND-CKNG	\$ 25,618.91	\$ (31,981.50)	\$ 6,362.59	\$ -
	STATE CLEARING ACCOUNT-CK	\$ 135.00	\$ (135.00)	\$ -	\$ -
	STATE POLICE FUND-CKNG	\$ 532.75	\$ (600.00)	\$ 72.25	\$ 5.00
	GENERAL TAX ACCOUNT-CKNG	\$ 754.32	\$ (281,586.28)	\$ 280,831.96	\$ -
	TAX LEIN FUND-CKNG	\$ 177,872.12	\$ (4,657.22)	\$ -	\$ 173,214.90
	DELQ & NON-ENTERED LAND	\$ 76,001.53	\$ -	\$ -	\$ 76,001.53
	BOARD OF HEALTH-CKNG	\$ 24,925.25	\$ (4,925.25)	\$ -	\$ 20,000.00
	WVDSRF-CKNG	\$ 551.00	\$ -	\$ 124.00	\$ 675.00
	COVID 19 -CKNG	\$ 78,912.63	\$ (262.50)	\$ -	\$ 78,650.13
	BANK TOTAL	\$ 3,424,474.37	\$ (947,996.45)	\$ 549,807.52	\$ 3,026,285.44
PROGRESSIVE BANK					
	UP.CO.FIN.STBL.FUND-SV	\$ 706,404.39	\$ -	\$ -	\$ 706,404.39
	EE HEALTH CARE REIMB FUND	\$ 52,834.98	\$ -	\$ -	\$ 52,834.98
	UP.CO.FIN.STBL.FUND-CKNG	\$ -	\$ -	\$ -	\$ -
	CHILD EXCHG & VISIT CTR	\$ 10,797.00	\$ -	\$ -	\$ 10,797.00
	BANK TOTAL	\$ 770,036.37	\$ -	\$ -	\$ 770,036.37
FREEDOM BANK					
	BOARD OF HEALTH-CD 1	\$ 100,421.34	\$ -	\$ -	\$ 100,421.34
	BOARD OF HEALTH-CD 2	\$ 100,421.34	\$ -	\$ -	\$ 100,421.34
	BANK TOTAL	\$ 200,842.68	\$ -	\$ -	\$ 200,842.68
SUMMARY:					
	TOTAL ALL BANKS	\$ 4,395,353.42	\$ (947,996.45)	\$ 549,807.52	\$ 3,997,164.49
	PETTY CASH / CASH DRAWERS				\$ 1,750.00
	CASH SPECIAL INVESTIGATION FUND				\$ -
	GRAND TOTAL				\$ 3,998,914.49

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PRESCRIPTION, DENTAL AND HEALTH
DISCOUNT PROGRAMS FOR RESIDENTS

UPSHUR COUNTY, WV

		% OF PLAN TOTAL PRICE	% OF PLAN RETAIL PRICE	% OF RETAIL PRICE	AVERAGE MEMBER COST	AVERAGE MEMBERS COST	RETAIL SUBMITTED PRICE	AVERAGE RETAIL SUBMITTED PRICE	AVERAGE PRICE SAVINGS	% OF PRICE SAVINGS	% OF PRICE SAVINGS	% OF PRICE SAVINGS	TOTAL UTILIZERS
2020													
<u>MAY</u>	1	0	0.00%	1100.00%	\$ 132.72	\$ 132.72	\$ 132.72	\$ 132.72	\$ 0.00	\$ 0.00	0.00%		1
<u>APRIL</u>	6	3	50.00%	3 50.00%	\$ 218.72	\$ 36.45	\$ 286.15	\$ 47.69	\$ 67.43	\$ 11.24	23.56%		1
<u>MARCH</u>	3	2	66.67%	1 33.33%	\$ 230.40	\$ 76.80	\$ 278.71	\$ 92.90	\$ 48.31	\$ 16.10	17.33%		2
<u>FEBRUARY</u>	1	0	0.00%	1100.00%	\$ 15.00	\$ 15.00	\$ 15.00	\$ 15.00	\$ 0.00	\$ 0.00	0.00%		1
<u>JANUARY</u>	4	4	100.00%	0 0.00%	\$ 83.20	\$ 20.80	\$ 156.06	\$ 39.02	\$ 72.86	\$ 18.22	46.69%		2
2019													
<u>DECEMBER</u>	1	1	100.00%	0 0.00%	\$ 209.18	\$ 209.18	\$ 226.32	\$ 226.32	\$ 17.14	\$ 17.14	7.57%		1
<u>OCTOBER</u>	2	1	50.00%	1 50.00%	\$ 167.78	\$ 83.89	\$ 187.93	\$ 93.97	\$ 20.15	\$ 10.08	10.72%		1
<u>SEPTEMBER</u>	3	2	66.67%	1 33.33%	\$ 257.85	\$ 85.95	\$ 294.41	\$ 98.14	\$ 36.56	\$ 12.19	12.42%		2
<u>AUGUST</u>	2	2	100.00%	0 0.00%	\$ 32.20	\$ 16.10	\$ 34.26	\$ 17.13	\$ 2.06	\$ 1.03	6.01%		1
<u>JULY</u>	5	2	40.00%	3 60.00%	\$ 252.25	\$ 50.45	\$ 291.68	\$ 58.34	\$ 39.43	\$ 7.89	13.52%		1
<u>JUNE</u>	4	2	50.00%	2 50.00%	\$ 126.41	\$ 31.60	\$ 229.46	\$ 57.37	\$ 103.05	\$ 25.76	44.91%		3
<u>MAY</u>	1	0	0.00%	1100.00%	\$ 10.00	\$ 10.00	\$ 10.00	\$ 10.00	\$ 0.00	\$ 0.00	0.00%		1
<u>APRIL</u>	3	2	66.67%	1 33.33%	\$ 289.54	\$ 96.51	\$ 364.06	\$ 121.35	\$ 74.52	\$ 24.84	20.47%		1
<u>MARCH</u>	3	2	66.67%	1 33.33%	\$ 123.91	\$ 41.30	\$ 219.72	\$ 73.24	\$ 95.81	\$ 31.94	43.61%		3
<u>FEBRUARY</u>	1	1	100.00%	0 0.00%	\$ 44.91	\$ 44.91	\$ 99.49	\$ 99.49	\$ 54.58	\$ 54.58	54.86%		1
<u>JANUARY</u>	7	3	42.86%	4 57.14%	\$ 517.67	\$ 73.95	\$ 591.88	\$ 84.55	\$ 74.21	\$ 10.60	12.54%		3
2018													
<u>JULY</u>	4	2	50.00%	2 50.00%	\$ 560.77	\$ 140.19	\$ 676.22	\$ 169.06	\$ 115.45	\$ 28.86	17.07%		4
<u>JUNE</u>	3	1	33.33%	2 66.67%	\$ 248.68	\$ 82.89	\$ 269.17	\$ 89.72	\$ 20.49	\$ 6.83	7.61%		2
<u>MAY</u>	5	0	0.00%	5100.00%	\$ 81.46	\$ 16.29	\$ 81.46	\$ 16.29	\$ 0.00	\$ 0.00	0.00%		3
<u>APRIL</u>	3	1	33.33%	2 66.67%	\$ 114.59	\$ 38.20	\$ 167.99	\$ 56.00	\$ 53.40	\$ 17.80	31.79%		3
<u>MARCH</u>	13	5	38.46%	8 61.54%	\$ 649.73	\$ 49.98	\$ 877.76	\$ 67.52	\$ 228.03	\$ 17.54	25.98%		5
<u>FEBRUARY</u>	1	0	0.00%	1100.00%	\$ 30.00	\$ 30.00	\$ 30.00	\$ 30.00	\$ 0.00	\$ 0.00	0.00%		1
<u>JANUARY</u>	3	1	33.33%	2 66.67%	\$ 114.59	\$ 38.20	\$ 198.99	\$ 66.33	\$ 84.40	\$ 28.13	42.41%		3
2017													
<u>DECEMBER</u>	4	0	0.00%	4100.00%	\$ 158.43	\$ 39.61	\$ 158.43	\$ 39.61	\$ 0.00	\$ 0.00	0.00%		2
<u>NOVEMBER</u>	10	1	10.00%	9 90.00%	\$ 158.99	\$ 15.90	\$ 227.55	\$ 22.76	\$ 68.56	\$ 6.86	30.13%		4
<u>OCTOBER</u>	13	4	30.77%	9 69.23%	\$ 594.30	\$ 45.72	\$ 760.69	\$ 58.51	\$ 166.39	\$ 12.80	21.87%		4
<u>SEPTEMBER</u>	12	3	25.00%	9 75.00%	\$ 138.80	\$ 11.57	\$ 160.32	\$ 13.36	\$ 21.52	\$ 1.79	13.42%		4
<u>AUGUST</u>	13	0	0.00%	13100.00%	\$ 161.34	\$ 12.41	\$ 161.34	\$ 12.41	\$ 0.00	\$ 0.00	0.00%		4
<u>JULY</u>	9	2	22.22%	7 77.78%	\$ 270.34	\$ 30.04	\$ 371.48	\$ 41.28	\$ 101.14	\$ 11.24	27.23%		3
<u>JUNE</u>	5	2	40.00%	3 60.00%	\$ 164.17	\$ 32.83	\$ 203.66	\$ 40.73	\$ 39.49	\$ 7.90	19.39%		3
<u>MAY</u>	6	1	16.67%	5 83.33%	\$ 178.59	\$ 29.77	\$ 187.47	\$ 31.25	\$ 8.88	\$ 1.48	4.74%		2
<u>APRIL</u>	7	5	71.43%	2 28.57%	\$ 760.61	\$ 108.66	\$ 997.39	\$ 142.48	\$ 236.78	\$ 33.83	23.74%		3
<u>MARCH</u>	13	5	38.46%	8 61.54%	\$ 431.16	\$ 33.17	\$ 572.11	\$ 44.01	\$ 140.95	\$ 10.84	24.64%		3
<u>FEBRUARY</u>	8	4	50.00%	4 50.00%	\$ 745.79	\$ 93.22	\$ 958.10	\$ 119.76	\$ 212.31	\$ 26.54	22.16%		4
<u>JANUARY</u>	5	3	60.00%	2 40.00%	\$ 258.18	\$ 51.64	\$ 431.04	\$ 86.21	\$ 172.86	\$ 34.57	40.10%		3
2016													
<u>DECEMBER</u>	7	5	71.43%	2 28.57%	\$ 261.71	\$ 37.39	\$ 497.25	\$ 71.04	\$ 235.54	\$ 33.65	47.37%		2
<u>NOVEMBER</u>	9	1	11.11%	8 88.89%	\$ 331.43	\$ 36.83	\$ 424.14	\$ 47.13	\$ 92.71	\$ 10.30	21.86%		5
<u>OCTOBER</u>	13	5	38.46%	8 61.54%	\$ 470.89	\$ 36.22	\$ 703.59	\$ 54.12	\$ 232.70	\$ 17.90	33.07%		5
<u>SEPTEMBER</u>	11	2	18.18%	9 81.82%	\$ 190.36	\$ 17.31	\$ 207.64	\$ 18.88	\$ 17.28	\$ 1.57	8.32%		3
<u>AUGUST</u>	9	1	11.11%	8 88.89%	\$ 279.44	\$ 31.05	\$ 300.03	\$ 33.34	\$ 20.59	\$ 2.29	6.86%		4
<u>JULY</u>	10	5	50.00%	5 50.00%	\$ 552.27	\$ 55.23	\$ 769.48	\$ 76.95	\$ 217.21	\$ 21.72	28.23%		4
<u>JUNE</u>	6	2	33.33%	4 66.67%	\$ 311.25	\$ 51.88	\$ 343.62	\$ 57.27	\$ 32.37	\$ 5.40	9.42%		4
<u>MAY</u>	9	3	33.33%	6 66.67%	\$ 325.40	\$ 36.16	\$ 467.01	\$ 51.89	\$ 141.61	\$ 15.73	30.32%		5
<u>APRIL</u>	4	1	25.00%	3 75.00%	\$ 141.36	\$ 35.34	\$ 241.98	\$ 60.50	\$ 100.62	\$ 25.16	41.58%		4
<u>MARCH</u>	15	3	20.00%	12 80.00%	\$ 472.59	\$ 31.51	\$ 543.29	\$ 36.22	\$ 70.70	\$ 4.71	13.01%		5
<u>FEBRUARY</u>	13	7	53.85%	6 46.15%	\$ 727.41	\$ 55.95	\$ 1,069.62	\$ 82.28	\$ 342.21	\$ 26.32	31.99%		8
<u>JANUARY</u>	8	4	50.00%	4 50.00%	\$ 278.25	\$ 34.78	\$ 424.76	\$ 53.10	\$ 146.51	\$ 18.31	34.49%		5
2015													
<u>DECEMBER</u>	15	6	40.00%	9 60.00%	\$ 327.49	\$ 21.83	\$ 408.69	\$ 27.25	\$ 81.20	\$ 5.41	19.87%		7

NOVEMBER	10	5	50.00%	5	50.00%	\$ 497.71	\$ 49.77	\$ 664.52	\$ 66.45	\$ 166.81	\$ 16.68	25.10%	6
OCTOBER	7	2	28.57%	5	71.43%	\$ 211.60	\$ 30.23	\$ 238.74	\$ 34.11	\$ 27.14	\$ 3.88	11.37%	6
SEPTEMBER	22	8	36.36%	14	63.64%	\$ 388.44	\$ 17.66	\$ 477.70	\$ 21.71	\$ 89.26	\$ 4.06	18.69%	8
AUGUST	11	3	27.27%	8	72.73%	\$ 199.32	\$ 18.12	\$ 237.53	\$ 21.59	\$ 38.21	\$ 3.47	16.09%	6
JULY	13	4	30.77%	9	69.23%	\$ 237.36	\$ 18.26	\$ 290.36	\$ 22.34	\$ 53.00	\$ 4.08	18.25%	6
JUNE	16	7	43.75%	9	56.25%	\$ 305.12	\$ 19.07	\$ 378.72	\$ 23.67	\$ 73.60	\$ 4.60	19.43%	8
MAY	14	7	50.00%	7	50.00%	\$ 273.32	\$ 19.52	\$ 380.42	\$ 27.17	\$ 107.10	\$ 7.65	28.15%	7
APRIL	11	3	27.27%	8	72.73%	\$ 281.40	\$ 25.58	\$ 320.58	\$ 29.14	\$ 39.18	\$ 3.56	12.22%	9
MARCH	12	4	33.33%	8	66.67%	\$ 348.40	\$ 29.03	\$ 422.54	\$ 35.21	\$ 74.14	\$ 6.18	17.55%	5
FEBRUARY	20	9	45.00%	11	55.00%	\$ 679.83	\$ 33.99	\$ 933.94	\$ 46.70	\$ 254.11	\$ 12.71	27.21%	11
JANUARY	15	7	46.67%	8	53.33%	\$ 581.28	\$ 38.75	\$ 705.57	\$ 47.04	\$ 124.29	\$ 8.29	17.62%	9
2014													
DECEMBER	14	4	28.57%	10	71.43%	\$ 677.62	\$ 48.40	\$ 875.26	\$ 62.52	\$ 197.64	\$ 14.12	22.58%	9
NOVEMBER	11	4	36.36%	7	63.64%	\$ 206.74	\$ 18.79	\$ 280.71	\$ 25.52	\$ 73.97	\$ 6.72	26.35%	6
OCTOBER	18	7	38.89%	11	61.11%	\$ 608.76	\$ 33.82	\$ 818.46	\$ 45.47	\$ 209.70	\$ 11.65	25.62%	11
SEPTEMBER	8	1	12.50%	7	87.50%	\$ 197.86	\$ 24.73	\$ 229.75	\$ 28.72	\$ 31.89	\$ 3.99	13.88%	6
AUGUST	26	10	38.46%	16	61.54%	\$ 1,237.74	\$ 47.61	\$ 1,583.33	\$ 60.90	\$ 345.59	\$ 13.29	21.83%	7
JULY	12	4	33.33%	8	66.67%	\$ 234.57	\$ 19.55	\$ 291.44	\$ 24.29	\$ 56.87	\$ 4.74	19.51%	8
JUNE	19	5	26.32%	14	73.68%	\$ 623.39	\$ 32.81	\$ 803.84	\$ 42.31	\$ 180.45	\$ 9.50	22.45%	12
MAY	15	7	46.67%	8	53.33%	\$ 593.98	\$ 39.60	\$ 805.52	\$ 53.70	\$ 211.54	\$ 14.10	26.25%	8
APRIL	28	8	28.57%	20	71.43%	\$ 624.28	\$ 22.30	\$ 741.97	\$ 26.50	\$ 117.69	\$ 4.20	15.86%	15
MARCH	30	7	23.33%	23	76.67%	\$ 1,049.21	\$ 34.97	\$ 1,252.95	\$ 41.77	\$ 203.74	\$ 6.79	16.26%	16
FEBRUARY	38	15	39.47%	23	60.53%	\$ 1,108.62	\$ 29.17	\$ 1,418.09	\$ 37.32	\$ 309.47	\$ 8.14	21.82%	15
JANUARY	31	9	29.03%	22	70.97%	\$ 648.08	\$ 20.91	\$ 885.45	\$ 28.56	\$ 237.37	\$ 7.66	26.81%	17
2013													
DECEMBER	28	8	28.57%	20	71.43%	\$ 462.45	\$ 16.52	\$ 588.27	\$ 21.01	\$ 125.82	\$ 4.49	21.39%	15
NOVEMBER	39	14	35.90%	25	64.10%	\$ 1,278.84	\$ 32.79	\$ 1,606.26	\$ 41.19	\$ 327.42	\$ 8.40	20.38%	18
OCTOBER	34	9	26.47%	25	73.53%	\$ 955.95	\$ 28.12	\$ 1,191.16	\$ 35.03	\$ 235.21	\$ 6.92	19.75%	18
SEPTEMBER	39	15	38.46%	24	61.54%	\$ 885.16	\$ 22.70	\$ 1,279.52	\$ 32.81	\$ 394.36	\$ 10.11	30.82%	22
AUGUST	49	21	42.86%	28	57.14%	\$ 829.28	\$ 16.92	\$ 1,146.66	\$ 23.40	\$ 317.38	\$ 6.48	27.68%	19
JULY	44	10	22.73%	34	77.27%	\$ 933.91	\$ 21.23	\$ 1,320.53	\$ 30.01	\$ 386.62	\$ 8.79	29.28%	22
JUNE	40	15	37.50%	25	62.50%	\$ 716.66	\$ 17.92	\$ 990.41	\$ 24.76	\$ 273.75	\$ 6.84	27.64%	18
MAY	36	16	44.44%	20	55.56%	\$ 689.72	\$ 19.16	\$ 1,193.27	\$ 33.15	\$ 503.55	\$ 13.99	42.20%	14
APRIL	47	18	38.30%	29	61.70%	\$ 1,288.58	\$ 27.42	\$ 1,587.81	\$ 33.78	\$ 299.23	\$ 6.37	18.85%	18
MARCH	30	13	43.33%	17	56.67%	\$ 646.54	\$ 21.55	\$ 904.00	\$ 30.13	\$ 257.46	\$ 8.58	28.48%	13
FEBRUARY	42	15	35.71%	27	64.29%	\$ 593.45	\$ 14.13	\$ 831.54	\$ 19.80	\$ 238.09	\$ 5.67	28.63%	17
JANUARY	52	20	38.46%	32	61.54%	\$ 1,098.44	\$ 21.12	\$ 1,439.54	\$ 27.68	\$ 341.10	\$ 6.56	23.70%	18
2012													
DECEMBER	36	14	38.89%	22	61.11%	\$ 779.06	\$ 21.64	\$ 1,169.64	\$ 32.49	\$ 390.58	\$ 10.85	33.39%	17
NOVEMBER	50	20	40.00%	30	60.00%	\$ 1,225.75	\$ 24.52	\$ 1,818.48	\$ 36.37	\$ 592.73	\$ 11.85	32.59%	22
OCTOBER	41	15	36.59%	26	63.41%	\$ 573.92	\$ 14.00	\$ 900.08	\$ 21.95	\$ 326.16	\$ 7.96	36.24%	21
SEPTEMBER	41	16	39.02%	25	60.98%	\$ 1,021.95	\$ 24.93	\$ 1,392.68	\$ 33.97	\$ 370.73	\$ 9.04	26.62%	21
AUGUST	68	23	33.82%	45	66.18%	\$ 1,506.23	\$ 22.15	\$ 2,029.65	\$ 29.85	\$ 523.42	\$ 7.70	25.79%	28
JULY	67	25	37.31%	42	62.69%	\$ 1,836.25	\$ 27.41	\$ 2,361.08	\$ 35.24	\$ 524.83	\$ 7.83	22.23%	27
JUNE	56	19	33.93%	37	66.07%	\$ 1,016.21	\$ 18.15	\$ 1,399.85	\$ 25.00	\$ 383.64	\$ 6.85	27.41%	21
MAY	45	14	31.11%	31	68.89%	\$ 1,076.82	\$ 23.93	\$ 1,371.94	\$ 30.49	\$ 295.12	\$ 6.56	21.51%	23
APRIL	57	25	43.86%	32	56.14%	\$ 1,462.51	\$ 25.66	\$ 1,960.69	\$ 34.40	\$ 498.18	\$ 8.74	25.41%	25
MARCH	65	29	44.62%	36	55.38%	\$ 1,595.85	\$ 24.55	\$ 1,990.30	\$ 30.62	\$ 394.45	\$ 6.07	19.82%	26
FEBRUARY	60	28	46.67%	32	53.33%	\$ 1,311.29	\$ 21.85	\$ 1,868.56	\$ 31.14	\$ 557.27	\$ 9.29	29.82%	25
JANUARY	56	24	42.86%	32	57.14%	\$ 1,334.89	\$ 23.84	\$ 1,768.86	\$ 31.59	\$ 433.97	\$ 7.75	24.53%	23
2011													
DECEMBER	61	27	44.26%	34	55.74%	\$ 1,946.63	\$ 31.91	\$ 2,494.08	\$ 40.89	\$ 547.45	\$ 8.97	21.95%	25
NOVEMBER	83	43	51.81%	40	48.19%	\$ 3,043.45	\$ 36.67	\$ 3,970.99	\$ 47.84	\$ 927.54	\$ 11.18	23.36%	27
OCTOBER	75	35	46.67%	40	53.33%	\$ 2,398.05	\$ 31.97	\$ 2,937.60	\$ 39.17	\$ 539.55	\$ 7.19	18.37%	26
SEPTEMBER	77	44	57.14%	33	42.86%	\$ 2,300.79	\$ 29.88	\$ 2,930.76	\$ 38.06	\$ 629.97	\$ 8.18	21.50%	32
AUGUST	107	57	53.27%	50	46.73%	\$ 3,746.52	\$ 35.01	\$ 4,547.96	\$ 42.50	\$ 801.44	\$ 7.49	17.62%	34
JULY	79	49	62.03%	30	37.97%	\$ 2,930.74	\$ 37.10	\$ 3,585.09	\$ 45.38	\$ 654.35	\$ 8.28	18.25%	29
JUNE	91	45	49.45%	46	50.55%	\$ 3,053.25	\$ 33.55	\$ 3,704.01	\$ 40.70	\$ 650.76	\$ 7.15	17.57%	36
MAY	69	28	40.58%	41	59.42%	\$ 2,041.15	\$ 29.58	\$ 2,519.37	\$ 36.51	\$ 478.22	\$ 6.93	18.98%	33
APRIL	62	29	46.77%	33	53.23%	\$ 1,914.46	\$ 30.88	\$ 2,277.92	\$ 36.74	\$ 363.46	\$ 5.86	15.96%	29
MARCH	61	23	37.70%	38	62.30%	\$ 1,562.53	\$ 25.62	\$ 1,913.55	\$ 31.37	\$ 351.02	\$ 5.75	18.34%	28
FEBRUARY	89	51	57.30%	38	42.70%	\$ 4,354.59	\$ 48.93	\$ 5,441.53	\$ 61.14	\$ 1,086.94	\$ 12.21	19.97%	32
JANUARY	48	18	37.50%	30	62.50%	\$ 1,654.37	\$ 34.47	\$ 2,023.86	\$ 42.16	\$ 369.49	\$ 7.70	18.26%	25
2010													
DECEMBER	79	32	40.51%	47	59.49%	\$ 1,886.70	\$ 23.88	\$ 2,330.55	\$ 29.50	\$ 443.85	\$ 5.62	19.04%	33
NOVEMBER	74	40	54.05%	34	45.95%	\$ 1,691.35	\$ 22.86	\$ 2,137.39	\$ 28.88	\$ 446.04	\$ 6.03	20.87%	36
OCTOBER	85	44	51.76%	41	48.24%	\$ 2,188.95	\$ 25.75	\$ 2,725.12	\$ 32.06	\$ 536.17	\$ 6.31	19.68%	34
SEPTEMBER	74	36	48.65%	38	51.35%	\$ 1,401.96	\$ 18.95	\$ 1,871.75	\$ 25.29	\$ 469.79	\$ 6.35	25.10%	33
AUGUST	64	26	40.63%	38	59.38%	\$ 1,305.77	\$ 20.40	\$ 1,629.30	\$ 25.46	\$ 323.53	\$ 5.06	19.86%	29
JULY	66	34	51.52%	32	48.48%	\$ 1,630.16	\$ 24.70	\$ 2,094.70	\$ 31.74	\$ 464.54	\$ 7.04	22.18%	29
JUNE	56	28	50.00%	28	50.00%	\$ 1,466.34	\$ 26.18	\$ 1,764.93	\$ 31.52	\$ 298.59	\$ 5.33	16.92%	26
MAY	58	28	48.28%	30	51.72%	\$ 1,117.34	\$ 19.26	\$ 1,482.61	\$ 25.56	\$ 365.27	\$ 6.30	24.64%	28
APRIL	70	32	45.71%	38	54.29%	\$ 1,888.91	\$ 26.98	\$ 2,247.55	\$ 32.11	\$ 358.64	\$ 5.12	15.96%	29
MARCH	79	38	48.10%	41	51.90%	\$ 2,164.42	\$ 27.40	\$ 2,720.02	\$ 34.43	\$ 555.60	\$ 7.03	20.43%	27
FEBRUARY	58	24	41.38%	34	58.62%	\$ 2,190.80	\$ 37.77	\$ 2,660.40	\$ 45.87	\$ 469.60	\$ 8.10	17.65%	26
JANUARY	54	27	50.00%	27	50.00%	\$ 1,218.53	\$ 22.57	\$ 1,622.05	\$ 30.04	\$ 403.52	\$ 7.47	24.88%	26

2009

DECEMBER	79	31	39.24%	48	60.76%	\$ 1,474.16	\$ 18.66	\$ 1,889.21	\$ 23.91	\$ 415.05	\$ 5.25	21.97%	32
NOVEMBER	61	28	45.90%	33	54.10%	\$ 1,576.10	\$ 25.84	\$ 1,924.56	\$ 31.55	\$ 348.46	\$ 5.71	18.11%	27
OCTOBER	75	44	58.67%	31	41.33%	\$ 1,249.08	\$ 16.65	\$ 1,676.75	\$ 22.36	\$ 427.67	\$ 5.70	25.51%	34
SEPTEMBER	69	36	52.17%	33	47.83%	\$ 1,917.89	\$ 27.80	\$ 2,523.84	\$ 36.58	\$ 605.95	\$ 8.78	24.01%	28
AUGUST	60	34	56.67%	26	43.33%	\$ 1,373.63	\$ 22.89	\$ 1,809.16	\$ 30.15	\$ 435.53	\$ 7.26	24.07%	25
JULY	72	36	50.00%	36	50.00%	\$ 1,461.99	\$ 20.31	\$ 1,895.50	\$ 26.33	\$ 433.51	\$ 6.02	22.87%	28
JUNE	72	39	54.17%	33	45.83%	\$ 1,471.28	\$ 20.43	\$ 2,004.50	\$ 27.84	\$ 533.22	\$ 7.41	26.60%	29
MAY	82	33	40.24%	49	59.76%	\$ 1,646.41	\$ 20.08	\$ 2,089.02	\$ 25.48	\$ 442.61	\$ 5.40	21.19%	28
APRIL	81	45	55.56%	36	44.44%	\$ 1,721.40	\$ 21.25	\$ 2,255.13	\$ 27.84	\$ 533.73	\$ 6.59	23.67%	34
MARCH	90	41	45.56%	49	54.44%	\$ 2,127.07	\$ 23.63	\$ 2,609.20	\$ 28.99	\$ 482.13	\$ 5.36	18.48%	35
FEBRUARY	81	35	43.21%	46	56.79%	\$ 1,678.37	\$ 20.72	\$ 2,149.15	\$ 26.53	\$ 470.78	\$ 5.81	21.91%	31
JANUARY	87	46	52.87%	41	47.13%	\$ 2,410.99	\$ 27.71	\$ 2,992.29	\$ 34.39	\$ 581.30	\$ 6.68	19.43%	33

2008

DECEMBER	89	44	49.44%	45	50.56%	\$ 2,189.87	\$ 24.61	\$ 2,822.30	\$ 31.71	\$ 632.43	\$ 7.11	22.41%	33
NOVEMBER	84	56	66.67%	28	33.33%	\$ 2,393.76	\$ 28.50	\$ 3,145.44	\$ 37.45	\$ 751.68	\$ 8.95	23.90%	34
OCTOBER	102	64	62.75%	38	37.25%	\$ 2,245.19	\$ 22.01	\$ 2,905.86	\$ 28.49	\$ 660.67	\$ 6.48	22.74%	31
SEPTEMBER	108	54	50.00%	54	50.00%	\$ 2,170.54	\$ 20.10	\$ 2,750.45	\$ 25.47	\$ 579.91	\$ 5.37	21.08%	37
AUGUST	77	41	53.25%	36	46.75%	\$ 1,833.86	\$ 23.82	\$ 2,388.93	\$ 31.03	\$ 555.07	\$ 7.21	23.24%	34
JULY	92	48	52.17%	44	47.83%	\$ 1,852.20	\$ 20.13	\$ 2,486.40	\$ 27.03	\$ 634.20	\$ 6.89	25.51%	36
JUNE	70	36	51.43%	34	48.57%	\$ 1,686.84	\$ 24.10	\$ 2,138.12	\$ 30.54	\$ 451.28	\$ 6.45	21.11%	31
MAY	98	55	56.12%	43	43.88%	\$ 2,237.66	\$ 22.83	\$ 2,862.88	\$ 29.21	\$ 625.22	\$ 6.38	21.84%	37
APRIL	90	52	57.78%	38	42.22%	\$ 2,577.86	\$ 28.64	\$ 3,204.19	\$ 35.60	\$ 626.33	\$ 6.96	19.55%	39
MARCH	97	60	61.86%	37	38.14%	\$ 8,416.47	\$ 86.77	\$ 10,417.04	\$ 107.39	\$ 2,000.57	\$ 20.62	19.20%	38
FEBRUARY	94	58	61.70%	36	38.30%	\$ 6,738.78	\$ 71.69	\$ 8,387.22	\$ 89.23	\$ 1,648.44	\$ 17.54	19.65%	39
JANUARY	84	49	58.33%	35	41.67%	\$ 5,626.10	\$ 66.98	\$ 6,932.07	\$ 82.52	\$ 1,305.97	\$ 15.55	18.84%	37

2007

DECEMBER	79	49	62.03%	30	37.97%	\$ 1,743.07	\$ 22.06	\$ 2,185.93	\$ 27.67	\$ 442.86	\$ 5.61	20.26%	34
NOVEMBER	79	44	55.70%	35	44.30%	\$ 1,915.70	\$ 24.25	\$ 2,377.94	\$ 30.10	\$ 462.24	\$ 5.85	19.44%	34
OCTOBER	92	52	56.52%	40	43.48%	\$ 2,391.67	\$ 26.00	\$ 2,834.53	\$ 30.81	\$ 442.86	\$ 4.81	15.62%	37
SEPTEMBER	95	65	68.42%	30	31.58%	\$ 2,668.46	\$ 28.09	\$ 3,291.95	\$ 34.65	\$ 623.49	\$ 6.56	18.94%	40
AUGUST	107	61	57.01%	46	42.99%	\$ 2,441.44	\$ 22.82	\$ 3,028.94	\$ 28.31	\$ 587.50	\$ 5.49	19.40%	34
JULY	106	66	62.26%	40	37.74%	\$ 2,955.28	\$ 27.88	\$ 3,565.12	\$ 33.63	\$ 609.84	\$ 5.75	17.11%	42
JUNE	105	59	56.19%	46	43.81%	\$ 2,380.39	\$ 22.67	\$ 2,965.74	\$ 28.25	\$ 585.35	\$ 5.57	19.74%	38
MAY	99	62	62.63%	37	37.37%	\$ 3,199.62	\$ 32.32	\$ 3,795.40	\$ 38.34	\$ 595.78	\$ 6.02	15.70%	34
APRIL	89	54	60.67%	35	39.33%	\$ 2,289.14	\$ 25.72	\$ 2,844.55	\$ 31.96	\$ 555.41	\$ 6.24	19.53%	36
MARCH	110	70	63.64%	40	36.36%	\$ 3,571.44	\$ 32.47	\$ 4,368.78	\$ 39.72	\$ 797.34	\$ 7.25	18.25%	41
FEBRUARY	106	68	64.15%	38	35.85%	\$ 3,347.93	\$ 31.58	\$ 4,182.96	\$ 39.46	\$ 835.03	\$ 7.88	19.96%	41
JANUARY	104	69	66.35%	35	33.65%	\$ 3,635.07	\$ 34.95	\$ 4,307.07	\$ 41.41	\$ 672.00	\$ 6.46	15.60%	41

2006

DECEMBER	114	75	65.79%	39	34.21%	\$ 3,090.26	\$ 27.11	\$ 3,845.51	\$ 33.73	\$ 755.25	\$ 6.63	19.64%	49
NOVEMBER	119	96	80.67%	23	19.33%	\$ 3,652.55	\$ 30.69	\$ 4,628.17	\$ 38.89	\$ 975.62	\$ 8.20	21.08%	52
OCTOBER	126	103	81.75%	23	18.25%	\$ 3,827.93	\$ 30.38	\$ 4,770.79	\$ 37.86	\$ 942.86	\$ 7.48	19.76%	47
SEPTEMBER	119	100	84.03%	19	15.97%	\$ 3,516.62	\$ 29.55	\$ 4,337.19	\$ 36.45	\$ 820.57	\$ 6.90	18.92%	51
AUGUST	134	119	88.81%	15	11.19%	\$ 4,125.37	\$ 30.79	\$ 5,386.00	\$ 40.19	\$ 1,260.63	\$ 9.41	23.41%	51
JULY	135	117	86.67%	18	13.33%	\$ 3,672.77	\$ 27.21	\$ 4,649.43	\$ 34.44	\$ 976.66	\$ 7.23	21.01%	49
JUNE	118	105	88.98%	13	11.02%	\$ 4,077.37	\$ 34.55	\$ 5,052.67	\$ 42.82	\$ 975.30	\$ 8.27	19.30%	50
MAY	167	147	88.02%	20	11.98%	\$ 4,965.54	\$ 29.73	\$ 6,147.37	\$ 36.81	\$ 1,181.83	\$ 7.08	19.22%	59
APRIL	145	128	88.28%	17	11.72%	\$ 4,793.19	\$ 33.06	\$ 5,854.91	\$ 40.38	\$ 1,061.72	\$ 7.32	18.13%	57
MARCH	166	149	89.76%	17	10.24%	\$ 4,861.91	\$ 29.29	\$ 6,090.67	\$ 36.69	\$ 1,228.76	\$ 7.40	20.17%	63
FEBRUARY	131	114	87.02%	17	12.98%	\$ 4,413.19	\$ 33.69	\$ 5,389.11	\$ 41.14	\$ 975.92	\$ 7.45	18.11%	54
JANUARY	118	101	85.59%	17	14.41%	\$ 4,063.34	\$ 34.44	\$ 4,916.07	\$ 41.66	\$ 852.73	\$ 7.23	17.35%	52

2005

DECEMBER	88	70	79.55%	18	20.45%	\$ 2,544.06	\$ 28.91	\$ 3,112.29	\$ 35.37	\$ 568.23	\$ 6.46	18.26%	40
NOVEMBER	38	35	92.11%	3	7.89%	\$ 1,060.25	\$ 27.90	\$ 1,474.31	\$ 38.80	\$ 414.06	\$ 10.90	28.09%	19

Upshur, WV	TOTAL	PLAN% PRICED	PLAN% PRICED	RETAIL PRICED	RETAIL PRICED	% MEMBER COST	AVERAGE MEMBERS COST	RETAIL SUBMITTED PRICE	AVERAGE	AVERAGE	PRICE SAVINGS	% SAVINGS	PRICE SAVINGS	TOTAL UTILIZERS
									RETAIL SUBMITTED PRICES	PRICE SAVINGS				
TOTALS:	8,438	4,759	56.40%	3,679	43.60%	246,515.27	\$ 29.21	\$ 311,753.99	\$ 36.95	\$ 65,238.72	\$ 7.73	20.93%	3,495.00	

Column Headers from left to right:

1. Total Rx's: This is the total number of Rx's that were adjudicated or attempted to adjudicate through the use of the card (the explanation of the next couple of headers will help explain the necessity of this column).

2. Plan Priced Rxs: Caremark tracks all attempts to use the cards including when the pharmacy offers a lower price than the card can give. This is usually when the pharmacy sells a drug at cost or below cost to create foot traffic for the pharmacy or under a special purchase arrangement. This is the amount of Rxs that the card gave the best price vs. the pharmacy.
3. % Plan Priced Rxs: What percentage of the total attempted Rxs adjudicated via best price with the card.
4. Retail Priced Rxs: How many prescriptions where the pharmacy had a lower price.
5. % Retail Priced Rxs: Percentage of Rxs where the pharmacy had a lower price.
6. Total Drug Cost: All prescriptions totaled together at their card discount prices.
7. Average Drug Cost: Average Drug Cost per Rx at the card discounted price.
8. Retail Submitted Price: What the price would have been if the prescriptions weren't filled with the card.
9. Average Retail Submitted Price: Average Per Prescription price if the card wasn't presented at a discount.
10. Price Savings: Total dollar savings for all Rxs filled with the card.
11. Average Price Savings: Average price savings per prescription.
12. % Price Savings: Percentage price savings per prescription.
13. Total Utilizers: This is the total amount of people who represent the total amount of prescriptions i.e. some people fill multiple prescriptions. This gives you an indication of how many residents you are helping.


LEWIS-UPSHUR ANIMAL CONTROL FACILITY		
MONTH OF June 2020		
	UPSHUR	LEWIS
ADOPTIONS		
CASH	\$285	\$130
CHECK	\$0	\$0
E STORE CREDIT CARD	\$100	\$50
SUBTOTAL	\$385	\$180
SPAY/NEUTER DEPOSIT		
CASH	\$400	\$300
CHECK	\$0	\$0
E STORE CREDIT CARD	\$100	\$200
SUBTOTAL	\$500	\$500
BOARD RESCUE		
CASH	\$0	\$0
CHECK	\$0	\$0
E STORE CREDIT CARD	\$50	\$0
SUBTOTAL	\$50	\$0
MICRO-CHIPPING		
CASH	\$0	\$0
CHECK	\$0	\$0
E STORE CREDIT CARD	\$0	\$0
SUBTOTAL	\$0	\$0
DONATIONS		
CASH	\$0	\$0
CHECK	\$790	\$0
E STORE CREDIT CARD	\$100	\$0
SUBTOTAL	\$890	\$0

OTHER		
TOTAL	\$1,825	\$680

EXPLANATION:

LEWIS-UPSHUR ANIMAL CONTROL FACILITY REPORT
ACCOUNT OF CATS
JANELLA COCHRAN, SUPERVISOR OF ANIMAL SERVICES
(June) 2020

TRANSACTION	UPSHUR	LEWIS	TOTAL
Cats brought in by City Trapper	0	0	0
Cats brought in by Animal Control Officer	5	0	5
Cats brought in by County Residents	22	17	39
Cats brought in by Law Enforcement	0	0	0
Cats in Drop Box	0	0	0
Cats Quarantined	0	0	0
Cat returned to owner	0	0	0
Cats Escaped	0	0	0
Adoptions:			
With Charge	2	5	7
Without Charge	0	0	0
Rescues:			
With Charge	0	0	0
Without Charge	16	12	28
Euthanasia:			
Owner Request	1	0	1
Other	5	1	6


Signature

7-1-2020
Date

LEWIS - UPSHUR ANIMAL CONTROL FACILITY
ANIMAL REPORT (July 1, 2020)
ACCOUNT OF ANIMALS HOUSED AT THE LEWIS - UPSHUR ANIMAL CONTROL FACILITY
FOR THE MONTH OF (June) 2020

TRANSACTION	UPSHUR	LEWIS	TOTAL
Dogs brought in by Animal Control Officer	15	3	18
Other Animals brought in by Animal Control Officer	0	0	0
Dogs brought in by County Residents	4	5	9
Dogs brought in by Law Enforcement	0	0	0
Dogs in Drop Box	1	0	1
Dogs Quarantined	0	0	0
Dogs Returned to Owner	6	1	7
Dogs Escaped	0	0	0
Adoptions:			
With Charge	9	5	14
Without Charge	0	0	0
Rescues:			
With Charge	4	0	4
Without Charge	1	1	2
Euthanasia:			
Owner Request	1	0	1
Other	0	0	0

Jamelle L Cochran

7-1-2020

Signature

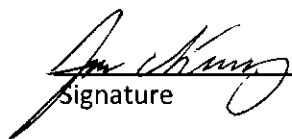
Date

Jason.Knicely, ANIMAL CONTROL / HUMANE OFFICER

MONTHLY ANIMAL REPORT

June

TRANSACTION	#
Animals picked up by ACO:	
Dogs	15
Other	
Animals returned to Owner by ACO:	6
Dogs	0
Other	0
Animals Delivered to LUACF:	0
Dogs	
Other	0
Animals Quarantined by ACO:	1
Dogs	1
Other	0
Animals Terminated:	0
Dogs	1
Other	0
Total Number of Hours Involved	80



Jason Knicely

Date

6/30/20

Upshur County Solid Waste Authority
Board of Directors Meeting
MINUTES
June 8, 2020

Chair Joyce Harris-Thacker called the regularly scheduled meeting of the Upshur County Solid Waste Authority to order in the Recycling Garage next to the Conference Room of the UCSWA (located at 380 Mudlick Road, Suite 102, Buckhannon, WV 26201) at 4:30 PM on June 8, 2020. The meeting was moved to the Recycling Garage to ensure social distancing.

Present at the meeting were: Joyce Harris-Thacker, James S. "Jay" Höllen, III, G. Paul Richter, Director Burl Smith and Assistant Director Belinda Lewis. Jacqueline (Jackie) McDaniels and Mary Gower were absent. A quorum was present. There were no guests.

Minutes of the May 11, 2020 meeting had previously been sent to the members and were part of the Agenda packet. A motion to accept the minutes by Jay and second by Paul. Motion carried. The minutes were signed by the Chair and Director.

The Financial Report for May was presented by the Treasurer, Jay. Register Reports for the four bank accounts with First Community Bank covering May 2020 were presented. The ending balances for the accounts are as follows:

	<u>April</u>	<u>May</u>
• REAP Account	\$ 1,192.39	\$ 1,140.62
• SWMB Account	\$ 4,931.26	\$ 4,540.89
• Money Mkt Account	\$ 19,558.55	\$ 19,559.21
• Operating Account	\$ 14,900.50	\$ 18,455.82

A motion to accept by Paul and seconded by Jay. Motion carried.

Director's Report:

Burl Smith and Belinda Lewis presented a written copy of the Director's Report for the Period from May 12 through June 8, 2020, a copy of which is attached as part of the minutes. Additionally, Burl noted that some items he had been working on will be covered under Old and New Business.

Old Business:

- **FY 2021 REAP Grant— EDDM Mailing**

Burl reported that the brochures for the EDDM were printed but could not be distributed because there was incorrect information on them due to COVID-19. New brochures will need to be printed and \$475 of the \$613 grant modification will be used to help cover the cost. Discussion was held on what should be included in the brochure i.e. Waste Board re-openings and modifications, limited access to Crossroads and a picture of the new director with the Board. It was reported that the blue bins will be kept at Mudlick and that Crossroads will only be accepting recycling on Saturdays from 8:00 a.m. to 12:00 noon. It will be staffed during these hours. They are hoping this change will decrease contamination.

- **City of Buckhannon Curbside Supplement – April through June 2020—**
It was reported that the supplement is normally \$300/month. However, with this service not being offered because of COVID-19, it was the Board's decision whether they wanted to pay the full amount or only pay for one month. Burl suggested paying the entire amount. Paul moved that the curbside supplement be paid for the entire three months at \$900. Seconded by Joyce Harris-Thacker. Motion carried.
- **Board Member Reappointment – Joyce Harris-Thacker and Mary Gower—**
Joyce talked about her reappointment and what she must do to be reappointed. Burl suggested that Joyce email a letter of interest to the County Commission. (It was mentioned that Mary Gower is appointed by the Conservation Commission).
- **Bounty Program – Award Changes –**
Burl talked to Dr. Sara Stankus of the Upshur County Schools concerning the Bounty Program award. It was determined that the Board could submit one check of \$1200 and Dr. Stankus will distribute the money to the schools. Belinda will call Dr. Stankus' office to set up a time to present this check with Joyce Thacker-Harris and have pictures taken.

New Business:

- **FY 2021 Proposed Budget—**
The Budget for FY 2021 was presented in last month's packet for the Board's review. Jay moved to approve the Budget for FY 2021. Seconded by Paul. Motion carried.
- **State of WV Auditor and Chief Inspector Office – Small Government Monitoring Project Application—**
A discussion was held on submitting the application to participate in this service that utilizes WVU student monitoring in lieu of an audit. Usually, between \$1,100 and \$1,200 is spent on an audit, which could save the Board money. This was a possibility because the three-year agreement with the prior auditing firm has been fulfilled. It was determined that if this service is not used, it is time to advertise for an auditor. Jay moved to submit an application to participate in the Small Government Monitoring Project. Seconded by Paul. Motion carried. (Belinda will submit the application).
- **Resolution of the Upshur County Solid Waste Authority—**
A resolution was created regarding monies from the WV SWMB 2020 grant to take \$613.00 from the "Educational Conference" line item and apply \$138 to the "Director's Liability Insurance" line item and \$475 to the "Advertising/Direct Mail Campaign" line item. Jay moved to approve the resolution. Seconded by Paul. Motion carried. Belinda will submit the resolution, along with a cover letter and a copy of the June 8, 2020 Meeting Minutes to the WV SWMB.
- **Recycling Coalition of WV Inc. Donation—**
It was decided to increase the donation to the Recycling Coalition of WV Inc. from \$175 to \$200. Paul asked if the Board receives a summary of how these monies are used. Joyce and Burl responded no. However, Burl cited a website where the Recycling Coalition expenditures might be posted. Jay moved to approve this donation increase from \$175 to \$200. Seconded by Paul. Motion carried.
- **Other Discussion –**

- Burl reported that the following will need done in July: Election of officers, Quarterly REAP Grant Report, Fiscal Financial Report.
- Paul asked Belinda to email a copy of the Recycling Commodity Prices to him.
- It was determined that Belinda will organize a time when all Board Members can have their picture taken.

With no further business, the meeting adjourned at 5:15 p.m.

Respectfully Submitted,

Beulah Mrs.

Belinda Lewis, Assistant Director
June 8, 2020

L. Harris-Thacker

Joyce Harris-Thacker, Chair

(Signature Copy to be maintained in the UCSWA Office)

The Director's Report is attached on Pages 4 of 4.

UPSHUR COUNTY SOLID WASTE AUTHORITY

DIRECTOR'S REPORT—Burl Smith and Belinda Lewis

Period from May 12, 2020-June 8, 2020

Activities include:

- Prepared and distributed by email the minutes of the 5/11/2020 meeting.
- Checked upshurwa@yahoo.com email daily.
- Checked mail at Post Office every day.
- Received email of Direct Deposit to Operating Account of SWMB Assessment check (\$2334.82) on 5/15/20. I made copies of the notice and put in file.
- Received email of Direct Deposit to Operating Account of REAP Grant (\$1249.50) received on 5/15/2020. I made copies of the notice and put in file. This will be transferred to the REAP Account by check at the board meeting.
- Received monthly bank statements on the four accounts and reconciled balances. Everything is okay for May 2020. I printed Register Reports for the bank accounts showing current month transactions for the Operating and Money Market accounts and all transactions for REAP and SWMB accounts for the current Grants.
- Prepared checks for payment of bills for the June meeting.
- Belinda cleaned office twice.
- Belinda arranged an alternative meeting place for the June 8th meeting; checked with Jeff about using the Recycling Garage and informed Board Members and others of the change via email.
- EDDM Mailing— since this mailing was cancelled due to COVID, Belinda worked to dispose of these brochures.
- Belinda has been working every day from 1:00 p.m. to 3:15 p.m. preparing for Burl's departure.
- Prepared Agenda and meeting package for the 6/8/20 meeting. Posted Agenda on the office window and emailed to UCSWA Board, Upshur County Commission, press, etc.
- Attended the Buckhannon Waste Collection Board Meeting on Thursday, June 4th at 4:00 p.m. to introduce Belinda and hear about future recycling plans.
- Talked to Carrie Wallace, County Administrator about Joyce's reappointment to the UCSWA Board.
- Contacted Dr. Sara Stankus concerning the Bounty Checks for Upshur County Schools. We will write one check and the Board of Education will distribute it to the nine schools.
- Belinda worked on a farewell project for Burl.

Thanks—Burl and Belinda

Upshur County Convention & Visitors Bureau
June 10th 2020
Board Meeting Minutes

PRESENT: Mary Albaugh, Jon Teets, Kevin Campbell, Melodie Stemple (proxy), Lacy Ramsey, Carrie Wallace, Linda Wellings, Laura Meadows, Rise Hanifan (phone), Tabatha Perry (phone)

ABSENT: Joey Baxa, Meghan Kroll

Meeting called to order by Jon Teets.

Minutes from the May meeting were reviewed. Melodie requested last names be added to the list of 'Present' & 'Absent'. Motion by Carrie & second by Linda to approve minutes with the noted addition. All approved.

New Business:

- 2020 – 2021 Board Members reviewed & signed the CVB's Conflict of Interest Policy.
- The proposed 20-21 FY Budget was reviewed. It was noted that revenue is anticipated to remain very low and all expenditures were reduced to keep our budget balanced. Motion by Kevin and second by Mel to approve the budget as presented.
- Employee Status: at the time of the meeting, Sean is still on unemployment status and Laura is still on low-earning status. The CVB's income is not reported at a normal level yet. The Event Center was inspected by the Health Department on June 9th and granted permission to reopen as we follow CDC guidelines by operating at 50% occupancy, social distancing standards, no public buffets, etc.... With that inspection approval for the Event Center and still limited revenue for the CVB, a motion by Kevin and second by Linda to bring Sean back full time 1-2 weeks prior to our first booked event and keep Laura on Low Earnings until the next Board Meeting. All approved.
- An update was also presented to the Board that our request to the WV Army National Guard to waive lease payments at the Event Center was denied. They will accommodate a payment plan for rent payments as needed.

Year In Review:

- We were able to increase staffing at the Event Center; we are perfecting a system where our own staff people clean and operate all aspects of each event.
- We've put more focus on blog posts and e-mail marketing. Our reach continually increases.
- We relaunched the Advertising Grant Program; in the midst of COVID19 we are discussing ways to support this program and our local businesses, while still keeping the CVB's financial status healthy.
- We created Buckhannon stickers and have viewfinders available, as a fun way for people to interact with our community.
- We produced & printed Audra State Park, Strawberry Festival and Festival Fridays rack cards.
- We plan to continue our Walking Dinner Tours, and plan to add an option of a hotel room.

Looking Ahead:

- COVID19 has certainly changed the outlook of everything; we'll rely heavily on social media and community relationships to reach our target markets.
- The Board would like to see the Event Center host their 'own' event, such as a Bridal Show.
- Suggestion for the Event Center to be open for local restaurants, similar to the World's End dinner hosted with us last Fall.

Motion by Mary second by Linda to adjourn the meeting.

Minutes Presented by: Laura Meadows; July 2, 2020