

## Upshur County Commission Meeting Agenda

- Location: Meeting will be held telephonically due to COVID-19. Please dial 1-800-719-6100 (toll free) or 1-717-275-8940 or 1-712-832-8330 Access Code: 898 8882 to enter the conference call
- Date of Meeting: April 30, 2020
- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance  
Approval of Minutes:
- April 16, 2020
  - April 21, 2020 – Special Meeting
- 11:00 a.m. Teleconference with Elected Officials to further discuss continued operations as they relate to COVID 19

### Items for Discussion / Action / Approval:

1. Approval and signature of EBSO Master Plan Document Amendment #3A, effective March 16, 2020. This document amends the Schedule of Benefits through the addition of “telemedicine visits” under covered expenses and removes “telephone consultations” under the limitations and exclusions section.\* Page 4-7
2. Approval and signature of EBSO Master Plan Document Amendment #4A, effective March 18, 2020. This document amends the Schedule of Benefits through the addition of covered health benefits associated with testing for the 2019 Coronavirus (COVID-19) to members and their covered dependents without cost sharing (deductible, copayments and coinsurance). Expenses incurred prior to the termination of the plan on June 30, 2020 and billed within twelve months will be covered. \* Page 8
3. Correspondence from Carol J. Smith, County Clerk, requesting approval to hire temporary employees to assist with processing absentee ballots, effective April 27, 2020. Employment will last until the conclusion of the election process. \* Page 9  
*Item may lead to Executive Session per WV Code §6-9A-4*
4. Correspondence from Tabatha R. Perry, Assistant County Administrator, requesting the employment of Elizabeth M. Harris as a temporary part-time employee for the 2020 season at the Buckhannon-Upshur Recreational Park. Upon approval, Ms. Harris will begin work on May 1, 2020 at the pay wage rate of \$10.20 per hour and work no more than 5 hours per week. Her seasonal employment will end on August 1, 2020. \* Page 10  
*Item may lead to Executive Session per WV Code §6-9A-4*
5. Approval of Lewis–Upshur Animal Control Facility Volunteer Brooke Rutter. \* Under separate cover
6. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility

Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

### **For Your Information:**

#### **(Certain Items May Require Discussion, Action and/or Approval by the Commission)**

1. Correspondence to Tim Thomas, Federal Co-Chair of the Appalachian Regional Commission, expressing support of the Upshur County Development Authority's grant application for the Advanced Energy Manufacturing and Industry Initiative. Funding for the initiative will help West Virginia companies diversify and expand their market to produce goods with minimal emissions. Page 11
2. Upshur County Sheriff's Financial Statement for period ending March 2020 Page 12-13
3. Public Notices:
  - a) Newsletters and/or Event Notifications:
  - b) Agendas and/or Notice of Meetings:
  - c) Meeting Minutes:
  - d) Meetings:
    - 05/12/20 5:30 p.m. Elkins Road PSD
    - 05/05/20 4:00 p.m. Hodgesville PSD
    - 05/07/20 7:00 p.m. Banks District VFD
    - 05/07/20 7:00 p.m. City Council of Buckhannon
    - 05/07/20 7:00 p.m. Selbyville VFD
    - 05/11/20 12:00 p.m. Upshur County Family Resource Network
    - 05/11/20 4:30 p.m. Upshur County Solid Waste Authority
    - 05/11/20 5:30 p.m. Buckhannon-Upshur Recreational Park Advisory Board
    - 05/04/20 6:00 p.m. Lewis-Upshur Community Corrections Board
    - 05/12/20 7:30 p.m. Adrian VFD
    - 05/01/20 6:00 p.m. Buckhannon-Upshur Board of Health
    - 05/20/20 7:00 a.m. Upshur County Development Authority – Full Board
    - 05/20/20 12:00 p.m. Upshur County Senior Center Board
    - 05/13/20 3:00 p.m. Upshur County Conventions & Visitors Bureau
    - 05/13/20 7:00 p.m. Warren District VFD
    - 05/07/20 3:00 p.m. Adrian PSD
    - 05/13/20 3:00 p.m. Tennerton PSD
    - 05/14/20 3:00 p.m. Upshur County Safe Sites & Structures Enforcement Board
    - 05/14/20 7:30 p.m. Buckhannon VFD
    - 05/14/20 4:00 p.m. Buckhannon Upshur Airport Authority
    - 05/21/20 6:30 p.m. Upshur County Youth Camp Board
    - 05/17/20 6:00 p.m. Washington District VFD
    - 05/18/20 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
    - 05/20/20 4:00 p.m. Upshur County Public Library Board
    - 05/19/20 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development Council
    - 05/19/20 6:30 p.m. Upshur County Fire Board, Inc.
    - 05/26/20 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
    - 05/13/20 7:00 p.m. Ellamore VFD

- 05/20/20 12:00 p.m. Lewis Upshur LEPC
- 05/21/20 2:00 p.m. Upshur County Farmland Protection Board
- 05/27/20 10:00 a.m. James W. Curry Advisory Board
- 05/25/20 7:00 p.m. Upshur County Fire Fighters Association
- 05/13/20 6:00 p.m. Buckhannon River Watershed Association - Farm Bureau
- 04/27/20 10:00 a.m. Mountain CAP of WV, Inc. a CDC
- 06/12/20 11:00 a.m. Region VI Local Elected Officials – Kingwood

***\*\*NOTICE: All in person county board meetings have been cancelled until at least May 1st, at which time the Commission will re-assess CDC guidelines concerning gatherings and meetings. If meetings are necessary to continue operations, they must be performed via teleconference. \*\****

#### 4. Appointments Needed or Upcoming:

#### Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Chapman Case Number 101118-01 (Warren Tax District – Tax Map 6B Parcel Number 11)

**The Regular Meetings of the Upshur County Commission are CANCELLED until further notice**

# MASTER PLAN DOCUMENT AMENDMENT #3A

Effective on March 16, 2020, the Master Plan Document and Summary Plan Description for Upshur County Commission Employee Medical Benefits Plan is hereby amended as follows:

1. Schedule of Benefits, is hereby deleted and replaced with the following:

## SCHEDULE OF BENEFITS

You do not need prior authorization from the Plan or from any other person (including a primary care provider) in order to obtain access to obstetrical or gynecological care from a health care professional in our network who specializes in obstetrics or gynecology. The health care professional, however, may be required to comply with certain procedures, including obtaining prior authorization for certain services, following a pre-approved treatment plan, or procedures for making referrals. For a list of participating health care professionals who specialize in obstetrics or gynecology, contact your network provider. Their website and telephone number are listed on the back of your ID card.

To the extent an item or service is a Covered Expense under the Plan, and consistent with the Plan's reasonable medical management techniques with respect to the frequency, method, treatment or setting for an item or service, the Plan is prohibited from discriminating against a provider based on the provider's license or certification, as long as the provider is acting within the scope of the provider's license or certification under applicable state law.

The Plan will at all times be in compliance with PPACA rules and regulations. PPACA requires that benefits that are offered by the Plan that are "Essential Health Benefits" as defined by the United States Department of Health And Human Services may not be restricted to less than a certain annual amount. If a major medical benefit of the Plan has a plan maximum below that amount, the Plan will continue to pay benefits for the Essential Health Benefit components of that benefit even though such payments would exceed the plan maximum for that benefit, but only until the Plan Year Maximum Payment Amount of the Plan is paid.

**NOTE: Cost sharing (Copays, Deductibles, Coinsurance) may not apply to certain prescription contraceptives.** Cost sharing will apply to a brand name contraceptive if a generic version is available and just as effective and safe.

**Non-Network Emergency Services related to an Emergency Condition will be paid at the PPO Network level.**

Schedule of Benefits		
Benefit	Preferred Provider Network	Non-Network
Maximum Lifetime Benefit	Unlimited	
Plan Year Maximum Benefit	Unlimited	
SINGLE COVERAGE PLAN		
• Plan Year Deductible	\$7,150 *	\$7,000 *
• Benefit Percentage & Out-of-Pocket Maximum	Deductible and 100% coverage except where noted below. Out-of-Pocket Maximum \$7,150 per person.	Deductible and 60% coverage except where noted below. Out-of-Pocket Maximum \$12,000 per person.
FAMILY COVERAGE PLAN		
• Plan Year Deductible	\$14,300 *	\$12,000 *
• Benefit Percentage & Out-of-Pocket Maximum	Deductible and 100% coverage except where noted below. Out-of-Pocket Maximum \$14,300 per family.	Deductible and 60% coverage except where noted below. Out-of-Pocket Maximum \$22,000 per family.
Out-of-Pocket Maximum - Includes the maximum amount of Deductible, Co-pays, and Co-insurance a covered Employee and/or covered Dependents must pay for Covered Expenses during a Plan Year before the Benefit Percentage increases to 100%. Expenses incurred for the following will not be applied toward the Out-of-Pocket Maximum: any penalty amounts and any charges defined under Limitations.		

Schedule of Benefits		
Benefit	Preferred Provider Network	Non-Network
<b>The Family Deductible and Out-of-Pocket Maximum is the amount contributed toward the Deductible and Out-of-Pocket Maximum by two or more family members: provided, the amount contributed by any one family member cannot be more than the Single Deductible and Single Maximum Out-of-Pocket.</b>		
<i>* A portion of The Plan Deductible is offset by amounts available through your company's Health Reimbursement Arrangement (HRA). For Single Coverage, the first \$250 of the Deductible will be the Covered Person's responsibility, and then the HRA pays 70% of the remaining f Deductible to a maximum HRA benefit of \$4,830. For Family Coverage, the first \$500 of the Deductible (\$250 per person), will be the Covered Person's responsibility, and then the HRA will pay 70% of the remaining Deductible to a maximum HRA Benefit of \$9,660 (\$4,830 per person). Refer to the HRA Summary Plan Description for additional information.</i>		
<b>SINGLE AND FAMILY COVERAGE PLANS</b>		
<i>Where the Plan specifies a Deductible, maximum dollar amount paid, or a maximum number of visits or hours allowed, benefits paid In-Network and Out-of-Network will apply toward each other in determining the maximums allowed under the Plan.</i>		
<b>Office Visits</b> (Illness and injury) <ul style="list-style-type: none"> <li>Physician &amp; Surgical Services (includes Telemedicine Visits)</li> <li>Other Services except allergy injections</li> </ul>	\$15 Co-pay per visit, then 100% (Deductible waived)  100% (Deductible waived)	Deductible & 60%  Deductible & 60%
<b>Allergy Serum &amp; Injection</b>	100% (Deductible waived)	Deductible & 60%
<b>Pre-natal Care</b>	100% (Deductible waived)	Deductible & 60%
<b>Urgent Care Facility</b>	\$30 Co-pay per visit, then 100% (Deductible waived)	Deductible & 60%
<b>Routine Care – age 6 and over</b> <ul style="list-style-type: none"> <li>Physicals</li> <li>Pre-Cancer Screening</li> <li>Mandated Women's Preventive Services</li> </ul>	100% (Deductible waived)	Deductible & 60%
<b>Well Child Care – up to age 6</b>	100% (Deductible waived)	Deductible & 60%
<b>Vision Care – 1 routine eye exam per Plan Year</b>	100% (Deductible waived).	100% (Deductible waived).
<b>Chiropractic Care</b>	\$20 Co-pay per visit then 100% (Deductible waived)	Deductible & 60%

Schedule of Benefits		
Benefit	Preferred Provider Network	Non-Network
<b>Hospital &amp; Professional Services</b> - <i>Hospital Review/Hospital Notification required for In-patient Hospital – For numbers, see ID Card. \$500 penalty.</i>		
<ul style="list-style-type: none"> <li>In-patient</li> <li>Out-patient</li> <li>Hospital Emergency Room</li> </ul>	Deductible & 100%  Deductible & 100%  \$100 Copay, then Deductible & 100%	Deductible & 60%  Deductible & 60%  Deductible & 60% (In an Emergency, as defined by the Plan, Non-Network Covered Expenses will be paid at the Network level.)
<b>Mental Health</b> - <i>Hospital Review/Hospital Notification required for In-patient Hospital – For numbers, see ID Card. \$500 penalty.</i>		
<ul style="list-style-type: none"> <li>In-patient/Partial Hospitalization</li> <li>Out-patient Hospital</li> </ul>	Deductible & 100%  Deductible & 100%	Deductible & 60%  Deductible & 60%
<b>Chemical Dependency</b> - <i>Hospital Review/Hospital Notification required for In-patient Hospital – For numbers, see ID Card. \$500 penalty.</i>		
<ul style="list-style-type: none"> <li>In-patient/Partial Hospitalization</li> <li>Out-patient Hospital</li> </ul>	Deductible & 100%  Deductible & 100%	Deductible & 60%  Deductible & 60%
<b>Mental Health and Chemical Dependency Office Visits</b>		
<ul style="list-style-type: none"> <li>Physician &amp; Surgical Services (Includes Telemedicine Visits)</li> <li>Other Services</li> </ul>	\$15 Co-pay per visit, then 100% (Deductible waived)  100% (Deductible waived)	Deductible & 60%  Deductible & 60%
<b>Extended Care Facility</b>	Deductible & 100%, maximum 100 days per Plan Year	Deductible & 60%, maximum 100 days per Plan Year
<b>Home Health Care</b> - Must commence or be ordered within seven (7) days following a covered In-patient Hospital confinement	Deductible & 100%, maximum 100 visits per Plan Year	Deductible & 60%, maximum 100 visits per Plan Year
<b>Hospice Care</b>	Deductible & 100%	Deductible & 60%
<b>Therapies:</b> Physical, Occupational, Speech, Radiation, Chemotherapy, Cardiac & Pulmonary	Deductible & 100%	Deductible & 60%
<b>Ambulance</b>	Network Deductible & 100%, paid as Network	
<b>Prosthetic Devices</b>	Deductible & 100%	Deductible & 60%
<b>Durable Medical Equipment/ Cochlear Implants/ Other</b>	Deductible & 100%	Deductible & 60%
<b>Outpatient X-ray and Labs – regardless of place of service</b>	100% (Deductible waived)	Deductible & 60%

## Prescription Drugs

**NOTE: Copays may not apply to certain prescription contraceptives.** Brand name copay will apply to a brand name contraceptive if a generic version is available and just as effective and safe.

If you use the Prescription Drug Card at a Participating Pharmacy, there will be a:

### Retail Pharmacy

- \$10 Co-pay for up to a 34 day supply of Generic
- \$20 Co-pay for up to a 34 day supply of Preferred Brand
- \$50 Co-pay for up to a 34 day supply of Non-Preferred Brand.

### Mail Service Program & CVS Pharmacies (Maintenance Choice)

- \$20 Co-pay for up to a 90 day supply of Generic
- \$40 Co-pay for up to a 90 day supply of Preferred Brand
- \$150 Co-pay for up to a 90 day supply of Non-Preferred Brand

*Please note this group has Mandatory Mail Order for Maintenance Drugs. A covered Person will be charged the full cost of the drug after 2 fills at a Retail Pharmacy unless the 90 day supply is filled at a CVS Pharmacy through the Maintenance Choice Benefit or through the Mail Order Program.*

### Specialty Drug Benefit:

- 20% Coinsurance to a maximum of \$200

*Specialty Medications must be obtained via the CVS/Caremark Specialty Pharmacy network in order to receive network level benefits.*

If you do not use a Participating Pharmacy, no benefits are payable under the Plan, except that prescription drugs not obtainable through a Participating Pharmacy, will, with prior Plan approval, be reimbursed down to the Co-pay.

Insulin and diabetic supplies are covered under the Prescription Drug Card plan.

**If a Formulary Brand Drug or Non-Formulary Brand Drug is requested by the Plan Member when a Generic exists, the Plan Member pays the difference in cost between the Generic and Formulary/Non-Formulary Brand Drug, plus the applicable Copay.**

**Over the Counter Option (OTC)** - You may now purchase the over the counter version of certain medications and pay no more than the generic Co-pay per unit. The OTC medications listed below will be covered when using your prescription drug card at the pharmacy:

### Medications for Acid Reflux or GERD

If you are currently being prescribed a medication for Acid Reflux or GERD, OTC Prilosec will now be available to you as a cost effective alternative.

### Medications for allergies/Non-sedating Antihistamines

If you are currently being prescribed a medication for allergy relief, OTC Claritin or Loratadine products will now be available to you as a cost effective alternative.

You must have a Physician's prescription to take advantage of this opportunity.

2. Under Covered Expenses, the following item has been added:

**Telemedicine Visits** - live, interactive real-time clinician-patient encounters from one site to another, using telecommunications technologies (audio-visual or audio) for diagnosis and treatment of Illness or Injury.

3. Under Limitations and Exclusions, the item titled **Telephone Consultations** has been deleted and is no longer part of the Plan.

Accepted By:

Name:	Title	Date
For: Upshur County Commission		

# MASTER PLAN DOCUMENT AMENDMENT #4A

Effective March 18, 2020, the Master Plan Document and Summary Plan Description is hereby amended as required by the Families First Coronavirus Response Act. This Amendment will terminate upon the expiration of the public health emergency relating to COVID-19 and declared pursuant to 42 U.S.C. § 247d [, or upon the first anniversary of the effective date noted above, if later]. All other sections of the Plan remain unchanged.

The Plan will provide enhanced health benefits associated with testing for the 2019 Coronavirus (COVID-19) to members and their covered dependents without cost sharing (deductible, copayments and coinsurance) through the end of the national emergency period.

Covered services related to diagnostic laboratory testing, healthcare provider services (in-person and telehealth), and facility costs (physician office, urgent care center and emergency room) are eligible expenses to the extent the costs are related to evaluating the need for, or furnishing, COVID-19 diagnostic testing.

In addition to coverage, the plan shall not require prior authorization or similar medical management requirements as a precondition of COVID-19 testing and services.

Participants who have been diagnosed with COVID-19 will continue to receive all other benefits covered by the Plan, in accordance with the Plan's provisions.

The following item has been added to the Plan's Schedule of Benefits:

Schedule of Benefits		
Benefit	Preferred Provider Network	Non-Network
Testing for the 2019 Novel Coronavirus (COVID-19) Includes all items and services furnished during an office visit (In-person or telehealth), urgent care visit, or emergency room visit which results in an order for such testing.	100%, Deductible waived	100%, Deductible waived

COVID-19 Leave. Leave taken in accordance with the Families First Coronavirus Response Act "FFCRA," including the Emergency Family and Medical Leave Expansion Act and Emergency Paid Sick Leave Act: coverage will continue for the duration of the permitted leave under the FFCRA, if applicable.

Accepted By:

Name:	Title	Date
For: Upshur County Commission		



**CAROL J. SMITH**  
**UPSHUR COUNTY CLERK**

Upshur County Courthouse  
40 West Main Street, Room 101 • Buckhannon, West Virginia 26201  
Telephone: (304) 472-1068 • Fax: (304) 472-1029

April 24, 2020

County Commission of Upshur County  
Administrative Annex  
91 West Main Street, Suite 101  
Buckhannon, WV 26201

Dear Honorable Commissioners:

Please approve the hiring of needed election workers to assist with the increased demand in processing applications for absentee ballots, sending and receiving absentee ballots and other duties necessary to prepare the June 9, 2020 Primary Election. The Secretary of State through the 2020 HAVA CARES Act Grant has allotted funding to counties to hire temporary workers to assist with the June 9, 2020 election process.

At this time, I have working Miranda Peggs, Megan Hepburn, Simon Hepburn and Hailey Farnsworth. However, as Election Day approaches additional workers may be necessary. The positions are temporary starting April 27, 2020.

Thank you for your consideration and approval.

Sincerely,



Carol J. Smith  
Upshur County Clerk




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INTEROFFICE MEMORANDUM

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**TO:** UPSHUR COUNTY COMMISSION  
**FROM:** TABATHA PERRY, ASSISTANT ADMINISTRATOR   
**SUBJECT:** BUCKHANNON-UPSHUR RECREATIONAL PARK EMPLOYMENT  
**DATE:** APRIL 23, 2020  
**CC:** DEBBIE HULL, COUNTY BOOKKEEPER

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Commissioners –

I would like to request the part-time seasonal employment of Elizabeth M. Harris for the 2020 season at the Buckhannon-Upshur Recreational Park. Ms. Harris was the assistant manager during the past two seasons and is familiar with the premises.

If approved, Elizabeth Harris will begin work May 1, 2020 at the pay wage rate of \$10.20 per hour and will work no more than 5 hours per week. Her seasonal employment will end August 1, 2020.

Thank you for your consideration of this request.

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UPSHUR COUNTY COMMISSION  
Upshur County Administrative Annex  
91 West Main Street, Suite 101 • Buckhannon, West Virginia 26201  
*Equal Opportunity Employer (EOE)*

Telephone: (304) 472-0535  
Telecopier: (304) 473-2802

TDD Numbers  
Business: 472-9550  
Emergency: 911

April 24, 2020

The Honorable Tim Thomas  
Federal Co-Chair  
Appalachian Regional Commission  
1666 Connecticut Avenue NW, Suite 700  
Washington, D.C. 20009-1068

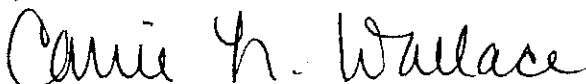
Dear Chairman Thomas,

On behalf of the Upshur County Commission, I am writing in full support of the Upshur County Development Authority's grant application to the Appalachian Regional Commission. The Upshur County Commission is grateful the Upshur County Development Authority (UCDA) has been provided the opportunity to serve as the lead applicant and fiscal sponsor for the AEMI Initiative and is confident in their ability to do so. The UCDA has competently fulfilled other large grant projects, including the expansion of broadband infrastructure within WV and the construction of the Innovation Center in recent years and is prepared to meet the responsibilities of their next major project.

Funding for the Advanced Energy Manufacturing and Industry (AEMI) initiative will help West Virginia companies diversify and expand their markets to produce goods with minimal emissions. Through the initiative, manufacturers and industrial producers (MIPs) in West Virginia will be assisted with the following support services: market assessment, technical assistance, energy access, business advisory, workforce development and market expansion. In addition to the aforementioned support services, the initiative will train a generation of professionals in advanced manufacturing and industry and connecting them with prospective employers, all of which is imperative to create and capture an opportunity for well-positioned manufacturers and industrial producers within West Virginia.

Your consideration of the Upshur County Development Authority's application is sincerely appreciated. Funding for this initiative will provide much needed career opportunities to the residents of West Virginia through the growth of West Virginia's manufacturing and industrial base at a critical time in our State's economy.

Sincerely,



Carrie L. Wallace  
County Administrator



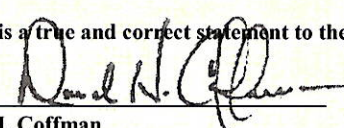


# Upshur County Sheriff's Financial Statement

For Period Ending: March 2020

FUND NAME	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001 GENERAL COUNTY FUND	\$ 1,112,571.77	\$ 638,687.79	\$ (507,656.08)	\$ 1,243,603.48
FUND - 002 COAL SEVERANCE TAX FUND	\$ 21,202.74	\$ 1.32	\$ (10,000.00)	\$ 11,204.06
FUND - 003 DOG AND KENNEL FUND	\$ 28,678.89	\$ 1,202.00	\$ (2,625.07)	\$ 27,255.82
FUND - 004 GENERAL SCHOOL FUND	\$ 7,983.55	\$ 6,654.75	\$ -	\$ 14,638.30
FUND - 005 MAGISTRATE COURT FUND	\$ 9,826.05	\$ 1,811.00	\$ (59.98)	\$ 11,577.07
FUND - 006 WORTHLESS CHECK FUND	\$ 136,165.45	\$ 92.31	\$ -	\$ 136,257.76
FUND - 007 E-911 FUND	\$ 541,498.64	\$ 34,160.60	\$ (5,223.26)	\$ 570,435.98
FUND - 008 HOME CONFINEMENT FUND	\$ 40,864.77	\$ 3,872.59	\$ (5,509.50)	\$ 39,227.86
FUND - 013 CURRY PARK FUND	\$ 21,775.50	\$ 161.33	\$ (342.56)	\$ 21,594.27
FUND - 015 CURRY LIBRARY FUND	\$ 21,955.64	\$ 104.90	\$ (1,350.06)	\$ 20,710.48
FUND - 018 AIRPORT CONSTRUCTION FUND	\$ 0.10	\$ -	\$ -	\$ 0.10
FUND - 019 UPSHUR COUNTY FIRE FEE FUND	\$ 4,165.14	\$ 6,210.31	\$ (4,065.14)	\$ 6,310.31
FUND - 021 EE HEALTH CARE REIMBURSEMENT FUND	\$ 42,844.77	\$ 10,881.86	\$ (15,640.57)	\$ 38,086.06
FUND - 039 COAL REALLOCATION FUND	\$ 124,105.95	\$ 15.77	\$ -	\$ 124,121.72
FUND - 052 EMPLOYEE BENEFITS FUND	\$ 930,079.73	\$ 79,096.83	\$ (20,199.86)	\$ 988,976.70
FUND - 056 ASSESSOR'S VALUATION FUND	\$ 242,774.57	\$ 17,544.21	\$ (4,280.77)	\$ 256,038.01
FUND - 058 UP.CO.FIN.STBL.FUND	\$ 703,423.75	\$ 1,566.80	\$ -	\$ 704,990.55
FUND - 059 CONCEALED WEAPONS FUND	\$ 19,957.47	\$ 601.40	\$ (695.00)	\$ 19,863.87
FUND - 063 VOTER'S REGISTRATION FUND	\$ 5,388.81	\$ 0.14	\$ -	\$ 5,388.95
FUND - 071 JURY FUND	\$ 15,040.00	\$ -	\$ -	\$ 15,040.00
FUND - 073 SPECIAL LAW ENFRGMT INVESTIGATION FUND	\$ 2,485.95	\$ 0.07	\$ -	\$ 2,486.02
FUND - 078 CHILD EXCHANGE & VISITATION FUND	\$ 19,905.09	\$ -	\$ -	\$ 19,905.09
FUND - 079 SPAYING & NEUTERING FUND	\$ 45,497.61	\$ 350.00	\$ (250.00)	\$ 45,597.61
FUND - 080 COMM. CORR. FUND	\$ 195,157.04	\$ 14,926.26	\$ (6,787.23)	\$ 203,296.07
FUND - 102 AIRPORT IMP. PROJECT FUND	\$ -	\$ -	\$ -	\$ -
FUND - 104 ELKINS ROAD PSD FUND	\$ -	\$ -	\$ -	\$ -
FUND - 105 ADRIAN PSD WATERLINE PHASE VI FUND	\$ -	\$ -	\$ -	\$ -
Fund - 245 UPSHUR COUNTY WELLNESS COMPLEX FUND	\$ 4,760.00	\$ -	\$ -	\$ 4,760.00
FUND - 248 IND. PARK SEWER FUND	\$ 1.00	\$ -	\$ -	\$ 1.00
FUND - 311 DMV LICENSE FUND	\$ -	\$ 31,326.50	\$ (31,326.50)	\$ -
FUND - 312 CRIMINAL CHARGES FUND	\$ -	\$ 1,212.00	\$ (1,212.00)	\$ -
FUND - 313 COURT REPORTER FUND	\$ -	\$ 200.00	\$ (200.00)	\$ -
FUND - 314 STATE FINES FUND	\$ -	\$ 863.48	\$ (863.48)	\$ -
FUND - 315 STATE POLICE FUND	\$ 5.00	\$ 550.00	\$ (550.00)	\$ 5.00
FUND - 316 STATE CURRENT FUND	\$ -	\$ 5,209.60	\$ (5,209.60)	\$ -
FUND - 317 COURTHOUSE FACILITIES IMPROVEMENT FUND	\$ -	\$ 150.00	\$ (150.00)	\$ -
FUND - 364 TAX LIEN FUND	\$ 221,316.34	\$ 14,048.49	\$ (23,034.57)	\$ 212,330.26
FUND - 365 DELQ & NONENT LAND	\$ 76,001.53	\$ -	\$ -	\$ 76,001.53
FUND - 366 BOARD OF HEALTH FUND	\$ 349,881.69	\$ 5,242.37	\$ (31,983.09)	\$ 323,140.97
FUND - 369 WV DEPUTY SHERIFF'S RETIREMENT FUND	\$ 514.50	\$ 522.00	\$ (514.50)	\$ 522.00
FUND - 373 SCHOOL CURRENT FUND	\$ -	\$ 804,011.11	\$ (804,011.11)	\$ -
FUND - 374 SCHOOL EXCESS LEVY FUND	\$ -	\$ 407,174.68	\$ (407,174.68)	\$ -
FUND - 375 SCHOOL BOND FUND	\$ -	\$ -	\$ -	\$ -
FUND - 378 CITY CURRENT FUND	\$ -	\$ 47,269.28	\$ (47,269.28)	\$ -
FUND - 379 CITY VOTED LIBRARY FUND	\$ -	\$ 5,672.25	\$ (5,672.25)	\$ -
<b>FINAL TOTALS</b>	<b>\$ 4,945,829.04</b>	<b>\$ 2,141,394.00</b>	<b>\$ (1,943,856.14)</b>	<b>\$ 5,143,366.90</b>
BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	\$ 6,603,606.14	\$ -	\$ -	\$ -
ORDERS/DEBITS OUTSTANDING:	\$ (4,088,073.11)			
DEPOSITS/CREDITS OUTSTANDING:	\$ 2,626,083.87			
NET BANK BALANCE	<u>\$ 5,141,616.90</u>			
PETTY CASH / CASH DRAWERS	\$ 1,750.00			
CASH SPECIAL INVESTIGATION FUND	\$ -			
ADJUSTMENT	<u>\$ -</u>			
TOTAL IN COUNTY DEPOSITORIES AND OFFICE:	<u>\$ 5,143,366.90</u>			

I, David H. Coffman, Sheriff of Upshur County do solemnly swear that the foregoing is a true and correct statement to the best of my knowledge.

  
 David H. Coffman  
 Sheriff & Treasurer, Upshur County

4/22/2020





# Upshur County Sheriff's Financial Statement

For Period Ending: March 2020

## Bank Balance Listing

BANK NAME	ACCOUNT NAME	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
<b>FIRST COMMUNITY BANK</b>					
	GENERAL COUNTY - MMA	\$ 362,515.74	\$ (7,460.36)	\$ 592,489.90	\$ 947,545.28
	COAL SEVERANCE-MMA	\$ 10,204.06	\$ -	\$ -	\$ 10,204.06
	E-911 -MMA	\$ 559,096.30	\$ -	\$ -	\$ 559,096.30
	CURRY PARK-MMA	\$ 19,062.38	\$ -	\$ -	\$ 19,062.38
	CURRY LIBRARY-MMA	\$ 16,796.74	\$ -	\$ 41.20	\$ 16,837.94
	AIRPORT CONSTRUCTION-MMA	\$ -	\$ -	\$ -	\$ -
	ASSESSOR'S VALUATION-MMA	\$ 235,204.50	\$ -	\$ 17,021.72	\$ 252,226.22
	CONCEALED WEAPONS	\$ 20,013.78	\$ (225.00)	\$ 75.09	\$ 19,863.87
	GENERAL TAX ACCOUNT-MMA	\$ 1,740,079.37	\$ (1,862,706.36)	\$ 122,626.99	\$ -
	BOARD OF HEALTH-MMA	\$ 82,565.82	\$ -	\$ 575.15	\$ 83,140.97
	UPSHUR CO. FIRE FEE-IBCK	\$ 10,378.21	\$ (4,160.14)	\$ 92.24	\$ 6,310.31
	UP CO COAL REALLOCAT-IBCK	\$ 124,121.72	\$ -	\$ -	\$ 124,121.72
	EMPLOYEE BENEFITS-IBCK	\$ 990,026.70	\$ (1,050.00)	\$ -	\$ 988,976.70
	SP.LAW ENF.INVESTIG.-IBCK	\$ 2,486.02	\$ -	\$ -	\$ 2,486.02
	COMMUNITY CORR. FUND-IBCK	\$ 207,869.51	\$ (4,573.44)	\$ -	\$ 203,296.07
	PARKS/REC CLEARING ACCT	\$ -	\$ -	\$ -	\$ -
	ADDRESSING/MAPPING CLEARING	\$ 150.00	\$ (150.00)	\$ -	\$ -
	GENERAL COUNTY PAYROLL-CK	\$ 329,610.94	\$ (107,611.24)	\$ 2,041.13	\$ 224,040.83
	TAX CLEARING ACCOUNT	\$ 91,823.82	\$ (120,641.46)	\$ 28,817.64	\$ -
	BOARD OF HEALTH-PAYROLL	\$ 21,538.84	\$ (1,538.84)	\$ -	\$ 20,000.00
	GENERAL COUNTY-CKNG	\$ 117,895.30	\$ (47,652.01)	\$ 24.08	\$ 70,267.37
	COAL SEVERANCE-CKNG	\$ 11,000.00	\$ (10,000.00)	\$ -	\$ 1,000.00
	DOG & KENNEL-CKNG	\$ 29,480.20	\$ (2,224.38)	\$ -	\$ 27,255.82
	GEN. CO. MISC-CKNG	\$ 26,215.37	\$ -	\$ -	\$ 26,215.37
	WORTHLESS CHECK FUND-CKNG	\$ 136,257.76	\$ -	\$ -	\$ 136,257.76
	E-911 -CNKG	\$ 16,724.25	\$ (5,384.57)	\$ -	\$ 11,339.68
	HOME DETENTION-IBCK	\$ 44,737.36	\$ (5,509.50)	\$ -	\$ 39,227.86
	CURRY PARK-CKNG	\$ 2,824.75	\$ (292.86)	\$ -	\$ 2,531.89
	CURRY LIBRARY-CKNG	\$ 5,172.90	\$ (1,300.36)	\$ -	\$ 3,872.54
	AIRPORT CONSTRUCTION-CKNG	\$ 0.10	\$ -	\$ -	\$ 0.10
	ASSESSOR'S VALUATION-CKNG	\$ 8,092.56	\$ (4,280.77)	\$ -	\$ 3,811.79
	VOTER'S REGISTRATION-IBCK	\$ 5,388.95	\$ -	\$ -	\$ 5,388.95
	JURY-CKNG	\$ 15,318.41	\$ (278.41)	\$ -	\$ 15,040.00
	SPAY.& NEUTER. DEP. FUND	\$ 45,847.61	\$ (250.00)	\$ -	\$ 45,597.61
	AIRPORT IMP. PROJECT-CKNG	\$ -	\$ -	\$ -	\$ -
	ELKINS ROAD PSD	\$ -	\$ -	\$ -	\$ -
	ADRIAN PSD WATERLINE PHASE VI	\$ -	\$ -	\$ -	\$ -
	WELLNESS COMPLEX FUND	\$ 4,760.00	\$ -	\$ -	\$ 4,760.00
	INDUSTRIAL PARK SEWER-CKG	\$ 1.00	\$ -	\$ -	\$ 1.00
	DMV LICENSE FUND-CKNG	\$ 8,268.50	\$ (8,268.50)	\$ -	\$ -
	STATE CLEARING ACCOUNT-CK	\$ 285.00	\$ (285.00)	\$ -	\$ -
	STATE POLICE FUND-CKNG	\$ 1,077.75	\$ (1,095.00)	\$ 22.25	\$ 5.00
	GENERAL TAX ACCOUNT-CKNG	\$ 1,107.05	\$ (1,863,264.53)	\$ 1,862,157.48	\$ -
	TAX LEIN FUND-CKNG	\$ 234,589.66	\$ (22,259.40)	\$ -	\$ 212,330.26
	DELQ & NON-ENTERED LAND	\$ 76,001.53	\$ -	\$ -	\$ 76,001.53
	BOARD OF HEALTH-CKNG	\$ 25,610.98	\$ (5,610.98)	\$ -	\$ 20,000.00
	WVDSRF-CKNG	\$ 423.00	\$ -	\$ 99.00	\$ 522.00
	<b>BANK TOTAL</b>	<b>\$ 5,640,624.44</b>	<b>\$ (4,088,073.11)</b>	<b>\$ 2,626,083.87</b>	<b>\$ 4,178,635.20</b>
<b>PROGRESSIVE BANK</b>					
	UP.CO.FIN.STBL.FUND-SV	\$ 704,990.55	\$ -	\$ -	\$ 704,990.55
	EE HEALTH CARE REIMB FUND	\$ 38,086.06	\$ -	\$ -	\$ 38,086.06
	UP.CO.FIN.STBL.FUND-CKNG	\$ -	\$ -	\$ -	\$ -
	CHILD EXCHG & VISIT CTR	\$ 19,905.09	\$ -	\$ -	\$ 19,905.09
	<b>BANK TOTAL</b>	<b>\$ 762,981.70</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 762,981.70</b>
<b>FREEDOM BANK</b>					
	BOARD OF HEALTH-CD 1	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
	BOARD OF HEALTH-CD 2	\$ 100,000.00	\$ -	\$ -	\$ 100,000.00
	<b>BANK TOTAL</b>	<b>\$ 200,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 200,000.00</b>
<b>SUMMARY:</b>					
	<b>TOTAL ALL BANKS</b>	<b>\$ 6,603,606.14</b>	<b>\$ (4,088,073.11)</b>	<b>\$ 2,626,083.87</b>	<b>\$ 5,141,616.90</b>
	<b>PETTY CASH / CASH DRAWERS</b>				<b>\$ 1,750.00</b>
	<b>CASH SPECIAL INVESTIGATION FUND</b>				<b>\$ -</b>
	<b>GRAND TOTAL</b>				<b>\$ 5,143,366.90</b>