

Upshur County Commission Meeting Agenda

1

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: January 30, 2020

- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
- January 9, 2020 – Amendment
 - January 23, 2020
- 9:05 a.m. Discuss Chapman Case Number 101118-01 (Warren Tax District – Tax Map 6B Parcel Number 11)
- 9:15 a.m. Hearing upon Upshur County Safe Structures and Sites Enforcement Board Petition for Order filed December 20, 2019 --- Riffle Case Number 61319-02 (Banks Tax District – Tax Map 3P – Parcel Number 20.1) * Page 4-7
- 9:45 a.m. J.B. Kimble, Fire Chief – Request to acknowledge Buckhannon Fire Department as a licensed emergency medical services Rapid Response Agency (Non-Transporting) for licensing requirements * Page 8
- 10:00 a.m. Jan Cochran, Lewis-Upshur Animal Control Facility Director – Request for revision of Facility business hours, adding the first Sunday of the month from 10 am – 1 pm on a trial basis * Page 9
- 1:00 p.m. Board of Review and Equalization – Review Property Books at the Administrative Annex

Items for Discussion / Action / Approval:

1. Consideration and signature of a Resolution declaring Upshur County, West Virginia as a “Second Amendment Sanctuary”. * Page 10-12
2. Review and signature of the 2020 Initial Boundary Validation Program form provided by the U.S. Census Bureau. The Census Bureau uses this boundary information to tabulate data for the 2020 census. * Page 13-16
3. Approval and signature of Joinder Agreement between the Upshur County Commission and FBMC Benefits Management, Inc. (Mountaineer Benefits). FBMC administers an Internal Revenue Code Section 125 Cafeteria Plan, including dependent care and medical expense reimbursement plans and various post-tax products supplemental to the Cafeteria Plan program. * Page 17-22
4. Correspondence from Dustin Hollen, Animal Control Officer, announcing his resignation effective February 7, 2020. * Under separate cover
Item may lead to Executive Session per WV Code §6-9A-4
5. Approval of Bryan Hinkle to serve as the representative for the Prosecuting Attorney’s office on the Court Security Advisory Board, effective immediately. * Page 23
6. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Petition of the City of Buckhannon for Leave to Intervene, Pursuant to 150 CSR 1, Rule 12.6, in the Upshur County Commission's Petition for consent and approval to enlarge the service territory of Tennerton Public Service District Page 24-26
2. Appointment of the Ballot Commissioners by Carol J. Smith, Chairman of the Board of Ballot Commissioners Page 27
3. Upshur County Sheriff's Financial Statement for Period Ending December 2019 Page 28-29
4. Lewis-Upshur Animal Control Facility Annual Report on Animal Euthanasia – January 1, 2019 through December 31, 2019. Page 30
1. Public Notices:
 - a. Newsletters and/or Event Notifications:
 - James W. Curry Public Library Calendar of Events – February 2020 Page 31
 - Community Seminar – "Violence as related to gun issues Upshur County, WV" – February 11th in the Presbyterian Church Basement Page 32
 - b. Agendas and/or Notice of Meetings:
 - c. Meeting Minutes:
 - Upshur County Fire Board, Inc. December 17, 2019 Page 33
 - d. Meetings:
 - 02/04/20 5:30 p.m. Elkins Road PSD
 - 02/04/20 4:00 p.m. Hodgesville PSD
 - 02/06/20 7:00 p.m. Banks District VFD
 - 02/06/20 7:00 p.m. Selbyville VFD
 - 02/10/20 12:00 p.m. Upshur County Family Resource Network
 - 02/10/20 4:30 p.m. Upshur County Solid Waste Authority
 - 02/10/20 5:30 p.m. Buckhannon-Upshur Recreational Park Advisory Board
 - 03/09/20 6:00 p.m. Lewis-Upshur Community Corrections Board -- Lewis Co.
 - 02/11/20 7:30 p.m. Adrian VFD
 - TBD 6:00 p.m. Buckhannon-Upshur Board of Health
 - 02/19/20 7:00 a.m. Upshur County Development Authority – Executive Board
 - 02/19/20 12:00 p.m. Upshur County Senior Center Board
 - 02/13/20 3:00 p.m. Upshur County Conventions & Visitors Bureau
 - 02/12/20 7:00 p.m. Warren District VFD
 - 02/06/20 3:00 p.m. Adrian PSD
 - 02/12/20 3:00 p.m. Tennerton PSD
 - 02/13/20 4:00 p.m. Upshur County Safe Sites & Structures Enforcement Board
 - 02/13/20 7:30 p.m. Buckhannon VFD

- 02/13/20 4:00 p.m. Buckhannon Upshur Airport Authority
- 02/20/20 6:30 p.m. Upshur County Youth Camp Board
- 02/16/20 6:00 p.m. Washington District VFD
- 02/17/20 12:00 p.m. Buckhannon-Upshur Chamber of Commerce
- 02/19/20 4:00 p.m. Upshur County Public Library Board
- 02/18/20 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development Council
- 02/18/20 6:30 p.m. Upshur County Fire Board, Inc.
- 02/25/20 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 02/12/20 7:00 p.m. Ellamore VFD
- 02/19/20 12:00 p.m. Lewis Upshur LEPC --- Upshur location
- 02/20/20 2:00 p.m. Upshur County Farmland Protection Board
- 03/25/20 10:00 a.m. James W. Curry Advisory Board
- 02/24/20 7:00 p.m. Upshur County Fire Fighters Association
- 02/12/20 6:00 p.m. Buckhannon River Watershed Association - Farm Bureau
- 03/13/20 11:00 a.m. Region VI Local Elected Officials
- 02/24/20 10:00 a.m. Mountain CAP of WV, Inc. a CDC

4. Appointments Needed or Upcoming:

- Buckhannon-Upshur Parks and Recreation Advisory Board (BOE appointee – 6/30/2020)

5. Board of Review & Equalization Meeting Schedule

- 01/30/2020 1:00 p.m. – 3:00 p.m. No appointments ---Review Property Books
- 02/05/2020 1:00 p.m. – 3:00 p.m.
- 02/11/2020 9:00 a.m. – 11:00 a.m. Coal, Oil & Gas and Industrial Appointments
- 02/18/2020 9:00 a.m. – 11:00 a.m. Adjournment

These meetings will take place at the Upshur County Administrative Annex

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

**Next Regular Meeting of the Upshur County Commission
February 6, 2020 --- 9:00 a.m.
Upshur County Courthouse Annex**

****The regularly scheduled Commission Meeting on February 20, 2020 is CANCELLED****

upshur County Safe
Structures & Sites

Jan. 8th 2020

Case Number 061319-01

Commissioners,

I, Diana L. Riffle request
a hearing with the County Commissioners
to explain why the clean up is not
done.

My daughter - Angela McCoy and her
husband Rodney McCoy live on said property
it is Rodney's items that are in question.

I have tried to do my best at getting
him to remove things. I would like for
you all to tell him in common words
~~ex~~ what is to be removed. Make him
understand what can happen if it's not
done. I have Even got Eric Gladwell
from Reap helping but Rodney wouldnt
let them take some things. They left
dump trailers for him to use with not
much done. Right away in road is ~~partly~~ ^{pretty}
done. Please help I dont want

Partly

my daughter to have to move. We
Love them. They are trying to buy the
Property from us. We just have a
agreement between us that they
Pay our mortgage on this property cant
put in Their ^{name} Because Mortgage holder
said NO. Will be waiting for a
time To meet with you all.

Thank you

Diana L Riffe owner

Phone 336-681-1230
or 304-203-9980 husband's

PS. I will bring my daughter
and Son-in-law to meeting.

2020 JAN 10 P 12:17

UPSHUR COUNTY CLERK
BUCKHANNON, WEST VIRGINIA

(6)

IN THE COUNTY COMMISSION OF
UPSHUR COUNTY, WEST VIRGINIA

ORDER GRANTING REQUEST FOR HEARING

The County Commission of Upshur County, West Virginia ("Upshur County Commission") hereby finds and declares as follows:

1. The Upshur County Safe Structures and Sites Ordinance ("Safe Structures Ordinance") provides a mechanism for the Upshur County Commission, in connection with the Enforcement Agency, to take certain action with respect to qualifying property within the Upshur County corporate limits;

2. Such action includes but is not limited to requiring the repair, alteration, improvement, vacating, closing, removal or demolition of dwellings or other buildings, or any combination thereof, unfit for human habitation due to dilapidation, defects increasing the hazard of fire, accidents or other calamities, lack of ventilation, light or sanitary facilities or other conditions prevailing in any dwelling or building, whether used for human habitation or not, which would cause such dwellings or other buildings to be unsafe, unsanitary, dangerous or detrimental to the public safety or welfare, whether the result of natural or manmade force or effect, exclusive of buildings utilized for farm purposes on land actually being used for farming;

3. Pursuant to the Safe Structures Ordinance, the following property owner or person(s) responsible for the property listed below was served with the Enforcement Agency's petition on January 8, 2020.

Diane L. Riffle
1012 Rock Cave Road
Rock Cave, WV 26234

4. Pursuant to Section 4.2 of the Safe Structures Ordinance, property owner(s) or person(s) responsible for the subject property were required to respond to the Enforcement Agency's petition within twenty (20) days of service to request a hearing before the Upshur County Commission. Therefore, the property owner(s) or person(s) responsible for the property had to make a request for hearing on or before January 28, 2020 in order for such a request to have been timely made; and

5. The property owner(s) or person(s) responsible for the property responded to the Enforcement Agency's petition on January 10, 2020. Because the property owner or person(s) responsible for the property responded to the Enforcement Agency's petition within twenty (20) days of service and requested a hearing, such request for hearing is therefore deemed timely.

WHEREFORE, it is hereby **ORDERED** that a hearing on the Enforcement Agency's petition shall be held on the 30th day of January, 2020 at 9:15 a.m. in the Upshur County Commission Meeting Room, 38 West Main Street, Room 301, Buckhannon, WV 26201. It is further **ORDERED** that the Clerk of the Upshur County Commission shall mail attested copies of this order to the property owner(s) or person(s) responsible for the property.

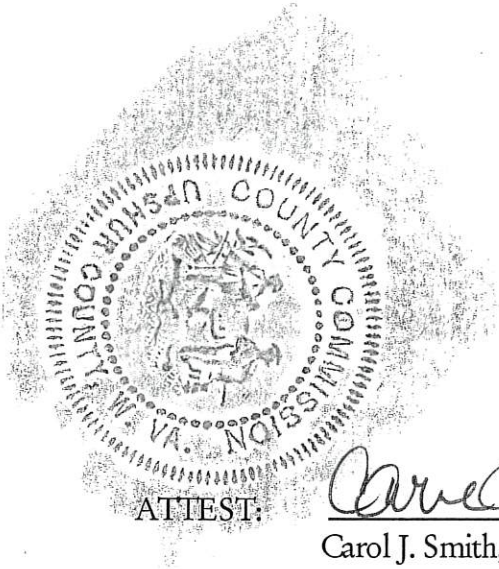
The motion in favor of the foregoing Order was made by Commissioner Samuel R. Nolte, seconded by Commissioner Kristie G. Tenney, and unanimously adopted.

WHEREUPON, Terry B. Cutright, President, declared said Order duly adopted; and it is therefore **ADJUDGED, ORDERED** and **DECREED** that this Order be, and the same is hereby adopted this 16th day of January, 2020.

Terry B. Cutright
Terry B. Cutright, President

Kristie G. Tenney
Kristie G. Tenney, Commissioner

Samuel R. Nolte
Samuel R. Nolte, Commissioner



ATTEST:

Carol J. Smith
Carol J. Smith, County Clerk



BUCKHANNON
FIRE DEPARTMENT
OFFICE OF FIRE CHIEF
22 S. Florida Street
BUCKHANNON, WV 26201
(O) 304 472-2868

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January 27, 2020

Upshur County Commission,

Recently, the Buckhannon Fire Department (BFD) was inspected by the West Virginia Office of Emergency Medical Services (WVOEMS). During the evaluation, the representative from WVOEMS, recommended that the Upshur County Commission formerly acknowledge the BFD as a licensed emergency medical services (EMS) Rapid Response Agency (Non-Transporting). The BFD was acknowledged as a Rapid Response Agency by the City of Buckhannon early in 2019. By acknowledging, this will allow our organization to continue delivering services in our fire district area established by the West Virginia Fire Commission. As always, the BFD will continue to respond based on our policies and procedures put in place at the Upshur County 911 center.

The BFD will receive the state approved licensure within two weeks. We must receive your approval to provide any medical service outside the corporate limits of the City of Buckhannon. By recognizing the BFD as a Rapid Response Agency, this will allow for a seamless transition.

**Thank You,
J.B. Kimble**

Lewis-Upshur Animal Control Facility

Hours of Operation

Monday – Friday 10:00 a.m. to 2:30 p.m.

Saturday 10:00 a.m. to noon

1st Sunday of the month 10 a.m. to 1 p.m. (temporary trial basis)

After hour appointments are available upon request

The facility recognizes the same holidays as the Upshur County Courthouse

318 Mud Lick Rd.
Buckhannon, WV 26201
Phone (304) 472-3865

RESOLUTION

OF THE COUNTY COMMISSION OF UPSHUR COUNTY, WEST VIRGINIA

- WHEREAS**, the Second Amendment of the United States Constitution reads, “A well-regulated Militia, being necessary to the security of a free state, the right of the people to keep and bear Arms, shall not be infringed”; and,
- WHEREAS**, the United States Supreme Court in *District of Columbia v. Heller*, 554 U.S. 570 (2008), affirmed an individual’s right to possess firearms, unconnected with service in a militia, for traditionally lawful purposes, such as self-defense within the home; and,
- WHEREAS**, the United States Supreme Court in *McDonald v. Chicago*, 561 U.S. 742 (2010), affirmed that the right of an individual to “keep and bear arms,” as protected under the Second Amendment, is incorporated by the Due Process Clause of the Fourteenth Amendment against the states; and,
- WHEREAS**, the United States Supreme Court in *United States v. Miller*, 307 U.S. 174 (1939), opined that firearms that are part of ordinary military equipment, or with use could contribute to the common defense, are protected by the Second Amendment; and,
- WHEREAS**, Article III, Section 21 of the Constitution of West Virginia provides, “A person has the right to keep and bear arms for the defense of self, family, home and state, and for lawful hunting and recreational use”; and,
- WHEREAS**, Article III, Section 1 of the Constitution of West Virginia reads, “All men are, by nature, equally free and independent, and have certain inherent rights, of which, when they enter into a state of society, they cannot, by any compact, deprive or divest their posterity, namely: the enjoyment of life and liberty, with the means of acquiring and possessing property, and of pursuing and obtaining happiness and safety”; and,
- WHEREAS**, Article III, Section 2 of the Constitution of West Virginia reads, “All power is vested in, and consequently derived from the people. Magistrates are their trustees and servants, and at all time amenable to them”; and,
- WHEREAS**, the County Commission of Upshur County, West Virginia recognizes that federal and state laws are presumed constitutional until finally declared otherwise by a court of appropriate jurisdiction; and,
- WHEREAS**, the County Commission of Upshur County, West Virginia is concerned about the passage of any law containing language that would unconstitutionally infringe upon the rights of the citizens of Upshur County to keep and bear arms; and,

WHEREAS, in addition to the individual rights to keep and bear arms as enshrined in the United States and West Virginia Constitutions, the County Commission of Upshur County, West Virginia is mindful of the deep cultural and historic roots of hunting within Upshur County, as well as the many conservation and wildlife management benefits to be derived from responsible game management through hunting; and,

WHEREAS, the County Commission of Upshur County, West Virginia wishes to express its deep commitment to the rights of all law-abiding citizens of Upshur County to keep and bear arms as constitutionally protected; and,

WHEREAS, the County Commission of Upshur County, West Virginia wishes to express opposition to and to discourage the enactment of any law that would unconstitutionally restrict the rights of the citizens of Upshur County to keep and bear arms; and,

WHEREAS, the County Commission of Upshur County, West Virginia recognizes that the Supreme Court of Appeals of West Virginia has previously held that “The West Virginia legislature may, through the valid exercise of its police power, reasonable regulate the right of a person and keep and bear arms in order to promote the health, safety and welfare of all citizens of this State, provided that the restrictions or regulations imposed do not frustrate the constitutional freedoms guaranteed by article III, section 22 of the West Virginia Constitution, known as the “Right to Keep and Bear Arms Amendment” (Syl. Pt. 4, *State ex rel. City of Princeton v. Buckner*, 180 W.Va. 457, 377 S.E.2d 139 (1988); and,

WHEREAS, the County Commission of Upshur County, West Virginia recognizes that the Supreme Court of Appeals of West Virginia has previously stated that “It is axiomatic that the regulation and control of dangerous and deadly weapons is exclusively within the police power of the State exercising through the Legislature and not the Judiciary.” (Syl. Pt. 3, *In re Application of Dailey*, 195 W.Va. 330, 465 S.E.2d 601 (1995); and,

WHEREAS, the County Commission of Upshur County, West Virginia wishes to express its intent to stand as a Sanctuary County for Second Amendment rights and to oppose, with the limits of the Constitution of the United States and the State of West Virginia, any efforts to unconstitutionally restrict such rights, and to use such reasonable and legal means as the County Commission of Upshur County, West Virginia may hereafter approve to protect the rights of the citizens of Upshur County to keep and bear arms.

NOW, THEREFORE, BE IT RESOLVED by the County Commission of Upshur County, West Virginia: That the County Commission hereby declares Upshur County, West Virginia as a “Second Amendment Sanctuary” for the purposes described above; and,

BE IT FURTHER RESOLVED, that the County Commission of Upshur County, West Virginia hereby expresses its intent to uphold the Second Amendment rights of the citizens of Upshur County, West Virginia; and,

BE IT FURTHER RESOLVED, that the County Commission of Upshur County, West Virginia hereby expresses its desire that public funds are not used to unconstitutionally restrict the Second Amendment rights of the citizens of Upshur County, or to aid federal or state agencies in the unconstitutional restriction of said rights; and,

BE IT FURTHER RESOLVED, that the County Commission of Upshur County, West Virginia hereby declares its intent to oppose, within the limitations imposed by law upon local governments, any unconstitutional infringement of the right of law-abiding citizens to keep and bear arms, using such reasonable and legal means as the County Commission of Upshur County, West Virginia by hereafter approve; and,

BE IT FINALLY RESOLVED, that the undersigned Clerk of the County Commission of Upshur County, West Virginia, hereby certifies that the resolution set forth above was adopted during an open meeting on January 30, 2020, by the County Commission of Upshur County, West Virginia, with the following votes:

PRESIDENT

COMMISSIONER

COMMISSIONER

Attest:

CLERK

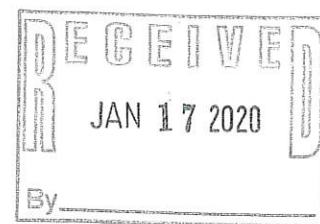
**BVP-L1-I
(10-2019)**

OMB Control No.: 0607-0151
Expiration Date: 11-30-2021



**UNITED STATES DEPARTMENT OF COMMERCE
U.S. Census Bureau**

Office of the Director
Washington, DC 20233-0001 Mail Stop 7400



January 2020

Mr. Samuel Nolte
President
County Council
91 W Main St Suite 101
Buckhannon, WV 26201-2259

Sequence: 022531-005856
BAS ID: 25409700000

A Message from the Director, U.S. Census Bureau:

The U.S. Census Bureau is now conducting the Initial Boundary Validation Program (BVP). The Initial BVP is your opportunity, as the Highest Elected Official, to review the Census Bureau's boundary data to ensure the Census Bureau has the correct legal boundary, name, and status for your government. The Census Bureau uses this boundary information to tabulate data for the 2020 Census.

The Initial BVP package includes an Initial BVP form and paper maps, or a CD/DVD containing maps, for your government. The maps should reflect the legal boundary for your government effective on January 1, 2020.

Please review our depiction of your legal boundary for accuracy and return the completed Initial BVP form by March 1, 2020. Return the completed Initial BVP form by email at <geo.bas@census.gov>, by fax (1-800-972-5652), or using the enclosed postage-paid envelope.

The Initial BVP is conducted in parallel with the 2020 Boundary and Annexation Survey (BAS). If any information is incorrect, please work with your BAS contact to submit corrections. Information for your BAS contact is printed below. If boundary updates are submitted to the BAS by March 1, 2020, you will have an additional opportunity to verify your government's boundaries prior to the final data tabulation for the 2020 Census. Changes received after March 1, 2020 will be used to correct the boundary, but we will not have sufficient time to send you an updated map before final data tabulations.

BAS Contact Information

Our records indicate your BAS contact is:

Name: Mr. Dustin Zickefoose
Position: Assessor
Department: Assessor Office
Mailing Address: 38 W Main St Rm 102
Buckhannon, WV 26201
Phone: 304-472-4650
Email: dwzickefoose@upshurcounty.org

Please contact the Census Bureau with questions about the BVP or BAS through email at <geo.bas@census.gov>, by phone at 1-800-972-5651, or visit our website at <<https://www.census.gov/programs-surveys/bas/information/bvp.html>>. Thank you for your participation in the Initial BVP.

Enclosures



UNITED STATES DEPARTMENT OF COMMERCE
U.S. Census Bureau

Office of the Director
Washington, DC 20233-0001 Mail Stop 7400

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BAS ID: 25409700000
Sequence: 022531-005856



2020 Initial Boundary Validation Program (BVP)

The U.S. Census Bureau is now conducting the Initial BVP. The Initial BVP is your opportunity, as the Tribal Chair (TC)/Highest Elected Official (HEO), to review and ensure the Census Bureau's boundary data for your government is accurate. The enclosed paper maps or maps on the CD/DVD should reflect the legal boundary for your government effective on January 1, 2020.

Please review the maps for accuracy, then complete and return this form to the Census Bureau by March 1, 2020. (Please check a box. Sign below if the boundary is correct.)

- ☐ **The legal boundary for our government is correct.** (Please sign below.)
☐ **The legal boundary for our government is NOT correct.**

I, as the Tribal Chair/Highest Elected Official, verify that the boundary for our governmental unit is correct.

Signature: _____

Print Name: Terry B. Cutright

Date: _____

Tribal Reservation/Government Name: Upshur **State:** WV

If the Census Bureau's boundary is incorrect, please work with your Boundary and Annexation Survey (BAS) contact to submit corrections through the BAS program. Information for your BAS contact is found on the cover letter in this package.

Please review and correct the contact information printed below. Our records indicate the TC/HEO contact is:

Name: Mr. ~~Samuel Nolte~~ Terry B. Cutright
Position: President
Department: County ~~Council~~ Commission
Mailing Address: 91 W Main St Suite 101
Buckhannon, WV 26201-2259
Phone: 304-472-0535
Email: tbcutright@upshurcounty.org

Form return options:

Email:

Scan and email the completed form to
<geo.bas@census.gov>.

Fax:

Fax the completed form to
1-800-972-5652

Mail:

Use the provided postage-paid envelope to mail the completed form to

U.S. Census Bureau
National Processing Center
Attn: BVP Returns, Bldg. 63E
1201 East 10th Street
Jeffersonville, IN 47132

Boundary Validation Program

What is the 2020 Boundary Validation Program (BVP)?

The BVP provides Tribal Chairs (TCs) and Highest Elected Officials (HEOs) of eligible tribal, state, and local governments a final opportunity to ensure the U.S. Census Bureau has the correct legal boundary, name, and status for their government. The Census Bureau will use this information to tabulate data for the 2020 Census.



The BVP validates the creation, dissolution, and changes in boundaries for:

- All federally recognized tribes with reservations and/or off-reservation trust land.
- All actively functioning counties or county equivalents.
- Incorporated places (including consolidated cities).
- All functioning minor civil divisions.
- Municipios, barrios, barrio-pueblos and subbarrios in Puerto Rico.

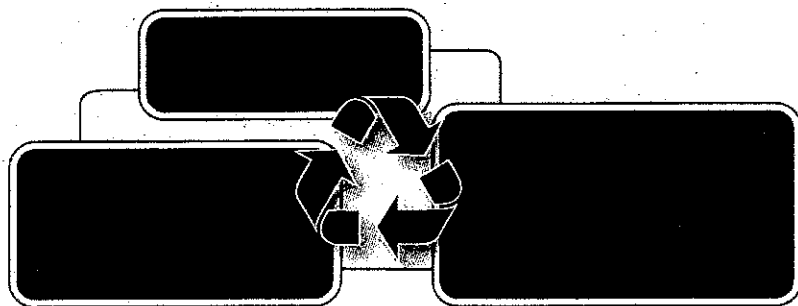
How does the BVP relate to Boundary and Annexation Survey (BAS)?

The BVP is conducted every (10) years to provide TCs and HEOs the opportunity to review the boundary data collected during the BAS. The program is administered in two phases (Initial BVP and Final BVP) and runs in parallel with the 2020 BAS. TCs and HEOs will receive BVP materials approximately (2) weeks after the BAS contact receives the 2020 BAS annual response e-mail or letter. This provides TCs and HEOs an opportunity to review their legal boundary to verify or provide corrections prior to the 2020 Census. If boundary corrections are required, TCs and HEOs are instructed to work with their BAS contact to provide updates through the 2020 BAS.

How does the BVP benefit you?

The U.S. Census Bureau uses legal boundaries collected through the BAS to tabulate data for the 2020 Census.

Responding to the BVP ensures that tribal, state, and local governments have the most accurate boundary data available for the tabulation of the 2020 Census housing and population counts. This data is the base for ongoing programs such as the American Community Survey and Population Estimates Program. Government agencies and other groups use this tabulated data to allocate \$675 billion of government funds to communities across the country. Legal boundary data is also made publicly available and is used by federal agencies, researchers, and the public.



How to participate?

The BVP is conducted in two phases, Initial BVP and Final BVP. During each of these phases, TCs and HEOs are instructed to work with their BAS contact to review and update their government's boundary, name, and status information. TCs and HEOs do not need to register to participate in BVP. The materials will be provided automatically.

Initial BVP

The Initial BVP materials include an Initial BVP letter, form, and paper maps or a CD/DVD containing PDF maps. The maps should reflect the legal boundary for the government effective on January 1, 2020. TCs and HEOs are instructed to review the Census Bureau's depiction of the legal boundary for accuracy and to return the completed Initial BVP form by March 1, 2020.

If the information is correct, no further action is required.

If any information is incorrect, TCs and HEOs should work with their BAS contact to submit corrections through the 2020 BAS. If boundary updates are submitted to the BAS by March 1, 2020, TCs and HEOs will have an additional opportunity to verify their government's boundary prior to final data tabulation for the 2020 Census. Changes received after March 1, 2020 will be used to correct the boundary, but there will not be sufficient time to send updated maps before final data tabulations for the 2020 Census.

Final BVP

The Final BVP provides an opportunity for TCs and HEOs to review recent boundary updates provided through the 2020 BAS. Only governments that reported corrections to the 2020 BAS on or before March 1, 2020 will receive Final BVP materials. The Final BVP materials include a Final BVP letter, form, and a paper map or map index sheet. The maps should reflect the legal boundary for the government effective on January 1, 2020. TCs and HEOs are instructed to review the Census Bureau's depiction of the legal boundary for accuracy and to return the completed Final BVP within five (5) business days.

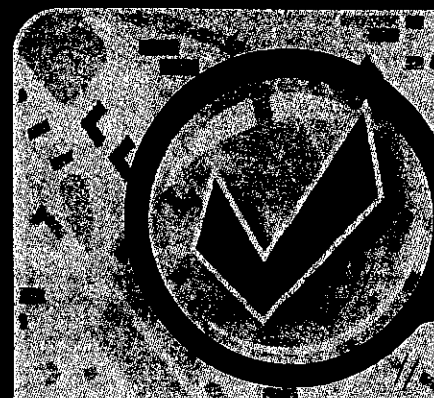
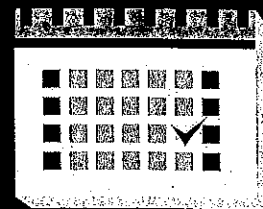
If the boundary is correct, no further action is required.

If any information is incorrect, TCs and HEOs should work with their BAS contact to submit corrections, within five (5) business days of receipt of materials.

Responding with boundary updates is easy.

The Census Bureau provides multiple free, user-friendly methods for the BAS contact to report boundary corrections through participation in BAS.

- Paper option: Participants can request free paper maps and annotation materials from the BAS Web site.
- Basic digital option: The Geographic Update Partnership Software (GUPS) is a free, customized Geographic Information Systems (GIS) tool. It was specifically developed for people who do not have geographic training or are not experienced GIS users. Please note that the GUPS option will not be available to report boundary updates during the Final BVP phase.
- Advanced digital option: Experienced GIS users have the opportunity to download shapefiles from the BAS Web site and make updates using their own GIS software (e.g., ArcGIS).



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JOINDER AGREEMENT

This Joinder Agreement ("Agreement") is made and entered into this 30th day of January, 2020 by and between Upshur County Commission ("Employer") and FBMC Benefits Management, Inc. ("FBMC"), a Florida corporation, located at 3101 Sessions Road, Suite 200, Tallahassee, Florida 32303 (collectively, the "Parties").

RECITALS

WHEREAS, the West Virginia Public Employees Insurance Agency ("PEIA") and FBMC have entered into an Professional Services Agreement (the "Professional Services Agreement") pursuant to which FBMC administers an Internal Revenue Code Section 125 Cafeteria Plan, including dependent care and medical expense reimbursement plans and various post-tax products supplemental to the Cafeteria Plan program (hereinafter collectively the "Plan"), for eligible employees of the State of West Virginia; such administration to include, without limitation, the development of the Plan, the bidding of products included in the Plan, the education and enrollment of employees, and the administration of all aspects of the program; and

WHEREAS, the Employer desires to join in such Plan as a sponsor on behalf of Employer's employees; and

WHEREAS, FBMC is willing to extend its services to Employer and its employees under the terms and conditions hereinafter set forth.

NOW, THEREFORE, for and in consideration of good and valuable consideration, the receipt and adequacy of which is acknowledged by each party to the other, and the mutual promises to each other hereinafter set forth, the Parties do mutually agree as follows:

TERMS

Section 1. Employer hereby confirms it is a qualified firm or agency according to PEIA's instructions and agrees to join as a party to the agreements entered into between PEIA and FBMC pursuant to which FBMC hereby agrees to administer the Plan for Employer's employees according to Employer's separate written plan document, which shall be compatible with PEIA's written plan document and which memorializes the Plan. All such activities by FBMC, and Employer's performance hereunder, shall be in accordance with the terms and provisions of the Plan, PEIA's Request for Proposals, including all attachments and amendments, FBMC's Proposal in response thereto, an all amendments to the Proposal.

Section 2. The following documents are hereinafter referred to as the "Controlling Documents" and are incorporated by reference into this Agreement as if fully set forth herein. In the event of a discrepancy between the Controlling Documents, the order of priority shall be as follows: (i) the Professional Services Agreement between PEIA and FBMC; (ii) FBMC's Proposals, as amended; (iii) the Plan documents; (iv) PEIA's Request for Proposal for Fringe Benefits Management and Administrative Services; and (v) this Agreement.

Section 3. Each party agrees to fully comply with each and every term, covenant and condition of the Controlling Documents.

Section 4. The dates and terms of this Agreement between Employer and FBMC will be for the period commencing on the date first above noted and shall continue through the final term of the Professional Services Agreement.

Section 5. All notices that are required under this Agreement shall be in writing and shall be delivered personally, by private express mail, or by registered or certified U.S. mail, postage or other fees prepaid, addressed as follows:

EMPLOYER: Upshur County Commission
91 W. Main St., Suite 101
Buckhannon, WV 26201

FBMC: FBMC Benefits Management, Inc.
Chief Regulatory Officer
3101 Sessions Road, Suite 200
Tallahassee, FL 32303

Section 6. All promises, requirements, terms, conditions, representations, guarantees and warranties contained herein shall survive this Agreement expiration or termination date unless specifically provided otherwise herein, or unless superseded by applicable Federal or state statutes of limitation.

By signing below, the Parties agree with all the terms of this Agreement and have caused this Agreement to be executed effective as of the date first written above.

EMPLOYER

By: _____ Date: 1/30/2020
(Signature)

Terry B. Cutright, Commission President
(Printed Name and Title)

Additional Signatures if Applicable:

By: _____ Date: 1/30/2020
(Signature)

Kristie G. Tenney, Commissioner
(Printed Name and Title)

By: _____ Date: 1/30/2020
(Signature)

Samuel R. Nolte, Commissioner
(Printed Name and Title)

FBMC BENEFITS MANAGEMENT, INC.

By: _____ Date: _____
(Signature)

(Printed Name and Title)

State of West Virginia Mountaineer Flexible Benefits Plan

It is a requirement under Internal Revenue Code Section 125(d)(1) that a cafeteria plan be in writing and describe plan terms, election rules, and plan administration procedures. The IRS will examine the plan document in the event of an audit and any cafeteria plan not so documented may be deemed a disqualified plan resulting in employer and participant tax violations and penalties.

I certify that Upshur County Commission (agency name) has obtained a Section 125 Plan Document.

IN WITNESS WHEREOF, the **Employer** and **FBMC** have executed this **Agreement** on the day and year first written below.

EMPLOYER

By _____ Date 1/30/20
(Signature)

By Terry B. Cutright, Commission President
(Printed Name and Title)

FBMC BENEFITS MANAGEMENT, INC.

By _____ Date 1/30/20
(Signature)

By _____
(Printed Name and Title)



(21)

STATE OF WEST VIRGINIA
NEW AGENCY ENROLLMENT APPLICATION
Mountaineer Flexible Benefits Plan

1. OPEN ENROLLMENT PERIOD

Enrollment is scheduled for the following dates: _____

2. ENROLLMENT FORMS FLOW AND DEADLINES

Completed forms will be sent by the agency to FBMC Benefits Management, Inc., PO Box 1878 Tallahassee, FL 32303-1878, by the deadline date of _____.

3. EFFECTIVE DATE OF NEW AGENCY

Plan effective date shall begin July 1, 2020 and end 6/30 of the following year; thereafter the plan will begin 7/1 and end 6/30.

4. AGENCY LEGAL NAME: Upshur County Commission

5. FEDERAL EMPLOYER IDENTIFICATION NUMBER

FEIN: 55-6000406

6. AGENCY STREET ADDRESS & PO BOX, IF APPLICABLE:

91 W. Main St., Suite 101, Buckhannon, WV 26201

91 W. Main St., Suite 101, Buckhannon, WV 26201

91 W. Main St., Suite 101, Buckhannon, WV 26201

91 W. Main St., Suite 101, Buckhannon, WV 26201

7. AGENCY PRIMARY CONTACT

• Name Carrie L. Wallace

• Title County Administrator

• Phone 304-472-0535 x.3

• Fax 304-473-2802

• Email clwallace@upshurcounty.org

8. AGENCY BILLING CONTACT

• Name Debbie A. Hull

• Title Bookkeeper/Deputy County Clerk

• Phone 304-473-2903

• Fax 304-472-1029

• Email dahull@upshurcounty.org

9. ELIGIBLE EMPLOYEES

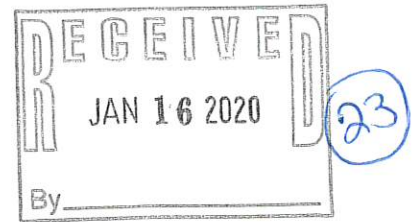
Enter the number of employees eligible to participate in the plan 86

10. PAYROLL SCHEDULE

Note: Please add to the two examples in the chart below, each payroll cycle your employees are paid. Most agencies will only have one payroll schedule. FBMC will use this information to determine actual pay dates, payroll deduction holidays, which is critical in determining the correct benefit rates to employee elections.

Number of Payroll Dates	Number of Payrolls with Deductions	First Paydate of the Plan Year	Frequency Description
26	26	7/5/2019	Administrative employees are paid every other Friday, no deductions taken on the 8/30/19 and 1/31/20 Paydates.
10	10	7/5/2019	Teachers are paid the 15th of each month, except for July and August.
26	24	7/10/2020	Employees are paid every other Friday, no deductions taken on 10/30/20 and 4/30/20 paydates.
26	24	7/10/2020	Employees are paid every other Friday, no deductions taken on 10/30/20 and 4/30/20 paydates.
26	24	7/10/2020	Employees are paid every other Friday, no deductions taken on 10/30/20 and 4/30/20 paydates.
26	24	7/10/2020	Employees are paid every other Friday, no deductions taken on 10/30/20 and 4/30/20 paydates.
26	24	7/10/2020	Employees are paid every other Friday, no deductions taken on 10/30/20 and 4/30/20 paydates.
26	24	7/10/2020	Employees are paid every other Friday, no deductions taken on 10/30/20 and 4/30/20 paydates.

Upshur County
Courthouse Security Advisory Board
Membership Appointment



Please complete the following if you are appointing a representative to the Court Security Advisory Board.

I, _____, _____ hereby appoint
Name (First, Last) Title

_____, _____ as the _____
Name (First, Last) Title Office

representative on the Court Security Advisory Board.

Signature

Please complete the following if you are serving as your office's representative on the Court Security Advisory Board.

I, Bryan Hinkle, Prosecuting Atty. will serve as the
Name (First, Last) Title

Prosecuting Atty. Office representative on the Court Security Advisory Board.
Office

BH
Signature

02:28 PM JAN 24 2020 EXEC SEC DIV

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BEFORE THE PUBLIC SERVICE COMMISSION OF WEST VIRGINIA

IN RE: UPSHUR COUNTY COMMISSION
EXPANSION OF SERVICE TERRITORY
OF TENNERTON PUBLIC SERVICE DISTRICT

CASE NO. 20-0025-PSD-PC

PETITION OF CITY OF BUCKHANNON FOR LEAVE
TO INTERVENE PURSUANT TO 150 CSR 1, Rule 12.6

THE CITY OF BUCKHANNON ("Petitioner"), pursuant to Rule 12.6 of the *Rules of Practice and Procedure* of the Public Service Commission of West Virginia ("Commission"), petitions the Commission for leave to intervene in the above-referenced proceeding for purposes of objecting to the petition filed by the Upshur County Commission ("County") in this matter. The Petitioner has a legal interest in the subject matter of the proceeding currently before the Commission and seeks certain relief from the Commission as described herein. In support of its Petition, the Petitioner states as follows:

Petitioner Name and Address:
City of Buckhannon
70 East Main Street
Buckhannon, West Virginia 26201
(v) (304) 472-1651
(f) (304) 472-0934

Petitioner Attorney:
Thomas J. O'Neill, City Attorney
70 East Main Street
Buckhannon, West Virginia 26201
(v) (304) 472-1651
(f) (304) 472-0934
Tom.ONeill@BuckhannonWV.org
W. Va. Bar No. 10575

1. The City of Buckhannon is a West Virginia municipality; pursuant to the exercise of its powers under West Virginia Code §16-13-1, *et seq.*, Petitioner has established the City of Buckhannon Sanitary Board and has charged it with the construction, operation, maintenance, and ownership of a sewage collection system and sewage treatment plant, together with necessary equipment and materials incident thereto, which collect, treat, and discharge sewage generated within the corporate limits of the City of Buckhannon as well as certain unincorporated areas of Upshur County, West Virginia. The City of Buckhannon, through its Sanitary Board, owns and operates the only sewage treatment facility in Upshur County, West Virginia.

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2. The Tennerton Public Service District ("Tennerton") discharges all sewage it collects into the Petitioner's collection system for treatment at the Petitioner's treatment facility.
3. Service of the area described in Tennerton's proposed expanded service territory would require extensions off of the end of the Petitioner's existing lines.
4. Service of the area described in Tennerton's proposed expanded service territory would require treatment of generated sewage by the Petitioner's sewage treatment facility.
5. Tennerton is currently in arrears to the Petitioner for fees to transport and treat its collected sewage by approximately eighty thousand dollars as of the filing of this Petition and apparently has no present plan for coming current on its obligations; Petitioner is concerned that Tennerton may be insolvent.
6. Petitioner has grave concerns about Tennerton's management practices. Tennerton regularly fails to make timely reports to governing organizations, including the Public Service Commission and the Upshur County Commission. Tennerton has not completed a financial audit since 2007.
7. The Petitioner intends to expand its sewer service to the areas requesting service within the proposed expanded service territory; to that end, Petitioner has expended significant resources in preparation of its expansion.
8. Petitioner has, for several years, negotiated with commercial property owners located within Tennerton's proposed expanded service territory to provide sewer service. In particular, two line extensions have been negotiated: 1) a line paralleling the north side of U. S. Routes 33/48 west of the City of Buckhannon ("Corridor H") to serve approximately nine developed commercial properties between the end of the Petitioner's existing line at Red Rock Road and Saul's Run Road ("North Side Project"), and 2) a line paralleling the south side of Corridor H to serve three undeveloped commercial properties between the end of the Petitioner's line west of WBUC Road and Saul's Run Road ("South Side Project"), possibly to be constructed under an Alternate Mainline Extension Agreement. Discussions have not matured into a final service agreement because of the unwillingness of property owners to sufficiently contribute to the cost of construction of the respective line extensions.

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9. Petitioner has acquired former CSX railroad property for use as a utility corridor for the North Side Project, within Tennerton's proposed expanded service territory.

10. During the fourth quarter of 2019, Petitioner developed a financial model by which the North Side Project may proceed; pending permit approval, Petitioner will break ground on the North Side Project during the first quarter of 2020.

11. The possibility of Tennerton providing sewer service within the proposed expanded service territory has interfered with the progression of the South Side Project; particularly, officers of the County as well as Tennerton have made representations to the property owners that the line extension can be effectively financed by Tennerton raising rates on its existing customer base. The possibility that benefitting property owners can evade the contribution required by the Petitioner by shifting those costs onto Tennerton's existing residential and commercial ratepayers has, understandably, inhibited those property owners from committing to the Petitioner's South Side Project. The Petitioner seeks a rejection of the County's petition so that the South Side Project may proceed in a timely manner.

12. Petitioner, as part of this matter, intends to move the Commission to conduct a Comprehensive Management Audit of Tennerton Public Service District under 150 CSR 5, section 2.7(b)(1).

13. Petitioner questions the process by which the County adopted the order which is the subject of this matter; Petitioner intends to allege a lack of due process by the County.

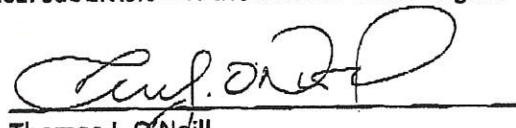
14. Petitioner alleges that the actions of the County are prejudicial and not in the public interest.

WHEREFORE, the Petitioner prays that the Commission will GRANT this Petition for leave to intervene in this matter and DENY the petition of the Upshur County Commission filed in this matter and dismiss this matter from its docket.

Respectfully submitted this 24th day of January 2020 by

THE CITY OF BUCKHANNON,
a political subdivision of the State of West Virginia

By:


Thomas J. O'Neill
City Attorney

January 28, 2020

Pursuant to Chapter 3, Article 1, Section 19 of the West Virginia Code, as amended, the undersigned hereby appoints the following Ballot Commissioners to serve in Upshur County, West Virginia. To begin serving on February 1, 2020, for a term of two years.

Republican Ballot Commissioner:

Patricia L. Adams

Buckhannon, WV 26201

In the event Patricia L. Adams is unable to fulfill her duties, the following is hereby appointed:

Vernon Bennett

Buckhannon, WV 26201

Democratic Ballot Commissioner:

Donna S. Matthews

Buckhannon, WV 26201

Said Ballot Commissioners shall perform the duties of such Commissioners at all general, special and primary elections held in Upshur County or any magisterial district thereof during their term of office.



Carol J. Smith

Upshur County Clerk

Chairman of the Board of Ballot Commissioners



Upshur County Sheriff's Financial Statement

For Period Ending: December 2019



FUND NAME	BEGINNING BALANCE	CURRENT MONTH COLLECTIONS	ORDERS ISSUED	BALANCE PER BOOKS
FUND - 001 GENERAL COUNTY FUND	\$ 1,264,936.40	\$ 232,024.01	\$ (689,851.80)	\$ 807,108.61
FUND - 002 COAL SEVERANCE TAX FUND	\$ 6,140.67	\$ 0.44	\$ -	\$ 6,141.11
FUND - 003 DOG AND KENNEL FUND	\$ 41,719.17	\$ 955.80	\$ (2,871.04)	\$ 39,803.93
FUND - 004 GENERAL SCHOOL FUND	\$ 44,829.05	\$ 1,630.75	\$ (46,459.80)	\$ -
FUND - 005 MAGISTRATE COURT FUND	\$ 6,724.43	\$ 1,072.00	\$ -	\$ 7,796.43
FUND - 006 WORTHLESS CHECK FUND	\$ 135,589.69	\$ 292.31	\$ -	\$ 135,882.00
FUND - 007 E-911 FUND	\$ 537,535.68	\$ 33,986.38	\$ (8,845.02)	\$ 562,677.04
FUND - 008 HOME CONFINEMENT FUND	\$ 45,854.46	\$ 4,108.37	\$ (470.00)	\$ 49,492.83
FUND - 013 CURRY PARK FUND	\$ 15,562.54	\$ 2.17	\$ (583.95)	\$ 14,980.76
FUND - 015 CURRY LIBRARY FUND	\$ 42,946.53	\$ 77.40	\$ (2,805.78)	\$ 40,218.15
FUND - 018 AIRPORT CONSTRUCTION FUND	\$ 0.10	\$ -	\$ -	\$ 0.10
FUND - 019 UPSHUR COUNTY FIRE FEE FUND	\$ 8,615.65	\$ 3,325.37	\$ (8,550.65)	\$ 3,390.37
FUND - 021 EE HEALTH CARE REIMBURSEMENT FUND	\$ 42,126.90	\$ 11,599.73	\$ (11,035.79)	\$ 42,690.84
FUND - 039 COAL REALLOCATION FUND	\$ 127,889.50	\$ 16.30	\$ -	\$ 127,905.80
FUND - 052 EMPLOYEE BENEFITS FUND	\$ 906,337.09	\$ 75,279.19	\$ (21,050.73)	\$ 960,565.55
FUND - 056 ASSESSOR'S VALUATION FUND	\$ 263,999.64	\$ 6,868.51	\$ (2,624.79)	\$ 268,243.36
FUND - 058 UP.CO.FIN.STBL.FUND	\$ 701,831.65	\$ 1,592.10	\$ -	\$ 703,423.75
FUND - 059 CONCEALED WEAPONS FUND	\$ 22,435.60	\$ 1,443.81	\$ (1,548.46)	\$ 22,330.95
FUND - 063 VOTER'S REGISTRATION FUND	\$ 5,343.74	\$ 16.50	\$ -	\$ 5,360.24
FUND - 071 JURY FUND	\$ 15,040.00	\$ -	\$ -	\$ 15,040.00
FUND - 073 SPECIAL LAW ENFRMNT INVESTIGATION FUND	\$ 2,485.77	\$ 0.06	\$ -	\$ 2,485.83
FUND - 078 CHILD EXCHANGE & VISITATION FUND	\$ 22,650.52	\$ -	\$ -	\$ 22,650.52
FUND - 079 SPAYING & NEUTERING FUND	\$ 47,667.61	\$ 550.00	\$ (1,550.00)	\$ 46,667.61
FUND - 080 COMM. CORR. FUND	\$ 123,253.39	\$ 76,330.00	\$ (13,968.78)	\$ 185,614.61
FUND - 102 AIRPORT IMP. PROJECT FUND	\$ -	\$ -	\$ -	\$ -
FUND - 104 ELKINS ROAD PSD FUND	\$ -	\$ -	\$ -	\$ -
FUND - 105 ADRIAN PSD WATERLINE PHASE VI FUND	\$ -	\$ -	\$ -	\$ -
FUND - 245 UPSHUR COUNTY WELLNESS COMPLEX FUND	\$ 4,760.00	\$ -	\$ -	\$ 4,760.00
FUND - 248 IND. PARK SEWER FUND	\$ 1.00	\$ -	\$ -	\$ 1.00
FUND - 311 DMV LICENSE FUND	\$ -	\$ 35,805.00	\$ (35,805.00)	\$ -
FUND - 312 CRIMINAL CHARGES FUND	\$ -	\$ 839.50	\$ (839.50)	\$ -
FUND - 313 COURT REPORTER FUND	\$ -	\$ 100.00	\$ (100.00)	\$ -
FUND - 314 STATE FINES FUND	\$ -	\$ 970.00	\$ (970.00)	\$ -
FUND - 315 STATE POLICE FUND	\$ 5.00	\$ 300.00	\$ (300.00)	\$ 5.00
FUND - 316 STATE CURRENT FUND	\$ -	\$ 2,014.38	\$ (2,014.38)	\$ -
FUND - 317 COURTHOUSE FACILITIES IMPROVEMENT FUND	\$ -	\$ 360.00	\$ (360.00)	\$ -
FUND - 364 TAX LIEN FUND	\$ 255,989.64	\$ 2,554.10	\$ (10,378.64)	\$ 248,165.10
FUND - 365 DELQ & NONENT LAND	\$ 76,001.53	\$ -	\$ -	\$ 76,001.53
FUND - 366 BOARD OF HEALTH FUND	\$ 348,508.41	\$ 16,062.66	\$ (29,561.40)	\$ 335,009.67
FUND - 369 WV DEPUTY SHERIFF'S RETIREMENT FUND	\$ 796.50	\$ 378.00	\$ (796.50)	\$ 378.00
FUND - 373 SCHOOL CURRENT FUND	\$ -	\$ 156,649.50	\$ (156,649.50)	\$ -
FUND - 374 SCHOOL EXCESS LEVY FUND	\$ -	\$ 79,233.81	\$ (79,233.81)	\$ -
FUND - 375 SCHOOL BOND FUND	\$ -	\$ -	\$ -	\$ -
FUND - 378 CITY CURRENT FUND	\$ -	\$ 22,238.91	\$ (22,238.91)	\$ -
FUND - 379 CITY VOTED LIBRARY FUND	\$ -	\$ 2,669.45	\$ (2,669.45)	\$ -
FINAL TOTALS	\$ 5,117,577.86	\$ 771,346.51	\$ (1,154,133.68)	\$ 4,734,790.69
BALANCE IN COUNTY DEPOSITORIES AT END OF MONTH:	\$ 5,187,898.23	\$ -	\$ -	\$ -
ORDERS/DEBITS OUTSTANDING:	\$ (990,197.12)			
DEPOSITS/CREDITS OUTSTANDING:	\$ 535,339.58			
NET BANK BALANCE	\$ 4,733,040.69			
PETTY CASH / CASH DRAWERS	\$ 1,750.00			
CASH SPECIAL INVESTIGATION FUND	\$ -			
ADJUSTMENT	\$ -			
TOTAL IN COUNTY DEPOSITORIES AND OFFICE:	\$ 4,734,790.69			

I, David H. Coffman, Sheriff of Upshur County do solemnly swear that the foregoing is a true and correct statement to the best of my knowledge.

David H. Coffman
Sheriff & Treasurer, Upshur County

1/23/2020



Upshur County Sheriff's Financial Statement

For Period Ending: December 2019

Bank Balance Listing

BANK NAME	ACCOUNT NAME	BANK BALANCE	OUTSTANDING CHECKS/DEBITS	OUTSTANDING DEPOSITS/CREDITS	BOOK BALANCE
FIRST COMMUNITY BANK					
	GENERAL COUNTY -MMA	\$ 648,519.93	\$ (7,460.36)	\$ 119,388.49	\$ 760,448.06
	COAL SEVERANCE-MMA	\$ 5,141.11	\$ -	\$ -	\$ 5,141.11
	E-911 -MMA	\$ 551,337.36	\$ -	\$ -	\$ 551,337.36
	CURRY PARK-MMA	\$ 12,448.87	\$ -	\$ -	\$ 12,448.87
	CURRY LIBRARY-MMA	\$ 36,345.61	\$ -	\$ -	\$ 36,345.61
	AIRPORT CONSTRUCTION-MMA	\$ -	\$ -	\$ -	\$ -
	ASSESSOR'S VALUATION-MMA	\$ 258,280.92	\$ -	\$ 6,150.65	\$ 264,431.57
	CONCEALED WEAPONS	\$ 22,085.95	\$ -	\$ 245.00	\$ 22,330.95
	GENERAL TAX ACCOUNT-MMA	\$ 357,530.30	\$ (379,148.58)	\$ 21,618.28	\$ -
	BOARD OF HEALTH-MMA	\$ 294,447.29	\$ -	\$ 562.38	\$ 295,009.67
	UPSHUR CO. FIRE FEE-IBCK	\$ 3,180.72	\$ (70.00)	\$ 279.65	\$ 3,390.37
	UP CO COAL REALLOCAT-IBCK	\$ 127,905.80	\$ -	\$ -	\$ 127,905.80
	EMPLOYEE BENEFITS-IBCK	\$ 960,565.55	\$ -	\$ -	\$ 960,565.55
	SP.LAW ENF.INVESTIG.-IBCK	\$ 2,485.83	\$ -	\$ -	\$ 2,485.83
	COMMUNITY CORR. FUND-IBCK	\$ 185,614.61	\$ -	\$ -	\$ 185,614.61
	PARKS/REC CLEARING ACCT	\$ -	\$ -	\$ -	\$ -
	ADDRESSING/MAPPING CLEARING	\$ 45.00	\$ (45.00)	\$ -	\$ -
	GENERAL COUNTY PAYROLL-CK	\$ 183,702.76	\$ (155,632.91)	\$ 2,041.13	\$ 30,110.98
	TAX CLEARING ACCOUNT	\$ 12,317.53	\$ (16,023.92)	\$ 3,706.39	\$ -
	BOARD OF HEALTH-PAYROLL	\$ 21,840.38	\$ (1,840.38)	\$ -	\$ 20,000.00
	GENERAL COUNTY-CKNG	\$ 31,239.40	\$ (16,463.91)	\$ 24.08	\$ 14,799.57
	COAL SEVERANCE-CKNG	\$ 1,000.00	\$ -	\$ -	\$ 1,000.00
	DOG & KENNEL-CKNG	\$ 39,803.93	\$ -	\$ -	\$ 39,803.93
	GEN. CO. MISC-CKNG	\$ 7,796.43	\$ -	\$ -	\$ 7,796.43
	WORTHLESS CHECK FUND-CKNG	\$ 135,882.00	\$ -	\$ -	\$ 135,882.00
	E-911 -CNKG	\$ 11,689.68	\$ (350.00)	\$ -	\$ 11,339.68
	HOME DETENTION-IBCK	\$ 49,492.83	\$ -	\$ -	\$ 49,492.83
	CURRY PARK-CKNG	\$ 2,531.89	\$ -	\$ -	\$ 2,531.89
	CURRY LIBRARY-CKNG	\$ 3,872.54	\$ -	\$ -	\$ 3,872.54
	AIRPORT CONSTRUCTION-CKNG	\$ 0.10	\$ -	\$ -	\$ 0.10
	ASSESSOR'S VALUATION-CKNG	\$ 4,011.79	\$ (200.00)	\$ -	\$ 3,811.79
	VOTER'S REGISTRATION-IBCK	\$ 5,360.24	\$ -	\$ -	\$ 5,360.24
	JURY-CKNG	\$ 15,546.69	\$ (506.69)	\$ -	\$ 15,040.00
	SPAY.& NEUTER. DEP. FUND	\$ 46,767.61	\$ (100.00)	\$ -	\$ 46,667.61
	AIRPORT IMP. PROJECT-CKNG	\$ -	\$ -	\$ -	\$ -
	ELKINS ROAD PSD	\$ -	\$ -	\$ -	\$ -
	ADRIAN PSD WATERLINE PHASE VI	\$ -	\$ -	\$ -	\$ -
	WELLNESS COMPLEX FUND	\$ 4,760.00	\$ -	\$ -	\$ 4,760.00
	INDUSTRIAL PARK SEWER-CKG	\$ 1.00	\$ -	\$ -	\$ 1.00
	DMV LICENSE FUND-CKNG	\$ 13,463.80	\$ (15,487.50)	\$ 2,023.70	\$ -
	STATE CLEARING ACCOUNT-CK	\$ 495.00	\$ (495.00)	\$ -	\$ -
	STATE POLICE FUND-CKNG	\$ 237.75	\$ (300.00)	\$ 67.25	\$ 5.00
	GENERAL TAX ACCOUNT-CKNG	\$ 2,957.27	\$ (382,105.85)	\$ 379,148.58	\$ -
	TAX LEIN FUND-CKNG	\$ 257,389.89	\$ (9,224.79)	\$ -	\$ 248,165.10
	DELQ & NON-ENTERED LAND	\$ 76,001.53	\$ -	\$ -	\$ 76,001.53
	BOARD OF HEALTH-CKNG	\$ 24,742.23	\$ (4,742.23)	\$ -	\$ 20,000.00
	WVDSRF-CKNG	\$ 294.00	\$ -	\$ 84.00	\$ 378.00
	BANK TOTAL	\$ 4,419,133.12	\$ (990,197.12)	\$ 535,339.58	\$ 3,964,275.58
PROGRESSIVE BANK					
	UP.CO.FIN.STBL.FUND-SV	\$ 703,423.75	\$ -	\$ -	\$ 703,423.75
	EE HEALTH CARE REIMB FUND	\$ 42,690.84	\$ -	\$ -	\$ 42,690.84
	UP.CO.FIN.STBL.FUND-CKNG	\$ -	\$ -	\$ -	\$ -
	CHILD EXCHG & VISIT CTR	\$ 22,650.52	\$ -	\$ -	\$ 22,650.52
	BANK TOTAL	\$ 768,765.11	\$ -	\$ -	\$ 768,765.11
SUMMARY:					
	TOTAL ALL BANKS	\$ 5,187,898.23	\$ (990,197.12)	\$ 535,339.58	\$ 4,733,040.69
	PETTY CASH / CASH DRAWERS				\$ 1,750.00
	CASH SPECIAL INVESTIGATION FUND				\$ -
	GRAND TOTAL				\$ 4,734,790.69



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WEST VIRGINIA BOARD OF VETERINARY MEDICINE
5509 Big Tyler Road, Suite 3, Cross Lanes, WV 25313
Phone: 304-776-8032 Fax: 304-776-8256

Annual Report on Animal Euthanasia
January 1, 20 19 through December 31, 20 19

This annual report must be received by the WV Board of Veterinary Medicine no later than January 15.
Individual monthly reports are no longer required.

Facility Name <u>Lewis-Upshur Animal Control Facility</u>			
Address <u>38 W. main Street</u>		City <u>Buckhannon</u>	State <u>WV</u>
County <u>Upshur</u>	Phone <u>304-472-3865</u>	Email <u>jcochran@upshurcounty.org</u>	

CAET's Employed at this Facility During the Report Period	
1	<u>Janella L. Cochran</u>
2	<u>Dustin L. Hollen</u>
3	
4	
5	
6	
7	

Total Number of Animals Received	
Feline	<u>482</u>
Canine	<u>597</u>
Other	<u>31</u>
Total	<u>1110</u>

Total Number of Animals Euthanized		Total Sedated Prior to Euthanasia	
		Yes	No
Feline		<u>0</u>	<u>157</u>
Canine		<u>0</u>	<u>23</u>
Other		<u>0</u>	<u>0</u>
Total		<u>0</u>	<u>179</u>

February

JAMES W. CURRY PUBLIC LIBRARY

SUNDAY

MONDAY

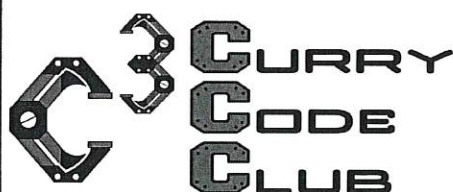
TUESDAY

WEDNESDAY

THURSDAY

FRIDAY

SATURDAY



LEARN HOW TO MAKE APPS, GAMES,
AND WEBSITES!
HAVE FUN!
GET AWESOME SKILLS!
JOIN THE C³ CURRY CODE CLUB
AGES 8 -18
YOUNGER SIBLINGS WELCOME WITH PARENT/CAREGIVER
FOR MORE INFO CALL 304-924-6724

1

2

3

4

5

6

7

8



CALLANETICS
with BEV'LY ANN
1:30 PM

FAMILY
Storytime
5:45 PM
SQUISHY
CIRCUITS



CALLANETICS
with BEV'LY ANN
1:30 PM

C³ CURRY
CODE
CLUB
5:30 PM



CALLANETICS
with BEV'LY ANN
1:30 PM

9

10

11

12

13

14

15



CALLANETICS
with BEV'LY ANN
1:30 PM

FAMILY
Storytime
5:45 PM
ECHO
THE BAT



CALLANETICS
with BEV'LY ANN
1:30 PM

C³ CURRY
CODE
CLUB
5:30 PM



CALLANETICS
with BEV'LY ANN
1:30 PM

16

17

18

19

20

21

22



PRESIDENTS DAY
LIBRARY
CLOSED

FAMILY
Storytime
5:45 PM
CARNEGIE
DINOSAURS



CALLANETICS
with BEV'LY ANN
5:45 PM

C³ CURRY
CODE
CLUB
5:30 PM



CALLANETICS
with BEV'LY ANN
1:30 PM

23

24

25

26

27

28

Leap
into
science



CALLANETICS
with BEV'LY ANN
1:30 PM

FAMILY
Storytime
5:45 PM
LAISSEZ LES BON
TEMPS ROULER!



CALLANETICS
with BEV'LY ANN
1:30 PM

C³ CURRY
CODE
CLUB
5:30 PM



CALLANETICS
with BEV'LY ANN
1:30 PM

LEAP INTO LEAP
DAY
10 AM - 3 PM
DROP IN FOR
FAMILY FUN
EXPLORING
BALANCE, WIND,
LIGHT & SHADOW

1721 BROOKS HILL ROAD, FRENCH CREEK, WV 26218

MON - WED 11AM - 7 PM, THUR 1 PM - 7 PM,

PHONE: 304-924-6724

FRI 10 AM - 6 PM,

FACEBOOK: @jwcpl

SAT 10AM - 3 PM

Violence as related to Gun issues Upshur County WV.

A community seminar

Date Tuesday Feb. 11, 5:30-8 PM

Place: Presbyterian Church Basement, 13 S. Locust Street

Who: All are welcome and encouraged to come; bring a covered dish for dinner at 5:30

Plan: 15 minutes per presenter starting soon after 6 PM.

- a. presentation of position and background,**
- b. proposals for improvement in gun safety and**
- c. questions**

Potential presenters:

- a. NRA: Kenny Matthews, regional chairman NRA-ILA**
- b. Police: Marshall O'Conner, Buckhannon City Police**
- c. Mental Health: Larry Alkire, retired mental health counselor**
- d. Community gun safety: Jeff Harvey, J and H consulting**
- e. Emergency Medicine**
- f. Faith based perspective**

Questions and discussion

**Upshur County Fire Board Special Meeting
December 17, 2019**

Members Present: Joe Gower, Larry Alkire, Kristie Tenney, Linn Baxa, Rick Harlow, and Clifton Shaw

Members Absent: Tom O'Neill

Others Present: Arthur Wilson-guest, and Toni Newman-Fire Fee Clerk

The Fire Board meeting was called to order by Chairman Joe Gower at 6:30 pm. All motions passed unanimously unless otherwise stated.

The meeting minutes from November 19, 2019, were approved on motion by Linn Baxa and second by Larry Alkire.

Kristie Tenney provided attendees with information regarding grant writing training for Fire Departments.

The Fire Fee Clerk reported the 2019 Fire Fees are currently at 84 percent collected. Reminder letters have been mailed to all customers who have not paid in District 1. Districts 5 and 6 are partially complete. The new computer has been ordered and should be installed soon.

The checking account balance as of 11/30/2019 was \$105,670.54. The disbursement from the Chief Tax Deputy for the month of November was \$8,520.65.

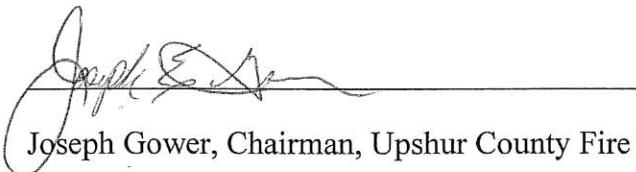
The following invoices were reviewed and approved upon motion by Rick Harlow and second by Larry Alkire:

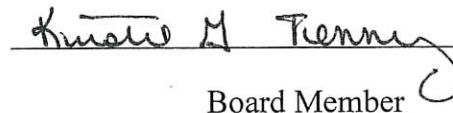
- Software Systems---Invoice #33323---\$206.00
- Hart Office Solutions—Invoice #198799---\$148.84
- Upshur County Commission—Reimbursement---mileage/audit training---\$25.40
- Buckhannon Fire Department---Reimbursement---SCBA Calibration and shipping ---Invoice #122---\$892.24

After discussion and on motion by Linn Baxa and second by Clifton Shaw, the Board will disburse \$5,000.00 to each of the seven VFDs at the January meeting of the Board.

There was one corrective ticket this month, approved on motion by Linn Baxa and second by Larry Alkire. There were two exoneration requests approved by the Board.

There being no further business the meeting adjourned at 7:00 p.m. The next meeting of the Board will be January 21, 2020.


Joseph Gower, Chairman, Upshur County Fire Board


Board Member