

Upshur County Commission Meeting Agenda

1

Location of Meeting: Upshur County Courthouse Annex
Date of Meeting: November 7, 2019

- 9:00 a.m. Moment of Silent Meditation --- Pledge of Allegiance
Approval of Minutes:
• October 31, 2019
- 9:05 a.m. Tennerton Lion's Club – Presentation of Proclamation for Diabetes Awareness Month Page 4
- 9:15 a.m. Laura B. Meadows, Executive Director of the Upshur County Convention and Visitors Bureau –
Presentation of Quarterly Report (July – September, 2019) Page 5-14
- 1:00 p.m. Joe Stanton, Thornburg Insurance Agency – Review of FY21 insurance options *via* GoToMeeting
at the Upshur County Administrative Annex
Item may lead to Executive Session per WV Code §6-9A-4(6)
- 2:30 p.m. Review letters of interest and resumes for the appointment to Prosecuting Attorney
Item may lead to Executive Session per WV Code §6-9A-4

Items for Discussion / Action / Approval:

1. Order appointing the Sheriff of Upshur County as the Administrator for the Estate of Tammy Kay Williams, deceased. * Page 15
2. Correspondence from Terry D. Reed requesting reappointment to the Upshur County Building Commission. Upon approval, his term will expire on November 10, 2024. * Page 16
3. Approval and signature of correspondence to the WV State Auditor's Office regarding Hodgesville and Tennerton PSD's non-compliance with WV Code §16-13A-11 by failing to remit annual audits to the County Commission and further requesting for the Auditor's Office to prioritize performing audits for these two agencies. * Page 17
4. Review of National Prescription Opiate Litigation exclusion request form. Consider remaining as a Class Member of the Negotiation Class certified in the *In re National Prescription Opiate Litigation* or request exclusion and not share in any potential negotiated Class settlement. * Page 18-19
5. Approve Invoices for Payment, Purchase Card Invoices for Payment, Budget Revisions / Financial Reports or Information, Correction of Erroneous Assessments, Exonerations/Refunds, Grant Updates / Requests for Reimbursements, Final Settlements, Vacation Orders, Consolidation of Land Tracts, Facility Maintenance Concerns or Updates, Road Name Requests, Project Reports / Updates, Request to Attend Meetings, Request for Day(s) Off.

For Your Information:

(Certain Items May Require Discussion, Action and/or Approval by the Commission)



1. Correspondence from Governor Jim Justice announcing the approval of a Justice Assistance Grant (JAG) award in the amount of \$15,000 to be utilized to support the position of a Prevention Resource Officer at the Buckhannon-Upshur Middle School. Page 20
2. Upshur County Building Permits – October, 2019 Page 21-22
3. Upshur County Mileage Reports – September, 2019 Page 23-34
 - Upshur 911
 - Maintenance
 - Emergency Management
 - Sheriff
 - Addressing and Mapping
 - Community Corrections
 - Dog Pound
4. Public Notices:
 - a. Newsletters and/or Event Notifications:
 - Wilson Martino Dental Coat Drive – November 1st through 29th Page 35
 - b. Agendas and/or Notice of Meetings:

• Elkins Road PSD	November 5, 2019	<u>Page 36</u>
• City Council of Buckhannon	November 7, 2019	<u>Page 37</u>
 - c. Meeting Minutes:

• Adrian PSD	September 12, 2019	<u>Page 38</u>
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 - d. Meetings:

• 11/05/19 5:30 p.m.	Elkins Road PSD
• 11/05/19 4:00 p.m.	Hodgesville PSD
• 11/07/19 7:00 p.m.	Banks District VFD
• 11/07/19 7:00 p.m.	Selbyville VFD
• 11/11/19 12:00 p.m.	Upshur County Family Resource Network - Cancelled
• 11/11/19 4:30 p.m.	Upshur County Solid Waste Authority -- Cancelled
• 11/04/19 4:30 p.m.	Upshur County Solid Waste Authority – Special Meeting
• 11/11/19 5:30 p.m.	Buckhannon-Upshur Recreational Park Advisory Board
• 11/18/19 6:00 p.m.	Lewis-Upshur Community Corrections Board
• 11/12/19 7:30 p.m.	Adrian VFD
• 11/07/19 6:00 p.m.	Buckhannon-Upshur Board of Health
• 11/27/19 7:00 a.m.	Upshur County Development Authority – Full Board
• 11/20/19 12:00 p.m.	Upshur County Senior Center Board
• 11/14/19 3:00 p.m.	Upshur County Conventions & Visitors Bureau
• 11/13/19 7:00 p.m.	Warren District VFD
• 11/07/19 3:00 p.m.	Adrian PSD
• 11/13/19 3:00 p.m.	Tennerton PSD
• 11/14/19 4:00 p.m.	Upshur County Safe Sites & Structures Enforcement Board

- 11/14/19 7:30 p.m. Buckhannon VFD
- 11/14/19 4:00 p.m. Buckhannon Upshur Airport Authority
- 11/21/19 6:30 p.m. Upshur County Youth Camp Board
- 11/17/19 6:00 p.m. Washington District VFD
- 11/18/19 12:00 p.m. Buckhannon-Upshur Chamber of Commerce – Innovation Center
- 11/20/19 4:00 p.m. Upshur County Public Library Board
- 11/19/19 10:00 a.m. Wes-Mon-Ty Resource Conservation & Development Council
- 11/19/19 6:30 p.m. Upshur County Fire Board, Inc.
- 11/26/19 5:00 p.m. UC Enhanced Emergency Telephone Advisory Board
- 11/13/19 7:00 p.m. Ellamore VFD
- 11/20/19 12:00 p.m. Lewis Upshur LEPC --- Lewis location
- 11/21/19 2:00 p.m. Upshur County Farmland Protection Board
- 11/27/19 10:00 a.m. James W. Curry Advisory Board
- 11/20/19 7:00 p.m. Upshur County Fire Fighters Association
- 11/13/19 6:00 p.m. Buckhannon River Watershed Association - Farm Bureau
- 12/13/19 11:00 a.m. Region VI Local Elected Officials

5. Appointments Needed or Upcoming:

Tabled Items

(Certain Items May Require Discussion, Action and/or Approval by the Commission)

1. Hearing upon the Petition/Complaint of the Upshur County Safe Sites and Structures Enforcement Agency -- Chapman Case Number 101118-01 (Warren Tax District – Tax Map 6B Parcel Number 11).

Next Regular Meeting of the Upshur County Commission
November 14, 2019 --- 9:00 a.m.
Upshur County Courthouse Annex

The regularly scheduled Commission Meeting on Thursday, November 28, 2019 has been CANCELLED

County of Upshur

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PROCLAMATION

Diabetes Awareness Month November 2019

WHEREAS, diabetes affects nearly 26 million people in the United States, and is a serious disease for which there is no known cure and which is the seventh leading cause of death by disease in the United States; and

WHEREAS, another 79 million adults has pre-diabetes, a condition which puts them at greater risk for developing Type 2 diabetes, and if current trends continue, 1 in 3 American adults will have diabetes by 2050; and

WHEREAS, Type 1 diabetes is an autoimmune disease in which a person's pancreas stops producing insulin, a hormone that enables people to get energy from food. It occurs when the body's immune system attacks and destroys the insulin producing cells in the pancreas, called beta cells. While its causes are not yet entirely understood, scientists believe that both genetic factors and environmental triggers are involved. Its onset has nothing to do with diet or lifestyle. There is no prevention for T1 Diabetes and presently no cure, and

WHEREAS, T1 diabetes strikes both children and adults at any age. It comes on suddenly, causes dependence on injected or pumped insulin for life and carries the constant threat of devastating complication; and

WHEREAS, diabetes is the number one cause of blindness in the United States, diabetes has many faces, affecting everyone, young and old alike – Caucasians, African Americans, Latinos, Native Americans, Asian Americans and Pacific Islanders, with minority populations in the United States having an increase risk for developing the disease; and

WHEREAS, an increase in community awareness of risk factors and symptoms related to diabetes can improve the likelihood that people with diabetes will get the attention they need before suffering the devastating complications of the disease;

NOW, THEREFORE, WE the Upshur County Commission, do hereby proclaim November 2019 as **DIABETES AWARENESS MONTH** in the county of Upshur, in the STATE of West Virginia, and encourage all citizens to help fight this disease and its deadly complications, including heart and kidney disease, stroke, blindness, and amputation, by increasing awareness of the risk factors for diabetes, and by providing support to those suffering from diabetes.

Dated: November 7, 2019

Kristie G. Tenney
Commissioner

Samuel R. Nolte
Commission President

Terry B. Cutright
Commissioner

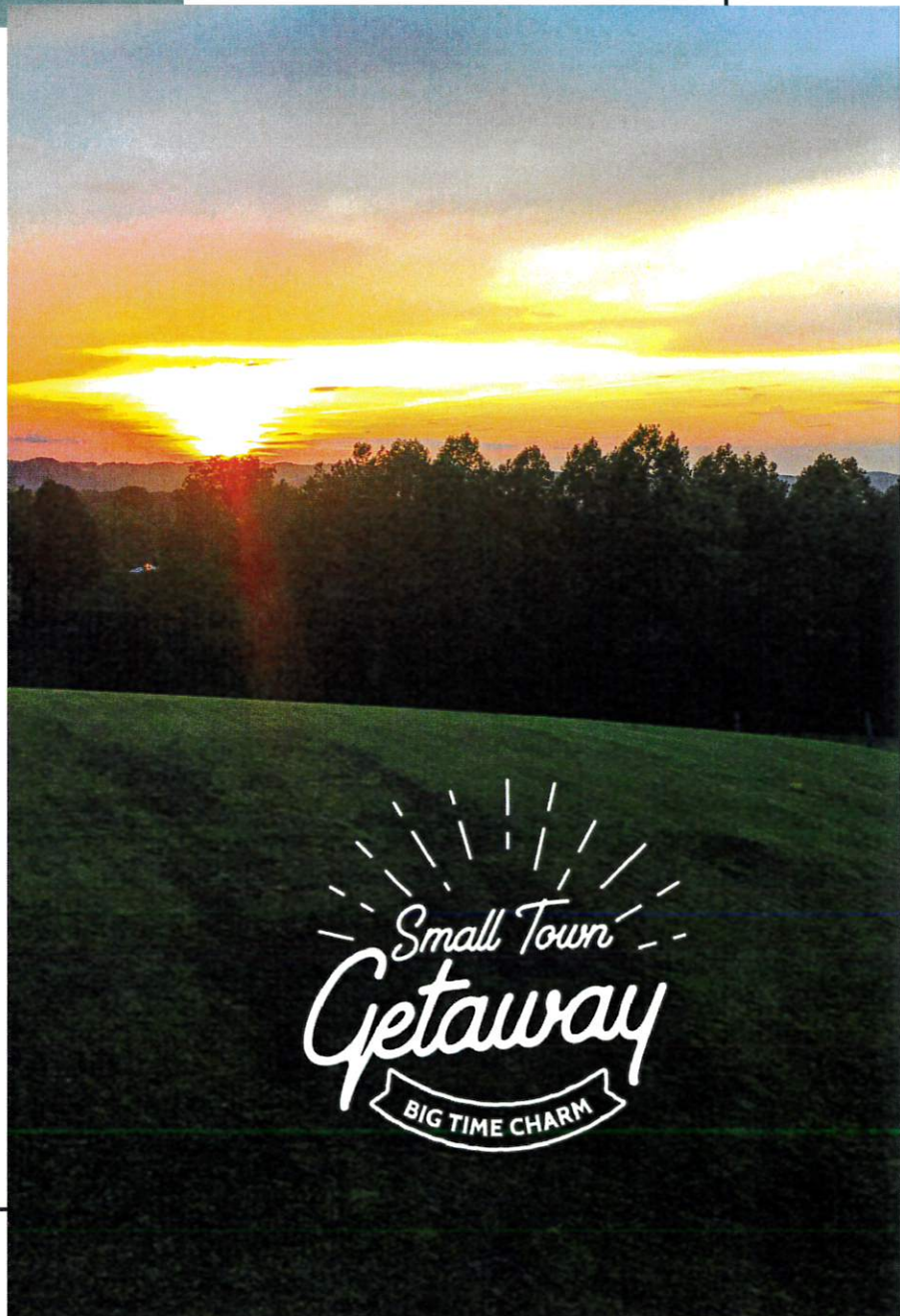
JULY - SEPTEMBER, 2019

QUARTERLY REPORT

Upshur County
Convention and
Visitors Bureau

Report by:
Laura Meadows
Executive Director

304-473-1400
lmeadows@visitbuckhannon.org



✓ **ADVERTISING**
✓ **PUBLIC RELATIONS**
✓ **SOCIAL MEDIA & ONLINE**

**REACHING A MARKET
OUTSIDE BUCKHANNON**

OVERVIEW
for the 1st Quarter

Not only does the CVB run and manage advertising campaigns, we also collaborate with a variety of groups in the area:

Website Traffic

12,386 visits

Social Media - brand builders

64,547 impressions
2,383 engagements

Social Media - paid ads

31,853 impressions
1,596 engagements

Online Advertising Campaigns -

Madden Media, WV Co-Op,
MyBuckhannon, Highland Outdoors

11,456 CLICKS+++
438,508 Impressions

Print Advertising Campaigns - WV

Living, Highland Outdoors,
Recreation News

48,000

Email marketing

1,389 emails

- ✓ Develop packets & custom hand-out for the West Virginia Art Educators
- ✓ Distribute packets at Bobcat Fair to incoming Wesleyan freshmen & parents
- ✓ Print & Distribute 2,000 cards to Elementary School Students for Fall Fest
- ✓ Coordinate the Walking Dinner Tour, in partnership with Fall Fest
- ✓ Attend WV Tourism Conference
- ✓ Distribute Travel Guides & Partner Brochures to the area
- ✓ Host a Wesleyan Service Scholar
- ✓ Assist SBDC secure space for a 3 day conference

The Event Center at
BRUSHYFORK
• LET'S MEET •

With one dedicated full-time employee overseeing each event, meeting with clients and answering every single question, 18 events in 1 quarter is a huge undertaking! We've added part-time staff to help with the load,

- ✓ Awarded grants to non-profits
- ✓ Assisted with the Mountaineer Food Bank
- ✓ 500+ guests | 120+ Overnight Stays

18

total events

July - September

9 available weekends



CVB

Total Income
\$32,047

Personnel & Overhead
\$26,813

Advertising Expenses
\$9,777

Overall
(\$4,543)

EVENT CENTER

Rental Revenue
\$6,519

**Personnel & Event
Expense**
\$6,158

Event Center Lease
\$2,435

Overall
(\$2,074)

With Hotel - Motel tax down, our allocations will adjust. The first quarter is always busy for expenditures, as we're securing advertising space that covers the upcoming year.

9
\$2,000

Small Town Getaway

BIG TIME CHARM

SHOPS | DINING | TRAILS | KAYAKING | FESTIVALS & EVENTS



Upshur County
CONVENTION & VISITORS BUREAU

VISITUPSHUR.ORG

\$1,800

Small Town
Getaway
BIG TIME CHARM

WHERE RIVER MEMORIES
ARE MADE, JUST MINUTES FROM
DOWNTOWN BUCKHANNON.



Upshur County
CONVENTION & VISITORS BUREAU

SHOPS | DINING | TRAILS | KAYAKING | FESTIVALS & EVENTS | VISITUPSHUR.ORG



\$400

*Small Town
Getaway*
BIG TIME CHARM

AUTUMN DAYS
make
Happy Memories
VisitBuckhannon.org

WV ART EDUCATION ASSOCIATION ANNUAL CONFERENCE | 2019

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WELCOME TO BUCKHANNON!

We're happy to host your group, and hope you take some time to explore the area and see the variety of creativeness we strive to support in our town.!



1

PUBLIC ART

An initiative spurred by local group ART26201, you'll see murals, sculptures, and other types of art strategically placed for the public to enjoy. Visit ART26201.com for more details

2

PERFORMING ARTS

The [Buckhannon Community Theatre](#) continues to feature amazing productions multiple times a year. Their performances are great!

3

COLONIAL THEATER

Currently under restoration! After closing its 'theater' doors in the 70's & housing a variety of businesses, the City of Buckhannon has taken an active role to transform this building into an [arts center](#).

4

ARTISTRY ON MAIN

On Main Street, this vibrant Co-Op showcases and sells 30+ artists' work. The active group also hosts art classes for children, adults and novices.

5

UNIQUE SHOPPING

With places like the [Antique Mall & Olde Rustic Antiques](#) on Route 20 North, you're sure to find something. Plus, Main Street has several specialty shops.

6

GOOD EATS

You'll notice an amazing selection of locally owned & operated restaurants. Within walking distance on & around Main Street, you'll find [Fish Hawk Market](#), [Miss Piggies](#), [Stone Tower Brews](#), [CJ Maggies](#), [3/4 Cafe](#) and the [88 Restaurant & Lounge](#)!

7

RON HINKLE GLASS

A Buckhannon native with work featured across the world. The studio / creative space is open to the public for demonstrations. Watch as Ron works with the 2,000+ degree furnace!

8

WV WILDLIFE CENTER

A unique zoo experience seeing wild animals in their natural habitat. The area includes a 1.25 mile loop through the forest, allowing visitors to be immersed in the natural wonders of West Virginia.



Upshur County Visitor Center

Published by Laura Meadows [?] · July 10 · 🌐

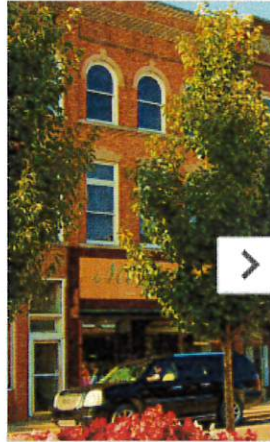
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When was the last time you took a road trip through West Virginia? Check out the 33 Things To Do on Route 33. 🚗 📱

Through Weston, Buckhannon and Elkins... there's ALOT to see!
<http://getawaytowv.com/>



Audra State Park



Buckhannon's Main Street

8,145
People Reached

348
Engagements

Boost Again



Upshur County Visitor Center

Published by Laura Meadows [?] · August 6 · 🌐

13

Check 'A trip to Ron Hinkle Glass' off your list... You'll enjoy a beautiful setting & amazing work!



MADWV.COM

MAD Interview Series: Ron Hinkle | Mountain Arts District

MAD Interview Series: Ron Hinkle William Pounds interviews Ron Hinkle, ...

587
People Reached

18
Engagements

Boost Post

6

1 Share



Upshur County Visitor Center

Published by Laura Meadows [?] · September 2 · 🌐

...

Buckhannon is home of 5 different sites connected to the Civil War. #CivilWarTrails #OpenAirMuseum Civil War Trails, Inc. Find them during your next trip!

📍 Upshur County Courthouse, Park Street, Fred Brooks Park, Rock Cave, and the Bassle House

📷 Tag Photo 🏷️ Tag Products in Photo
📍 Add Location ✎ Edit

👍❤️ 20 2 Comments 13 Shares

👍 Like 💬 Comment ➦ Share 🗨️

Most Relevant

👤 Tree Abbagoochie There are also geocaches associated with all five. Just another couple reasons to explore Upshur County

👍 Like 🗨️ Reply 💬 Message 5w

Most Relevant is selected, so some comments may have been filtered out.

👤 Write a comment 🗨️ 📷 📍 🏷️



Published by Laura Meadows [?] · September 19 at 2:46 PM · 🌐

Did you know? Tracing your family heritage is an amazing past time, and we've worked to map the location of cemeteries in the area.

<https://visitbuckhannon.org/cemetery-map-of-upshur-county-2/>



526
People Reached

43
Engagements

Boost Post

WALKING DINNER TOUR

September 26th | 5:00pm - 7:30pm

Miss Pigges BBQ

5:00pm - 5:30pm

ribs & mac 'n cheese balls

Opera House

5:30pm - 6:15pm

bacon-wrapped shrimp, roast
beef, potatoes, veggies & bread

Fish Hawk Market

6:15pm - 6:45pm

apple dumplings with
caramel sauce

3/4 Cafe

6:45pm - 7:30pm

drink & a movie

Please keep this ticket to redeem at each location. \$40 per person.

FALL FEST

September 25th - 28th

Carnival • Hay Rides • Arts & Crafts • Fall Activities
Archery Demos • Music • Pet Show & Parade
Petting Zoo • And More!

For a Schedule of Events & Details:
buckhannonwv.org/Fall-Fest

STATE OF WEST VIRGINIA:

In the Office of the Clerk of the Upshur County Commission, in vacation of said Commission, November 4, 2019.

On or around March 8, 2019, the Clerk of the County Commission was presented with a purported holographic Will bearing the date of February 28, 2019; the subscribing witness, Vickie M. Dean, was unable to verify that the holographic Will was in its entirety the handwriting of the late Tammy Kay Williams, she did attest that she witnessed the signature of the decedent and viewed her driver's license. On March 8, 2019, Rodney Cassidy provided an Affidavit testifying that he was well acquainted with the deceased and that the handwriting and signature appeared to be that of the late Tammy Kay Williams; however, on May 31, 2019 Rodney Cassidy Recanted his Affidavit in which he testified to the handwriting of Tammy Kay Williams. Therefore, the holographic Will was not proven as the Last Will and Testament for Tammy Kay Williams and was not admitted for probate.

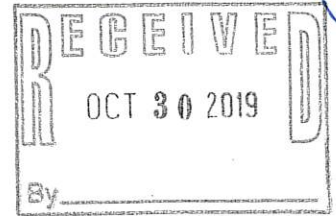
On or around March 8, 2019, the Clerk of the County Commission was presented what was purported to be a photo copy of the Last Will and Testament for Tammy Kay Williams, deceased, bearing the date of January 22, 2019. The original was never located. Therefore, the photo copy Will was not able to admitted for probate.

Therefore, on this day November 4, 2019, it appearing to the Clerk, that it had been more than two months since the death of Tammy Kay Williams, deceased, and upon the motion of Ashley Williams, daughter and one of the legal heirs of Tammy Kay Williams, deceased, does hereby request that the Sheriff of Upshur County serve as the Administrator of the Estate of Tammy Kay Williams, deceased. In accordance with Chapter 44, Article 1, Section 11 of the West Virginia Code, it is ordered that the Sheriff of Upshur County serve as Administrator of the estate of Tammy Kay Williams, late a resident of Meade District, Upshur County, West Virginia.

TESTE: Clare Smith, CLERK

HYMES AND COONTS, P.L.L.C.

ATTORNEYS AT LAW
23 W. MAIN STREET
P.O. BOX 310
BUCKHANNON, WV 26201-0310



Terry D. Reed

Mark H. Reed

Gilbert T. Gray Coonts
(1919-1999)

Myron B. Hymes
(1897-1988)

Telephone (304) 472-1565

Telecopier (304) 472-1615

E-Mail: hymco@hymesandcoonts.com

October 25, 2019

Upshur County Commission
Carrie Wallace
91 W. Main St.
Buckhannon, WV 26201

RE: Upshur County Building Commission

Dear Ms. Wallace,

I have been advised that my term on the Upshur County Building Commission expires November 10. I further have been asked to inform the Commission whether I would like to serve an additional term.

I would be willing and do consent to reappointment to the Upshur County Building Commission.

Sincerely,

A handwritten signature in black ink that reads "Terry D. Reed (tc)".

Terry D. Reed

TDR:tc

UPSHUR COUNTY COMMISSION

Upshur County Administrative Annex
91 West Main Street, Suite 101 • Buckhannon, West Virginia 26201

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Telephone: (304) 472-0535
Telecopier: (304) 473-2802

TDD Numbers
Business: 472-9550
Emergency: 911

November 7, 2019

West Virginia State Auditor's Office
Attn: Chief Inspection Division
1900 Kanawha Blvd. East
Building 1, Room W-100
Charleston, WV 25305

via certified mail

To whom it may concern,

The Upshur County Commission recently became aware of two Public Service Districts (PSD) in the County that have failed to receive audits, and therefore, are not in compliance with WV Code §16-13A-11. The relevant code section states in part, "if your district is required to have its books, records and accounts audited annually by an independent certified public accountant as a result of any covenant in any board resolution or bond instrument, a copy of the audit shall be remitted to the County Commission within 30 days of submission".

We have not received copies of the audits for Hodgesville or Tennerton PSDs. Multiple letters have been sent to both PSDs throughout the last year. Terry Gould, Manager for both PSDs, provided the enclosed explanation on July 10, 2019 acknowledging that neither entity have received audits for a number of years.

The Commission understands that the State Auditor's Office is going to begin performing audits for PSDs. We respectfully request that you prioritize audits for these two agencies to bring them in compliance with WV Code.

If you have any questions or would require additional information please do not hesitate to contact our office at the telephone number listed above.

Sincerely,

Samuel R. Nolte,
Commission President

Cc: Robert Wright
Howard J. Cutright
Roger Ward
Elmer Tenney
Joseph Tenney
West Virginia Public Service Commission

Enclosures: Correspondence from Terry Gould dated July 10, 2019

An Equal Opportunity Employer

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IF YOU WANT TO EXCLUDE YOUR COUNTY OR CITY
YOU MUST ACT BY NOVEMBER 22, 2019

EXCLUSION REQUEST FORM

Read this page carefully then turn to Page 2 if you want to sign and send

Complete this form **ONLY** if your County or City does **NOT** want to remain a Class Member and does not want to share in any potential negotiated Class settlement. If your County or City does not complete and submit this form, it will be deemed to be a Class Member so long as it is a County or City in the United States as those terms are described in the Class Notice and is on the list of Class Members found at www.OpioidsNegotiationClass.info.

UNITED STATES DISTRICT COURT
NORTHERN DISTRICT OF OHIO

_____	X	
	:	
In re NATIONAL PRESCRIPTION	:	1:17-md-2804 (DAP)
OPIATE LITIGATION	:	
_____	X	

Class Notice Administrator
NPO Litigation
P.O. Box 6727
Portland, OR 97228-6727

Dear Class Notice Administrator:

My County or City does **NOT** want to be a member of the Negotiation Class certified in the *In re National Prescription Opiate Litigation*. I understand that by completing the information requested on page 2, signing, and submitting a copy of this form by email (to the email address on page 2) sent on or before **November 22, 2019** OR by first-class U.S. mail (to the mailing address on page 2) post-marked on or before **November 22, 2019**, I am opting my County or City out of the Negotiation Class and it will **NOT** be a Class Member. I understand that by timely submitting this form, my County or City is foregoing the right to share in any Class settlement that may be obtained. I understand that my County or City is **NOT** guaranteed an opportunity to opt back in if there is a Class settlement, so this is our final decision. I also understand that by opting out, my County or City will not be bound by any judgment entered as part of any Class settlement.

I understand that if my jurisdiction is a Class Member and wants to remain a Class Member, it does not need to do anything now. I understand that I should **NOT** return this Exclusion Request Form if my jurisdiction wants to remain a Class Member.

I understand that, if I have any questions, I may contact Class Counsel at **1-877-221-7468**, or visit www.OpioidsNegotiationClass.info **BEFORE** I mail this form to you and **BEFORE** **November 22, 2019**.

**TURN TO PAGE 2 IF YOU WANT TO SIGN EXCLUSION/OPT-OUT FORM
AND FOR EMAIL AND MAILING ADDRESSES**

1a

IF YOU WANT TO EXCLUDE YOUR COUNTY OR CITY
YOU MUST ACT BY NOVEMBER 22, 2019

EXCLUSION REQUEST FORM

Read Information on Page 1 carefully before signing

Having read and understood the information on page 1, the County or City (circle one) entitled _____ in the State of _____ hereby excludes itself from the Negotiation Class certified by the United States District Court in the Northern District of Ohio in *In re National Prescription Opiate Litigation*, MDL 2804. Under penalty of perjury and in accordance with 28 U.S.C. § 1746, I declare that I am an official or employee authorized to take legal action on behalf of my County or City.

Signature: _____

Print name: _____

Title: _____

City or County Represented: _____ (Circle one): City / County

Address: _____

City: _____ State: _____ Zip Code: _____

Phone: _____ Email: _____

Date: _____

BY NOVEMBER 22, 2019

EMAIL TO:

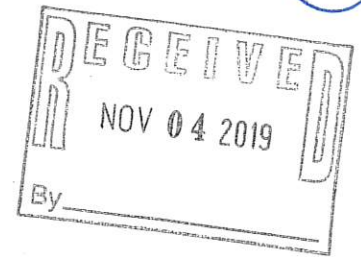
OR SEND BY
FIRST CLASS MAIL TO:

info@OpioidsNegotiationClass.info

NPO Litigation
P.O. Box 6727
Portland, OR 97228-6727



Jim Justice
Governor of West Virginia



October 31, 2019

The Honorable Samuel Nolte
President
Upshur County Commission
91 West Main Street, Suite 101
Buckhannon, West Virginia 26201

Dear Commissioner Nolte:

I am pleased to inform you that I have approved a Justice Assistance Grant (JAG) award to the Upshur County Commission in the amount of \$15,000. The funds awarded under this grant will be utilized to support the position of a Prevention Resource Officer.

Please let me know if our Justice and Community Services' staff or I can be of further assistance.

Sincerely,

A handwritten signature in dark ink, appearing to read "Jim Justice".

Jim Justice
Governor

JJ/anm

c: Ms. Jodie Akers

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10/21/2019	7951	7383	KELLEY, MELANIE	89 OAKWOOD ST, BUCKHANNON, WV 26201	\$4,000.00	\$15.00	CHECK	NEW ROOF SHINGLES	SELF	
10/23/2019	7952	80367	WARD, SAM	4649 LITTLE SAND RUN RD, BUCKHANNON, WV 26201	\$1,000.00	\$15.00	CC	HAY/LIVESTOCK BARN	SELF	
10/23/2019	7953	5330	JOHNSTON, DEVON	1016 LICK RUN RD, BUCKHANNON, WV 26201	\$10,000.00	\$15.00	CC	SIDING AND SOFFIT, INSIDE FINISH WORK	SELF	
10/24/2019	7954	8033	BOHMAN, MAURICE J	286 GLENN ABBY RD, BUCKHANNON, WV 26201	\$10,000.00	\$15.00	CHECK	12' X 13' DECK TO ROOM CONVERSION	SELF	
10/24/2019	7955	2144	WAGNER, CARRY	3003 KESLING MILL RD, BUCKHANNON, WV 26201	\$12,000.00	\$15.00	CASH	ROOF REPAIR	JIMBO'S HANDS ON CONSTRUCTION, 52 WAGNER RD, ELLAMORE, WV 26267	
10/24/2019	7956	7799	FAULKNER, TOM	3 JAMES COURT, UNIT 1-D, BUCKHANNON, WV 26201	\$2,637.00	\$15.00	CHECK	INSTALL ACRYLIC TUB LINER AND WALL SURROUND OVER EXISTING TUB AND WALL	OHIO BATH SOLUTIONS, DBA BATH FITTER, 542 INDUSTRIAL DR, LEWISBERRY, PA 17339	FLOODPLAIN; ALL INSIDE WORK
10/24/2019	7957	7799	FAULKNER, TOM	3 JAMES COURT, UNIT 4-D, BUCKHANNON, WV 26201	\$2,637.00	\$15.00	CHECK	INSTALL ACRYLIC TUB LINER AND WALL SURROUND OVER EXISTING TUB AND WALL	OHIO BATH SOLUTIONS, DBA BATH FITTER, 542 INDUSTRIAL DR, LEWISBERRY, PA 17339	FLOODPLAIN; ALL INSIDE WORK
10/24/2019	7958	7799	FAULKNER, TOM	3 JAMES COURT, UNIT 2-F BUCKHANNON, WV 26201	\$2,758.00	\$15.00	CHECK	INSTALL ACRYLIC TUB LINER AND WALL SURROUND OVER EXISTING TUB AND WALL	OHIO BATH SOLUTIONS, DBA BATH FITTER, 542 INDUSTRIAL DR, LEWISBERRY, PA 17339	FLOODPLAIN; ALL INSIDE WORK
10/24/2019	7959	NEW	HEATHERLY, DAVID AND REBECCA	122 RISING MIST WAY, KINGSLAND, GA 31548	\$25,000.00	\$15.00	OL	ADD UTILITIES TO PLACE CAMPER ON PROPERTY	SELF	
10/25/2019	7960	81847	CARRIER, RICK	149 HEATHER WAY, BUCKHANNON, WV 26201	\$45,000.00	\$15.00	CASH	70' X 14' MOBILE HOME REVOVATION WITH DECKS; AC/HEAT UNIT	SELF	
10/28/2019	7961	81306	BUCHANAN, VANESSA	2053 BAILEY RIDGE RD, BUCKHANNON, WV 26201	\$1,000.00	\$15.00	CASH	10' X 16' FREE STANDING BACK DECK WITH ROOF	SELF	
10/28/2019	7962	NEW	LAROSA, VIRGIL	103 HICKORY ST, BUCKHANNON, WV 26201	\$35,000.00	\$15.00	OL	24' X 30' DETACHED GARAGE	SCOTLOE CONSTRUCTION LLC, 152 MAHER RD, TALLMANSVILLE, WV 26237	
10/29/2019	7963	1082	HANLINE, DENZIL R	913 LITTLE PECKS RUN RD, BUCKHANNON, WV 26201	\$5,000.00	\$15.00	CASH	28' X 36' BARN; 10' X 14' SHED AND 10' X 12' SHED	SELF	
10/29/2019	7964	13349	SHIPMAN, STEPHEN	1023 HILEMAN RD, BRUCETON MILLS, WV 26525	\$1,200.00	\$15.00	CHECK	16' X 21' ROOM ADDITION	SELF	
10/29/2019	7965	NEW	HASKINS, JONATHAN	110 OLD WESTON RD, BUCKHANNON, WV 26201	\$100,000.00	\$15.00	CASH	OFFICE	FIRST CLASS CONSTRUCTION, CORP, 123 FALLINGWOOD CIR, BUCKHANNON, WV 26201	
10/30/2019	7966	81368	BARNES, JOSEPH AND TAMMY	515 DOGWOOD LN, GRAFTON, WV 26354	\$10,000.00	\$15.00	OL	ADDITION TO ROOF ENCLOSING SIDE OF STRUCTURE, NEW WINDOWS, AND PERMANENT FLOORS. CONVERTING FROM COVER OVER CAMPER TO PERMANENT STRUCTURE	SELF	
					TOTAL	TOTAL				
					\$388,232.00	\$300.00				
					GRAND TOTAL	GRAND TOTAL				
					\$542,436.74	\$480.00				

EST.  1851

U P S H U R

County, West Virginia

UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

DEPARTMENT: Upshur 911

MONTH / YEAR: September 2019

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
Doyle Cutright II	2005 Chev Equinox	2CNDL73F556160712	121733.1	121874	140.9	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
			GRAND TOTALS		140.9	0

UPSHUR

County, West Virginia

UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

DEPARTMENT: Maintenance

MONTH / YEAR: Sept. 2019

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
GREG HARRIS	2008 Toyota Tundra	5TBBV54188551	79,427	79,965	538	17.7
		4917			0	18.94
Mike Haler					0	
LORETTA KOONE					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
GRAND TOTALS					538	36.640

UPSHUR

County, West Virginia

UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

DEPARTMENT: Maintenance

MONTH / YEAR: Sept. 2019

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
GREG HARRIS	2019 Ford F-250	1FDBF2B69KEC81	2812	3522	710	23.0
		902				25.0
Mike Hale						24.0
Louisa Koone						26.0
GRAND TOTALS					710	98 0

UPSHUR

County, West Virginia

UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

DEPARTMENT: Maintenance

MONTH / YEAR: Sept. 2019

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
GREG HARRIS	2010 Ford F-150	1FTFW1EV1AFC79153	108358	108665	307 0	22.2
Mike Haler					0	5.04 diesel
Loretta Korne					0	25.5
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
					0	
GRAND TOTALS					307 0	47.7 0

Tractor

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U P S H U R
County, West Virginia

UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

DEPARTMENT: DHSEM

MONTH / Year Sept 2019

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
B Shreves	2019 Chevy 2500	2GC2KREG1121064	2964	3175	211	32
			GRAND TOTALS		211	32



Aug-19

UPSHUR COUNTY SHERIFF - MILEAGE AND FUEL

Officer	Cruiser	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
DAVE COFFMAN - 900	2014 FORD EXPLORER	1FMSK8AR9EGA71008	N/A	N/A	N/A	N/A
MIKE KELLEY - 902	2010 FORD Explorer	1FMSK8AR8GGB44629	65454	66680	1226	90.1
MARK DAVIS - 903	2016 Ford Explorer	1FMSK8AR0GGB43426	63895	64956	1061	49.4
MARSHALL POWERS - 904	2016 Ford Explorer	1FMSK8AR4GGB44630	74200	76000	1800	101
CJ DAY - 905	2013 FORD TAURUS	1FAHP2M86DG157805	N/A	N/A	N/A	N/A
THERON CAYNOR - 906	2017 FORD EXPLORER (NEW)	1FMSK8AR4HGC90351	46834	48440	1606	92.1
DEWAINE LINGER - 907	2019 Ford Explorer	1FMSK8AR5KGA29379	11773	12678	905	78
RODNEY ROLENSON - 908	2017 FORD F-150 (NEW)	1FTEW1EFOHFA12892	27740	29144	1404	98
ROCKY HEBB - 909	2017 FORD TAURUS	1FAHP2MK5HG119855	34653	35630	977	64.5
	2012 Ford EXPEDITION	1FMJU1G50CEF29483				
TYLER GORDON - 913	2019 FORD TAURUS	1FAHP2MK4KG102939	15906	18191	2285	0
DAN BARCUS - 914	DODGE CHARGER	2B3AA4CT9AH269160	108930	110410	1480	109.5
BOBBY HAWKINS - 916	2010 FORD CROWN VICTORIA	2FABP7BV2AX1010650	143975	145680	1705	94
DANNY GOULD - 918	Ford Crown Victoria 2010	2FABP7BV4AX100651		N/A	N/A	N/A
CRYSTAL LINGER - 917	2010 Ford Expedition	1FMJU1G52AEB66214	128298	129616	1318	93.5
DUSTIN HOLLEN - 930	2009 FORD F-150	1FTRX14W39FA27159	179898	181019	1121	92.6
RODNEY ROLENSON (dc)	2005 CHEVROLET EQUINOX	2CNDL73F556160712		N/A	N/A	N/A
Dustin HOLLEN - 930	2019 Ram 4x4 CY6224	1C6RR7ST3KS692640	26	560	534	39.9
			GRAND TOTAL		17,422	1,002.60

Additional Vehicles

2005 Yamaha ATV	5Y4MO4Y55A013912
2005 Yamaha Grizzly 500- 4W	JY4AM03Y75C013912
2005 HMS Transport Trailer	5HABH20265N049282
2010 Ford Expedition	1FMJU1G50AEB66213
2001 Ford Explorer	1FMZV72ZE41ZA57159
2006 Fleetwood Mallard	1EF1B3020364011090
2006 Speed Trailer	5F15S091761003152
S.W.A.T. 1991 International	1HT5LNEMOMH337402
2008 Ford Crown Victoria	2FAFP71V88X123105

Gave to 911
Sold July 2019

Sold Dec. 2017

P. 001/001

FAX No. 304 472 4547

Upshur Co Sheriff WV

OCT/09/2019/WED 08:32 AM

$$\begin{array}{r} 9/6 \\ 9/18 \\ 9/2 \end{array}$$

UPSHUR

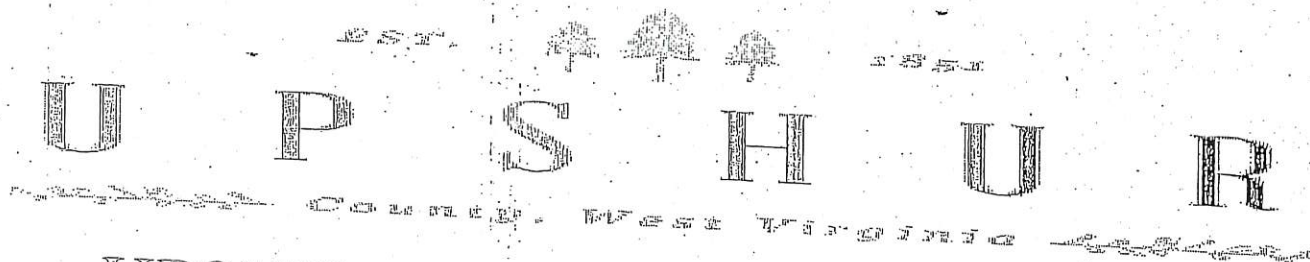
UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

DEPARTMENT: Comm Corrections

MONTH / YEAR: Sept - 2019

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
	Focus		130104	130163	59	0
			130163	130203	40	0
			130203	130242	39	0
			130242	130382	70	0
			130382	130331	38	0
			130331	130350	19	0
			130350	130329	39	0
			130329	130448	55	0
			130448	130465	17	0
			130465	130504	39	0
			130504	130554	50	0
			130554	130597	43	0
			130597	130636	39	0
			130636	130696	60	0
			130696	130745	49	0
			130745	130804	39	0
						0
			GRAND TOTALS		695	0
						23.50



UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

DEPARTMENT: Comm Collection

MONTH / YEAR: Sept 2019

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
	Expedition		132568	132608	40	0
			132608	132639	31	0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
						0
GRAND TOTALS					71	0

UPSHUR

UPSHUR COUNTY COMMISSION MONTHLY MILEAGE LOG

DEPARTMENT: Comm Correction

MONTH / YEAR: Aug - Sept

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
	Explorer		119353	119360	7	
			119360	119386	26	18.5
			119386	119433	47	
			119433	119445	12	
			119445	119472	27	
			119472	119498	26	
			119498	119500	2	
			119500	119518	18	
			119518	119549	31	
			119549	119562	13	
			119562	119568	6	
			119568	119583	15	
			119583	119604	19	
			119604	119628	24	
			119628	119653	25	
			119653	119689	36	
			119689	119703	14	
			GRAND TOTALS	119708	351	185
			119708	119726	18	0



U P S H U R

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UPSHUR COUNTY COMMISSION

MONTHLY MILEAGE LOG

DEPARTMENT: Ford Van

MONTH / YEAR: Sept. 2019

Employee	Vehicle Description	VIN	Start Mileage	End Mileage	Total Mileage	Fuel (Gal.)
LOUGH			37317	37348	31	0
LOUGH			37348	37360	12	0
LOUGH			37360	37363	3	0
LOUGH			37363	37383	20	0
Upshur Co.			37383	37442	59	0
					0	0
					0	0
					0	0
					0	0
					0	0
					0	0
					0	0
					0	0
					0	0
					0	0
					0	0
					0	0
					0	0
					0	0
					0	0
					0	0
					0	0
					0	0
					0	0
			GRAND TOTALS		125	0

Wilson Martino Dental

Annual Coats for
Our Community



Nov. 1-29

Donations of New and/or Gently Used Winter Coats will be Welcomed at **Wilson Martino Dental** during regular hours. Help Us Keep Our Community Warm with the annual coat drive! All donations will be given to local service organizations for distribution to those in need.

1-87-SmileWide www.WilsonMartinoDental.com All Locations!

ELKINS ROAD PUBLIC SERVICE DISTRICT

Agenda

Meeting	Regular Monthly Meeting	Start Time	5:30 PM
Date	Tuesday, November 5, 2019	Place	P.S.D. Office 4536 Old Elkins Rd, Buckhannon

Meeting Called to Order by Chairperson 5:30 PM
Pledge of Allegiance
Roll Call Introduce Board of Directors
Chair/Treasurer-Carey Wagner, Secretary-Larry Heater, Board Member-Sonny Matthews
Introduce Office Staff - Office Manager, Carolyn Douglas; Billing Clerk - Linzy Wilson;
System Operator-David Wamsley
Recognize Current Customers
Approval of Minutes - October 1, 2019 Regular Monthly Meeting Vote
Treasurer Report/Payment of Bills for November/bal of October Invoices Vote

ITEMS FOR DISCUSSION

Quality Water Services, LLC Vote
Contract-review discussion/approval

Seasonal Customers - Shut Off Policy Vote
Review/Approve New Policy

Phase III Extension Project Update Vote
Invoice payment approval
Update on Project
Easements/Right of Ways
Appraisals/Condemnations

Maintenance Report
In-house Meter Reading
Daily Consumption Update
Fall/Winter Prep

Personnel

Date & Time of December 2019 Meeting - Tuesday, December 3, 2019 @ 5:30 pm

Adjournment Vote

Anyone wishing to address the Board that is not on the agenda will be addressed at the end of the meeting or as time permits in between other items on agenda. Please ask to be added so we can be sure to address you. Thank you for your patience!!!! ☺)

Rough Draft Prepared by Office Manager October 10, 2019
Prepared by Board Chair and Office Manager October 29, 2019
Posted and Available to the Public on November 1, 2019

**City Council of Buckhannon – 7:00 pm in Council Chambers
Meeting Agenda for Thursday, November 7, 2019**

A. Call to Order

- A.1 Moment of Silence
- A.2 Pledge to the Flag of the United States of America
- A.3 Mayor's Greetings

B. Recognized Guests

- B.1 Alan Tucker-Band of Brothers 2020 Calendar Campaign Kickoff -Proceeds go to Supporting Youth Programs
- B.2 Middle C Vets-Free Guitar Workshop for Vets
- B.3 Laura Meadows-Executive Director-UCCVB- Quarterly Report
- B.4 Presentation-UCCVB Awarded Accreditation through the WV Association of CVB's
- B.5 Fire Department Promotional Pinning of Captain Glen Davis

C. Department & Board Reports

- C.1 Information Coordinator/Grant Researcher- Callie Cronin Sams
- C.2 SYCC Director-Debora Brockleman
- C.3 Public Works Director- Jerry Arnold
- C.4 Finance Director- Amberle Jenkins
- C.5 Fire Chief-JB Kimble
- C.6 City Attorney- Tom O'Neill

D. Correspondence & Information

- D.1 FOIA Request-Kermron Environmental Services-Fire Department Responses regarding Petroleum Spills
- D.2 FOIA Request-Draco International-Fire Inspections
- D.3 Proclamation National Red Ribbon Week
- D.4 Proclamation BoOoOockhannon- Halloween Events
- D.5 Proclamation & Signage-Charley Harper Murals in Trader's Alley
- D.6 Proclamation Alpha Delta Kappa
- D.7 Letter from Chris Sauerwein & City Attorney's Response Letter
- D.8 Thank you to Buckhannon VIP from Almost Heaven Crossfit
- D.9 Mayor's Greetings-WV Community Development HUB Meeting 10/29/19
- D.10 Report of Cat & Dog Activity -Upshur County Commission-September 2019
- D.11 Municipal Home Rule Program 2019 Progress Report
- D.12 Police Academy Graduation-Commencement Program-Colin Cope

E. Consent Agenda

- E.1 Approval of Minutes-Regular meeting 10/17/19
- E.2 Approval of Building and Wiring Permits
- E.3 Approval of Payment of the Bills
- E.4 Accept Resignation Jane Weimer Godwin- Historic Landmarks Commission
- E.5 Appointment to Historic Landmarks Commission

F. Strategic Issues for Discussion and/or Vote

- F.1 Plan Change Request- Employee Medical Prescription Program
- F.2 Property Matters
- F.3 Discussion/Possible Action Municipal Utilities Extensions Corridor H US Rts 33/48 UC Rt 12) West Service Area

G. Comments and Announcements

- G.1 Mary Albaugh
- G.2 Pamela Bucklew
- G.3 C J Rylands
- G.4 Robbie Skinner
- G.5 David Thomas
- G.6 Randall Sanders

H. Mayor's Comments and Announcements

I. Adjournment

Adrian Public Service District

September 12, 2019

Monthly Board Meeting



Present from Adrian PSD: Paul Spencer, Kelly Arnold, Don Killingsworth, Lindsey Woody, and Eric Brunn. Visitors: Cynthia Hunt

All motions were unanimous unless otherwise noted.

The meeting was called to order at 10:09 am by Chairman Spencer.

Minutes of the August 8, 2019 meeting were read. Kelly made the motion to approve the minutes and Don second.

Invoices were presented – Motion to pay was made by Don, second by Kelly.

Visitor, Cynthia Hunt, concerns were addressed. She had a complaint on her husband, Cecil Hunt's, meter reading. She believed the reading was incorrect because it was higher than normal and claims there was no abnormal water usage the past month. Adrian PSD agreed to do a water leak adjustment, allow her to pay the bill in installments, and to change out his meter with a new one that has the capability to show water usage hourly for the past 90 days.

Old Business

- The lease for the Rock Cave broad band tower with the Development Authority is currently still in revision by the Development Authority's attorney.

New Business

- The board all agreed to recommend Carolyn Douglas from Rock Cave as Adrian PSD's new Vice Chairman.

Items for Discussion/Action/Approval

- The 2019 completed sanitary survey was looked over and Lindsey mailed back a response to the minor deficiency to the Bureau of Public Health.
- Kelly made a motion to allow 'all employees' not just 'field employees' to have a clothing allowance and was seconded by Don. Lindsey will be in contact with Bennett & Dobbins to see how the PSD needs to go about the employees purchasing clothing the correct way.
- It was decided that employees will now receive their pay checks on Friday at the end of each pay period instead of Tuesday.

Maintenance – Eric

- Installed three new services
- The Rock Cave telemetry was repaired by CI Thornburg by installing a new program and motherboard.
- The Black Ford is having rear brakes installed and A/C repaired.
- Repaired a service leak at Alexander under Rt. 11
- Replaced Hydrant shaft interior parts at Rock Cave
- Repaired (patched) road on Rt. 20 at Adrian Hill where it was damaged from a main break in June.
- Filled Generator with new gas and antigel at Indian Camp Booster, prepping for winter.
- CL2 lines at the Alton Booster were repaired where they were leaking.

Office Report

- Working with Bennett & Dobbins to complete the PSC annual report.
- Business as usual.

The meeting adjourned at 11:45 am. Next regular meeting will be Oct. 10, 2019 at 10:00 am.

Board of Directors


Paul Spencer, Chairman


Don B. Killingsworth, Vice Chairman


Kelly Arnold, Sec., Treas.